

## **Chorlton & Didsbury Foodbank Annual Report 2022-23**

Chorlton & Didsbury Foodbank was registered as a Charitable Incorporated Organisation (CIO) in 2018.

The objects are:

“the prevention or relief of poverty in the Chorlton and Didsbury and surrounding areas by:

- (1) the provision of emergency food supplies,
- (2) providing support, signposting and assistance,
- (3) promoting healthy eating by offering other activities such as meal planning and budgeting courses, to individuals and /or charities, or other organisations working to prevent or relieve poverty.”

Trustees and staff work to ensure these objects remain central to all activities planned and delivered.

We returned to hold face to face sessions with clients from 1<sup>st</sup> April 2022 following the COVID-19 Pandemic. However, from our experience of running a delivery only model through the Pandemic, we decided to continue to offer deliveries for clients who were housebound, or who had large families. Having been heavily involved for a period of time before this reporting period, and the whole of this period, our Project Manager along with staff from the other 5 Trussell Trust Network foodbanks in the City of Manchester area, secured funding to contract Citizens Advice to have advisors embedded with all our face to face sessions. This is to help address some of the issues clients have that cause them to turn to a foodbank. This fully launched in April 2023, so our next annual report should have more details about how this is impacting our clients.

Earlier in 2022 we considered how we might best support the work of the foodbank into the next period of its existence. The decision was made to appoint a Project Worker to work alongside and also help cover our Project Manager’s functions in their absence where appropriate. The process of appointment began in the Summer of 2022, with an appointment made and we welcomed her to our team in September 2022.

Through this period we continued to operate from the Hall at Christ Church West Didsbury, and St Barnabas Church, Chorlton. Face to face sessions took place on a Wednesday and Friday respectively. We also have operated our deliveries from Christ Church West Didsbury where most stock is processed, with further storage at Barlow Moor Community Centre. With increased demand we are finding an increasing need to purchase stock more frequently. We are exploring ways to increase food donations and source from wholesalers, thus hopefully making our finances spent on food stocks stretch further.

During this period the Board of Trustees met on 6 occasions. Following each meeting, our volunteer team is updated with appropriate information. As our constitution is that of a self appointing board of Trustees, we are not required to hold a public AGM. With the dissemination of information from Trustees meetings to our volunteers, we have moved to our September Trustees meeting to be that at which we approve our accounts, annual reports, and Trustee appointments – either new or reappointing.

Our Trustee numbers remained static this year with Joan Williams being happy to stand for a further 3 year term, and the board agreeing to this and the appointment of Paul Lee. The board continues to have 8 out of a possible 9 Trustee positions filled, we have capacity to appoint one more.

With operations running more consistently with the COVID Pandemic regulations now ended, our board of Trustees meetings continue to be bi-monthly; and in the weeks prior to each, an operations team meets with at least two Trustees present. This is to keep good links between the operations planning and the Trustees more strategic roles.

We could not continue to serve our communities without our greatest assets, people who donate – known and unknown to us; people who give generously of their time and energy, our volunteers; our project manager and project worker who have gelled together well and who appreciate, encourage and motivate; and our Trustees. Without all of these, we wouldn't be able to serve as many folks in need as we do. So a Big Thank You to you all.

Phil Gay  
Chair of Trustees  
15<sup>th</sup> November 2023

Trustees during the year April 2022 to March 2023:

P Gay	Chair
J Williams	Treasurer
B Seery	Minutes Secretary
K Grand	
P Lee	(appointed 18.05.2022)
O Lloyd	
A Meadowcroft	
J Midgley	

Project Manager: K Ursell  
Project Worker: J Rolfe (Appointed September 2022)

Chorlton & Didsbury Foodbank is a member of the Trussell Trust.

# **Chorlton and Didsbury Foodbank**

## **Financial statement 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023**

### **Notes**

The figures on the sheet attached give an overview of the finances of the Charity for past year.

