

**Registered Charity number: 1177978**

**The Friends of St Peter's, Alvescot**

**Report and Accounts**

**As at 31<sup>st</sup> August 2022**

### **Charity information**

Trustees:

L Brinklow  
G Campbell-Flatter  
T Fisher  
K Gamage

Date of incorporation:

17<sup>th</sup> April 2018

Charity number:

1177978

Correspondence address:

C/O St Peters Primary School  
Main Road  
Alvescot  
Bampton  
OX18 2PU

## **Trustees Report**

This is the fourth Annual Report of the Friends of St Peter's, Alvescot (FoSPs).

As a trustee team, we have worked hard this year helping to rebuild the school community and raise important funds following on from the impact of Covid 19. Whilst we couldn't hold the Harvest event or our traditional Christmas Bazaar in the early part of the school year, in Spring, we organised a fantastic Easter Fayre which took place on a gloriously sunny day. This Easter event was enjoyed by many and it marked our return to running fundraising and school community events as we had been before the pandemic.

Despite not being able to hold what has traditionally been our largest fundraising event (the Christmas Bazaar), we have together raised a fantastic £5,558 towards school resources this year. This was only possible because of the fantastic support we have received from both parents and school staff – we have all worked together to bring back the welcoming and supportive St Peter's community that means so much to everyone involved with the school.

## **Achievements and performance**

### **Fundraising Highlights**

During 2021/22, FoSPs has generated over £8,700 of income. We have transferred over £4,400 in funds to school - covering a variety of educational resources including several sets of class reader books, junior newspapers, software subscriptions and more. The remainder of the funds raised this year are being set aside and will go towards a full class set of Ipads (30 tablets) which will be purchased in the 2022/23 academic year.

Our Christmas raffle raised £620, our fantastic Friday Tuck Shop and Ice cream Fridays raised over £1,500 and our Easter Fayre raised over £600. We have also been generously awarded two grants from Bampton Village Community Shop totalling £1,585.

As trustees we are very much looking forward to next year and being able to run a full calendar of events for everyone to enjoy together.

### **Objectives and Supporting Activities**

FoSPs' primary objective is to help 'advance the education of the pupils at St. Peter's Primary School, Alvescot'. Our organisation, which was created in 2018, is a Charitable Incorporated Organisation and it comprises of both members and trustees.

To be able to fulfil our objective we work hard to:

- Develop effective relationships between staff, parents and others associated with the school
- Engage in activities, or provide/assist in the provision and funding of facilities and equipment (that is not provided by ODST or the LEA).

At the beginning of each academic year, FoSPs discusses with the Head Teacher and the wider school team the specific objectives for the coming school year and the funding that is required to fulfil these objectives. These proposals are then discussed and agreed in principle by the trustees.



Numerous fundraising events are held throughout the school year in pursuit of the agreed fundraising objectives. Recurrent projects and activities included Friday Tuck shop and 'Ice Cream Fridays' in summer; the Harvest Show and Trail; the 50/50 Lotto; the Christmas Bazaar; the traditional Easter Fayre and Egg Trail; gift Workshops for Mother's and Father's days; and not forgetting our special occasion cake sales.

As a team, we will be thinking more about how we can further enhance the events we currently run and how we can add to our fundraising programme – both to keep events current and to appeal to all the pupils at St Peters, from ages 4 through to 11.

### **Constitutional Matters Membership**

Membership is optional and is open to:

- All parents and carers of pupils enrolled at St. Peter's School, Alvescot who will be asked to indicate on school induction documentation if they wish to become members
- Teaching, support staff and governors of St. Peter's School, Alvescot
- Any other person who expresses an interest in supporting the objectives of the Friends of St. Peter's, Alvescot.

Members are encouraged to attend meetings wherever possible, and are able to vote on decisions. Members are also encouraged to actively participate in fundraising and generally support the FoSPs' cause.

### **The Board of Trustees**

Our Board must consist of between three (minimum) and five (maximum) trustees. Trustees are elected on an annual basis at the AGM; retiring members shall be eligible for re-election without further nomination.

We make our decisions in line with our FoSPs' Constitution, at meetings of the charity trustees, by resolution in writing or by electronic form, using a majority vote.

The opportunity to become a trustee is advertised prior to the AGM, through use of the school noticeboard and in the school and/or FoSPs' newsletter. To enable prospective trustees in making informed decisions about the commitment required and the election process, the FoSPs' Constitution is available to any interested parties. Trustee role descriptions for the 3-5 roles are also available and current trustees make themselves readily available to answer any questions those considering an application may have.

### **Treasurers Report**

On the following page you will find our Accounts, which have been prepared on a Receipts and Payments basis. In total £8,788 of Income (including grants) has been received in the 2021/22 academic year. After deducting all of the event costs and a small sum for charity insurance and also a Small Society Lottery Permit, we have been in a position to issue funding of £4,472 to school within the year, with additional funding to be issued next year.

At the end of the year, our cash balance is £5,752. This is made up of funding yet to be issued to school, our £500 minimum bank balance (per the constitution) and a total of £1,719 of grant funding yet to be spent.





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of St Peters, Alvescot

1177978

## Receipts and payments accounts

CC16a

For the period  
from

01/09/2021

To

31/08/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising events	7,223	-	-	7,223	6,260
Grants	-	1,565	-	1,565	510
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<i>Sub total (Gross income for AR)</i>	7,223	1,565	-	8,788	6,770
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<i>Sub total</i>	-	-	-	-	-
<b>Total receipts</b>	7,223	1,565	-	8,788	6,770
<b>A3 Payments</b>					
Cost of fundraising events	3,113	-	-	3,113	2,251
Insurance	72	-	-	72	69
Finance charges	45	-	-	45	-
Funding issued	3,973	499	-	4,472	2,899
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<i>Sub total</i>	7,203	499	-	7,702	5,219
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<i>Sub total</i>	-	-	-	-	-
<b>Total payments</b>	7,203	499	-	7,702	5,219
<b>Net of receipts/(payments)</b>	20	1,066	-	1,086	1,551
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	4,013	653	-	4,666	3,115
<b>Cash funds this year end</b>	4,033	1,719	-	5,752	4,666

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account/cash in hand	4,033	1,719	-
			-	-
		-	-	-
	<b>Total cash funds</b>	<b>4,033</b>	<b>1,719</b>	<b>-</b>

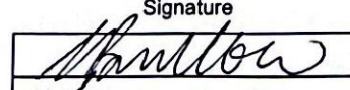

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mrs L Brinklow	15/01/2023
	Mrs K Gamage	15/01/2023