

# OAKWOOD PARK COMMUNITY GROUP

England & Wales · Charity number 1177948

## Details

**Status** Registered

**Legal form** CIO

**Registered** 2018-04-13

**Register** [View on the Charity Commission register](#)

## Contact

**Address** Little Oaks  
68 Oakwood Road  
Maidstone  
ME16 8AL

**Phone** 01622763895

## Activities

**Objects:** FOR THE BENEFIT OF THE INHABITANTS OF MAIDSTONE AND THE SURROUNDING AREA ("THE AREA OF BENEFIT") TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES FOR RECREATION AND OTHER LEISURE TIME OCCUPATION IN THE INTERESTS OF SOCIAL WELFARE WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE FOR THE INHABITANTS OF THE AREA OF BENEFIT IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PRESERVATION, PROMOTION SUPPORT, ASSISTANCE AND IMPROVEMENT OF OAKWOOD PARK.

**Activities:** FOR THE BENEFIT OF THE INHABITANTS OF MAIDSTONE&SURROUNDING AREA TO PROVIDE/ ASSIST IN THE PROVISION OF FACILITIES FOR RECREATION &OTHER LEISURE OCCUPATIONS IN THE INTERESTS OF SOCIAL WELFARE WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE FOR THE INHABITANTS OF THE AREA OF OAKWOOD PARK BUT NOT EXCLUSIVELY BY THE PRESERVATION, PROMOTION SUPPORT, ASSISTANCE &IMPROVEMENT OF OAKWOOD PARK AREA.

## Classification

- **How:** Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Environment/conservation/heritage, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

## Geography

- Kent

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-12-31 | £7,287  | £4,732      | -      | -         |
| 2024-12-31 | £6,237  | £4,479      | -      | -         |
| 2023-12-31 | £9,575  | £4,597      | -      | -         |
| 2022-12-31 | £3,076  | £3,288      | -      | -         |
| 2021-12-31 | £16,898 | £10,227     | -      | -         |

## Trustees

| Name                   | Role  | Appointed  |
|------------------------|-------|------------|
| <b>BRIAN FLINDERS</b>  | Chair | 2018-04-13 |
| COUNCILLOR PAUL HARPER |       | 2018-04-13 |
| LUCY LYNCH             |       | 2018-04-13 |
| MALCOLM PEET           |       | 2018-04-13 |
| PATRICIA WHITBY        |       | 2018-04-13 |
| Ronald S Tresidder     |       | 2015-01-01 |
| STEVE LYNCH            |       | 2018-04-13 |

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# Accounts

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# Trustees' Annual Report for the period

| From | Period start date |         |      | To | Period end date  |          |      |
|------|-------------------|---------|------|----|------------------|----------|------|
|      | 01 <sup>st</sup>  | January | 2025 |    | 31 <sup>st</sup> | December | 2025 |

## Section A Reference and administration details

**Charity name**

Oakwood Park Community Group

**Other names charity is known by**

**Registered charity number (if any)** 1177948

**Charity's principal address**

c/o Little Oaks,

68 Oakwood Road,

Maidstone, Kent

**Postcode**

**ME16 8AL**

### Names of the charity trustees who manage the charity

|    | Trustee name         | Office (if any)                    | Dates acted if not for whole year   | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|------------------------------------|-------------------------------------|---------------------------------------------------------------|
| 1  | Brian Flinders       | Chair                              |                                     |                                                               |
| 2  | Paul Harper          | Vice Chair & Coordinator-Treasurer |                                     |                                                               |
| 3  | Patricia Whitby      |                                    |                                     |                                                               |
| 4  | Malcolm Peet         |                                    |                                     |                                                               |
| 5  | Janet Keiley         |                                    | Died 26 <sup>th</sup> November 2025 |                                                               |
| 6  | Lucy Lynch           | Social Media and Website           |                                     |                                                               |
| 7  | Steven Patrick Lynch |                                    |                                     |                                                               |
| 8  | Ron Tressider        |                                    |                                     |                                                               |
| 9  |                      |                                    |                                     |                                                               |
| 10 |                      |                                    |                                     |                                                               |
| 11 |                      |                                    |                                     |                                                               |
| 12 |                      |                                    |                                     |                                                               |
| 13 |                      |                                    |                                     |                                                               |
| 14 |                      |                                    |                                     |                                                               |
| 15 |                      |                                    |                                     |                                                               |
| 16 |                      |                                    |                                     |                                                               |
| 17 |                      |                                    |                                     |                                                               |
| 18 |                      |                                    |                                     |                                                               |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

### Description of the charity's trusts

|                                                                     |                                                                                                  |
|---------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Charitable Incorporated Organisation with voting members other than its charity trustees         |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation                                                             |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Founder Trustees will retire and be eligible for re-election in accordance with the Constitution |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Oakwood Park Community Group is an independent unaffiliated organisation.

Risks to the Charity and its finances are regularly reviewed by the Trustees.

## Summary of the objects of the charity set out in its governing document

For the benefit of the inhabitants of Maidstone and the surrounding area ("the area of benefit") to provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving their conditions of life for the inhabitants of the area of benefit in particular but not exclusively by the preservation, promotion support, assistance and improvement of Oakwood Park.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with [section 7 of the Charities and Trustee Investment (Scotland) Act 2005] and [section 2 of the Charities Act (Northern Ireland) 2008]

This is our eighth year as a registered charity and Charitable Incorporated Organisation, having been registered on the 13th April 2018.

During the period under consideration, the Charity continued to concentrated on its project to maintain community access to the Oakwood Park Playing Fields.

The main activities in the period included:

## Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

[1] Making Grant Applications.

[2] Maintenance of Electronic gate equipment to the Oakwood Road and Queens Road Gates.

[3] Continuation of community access to the playing fields via a fob access system requiring an annual subscription.

[4] Creation of a King Charles III Nature Walk around the wooded periphery of the Playing Fields where Dogs are allowed to be walked on leads.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Oakwood Park Community Group is entirely run by its Trustees and Volunteers.

Over the year about 10 people (including the volunteers) have been involved in undertaking all the activities done by the Group.

**Summary of the main achievements of the charity during the year**

The period under review covers the period from 1<sup>st</sup> January 2025 to 31<sup>st</sup> December 2025 our eighth year of operation. This is our eighth Trustees Annual Report. The Oakwood Park Community Group (OPCG) becoming registered as a CIO on the 13th April 2018.

The Trustees previously determined that the initial priority for the Charity would be to work to get community/ public access restored to the Oakwood Park Playing Fields. This has been the main project the Charity has focused on during 2025.

Access was closed off by the St Augustine Academy in March 2017, after the site having been unenclosed within living memory. A group of local people submitted a Town/ Village Green application for the playing fields to be registered under the appropriate legislation. The Oakwood Park Community Group (OPCG) decided if possible with the support of the promoters of the village green application to try to negotiate a compromise approach with the owners of the playing fields St Augustine Academy, Oakwood Park Grammar School and Kent County Council.

Negotiations were successfully completed in February 2020, with a signed licence in September 2020. The headlines of the agreement include:

- Out of School Hours Community Access Restored
- Community Access will be through a scheme managed by the OPCG using a fob entre system via two existing gates.
- Covenants on the site by its freeholders in respect of residents of Oakwood Road to maintain the playing fields as open space, with only possible building being that associated with outdoor educational space.
- The Trustees working with the promoters of the Village Green application to get that withdrawn if the above agreement can be implemented.
- The OPCG to paid all the associated costs £17,300, to install the two electronic gates and the fully hardware and software for the fob access system.

We have during the year 2025 we have continued to successfully raise funds from our community fob system. After not seeking any additional grants funding in 2024, in 2025 we received a grant of £500 from The Cobtree Trust towards the costs of our Picnic in the Park 2025 event, we also received 2 unrestricted grants towards the costs of the event, and 4 donations totalling £170 towards the costs of repair works to out electronic gates.

During the start of the year work progressed to the creation of a King Charles III Nature Walk around the wooded periphery of the Playing Fields where Dogs are allowed to be walked on leads.

Picnic in the Park 2025, we held a Picnic in the Park event in the summer, with a brass band and entertainments. It was a well-attended event and added to the wellbeing of the local community. We obtained a grant and sponsorship which covered the costs of the event.

Barming Youth Football Club, at the start of the year we were involved in discussions with the Barming Youth Football Club (BYFC) and the St Augustine Academy (SAA) over BYFC proposals to centralise their

football games on the SAA part of the Oakwood Park Playing Fields, their proposals also include providing a licenced club house, separate changing blocks, storage containers and a 3G floodlit artificial pitch. Following discussions with the BYFC and SAA the community group decided that it could not support these proposals as the impact of buildings and a 3G pitch would damage the local environment, biodiversity and wildlife, and adversely impact on local residents.

We organised a meeting of our Fob Holders which was well attended to the capacity of the hall and was unanimous in the opposition to the proposals of those present.

Street Trading Licence, in November 2025 an application was made for a Street Trading Licence for a catering van to be located 7 days a week at the SAA overflow car park. We worked with local councillor Paul Harper on this and formally placed on record our opposition to this proposal. It would result in amongst other things:

- Additional litter
- Additional Traffic
- Bad impact on Schools and students with junk food and drinks
- Why an Alcohol selling point on school land?
- No consultation by the Academy with this group or local residents.

Electronic Gates, our 2 electronic gates which give community access to the Playing Fields have been repeatedly damaged during the year and have taken the Committee a lot of work to maintain as well as over £800 in repair costs.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Charity operates on a break-even policy. All activities must be covered by project generated income. Fob Membership subscriptions are to cover the running costs of the Charity and to support our unfunded campaigning work. Reserves would therefore only normally be held in respect of programmed work and to provide for the eventual renewal of the electronic gate system when it comes to the end of its economic life..

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In the period under review the main sources of income were:

Our main income was £5,992 from the membership of the fob scheme, which continues to grow in number of fob holders.

We have a Business Instant Access Account with the Metro Bank, which provides some minimal interest (£125) on our funds under deposit whilst they are currently not required.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                         |                |
|-------------------------------------|-------------------------|----------------|
| Signature(s)                        |                         |                |
| Full name(s)                        | Paul Harper             | Brian Flinders |
| Position (eg Secretary, Chair, etc) | Vice-Chair/ Coordinator | Chair          |
| Date                                |                         |                |



|                                |  |  |    |      |                        |         |       |
|--------------------------------|--|--|----|------|------------------------|---------|-------|
| Oakwood Park Community Group   |  |  |    |      | Charity No<br>(if any) | 1177948 | CC17a |
| Annual accounts for the period |  |  |    |      |                        |         |       |
| 1st January 2025               |  |  | To | 31st | Dec 25                 |         |       |

## Section A Statement of financial activities

| Recommended categories by activity                                        | Details of own analysis                                                         | Note | Unrestricted funds | Restricted income funds | Endowment funds | Total this year | Total last year |
|---------------------------------------------------------------------------|---------------------------------------------------------------------------------|------|--------------------|-------------------------|-----------------|-----------------|-----------------|
|                                                                           |                                                                                 |      | £                  | £                       | £               | £               | £               |
|                                                                           |                                                                                 |      | F01                | F02                     | F03             | F04             | F05             |
| Incoming resources (Note 3)                                               |                                                                                 |      |                    |                         |                 |                 |                 |
| Incoming resources from generated funds                                   |                                                                                 |      | -                  | -                       | -               | -               | -               |
| Voluntary income                                                          |                                                                                 |      |                    |                         |                 |                 |                 |
| Activities for generating funds                                           |                                                                                 | S01  | 6,662              | 500                     | -               | 7,162           | 5,002           |
| Investment income                                                         |                                                                                 | S02  | -                  | -                       | -               | -               | -               |
| Incoming resources from charitable activities                             |                                                                                 | S03  | 125                | -                       | -               | 125             | 143             |
| Other incoming resources                                                  |                                                                                 | S04  | -                  | -                       | -               | -               | -               |
|                                                                           |                                                                                 | S05  | -                  | -                       | -               | -               | 180             |
|                                                                           | <b>Total incoming resources</b>                                                 | S06  | 6,787              | 500                     | -               | 7,287           | 5,325           |
| Resources expended (Notes 4-8)                                            |                                                                                 |      |                    |                         |                 |                 |                 |
| Costs of Generating Funds                                                 |                                                                                 |      | -                  | -                       | -               | -               | -               |
| Costs of generating voluntary income                                      |                                                                                 | S07  | -                  | -                       | -               | -               | -               |
| Fundraising trading costs                                                 |                                                                                 | S08  | -                  | -                       | -               | -               | -               |
| Investment management costs                                               |                                                                                 | S09  | -                  | -                       | -               | -               | -               |
| Charitable activities                                                     | 0                                                                               | S10  | 2,757              | 1,975                   | -               | 4,732           | 3,776           |
| Governance costs                                                          |                                                                                 | S11  | -                  | -                       | -               | -               | -               |
| Other resources expended                                                  |                                                                                 | S12  | -                  | -                       | -               | -               | -               |
|                                                                           | <b>Total resources expended</b>                                                 | S13  | 2,757              | 1,975                   | -               | 4,732           | 3,776           |
|                                                                           | <b>Net incoming/(outgoing) resources before transfers</b>                       | S14  | 4,030              | - 1,475                 | -               | 2,555           | 1,549           |
| Gross transfers between funds                                             |                                                                                 | S15  | -                  | -                       | -               | -               | -               |
|                                                                           | <b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b> | S16  | 4,030              | - 1,475                 | -               | 2,555           | 1,549           |
| Other recognised gains/(losses)                                           |                                                                                 |      |                    |                         |                 |                 |                 |
| Gains and losses on revaluation of fixed assets for the charity's own use |                                                                                 | S17  | -                  | -                       | -               | -               | -               |
| Gains and losses on investment assets                                     |                                                                                 | S18  | -                  | -                       | -               | -               | -               |
|                                                                           | <b>Net movement in funds</b>                                                    | S19  | 4,030              | - 1,475                 | -               | 2,555           | 1,549           |
| Total funds brought forward                                               |                                                                                 | S20  | 7,865              | 8,632                   | -               | 16,497          | 14,948          |
|                                                                           | <b>Total funds carried forward</b>                                              | S21  | 11,896             | 7,157                   | -               | 19,053          | 16,497          |

