



Trustees' Annual Report for the period

Period start date Period end date

From 1 April 2021 **To** 31 March 2022

Section

Reference and administration details

Charity name

Barham Village Residents Association

Other names charity is known by

BVRA

Registered charity number (if any)

1177975

Names of the charity trustees who manage the charity

737 Harrow Road,

Wembley, London,

Middlesex

Postcode

HA0 2LL

Charity's principal address

| Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if |
|-----------------|---|-----------------------------------|--|
| Judith Miller | Chair | | BVRA |
| Baar Hersi | Vice Chair | | BVRA |
| | | | BVRA |
| Martha Kyeremeh | Treasurer | | BVRA |
| Amal Abdullahi | Secretary | | BVRA |
| Nicole Nganga | Business and events Development Manager | | BVRA |
| Emeka Nwokoye | Membership Executive | | BVRA |
| Mary Daly | Community Trustee | | BVRA |
| | | | |
| | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| | | |
|--|--|--|
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| | | |
| | | |

Section Structure, governance and management

Description of the charity's trusts

Name of chief executive or names of senior staff members (Optional information)

| | |
|--|--|
| Type of governing document (eg. trust deed, constitution) | CIO - ASSOCIATION Registered 17 Apr 2018 |
| How the charity is constituted (eg. trust, association, company) | Association |
| Trustee selection methods (eg. appointed by, elected by) | Trustee are appointed or Elected from membership or reappointed annually at the General Meeting. |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

| |
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Section Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of BVRA are as follows:

- To facilitate a bridge between Notting Hill Genesis and the residents of Barham Village.
- To create a cohesive community who are able to come together regardless of age, race, ethnicity and religion.
- To provide a recreational space for activities and discourage social isolation within the community.
- To provide outreach to neighbouring communities.

In Planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee's meetings.

Community Centre:

Throughout the year BVRA has hosted Councillor surgeries where members of the public are able to come to our community centre to meet with the elected Councillors for Brent in consultation meetings. This takes place once a month and it is held for two-hour period. People from all over the borough have the opportunity to come to a neutral venue to garner advice and voice their concerns.

This venue and service is a great benefit for people to seek advice without having to make appointments. It is on the main road and has wheelchair access. We welcome all people within the area of benefit regardless of personal background, faith, gender, personal circumstances.

We liaise with the Area Housing Manager and their Legal team to secure the Lease on the Community Centre; this will relieve us from the restricted use and allow us more freedom to extend our service to the community and for the public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public

Additional details of objectives and activities (Optional information)

Our trustees visit members of the community to invite them to meetings and encourage participation by consulting and offering an open-door policy to speak to any of the trustee's in regards to issues they may be having.

We still encourage this and will help member of our community or signpost to other organisations who will help them.

We are grateful for the many hour's volunteers, including member volunteers, have spent encouraging the Residents to participate in new and developing plans we have for 2021.

Without this valuable contribution of time, we would not be able to achieve our goals.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;

• contribution made by

Summary of the main achievements of the charity during the year

BVRA were able to secure a meeting in regards to finalising our lease for the Community Centre space with Notting Hill Genesis, (NHHG) Legal team.

We have the Final draft of the Lease

BVRA still needs to sign the final lease papers, this will be completed once NHHG has carried out all the agreed repair's maintenance books, Keys, etc and finalise the handover document

BVRA was instrumental in negotiating the parking Management and keeping in mind the Residents that were promised priority.

A more safe and fair parking is in place for the Resident of Barham Village. Our volunteer participated in overseeing all Residents was notified of the works to be carried on our streets; in order for the Road to be correctly marked up to be compliant to be managed by our Local Authority.

Brief statement of the charity's policy on reserves

BVRA currently have decided to have reserves as a contingency and for upcoming expenses. One of the major objectives that we have is to open our Community Centre to the wider public and host events and meetings that will be beneficial to community morale. At present our reserve limit is £15000. This is to anticipate all the start-up costs that will be necessary for the upkeep and running of the Community Centre once the lease has been completed. The funds will cover expenses such as insurance, furnishing, staff, equipment for events etc. The hope is that the Community Centre will be in full operation by the end of 2021. Once in full operation the funds will be used to cover such expenses completely. It will also be our intent to rebuild the fund so that over time we are able to use the funds in the event of a financial emergency. Our plans still remain the same for now we just have to delay it until we are able to open the Community Centre. We might have to spend a little more to promote our building.

Details of any funds materially in deficit

n/a

Section

Financial

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section Other optional information

When the Community Centre is fully launched, we will begin with popular group classes like Yoga and Pilates.

