

## **St Andrew's Church, Eastern Green, Coventry**

### **Annual Report 2022**

The Parochial Church Council of the Ecclesiastical Parish of St Andrews Eastern Green, Coventry, operating within the Diocese of Coventry, is a registered charity number 1177952.

St. Andrew's Church has been serving God in the community of Eastern Green since 1875 and more recently Allesley Green. The parish population is approximately 7,000. There are a few shops, a golf course and a social club along with numerous green spaces for children to play but little by way of industry in the parish. There are three primary schools in the parish, including a church infant school, sited next door to the church with whom we have a very close relationship. In 1975, to celebrate the first Centenary, an extension to the church was completed that included a side room with kitchen and toilet and an upper room also with toilet.

#### **Our purpose as a church is:**

- To encounter the life changing God, Father, Son and Holy Spirit, through prayer, worship and bible study
- To make disciples of Jesus
- To serve those in need especially in our own local community as if they were Jesus.
- Our priorities focus on mission to increase the numbers of children and younger people in our church. It is only by growing younger that we will establish a secure future for St Andrew's in the longer term. We will also be reaching out to the new estate and establishing contacts there as the parish church.

#### **Church Services**

St Andrew's offers a variety of services on Sundays and mid-week. On Sundays and Wednesdays, we use Common Worship except at the Worship4All service, where the service is more informal. The services include Common Worship lectionary readings, although several times each year we have a sermon series where we follow a particular theme or book of the Bible. We value lay ministry and members of the congregation are involved in the reading of the Bible, leading intercessions, and assisting at Communion. Music is led by our organist and we use a mixture of old and new hymns and songs. We also stream music and songs for inclusion in our worship. Our regular Sunday attendance is steadily growing and we were delighted that attendance over Christmas was the highest since 2017.

#### **Structure, governance and management**

The membership of the PCC consists of the incumbent, churchwardens, Lay readers and members elected by those members of the congregation who are on the electoral roll of the church. The PCC meets monthly apart from August.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding how the funds of the PCC are spent.

We are registered with HMRC to claim a tax refund on appropriate Gift Aid donations and we encourage members of our church to give through the Parish Giving Scheme.

The PCC and Vicar are supported by:

- **The Leadership Team** meeting monthly to manage the day to day running of the church and considers strategic thinking and planning of the church. The team consists of the Vicar and Churchwardens.
- **Staff Team** – The church has a Lay Reader and a paid part-time administrator.
- **Worship Committee** – Meets every six weeks to plan and review the worship offered by St Andrew's. The team consists of the Churchwardens, Lay Reader, representatives from the PCC and members of the IT team responsible for the online services.
- **Finance Committee** – meets 2 or 3 times a year to review the finances of the church and to prepare the budget.
- **Fabric Committee** – meets once or twice a year and leads on projects relating to the fabric of the church and oversees any recommendations made by the Quinquennial Reports.
- **Safeguarding Committee** – led by our safeguarding officer and monitors and advises on all safeguarding aspects including training, monitoring and reporting.
- **Children's and Families Committee** – meets regularly to develop a programme of children's work and close working with St Andrews Infants School.

### Parochial Church Council

The members of the PCC who act as trustees to the charity were for 2022

Rev Joanna Joyce	Vicar Chair
Rebecca Crowe	Churchwarden to 16.05.2022
Nick Tooby	Churchwarden Vice Chair
Rebecca Martin	Churchwarden from 16.05.2022
Susan Masters	Licensed Reader
Lesley Lee	Licensed Reader, Deanery Synod Representative
Trevor Hill	
Richard Marr	
Jeremy Thomas	
Rita Muir	
Linda Chyslinski	To 16.05.2022
John Ross-Barnard	To 02.11.2022 Deceased.
Julia McNaney	
Clive Murden	Treasurer
Diane Wilson	
Penny Wakefield	To 16.05.2022
Charley Watts	To 16.05.2022 Deanery Synod Representative
Lindsey Rawlings	From 16.05.2022
Jill Joyce	From 16.05.2022 Deanery Synod Representative
Peter Wilson	From 16.05.22
Anthea Edwards	From 16.05.22

## **Volunteers**

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is.

## **Safeguarding**

The PCC regularly review safeguarding processes and status and satisfied that our children and vulnerable adults are protected. There are no serious incidents to report. Checks are carried out in all recruitment and checking in all ministries involving children and/or vulnerable adults. The PCC has adopted a new Policy and Procedure, based on the latest Church of England Parish Safeguarding Handbook.