## Section B Balance sheet

|                                                             | Note | Unrestricted funds | Restricted income funds | Endowment funds | Total this year | Total last year  |
|-------------------------------------------------------------|------|--------------------|-------------------------|-----------------|-----------------|------------------|
|                                                             |      | £                  | £                       | £               | £               | £                |
| Fixed assets                                                |      | F01                | F02                     | F03             | F04             | F05              |
| Tangible assets (Note 9)                                    | B01  | -                  | -                       | -               | -               | -                |
|                                                             | B02  | -                  | -                       | -               | -               | -                |
| Investments (Note 10)                                       | B03  | -                  | -                       | -               | -               | -                |
| <b>Total fixed assets</b>                                   | B04  | -                  | -                       | -               | -               | -                |
| Current assets                                              |      |                    |                         |                 |                 |                  |
| Stock and work in progress                                  | B05  | -                  | -                       | -               | -               | -                |
| Debtors (Note 11)                                           | B06  | -                  | -                       | -               | -               | -                |
| (Short term) investments                                    | B07  | -                  | -                       | -               | -               | -                |
| Cash at bank and in hand                                    | B08  | 11,896             | 7,157                   | -               | 19,053          | 16,497           |
| <b>Total current assets</b>                                 | B09  | 11,896             | 7,157                   | -               | 19,053          | 16,497           |
| Creditors: amounts falling due within one year (Note 12)    | B10  | -                  | -                       | -               | -               | -                |
| <b>Net current assets/(liabilities)</b>                     | B11  | 11,896             | 7,157                   | -               | 19,053          | 16,497           |
| <b>Total assets less current liabilities</b>                | B12  | 11,896             | 7,157                   | -               | 19,053          | 16,497           |
| Creditors: amounts falling due after one year (Note 12)     | B13  | -                  | -                       | -               | -               | -                |
| Provisions for liabilities and charges                      | B14  | -                  | -                       | -               | -               | -                |
| <b>Net assets</b>                                           | B15  | 11,896             | 7,157                   | -               | 19,053          | 16,497           |
| Funds of the Charity                                        |      |                    |                         |                 |                 |                  |
| Unrestricted funds                                          | B16  | 11,896             |                         |                 | 11,896          | 7,865            |
|                                                             | B17  | -                  |                         |                 | -               | -                |
| Restricted income funds (Note 13)                           | B18  |                    | 7,157                   |                 | 7,157           | 8,632            |
| Endowment funds (Note 13)                                   | B19  |                    |                         | -               | -               | -                |
| <b>Total funds</b>                                          | B20  | 11,896             | 7,157                   | -               | 19,053          | 16,497           |
| Signed by one or two trustees on behalf of all the trustees |      | Signature          |                         | Print Name      |                 | Date of approval |
|                                                             |      |                    |                         | Paul Harper     |                 |                  |
|                                                             |      |                    |                         |                 |                 |                  |

Cells highlighted in Yellow contain formulas to add up columns C,D and E but these are not protected cells

Cells highlighted in Blue contain formulas in protected cells. The protection can be removed from the tools menu

## Section C Notes to the accounts

Note 1 **Basis of preparation**

*This section should be completed by all charities.*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);

- and with\*

or

- and with the Charities Act.

[\*\* except for the following].

*Give details in this box if a different standard has been followed.*

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

*Give details in this box of any material changes that have been made.*

§ if no changes have been made to accounting policies then delete these words.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years (§§ except for the following).

*Give details in this box of any material changes that have been made.*

§§ if no changes have been made to accounts for previous periods then delete these words.

**Section C Notes to the accounts (cont)**

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

**Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

**Incoming resources with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

**Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

**Tax reclaims on donations and gifts**

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

**Contractual income and performance related grants**

This is only included in the SoFA once the related goods or services have been delivered.

**Gifts in kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

**Donated services and facilities**

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Investment income**

This is included in the accounts when receivable.

**Investment gains and losses**

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

**Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Governance costs**

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Grants with performance conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

**Grants payable without performance conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

**Support Costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

**Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

**Investments**

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

**Stocks and work in progress**

These are valued at the lower of cost or market value.

**POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE**

**Section C**                      **Notes to the accounts**                      **(cont)**

**Note 3**                      **Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

|                                               | Analysis                                   | This year<br>£ | Last year<br>£ |
|-----------------------------------------------|--------------------------------------------|----------------|----------------|
| Voluntary income                              | Oaks Dinner                                | -              | -              |
|                                               | Pub Quiz                                   | -              | -              |
|                                               | Fish and Chips                             | -              | -              |
|                                               | Boat and Cake Fair                         | -              | -              |
|                                               | Donations                                  | 270            | -              |
|                                               | Fobs                                       | 5,992          | 5,002          |
|                                               | Grants - Unrestricted                      | 400            | -              |
|                                               | Grant - Awards for All (3rd Grant)         | -              | -              |
|                                               | Grant - Kent Reliance Provident Fund       | -              | -              |
|                                               | Grant - Groundwork UK Grant                | -              | -              |
|                                               | Grant - Charities Trust                    | -              | -              |
|                                               | Grant - Waitrose Community Fund            | -              | -              |
|                                               | Grant - West Kent Extra (Linda Hogan)      | -              | -              |
|                                               | Grant - Local Giving (Magic Little Grants) | -              | -              |
|                                               | Grant - Kent Community Fund                | -              | -              |
|                                               | Grant - Cobtree Trust                      | 500            | -              |
|                                               | Other                                      | -              | 180            |
|                                               | <b>Total</b>                               | <b>7,162</b>   | <b>5,182</b>   |
| Activities for generating funds               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               | <b>Total</b>                               | <b>-</b>       | <b>-</b>       |
| Investment income                             | Bank Deposit Account Interest              | 125            | 143            |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               | <b>Total</b>                               | <b>125</b>     | <b>143</b>     |
| Incoming resources from charitable activities |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               | <b>Total</b>                               | <b>-</b>       | <b>-</b>       |

**Section C**                      **Notes to the accounts**                      **(cont)**

**Note 4**                      **Analysis of resources expended**

*Resources expended may be further analysed if this would help the reader of the accounts.*

|                                      | Analysis                                                       | This year<br>£ | Last year<br>£ |
|--------------------------------------|----------------------------------------------------------------|----------------|----------------|
| Costs of generating voluntary income |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      | <b>Total</b>                                                   | <b>-</b>       | <b>-</b>       |
| Fundraising trading costs            |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      | <b>Total</b>                                                   | <b>-</b>       | <b>-</b>       |
| Investment management costs          |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      | <b>Total</b>                                                   | <b>-</b>       | <b>-</b>       |
| Charitable activities                | Oaks Dinner                                                    | -              | -              |
|                                      | Fish and Chips                                                 | -              | -              |
|                                      | Picnic in the Park                                             | 771            | -              |
|                                      | Gate Access installation                                       | -              | -              |
|                                      | Notice Board                                                   | -              | -              |
|                                      | Insurance                                                      | 175            | -              |
|                                      | Gate Running Costs                                             | 3,034          | 2,572          |
|                                      | Miscellaneous                                                  | 752            | 180            |
|                                      | Work on King Charles III Nature Walk and Dog Lane (Restricted) | -              | 1,024          |
|                                      | <b>Total</b>                                                   | <b>4,732</b>   | <b>3,776</b>   |
| Governance costs                     |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      | <b>Total</b>                                                   | <b>-</b>       | <b>-</b>       |

**Section C**                      **Notes to the accounts**                      **(cont)**

**Note 13**                      **Endowment and restricted income funds**

*Please complete this section if the charity has any endowment or restricted income funds.*

**13.1 Funds held**

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

| Fund Name | Type PE, EE or R | Purpose and Restrictions |
|-----------|------------------|--------------------------|
|           |                  |                          |
|           |                  |                          |



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# Accounts

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## Trustees' Annual Report for the period

| From | Period start date |         |      | To | Period end date  |          |      |
|------|-------------------|---------|------|----|------------------|----------|------|
|      | 01 <sup>st</sup>  | January | 2024 |    | 31 <sup>st</sup> | December | 2024 |

### Section A Reference and administration details

Charity name

Oakwood Park Community Group

Other names charity is known by

Registered charity number (if any) 1177948

Charity's principal address

c/o Little Oaks,

68 Oakwood Road,

Maidstone, Kent

Postcode

ME16 8AL

#### Names of the charity trustees who manage the charity

|    | Trustee name         | Office (if any)                    | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|------------------------------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Brian Flinders       | Chair                              |                                   |                                                               |
| 2  | Paul Harper          | Vice Chair & Coordinator-Treasurer |                                   |                                                               |
| 3  | Patricia Whitby      |                                    |                                   |                                                               |
| 4  | Malcolm Peet         |                                    |                                   |                                                               |
| 5  | Janet Keeley         |                                    |                                   |                                                               |
| 6  | Lucy Lynch           | Social Media and Website           |                                   |                                                               |
| 7  | Steven Patrick Lynch |                                    |                                   |                                                               |
| 8  | Ron Tressider        |                                    |                                   |                                                               |
| 9  |                      |                                    |                                   |                                                               |
| 10 |                      |                                    |                                   |                                                               |
| 11 |                      |                                    |                                   |                                                               |
| 12 |                      |                                    |                                   |                                                               |
| 13 |                      |                                    |                                   |                                                               |
| 14 |                      |                                    |                                   |                                                               |
| 15 |                      |                                    |                                   |                                                               |
| 16 |                      |                                    |                                   |                                                               |
| 17 |                      |                                    |                                   |                                                               |
| 18 |                      |                                    |                                   |                                                               |

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

### Description of the charity's trusts

|                                                                     |                                                                                                  |
|---------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Charitable Incorporated Organisation with voting members other than its charity trustees         |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation                                                             |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Founder Trustees will retire and be eligible for re-election in accordance with the Constitution |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Oakwood Park Community Group is an independent unaffiliated organisation.

Risks to the Charity and its finances are regularly reviewed by the Trustees.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

For the benefit of the inhabitants of Maidstone and the surrounding area ("the area of benefit") to provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving their conditions of life for the inhabitants of the area of benefit in particular but not exclusively by the preservation, promotion support, assistance and improvement of Oakwood Park.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with [section 7 of the Charities and Trustee Investment (Scotland) Act 2005] and [section 2 of the Charities Act (Northern Ireland) 2008]

This is our seventh year as a registered charity and Charitable Incorporated Organisation, having been registered on the 13th April 2018.

During the period under consideration, the Charity continued to concentrated on its project to maintain community access to the Oakwood Park Playing Fields.

The main activities in the period included:

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

[1] Making Grant Applications.

[2] Maintenance of Electronic gate equipment to the Oakwood Road and Queens Road Gates.

[3] Continuation of community access to the playing fields via a fob access system requiring an annual subscription.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Oakwood Park Community Group is entirely run by its Trustees and Volunteers.

Over the year about 8 people (including the volunteers) have been involved in undertaking all the activities done by the Group.

**Summary of the main achievements of the charity during the year**

The period under review covers the period from 1<sup>st</sup> January 2024 to 31<sup>st</sup> December 2024 our seventh year of operation. This is our seventh Trustees Annual Report. The Oakwood Park Community Group (OPCG) becoming registered as a CIO on the 13th April 2018.

The Trustees previously determined that the initial priority for the Charity would be to work to get community/ public access restored to the Oakwood Park Playing Fields. This has been the sole project the Charity has focused on during 2024.

Access was closed off by the St Augustine Academy in March 2017, after the site having been unenclosed within living memory. A group of local people submitted a Town/ Village Green application for the playing fields to be registered under the appropriate legislation. The Oakwood Park Community Group (OPCG) decided if possible with the support of the promoters of the village green application to try to negotiate a compromise approach with the owners of the playing fields St Augustine Academy, Oakwood Park Grammar School and Kent County Council.

Negotiations were successfully completed in February 2020, with a signed licence in September 2020. The headlines of the agreement include:

- Out of School Hours Community Access Restored
- Community Access will be through a scheme managed by the OPCG using a fob entre system via two existing gates.
- Covenants on the site by its freeholders in respect of residents of Oakwood Road to maintain the playing fields as open space, with only possible building being that associated with outdoor educational space.
- The Trustees working with the promoters of the Village Green application to get that withdrawn if the above agreement can be implemented.
- The OPCG to paid all the associated costs £17,300, to install the two electronic gates and the fully hardware and software for the fob access system.

We have during the year 2024 we have continued to successfully raise funds from our community fob system. This was the first year since 2018 when we did not raise and further grants funding.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Charity operates on a break-even policy. All activities must be covered by project generated income. Fob Membership subscriptions are to cover the running costs of the Charity and to support our unfunded campaigning work. Reserves would therefore only normally be held in respect of programmed work.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In the period under review the main sources of income were:

Our other regular main income was £5,893 from the membership of the fob scheme, which continues to grow in number of fob holders.

