

Registered Charity number: 1177978

## **The Friends of St Peter's, Alvescot**

### **Report and Accounts**

**As at 31<sup>st</sup> August 2023**

#### **Charity information**

Trustees:	A Slade T Fisher C Challoner
Date of incorporation:	17 <sup>th</sup> April 2018
Charity number:	1177978
Correspondence address:	C/O St Peters Primary School Main Road Alvescot Bampton OX18 2PU

## **Trustees Report**

This is the fifth Annual Report of the Friends of St Peter's, Alvescot (FoSPs).

As a trustee team, we have seen a lot of change in team this year. The early part of the year saw successful Harvest and Christmas events, led by a longstanding team. Following the last AGM in February, two new Trustees joined. This is the first year post pandemic that all legacy events have happened. As well as the aforementioned, we have enjoyed a new KS2 Christmas disco, a FIFA World Cup wall chart competition, an Easter Fayre, Mother's and Father's day workshops, two Rags to Riches collections, a fabulous Year 6 Leavers Disco and lots of tuck shop and ice cream Fridays.

We ended the year with three trustee resignations, and now undergo a time of rebuilding, with the opportunity to welcome new trustees and fresh ideas. While giving thanks to the many years of volunteering and hard work given by our outgoing trustees.

## **Achievements and performance**

### **Fundraising Highlights**

During 2022/23, FoSPs has generated over £8,636 of income. We have transferred over £9,760 in funds to school (including some funds carried over from the previous year) - covering a variety of educational resources including 32 Ipads, panto ice creams, leavers gifts, software subscriptions and more. The remainder of the funds raised this year are being set aside and will go towards a sheltered outdoor learning area, which will be purchased in the 2023/24 academic year.

Our Christmas raffle and event raised £1,318, our fantastic Friday Tuck Shop and Ice cream Fridays raised over £1,800 and our Easter Fayre raised over £800. We have also been generously awarded two grants from Bampton Village Community Shop totaling £2,080.

We introduced some new events this year, including Bingo and a Disco, and hope to try other new ideas in the next year.

## **Objectives and Supporting Activities**

FoSPs' primary objective is to help 'advance the education of the pupils at St. Peter's Primary School, Alvescot'. Our organisation, which was created in 2018, is a Charitable Incorporated Organisation and it comprises of both members and trustees.

To be able to fulfil our objective we work hard to:

- Develop effective relationships between staff, parents and others associated with the school
- Engage in activities, or provide/assist in the provision and funding of facilities and equipment (that is not provided by ODST or the LEA).

At the beginning of each academic year, FoSPs discuss with the Head Teacher and the wider school team the specific objectives for the coming school year and the funding that is required to fulfil these objectives. These proposals are then discussed and agreed in principle by the trustees.

Numerous fundraising events are held throughout the school year in pursuit of the agreed fundraising objectives.

We will be rebuilding a trustee team under new leadership, while welcoming members, and volunteers alike. Thinking about what new events we can run – both to keep events current and to appeal to all the pupils at St Peters, from ages 4 through to 11. Now is an opportunity for others in our community to join the team, with fresh ideas. So we can work together to grow and provide benefits for the wider school community while fundraising.

## **Constitutional Matters Membership**

Membership is optional and is open to:

- All parents and carers of pupils enrolled at St. Peter's School, Alvescot who will be asked to indicate on school induction documentation if they wish to become members
- Teaching, support staff and governors of St. Peter's School, Alvescot
- Any other person who expresses an interest in supporting the objectives of the Friends of St. Peter's, Alvescot.

Members are encouraged to attend meetings wherever possible, and are able to vote on decisions. Members are also encouraged to actively participate in fundraising and generally support the FoSPs' cause.

## **The Board of Trustees**

Our Board must consist of between three (minimum) and five (maximum) trustees. Trustees are elected on an annual basis at the AGM; retiring members shall be eligible for re-election without further nomination.


We make our decisions in line with our FoSPs' Constitution, at meetings of the charity trustees, by resolution in writing or by electronic form, using a majority vote.

Due to the resignations of three trustees in the last school year we have opportunities to become a trustee. Advertisements for the roles are attached to the invitation to the AGM. To enable prospective trustees to make informed decisions about the commitment required and the election process, the FoSPs' Constitution is available to any interested parties. Trustee role descriptions for the 3-5 roles are also available and current trustees make themselves readily available to answer any questions those considering an application may have.

## **Treasurers Report**

On the following page you will find our Accounts, which have been prepared on a Receipts and Payments basis. In total £9,420.17 of Income (including grants) has been received in the 2022/23 academic year, we also had funds carried over from the previous year. After deducting all of the event costs and a small sum for charity insurance and also a Small Society Lottery Permit, we have been in a position to issue funding of £9,761.60 to school within the year. Some of which was for funds raised in the previous year.

At the end of the year, our cash balance is £3,798.83. This is made up of funding yet to be issued to school, our £500 minimum bank balance (per the constitution) and a total of £1,080 of grant funding yet to be spent.

  
Aily Side - Chair  
16.11.2023.





