

Support and Care
<b>SPACE</b>
Through Difficult Times

## Trustees Annual Report for the period 1 April 2020 to 31 March 2021 for Space (Aylesbury)

**Charity number: 1177979**

### Trustees

Anne Smith (resigned 6 July 2021)  
 Anne White  
 Hafeezah Ameen (appointed 8 September 2021)  
 Kate Lawton  
 Malcolm Abbott (Chair)  
 Mark Bateman (appointed 1 February 2021)  
 Pam Russell  
 Paul Couling (appointed 1 February 2021)  
 Robert Taylor (appointed 8 September 2021)  
 Tara Ives (resigned 9 September 2021)

### Structure & governance

In response to our growth and to make our structure more robust, Space, became registered with the Charity Commission on 17 April 2018, registered as a Charitable Incorporated Organisation. Our Trustees are listed above.

Our constitution is in line with Charity Commission guidelines.

### Objectives and activities

Our objectives are:

To promote and protect good physical and mental health of people in Buckinghamshire who are experiencing relationship breakdowns, loneliness, bereavement, homelessness, unemployment, ill health, isolation or other mental or emotional stress in particular but not exclusively by:

- Providing weekly drop in groups offering a listening service
- Providing a safe place and opportunity to meet with others going through difficulties
- Providing an affordable one to one counselling service
- Providing signposting to other relevant organisations for specialist support.

**SPACE**, St Mary's Church, St. Mary's Square, Aylesbury, Bucks. HP20 2JJ

Tel:01296 432769 e-mail: [aylesbury.space@btconnect.com](mailto:aylesbury.space@btconnect.com)

Charity Registration: 1177979

We mainly achieved these objectives through this weekly schedule of activities:

- Monday – short walks, starting 11am
- Monday Art Group, St. Mary's, 2-3.30pm
- Tuesdays – drop-in & food distribution at St. Mary's, 10.30 to 12 noon
- Wednesday – Meet Up in the Vale Park, 10.30-11.30am
- Thursday – Southcourt drop-in, 10.30am to 12 noon
- Fridays – drop-in & food distribution at St. Mary's, 10.30am to 12 noon
- Fridays – virtual drop-in, 6 to 7pm
- Saturdays – monthly webinars
- 22 hours of affordable one to one counselling – in-person & virtually
- Staffing an office for 30 hours a week to manage & administer the above

During 2020/21 we have also provided the following:

- Shopping & prescription collection service for vulnerable adults
- Weekly support calls via telephone
- Delivery of surplus food to members houses
- A cookery school (virtually)
- Virtual singing sessions
- 3 weekly virtual drop-ins

All our services and activities are planned to be for public benefit.

### **Additional details of objectives and activities**

We continue to be grateful to all those who help to fund our activities with grants, including the following:

- Buckinghamshire Council
- Heart of Bucks
- Neighbourly
- CAF
- Aylesbury Town Council
- Rothschild Foundation
- National Lottery Community Fund
- Tesco Community Fund
- Shanly Foundation
- Neighbourly Together Fund (Virginmedia & O2)
- Localgiving (Magic Little Grants)
- Leaders Lettings

We are also grateful to all those kind individuals that donate generously, regularly & on an ad hoc basis towards the ongoing cost of our services. Additionally, we were pleased to benefit from some community fundraising on National Thank You Day & a yarnbombing campaign in Fairford Leys.

We are very thankful to St. Mary's Church, Holy Trinity Church, Church of the Good Shepherd & Queens Park Arts Centre for the continued use of their spaces at preferential or no cost. Thank you for allowing our groups & sometimes chaos into your buildings.

We have worked hard to increase our internal income by contributions from service users at drop-ins and counselling and with our own internal fundraising, assisted by the fundraising committee. This year our scope for internal fundraising has been restricted by reduced face to face contact & restrictions on larger events. We have continued to engage with online income generation platforms such as Localgiving, Give as You Live & Amazon Smile.

Our project has 2 part time employees, 6 sessional workers and over 40 unpaid volunteers. It is the volunteers that make our project tick, staffing our groups, giving counselling sessions, helping in the office, accountancy, bookkeeping, designing websites, fundraising, making endless hot drinks, giving a warm welcome and much more.