We have a Business Instant Access Account with the Metro Bank, which provides some minimal interest (£164) on our funds under deposit whilst they are currently not required.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                         |                |
|-------------------------------------|-------------------------|----------------|
| Signature(s)                        |                         |                |
| Full name(s)                        | Paul Harper             | Brian Flinders |
| Position (eg Secretary, Chair, etc) | Vice-Chair/ Coordinator | Chair          |
| Date                                |                         |                |



|                                |  |  |    |      |                        |         |       |
|--------------------------------|--|--|----|------|------------------------|---------|-------|
| Oakwood Park Community Group   |  |  |    |      | Charity No<br>(if any) | 1177948 | CC17a |
| Annual accounts for the period |  |  |    |      |                        |         |       |
| 1st January 2024               |  |  | To | 31st | Dec-24                 |         |       |

## Section A Statement of financial activities

| Recommended categories by activity                                        | Details of own analysis                                                         | Note | Unrestricted funds | Restricted income funds | Endowment funds | Total this year | Total last year |
|---------------------------------------------------------------------------|---------------------------------------------------------------------------------|------|--------------------|-------------------------|-----------------|-----------------|-----------------|
|                                                                           |                                                                                 |      | £                  | £                       | £               | £               | £               |
|                                                                           |                                                                                 |      | F01                | F02                     | F03             | F04             | F05             |
| Incoming resources (Note 3)                                               |                                                                                 |      |                    |                         |                 |                 |                 |
| Incoming resources from generated funds                                   |                                                                                 |      | -                  | -                       | -               | -               | -               |
| Voluntary income                                                          |                                                                                 | S01  | 5,893              | -                       | -               | 5,893           | 9,489           |
| Activities for generating funds                                           |                                                                                 | S02  | -                  | -                       | -               | -               | -               |
| Investment income                                                         |                                                                                 | S03  | 164                | -                       | -               | 164             | 86              |
| Incoming resources from charitable activities                             |                                                                                 | S04  | -                  | -                       | -               | -               | -               |
| Other incoming resources                                                  |                                                                                 | S05  | 180                | -                       | -               | 180             | -               |
|                                                                           | <b>Total incoming resources</b>                                                 | S06  | 6,237              | -                       | -               | 6,237           | 9,575           |
| Resources expended (Notes 4-8)                                            |                                                                                 |      |                    |                         |                 |                 |                 |
| Costs of Generating Funds                                                 |                                                                                 |      | -                  | -                       | -               | -               | -               |
| Costs of generating voluntary income                                      |                                                                                 | S07  | -                  | -                       | -               | -               | -               |
| Fundraising trading costs                                                 |                                                                                 | S08  | -                  | -                       | -               | -               | -               |
| Investment management costs                                               |                                                                                 | S09  | -                  | -                       | -               | -               | -               |
| Charitable activities                                                     | 0                                                                               | S10  | 3,375              | 1,024                   | -               | 4,399           | 4,597           |
| Governance costs                                                          |                                                                                 | S11  | -                  | -                       | -               | -               | -               |
| Other resources expended                                                  |                                                                                 | S12  | 80                 | -                       | -               | 80              | -               |
|                                                                           | <b>Total resources expended</b>                                                 | S13  | 3,455              | 1,024                   | -               | 4,479           | 4,597           |
|                                                                           | <b>Net incoming/(outgoing) resources before transfers</b>                       | S14  | 2,782              | -                       | 1,024           | 1,758           | 4,978           |
| Gross transfers between funds                                             |                                                                                 | S15  | -                  | -                       | -               | -               | -               |
|                                                                           | <b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b> | S16  | 2,782              | -                       | 1,024           | 1,758           | 4,978           |
| Other recognised gains/(losses)                                           |                                                                                 |      |                    |                         |                 |                 |                 |
| Gains and losses on revaluation of fixed assets for the charity's own use |                                                                                 | S17  | -                  | -                       | -               | -               | -               |
| Gains and losses on investment assets                                     |                                                                                 | S18  | -                  | -                       | -               | -               | -               |
|                                                                           | <b>Net movement in funds</b>                                                    | S19  | 2,782              | -                       | 1,024           | 1,758           | 4,978           |
| Total funds brought forward                                               |                                                                                 | S20  | -                  | -                       | -               | -               | 9,970           |
|                                                                           | <b>Total funds carried forward</b>                                              | S21  | 2,782              | -                       | 1,024           | 1,758           | 14,948          |

## Section B Balance sheet

|                                                          | Note | Unrestricted funds | Restricted income funds | Endowment funds | Total this year | Total last year |
|----------------------------------------------------------|------|--------------------|-------------------------|-----------------|-----------------|-----------------|
|                                                          |      | £                  | £                       | £               | £               | £               |
|                                                          |      | F01                | F02                     | F03             | F04             | F05             |
| Fixed assets                                             |      |                    |                         |                 |                 |                 |
| Tangible assets (Note 9)                                 | B01  | -                  | -                       | -               | -               | -               |
|                                                          | B02  | -                  | -                       | -               | -               | -               |
| Investments (Note 10)                                    | B03  | -                  | -                       | -               | -               | -               |
| <b>Total fixed assets</b>                                | B04  | -                  | -                       | -               | -               | -               |
| Current assets                                           |      |                    |                         |                 |                 |                 |
| Stock and work in progress                               | B05  | -                  | -                       | -               | -               | -               |
| Debtors (Note 11)                                        | B06  | -                  | -                       | -               | -               | -               |
| (Short term) investments                                 | B07  | -                  | -                       | -               | -               | -               |
| Cash at bank and in hand                                 | B08  | 7,865              | 8,632                   | -               | 16,497          | 14,948          |
| <b>Total current assets</b>                              | B09  | 7,865              | 8,632                   | -               | 16,497          | 14,948          |
| Creditors: amounts falling due within one year (Note 12) | B10  | 255                | -                       | -               | 255             | -               |
| <b>Net current assets/(liabilities)</b>                  | B11  | 7,611              | 8,632                   | -               | 16,243          | 14,948          |
| <b>Total assets less current liabilities</b>             | B12  | 7,611              | 8,632                   | -               | 16,243          | 14,948          |
| Creditors: amounts falling due after one year (Note 12)  | B13  | -                  | -                       | -               | -               | -               |
| Provisions for liabilities and charges                   | B14  | -                  | -                       | -               | -               | -               |
| <b>Net assets</b>                                        | B15  | 7,611              | 8,632                   | -               | 16,243          | 14,948          |
| Funds of the Charity                                     |      |                    |                         |                 |                 |                 |
| Unrestricted funds                                       | B16  | 7,611              |                         |                 | 7,611           | 5,292           |
|                                                          | B17  | -                  |                         |                 | -               | -               |
| Restricted income funds (Note 13)                        | B18  |                    | 8,632                   |                 | 8,632           | 9,656           |
| Endowment funds (Note 13)                                | B19  |                    |                         | -               | -               | -               |
| <b>Total funds</b>                                       | B20  | 7,611              | 8,632                   | -               | 16,243          | 14,948          |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Paul Harper

Cells highlighted in Yellow contain formulas to add up columns C,D and E but these are not protected cells

Cells highlighted in Blue contain formulas in protected cells. The protection can be removed from the tools menu

## Section C Notes to the accounts

### Note 1 Basis of preparation

*This section should be completed by all charities.*

#### 1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\* 

|   |
|---|
| ✓ |
|---|

 Accounting Standards;
- or 

|  |
|--|
|  |
|--|

 Financial Reporting Standards for Smaller Enterprises

• and with the Charities Act.

[\*\* except for the following].

*Give details in this box if a different standard has been followed.*

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

#### 1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

*Give details in this box of any material changes that have been made.*

§ if no changes have been made to accounting policies then delete these words.

#### 1.3 Changes to previous accounts

No changes have been made to accounts for previous years (§§ except for the following).

*Give details in this box of any material changes that have been made.*

§§ if no changes have been made to accounts for previous periods then delete these words.

## Section C Notes to the accounts (cont)

### Note 2 Accounting policies

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

#### INCOMING RESOURCES

##### Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

##### Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

##### Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

##### Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

##### Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

##### Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

##### Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

##### Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

##### Investment income

This is included in the accounts when receivable.

##### Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

#### EXPENDITURE AND LIABILITIES

##### Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

##### Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

##### Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

##### Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

##### Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### ASSETS

##### Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

##### Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

##### Stocks and work in progress

These are valued at the lower of cost or market value.

POLICIES ADOPTED ADDITIONAL  
TO OR DIFFERENT FROM THOSE  
ABOVE

**Section C** **Notes to the accounts** (cont)

**Note 3** **Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

|                                               | Analysis                                   | This year<br>£ | Last year<br>£ |
|-----------------------------------------------|--------------------------------------------|----------------|----------------|
| Voluntary income                              | Oaks Dinner                                | -              | -              |
|                                               | Pub Quiz                                   | -              | -              |
|                                               | Fish and Chips                             | -              | -              |
|                                               | Boot and Cake Fair                         | -              | -              |
|                                               | Donations                                  | -              | -              |
|                                               | Fobs                                       | 5,893          | 3,779          |
|                                               | Interest                                   | -              | 86             |
|                                               | Grant - Awards for All (3rd Grant)         | -              | 5,710          |
|                                               | Grant - Kent Reliance Provident Fund       | -              | -              |
|                                               | Grant - Groundwork UK Grant                | -              | -              |
|                                               | Grant - Charities Trust                    | -              | -              |
|                                               | Grant - Waitrose Community Fund            | -              | -              |
|                                               | Grant - West Kent Extra (Linda Hogan)      | -              | -              |
|                                               | Grant - Local Giving (Magic Little Grants) | -              | -              |
|                                               | Grant - Kent Community Fund                | -              | -              |
|                                               | Grant - Cobtree                            | -              | -              |
|                                               | <b>Total</b>                               | <b>5,893</b>   | <b>9,575</b>   |
| Activities for generating funds               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               | <b>Total</b>                               | <b>-</b>       | <b>-</b>       |
| Investment income                             | Bank Deposit Account Interest              | 164            | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               | <b>Total</b>                               | <b>164</b>     | <b>-</b>       |
| Incoming resources from charitable activities |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               | <b>Total</b>                               | <b>-</b>       | <b>-</b>       |

**Section C** **Notes to the accounts** (cont)

**Note 4** **Analysis of resources expended**

*Resources expended may be further analysed if this would help the reader of the accounts.*

|                                      | Analysis                                                       | This year<br>£ | Last year<br>£ |
|--------------------------------------|----------------------------------------------------------------|----------------|----------------|
| Costs of generating voluntary income |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      | <b>Total</b>                                                   | <b>-</b>       | <b>-</b>       |
| Fundraising trading costs            |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      | <b>Total</b>                                                   | <b>-</b>       | <b>-</b>       |
| Investment management costs          |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      | <b>Total</b>                                                   | <b>-</b>       | <b>-</b>       |
| Charitable activities                | Oaks Dinner                                                    | -              | -              |
|                                      | Fish and Chips                                                 | -              | -              |
|                                      | Boot and Cake Fair                                             | -              | -              |
|                                      | Gate Access installation                                       | -              | -              |
|                                      | Notice Board                                                   | -              | -              |
|                                      | Insurance                                                      | 175            | 174            |
|                                      | Gate Running Costs                                             | 3,020          | 3,250          |
|                                      | Miscellaneous                                                  | 180            | 1,173          |
|                                      | Work on King Charles III Nature Walk and Dog Lane (Restricted) | 1,024          | -              |
|                                      | <b>Total</b>                                                   | <b>4,399</b>   | <b>4,597</b>   |
| Governance costs                     |                                                                | -              | -              |
|                                      |                                                                | -              | -              |
|                                      | <b>Total</b>                                                   | <b>-</b>       | <b>-</b>       |

**Section C** **Notes to the accounts** (cont)

**Note 13** **Endowment and restricted income funds**

*Please complete this section if the charity has any endowment or restricted income funds.*

**13.1 Funds held**

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

| Fund Name | Type PE, EE or R | Purpose and Restrictions |
|-----------|------------------|--------------------------|
|           |                  |                          |
|           |                  |                          |
|           |                  |                          |
|           |                  |                          |
|           |                  |                          |

### 13.2 Movements of major funds

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

| Fund names                            | Fund balances brought forward<br>£ | Incomin<br>g<br>resourc<br>es<br>£ | Outgoing<br>resources<br>£ | Transfers<br>£ | Gains and<br>losses<br>£ | Fund<br>balances<br>carried<br>forward<br>£ |
|---------------------------------------|------------------------------------|------------------------------------|----------------------------|----------------|--------------------------|---------------------------------------------|
| Awards for All Grant                  | 3,946                              | -                                  | -                          | -              | -                        | 3,946                                       |
| Awards for All Grant 3rd Grant        | 5,710                              | -                                  | - 1,024                    |                |                          | 4,686                                       |
| Kent Reliance Provident Fund Grant    | -                                  |                                    |                            | -              | -                        | -                                           |
| Groundwork UK Grant                   | -                                  |                                    |                            | -              | -                        | -                                           |
| Charities Trust Grant                 | -                                  |                                    |                            | -              | -                        | -                                           |
| West Kent Extra (Linda Hogan) - Grant | -                                  |                                    |                            | -              | -                        | -                                           |
| Local Giving (Magic Little) - Grant   | -                                  |                                    |                            | -              | -                        | -                                           |
| Cobtree Grant                         | -                                  |                                    |                            | -              | -                        | -                                           |
| Kent Community Fund Grant             | -                                  |                                    |                            | -              | -                        | -                                           |
|                                       | -                                  | -                                  | -                          | -              | -                        | -                                           |
|                                       | -                                  | -                                  | -                          | -              | -                        | -                                           |
| <b>Total Funds</b>                    | <b>9,656</b>                       | <b>-</b>                           | <b>- 1,024</b>             | <b>-</b>       | <b>-</b>                 | <b>8,632</b>                                |

### 13.3 Transfers between funds

Please give details of any transfers between funds.

| From Fund (Name) | To Fund (Name) | Reason | Amount |
|------------------|----------------|--------|--------|
|                  |                |        |        |
|                  |                |        |        |
|                  |                |        |        |
|                  |                |        |        |

### Note 15

#### Additional Disclosures

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

The Oakwood Park Community Group signed a licence with Oakwood Park Grammar School, St Augustine Academy and Kent County Council to restore community access to the Oakwood Park Playing Fields. The Oakwood Park Community Group's restricted funds are held partly in respect of works to implement the community access via the installation of two fob controlled gates access to the Oakwood Park Playing Fields, and partly in respect of improving access within the site.

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# Accounts

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# Trustees' Annual Report for the period

|             |                   |         |      |           |                  |          |      |
|-------------|-------------------|---------|------|-----------|------------------|----------|------|
| <b>From</b> | Period start date |         |      | <b>To</b> | Period end date  |          |      |
|             | 01 <sup>st</sup>  | January | 2023 |           | 31 <sup>st</sup> | December | 2023 |

## Section A Reference and administration details

**Charity name**

Oakwood Park Community Group

**Other names charity is known by**

**Registered charity number (if any)**

1177948

**Charity's principal address**

c/o Little Oaks,

68 Oakwood Road,

Maidstone, Kent

**Postcode**

ME16 8AL

### Names of the charity trustees who manage the charity

|    | Trustee name         | Office (if any)                    | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|------------------------------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Brian Flinders       | Chair                              |                                   |                                                               |
| 2  | Paul Harper          | Vice Chair & Coordinator-Treasurer |                                   |                                                               |
| 3  | Patricia Whitby      |                                    |                                   |                                                               |
| 4  | Malcolm Peet         |                                    |                                   |                                                               |
| 5  | Janet Keeley         |                                    |                                   |                                                               |
| 6  | Lucy Lynch           | Social Media and Website           |                                   |                                                               |
| 7  | Steven Patrick Lynch |                                    |                                   |                                                               |
| 8  | Ron Tressider        |                                    |                                   |                                                               |
| 9  |                      |                                    |                                   |                                                               |
| 10 |                      |                                    |                                   |                                                               |
| 11 |                      |                                    |                                   |                                                               |
| 12 |                      |                                    |                                   |                                                               |
| 13 |                      |                                    |                                   |                                                               |
| 14 |                      |                                    |                                   |                                                               |
| 15 |                      |                                    |                                   |                                                               |
| 16 |                      |                                    |                                   |                                                               |
| 17 |                      |                                    |                                   |                                                               |
| 18 |                      |                                    |                                   |                                                               |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

### Description of the charity's trusts

|                                                                     |                                                                                                  |
|---------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Charitable Incorporated Organisation with voting members other than its charity trustees         |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation                                                             |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Founder Trustees will retire and be eligible for re-election in accordance with the Constitution |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Oakwood Park Community Group is an independent unaffiliated organisation.

