

# COYTRAHEN COMMUNITY ASSOCIATION

England & Wales - Charity number 1177965

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2018-04-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Philip Squire Community Centre  
Coytrahen  
Bridgend  
Mid Glamorgan  
CF32 0EB

**Phone** 01656720840

**Email** [isa70@talktalk.net](mailto:isa70@talktalk.net)

**Website** <http://cobwebs.uk.net/coytca>

## Activities

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**Objects:** PROMOTE THE BENEFIT OF THE INHABITANTS OF THE AREA OF BENEFIT WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE STATUTORY AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;B) ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY STATUTORY AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THE OBJECTS;C) PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED.

**Activities:** Community Centre

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** The General Public/mankind

## Geography

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- Bridgend

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-09-30	£72,834	£48,846	-	-
2024-09-30	£222,653	£228,470	-	-
2023-09-30	£27,237	£23,206	-	-
2022-09-30	£22,259	£24,954	-	-
2021-09-30	£5,107	£9,500	-	-
2020-09-30	£24,000	£12,000	-	-

## Trustees

Name	Role	Appointed
<b>VIVIAN CHARLES MELEAN</b>	Chair	2018-04-01
Darren Evans		2023-11-01
Edward Davies		2021-07-07
Evan Phillips		2021-07-07
<b>GLORIA JEAN FAULKNER</b>		2018-04-01
<b>IRIS HILL</b>		2002-01-01
<b>JANICE EDITH BOWEN</b>		2015-01-01
Joyce Davies		2021-07-07
June Roberts		2018-04-01
<b>KEITH HENRY FAULKNER</b>		2018-04-01
Katherine Redwood		2022-07-06
Lee Redwood		2022-07-06
Lisa Pocock		2021-10-06
Louise Turner		2024-09-04
Melvyn James		2020-11-01

**COYTRAHEN COMMUNITY ASSOCIATION**

England & Wales - Charity number 1177965

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# Accounts

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## COYTRAHEN COMMUNITY ASSOCIATION

Minutes of the Annual General Meeting held on Wednesday 5<sup>th</sup>. November 2025 in the Philip Squire Community Centre

Present :-C.Melean (C) ;J.Roberts (VC) ; J.Faulkner ; K.Redwood ; M.James ; K.Faulkner ; J.Bowen ; I.Hill ; L.Redwood ; E.Phillips ; T.Madden ; E.Davies ; J.Davies .

1. Apologies for Absence

Were received from D.Evans ; L.Turner

2. Welcome and Chairperson's Report

The outgoing Chair welcomed members to the Meeting. It had been a very busy year with our New Room up and functioning extremely well. He especially welcomed the setting up of a 'Tea and Comfort' group which meets every Monday and is well attended . Linked to this we had purchased equipment with a grant from BCBC to equip a 'Warm Hub' in case of need. We had also installed Solar Panels (special thanks to Evan Phillips) and an alarm system (special thanks to Lee Redwood) . All events had been successful and all our Groups were functioning well. He thanked all Members for their support throughout the year and expressed the hope that the coming year would be equally successful.

3. Minutes of the meeting held on the 6<sup>th</sup>. November 2024

Were read and agreed to be a true record.

4. Matters Arising

None

5. Treasurers' Report

The joint Treasurers tabled a statement of the Accounts for 2024-25. JF reported that the financial situation was sound and thanked those members who had worked hard to obtain grants.The joint work between herself and Kath Redwood had gone very well and she felt that this had been a very welcome innovation. The Accounts had been audited by Mr.Wyn Davies and she read out a letter from Mr. Davies confirming that all was in order.

6. Election of Officers

The Minute Secretary briefly took the Chair for the election of the Chairperson. Mr. C.Melean agreed to stand again with the continuing help of Members and was unanimously elected. He then resumed the Chair and took the Meeting through the election of other officers.

Chairperson -Mr.C.Melean

Vice Chair – Mrs. J.Roberts

Treasurers Mrs. J.Faulkner and Mrs.Kath Redwood

Bookings – Mrs.L.Turner

Events - Mr.M.James

Minute Secretary – Mr .K. Faulkner

7. New Business

None

The Chairperson closed the Meeting at 6.35pm.