So huge thanks to:

Adam Makeham	Anne White	Anne Smith
Chris Dowell	Catherine Williams	Chrissie Tyrrell
Dagmar Tkacova	Darnella Daley	Donna Riley
Elaine Parker	Erika France	Hafeezah Ameen
Iain Lee	Innes Foreman	James Gray
Jane Short	Jean Cowell	Jason Clark
Judy Zappone	Julia Greenfield	Katharine Dalby
Katey Hayle	Kay Durban	Lotty Small
Malcolm Abbott	Mark Bateman	Mark Meatyard
Mary Hunt	Matt Serradimigni	Nigel Short
Paul Couling	Patsy Lee	Pam Russell
Peter Phillips	Ray Millson	Richard Moat
Robert Taylor	Sarah Lewis	Sarah Willocks
Stella Peat	Sharon Keats	Sharon Russell
Suzanne Littler	Tamsin Ireland	Tara Ives
Tracey Doherty	Wayne Thorne	Wendy Bartlett

Between them these volunteers give 150 hours of their free time per month to the project. This is a powerful resource.

### **Main achievements and significant events during the last 12 months**

- During 2020/2021 we had 8982 interactions with 358 beneficiaries, 226 of these unique. This is a more than a doubling in interactions, 39% increase in beneficiaries seen & 67% increase in new service users, as compared to the previous year.
- This is a huge increase in demand for us.
- Our monitoring for the first 6 months of 2021/22 shows 4055 interactions with 284 beneficiaries, 130 new to us. This indicates that we are still seeing many more people than pre-pandemic.
- We are particularly pleased to see an continued increase in the number of different faces we are supporting & also the rise in new service users.
- Our greatest challenge has been adapting our services to keep connecting with service-users whilst keeping beneficiaries safe & meeting regulations as the Covid-19 situation has evolved over time.
- We have continued to consolidate our services. Attendance at groups has grown, & our counselling service has been much in demand. We have worked more virtually, by telephone & visits to homes at the height of lockdown & social distancing.

- Our current programme includes new activities – the Art Group, the activities in the Park, virtual drop-ins & webinars, which have diversified our regular activities for the better. We also have more of an emphasis on distributing surplus food at a couple of the drop-ins. Unfortunately the choir is currently on hold but we hope to bring this back soon, resources permitting.

## **Financial review**

We have been fortunate to secure several grants from emergency funding streams relating to Covid-19. We currently have financial resources to keep our project running for 5 months. It appears the opportunities for increased levels of internal fundraising are opening up and levels of contributions at groups & counselling are picking up again, which is pleasing. However, our grant income continues to be uncertain. We have been fortunate with grant funding in the past, but the economic situation means that it is probable less funding will be available in the future, particularly from statutory sources.

## **Conclusion**

There is a clear demand for our services and we have responded quickly & on the whole well to the crisis over the Covid period. Let's celebrate this & move forward to new challenges. We need to keep on keeping on & work on securing more resources to continue to provide support and care for those in our community who are finding life difficult.

Kate Lawton  
Project Co-ordinator

November 2021

# ***Space (Aylesbury)***

Support and Care  
in Difficult Times

Annual Report and Accounts for the  
year

1st April 2020 - 31st March 2021



Charity Number: 1177979



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
SPACE (Aylesbury)

On accounts for the year  
ended

31<sup>st</sup> March 2021

Charity no  
(if any)

117979

Set out on pages

(re

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31<sup>st</sup> March 2019

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

20<sup>th</sup> October 2021

Name:

Laurence Peter Johnson

Relevant professional  
qualification(s) or body  
(if any):

Address:

64 Georges Hill, Widmer End

High Wycombe, Bucks HP15 6BH

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

*S.B.H.*





SPACE (Aylesbury)		Charity No (if any)	1177979
Annual accounts for the period			
Period start date	01/04/2020	To	Period end date 31/03/2021