Risks to the Charity and its finances are regularly reviewed by the Trustees.

## Summary of the objects of the charity set out in its governing document

For the benefit of the inhabitants of Maidstone and the surrounding area ("the area of benefit") to provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving their conditions of life for the inhabitants of the area of benefit in particular but not exclusively by the preservation, promotion support, assistance and improvement of Oakwood Park.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with [section 7 of the Charities and Trustee Investment (Scotland) Act 2005] and [section 2 of the Charities Act (Northern Ireland) 2008]

This is our sixth year as a registered charity and Charitable Incorporated Organisation, having been registered on the 13th April 2018.

During the period under consideration, the Charity continued to concentrated on its project to maintain (recently restored) public access to the Oakwood Park Playing Fields.

The main activities in the period included:

[1] Making Grant Applications.

[2] Maintenance of Electronic gate equipment to the Oakwood Road and Queens Road Gates.

[3] Continuation of community access to the playing fields via a fob access system requiring an annual subscription.

[4] We held a Coronation Picnic in the Park with a concert and events to celebrate the coronation of King Charles III.

## Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Oakwood Park Community Group is entirely run by its Trustees and Volunteers.

Over the year about 8 people (including the volunteers) have been involved in undertaking all the activities done by the Group.

### Summary of the main achievements of the charity during the year

The period under review covers the period from 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023 our sixth year of operation. This is our sixth Trustees Annual Report. The Oakwood Park Community Group (OPCG) becoming registered as a CIO on the 13th April 2018.

The Trustees previously determined that the initial priority for the Charity would be to work to get community/ public access restored to the Oakwood Park Playing Fields. This has been the sole project the Charity has focused on during 2023.

Access was closed off by the St Augustine Academy in March 2017, after the site having been unenclosed within living memory. A group of local people submitted a Town/ Village Green application for the playing fields to be registered under the appropriate legislation. The Oakwood Park Community Group (OPCG) decided if possible with the support of the promoters of the village green application to try to negotiate a compromise approach with the owners of the playing fields St Augustine Academy, Oakwood Park Grammar School and Kent County Council.

Negotiations were successfully completed in February 2020, with a signed licence in September 2020. The headlines of the agreement include:

- Out of School Hours Community Access Restored
- Community Access will be through a scheme managed by the OPCG using a fob entre system via two existing gates.
- Covenants on the site by its freeholders in respect of residents of Oakwood Road to maintain the playing fields as open space, with only possible building being that associated with outdoor educational space.
- The Trustees working with the promoters of the Village Green application to get that withdrawn if the above agreement can be implemented.
- The OPCG to paid all the associated costs £17,300, to install the two electronic gates and the fully hardware and software for the fob access system.

We have during the year 2023 we have continued to successfully raise further grants and been granted the following two grants:

1. A second grant of £500 from the West Kent Extra Linda Hogan Charitable Fund Award (awarded in December 2022), this helped to support the costs of our 2023 picnic in the park to celebrate King Charles III Platinum Coronation Celebrations. The picnic was very successful, and we had sports as well as a brass band.
2. .We also were awarded a third Awards for All grant of £5,710, this is to support the establishment of the King Charles III woodland walk which will be accessible for Dogs on Leads. The grant will also enable us to pay for the relevant signage as well as a number of benches along the walk from which people can look over the grounds.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Charity operates on a break-even policy. All activities must be covered by project generated income. Membership subscriptions are to cover the running costs of the Charity and to support our unfunded campaigning work. Reserves would therefore only normally be held in respect of programmed work.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In the period under review the main sources of income were:

Grants from the following:

1. £5170 from the National Lottery in the form of a third Awards for All.

Our other regular main income was £3,778.60 from the membership of the fob scheme.

We have a Business Instant Access Account with the Metro Bank, which provides some minimal interest (£86) on our funds under deposit whilst they are currently not required.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                         |                |
|-------------------------------------|-------------------------|----------------|
| Signature(s)                        |                         |                |
| Full name(s)                        | Paul Harper             | Brian Flinders |
| Position (eg Secretary, Chair, etc) | Vice-Chair/ Coordinator | Chair          |
| Date                                |                         |                |



|                                |  |    |      |                        |         |       |
|--------------------------------|--|----|------|------------------------|---------|-------|
| Oakwood Park Community Group   |  |    |      | Charity No<br>(if any) | 1177948 | CC17a |
| Annual accounts for the period |  |    |      |                        |         |       |
| 1st January 2023               |  | To | 31st | Dec-23                 |         |       |

## Section A Statement of financial activities

| Recommended categories by activity                                        | Details of own analysis                                                         | Note | Restricted              |                   |                      |                      |                      |
|---------------------------------------------------------------------------|---------------------------------------------------------------------------------|------|-------------------------|-------------------|----------------------|----------------------|----------------------|
|                                                                           |                                                                                 |      | Unrestricted funds<br>£ | income funds<br>£ | Endowment funds<br>£ | Total this year<br>£ | Total last year<br>£ |
|                                                                           |                                                                                 |      | F01                     | F02               | F03                  | F04                  | F05                  |
| Incoming resources (Note 3)                                               |                                                                                 |      |                         |                   |                      |                      |                      |
| Incoming resources from generated funds                                   |                                                                                 |      | -                       | -                 | -                    | -                    | -                    |
| Voluntary income                                                          |                                                                                 | S01  | 3,779                   | 5,710             | -                    | 9,489                | 3,073                |
| Activities for generating funds                                           |                                                                                 | S02  | -                       | -                 | -                    | -                    | -                    |
| Investment income                                                         |                                                                                 | S03  | 86                      | -                 | -                    | 86                   | 3                    |
| Incoming resources from charitable activities                             |                                                                                 | S04  | -                       | -                 | -                    | -                    | -                    |
| Other incoming resources                                                  |                                                                                 | S05  | -                       | -                 | -                    | -                    | -                    |
|                                                                           | <b>Total incoming resources</b>                                                 | S06  | 3,865                   | 5,710             | -                    | 9,575                | 3,076                |
| Resources expended (Notes 4-8)                                            |                                                                                 |      |                         |                   |                      |                      |                      |
| Costs of Generating Funds                                                 |                                                                                 |      | -                       | -                 | -                    | -                    | -                    |
| Costs of generating voluntary income                                      |                                                                                 | S07  | -                       | -                 | -                    | -                    | -                    |
| Fundraising trading costs                                                 |                                                                                 | S08  | -                       | -                 | -                    | -                    | -                    |
| Investment management costs                                               |                                                                                 | S09  | -                       | -                 | -                    | -                    | -                    |
| Charitable activities                                                     | 0                                                                               | S10  | 3,490                   | 1,106             | -                    | 4,597                | 3,419                |
| Governance costs                                                          |                                                                                 | S11  | -                       | -                 | -                    | -                    | -                    |
| Other resources expended                                                  |                                                                                 | S12  | -                       | -                 | -                    | -                    | -                    |
|                                                                           | <b>Total resources expended</b>                                                 | S13  | 3,490                   | 1,106             | -                    | 4,597                | 3,419                |
|                                                                           | <b>Net incoming/(outgoing) resources before transfers</b>                       | S14  | 374                     | 4,604             | -                    | 4,978                | 343                  |
| Gross transfers between funds                                             |                                                                                 | S15  | -                       | -                 | -                    | -                    | -                    |
|                                                                           | <b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b> | S16  | 374                     | 4,604             | -                    | 4,978                | 343                  |
| Other recognised gains/(losses)                                           |                                                                                 |      |                         |                   |                      |                      |                      |
| Gains and losses on revaluation of fixed assets for the charity's own use |                                                                                 | S17  | -                       | -                 | -                    | -                    | -                    |
| Gains and losses on investment assets                                     |                                                                                 | S18  | -                       | -                 | -                    | -                    | -                    |
|                                                                           | <b>Net movement in funds</b>                                                    | S19  | 374                     | 4,604             | -                    | 4,978                | 343                  |
| Total funds brought forward                                               |                                                                                 | S20  | 4,918                   | 5,052             | -                    | 9,970                | 10,313               |
|                                                                           | <b>Total funds carried forward</b>                                              | S21  | 5,292                   | 9,656             | -                    | 14,948               | 9,970                |

## Section B Balance sheet

|                                                             | Note | Unrestricted funds<br>£ | Restricted income funds<br>£ | Endowment funds<br>£ | Total this year<br>£ | Total last year<br>£ |
|-------------------------------------------------------------|------|-------------------------|------------------------------|----------------------|----------------------|----------------------|
|                                                             |      | F01                     | F02                          | F03                  | F04                  | F05                  |
| Fixed assets                                                |      |                         |                              |                      |                      |                      |
| Tangible assets (Note 9)                                    | B01  | -                       | -                            | -                    | -                    | -                    |
|                                                             | B02  | -                       | -                            | -                    | -                    | -                    |
| Investments (Note 10)                                       | B03  | -                       | -                            | -                    | -                    | -                    |
| <b>Total fixed assets</b>                                   | B04  | -                       | -                            | -                    | -                    | -                    |
| Current assets                                              |      |                         |                              |                      |                      |                      |
| Stock and work in progress                                  | B05  | -                       | -                            | -                    | -                    | -                    |
| Debtors (Note 11)                                           | B06  | -                       | -                            | -                    | -                    | -                    |
| (Short term) investments                                    | B07  | -                       | -                            | -                    | -                    | -                    |
| Cash at bank and in hand                                    | B08  | 5,292                   | 9,656                        | -                    | 14,948               | 9,970                |
| <b>Total current assets</b>                                 | B09  | 5,292                   | 9,656                        | -                    | 14,948               | 9,970                |
| Creditors: amounts falling due within one year (Note 12)    | B10  | -                       | -                            | -                    | -                    | -                    |
| <b>Net current assets/(liabilities)</b>                     | B11  | 5,292                   | 9,656                        | -                    | 14,948               | 9,970                |
| <b>Total assets less current liabilities</b>                | B12  | 5,292                   | 9,656                        | -                    | 14,948               | 9,970                |
| Creditors: amounts falling due after one year (Note 12)     | B13  | -                       | -                            | -                    | -                    | -                    |
| Provisions for liabilities and charges                      | B14  | -                       | -                            | -                    | -                    | -                    |
| <b>Net assets</b>                                           | B15  | 5,292                   | 9,656                        | -                    | 14,948               | 9,970                |
| Funds of the Charity                                        |      |                         |                              |                      |                      |                      |
| Unrestricted funds                                          | B16  | 5,292                   |                              |                      | 5,292                | 4,917                |
|                                                             | B17  | -                       |                              |                      | -                    | -                    |
| Restricted income funds (Note 13)                           | B18  |                         | 9,656                        |                      | 9,656                | 5,053                |
| Endowment funds (Note 13)                                   | B19  |                         |                              | -                    | -                    | -                    |
| <b>Total funds</b>                                          | B20  | 5,292                   | 9,656                        | -                    | 14,948               | 9,970                |
| Signed by one or two trustees on behalf of all the trustees |      | Signature               |                              | Print Name           |                      | Date of approval     |
|                                                             |      |                         |                              | Paul Harper          |                      |                      |
|                                                             |      |                         |                              |                      |                      |                      |

Cells highlighted in Yellow contain formulas to add up columns C,D and E but these are not protected cells

Cells highlighted in Blue contain formulas in protected cells. The protection can be removed from the tools menu

|                  |                              |  |
|------------------|------------------------------|--|
| <b>Section C</b> | <b>Notes to the accounts</b> |  |
|------------------|------------------------------|--|

**Note 1 Basis of preparation**

*This section should be completed by all charities .*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\* 

|   |
|---|
| ✓ |
|   |

 Accounting Standards;
- or 

|  |
|--|
|  |
|--|

 Financial Reporting Standards for Smaller Enterprises
- and with the Charities Act.

[\*\* except for the following].

*Give details in this box if a different standard has been followed.*

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

*Give details in this box of any material changes that have been made.*

§ if no changes have been made to accounting policies then delete these words.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years (§§ except for the following).

*Give details in this box of any material changes that have been made.*

§§ if no changes have been made to accounts for previous periods then delete these words.

|                  |                              |               |
|------------------|------------------------------|---------------|
| <b>Section C</b> | <b>Notes to the accounts</b> | <b>(cont)</b> |
|------------------|------------------------------|---------------|

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

**Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

**Incoming resources with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

**Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

**Tax reclaims on donations and gifts**

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

**Contractual income and performance related grants**

This is only included in the SoFA once the related goods or services have been delivered.

**Gifts in kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

**Donated services and facilities**

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Investment income**

This is included in the accounts when receivable.

**Investment gains and losses**

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

**Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Governance costs**

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Grants with performance conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

**Grants payable without performance conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

**Support Costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

**Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

**Investments**

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

**Stocks and work in progress**

These are valued at the lower of cost or market value.