**Coytrahen Community Association**  
**Receipts and Payments Account**  
**For the Year ending 30th September 2025**

<u>RECEIPTS</u>	<u>2024/25</u>	<u>2023/24</u>
Grants	43,161.40	2,880.95
Raffles	183.00	904.50
Hall Hire	20,071.00	15,601.00
Ticket Sales	549.00	546.00
Coffee Shop Sales	-	100.00
Bar & Coffee Shop	3,967.70	5,573.93
Christmas Dinners	373.00	476.00
Fun Day	831.70	-
Donations	1,345.00	3,593.00
Fund Raising	1,691.50	1,554.00
History Club	84.00	203.00
Table Hire	-	35.00
Book Club	12.00	132.00
Gardening Club	-	300.00
Tea & Comfort	298.00	-
Bank Interest	117.80	89.61
Admin/Miscellaneous	149.30	178.38
Capital Project	-	190,485.91
	<b>72,834.40</b>	<b>222,653.28</b>

<u>EXPENDITURE</u>	<u>2024/25</u>	<u>2023/24</u>
Administration	850.44	1,568.34
Building Maintenance	7,837.05	5,602.86
Telephones & Utilities	6,923.48	11,641.93
Equipment	5,712.57	455.35
Bar & Coffee Costs	2,834.75	3,008.27
In House Entertainment	3,902.01	877.45
Coffee Shop	-	419.65
Senior Citizens Dinner	765.22	800.00
Donations	74.75	44.00
PRS	498.58	-
Christmas	-	509.00
Hall User Refunds	240.00	190.00
Fun Day	350.00	380.00
Solar Panel Installation	16,679.05	-
Capital Project	2,178.76	202,973.57
Income/Expenditure	<b>23,987.74</b>	<b>5,817.14</b>
	<b>72,834.40</b>	<b>222,653.28</b>

Balance B/F	17,057.63
Add Income	72,834.40
	89,892.03
Less Expenditure	48,846.66
	<b>41,045.37</b>

Bank Current Account	28,350.61
Deposit Account	12,815.63
	41,166.24
Unpresented Cheque	-120.87
	<b>41,045.37</b>

**Note - PRS is Performing Rights Society**

	Cheque No.	£
Unpresented Cheque	100523	120.87

12, Glan yr Afon,  
Cwmfelin,  
CF34 9HU  
Tel: 01656 736751  
Mob. 07709672701  
Email: [wyn1947@sky.com](mailto:wyn1947@sky.com)

27th October 2025

**Mrs J. Faulkner,  
1, Box Cottage,  
Coytrahen,  
Bridgend**

Dear Mrs. Faulkner

**Re: Audit of Coytrahen Community Association  
Accounts for the financial year ended 30th September 2025**

I thank you for giving me the opportunity to audit your association's accounts for the above financial year.

I have completed my work and agreed with you and Mrs. Redwood at our final meeting this evening (27/10/2025) to make minor adjustments to certain sections of the accounts.

We also agreed on the overall income and expenditure details reflected in the receipts and payments account.

I must congratulate you on your cashbook recordings, which, were detailed, accurate and easy to follow.

Finally, I would like to thank you for your assistance during my work this year and I wish you, your colleagues and the Association every success for the future.

My fee for this year's work is, as agreed £100.00 (same as 2023/24)

I trust that you and your members are satisfied with the above.

Sincerely

G. W. Davies MBE

**COYTRAHEN COMMUNITY ASSOCIATION**

England & Wales - Charity number 1177965

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# Accounts

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## **COYTRAHEN COMMUNITY ASSOCIATION**

### **Minutes of the Annual General Meeting held on Wednesday 6<sup>th</sup> November 2024 in the Philip Squire Community Centre**

**Present:** C Melean, (C) I Hill, J Roberts (VC), J Bowen, L Redwood, K Redwood, D Evans, M James (Events), J Faulkner, K Faulkner.