## Section A Statement of financial activities

Recommended categories by activity	Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
<b>Incoming resources (Note 3)</b>						
<b>Income and endowments from:</b>						
Donations and legacies	S01	52,257	2,500	-	54,757	44,500
Charitable activities	S02	-	-	-	-	-
Other trading activities	S03	1,963	-	-	1,963	3,503
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	3	-	-	3	-
<b>Total</b>	S07	54,223	2,500	-	56,723	48,003
<b>Resources expended (Note 6)</b>						
<b>Expenditure on:</b>						
Raising funds	S08	-	-	-	-	1,383
Charitable activities	S09	51,620	-	-	51,620	45,536
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
<b>Total</b>	S12	51,620	-	-	51,620	46,919
<b>Net income/(expenditure) before investment gains/(losses)</b>						
Net gains/(losses) on investments	S13	2,603	2,500	-	5,103	1,084
<b>Net income/(expenditure)</b>	S14	-	-	-	-	-
<b>Extraordinary items</b>	S15	2,603	2,500	-	5,103	1,084
<b>Transfers between funds</b>	S16	-	-	-	-	-
<b>Other recognised gains/(losses):</b>	S17	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
<b>Net movement in funds</b>	S20	2,603	2,500	-	5,103	1,084
<b>Reconciliation of funds:</b>						
Total funds brought forward	S21	13,789	1,570	-	15,359	14,275
<b>Total funds carried forward</b>	S22	16,392	4,070	-	20,462	15,359

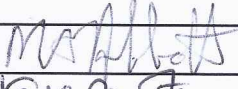
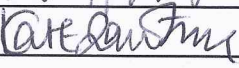


## Section B

## Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Fixed assets</b>							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	-	-	-	-	-
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
<b>Total fixed assets</b>		B05	-	-	-	-	-
<b>Current assets</b>							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	1,115	-	-	1,115	1,208
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	17,970	4,070	-	22,040	18,310
<b>Total current assets</b>		B10	19,086	4,070	-	23,156	19,518
<b>Creditors: amounts falling due within one year</b>	(Note 20)	B11	2,694	-	-	2,694	4,159
<b>Net current assets/(liabilities)</b>		B12	16,392	4,070	-	20,462	15,359
<b>Total assets less current liabilities</b>		B13	16,392	4,070	-	20,462	15,359
<b>Creditors: amounts falling due after one year</b>	(Note 20)	B14	-	-	-	-	-
<b>Provisions for liabilities</b>		B15	-	-	-	-	-
<b>Total net assets or liabilities</b>		B16	16,392	4,070	-	20,462	15,359
<b>Funds of the Charity</b>							
Endowment funds	(Note 27)	B17	-	-	-	-	-
Restricted income funds	(Note 27)	B18	-	4,070	-	4,070	1,570
Unrestricted funds		B19	16,392	-	-	16,392	13,789
Revaluation reserve		B20	-	-	-	-	-
<b>Total funds</b>		B21	16,392	4,070	-	20,462	15,359

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	MALCOLM ABBOTT	29/12/21
	KATHARINE LAWTON	29.12.21

## Note 1 Basis of preparation

***This section should be completed by all charities.***

## 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with\* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with\* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.\*

☒

\* -Tick as appropriate

## 1.2 Going concern

***If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:***

An explanation as to those factors that support the conclusion that the charity is a going concern;

Disclosure of any uncertainties that make the going concern assumption doubtful;

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

***Not applicable***

## 1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes\*

☒

No\*

☒

\* -Tick as appropriate

***Please disclose:***

<b><i>(i) the nature of the change in accounting policy;</i></b>	none
<b><i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i></b>	

<b><i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</i></b>	
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#### 1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

**Please disclose:**

<b><i>(i) the nature of any changes;</i></b>	
<b><i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i></b>	
<b><i>(iii) where practicable, the effect of the change in one or more future periods.</i></b>	

#### 1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

**Please disclose:**

<b><i>(i) the nature of the prior period error;</i></b>	
<b><i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i></b>	
<b><i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i></b>	

**Note 2 Accounting policies**

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

**2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE**

Please provide a description of the nature of each change in accounting policy

No changes in policy requiring reconciliation
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**Reconciliation of funds per previous GAAP to funds determined under FRS 102**

	Start of period	End of period
	£	£
Fund balances as previously stated		
Adjustments:		
Fund balance as restated		

**Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102**

	End of period
	£
Net income/(expenditure) as previously stated	
Adjustments:	
Previous period net income/(expenditure) as restated	