POLICIES ADOPTED ADDITIONAL  
TO OR DIFFERENT FROM THOSE  
ABOVE

**Section C** Notes to the accounts (cont)

**Note 3** Analysis of incoming resources

Incoming resources may be further analysed if this would help the reader of the accounts.

|                                               | Analysis                                   | This year<br>£ | Last year<br>£ |
|-----------------------------------------------|--------------------------------------------|----------------|----------------|
| Voluntary income                              | Oaks Dinner                                | -              | -              |
|                                               | Pub Quiz                                   | -              | -              |
|                                               | Fish and Chips                             | -              | -              |
|                                               | Boot and Cake Fair                         | -              | -              |
|                                               | Donations                                  | -              | -              |
|                                               | Fobs                                       | 3,779          | 2,073          |
|                                               | Interest                                   | 86             | 3              |
|                                               | Grant - Awards for All (3rd Grant)         | 5,710          | -              |
|                                               | Grant - Kent Reliance Provident Fund       | -              | -              |
|                                               | Grant - Groundwork UK Grant                | -              | -              |
|                                               | Grant - Charities Trust                    | -              | -              |
|                                               | Grant - Waitrose Community Fund            | -              | -              |
|                                               | Grant - West Kent Extra (Linda Hogan)      | -              | 500            |
|                                               | Grant - Local Giving (Magic Little Grants) | -              | 500            |
|                                               | Grant - Kent Community Fund                | -              | -              |
|                                               | Grant - Cobtree                            | -              | -              |
|                                               | <b>Total</b>                               | <b>9,575</b>   | <b>3,076</b>   |
| Activities for generating funds               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               | <b>Total</b>                               | <b>-</b>       | <b>-</b>       |
| Investment income                             |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               | <b>Total</b>                               | <b>-</b>       | <b>-</b>       |
| Incoming resources from charitable activities |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               | <b>Total</b>                               | <b>-</b>       | <b>-</b>       |

**Section C** Notes to the accounts (cont)

**Note 4** Analysis of resources expended

Resources expended may be further analysed if this would help the reader of the accounts.

|                                      | Analysis                 | This year<br>£ | Last year<br>£ |
|--------------------------------------|--------------------------|----------------|----------------|
| Costs of generating voluntary income |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      | <b>Total</b>             | <b>-</b>       | <b>-</b>       |
| Fundraising trading costs            |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      | <b>Total</b>             | <b>-</b>       | <b>-</b>       |
| Investment management costs          |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      | <b>Total</b>             | <b>-</b>       | <b>-</b>       |
| Charitable activities                | Oaks Dinner              | -              | -              |
|                                      | Fish and Chips           | -              | -              |
|                                      | Boot and Cake Fair       | -              | -              |
|                                      | Gate Access installation | -              | 762            |
|                                      | Notice Board             | -              | 197            |
|                                      | Insurance                | 174            | 171            |
|                                      | Gate Running Costs       | 3,250          | 1,569          |
|                                      | Miscellaneous            | 1,173          | 720            |
|                                      |                          | -              | -              |
|                                      | <b>Total</b>             | <b>4,597</b>   | <b>3,419</b>   |
| Governance costs                     |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      | <b>Total</b>             | <b>-</b>       | <b>-</b>       |

**Section C** Notes to the accounts (cont)

**Note 13** Endowment and restricted income funds

Please complete this section if the charity has any endowment or restricted income funds.

13.1 Funds held

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

| Fund Name | Type PE, EE or R | Purpose and Restrictions |
|-----------|------------------|--------------------------|
|           |                  |                          |
|           |                  |                          |
|           |                  |                          |
|           |                  |                          |
|           |                  |                          |

### 13.2 Movements of major funds

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

| Fund names                            | Fund balances brought forward<br>£ | Incomin<br>g<br>resourc<br>es<br>£ | Outgoing<br>resources<br>£ | Transfers<br>£ | Gains and<br>losses<br>£ | Fund<br>balances<br>carried<br>forward<br>£ |
|---------------------------------------|------------------------------------|------------------------------------|----------------------------|----------------|--------------------------|---------------------------------------------|
| Awards for All Grant                  | 4,552                              | -                                  | 606                        | -              | -                        | 3,946                                       |
| Awards for All Grant 3rd Grant        |                                    | 5,710                              |                            |                |                          | 5,710                                       |
| Kent Reliance Provident Fund Grant    |                                    |                                    |                            | -              | -                        | -                                           |
| Groundwork UK Grant                   |                                    |                                    |                            | -              | -                        | -                                           |
| Charities Trust Grant                 |                                    |                                    |                            | -              | -                        | -                                           |
| West Kent Extra (Linda Hogan) - Grant | 500                                | -                                  | 500                        | -              | -                        | -                                           |
| Local Giving (Magic Little) - Grant   |                                    |                                    |                            | -              | -                        | -                                           |
| Cobtree Grant                         | -                                  | -                                  | -                          | -              | -                        | -                                           |
| Kent Community Fund Grant             | -                                  | -                                  | -                          | -              | -                        | -                                           |
|                                       | -                                  | -                                  | -                          | -              | -                        | -                                           |
|                                       | -                                  | -                                  | -                          | -              | -                        | -                                           |
| <b>Total Funds</b>                    | <b>5,052</b>                       | <b>5,710</b>                       | <b>- 1,106</b>             | <b>-</b>       | <b>-</b>                 | <b>9,656</b>                                |

### 13.3 Transfers between funds

Please give details of any transfers between funds.

| From Fund (Name) | To Fund (Name) | Reason | Amount |
|------------------|----------------|--------|--------|
|                  |                |        |        |
|                  |                |        |        |
|                  |                |        |        |
|                  |                |        |        |

### Note 15

#### Additional Disclosures

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

The Oakwood Park Community Group signed a licence with Oakwood Park Grammar School, St Augustine Academy and Kent County Council to restore community access to the Oakwood Park Playing Fields. The Oakwood Park Community Group's restricted funds are held partly in respect of works to implement the community access via the installation of two fob controlled gates access to the Oakwood Park Playing Fields, and partly in respect of improving access within the site.

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# Accounts

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# Trustees' Annual Report for the period

|             |                   |         |      |           |                  |          |      |
|-------------|-------------------|---------|------|-----------|------------------|----------|------|
|             | Period start date |         |      |           | Period end date  |          |      |
|             | 01 <sup>st</sup>  | January | 2022 |           | 31 <sup>st</sup> | December | 2022 |
| <b>From</b> |                   |         |      | <b>To</b> |                  |          |      |

## Section A

## Reference and administration details

**Charity name**

Oakwood Park Community Group

**Other names charity is known by**

**Registered charity number (if any)** 1177948

**Charity's principal address**

c/o Little Oaks,

68 Oakwood Road,

Maidstone, Kent

**Postcode**

**ME16 8AL**

### Names of the charity trustees who manage the charity

|    | Trustee name         | Office (if any)                    | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|------------------------------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Brian Flinders       | Chair                              |                                   |                                                               |
| 2  | Paul Harper          | Vice Chair & Coordinator-Treasurer |                                   |                                                               |
| 3  | Patricia Whitby      |                                    |                                   |                                                               |
| 4  | Malcolm Peet         |                                    |                                   |                                                               |
| 5  | Janet Keeley         |                                    |                                   |                                                               |
| 6  | Lucy Lynch           | Social Media and Website           |                                   |                                                               |
| 7  | Steven Patrick Lynch |                                    |                                   |                                                               |
| 8  | Ron Tressider        |                                    |                                   |                                                               |
| 9  |                      |                                    |                                   |                                                               |
| 10 |                      |                                    |                                   |                                                               |
| 11 |                      |                                    |                                   |                                                               |
| 12 |                      |                                    |                                   |                                                               |
| 13 |                      |                                    |                                   |                                                               |
| 14 |                      |                                    |                                   |                                                               |
| 15 |                      |                                    |                                   |                                                               |
| 16 |                      |                                    |                                   |                                                               |
| 17 |                      |                                    |                                   |                                                               |
| 18 |                      |                                    |                                   |                                                               |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

### Description of the charity's trusts

|                                                                     |                                                                                                  |
|---------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Charitable Incorporated Organisation with voting members other than its charity trustees         |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation                                                             |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Founder Trustees will retire and be eligible for re-election in accordance with the Constitution |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Oakwood Park Community Group is an independent unaffiliated organisation.

Risks to the Charity and its finances are regularly reviewed by the Trustees.

## Summary of the objects of the charity set out in its governing document

For the benefit of the inhabitants of Maidstone and the surrounding area ("the area of benefit") to provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving their conditions of life for the inhabitants of the area of benefit in particular but not exclusively by the preservation, promotion support, assistance and improvement of Oakwood Park.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with [section 7 of the Charities and Trustee Investment (Scotland) Act 2005] and [section 2 of the Charities Act (Northern Ireland) 2008]

This is our fifth year as a registered charity and Charitable Incorporated Organisation, having been registered on the 13th April 2018.

During the period under consideration, the Charity concentrated on its current project to restore and maintain public access to the Oakwood Park Playing Fields.

The main activities in the period included:

[1] Making Grant Applications

[2] Installation of Electronic gate access equipment to the Queens Road Gate

[3] Continuation of community access to the playing fields via a fob access system requiring an annual subscription.

[4] We held a Jubilee concert to celebrate the Platinum Jubilee of Queen Elizabeth II.

## Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Oakwood Park Community Group is entirely run by its Trustees and Volunteers.

Over the year about 8 people (including the volunteers) have been involved in undertaking all the activities done by the Group.



**Summary of the main achievements of the charity during the year**

The period under review covers the period from 1<sup>st</sup> January 2022 to 31<sup>st</sup> December 2022 our fifth year of operation. This is our third Trustees Annual Report. The Oakwood Park Community Group (OPCG) becoming registered as a CIO on the 13th April 2018.

The Trustees previously determined that the initial priority for the Charity would be to work to get community/ public access restored to the Oakwood Park Playing Fields. This has been the sole project the Charity has focused on during 2022.

Access was closed off by the St Augustine Academy in March 2017, after the site having been unenclosed within living memory. A group of local people submitted a Town/ Village Green application for the playing fields to be registered under the appropriate legislation. The Oakwood Park Community Group (OPCG) decided if possible with the support of the promoters of the village green application to try to negotiate a compromise approach with the owners of the playing fields St Augustine Academy, Oakwood Park Grammar School and Kent County Council.

Negotiations were successfully completed in February 2020, with a signed licence in September 2020. The headlines of the agreement include:

- Out of School Hours Community Access Restored
- Community Access will be through a scheme managed by the OPCG using a fob entry system via two existing gates.
- Covenants on the site by its freeholders in respect of residents of Oakwood Road to maintain the playing fields as open space, with only possible building being that associated with outdoor educational space.
- The Trustees working with the promoters of the Village Green application to get that withdrawn if the above agreement can be implemented.
- The OPCG to paid all the associated costs £17,300, to install the two electronic gates and the fully hardware and software for the fob access system.

We have during the year 2022 we have continued to successfully raise further grants and been granted the following two grants:

1. £500 from the West Kent Extra LHCF Award, this has been allocated to providing for subsidised fobs for people on welfare benefits.
2. £500 from Local Giving this helped to support the costs of our picnic in the park to celebrate Queen Elizabeth II Platinum Jubilee. The picnic was very successful and we had sports as well as a brass band.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Charity operates on a break-even policy. All activities must be covered by project generated income. Membership subscriptions are to cover the running costs of the Charity and to support our unfunded campaigning work. Reserves would therefore only normally be held in respect of programmed work.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In the period under review the main sources of income were:

Grants from the following:

1. £500 from the West Kent Extra LHCF Award
2. £500 from Local Giving

Our main income was £2,072.91 from the membership of the fob scheme.

We have a Business Instant Access Account with the Metro Bank, which provides some minimal interest on our funds under deposit whilst they are currently not required.

## Section F

## Other optional information

.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                         |                |
|-------------------------------------|-------------------------|----------------|
| Signature(s)                        |                         |                |
| Full name(s)                        | Paul Harper             | Brian Flinders |
| Position (eg Secretary, Chair, etc) | Vice-Chair/ Coordinator | Chair          |
| Date                                |                         |                |



|                                |  |    |      |                        |         |       |
|--------------------------------|--|----|------|------------------------|---------|-------|
| Oakwood Park Community Group   |  |    |      | Charity No<br>(if any) | 1177948 | CC17a |
| Annual accounts for the period |  |    |      |                        |         |       |
| 1st January 2022               |  | To | 31st | Dec-22                 |         |       |

## Section A Statement of financial activities

| Recommended categories by activity                                        | Details of own analysis                                                | Note | Restricted         |              |                 |                 |                 |       |
|---------------------------------------------------------------------------|------------------------------------------------------------------------|------|--------------------|--------------|-----------------|-----------------|-----------------|-------|
|                                                                           |                                                                        |      | Unrestricted funds | income funds | Endowment funds | Total this year | Total last year |       |
|                                                                           |                                                                        |      | £                  | £            | £               | £               | £               |       |
|                                                                           |                                                                        |      | F01                | F02          | F03             | F04             | F05             |       |
| Incoming resources (Note 3)                                               |                                                                        |      |                    |              |                 |                 |                 |       |
| Incoming resources from generated funds                                   |                                                                        |      | -                  | -            | -               | -               | -               |       |
| Voluntary income                                                          |                                                                        | S01  | 2,573              | 500          | -               | 3,073           | 16,897          |       |
| Activities for generating funds                                           |                                                                        | S02  | -                  | -            | -               | -               | -               |       |
| Investment income                                                         |                                                                        | S03  | 3                  | -            | -               | 3               |                 |       |
| Incoming resources from charitable activities                             |                                                                        | S04  | -                  | -            | -               | -               | -               |       |
| Other incoming resources                                                  |                                                                        | S05  | -                  | -            | -               | -               | -               |       |
|                                                                           | Total incoming resources                                               | S06  | 2,576              | 500          | -               | 3,076           | 16,897          |       |
| Resources expended (Notes 4-8)                                            |                                                                        |      |                    |              |                 |                 |                 |       |
| Costs of Generating Funds                                                 |                                                                        |      | -                  | -            | -               | -               | -               |       |
| Costs of generating voluntary income                                      |                                                                        | S07  | -                  | -            | -               | -               | -               |       |
| Fundraising trading costs                                                 |                                                                        | S08  | -                  | -            | -               | -               | -               |       |
| Investment management costs                                               |                                                                        | S09  | -                  | -            | -               | -               | -               |       |
| Charitable activities                                                     | 0                                                                      | S10  | 2,329              | 959          | -               | 3,288           | 8,542           |       |
| Governance costs                                                          |                                                                        | S11  | -                  | -            | -               | -               | -               |       |
| Other resources expended                                                  |                                                                        | S12  | -                  | -            | -               | -               | -               |       |
|                                                                           | Total resources expended                                               | S13  | 2,329              | 959          | -               | 3,288           | 8,542           |       |
|                                                                           | Net incoming(outgoing) resources before transfers                      | S14  | 248                | -            | 459             | -               | 212             | 8,355 |
| Gross transfers between funds                                             |                                                                        | S15  | -                  | -            | -               | -               | -               |       |
|                                                                           | Net incoming(outgoing) resources before other recognised gains(losses) | S16  | 248                | -            | 459             | -               | 212             | 8,355 |
| Other recognised gains(losses)                                            |                                                                        |      |                    |              |                 |                 |                 |       |
| Gains and losses on revaluation of fixed assets for the charity's own use |                                                                        | S17  | -                  | -            | -               | -               | -               |       |
| Gains and losses on investment assets                                     |                                                                        | S18  | -                  | -            | -               | -               | -               |       |
|                                                                           | Net movement in funds                                                  | S19  | 248                | -            | 459             | -               | 212             | 8,355 |
| Total funds brought forward                                               |                                                                        | S20  | 4,220              | 6,093        | -               | 10,313          | 1,957           |       |
|                                                                           | Total funds carried forward                                            | S21  | 4,468              | 5,634        | -               | 10,101          | 10,312          |       |