#### **1. Apologies for Absence**

Apologies were received from E Davies, J Davies, E Phillips, D Davies and P Gronow.

#### **2. Welcome and Chairperson's Report**

The outgoing Chair welcomed members to the meeting. He gave a brief resumé of the year's activities which had been dominated by the project to convert the old changing rooms into a new usable space. This had been achieved we should be pleased with the outcome. He thanked everyone for their support throughout the year.

#### **3. Minutes of the meeting held in November 2023**

The minutes of the meeting were read and agreed to be a true record.

#### **4. Matters arising**

There were no matters arising.

#### **5. Treasurer's Report**

The Treasurer tabled a statement of the accounts for 2023-24. She gave a brief account of the main activities of the year, particularly the large sums of money involved in completing the project. The accounts had been audited by Mr Wyn Davies and she read out a letter from Mr Davies confirming that the books were in order. In the letter he regretfully resigned as auditor. The Treasurer reported that owing to the increased workload in dealing with the payment monies, his fee had been increased to £100. Members agreed to this. Iris Hill proposed a vote of tanks to the Treasurer for all her hard work in a difficult year. Members supported this unanimously.

➤ ACTION: KF to send a letter of thanks to Wyn Davies.

#### **6. Election of Officers**

The minute secretary briefly took the Chair for the election of the Chairperson. Mr C Melean agreed to stand again and was unanimously elected. He then took the meeting through the other officers:

Chairperson: - Mr C Melean

Vice Chair: - Mrs J Roberts

Treasurer: - Mrs J Faulkner with Mrs K Redwood  
Mrs I Hill wished to resign as Bookings Officer

Bookings: - Mrs L Turner

Events: - Mr M James

Minutes Sec: - Mr K Faulkner

The Chair thanked Iris for her many years of service.

**7. New Business**

There was none.

The Chair closed the meeting at 6.30 pm

Signed: \_\_\_\_\_ Date:



12, Glan yr Afon,  
Cwmfelin,  
CF34 9HU  
Tel: 01656 736751  
Email: wyn1947@sky.-

com

27th October 2024

**Mrs J. Faulkner,  
1, Box Cottage,  
Coytrahen,  
Bridgend**

Dear Mrs. Faulkner

**Re: Audit of Coytrahen Community Association  
Accounts for the year ended 30th September 2024**

I thank you for giving me the opportunity to audit your association's accounts for the above mentioned financial year.

I have completed my work and have supplied you with a few minor adjustments made

In order to complete the bank to cashbook reconciliation.

Your cashbook is in good order and therefore I have no hesitation in giving your accounts a clean bill of health.

I regret to inform you that I have now retired from Audit work and will no longer be available to be involved with your community association.

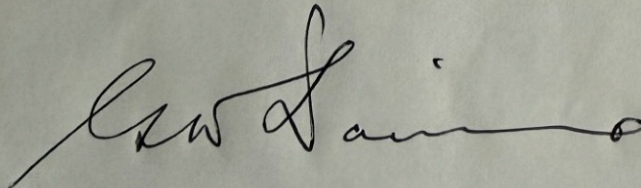
I would like however, to thank you for your assistance during my work and therefore wish you and your colleagues every success for the future.

My fee for this year's work is £. 100.00 *GW*

Sincerely  
Wyn  
G. W. Davies MBE

To follow - minor adjustment and some queries that is needed on your cash book for 2023/24.

Can you give me a time and date to meet you both early this week?



**COYTRAHEN COMMUNITY ASSOCIATION**

England & Wales - Charity number 1177965

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# Accounts

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## COYTRAHEN COMMUNITY ASSOCIATION

Minutes of the Annual General Meeting held on Wednesday 1<sup>st</sup>. November at the Philip Squire Community Centre on Wednesday 1<sup>st</sup>.November 2023

Present :- C.Melean (Chairman) ; J.Roberts (Vice Chair) ; J.Faulkner (Treasurer) ; M.James (Events) ; K.Redwood ; L.Redwood ; E.Davies ; J. Davies ; D.Davies ; D.Evans.