We intend to offer coffee mornings to gather information from residents and the public about the services they would like to be run at the Centre.

We are also aiming to collaborate with other groups to offer a wider choice of activities for our residents, making it more affordable and cost effective.

We will have BAM (a virtual help desk) along with a member of staff to navigate the system

We have a small office to hire for local business, alongside another office which offers hotdesking.

There is a large function room available for hire for conferences/meetings and parties. The function room can be divided to accommodate two smaller groups.

With the help of volunteers and fund-raising events this would highlight the Community Centre and the new activities we are bringing to the area we hope to cover events for all ages.

Section I declare that the Declaration of the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|------------------|-----------|
| Signature(s) | J P Miller | |
| Full name(s) | Judith P. Miller | |
| Position (eg Secretary, Chair, etc) | Chair | Secretary |

Date

31. 01.2023

Income & Expenditure

TREASURERS REPORT **FINANCIAL YEAR 1ST APRIL 2019 - 31ST MARCH 2020**

OPENING BALANCE

The actual opening balance recorded on the bank account **Total**

REVENUE

The actual revenue recorded on the bank account **Total**

Breakdown:

Fraud Refund
Nottinghill Genesis TRA Annual Grant
Councillor Surgeries Lloyds Bank Compensation

EXPENSES

The actual expenses/costs recorded on the bank account **Total**

Breakdown:

Insurance
IT Support
Catering for AGM May 2019 Equipment/Furniture Fraud

CLOSING BALANCE

The actual closing balance recorded on the bank account **Total £13,158.23**

EXPECTED INCOME FOR 2022-2023

Membership Subscriptions
Donations
Grant Funding
Fund Raising
Nottinghill Genesis TRA Annual Grant
Community Centre Venue Hire
Event/ Activity bookings and premiums

EXPECTED EXPENSES/COSTS 2022-2023

Insurance
Community Centre Land Registry
Business Rates

Services Charges
Cleaning
Services/Repairs
Auditors
Health & Safety (Fire & Pat Testing)
Book Keeping
Community Centrey furniture
Office Stationary/Supplies
Catering Equipment
Catering Supplies
Utilities/Bills (Water, heating, electricity, phone and Broadband)
Volunteer Expenses
Training
Event/Activity Facilitators costs
Other Miscellaneous

Our expected income and expenses/costs are a forecast of what we endeavor it to be, we change according to how things progress in the financial year 2022-2023.

£ 11,049.63

£ 1,970.95

£ 300.95

£ 300.00

£ 1,080.00

£ 50.00

£ 1,182.35

£ 229.60

£ 535.00

£ 20.83

£ 95.97

£ 300.95

£ 11,838.23



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | |
|---|-------------|
| Charity Name Barham Village Residents Association | No (if any) |
|---|-------------|

Receipts and payments accounts

CC16a

| | | | |
|---------------------|--------------|----|---------------|
| For the period from | 1 April 2021 | To | 31 March 2022 |
|---------------------|--------------|----|---------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|--|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| | 0 | - | - | - | - 0 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 0 | - | - | - | 0 |
| A2 Asset and investment sales, (see table). | | | | | |
| | 0 | - | - | - | 0 |

| | | | | | |
|-----------------------|---|---|---|---|---|
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 0 | - | - | - | 0 |

A3 Payments

| | | | | | |
|------------------|---|---|---|---|---|
| | 0 | - | - | - | 0 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 0 | - | - | - | 0 |

A4 Asset and investment purchases, (see table)

| | | | | | |
|------------------|---|---|---|---|---|
| | - | - | - | - | |
| | - | - | - | - | |
| Sub total | - | - | - | - | - |

| | | | | | |
|------------------------------------|-----------|---|---|---|---|
| Total payments | - | - | - | - | - |
| Net of receipts/(payments) | - | - | - | - | - |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| Cash funds this year end | 13,158.23 | - | - | - | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|--|--|--|---|
| B1 Cash funds | | | | |
| | | - | - | - |
| | | - | - | - |
| | 0 | - | - | - |
| | Total cash funds | - | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | | | | |
| | 0 | - | - | - |
| | | - | - | - |
| | | - | - | - |

| | | | |
|--|---|---|---|
| | - | - | - |
| | - | - | - |
| | - | - | - |

B3 Investment assets

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---------|-----------------------------|-----------------|--------------------------|
| 0 | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |


B4 Assets retained for the charity's own use

[illegible]

B5 Liabilities

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|---------|---------------------------------|-----------------------|---------------------|
| 0 | | - | |
| | | - | |
| | | - | |
| | | - | |
| | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|--|------------|------------------|
|  | JP MILLER | 30.03.2022 |
| | | |