

St Andrew's Church, Eastern Green, Coventry

Annual Report 2021

The Parochial Church Council of the Ecclesiastical Parish of St Andrews Eastern Green, Coventry, operating within the Diocese of Coventry, is a registered charity number 1177952.

St. Andrew's Church has been serving God in the community of Eastern Green since 1875 and more recently Allesley Green. The parish population is approximately 7,000. There are a few shops, a golf course and a social club along with numerous green spaces for children to play but little by way of industry in the parish. There are three primary schools in the parish, including a church infant school, sited next door to the church with whom we have a very close relationship. In 1975, to celebrate the first Centenary, an extension to the church was completed that included a side room with kitchen and toilet and an upper room also with toilet.

Our purpose as a church is:

- To encounter the life changing God, Father, Son and Holy Spirit, through prayer, worship and bible study
- To make disciples of Jesus
- To serve those in need especially in our own local community as if they were Jesus

Church Services

St Andrew's offers a variety of services on Sundays and mid-week. On Sundays and Wednesdays, we use Common Worship except at the Worship4All service, where the service is more informal. The services include Common Worship lectionary readings, although several times each year we have a sermon series where we follow a particular theme or book of the Bible. We value lay ministry and members of the congregation are involved in the reading of the Bible, leading intercessions, and assisting at Communion. Music is led by our organist and we use a mixture of old and new hymns and songs, and on occasions, the use of a worship band and singers.

Structure, governance and management

The membership of the PCC consists of the incumbent, churchwardens, readers and members elected by those members of the congregation who are on the electoral roll of the church. The PCC meets monthly apart from August.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding how the funds of the PCC are spent.

We are registered with HMRC to claim a tax refund on appropriate Gift Aid donations and we encourage members of our church to give through the Parish Giving Scheme.

The PCC and Vicar are supported by:

- **The Leadership Team** meeting monthly to manage the day to day running of the church and considers strategic thinking and planning of the church. The team consists of the Lay Readers, Churchwardens, Treasurer, St Andy's Leader and Youth Worker.
- **Staff Team** – The church has two Lay Readers, a paid part-time administrator, a paid part-time Youth Worker and a Pastoral Care Coordinator.
- **Worship Committee** – Meets every six weeks to plan and review the worship offered by St Andrew's. The team consists of the Churchwardens, Lay Readers. St Andy's Representative and members of the IT team responsible for the online services.
- **Finance Committee** – meets 2 or 3 times a year to review the finances of the church and to prepare the budget.
- **Fabric Committee** – meets once or twice a year and leads on projects relating to the fabric of the church and oversees any recommendations made by the Quinquennial Reports.
- **Safeguarding Committee** – led by our safeguarding officer and monitors and advises on all safeguarding aspects including training, monitoring and reporting.
- **Children's Council** – meets bi-monthly to develop a programme of children's work across St Andrew's and St Andy's which includes Open the Book at the local schools, All Star Theatre Company and planning the Worship 4 All service on the 1st Sunday of the month

Parochial Church Council

The members of the PCC who act as trustees to the charity were for 2021

Rev. Greg Smith	Vicar Chair (to February 2021)
Rev Joanne Joyce	Vicar Chair (from November 2021)
Rebecca Crowe	Churchwarden
Nick Tooby	Churchwarden
Lesley Lee	Licensed Reader, Deanery Synod Representative
Susan Masters	Licensed Reader, Deanery Synod Representative
Charley Watts	Deanery Synod Representative
Paul Crowe	
Trevor Hill	
Richard Marr	
Jeremy Thomas	
Rita Muir	
Linda Chyslinski	
John Ross-Barnard	
Julia McNaney	
Clive Murden	Treasurer
Diane Wilson	
Penny Wakefield	

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is.

Safeguarding

The PCC regularly review safeguarding processes and status and satisfied that our children and vulnerable adults are protected. There are no serious incidents to report. Checks are carried out in all recruitment and checking in all ministries involving children and/or vulnerable adults.

Prayer and Spirituality

Prayer underpins all that we do as a church and as individuals and we seek to encourage people in their prayer life by offering varied opportunities to pray together and to pray for others. We have a Prayer and Spirituality Coordinator who works with the Vicar, leadership team and congregation to develop and consolidate opportunities for prayer and reflection.

Small Groups

These are a valuable part of our faith life at St Andrew's and St Andy's and we have looked to develop these in recent years. Groups include Bible study, leaders course, Alpha, bereavement group, a dementia group and ladies fellowship. We have supported a local foodbank during Covid and beyond, Covid has prevented meetings face to face but zoom meetings have been held whenever possible.

Covid

During lockdown we built a support structure covering shopping, a support line, phone volunteers, food bank and online services and zoom coffee mornings as well as collecting much needed PPE.

Although lockdown has finished our support continues with shopping and help, phone volunteers keeping contact with 55 households.