Seretariat :- I.Hill (Correspondence) ;K.Faulkner (Minutes).

1. Apologies .E.Phillips ; P.Gronow ; L.Everitt ;J.Bowen.
2. Opening and Welcome  
The Chairman welcomed everybody to the Meeting. I H. introduced Mr.Darren Evans as a new Member and he was welcomed enthusiastically
3. Minutes of the A.G.M. held on Wednesday 10<sup>th</sup>.November 2022 were read and agreed.
4. Matters Arising. There were none
5. Chaiman's Report. It had been another successful year and he expressed his thanks to Members of the Committee for all their hard work, and to all Members for their active support. We had been successful in obtaining a Grant from the Welsh Facilities Programme and he thanked KF for his efforts. He expressed his sadness that Jules and Delia Windsor had resigned from the Association ,he had sent them an email thanking them for their support.
6. Statement of Accounts. The Treasurer reported that the Audit had been approved by Mr.G.W.Davies (Auditor) after some minor alterations. She read out his letter of approval in which he commended JF for her care of the finances of the Association. He also expressed his regret that he was resigning his post after many years and recorded his thanks and good wishes to the Association. The Meeting welcomed the successful audit .MJ and JR thanked JF for her hard work,this was unanimously supported by all Members. KR offered her help to the Treasurer as necessary this offer was welcomed. IH will write a letter of thanks to Mr.Davies.
7. Election Of Officers. All present incumbents agreed to stay on for another year if Members were in agreement. The offer was accepted unanimously.
8. Election of Auditor. In view of the resignation of the current Auditor this will need to be decided prior to the next Audit.
9. There being no other business the Chairman closed the Meeting.

***Coytrahen Community Association  
Receipts and Payments Account  
For the Year ending 30th September 2023***

**RECEIPTS**

**Grants  
Raffles  
Hall hire  
Ticket sales  
Coffe shop sales  
Bar sales  
Senior Citizens Annual Dinner  
Fun Day  
Donations  
Fund raising  
History Club  
Table hire  
Book Club  
A Club  
Bank interest  
Admin /miscellaneous**

**Bank reconciliation as at 30th September 2023**

**Balance b/f  
Add income**

**Less expenditure**

<b>2022/23</b>	<b>2021/22</b>
<b>£</b>	<b>£</b>
<b>3,284.04</b>	<b>3,248.36</b>
<b>1,077.50</b>	<b>1,130.50</b>
<b>13,886.00</b>	<b>8,427.85</b>
<b>1,639.00</b>	<b>1,254.00</b>
<b>229.50</b>	<b>203.00</b>
<b>4,025.25</b>	<b>4,617.45</b>
<b>390.00</b>	<b>367.50</b>
<b>7.99</b>	<b>0.00</b>
<b>642.00</b>	<b>1,381.00</b>
<b>1,109.25</b>	<b>807.00</b>
<b>165.00</b>	<b>235.00</b>
<b>60.00</b>	<b>50.00</b>
<b>231.00</b>	<b>185.00</b>
<b>0.00</b>	<b>300.00</b>
<b>39.62</b>	<b>2.61</b>
<b>451.13</b>	<b>50.00</b>
<b>27,237.28</b>	<b>22,259.27</b>

£

**18,843.24**

**27,237.28**

**46,080.52**

**Bank currant account**

**Deposit account**

**-23,206.15**

**22,874.37**

**Unpresented cheques**

## **EXPENDITURE**

**Administration**  
**Building maintenance**  
**Telephones and Utilities**  
**Equipment**  
**Cost of Bar and staff**  
**In house entertainment**  
**Coffee shop**  
**Senior Citizens Annual Dinner**  
**Donations**  
**Lottery registration**  
**Christmas**  
**Planning/Architects**  
**PRS**  
**Hall user refunds**  
**Income/Expenditure**