1. The period covered by the accounts fell after the main impact of the Covid-19 pandemic, but everyone was still conscious of the effects in terms of food poverty, including referrers, volunteers, and donors.
2. Overall income was £50,567, up from £41,531 during 2021-2022. By far the highest proportion of income was from donations from individuals, with some from local organisations. The on-line donation platform remains very valuable, and many people have made single or regular donations either via the platform, or directly to the Foodbank.
3. We received a grant from Manchester City Council of £2,000 towards our costs. Throughout the year local people continued to support the Foodbank through donations of food and other stock.
4. We have been again supported by both Christ Church West Didsbury and St Barnabas Church Chorlton through use of premises for our sessions.
5. During the year we received a Tesco donation of £3,556 (£2,741 in 2020-2021), which is calculated based on weight of donations contributed by individuals at the Tesco stores.
6. We received a grant of £5,000 from the Trussell Trust towards clients' additional needs over the winter months.
7. Expenditure was £43,868, compared with £28,157 in 2021-2022. During the year Trustees decided that in order to ensure the efficient running of the Foodbank it was prudent to appoint a second member of staff; the donations received and reserves in hand allowed the additional salary costs to be covered. We needed to purchase some equipment. There was a increase in costs of buying food, also winter items using the Trussell Trust award.
8. During the year the amount of food and other stock, both in corporate and individual donations, was over 29,800kg; with an estimated value of £1.75/kg\* this equates to over £50,000. Over 1,250 vouchers were fulfilled representing 3xday food-parcels distributed, for 2,051 adults and 1,619 children totalling 3,670 people.
9. As we now employ 2 members of staff Trustees are aware of the necessity of ensuring all employer responsibilities can be met. Consequently, the allocation to build our reserves was increased in keeping with our policy to hold a minimum of the equivalent to 3 months running costs as reserves. We will continue to accumulate an appropriate amount to ensure the Charity is on a sound financial footing; the actual figure is being reviewed each year and adjusted in line with the budget.

10. We have carried forward a very healthy balance into the 2023-2024 financial year, made up of restricted funds and free reserves. Trustees are aware of their responsibilities of utilising these funds responsibly while meeting the aims and objectives of the Charity and are planning accordingly.

*\* £1.75 is an estimated value figure advised by Trussell Trust.*

Joan Williams  
Treasurer  
September 2023

**Registered Charity Number 1177999**

**Chorlton and Didsbury Foodbank  
Charitable Incorporated Organisation (CIO)  
Unaudited Financial Statements  
31<sup>st</sup> March 2023**

**Diane Crowcroft**  
The Broughton Trust  
Humphrey Booth Building  
Heath Avenue  
Salford, M7 1NY

## **Chorlton and Didsbury Foodbank (CIO)**

**Year end 31<sup>st</sup> March 2023**

### **Independent examiner's report to the trustees of Chorlton and Didsbury Foodbank (CIO).**

I report to the trustees on my examination of the accounts of the Chorlton and Didsbury Foodbank (CIO) (the Charity) for the year ended 31<sup>st</sup> March 2023.

#### **Responsibilities and basis of report**

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of accounts to be reached.

**Signed:**



**Name: Diane Crowcroft**

**Address: The Broughton Trust**

**Humphrey Booth Centre**

**Salford, M7 1NY**

**Date: 3.07.2023**

Annual Accounts			
Year end 31.03.23			
		2022 - 2023	2021 - 2022
Income	Income	actual	actual
	Fundraising collections	-	£ 18.48
	Regular donations - direct	£ 6,847.00	£ 4,710.00
	Donations via GoldenGiving	£ 25,611.00	£ 19,421.19
	Other donations	£ 6,933.00	£ 4,483.91
	Trussell Trust/Tesco	£ 3,566.00	£ 2,741.43
	Grants Mcr City Council	£ 2,000.00	£ 2,449.24
	Trussell Trust/Winter Support Grant	£ 5,000.00	
	Asda Grant	-	£ 7,707.00
	Donation towards post	-	
	BMCA Winter support	£ 500.00	
	Other	£ 110.00	
	Totals	£ 50,567.00	£ 41,531.25
Outgoings	Expenses		
	Room hire	£ 6,865.00	£ 6,490.00
	Equipment (incl covid related)	£ 1,417.00	£ 651.63
	Premises cost (maintenance etc)	£ 157.00	£ 735.00
	Salary & on-costs	£ 25,139.00	£ 17,200.78
	Recruitment	£ 95.00	
	Stationary, inks etc	£ 470.00	£ 73.36
	Software	£ 80.00	£ 79.99
	It Support/Security	£ 117.00	£ 240.66
	Telephones & Wi-fi	£ 1,037.00	£ 722.55
	Fees (incl exam of accounts)	£ 645.00	£ 285.00
	Insurance	£ 298.00	£ 287.87
	Travel expenses	£ 83.00	£ 68.40
	Advertising materials	-	
	Activities - food	£ 2,324.00	£ 889.27
	Activities - additional	£ 4,275.00	
	Fundraising costs	-	
	Sundries	£ 861.00	£ 432.98
	to Petty Cash	-	
	Totals	£ 43,863.00	£ 28,157.49

Year end 31.03.2023

Income £50,567.00

Outgoings £43,863.00

1.04.2022 Bank balance brought forward £78,424.82

Bank balance at 31.03.2023- £85,397.66



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Chorlton and Didsbury Foodbank CIO

On accounts for the year  
ended

March 2023

Charity no  
(if any)

1177999

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Charity") for the year ended 31/03/2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date: 3.7.2023

Name:

Diane Crowcroft

Relevant professional  
qualification(s) or body  
(if any):

Address:

The Broughton Trust, Humphrey Booth Centre, Salford, M7 1NY



**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**