Vision

For most of 2021 we were in interregnum. Happily, in November we welcomed our new Vicar. With the end of lockdown, we are now concentrating on encouraging people back to church and rebuilding our mission and outreach within the parish following two difficult years of Covid restrictions. A major project to assist with this is the introduction of live streaming. Thanks to a grant, donations and fundraising the equipment is now installed.

Financial Review

Income

Church collections, wedding fees, and unrestricted donations all fell compared to 2020. Grants for our youth worker increased. Just over £11,000 was raised towards live streaming equipment. Overall, receipts fell by just under £5,000.

Expenditure

Salaries rose by £2,600 due to lower furlough receipts, administration expenses fell by £5,000 and premises costs were £1,700 lower.

Parish share payments rose by £6,500.

Live streaming equipment costing £9,954 has been installed.

Overall, payments rose by just over £14,000.

Balance Sheet

Unrestricted funds at 31st December were £2,308.

Restricted funds totalled £10,266 including £2,000 for live streaming and £8,000 for youth work.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021**

CHARITY NUMBER: 1177952

Harrison Beale & Owen Limited
Chartered Accountants and Statutory Auditors
Seven Stars House
1 Wheler Road
Coventry
CV3 4LB

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021**

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**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN**

**RECEIPTS AND PAYMENTS SUMMARY
for the year ended 31 December 2021**

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	2020 £
RECEIPTS					
CHURCH COLLECTIONS					
Envelopes and Stewardship		34,807	-	34,807	39,371
Plate		5,314	-	5,314	2,471
Gift aid envelopes		199	-	199	412
StAPH		20	-	20	210
		<u>40,340</u>	<u>-</u>	<u>40,340</u>	<u>42,464</u>
WEDDINGS AND FUNERALS					
Funeral fees		8,336	-	8,336	8,193
Wedding fees and banns		580	-	580	2,785
Wedding and funeral expenses recharged		180	-	180	467
		<u>9,096</u>	<u>-</u>	<u>9,096</u>	<u>11,445</u>
DONATIONS					
Restricted		-	6,399	6,399	1,279
General		5,751	-	5,751	8,085
		<u>5,751</u>	<u>6,399</u>	<u>12,150</u>	<u>9,364</u>
FUNDRAISING AND OTHER					
Gift aid		13,358	-	13,358	14,780
Fundraising	2	3,925	176	4,101	4,648
Lease on St. Andrews school house		5,200	-	5,200	5,200
Discipleship		250	-	250	95
Diocesan contribution towards Children's worker		9,500	-	9,500	5,500
Area Dean admin support		-	-	-	2,000
Room hire		100	-	100	720
Holiday Club		-	-	-	-
Grants		-	5,000	5,000	6,065
Sundry		1,148	400	1,548	1,173
Baptism		60	-	60	15
		<u>33,541</u>	<u>5,576</u>	<u>39,117</u>	<u>40,196</u>
YOUTH ACCOUNT					
Grants - Churches Together		-	-	-	-
Martha Flint and Emma Osmond education		-	-	-	1,650
Sundry		-	-	-	425
Interest - Central Board of Finance		1	-	1	10
		<u>1</u>	<u>-</u>	<u>1</u>	<u>2,085</u>
TOTAL RECEIPTS FOR THE YEAR		<u>88,729</u>	<u>11,975</u>	<u>100,704</u>	<u>105,554</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN**

**RECEIPTS AND PAYMENTS SUMMARY (continued)
for the year ended 31 December 2021**

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	2020 £
PAYMENTS					
SALARIES		18,797	-	18,797	16,198
EXPENSES					
Vicar's expenses		250	-	250	1,952
Curate's expenses		168	-	168	807
Other staff costs and expenses		2,597	1,538	4,135	740
		3,015	1,538	4,553	3,499
PREMISES COSTS					
Repairs, maintenance and cleaning materials	3	203	318	521	1,580
Insurance		2,051	-	2,051	2,159
Heating and lighting		708	-	708	994
Churchyard repairs etc		1,722	-	1,722	1,674
		4,684	318	5,002	6,407
CHURCH ACTIVITIES AND OTHER					
Share of diocesan budget		59,925	-	59,925	53,302
Assigned Fees		2,683	-	2,683	3,546
Wedding and funeral expenses		1,408	-	1,408	1,336
Discipleship		-	-	-	70
StAPH		248	-	248	370
Donations	4	1,596	-	1,596	2,291
Fundraising		-	176	176	1,947
Printing, stationery and administration	5	396	-	396	337
Professional fees	6	1,218	-	1,218	1,554
CCLI Licence fee		-	-	-	540
Live streaming		-	9,954	9,954	-
		67,474	10,130	77,604	65,293
YOUTH ACCOUNT					
Room hire (Rock Solid/ Drama group)		-	-	-	60
Administration - Churches Together		-	-	-	107
Junior Church - Literature and equipment		-	-	-	117
Children's party - Refreshments		-	-	-	-
Sundry		18	250	268	274
		18	250	268	558
TOTAL PAYMENTS FOR THE YEAR		93,988	12,236	106,224	91,955
TRANSFERS BETWEEN FUNDS		(3,795)	3,795	-	-
PROFIT /(DEFICIT) FOR THE YEAR		(9,054)	3,534	(5,520)	13,599