## **Prayer and Spirituality**

Prayer underpins all that we do as a church and as individuals and we seek to encourage people in their prayer life by offering varied opportunities to pray together and to pray for others. We have a Prayer and Spirituality Coordinator who works with the Vicar, leadership team and congregation to develop and consolidate opportunities for prayer and reflection.

## **Small Groups**

These are a valuable part of our faith life at St Andrew's and St Andy's and we have looked to develop these in recent years. Groups include Bible study, leaders course, Alpha, bereavement group, a dementia group shawl ministry and ladies fellowship. We have supported a local foodbank during Covid and beyond.

## **Social and Fundraising**

We have held three Craft Fairs at the Village Hall which attracted many stall holders and visitors and again were tremendously successful. We held a 'Quiz and Chips' night at Massey Ferguson's Club which was very well attended and enjoyed by all.

The candlelit Christmas Brass Band Concert was lovely. Everyone enjoyed the music and singing and the mulled wine and mince pies. We had our usual 'Tea with Santa' in December which was well attended and enjoyed by all; a very successful event.

We held a one-off Harvest Boot Fest with decorated wellington boots displayed in the church and a tin collection for the foodbank. Financial contributions were made for the upkeep of the church.

## **Vision**

A major project was the introduction of live streaming. Thanks to a grant, donations and fundraising the equipment is now installed. We continue to stream services to those unable to attend due to ill health or other reasons.

To further engage with our parishioners and the wider community, we have expanded our social media presence to include platforms such as Facebook, Twitter, and Instagram. These channels have proven to be effective in sharing updates, event announcements, and inspirational content with a broader audience.

We are grateful for the support and engagement of our parishioners, and we look forward to further developing our digital outreach in the coming year to better serve our congregation and share the message of Christ's love with the world.



St Andrews Church is a place we all love. It's a church family we all belong to, and we find support, friendship, and closeness. As a church family we encourage each other in our faith and in worshipping God together. Let's not be silent about it, let us be proud about it and let's encourage others to become part of our family. Let's not be scared of Mission, but instead, let's get involved and support each other.

### **Financial Review**

#### **FINAL ACCOUNTS FOR 2022**

The accounts presented are for the period 1st January to 31st December 2022.

#### **Opening Balance**

On 1st January there was a balance brought forward of £12,574 of which £10,266 was for specific use, leaving £2,308 for general use.

#### **Receipts**

In comparison to 2021:

Church collections fell by £5,400.

Gift aid tax receipts dropped by £1,500.

Wedding & funeral fees rose by £3,500.

Unrestricted donations fell by £1,600.

Fundraising receipts rose by £1,000 and a list of events are shown in note 2 of the accounts.

Many thanks to those who organised the events and those who supported them.

Other receipts dropped by £8,900, of which £7,500 was the fall in grants for our youth work.

Overall, unrestricted receipts fell by £12,900.

Thank you very much for your donations and regular giving during the year.

#### **Payments**

Salaries fell by £2,000.

Premises costs were £2,500 higher due mainly to energy costs.

Wedding and funeral expenses and assigned fees rose by £2,600.

Professional fees were £2,400 higher due to redundancy consultancy.

Other costs were £700 lower.

Our contribution to Parish Share fell by £22,000 and was £25,000 short of the target allocated by the Diocese.

Overall, unrestricted payments fell by £17,200.

#### **Capital Projects**

In 2022, we received £25,800 for major projects from donations and an insurance claim.

Projects included £20,500 on the new porch door, £2,600 on the church wall repair and £1,400 on live streaming.

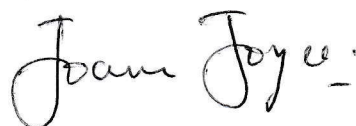
#### **Balance Sheet at 31st December**

There was an unrestricted balance of £1,322.

Restricted funds totalled £10,582. This includes £831 for live streaming and £9,751 for youth work and welfare. Details are in Note 1 of the accounts.

Approved by the PCC on 16<sup>th</sup> October 2023 and signed on their behalf by

Rev Joanna Joyce (Chair)



**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN**

**ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022**

**CHARITY NUMBER: 1177952**

Harrison Beale & Owen Limited  
Chartered Accountants and Statutory Auditors  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN  
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022**

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**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN**