## Receipts and payments accounts

CC16a

For the period  
from

To

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Fundraising events	11,255	-	-	11,255	7,223
Grants	-	2,080	-	2,080	1,565
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>11,255</b>	<b>2,080</b>	<b>-</b>	<b>13,335</b>	<b>8,788</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>11,255</b>	<b>2,080</b>	<b>-</b>	<b>13,335</b>	<b>8,788</b>
<b>A3 Payments</b>					
Cost of fundraising events	3,747	-	-	3,747	3,113
Insurance	100	-	-	100	72
Finance charges	68	-	-	68	45
Funding issued	8,762	1,000	-	9,762	4,472
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>12,676</b>	<b>1,000</b>	<b>-</b>	<b>13,676</b>	<b>7,702</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>12,676</b>	<b>1,000</b>	<b>-</b>	<b>13,676</b>	<b>7,702</b>
<b>Net of receipts/(payments)</b>	<b>- 1,421</b>	<b>1,080</b>	<b>-</b>	<b>- 341</b>	<b>1,086</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>4,140</b>	<b>-</b>	<b>-</b>	<b>4,140</b>	<b>3,115</b>
<b>Cash funds this year end</b>	<b>2,719</b>	<b>1,080</b>	<b>-</b>	<b>3,799</b>	<b>4,201</b>

### Section B Statement of assets and liabilities at the end of the period

	Unrestricted funds	Restricted funds	Endowment funds
Friend's of St Peters, Alvescot			

Details

**B1 Cash funds**

	to nearest £	to nearest £	to nearest £
Current account/cash in hand	2,719	1,080	-
		-	-
	-	-	-
<b>Total cash funds</b>	<b>2,719</b>	<b>1,080</b>	<b>-</b>

**B2 Other monetary assets**

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**



Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

	Mrs Aily Slade	11/09/2023
	Miss Charlotte Challoner	11/09/2023

Friend's of St Peters, Alvescot

# **Friends of St Peter's, Alvescot**

**Registered Charity No. 1177978**

## **AGM MINUTES**

**Thursday 5<sup>th</sup> October 2023**

**Held at St Peters School Alvescot**

### **Attendees**

Aily Slade, Charlotte Challoner, Tara Fisher, Diane Axford, Stephanie Hayler, Helen McLennan, Natalie Rainey, Monika Simpson, Charlie Ford, Maria Fischer, Sadie Holland, William Jaques, Lela Bailey, Olivia Knight, Chris Pezzuto, Ania Bowen

### *Apologies for absence*

Hannah Jaques

### *Minutes of previous Annual General Meeting*

Available to review on tables for attendee

### Memberships

Attendees were asked to complete a membership form if they wish to vote - if attendees wish to vote any motions during the course of the meeting they must be registered as a member of Friends of St Peter's in advance. Membership forms were handed out, completed and collected.

### **Chair and Treasurers Report for the year ending 31 August 2023**

Report was read to attendees and recent changes in team shared. July 2023 saw three members of the team resign - in the interim Aily Slade was acting chair.

2022/23 FoSP's generated £8636 income, this has gone towards 32 iPads, Panto Ice Creams, Leavers Gifts and Software Subscriptions and many more.

Leftover funds are being set aside and will go towards a sheltered learning area.

FoSP's introduced new events which were a success and hope to run these again whilst coming up with some new ideas.

It was communicated how parents can get involved with helping at events, these included Tuck, Lotto 50/50 and Easy Fundraising.

### **Election of Trustees of the Committee**

*(note: a maximum of five trustees, minimum of three trustees as per our Constitution)*

### **Nominations for Trustee positions:**

Chair Aily Slade - All attendees voted for

Treasurer Charlotte Challoner - All attendees voted for

Secretary TBC – No nominations so will remain unfilled

Trustee Tara Fisher - All Attendee voted for

Trustee Natalie Rainey - showed her interest in becoming trustee and was voted in by all attendees, Aily Slade to follow up with necessary paperwork.

### **Any Other Business**

#### *Events*

#### Christmas Raffle

As there is a new team and reduced numbers, a Christmas Bizarre will not be held this year and instead FoSP's will hold Christmas Disco and Elfridges as well as the Christmas Raffle.

#### Christmas Discos

8 December x 2 discos one for KS1 and KS2 - no siblings allowed who do not attend the school due to capacity and health & safety

#### Elfridges

8 December, help required. Children will be able to buy a gift for anyone - Parentmail will be sent with instructions of how to order.

#### Raffle

Raffle tickets will be sent home in book bags and money to be handed back to school - Raffle prizes will be shared via Parentmail and date for when the raffle will be drawn in discussion. Possibly hold a Christmas bake sale on a Friday before term ends.

#### Christmas Bizarre

Some attendees would have liked to have the bizarre in 2023 and will happily run / organise for 2024. Church has been informed that Christmas Bizarre will not take place this year.

#### Funding plan for 2023-24

Discuss convenient meeting times/date of next meeting

11 January 2024



Aily Slade  
Signed 25/10/2023