£

**19,108.24**

**6,061.82**

**25,170.06**

**-2,295.29**

**22,874.77**

**Unpresented cheques**

**100397**

**100394**

**100396**

<b>2022/23</b>	<b>2021/22</b>
<b>£</b>	<b>£</b>
<b>2,016.37</b>	<b>1,027.96</b>
<b>6,438.35</b>	<b>5,726.90</b>
<b>5,456.42</b>	<b>5,742.72</b>
<b>1,265.23</b>	<b>296.26</b>
<b>2,902.11</b>	<b>2,941.56</b>
<b>2,847.90</b>	<b>2,085.70</b>
<b>356.48</b>	<b>358.34</b>
<b>675.00</b>	<b>645.00</b>
<b>43.50</b>	<b>484.00</b>
<b>40.00</b>	<b>0.00</b>
<b>671.79</b>	<b>796.00</b>
<b>0.00</b>	<b>3,874.73</b>
<b>0.00</b>	<b>562.78</b>
<b>493.00</b>	<b>412.50</b>
<b>4,031.13</b>	<b>-2695.18</b>
<hr/> <b>27,237.28</b> <hr/>	<hr/> <b>22,259.27</b> <hr/>

£

**2,100.00**

**157.54**

**37.75**

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**2,295.29**

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12, Glan yr Afon,  
Cwmfelin,  
CF34 9HU  
Tel: 01656 736751  
Email:

wyn1947@sky.com

19th October 2023

Mrs J. Faulkner,  
1, Box Cottage,  
Coytrahen,  
Bridgend

Dear Mrs. Faulkner

**Re: Audit of Coytrahen Community Association  
Accounts for the year ended 30th September 2023**

I thank you for giving me the opportunity to audit your association's accounts for the above mentioned financial year.

I have completed my work and have supplied you with a few minor adjustments made

In order to complete the bank to cashbook reconciliation.

Your cashbook is in good order and therefore I have no hesitation in giving your accounts a clean bill of health.

I regret to inform you that I have now retired from Audit work and will no longer be available to be involved with your community association.

I would like however, to thank you for your assistance during my work and therefore wish you and your colleagues every success for the future.

My fee for this year's work is £75.00.

Sincerely  
Wyn  
G. W. Davies

**COYTRAHEN COMMUNITY ASSOCIATION**

England & Wales - Charity number 1177965

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# Accounts

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## COYTRAHEN COMMUNITY ASSOCIATION

### PHILIP SQUIRE COMMUNITY CENTRE

CHAIR:	...	MR. C. MELEAN	....	TEL.720979
VICE-CHAIR:	...	MRS. J. ROBERTS	....	TEL.724485
SECRETARY:	...	MRS. I. HILL	....	TEL.720840
TREASURER:	...	MRS. J. FAULKNER	....	TEL.720086
P.R. & EVENTS OFFICER:	...	MR. M. JAMES	....	TEL.720579

### MINUTES OF THE AGM MEETING HELD ON 10<sup>TH</sup> NOVEMBER 2022

**PRESENT:** Mr. Melean, Mrs. Roberts, Mrs. Hill, Mr. & Mrs. Faulkner, Mr. James, Mrs. Bowen, Mr. & Mrs. Windsor, Mr. & Mrs. Davies, Mrs. Pocock, Mr. Phillips, Mrs. Gronow

**FRIENDS OF THE ASSOCIATION:** Mr. Davies, Mr. Gronow, Mrs. Everitt, Mr. & Mrs. Redwood

- 1. OPENING AND WELCOME:** Mr. Melean opened and welcomed members to the meeting.
- 2. APOLOGIES:** None
- 3. READING OF THE MINUTES DATED 8TH NOVEMBER 2021** – Taken as a true record.
- 4. MATTERS ARISING:** None
- 5. CHAIRMAN'S REPORT:**