**Note 2 Accounting policies****2.2 INCOME**

*This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.*

**Recognition of income** These are included in the Statement of Financial Activities (SoFA) when:

	<ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>it is more likely than not that the trustees will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Offsetting</b>	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Grants and donations</b>	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Legacies</b>	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Government grants</b>	The charity has received government grants in the reporting period	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Tax reclaims on donations and gifts</b>	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Contractual income and performance</b>	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Donated goods</b>	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Donated goods for resale are measured at fair value on initial recognition, which	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	is the expected proceeds from sale less the expected costs of sale, and	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Goods donated for on-going use by the charity are recognised as tangible fixed	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	assets and included in the SoFA as incoming resources when receivable.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gifts in kind for use by the charity are included in the SoFA as income from	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	donations when receivable.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Donated services and facilities</b>	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Donated services and facilities that are consumed immediately are recognised	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	as income with an equivalent amount recognised as an expense under the	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Support costs</b>	The charity has incurred expenditure on support costs.	Yes	No	N/a
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Income from interest, royalties and dividends</b>	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Income from membership</b>	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Settlement of insurance claims</b>	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Investment gains and losses</b>	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## 2.3 EXPENDITURE AND LIABILITIES

<b>Liability recognition</b>	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes	No	N/a
		✓		
<b>Governance and support costs</b>	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes	No	N/a
				✓
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes	No	N/a
				✓
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes	No	N/a
				✓
<b>Grants payable without performance conditions</b>	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes	No	N/a
				✓
<b>Redundancy cost</b>	The charity made no redundancy payments during the reporting period.	Yes	No	N/a
		✓		
<b>Deferred income</b>	No material item of deferred income has been included in the accounts.	Yes	No	N/a
		✓		
<b>Creditors</b>	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes	No	N/a
		✓		
<b>Provisions for liabilities</b>	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes	No	N/a
		✓		
<b>Basic financial instruments</b>	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes	No	N/a
				✓

## 2.4 ASSETS

### Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at  They are valued at cost.

Yes No N/a

		✓
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### Intangible fixed assets

The depreciation rates and methods used are disclosed in note 9.2.

The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5

They are valued at cost.

Yes No N/a

	✓	
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### Heritage assets

The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are

Yes No N/a

		✓
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### Investments

They are valued at cost.

Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted

Yes No N/a

		✓
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### Stocks and work in progress

Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments

Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

Yes No N/a

		✓
--	--	---

Yes No N/a

		✓
--	--	---

Yes No N/a

		✓
--	--	---

Yes No N/a

		✓
--	--	---

### Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Yes No N/a

✓		
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### Current asset investments

The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

Yes No N/a

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Yes No N/a

	✓	
--	---	--

Yes No N/a

		✓
--	--	---

### POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE

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## Section C

## Notes to the accounts

(cont)

## Note 3 Analysis of income

Analysis		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	27,768	-	-	27,768	30,950
	Gift Aid	-	-	-	-	-
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	24,489	2,500	-	26,989	13,550
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
<b>Total</b>		<b>52,257</b>	<b>2,500</b>	<b>-</b>	<b>54,757</b>	<b>44,500</b>
Charitable activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Other trading activities:		-	-	-	-	-
	Activities for Generating funds	1,963	-	-	1,963	3,503
		-	-	-	-	-
	Other	-	-	-	-	-
<b>Total</b>		<b>1,963</b>	<b>-</b>	<b>-</b>	<b>1,963</b>	<b>3,503</b>
Income from investments:	Interest income	3	-	-	3	-
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
<b>Total</b>		<b>3</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>-</b>
Separate material item of income:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL INCOME</b>		<b>54,223</b>	<b>2,500</b>	<b>-</b>	<b>56,723</b>	<b>48,003</b>

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

Heart of Bucks Grant £1,550

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

## Note 4

## Analysis of receipts of government grants

	Description	This year £	Last year £
Government grant 1	Aylesbury Town Council	3,000	-
Government grant 2	Buckinghamshire Council	12,000	12,000
Government grant 3	Covid-19 Response	8,270	-
Other	Bucks CNCL	1,219	-
	<b>Total</b>	<b>24,489</b>	<b>12,000</b>

*Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.*

none

*Please give details of other forms of government assistance from which the charity has directly benefited.*

Gift Aid Tax Reclaim £645; National Insurance Employer's Allowance £1784

## Note 5

## Donated goods, facilities and services

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-

*Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.*

donated goods of small value are not valued

*Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.*

none

*Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.*

time provided by unpaid volunteers



## Section C

## Notes to the accounts

(cont)