**RECEIPTS AND PAYMENTS SUMMARY  
for the year ended 31 December 2022**

	Note	Unrestricted funds £	Restricted funds £	Total funds 2022 £	2021 £
<b>RECEIPTS</b>					
<b>CHURCH COLLECTIONS</b>					
Envelopes and Stewardship		28,283	-	28,283	34,807
Plate		6,005	-	6,005	5,314
Gift aid envelopes		629	-	629	199
StAPH		-	-	-	20
		<u>34,917</u>	<u>-</u>	<u>34,917</u>	<u>40,340</u>
<b>WEDDINGS AND FUNERALS</b>					
Funeral fees		10,300	-	10,300	8,336
Wedding fees and banns		2,100	-	2,100	580
Wedding and funeral expenses recharged		240	-	240	180
		<u>12,640</u>	<u>-</u>	<u>12,640</u>	<u>9,096</u>
<b>DONATIONS</b>					
Restricted		-	20,923	20,923	6,399
General		4,094	-	4,094	5,751
		<u>4,094</u>	<u>20,923</u>	<u>25,017</u>	<u>12,150</u>
<b>FUNDRAISING AND OTHER</b>					
Gift aid		11,859	-	11,859	13,358
Fundraising	2	4,944	-	4,944	4,101
Lease on St. Andrews school house		5,200	-	5,200	5,200
Discipleship		-	-	-	250
Diocesan contribution towards Children's worker		2,000	-	2,000	9,500
Area Dean admin support		-	-	-	-
Room hire		81	-	81	100
Holiday Club		-	-	-	-
Grants		-	-	-	5,000
Sundry		-	3,291	3,291	1,548
Baptism		84	-	84	60
		<u>24,168</u>	<u>3,291</u>	<u>27,459</u>	<u>39,117</u>
<b>YOUTH ACCOUNT</b>					
Grants - Churches Together		-	-	-	-
Martha Flint and Emma Osmond education		-	1,600	1,600	-
Sundry		-	-	-	-
Interest - Central Board of Finance		-	14	14	1
		<u>-</u>	<u>1,614</u>	<u>1,614</u>	<u>1</u>
<b>TOTAL RECEIPTS FOR THE YEAR</b>		<u>75,819</u>	<u>25,828</u>	<u>101,647</u>	<u>100,704</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN**

**RECEIPTS AND PAYMENTS SUMMARY (continued)  
for the year ended 31 December 2022**

	Note	Unrestricted funds £	Restricted funds £	Total funds 2022 £	2021 £
<b>PAYMENTS</b>					
SALARIES		16,773	-	16,773	18,797
<b>EXPENSES</b>					
Vicar's expenses		1,511	-	1,511	250
Curate's expenses		-	-	-	168
Other staff costs and expenses		1,481	-	1,481	4,135
		<u>2,992</u>	<u>-</u>	<u>2,992</u>	<u>4,553</u>
<b>PREMISES COSTS</b>					
Additions, maintenance and cleaning materials	3	1,402	23,068	24,470	521
Insurance		2,153	-	2,153	2,051
Heating and lighting		1,707	-	1,707	708
Churchyard repairs etc		1,882	-	1,882	1,722
		<u>7,144</u>	<u>23,068</u>	<u>30,212</u>	<u>5,002</u>
<b>CHURCH ACTIVITIES AND OTHER</b>					
Share of diocesan budget		38,000	-	38,000	59,925
Assigned Fees		3,954	-	3,954	2,683
Wedding and funeral expenses		2,770	-	2,770	1,408
Discipleship		250	95	345	-
StAPH		-	-	-	248
Donations	4	350	741	1,091	1,596
Fundraising		566	-	566	176
Printing, stationery and administration	5	369	-	369	396
Professional fees	6	3,607	-	3,607	1,218
Gift		30	-	30	-
Live streaming		-	1,373	1,373	9,954
		<u>49,896</u>	<u>2,209</u>	<u>52,105</u>	<u>77,604</u>
<b>YOUTH ACCOUNT</b>					
Room hire (Rock Solid/ Drama group)		-	-	-	-
Administration - Churches Together		-	-	-	-
Junior Church - Literature and equipment		-	9	9	-
Children's party - Refreshments		-	-	-	-
Sundry		-	226	226	268
		<u>-</u>	<u>235</u>	<u>235</u>	<u>268</u>
<b>TOTAL PAYMENTS FOR THE YEAR</b>		<u>76,805</u>	<u>25,512</u>	<u>102,317</u>	<u>106,224</u>
<b>TRANSFERS BETWEEN FUNDS</b>		-	-	-	-
<b>PROFIT /(DEFICIT) FOR THE YEAR</b>		<u>(986)</u>	<u>316</u>	<u>(670)</u>	<u>(5,520)</u>



**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN**


**BALANCE SHEET AS AT 31 DECEMBER 2022**


	Note	Unrestricted funds £	Restricted funds £	Total funds 2022 £	2021 £
<b>CURRENT ASSETS AND LIABILITIES</b>					
Cash at bank;					
General Fund		1,195	8,444	9,639	10,323
Youth Account Fund		-	-	-	-
Central Board of Finance;					
General Fund		127	-	127	127
Youth Account Fund		-	2,138	2,138	2,124
		<u>1,322</u>	<u>10,582</u>	<u>11,904</u>	<u>12,574</u>