Mr. Melean thanked members for all of their support over the last year and was pleased to see new faces on our committee. We have made steady progress after our reopening and hope it will continue. Thank you all.
- 6. STATEMENT OF ACCOUNTS:** £18,843.24p. End of September 2022  
We hold £1,029.35p. For the History, Gardening, Art and Book Club that attend the Centre. The accounts are correct to the end of September.  
It is lovely to be here and to say we are back to full capacity with hall hire, events like the Voice Tones and Beatles night and many more. The Jubilee day was a great success and the memorial day I thought was exceptional and very moving.  
I must mention a few names, Mrs. Roberts in particular, apart from keeping the Centre in such good condition, has raised over £700 this year with her shop sales.  
Also Mr. James for his hard work with events and everybody also helping with the Centre events. Selling raffle tickets also certainly brings in a good amount.  
Two more I would like to thank is Mr. Faulkner for his patience with the grant forms which is now concluded and last but not least is Mr. Wyn Davies our auditor who has been exceptionally patient with me and my accounts.
- 7. ELECTION OF UP TO 6 REPRESENTATIVES OF THE FULL MEMBERS OF THE ASSOCIATION TO BE ELECTED BY THE FULL MEMBERS PRESENT TO SERVE ON THE GENERAL COMMITTEE.**

Mrs. Hill will continue as correspondence Secretary until a replacement is found and Mr. Faulkner acting as Minute Secretary.  
Mr. Windsor offered his resignation from the General Committee.  
All other members present agreed to serve and were re-elected.

**8. ELECTION OF AUDITOR:**

Mr. Wyn Davies has agreed to audit the Association's Accounts.

**9. ANY OTHER BUSINESS BY PRIOR AGREEMENT AND CHAIRMAN'S DISCRETION:**

After seeking advice from BAVO it was agreed to adopt the Constitution for the Association dated 2018 which needs to be signed, minuted and a copy kept for our records.

Mr. Melean was given the constitution to read before signing.

Meeting closed at 6.30pm

Registered Charity No.1177965

<b>Coytraheh Community Association</b>							
<b>Receipts and Payments Account</b>							
<b>For the Year ending 30th September 2022</b>							
		<b>2021/22</b>	<b>2020/21</b>	<b>EXPENDITURE</b>	<b>2021/22</b>	<b>2020/21</b>	
		<b>£</b>	<b>£</b>		<b>£</b>	<b>£</b>	
<b>RECEIPTS</b>							
Grants		3,248.36	1,791.38	Administration	1,027.96	330.00	
Raffles		1,130.50	770.00	Building maintenanc	5,726.90	2,251.68	
Hall hire		8,427.85	1,080.00	Telephones/Utilities	5,742.72	1,397.26	
Ticket sales		1,254.00		Equipment	296.26	2,868.98	
Coffe shop sales		203.00	19.00	Cost of Bar and staff	2,941.56	812.50	
Bar sales		4,617.45	780.00	Entertainment	2,085.70	680.56	
Senior Citizens Annual Dinner		367.50		Coffee shop	358.34	9.83	
Fun Day		0.00	266.00	Annual Dinner	645.00	-	
Donations		1,381.00	20.00	Donations	484.00	47.99	
Fund raising		807.00	180.00	Lottery registration		20.00	
History Club		235.00		Christmas	796.00	18.00	
Gardening Club			200.00	Planning/Architects	3,874.73	1,112.32	
Table hire		50.00		PRS	562.78		
Book Club		185.00		Hall user refunds	412.50		
A Club		300.00		Income/Expenditure	-2695.18	-4,442.14	
Bank interest		2.61	0.60				
Miscellaneous		50.00					
		<b>22,259.27</b>	<b>5,106.98</b>		<b>22,259.27</b>	<b>5,106.98</b>	

Bank reconciliation as at 30th September 2022		
	£	£
Balance b/f	21,538.42	13,548.33
Add income	22,259.27	6,022.20
	43,797.69	19,570.53
Less expenditure	-24,954.45	-727.29
	18,843.24	18,843.24
	£	
Unpresented cheques	100329	526.65
	100330	43.1
	100331	157.54
		727.29

**COYTRAHEN COMMUNITY ASSOCIATION**

England & Wales - Charity number 1177965

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# Accounts

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**Coytrahen Community Association  
Receipts and Payments Account  
For the Year ending 30th September 2021**