## Section B Balance sheet

|                                                                 | Note | Unrestricted funds<br>£ | Restricted income funds<br>£ | Endowment funds<br>£ | Total this year<br>£ | Total last year<br>£ |
|-----------------------------------------------------------------|------|-------------------------|------------------------------|----------------------|----------------------|----------------------|
|                                                                 |      | F01                     | F02                          | F03                  | F04                  | F05                  |
| <b>Fixed assets</b>                                             |      |                         |                              |                      |                      |                      |
| Tangible assets (Note 9)                                        | B01  | -                       | -                            | -                    | -                    | -                    |
|                                                                 | B02  | -                       | -                            | -                    | -                    | -                    |
| Investments (Note 10)                                           | B03  | -                       | -                            | -                    | -                    | -                    |
| <b>Total fixed assets</b>                                       | B04  | -                       | -                            | -                    | -                    | -                    |
| <b>Current assets</b>                                           |      |                         |                              |                      |                      |                      |
| Stock and work in progress                                      | B05  | -                       | -                            | -                    | -                    | -                    |
| Debtors (Note 11)                                               | B06  | -                       | -                            | -                    | -                    | -                    |
| (Short term) investments                                        | B07  | -                       | -                            | -                    | -                    | -                    |
| Cash at bank and in hand                                        | B08  | 4,468                   | 5,634                        | -                    | 10,102               | 10,312               |
| <b>Total current assets</b>                                     | B09  | 4,468                   | 5,634                        | -                    | 10,102               | 10,312               |
| <b>Creditors: amounts falling due within one year (Note 12)</b> | B10  | -                       | -                            | -                    | -                    | -                    |
| <b>Net current assets/(liabilities)</b>                         | B11  | 4,468                   | 5,634                        | -                    | 10,102               | 10,312               |
| <b>Total assets less current liabilities</b>                    | B12  | 4,468                   | 5,634                        | -                    | 10,102               | 10,312               |
| <b>Creditors: amounts falling due after one year (Note 12)</b>  | B13  | -                       | -                            | -                    | -                    | -                    |
| <b>Provisions for liabilities and charges</b>                   | B14  | -                       | -                            | -                    | -                    | -                    |
| <b>Net assets</b>                                               | B15  | 4,468                   | 5,634                        | -                    | 10,102               | 10,312               |
| <b>Funds of the Charity</b>                                     |      |                         |                              |                      |                      |                      |
| Unrestricted funds                                              | B16  | 4,468                   |                              |                      | 4,468                | 1,256                |
|                                                                 | B17  | -                       |                              |                      | -                    | -                    |
| Restricted income funds (Note 13)                               | B18  |                         | 5,634                        |                      | 5,634                | 701                  |
| Endowment funds (Note 13)                                       | B19  |                         |                              | -                    | -                    | -                    |
| <b>Total funds</b>                                              | B20  | 4,468                   | 5,634                        | -                    | 10,102               | 1,957                |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

|  |             |  |
|--|-------------|--|
|  | Paul Harper |  |
|  |             |  |

Cells highlighted in Yellow contain formulas to add up columns C,D and E but these are not protected cells

Cells highlighted in Blue contain formulas in protected cells. The protection can be removed from the tools menu

|                  |                              |
|------------------|------------------------------|
| <b>Section C</b> | <b>Notes to the accounts</b> |
|------------------|------------------------------|

### Note 1 Basis of preparation

*This section should be completed by all charities.*

#### 1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\* 

|   |
|---|
| ✓ |
|   |

 Accounting Standards;
- or
- and with the Charities Act.

[\*\* except for the following].

*Give details in this box if a different standard has been followed.*

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

#### 1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

*Give details in this box of any material changes that have been made.*

§ if no changes have been made to accounting policies then delete these words.

#### 1.3 Changes to previous accounts

No changes have been made to accounts for previous years (§§ except for the following).

*Give details in this box of any material changes that have been made.*

§§ if no changes have been made to accounts for previous periods then delete these words.

|                  |                              |               |
|------------------|------------------------------|---------------|
| <b>Section C</b> | <b>Notes to the accounts</b> | <b>(cont)</b> |
|------------------|------------------------------|---------------|

### Note 2 Accounting policies

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

#### INCOMING RESOURCES

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

#### EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### ASSETS

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Stocks and work in progress

These are valued at the lower of cost or market value.

POLICIES ADOPTED ADDITIONAL  
TO OR DIFFERENT FROM THOSE  
ABOVE

|  |
|--|
|  |
|--|

**Section C** **Notes to the accounts** **(cont)**

**Note 3** **Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

|                                               | Analysis                                   | This year<br>£ | Last year<br>£ |
|-----------------------------------------------|--------------------------------------------|----------------|----------------|
| Voluntary income                              | Oaks Dinner                                | -              | -              |
|                                               | Pub Quiz                                   | -              | -              |
|                                               | Fish and Chips                             | -              | -              |
|                                               | Boot and Cake Fair                         | -              | -              |
|                                               | Donations                                  |                | 92             |
|                                               | Fobs                                       | 2,073          | 3,705          |
|                                               | Interest                                   | 3              | -              |
|                                               | Grant - Awards for All                     |                | 7,600          |
|                                               | Grant - Kent Reliance Provident Fund       |                | -              |
|                                               | Grant - Groundwork UK Grant                |                | -              |
|                                               | Grant - Charities Trust                    |                | -              |
|                                               | Grant - Waitrose Community Fund            |                | -              |
|                                               | Grant - West Kent Extra (Linda Hogan)      | 500            | -              |
|                                               | Grant - Local Giving (Magic Little Grants) | 500            | 500            |
|                                               | Grant - Kent Community Fund                |                | 2,500          |
|                                               | Grant - Cobtree                            |                | 2,500          |
|                                               | <b>Total</b>                               | <b>3,076</b>   | <b>16,897</b>  |
| Activities for generating funds               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               | <b>Total</b>                               | <b>-</b>       | <b>-</b>       |
| Investment income                             |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               | <b>Total</b>                               | <b>-</b>       | <b>-</b>       |
| Incoming resources from charitable activities |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               |                                            | -              | -              |
|                                               | <b>Total</b>                               | <b>-</b>       | <b>-</b>       |

**Section C** **Notes to the accounts** **(cont)**

**Note 4** **Analysis of resources expended**

*Resources expended may be further analysed if this would help the reader of the accounts.*

|                                      | Analysis                 | This year<br>£ | Last year<br>£ |
|--------------------------------------|--------------------------|----------------|----------------|
| Costs of generating voluntary income |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      | <b>Total</b>             | <b>-</b>       | <b>-</b>       |
| Fundraising trading costs            |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      | <b>Total</b>             | <b>-</b>       | <b>-</b>       |
| Investment management costs          |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      | <b>Total</b>             | <b>-</b>       | <b>-</b>       |
| Charitable activities                | Oaks Dinner              | -              | -              |
|                                      | Fish and Chips           | -              | -              |
|                                      | Boot and Cake Fair       | -              | -              |
|                                      | Gate Access installation | 762            | 6,523          |
|                                      | Notice Board             | 197            | 686            |
|                                      | Insurance                | 171            | 171            |
|                                      | Gate Running Costs       | 1,437          | 1,142          |
|                                      | Miscellaneous            | 720            | 21             |
|                                      |                          | -              | -              |
|                                      | <b>Total</b>             | <b>3,288</b>   | <b>8,543</b>   |
| Governance costs                     |                          | -              | -              |
|                                      |                          | -              | -              |
|                                      | <b>Total</b>             | <b>-</b>       | <b>-</b>       |

**Section C** **Notes to the accounts** **(cont)**

**Note 13** **Endowment and restricted income funds**

*Please complete this section if the charity has any endowment or restricted income funds.*

**13.1 Funds held**

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

| Fund Name | Type PE, EE or R | Purpose and Restrictions |
|-----------|------------------|--------------------------|
|           |                  |                          |
|           |                  |                          |
|           |                  |                          |
|           |                  |                          |
|           |                  |                          |

### 13.2 Movements of major funds

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

| Fund names                            | Fund balances brought forward<br>£ | Incomin<br>g resourc<br>es<br>£ | Outgoing<br>resources<br>£ | Transfers<br>£ | Gains and<br>losses<br>£ | Fund<br>balances<br>carried<br>forward<br>£ |
|---------------------------------------|------------------------------------|---------------------------------|----------------------------|----------------|--------------------------|---------------------------------------------|
| Awards for All Grant                  | 6,778                              | -                               | 1,144                      | -              | -                        | 5,634                                       |
| Kent Reliance Provident Fund Grant    |                                    |                                 |                            | -              | -                        | -                                           |
| Groundwork UK Grant                   |                                    |                                 |                            | -              | -                        | -                                           |
| Charities Trust Grant                 |                                    |                                 |                            | -              | -                        | -                                           |
| West Kent Extra (Linda Hogan) - Grant |                                    | 500                             | 500                        | -              | -                        | -                                           |
| Local Giving (Magic Little) - Grant   |                                    | 500                             | 500                        | -              | -                        | -                                           |
| Cobtree Grant                         | -                                  |                                 |                            | -              | -                        | -                                           |
| Kent Community Fund Grant             | -                                  |                                 |                            | -              | -                        | -                                           |
|                                       | -                                  | -                               | -                          | -              | -                        | -                                           |
|                                       | -                                  | -                               | -                          | -              | -                        | -                                           |
| <b>Total Funds</b>                    | <b>6,778</b>                       | <b>1,000</b>                    | <b>2,144</b>               | <b>-</b>       | <b>-</b>                 | <b>5,634</b>                                |

### 13.3 Transfers between funds

Please give details of any transfers between funds.

| From Fund (Name) | To Fund (Name) | Reason | Amount |
|------------------|----------------|--------|--------|
|                  |                |        |        |
|                  |                |        |        |
|                  |                |        |        |
|                  |                |        |        |

### Note 15

#### Additional Disclosures

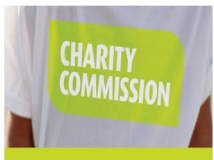
The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

The Oakwood Park Community Group signed a licence with Oakwood Park Grammar School, St Augustine Academy and Kent County Council to restore community access to the Oakwood Park Playing Fields. The Oakwood Park Community Group's restricted funds are all currently held in respect of works to implement the community access via the installation of two fob controlled gates access to the Oakwood Park Playing Fields. Works to establish the second gate at Queens Road are still ongoing and fundraising is in hand. Negotiations on restoring community access started in 2016.

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# Accounts

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# Trustees' Annual Report for the period

|             |                   |         |      |           |                  |          |      |
|-------------|-------------------|---------|------|-----------|------------------|----------|------|
| <b>From</b> | Period start date |         |      | <b>To</b> | Period end date  |          |      |
|             | 01 <sup>st</sup>  | January | 2021 |           | 31 <sup>st</sup> | December | 2021 |

## Section A Reference and administration details

**Charity name**

Oakwood Park Community Group

**Other names charity is known by**

**Registered charity number (if any)**

1177948

**Charity's principal address**

c/o Little Oaks,

68 Oakwood Road,

Maidstone, Kent

**Postcode**

**ME16 8AL**

### Names of the charity trustees who manage the charity

|    | Trustee name         | Office (if any)                    | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|------------------------------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Brian Flinders       | Chair                              |                                   |                                                               |
| 2  | Paul Harper          | Vice Chair & Coordinator-Treasurer |                                   |                                                               |
| 3  | Patricia Whitby      |                                    |                                   |                                                               |
| 4  | Malcolm Peet         |                                    |                                   |                                                               |
| 5  | Janet Keeley         |                                    |                                   |                                                               |
| 6  | Lucy Lynch           | Social Media and Website           |                                   |                                                               |
| 7  | Steven Patrick Lynch |                                    |                                   |                                                               |
| 8  |                      |                                    |                                   |                                                               |
| 9  |                      |                                    |                                   |                                                               |
| 10 |                      |                                    |                                   |                                                               |
| 11 |                      |                                    |                                   |                                                               |
| 12 |                      |                                    |                                   |                                                               |
| 13 |                      |                                    |                                   |                                                               |
| 14 |                      |                                    |                                   |                                                               |
| 15 |                      |                                    |                                   |                                                               |
| 16 |                      |                                    |                                   |                                                               |
| 17 |                      |                                    |                                   |                                                               |
| 18 |                      |                                    |                                   |                                                               |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

## Description of the charity's trusts

|                                                                     |                                                                                                  |
|---------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Charitable Incorporated Organisation with voting members other than its charity trustees         |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation                                                             |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Founder Trustees will retire and be eligible for re-election in accordance with the Constitution |

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The Oakwood Park Community Group is an independent unaffiliated organisation.

Risks to the Charity and its finances are regularly reviewed by the Trustees.

**Summary of the objects of the charity set out in its governing document**

For the benefit of the inhabitants of Maidstone and the surrounding area ("the area of benefit") to provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving their conditions of life for the inhabitants of the area of benefit in particular but not exclusively by the preservation, promotion support, assistance and improvement of Oakwood Park.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with [section 7 of the Charities and Trustee Investment (Scotland) Act 2005] and [section 2 of the Charities Act (Northern Ireland) 2008]

This is our fourth year as a registered charity and Charitable Incorporated Organisation, having been registered on the 13th April 2018.

During the period under consideration, the Charity concentrated on its current project to restore public access to the Oakwood Park Playing Fields.

The main activities in the period included:

[1] Making Grant Applications

[2] Installation of Electronic gate access equipment to the Oakwood Road Gate

[3] Public launch of community access to the playing fields via a fob access system requiring an annual subscription.

[4] In October 2021 we obtained 420 hedging plants from the Woodland Trust. We arranged for these to be planted by pupils from St Augustine Academy as part of our plan to strengthen the proposed dog lane around the perimeter of the northern border of the Oakwood Park Playing Fields.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)****Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

The Oakwood Park Community Group is entirely run by its Trustees and Volunteers.

Over the year about 8 people (including the volunteers) have been involved in undertaking all the activities done by the Group.

**Summary of the main achievements of the charity during the year**

The period under review covers the period from 1<sup>st</sup> January 2020 to 31<sup>st</sup> December 2020 our fourth year of operation. This is our third Trustees Annual Report. The Oakwood Park Community Group (OPCG) becoming registered as a CIO on the 13th April 2018.

The Trustees previously determined that the initial priority for the Charity would be to work to get community/ public access restored to the Oakwood Park Playing Fields. This has been the sole project the Charity has focused on during 2020.