**FUNDS**

Unrestricted				1,322	2,308
Restricted	1			10,582	10,266
				<u>11,904</u>	<u>12,574</u>

Approved by the Parochial Church Council on 13 March 2023 and signed on its behalf by:

  
\_\_\_\_\_  
N Tooby

  
\_\_\_\_\_  
R Martin

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN**

**NOTES TO THE ACCOUNTS  
for the year ended 31 December 2022**

<b>1. Restricted funds</b>	<b>Balance as at 01/01/2022 £</b>	<b>Receipts £</b>	<b>Payments £</b>	<b>Transfers £</b>	<b>Balance as at 31/12/2022 £</b>
Wall Repair	-	2,550	(2,550)	-	-
Childrens Society	-	741	(741)	-	-
Porch	-	20,518	(20,518)	-	-
Gift	-	-	-	-	-
Live streaming	2,204	-	(1,373)	-	831
St Oswalds	177	-	-	-	177
Allesley General Charities	1,247	350	(321)	152	1,428
Drama Club	115	-	-	-	115
Martha Flint	1,650	1,600	-	-	3,250
Pastoral Care	152	-	-	(152)	-
Lent Appeal	-	-	-	-	-
Youth work	2,597	55	(9)	-	2,643
Youth Account Fund	2,124	14	-	-	2,138
	<u>10,266</u>	<u>25,828</u>	<u>(25,512)</u>	<u>-</u>	<u>10,582</u>

Restricted income has been received for the above named items of expenditure. Where there is a permanent underspend of restricted funds, original donors are approached for permission to transfer the excess to the general fund.

Where expenditure has exceeded income on a project, the deficit is covered by a transfer from the general fund.

The charity has no endowment funds.

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total funds 2022 £</b>	<b>2021 £</b>
<b>2. Fundraising income</b>				
Sponsored walk	1,507	-	1,507	1,717
Gift Day	-	-	-	2,208
Fayre proceeds	40	-	40	-
Quiz	5	-	5	-
Raffle	357	-	357	-
Tea with Santa	210	-	210	-
Lent Appeal	-	-	-	176
Welly Festival	95	-	95	-
Book Sale	49	-	49	-
Brass Band Concert	661	-	661	-
Cake Sale	43	-	43	-
Card/ Toy sale	125	-	125	-
Craft Fair	1,763	-	1,763	-
Garden Party	89	-	89	-
	<u>4,944</u>	<u>-</u>	<u>4,944</u>	<u>4,101</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN**

**NOTES TO THE ACCOUNTS (continued)  
for the year ended 31 December 2022**

	Unrestricted funds £	Restricted funds £	Total funds 2022 £	2021 £
<b>3. Repairs, maintenance and cleaning materials</b>				
Kitchen repairs	-	-	-	-
General repairs and renewals	915	-	915	318
Heating repairs	-	-	-	-
Organ tuning	487	-	487	-
Boiler repairs	-	-	-	-
Major repair	-	2,550	2,550	-
Major Project - Porch door	-	20,518	20,518	-
Cleaning materials	-	-	-	-
Vicarage repairs	-	-	-	203
	<u>1,402</u>	<u>23,068</u>	<u>24,470</u>	<u>521</u>
<b>4. Donations</b>				
Youth for Christ (Tithe)	350	-	350	600
St Oswalds (Tithe)	-	-	-	-
Foodbank	-	-	-	-
C of E Childrens Society	-	741	741	996
	<u>350</u>	<u>741</u>	<u>1,091</u>	<u>1,596</u>
<b>5. Printing, stationery and administration</b>				
Bread, wine, candles etc	274	-	274	165
Stationery, printing etc	95	-	95	231
	<u>369</u>	<u>-</u>	<u>369</u>	<u>396</u>
<b>6. Professional fees</b>				
Independent examination fee	1,014	-	1,014	954
Furlough administration	-	-	-	120
Ethical HR	2,593	-	2,593	-
Lightning inspection	-	-	-	144
	<u>3,607</u>	<u>-</u>	<u>3,607</u>	<u>1,218</u>

**INDEPENDENT EXAMINER'S REPORT TO  
THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022 which are set out on pages 1 to 5.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Church Accounting Regulations 2006 ("the Regulations") and the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wayne Gutteridge FCA  
Harrison Beale & Owen Limited  
Chartered Accountants and Statutory Auditors  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

13 March 2023



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13 March 2023