<u>RECEIPTS</u>	2020/21	2019/20	<u>EXPENDITURE</u>	2020/21	2019/20
	£	£		£	£
Bridgend CBC Grant	1,791.38	1,791.38	Administration	330.00	1,191.31
Bridgend CBC Covid Allowance	-	10,000.00	Building maintenance	2,251.68	3,370.50
Raffles	770.00	471.00	Telephones and Utilities	1,397.26	1,705.10
Hall hire	1,080.00	6,189.00	Equipment	2,868.98	2,201.39
Ticket sales	-	20.00	Cost of Bar and staff	812.50	512.54
Coffe shop sales	19.00	236.00	In house entertainment	680.56	836.54
Bar sales	780.00	1,709.50	Coffee shop	9.83	129.57
Senior Citizens Annual Dinner	-	590.00	Senior Citizens Annual Dinner	-	845.00
Fun Day	266.00	-	Donations	47.99	900.00
Donations	20.00	1,200.00	Lottery registration	20.00	20.00
Christmas (various receipts)	-	63.00	Miscellaneous	-	21.05
Fund raising	180.00	1,269.00	Christmas	18.00 -	
History Club	-	8.00	Architects fees	1,112.32 -	
Gardening Club	200.00	100.00	Income/Expenditure	-4,442.14	12,257.44
Table hire	-	85.00			
Book Club	-	191.00			
Bank interest	0.60	7.56			
Cheques written back	-	60.00			
	<u>5,106.98</u>	<u>23,990.44</u>		<u>5,106.98</u>	<u>23,990.44</u>

**Bank reconciliation as at 30th September 2021**

	£		£
Balance b/f	25,980.56	Bank currant account	15,798.83
Add income	5,106.98	Deposit account	6,019.59
	31,087.54		<u>21,818.42</u>
Less expenditure	-9,549.12	Less cheque 100249 unrepresented	-280.00
	<u>21,538.42</u>		<u>21,538.42</u>

**COYTRAHEN COMMUNITY ASSOCIATION**

England & Wales - Charity number 1177965

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# Accounts

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## COYTRAHEN COMMUNITY ASSOCIATION

### PHILIP SQUIRE COMMUNITY CENTRE

CHAIR:	....	MR. C. MELEAN	...	TEL.720979
VICE-CHAIR:	...	MR. J. ROBERTS	...	TEL.724485
SECRETARY:	...	MRS. I. HILL	...	TEL.720840
TREASURER:	...	MRS. J. FAULKNER	...	TEL.720086
P.R. OFFICER	...	MISS. A. WOOD	...	TEL.07718129185

### MINUTES OF THE AGM MEETING HELD ON 18<sup>th</sup> NOVEMBER 2020

**PRESENT:** Mr. Melean, Mrs. Roberts. Mrs. Hill, Mr. & Mrs. Faulkner, Mrs. Bowen,  
Mrs. Everitt, Mr. Davies, Mr. James

1. **OPENING AND WELCOME:** Mr. Melane opened the meeting and welcomed members to the meeting.
2. **APOLOGIES:** Mr. Smith
3. **READING OF THE MINUTES DATED 20<sup>TH</sup> NOVEMBER 2019** – Taken as a true record.
4. **MATTERS ARISING** – None
5. **ANNUAL REPORT BY CHAIRMAN:**

Who would have thought that our AGM 2019, our AGM 2020 would turn out as it has. All our events for December 2019 were a great success but come the start of 2020 things changed.

It has been a tough year but hopefully it sill get better next year. A big thank all for your support and to Mrs Hill as secretary, Mrs Faulkner for looking after our accounts which are very healthy and Mrs Roberts for keeping the building spotlessly clean. Our revenue is obviously down with no activities taking place. Mrs Faulkner will inform us of your revenue and outgoings.

We have been able to do all running repairs and have purchased security cameras.

We are going ahead with the village being visited by Father Christmas, subject to lockdown laws.

## **6. STATEMENT OF ACCOUNTS:**

Mrs Faulkner gave members a copy of the balance of accounts for year ending 30.09.2020 and read out a letter from Mr Wyn Davies stating that he had completed the audit for the Association's account and found them true and correct.