## Note 6

## Analysis of expenditure

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
	<b>Analysis</b>					
<b>Expenditure on raising funds:</b>	Incurred seeking donations	-	-	-	-	-
	Incurred seeking legacies	-	-	-	-	-
	Incurred seeking grants					
	Operating membership schemes and social lotteries					
	Staging fundraising events	-			-	1,383
	Fundraising agents					
	Operating charity shops					
	Operating a trading company undertaking non-charitable trading activity					
	Advertising, marketing, direct mail and publicity	-	-	-	-	-
	Start up costs incurred in generating new source of future income	-	-	-	-	-
	Database development costs	-	-	-	-	-
	Other trading activities					
	Investment management costs:	-	-	-	-	
	Portfolio management costs	-	-	-	-	-
	Cost of obtaining investment advice	-	-	-	-	-
	Investment administration costs	-	-	-	-	-
	Intellectual property licencing costs	-	-	-	-	-
	Rent collection, property repairs and maintenance charges	-	-	-	-	-
		-	-	-	-	-
	<b>Total expenditure on raising funds</b>	-	-	-	-	1,383
<b>Expenditure on charitable activities</b>		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	<b>Total expenditure on charitable activities</b>	51,620	-	-	51,620	45,536
<b>Separate material</b>		-	-	-	-	-

item of expense		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	<b>Total</b>	-	-	-	-	-

**Other**

	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Total other expenditure</b>	-	-	-	-	-

<b>TOTAL EXPENDITURE</b>	51,620	-	-	51,620	46,919
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**Other information:**

**Analysis of expenditure on charitable activities**

Activity or programme	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Total prior year
	£	£	£	£	£
Activity 1					
Activity 2					
Other					
<b>Total</b>					

Prior year expenditure on charitable activities can be analysed as follows:

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Section C		Notes to the accounts
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Note 7	Extraordinary items	None
Note 8	Funds received as agent	None
Note 9	Support Costs	Not applicable
Note 10	Details of certain items of expenditure	

#### 10.1 Fees for examination of the accounts

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).*

	This year £	Last year £
Independent examiner's fees		
Assurance services other than audit or independent examination		
Tax advisory fees		
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner		

**Section C****Notes to the accounts****(cont)****Note 11**                      **Paid employees***Please complete this note if the charity has any employees.***11.1 Staff Costs**

	This year £	Last year £
Salaries and wages	30,065	21,240
Social security costs	-	-
Pension costs (defined contribution scheme)	450	131
Other employee benefits	-	-
<b>Total staff costs</b>	<b>30,515</b>	<b>21,371</b>

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

*Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.*

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

£21,237

**11.2 Average head count in the year**

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	2	1
Governance	-	-
Other	-	-
<b>Total</b>	<b>2</b>	<b>1</b>

**11.3 Ex-gratia payments to employees and others (excluding trustees)**



*Please complete if an ex-gratia payment is made.*

**Please explain the nature of the payment**

--

**Please state the legal authority or reason for making the payment**

--

**Please state the amount of the payment (or value of any waiver of a right to an asset)**

--

#### **11.4 Redundancy payments**

*Please complete if any redundancy or termination payment is made in the period.*

**Total amount of payment**

--

**The nature of the payment (cash, asset etc.)**

--

**The extent of redundancy funding at the balance sheet date**

--

**Please state the accounting policy for any redundancy or termination payments**

--

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 12** Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.

Defined contribution scheme for one employee

**Note 13** Grantmaking

SPACE (Aylesbury) has made no grants

**Note 14** Tangible fixed assets

SPACE (Aylesbury) owns no tangible fixed assets

**Note 15** Intangible assets

SPACE (Aylesbury) owns no Intangible assets

**Note 16** Heritage assets

SPACE (Aylesbury) owns no Heritage assets

**Note 17** Investment assets

SPACE (Aylesbury) owns no Investment assets

**Note 18** Stocks

SPACE (Aylesbury) holds no Stocks of goods

**Note 19** Debtors and prepayments

*Please complete this note if the charity has any debtors or prepayments.*

**19.1** Analysis of debtors

Trade debtors  
Prepayments and accrued income  
Other debtors

**Total**

This year	Last year
£	£
-	-
795	1,019
320	189
1,115	1,208

*Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.*

**19.2** Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors  
Prepayments and accrued income  
Other debtors

This year	Last year
£	£
-	-
-	-
-	-
-	-
<b>Total</b>	<b>-</b>



**Section C****Notes to the accounts****(cont)****Note 20 Creditors and accruals***Please complete this note if the charity has any creditors or accruals.***20.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	40	661	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	1,900	2,972	-	-
Taxation and social security	754	526	-	-
Other creditors	-	-	-	-
<b>Total</b>	<b>2,694</b>	<b>4,159</b>	<b>-</b>	<b>-</b>

