

## COYTRAHEN COMMUNITY ASSOCIATION

Minutes of the Annual General Meeting held on Wednesday 5<sup>th</sup>. November 2025 in the  
Philip Squire Community Centre

Present :-C.Melean (C) ;J.Roberts (VC) ; J.Faulkner ; K.Redwood ; M.James ; K.Faulkner ;  
J.Bowen ; I.Hill ; L.Redwood ; E.Phillips ; T.Madden ; E.Davies ; J.Davies .

1. Apologies for Absence

Were received from D.Evans ; L.Turner

2. Welcome and Chairperson's Report

The outgoing Chair welcomed members to the Meeting. It had been a very busy year with our New Room up and functioning extremely well. He especially welcomed the setting up of a 'Tea and Comfort' group which meets every Monday and is well attended . Linked to this we had purchased equipment with a grant from BCBC to equip a 'Warm Hub' in case of need. We had also installed Solar Panels (special thanks to Evan Phillips) and an alarm system (special thanks to Lee Redwood) . All events had been successful and all our Groups were functioning well. He thanked all Members for their support throughout the year and expressed the hope that the coming year would be equally successful.

3. Minutes of the meeting held on the 6<sup>th</sup>. November 2024

Were read and agreed to be a true record.

4. Matters Arising

None

5. Treasurers' Report

The joint Treasurers tabled a statement of the Accounts for 2024-25. JF reported that the financial situation was sound and thanked those members who had worked hard to obtain grants.The joint work between herself and Kath Redwood had gone very well and she felt that this had been a very welcome innovation. The Accounts had been audited by Mr.Wyn Davies and she read out a letter from Mr. Davies confirming that all was in order.

6. Election of Officers

The Minute Secretary briefly took the Chair for the election of the Chairperson. Mr. C.Melean agreed to stand again with the continuing help of Members and was unanimously elected. He then resumed the Chair and took the Meeting through the election of other officers.

Chairperson -Mr.C.Melean

Vice Chair – Mrs. J.Roberts

Treasurers Mrs. J.Faulkner and Mrs.Kath Redwood

Bookings – Mrs.L.Turner

Events - Mr.M.James

Minute Secretary – Mr .K. Faulkner

7. New Business

None

The Chairperson closed the Meeting at 6.35pm.

**Coytrahen Community Association**  
**Receipts and Payments Account**  
**For the Year ending 30th September 2025**

<u>RECEIPTS</u>	<u>2024/25</u>	<u>2023/24</u>
Grants	43,161.40	2,880.95
Raffles	183.00	904.50
Hall Hire	20,071.00	15,601.00
Ticket Sales	549.00	546.00
Coffee Shop Sales	-	100.00
Bar & Coffee Shop	3,967.70	5,573.93
Christmas Dinners	373.00	476.00
Fun Day	831.70	-
Donations	1,345.00	3,593.00
Fund Raising	1,691.50	1,554.00
History Club	84.00	203.00
Table Hire	-	35.00
Book Club	12.00	132.00
Gardening Club	-	300.00
Tea & Comfort	298.00	-
Bank Interest	117.80	89.61
Admin/Miscellaneous	149.30	178.38
Capital Project	-	190,485.91
	<b>72,834.40</b>	<b>222,653.28</b>

Balance B/F	17,057.63
Add Income	72,834.40
	89,892.03
Less Expenditure	- 48,846.66
	<b>41,045.37</b>

**Note - PRS is Performing Rights Society**

<u>EXPENDITURE</u>	<u>2024/25</u>	<u>2023/24</u>
Administration	850.44	1,568.34
Building Maintenance	7,837.05	5,602.86
Telephones & Utilities	6,923.48	11,641.93
Equipment	5,712.57	455.35
Bar & Coffee Costs	2,834.75	3,008.27
In House Entertainment	3,902.01	877.45
Coffee Shop	-	419.65
Senior Citizens Dinner	765.22	800.00
Donations	74.75	44.00
PRS	498.58	-
Christmas	-	509.00
Hall User Refunds	240.00	190.00
Fun Day	350.00	380.00
Solar Panel Installation	16,679.05	-
Capital Project	2,178.76	202,973.57
Income/Expenditure	23,987.74 -	5,817.14
	<b>72,834.40</b>	<b>222,653.28</b>

Bank Current Account	28,350.61
Deposit Account	12,815.63
	41,166.24
Unpresented Cheque	-120.87
	<b>41,045.37</b>

	Cheque No.	£
Unpresented Cheque	100523	120.87

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27th October 2025

**Mrs J. Faulkner,  
1, Box Cottage,  
Coytrahen,  
Bridgend**

Dear Mrs. Faulkner

**Re: Audit of Coytrahen Community Association  
Accounts for the financial year ended 30th September 2025**

I thank you for giving me the opportunity to audit your association's accounts for the above financial year.

I have completed my work and agreed with you and Mrs. Redwood at our final meeting this evening (27/10/2025) to make minor adjustments to certain sections of the accounts.

We also agreed on the overall income and expenditure details reflected in the receipts and payments account.

I must congratulate you on your cashbook recordings, which, were detailed, accurate and easy to follow.

Finally, I would like to thank you for your assistance during my work this year and I wish you, your colleagues and the Association every success for the future.

My fee for this year's work is, as agreed £100.00 (same as 2023/24)

I trust that you and your members are satisfied with the above.

Sincerely

G. W. Davies MBE