"Dear All, Obviously there is very little for me to report , so I will keep this brief. With little use of the Centre Income is down. However with donations, our grant and fundraising this has helped to keep our finances healthy. I would like to mention what people continue to say is how clean and well maintained the Centre is and is thanks to Mrs Roberts for her diligence. Would anyone wish to ask any questions regarding the accounts.

Mrs. Hill proposed a vote of thanks to Mrs. Faulkner and seconded by Mrs. Roberts.

## **7. ELECTION OF UP TO 6 REPRESENTATIVES OF THE FULL MEMBERS OF THE ASSOCIATION TO BE ELECTED BY THE FULL MEMBERS PRESENT TO SERVE ON THE GENERAL COMMITTEE**

All members of the committee present agreed to serve and were re-elected. Mr. Smith was re-elected in his absence.

Miss Wood has recently moved out of the area and offered her resignation as PR Officer. A thank you letter will be sent to her thanking her for all her continued support.

Mrs. Hill proposed and Mrs. Faulkner seconded that Mr. James be nominated as the PR Officer which members were pleased with his acceptance.

## **8. ELECTION OF AUDITOR:**

**Mr. Wyn Davies has agreed to audit the Association's accounts.**

## **9. ANY OTHER BUSINESS BY PRIOR AGREEMENT AND CHAIRMAN'S DISCRETION:**

Mr. Faulkner proposed a vote of thanks to Mrs. Hill.

Meeting closed at 5.20pm

**COYTRAHEN COMMUNITY ASSOCIATION**

**Receipts and Payments Account for the Year ending 30th September 2020**

	2019/20	2018/19		2019/20	2018/19
<b>RECEIPTS</b>			<b>EXPENDITURE</b>		
<i>Bridgend CBC Grants</i>	1,791.38	1,791.38	<i>Administration</i>	1,191.31	1,374.46
<i>Bridgend CBC Covid 19 allowance</i>	10,000.00		<i>Building maintenance</i>	3,370.50	5,672.81
<i>Raffle</i>	471.00	1,199.00	<i>Telephone &amp; Utilities</i>	1,705.10	1,544.21
<i>Hall Hire</i>	6,189.00	8,340.60	<i>Equipment</i>	2,201.39	1,589.58
<i>Coffee Shop sales</i>	236.00	454.00	<i>Cost of bar &amp; Staff</i>	512.54	2,151.29
<i>Bar sales</i>	1,709.50	3,884.00	<i>History Club</i>		17.50
<i>Ticket sales</i>	20.00	1,362.00	<i>PRS Licence</i>		701.74
<i>Senior Citizens Annual Dinner</i>	590.00	500.00	<i>In House entertainment</i>	836.54	1,299.71
<i>Fun Day</i>		248.00	<i>Coffee Shop</i>	129.57	127.41
<i>Donations</i>	1,200.00	670.00	<i>Senior Citizens Annual Dinner</i>	845.00	665.00
<i>Christmas (various receipts)</i>	63.00	50.00	<i>Donations</i>	900.00	92.00
<i>Fund Raising</i>	1,269.00	452.00	<i>Book Club</i>		79.50
<i>Gardening Club</i>	100.00		<i>Fun Day</i>		2,030.85
<i>Table hire</i>	85.00	90.00	<i>Lottery Registration</i>	20.00	20.00
<i>History Club</i>	8.00	140.00	<i>Miscellaneous</i>	21.05	38.82
<i>Bank interest</i>	7.56	7.76	<i>Income/Expenditure</i>	12,257.44	1,836.86
<i>Book club</i>	191.00	53.00			
<i>Cheques written back (out of date)</i>	60.00				
	<u>23,990.44</u>	<u>19,241.74</u>	£	<u>23,990.44</u>	<u>19,241.74</u>

**Reconciliation as at 30/09/2020**

	£			
Balances Brought forward	13,723.12	Made up of	Premier Account	6,018.99
Add Income	<u>23,990.44</u>		Current Account	19,961.57
	37,713.56			
Less Expenditure	<u>(11,733.00)</u>			
Balances Carried forward	<u>25,980.56</u>			<u>25,980.56</u>