**20.2 Deferred income***Please complete this note if the charity has deferred income.**Please explain the reasons why income is deferred.***Movement in deferred income account**

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts released to income from previous periods	-	-
Balance at the end of the reporting period	-	-

Section C	Notes to the accounts	(cont)
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**Note 21**      Provisions for liabilities and charges

None
------

**Note 22**      Other disclosures for debtors, creditors and other basic financial instruments

SPACE (Aylesbury) has no material exposure to financial instruments of this type
--

**Note 23**      Contingent liabilities and contingent assets

None
------

**Note 24**      Cash at bank and in hand

Short term cash investments (less than 3 months maturity date)  
Short term deposits  
Cash at bank and on hand  
Other  
Total

This year £	Last year £
-	-
-	-
22,040	18,311
-	-
22,040	18,311

**Note 25**      Fair value of assets and liabilities

SPACE (Aylesbury) has no material exposure to such risks
--

**Note 26**      Events after the end of the reporting period

No events of material significance
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**Section C**
**Notes to the accounts**
**(cont)**
**Note 27**
**Charity funds**
**27.1 Details of material funds held and movements during the CURRENT reporting period**

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

\* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Walking Group	R		500	-	-	-	-	500
Queens Park	R	Cost of Delivery of Queens Park drop ins	1,070	-	-	-	-	1,070
Other Funds	UR	General Fund	13,789	54,223	- 51,620	-	-	16,392
Shanly Fund	R	Funding for Art Group	0	2,500		-	-	2,500
			-		-	-	-	-
			-		-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
<b>Other funds</b>	<b>N/a</b>	<b>N/a</b>	-	-	-	-	-	-
<b>Total Funds</b>			<b>15,359</b>	<b>56,723</b>	<b>- 51,620</b>	<b>-</b>	<b>-</b>	<b>20,462</b>

**Section C**
**Notes to the accounts**
**(cont)**
**Note 27**
**Charity funds (cont)**
**27.2 Details of material funds held and movements during the PREVIOUS reporting period**

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

\* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Walking Group	R		500					500
Queens Park	R	Cost of delivery of Queens Park Drop Ins	-	1,550	- 480			1,070
Other Funds	UR	General Fund	13,775	46,453	- 46,439			13,789
							-	-
						-	-	
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
<b>Other funds</b>	<b>N/a</b>	<b>N/a</b>	-	-	-	-	-	-
<b>Total Funds</b>			<b>14,275</b>	<b>48,003</b>	<b>- 46,919</b>	<b>-</b>	<b>-</b>	<b>15,359</b>



<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 27**                      **Charity funds (cont)**

**27.3 Transfers between funds**

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds	none	
Between endowment and restricted funds	not applicable	
Between endowment and unrestricted funds	not applicable	

**27.4 Designated funds**

Planned use	Purpose of the designation	Amount



<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 28 Transactions with trustees and related parties**

*If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.*

**28.1 Trustee remuneration and benefits**

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

FALSE
-------

*In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.*

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		This year				Last year
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£		£	£
Mrs K Lawton	Resolution/governing document	21237	450			16771

*Please give details of why remuneration or other employment benefits were paid.*

Mrs Lawton plans, organises and manages all activities undertaken by SPACE (Aylesbury)
--

*Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.*

**28.2 Trustees' expenses**

*If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".*

No trustee expenses have been incurred (True or False)

TRUE
------

Type of expenses reimbursed	This year	Last year
	£	£
Travel		
Subsistence		
Accommodation		
Other (please specify):		
<b>TOTAL</b>		

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

--

**28.3 Transaction(s) with related parties**

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.*

There have been no related party transactions in the reporting period (True or False)

**FALSE**

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£
Mrs A White	Trustee	Fees for professional counselling services	7175	0	0	0

*In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.*

In accordance with constitution and trustees' resolutions

*For any related party, please provide details of any guarantees given or received.*

N/A

Note 29

Additional Disclosures

None