Access was closed off by the St Augustine Academy in March 2017, after the site having been unenclosed within living memory. A group of local people submitted a Town/ Village Green application for the playing fields to be registered under the appropriate legislation. The Oakwood Park Community Group (OPCG) decided if possible with the support of the promoters of the village green application to try to negotiate a compromise approach with the owners of the playing fields St Augustine Academy, Oakwood Park Grammar School and Kent County Council.

Negotiations were successfully completed in February 2020, with a signed licence in September 2020. The headlines of the agreement include:

- Out of School Hours Community Access Restored
- Community Access will be through a scheme managed by the OPCG using a fob entre system via two existing gates.
- Covenants on the site by its freeholders in respect of residents of Oakwood Road to maintain the playing fields as open space, with only possible building being that associated with outdoor educational space.
- The Trustees working with the promoters of the Village Green application to get that withdrawn if the above agreement can be implemented.
- The OPCG to pay all associated costs estimated at about £20,000, now estimated at between £23,000 and £26,000.

We have also been busy trying to raise grant income as the cost of about £26,000 is considerably beyond what can be raised from community events by the OPCG.

We have during the year 2021 we have continued to successfully raise further grants and been granted the following four grants:

1. £7,600 from the National Community Lotter Fund Awards for all programme,
2. £2,500 from the Kent Community Foundation,
3. 2,500 from the Cobtree Foundation and
4. £500 from Local Giving

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Charity operates on a break even policy. All activities must be covered by project generated income. Membership subscriptions are to cover the running costs of the Charity and to support our unfunded campaigning work. Reserves would therefore only normally be held in respect of programmed work.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

In the period under review the main sources of income were:

Grants from the following:

1. £7,600 from the National Community Lottery Fund Awards for all programme,
2. £2,500 from the Kent Community Foundation,
3. 2,500 from the Cobtree Foundation and
4. £500 from Local Giving

We have a Business Instant Access Account with the Metro Bank, which provides some minimal interest on our funds under deposit whilst they are currently not required.

## Section F

## Other optional information

Clearly the Charity has been adversely impacted by the Covid-19 pandemic. Whilst the Licence was finally signed in September 2020, and while we were able to fund and install the first fob access controlled gate in October 2020. It has been impossible with the November lockdown and Maidstone going to Tier 3 and tier 4 to open the fob scheme to the local community.

Following the lifting of Covid in the spring of 2021, we were able to launch the fob access system at Easter 2021.

## Section G

## Declaration

**The trustees declare that they have approved the trustees' report above.**

### Signed on behalf of the charity's trustees

|                                            |                         |                |
|--------------------------------------------|-------------------------|----------------|
| <b>Signature(s)</b>                        |                         |                |
| <b>Full name(s)</b>                        | Paul Harper             | Brian Flinders |
| <b>Position (eg Secretary, Chair, etc)</b> | Vice-Chair/ Coordinator | Chair          |
| <b>Date</b>                                |                         |                |



## Section A St

### **Recommended categories by activity**

#### **Incoming resources (Note 3)**

##### **Incoming resources from generated funds**

Voluntary income

Activities for generating funds

Investment income

##### **Incoming resources from charitable activities**

##### **Other incoming resources**

#### **Resources expended (Notes 4-8)**

##### **Costs of Generating Funds**

Costs of generating voluntary income

Fundraising trading costs

Investment management costs

##### **Charitable activities**

##### **Governance costs**

##### **Other resources expended**

#### **Gross transfers between funds**

#### **Other recognised gains/(losses)**

Gains and losses on revaluation of fixed asset

Gains and losses on investment assets

#### **Total funds brought forward**

## Statement of financial activities

|               |   |            |
|---------------|---|------------|
| CC17a (Excel) | 2 | 11/30/2022 |
|---------------|---|------------|

|  |           |                        |         |              |
|--|-----------|------------------------|---------|--------------|
|  |           | Charity No<br>(if any) | 1177948 | <b>CC17a</b> |
|  | <b>To</b> | 31st                   | Dec-21  |              |

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|--|--|--|--|--|

| Unrestricted funds<br>£<br>F01 | Restricted income funds<br>£<br>F02 | Endowment funds<br>£<br>F03 | Total this year<br>£<br>F04 | Total last year<br>£<br>F05 |
|--------------------------------|-------------------------------------|-----------------------------|-----------------------------|-----------------------------|
| -                              | -                                   | -                           | -                           | -                           |
| 4,297                          | 12,600                              | -                           | 16,897                      | 1,238                       |
| -                              | -                                   | -                           | -                           | -                           |
| 0                              | -                                   | -                           | 0                           | 12                          |
| -                              | -                                   | -                           | -                           | -                           |
| -                              | -                                   | -                           | -                           | -                           |
| 4,298                          | 12,600                              | -                           | 16,898                      | 1,250                       |

|       |       |   |       |         |
|-------|-------|---|-------|---------|
| -     | -     | - | -     | -       |
| -     | -     | - | -     | -       |
| -     | -     | - | -     | -       |
| -     | -     | - | -     | -       |
| 1,333 | 7,208 | - | 8,542 | 10,227  |
| -     | -     | - | -     | -       |
| -     | -     | - | -     | -       |
| 1,333 | 7,208 | - | 8,542 | 10,227  |
| 2,964 | 5,392 | - | 8,356 | - 8,977 |
| -     | -     | - | -     | -       |
| 2,964 | 5,392 | - | 8,356 | - 8,977 |

|       |       |   |        |         |
|-------|-------|---|--------|---------|
| -     | -     | - | -      | -       |
| -     | -     | - | -      | -       |
| 2,964 | 5,392 | - | 8,356  | - 8,977 |
| 1,256 | 701   | - | 1,957  | 10,933  |
| 4,220 | 6,093 | - | 10,313 | 1,956   |

## Section B

## Balance sheet

|                                                                 | Note | Unrestricted funds<br>£<br>F01 | Restricted income funds<br>£<br>F02 | Endowment funds<br>£<br>F03 |
|-----------------------------------------------------------------|------|--------------------------------|-------------------------------------|-----------------------------|
| <b>Fixed assets</b>                                             |      |                                |                                     |                             |
| <b>Tangible assets (Note 9)</b>                                 | B01  | -                              | -                                   | -                           |
|                                                                 | B02  | -                              | -                                   | -                           |
| <b>Investments (Note 10)</b>                                    | B03  | -                              | -                                   | -                           |
| <b>Total fixed assets</b>                                       | B04  | -                              | -                                   | -                           |
| <b>Current assets</b>                                           |      |                                |                                     |                             |
| <b>Stock and work in progress</b>                               | B05  | -                              | -                                   | -                           |
| <b>Debtors (Note 11)</b>                                        | B06  | -                              | -                                   | -                           |
| <b>(Short term) investments</b>                                 | B07  | -                              | -                                   | -                           |
| <b>Cash at bank and in hand</b>                                 | B08  | 4,220                          | 6,093                               | -                           |
| <b>Total current assets</b>                                     | B09  | 4,220                          | 6,093                               | -                           |
| <b>Creditors: amounts falling due within one year (Note 12)</b> | B10  | -                              | -                                   | -                           |
| <b>Net current assets/(liabilities)</b>                         | B11  | 4,220                          | 6,093                               | -                           |
| <b>Total assets less current liabilities</b>                    | B12  | 4,220                          | 6,093                               | -                           |
| <b>Creditors: amounts falling due after one year (Note 12)</b>  | B13  | -                              | -                                   | -                           |
| <b>Provisions for liabilities and charges</b>                   | B14  | -                              | -                                   | -                           |
| <b>Net assets</b>                                               | B15  | 4,220                          | 6,093                               | -                           |
| <b>Funds of the Charity</b>                                     |      |                                |                                     |                             |
| <b>Unrestricted funds</b>                                       | B16  | 4,220                          |                                     |                             |
|                                                                 | B17  | -                              |                                     |                             |
| <b>Restricted income funds (Note 13)</b>                        | B18  |                                | 6,093                               |                             |
| <b>Endowment funds (Note 13)</b>                                | B19  |                                |                                     | -                           |
| <b>Total funds</b>                                              | B20  | 4,220                          | 6,093                               | -                           |

Signed by one or two trustees on behalf of all the trustees

Signature

Print I

|  |        |
|--|--------|
|  | Paul H |
|  |        |



| Total this<br>year<br>£<br>F04 | Total last<br>year<br>£<br>F05 |
|--------------------------------|--------------------------------|
| -                              | -                              |
| -                              | -                              |
| -                              | -                              |
| -                              | -                              |

|        |       |
|--------|-------|
| -      | -     |
| -      | -     |
| -      | -     |
| 10,313 | 1,957 |
| 10,313 | 1,957 |

|   |   |
|---|---|
| - | - |
|---|---|

|        |       |
|--------|-------|
| 10,313 | 1,957 |
|--------|-------|

|        |       |
|--------|-------|
| 10,313 | 1,957 |
|--------|-------|

|   |   |
|---|---|
| - | - |
| - | - |

|        |       |
|--------|-------|
| 10,313 | 1,957 |
|--------|-------|

|       |       |
|-------|-------|
| 4,220 | 1,256 |
| -     | -     |
| 6,093 | 701   |
| -     | -     |

|        |       |
|--------|-------|
| 10,313 | 1,957 |
|--------|-------|

| Name   | Date of<br>approval |
|--------|---------------------|
| larper |                     |
|        |                     |

Note 1 **Basis of preparation**

***This section should be completed by all charities.***

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (or fair value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recognition and
  - and with\* 

|   |
|---|
| ✓ |
|   |

 Accounting Standards;
  - or 

|  |
|--|
|  |
|  |

 Financial Reporting Standards for
  - and with the Charities Act.
- [\*\* except for the following].

***Give details in this box if a different standard has been***

\* -Tick as appropriate:

- ☐ if all relevant disclosures shown in the pack have been given
- ☐ if disclosures completed in these accounts have been restricted to the "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then tick in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation basis) except for the following).

***Give details in this box of any material changes that have***

§ if no changes have been made to accounting policies then delete this section

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years (§ if no changes have been made to accounts for previous periods then delete this section)

***Give details in this box of any material changes that have***

§§ if no changes have been made to accounts for previous periods then delete this section

## Accounts

st (except that investments are shown at market

nmended Practice (SORP 2005);

Smaller Enterprises (FRSSE);

***followed.***

then please tick "Accounting Standards";

ed to those required by the FRSSE, then please tick

n delete these words; otherwise give details of any changes

n rules and methods of accounting) since last year (§

***ve been made.***

hese words.

§ except for the following).

***ve been made.***

en delete these words.

## Note 2

## Accounting policies

***This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.***

**INCOMING RESOURCES****Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

**Incoming resources with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

**Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

**Tax reclaims on donations and gifts**

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

**Contractual income and performance related grants**

This is only included in the SoFA once the related goods or services have been delivered.

**Gifts in kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

**Donated services and facilities**

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Investment income**

This is included in the accounts when receivable.

**Investment gains and losses**

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES****Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Governance costs**

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Grants with performance conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

**Grants payable without performance conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

**Support Costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS****Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

**Investments**

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

**Stocks and work in progress**

These are valued at the lower of cost or market value.

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

**Section C****Notes to the accounts****Note 3****Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

|                                                      | <b>Analysis</b>                            | <b>This year<br/>£</b> |
|------------------------------------------------------|--------------------------------------------|------------------------|
| <b>Voluntary income</b>                              | Oaks Dinner                                | -                      |
|                                                      | Pub Quiz                                   | -                      |
|                                                      | Fish and Chips                             | -                      |
|                                                      | Boot and Cake Fair                         | -                      |
|                                                      | Donations                                  | 92                     |
|                                                      | Fobs                                       | 3,705                  |
|                                                      | Interest                                   | 0                      |
|                                                      | Grant - Awards for All                     | 7,600                  |
|                                                      | Grant - Kent Reliance Provident Fund       | -                      |
|                                                      | Grant - Groundwork UK Grant                | -                      |
|                                                      | Grant - Charities Trust                    | -                      |
|                                                      | Grant - Waitrose Community Fund            | -                      |
|                                                      | Grant - West Kent Extra (Linda Hogan)      | -                      |
|                                                      | Grant - Local Giving (Magic Little Grants) | 500                    |
|                                                      | Grant - Kent Community Fund                | 2,500                  |
|                                                      | Grant - Cobtree                            | 2,500                  |
|                                                      |                                            |                        |
|                                                      | <b>Total</b>                               | <b>16,897</b>          |
| <b>Activities for generating funds</b>               |                                            | -                      |
|                                                      |                                            | -                      |
|                                                      |                                            | -                      |
|                                                      |                                            | -                      |
|                                                      |                                            | -                      |
|                                                      | <b>Total</b>                               | <b>-</b>               |
| <b>Investment income</b>                             |                                            | -                      |
|                                                      |                                            | -                      |
|                                                      |                                            | -                      |
|                                                      |                                            | -                      |
|                                                      |                                            | -                      |
|                                                      | <b>Total</b>                               | <b>-</b>               |
| <b>Incoming resources from charitable activities</b> |                                            | -                      |
|                                                      |                                            | -                      |
|                                                      |                                            | -                      |
|                                                      |                                            | -                      |
|                                                      |                                            | -                      |
|                                                      | <b>Total</b>                               | <b>-</b>               |

**Last year  
£**

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| - |

**Section C****Notes to the accounts****Note 4****Analysis of resources expended**

Resources expended may be further analysed if this would help the reader of the account

|                                             | Analysis                 | This year<br>£ |
|---------------------------------------------|--------------------------|----------------|
| <b>Costs of generating voluntary income</b> |                          | -              |
|                                             |                          | -              |
|                                             |                          | -              |
|                                             |                          | -              |
|                                             | <b>Total</b>             | -              |
| <b>Fundraising trading costs</b>            |                          | -              |
|                                             |                          | -              |
|                                             |                          | -              |
|                                             |                          | -              |
|                                             | <b>Total</b>             | -              |
| <b>Investment management costs</b>          |                          | -              |
|                                             |                          | -              |
|                                             | <b>Total</b>             | -              |
| <b>Charitable activities</b>                | Oaks Dinner              | -              |
|                                             | Fish and Chips           | -              |
|                                             | Boot and Cake Fair       | -              |
|                                             | Gate Access installation | 6,523          |
|                                             | Notice Board             | 686            |
|                                             | Insurance                | 171            |
|                                             | Gate Running Costs       | 1,142          |
|                                             | Miscellaneous            | 21             |
|                                             |                          | -              |
|                                             | <b>Total</b>             | 8,542          |
| <b>Governance costs</b>                     |                          | -              |
|                                             |                          | -              |
|                                             | <b>Total</b>             | -              |