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN**

BALANCE SHEET AS AT 31 DECEMBER 2021

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	2020 £
CURRENT ASSETS AND LIABILITIES					
Cash at bank;					
General Fund		2,181	8,142	10,323	11,821
Youth Account Fund		-	-	-	4,023
Central Board of Finance;					
General Fund		127	-	127	127
Youth Account Fund		-	2,124	2,124	2,123
		<u>2,308</u>	<u>10,266</u>	<u>12,574</u>	<u>18,094</u>
FUNDS					
Unrestricted				2,308	11,362
Restricted	1			10,266	6,732
				<u>12,574</u>	<u>18,094</u>

Approved by the Parochial Church Council on 25 April 2022 and signed on its behalf by:

N Tooby

R Crowe

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN**

**NOTES TO THE ACCOUNTS
for the year ended 31 December 2021**

1. Restricted funds	Balance as at 01/01/2021 £	Receipts £	Payments £	Transfers £	Balance as at 31/12/2021 £
Kitchen	318	-	(318)	-	-
Gift	98	1,440	(1,538)	-	-
Live streaming	3,699	8,459	(9,954)	-	2,204
St Oswalds	427	-	(250)	-	177
Allesley General Charities	425	1,100	-	(278)	1,247
Drama Club	115	-	-	-	115
Martha Flint	1,650	-	-	-	1,650
Pastoral Care	-	-	-	152	152
Lent Appeal	-	176	(176)	-	-
Youth work	-	800	-	1,797	2,597
Youth Account Fund	-	-	-	2,124	2,124
	6,732	11,975	(12,236)	3,795	10,266

Restricted income has been received for the above named items of expenditure. Where there is a permanent underspend of restricted funds, original donors are approached for permission to transfer the excess to the general fund.

Where expenditure has exceeded income on a project, the deficit is covered by a transfer from the general fund.

The charity has no endowment funds.

	Unrestricted funds £	Restricted funds £	Total funds	
			2021 £	2020 £
2. Fundraising income				
Sponsored walk	1,717	-	1,717	2,951
Tribute Nights	-	-	-	1,377
Gift Day	2,208	-	2,208	-
Fayre proceeds	-	-	-	-
Quiz	-	-	-	-
Johnathan Viera	-	-	-	-
Raffle	-	-	-	-
Prom Night	-	-	-	-
Nativity	-	-	-	-
Plant Sale	-	-	-	-
Beetle Drive	-	-	-	-
Tea with Santa	-	-	-	-
Easter Egg Hunt	-	-	-	-
Parish Away weekend	-	-	-	320
Lent Appeal	-	176	176	-
	3,925	176	4,101	4,648

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN**

**NOTES TO THE ACCOUNTS (continued)
for the year ended 31 December 2021**

	Unrestricted funds £	Restricted funds £	Total funds 2021 £	2020 £
3. Repairs, maintenance and cleaning materials				
Kitchen repairs	-	-	-	-
General repairs and renewals	-	318	318	1,069
Heating repairs	-	-	-	-
Organ tuning	-	-	-	-
Boiler repairs	-	-	-	-
Gutters	-	-	-	-
Cleaning materials	-	-	-	112
Vicarage repairs	203	-	203	399
Electrical repairs	-	-	-	-
	<u>203</u>	<u>318</u>	<u>521</u>	<u>1,580</u>
4. Donations				
Youth for Christ (Tithe)	600	-	600	600
St Oswalds (Tithe)	-	-	-	500
Foodbank	-	-	-	35
C of E Childrens Society	996	-	996	1,156
	<u>1,596</u>	<u>-</u>	<u>1,596</u>	<u>2,291</u>
5. Printing, stationery and administration				
Bread, wine, candles etc	165	-	165	18
Stationery, printing etc	231	-	231	319
	<u>396</u>	<u>-</u>	<u>396</u>	<u>337</u>
6. Professional fees				
Independent examination fee	954	-	954	954
Furlough administration	120	-	120	150
Quinquennial report	-	-	-	450
Lightning inspection	144	-	144	-
	<u>1,218</u>	<u>-</u>	<u>1,218</u>	<u>1,554</u>

**INDEPENDENT EXAMINER'S REPORT TO
THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST ANDREWS EASTERN GREEN**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021 which are set out on pages 1 to 5.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Church Accounting Regulations 2006 ("the Regulations") and the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gregg Olnier ACA
Harrison Beale & Owen Limited
Chartered Accountants and Statutory Auditors
Seven Stars House
1 Wheler Road
Coventry
CV3 4LB

25 April 2022

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25 April 2022