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Last year  
£

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| - |
| - |

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|--------|
| -      |
| -      |
| -      |
| 9,999  |
| -      |
| 171    |
| 57     |
| -      |
| -      |
| -      |
| 10,226 |

|   |
|---|
| - |
| - |
| - |
| - |

**Section C****Notes to the accounts****Note 5 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

| Support cost type | Fundraising activity<br>£ | Charitable Activity<br>£ | Governance Activity<br>£ | Total Cost<br>£ |
|-------------------|---------------------------|--------------------------|--------------------------|-----------------|
|                   | -                         | -                        | -                        | -               |
|                   | -                         | -                        | -                        | -               |
|                   | -                         | -                        | -                        | -               |
|                   | -                         | -                        | -                        | -               |
|                   | -                         | -                        | -                        | -               |
|                   | -                         | -                        | -                        | -               |
|                   | -                         | -                        | -                        | -               |
| <b>Total</b>      | -                         | -                        | -                        | -               |

**Note 6 Details of certain items of expenditure****6.1 Trustee expenses**

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

| This year | Last year |
|-----------|-----------|
| 0         |           |
| 0         |           |
| 0         | £         |

**6.2 Fees for examination or audit of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

| This year<br>£ | Last year<br>£ |
|----------------|----------------|
|                |                |
|                |                |

**Section C**
**Notes to the accounts**
**(c)**
**Note 7 Paid employees**
*Please complete this note if the charity has any employees.*
**7.1 Staff Costs**

|                                            | This year<br>£ | Last year<br>£ |
|--------------------------------------------|----------------|----------------|
| Gross wages, salaries and benefits in kind | -              | -              |
| Employer's National Insurance costs        | -              | -              |
| Pension costs                              | -              | -              |
| <b>Total staff costs</b>                   | -              | -              |

**7.2 Average number of full-time equivalent employees in the year**
**The parts of the charity in which the employees work**

|                       | This year<br>Number | Last year<br>Number |
|-----------------------|---------------------|---------------------|
| Fundraising           | -                   | -                   |
| Charitable Activities | -                   | -                   |
| Governance            | -                   | -                   |
| Other                 | -                   | -                   |
| <b>Total</b>          | -                   | -                   |

**7.3 Defined contribution pension scheme**
*Please complete if a defined contribution pension scheme is operated.*
**Brief details of the scheme**

|  |
|--|
|  |
|--|

|                                                             | This year<br>£ | Last year<br>£ |
|-------------------------------------------------------------|----------------|----------------|
| The costs of the scheme to the charity for the year         |                |                |
| The amount of any contributions outstanding at the year end |                |                |
| The amount of any contributions prepaid at the year end     |                |                |

**Section C****Notes to the accounts****Note 8 Grantmaking**

*Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.*

**8.1 Total value of grants**

| Purpose for which grants made | Grants to institutions<br>Total amount £ |
|-------------------------------|------------------------------------------|
|                               | -                                        |
|                               | -                                        |
|                               | -                                        |
|                               | -                                        |
|                               | -                                        |
|                               | -                                        |
|                               | -                                        |
| <b>Total</b>                  | -                                        |

**8.1 Grantmaking costs**

*If the charity's accounts are prepared on the "activity basis" please give details of any support costs associated with grantmaking. Please enter "Nil" if the charity does not identify any support costs.*

Support costs of grantmaking

**8.3 Grants made to institutions**

*If the charity has made grants to particular institutions that are material in the context of grantmaking please give details of the institution supported, purpose of the grant and the amount of the grant for each institution listed. Sufficient information should be given to provide a reasonable indication of the range of institutions supported.*

| Names of institutions | Purpose |
|-----------------------|---------|
|                       |         |
|                       |         |
|                       |         |
|                       |         |
|                       |         |
|                       |         |
|                       |         |
|                       |         |
|                       |         |
|                       |         |

**Total grants to institutions**

(c)

*Aggregate form a*

| Grants to individuals<br>Total amount £ |
|-----------------------------------------|
| -                                       |
| -                                       |
| -                                       |
| -                                       |
| -                                       |
| -                                       |
| -                                       |

*Any support cost  
or allocate*

|   |
|---|
| £ |
|---|

*Next of its  
and total paid to  
the understanding*

| Total amount of<br>grants paid £ |
|----------------------------------|
| -                                |
| -                                |
| -                                |
| -                                |
| -                                |
| -                                |
| -                                |
| -                                |
| -                                |
| -                                |
| -                                |

## Section C

## Notes to the accounts

### Note 9 Tangible fixed assets

Please complete this note if the charity has any tangible fixed assets

#### 9.1 Cost or valuation

|                         | Freehold land & buildings | Other land & buildings | Plant, machinery and motor vehicles | Fixtures, fittings and equipment | Payments on account and assets under construction | Total |
|-------------------------|---------------------------|------------------------|-------------------------------------|----------------------------------|---------------------------------------------------|-------|
|                         | £                         | £                      | £                                   | £                                | £                                                 | £     |
| Balance brought forward | -                         | -                      | -                                   | -                                | -                                                 | -     |
| Additions               | -                         | -                      | -                                   | -                                | -                                                 | -     |
| Revaluations            | -                         | -                      | -                                   | -                                | -                                                 | -     |
| Disposals               | -                         | -                      | -                                   | -                                | -                                                 | -     |
| Transfers *             | -                         | -                      | -                                   | -                                | -                                                 | -     |
| Balance carried forward | -                         | -                      | -                                   | -                                | -                                                 | -     |

#### 9.2 Accumulated depreciation and impairment provisions

|         |          |          |          |          |          |
|---------|----------|----------|----------|----------|----------|
| **Basis | SL or RB | SL or RB | SL or RB | SL or RB | SL or RB |
| ** Rate |          |          |          |          |          |

|                              |   |   |   |   |   |   |
|------------------------------|---|---|---|---|---|---|
| Balance brought forward      | - | - | - | - | - | - |
| Depreciation charge for year | - | - | - | - | - | - |
| Impairment provisions        | - | - | - | - | - | - |
| Revaluations                 | - | - | - | - | - | - |
| Disposals                    | - | - | - | - | - | - |
| Transfers*                   | - | - | - | - | - | - |
| Balance carried forward      | - | - | - | - | - | - |

#### 9.3 Net book value

|                 |   |   |   |   |   |   |
|-----------------|---|---|---|---|---|---|
| Brought forward | - | - | - | - | - | - |
| Carried forward | - | - | - | - | - | - |

#### 9.4 Revaluation

If any fixed assets have been revalued please give details of the valuer and method of valuation

|  |
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\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Section C****Notes to the accounts****Note 10 Investment assets**

**Please complete this note if the charity has any investment assets.**

**10.1 Fixed assets investments**

|                                                     | £ |
|-----------------------------------------------------|---|
| Carrying (market) value at beginning of year        | - |
| <b>Add:</b> additions to investments at cost        | - |
| <b>Less:</b> disposals at carrying value            | - |
| <b>Add/(deduct):</b> net gain/(loss) on revaluation | - |
| Carrying (market) value at end of year              | - |

**Please provide below:**

**10.2 A breakdown of the market values of investments shown above agreeing with the sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

|                                                                                                                                                                                  | 10.2<br>Market value<br>at year end<br>£ |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| <b>Investment properties</b>                                                                                                                                                     | -                                        |
| <b>Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes</b> | -                                        |
| <b>Investments in subsidiary or connected undertakings and companies</b>                                                                                                         | -                                        |
| <b>Securities not listed on a recognised Stock Exchange</b>                                                                                                                      | -                                        |
| <b>Cash held as part of the investment portfolio</b>                                                                                                                             | -                                        |
| <b>Other investments</b>                                                                                                                                                         | -                                        |
| <b>Total</b>                                                                                                                                                                     | -                                        |

**10.4 Material investment holdings**

**If any single investment is material in terms of its value (for example represents more than 10% of the value of the charity's total investments) please provide details.**

|                        |  |
|------------------------|--|
| <b>Investment held</b> |  |
| <b>Market Value</b>    |  |

Balance

| 10.3<br>Income from<br>investments<br>for the year<br>£ |
|---------------------------------------------------------|
| -                                                       |
| -                                                       |
| -                                                       |
| -                                                       |
| -                                                       |
| -                                                       |
| -                                                       |

in 5 per cent

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**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

|                                                         | Amounts falling due within one year |                | Amounts falling due after more than one year |                |
|---------------------------------------------------------|-------------------------------------|----------------|----------------------------------------------|----------------|
|                                                         | This year<br>£                      | Last year<br>£ | This year<br>£                               | Last year<br>£ |
| Trade debtors                                           | -                                   | -              | -                                            | -              |
| Amounts due from subsidiary and associated undertakings | -                                   | -              | -                                            | -              |
| Other debtors                                           | -                                   | -              | -                                            | -              |
| Prepayments and accrued income                          | -                                   | -              | -                                            | -              |
| <b>Total</b>                                            | -                                   | -              | -                                            | -              |

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors**

|                                                       | Amounts falling due within one year |                | Amounts falling due after more than one year |                |
|-------------------------------------------------------|-------------------------------------|----------------|----------------------------------------------|----------------|
|                                                       | This year<br>£                      | Last year<br>£ | This year<br>£                               | Last year<br>£ |
| Loans and overdrafts                                  | -                                   | -              | -                                            | -              |
| Trade creditors                                       | -                                   | -              | -                                            | -              |
| Amounts due to subsidiary and associated undertakings | -                                   | -              | -                                            | -              |
| Other creditors                                       | -                                   | -              | -                                            | -              |
| Accruals and deferred income                          | -                                   | -              | -                                            | -              |
| <b>Total</b>                                          | -                                   | -              | -                                            | -              |

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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**Section C****Notes to the accounts****Note 13 Endowment and restricted income funds**

*Please complete this section if the charity has any endowment or restricted income funds.*

**13.1 Funds held**

**Please give a brief description of any of the following type of funds held by the charity:**

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

| Fund Name | Type PE, EE or R | Purpose and Restrictions |
|-----------|------------------|--------------------------|
|           |                  |                          |
|           |                  |                          |
|           |                  |                          |
|           |                  |                          |
|           |                  |                          |
|           |                  |                          |

**13.2 Movements of major funds**

*Please give details of the movements of the major funds summarised in the restricted and endown columns of the Statement of Financial Activities.*

| Fund names                            | Fund balances brought forward<br>£ | Incoming resources<br>£ | Outgoing resources<br>£ | Transfers<br>£ | Gains and losses<br>£ |
|---------------------------------------|------------------------------------|-------------------------|-------------------------|----------------|-----------------------|
| Awards for All Grant                  |                                    | 7,600                   | - 822                   | -              | -                     |
| Kent Reliance Provident Fund Grant    |                                    |                         |                         | -              | -                     |
| Groundwork UK Grant                   |                                    |                         |                         | -              | -                     |
| Charities Trust Grant                 |                                    |                         |                         | -              | -                     |
| West Kent Extra (Linda Hogan) - Grant | 500                                |                         | - 500                   | -              | -                     |
| Local Giving (Magic Little) - Grant   | 201                                |                         | - 201                   | -              | -                     |
| Cobtree Grant                         | -                                  | 2,500                   | - 2,500                 | -              | -                     |
| Kent Community Fund Grant             | -                                  | 2,500                   | - 2,500                 | -              | -                     |
|                                       | -                                  | -                       | -                       | -              | -                     |
|                                       | -                                  | -                       | -                       | -              | -                     |
| <b>Total Funds</b>                    | <b>701</b>                         | <b>12,600</b>           | <b>- 6,523</b>          | <b>-</b>       | <b>-</b>              |

**13.3 Transfers between funds**

*Please give details of any transfers between funds.*

| From Fund (Name) | To Fund (Name) | Reason |
|------------------|----------------|--------|
|                  |                |        |
|                  |                |        |
|                  |                |        |
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ment

| Fund<br>balances<br>carried<br>forward<br>£ |
|---------------------------------------------|
| 6,778                                       |
| -                                           |
| -                                           |
| -                                           |
| -                                           |
| -                                           |
| -                                           |
| -                                           |
| -                                           |
| -                                           |
| -                                           |
| 6,778                                       |

| Amount |
|--------|
|        |
|        |
|        |
|        |

**Section C****Notes to the accounts****Note 14 Transactions with related parties**

*If the charity has any transactions with related parties (other than the trustee expenses note 6) details of such transactions should be provided in this note. If there are no transactions, please enter "None" in the relevant boxes.*

**14.1 Remuneration and benefits**

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to or other related parties by the charity or any institution or company connected with it.*

| Name of trustee or connected party | Legal authority (eg order, governing document) | Amounts paid or received |
|------------------------------------|------------------------------------------------|--------------------------|
|                                    |                                                | This year<br>£           |
|                                    |                                                |                          |
|                                    |                                                |                          |
|                                    |                                                |                          |

**14.2 Loans**

*Please give details of and amounts owing to or from the charity's trustees or other related parties at the year end.*

|                                       | Name of trustee or connected party | Legal authority | Amount         |
|---------------------------------------|------------------------------------|-----------------|----------------|
|                                       |                                    |                 | This year<br>£ |
| Due to trustees and related parties   |                                    |                 |                |
| Due from trustees and related parties |                                    |                 |                |

**14.3 Other transaction(s) with trustees or related parties**

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest.*

| Name of the trustee or related party | Relationship to charity | Description of the transaction(s) | This year<br>£ |
|--------------------------------------|-------------------------|-----------------------------------|----------------|
|                                      |                         |                                   |                |
|                                      |                         |                                   |                |
|                                      |                         |                                   |                |

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**aid to a trustee**

| or benefit value |
|------------------|
| Last year<br>£   |
|                  |
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| t owing        |
|----------------|
| Last year<br>£ |
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|                |

**h a trustee or**

| Last year<br>£ |
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|         |                        |
|---------|------------------------|
| Note 15 | Additional Disclosures |
|---------|------------------------|

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

The Oakwood Park Community Group signed a licence with Oakwood Park Grammar School, St Augustine Academy and Kent County Council to restore community access to the Oakwood Park Playing Fields. The Oakwood Park Community Group's restricted funds are all currently held in respect of works to implement the community access via the installation of two fob controlled gates access to the Oakwood Park Playing Fields. Works to establish the second gate at Queens Road are still ongoing and fundraising is in hand. Negotiations on restoring community access started in 2016.