

GRACE CHURCH CARDIFF

REPORT AND ACCOUNTS FOR THE YEAR ENDING 31ST MARCH 2022

**C Management Services
69 Velindre Road
Whitchurch
Cardiff
CF14 2TF**

GRACE CHURCH CARDIFF
FOR THE YEAR ENDED 31ST MARCH 2022

CHARITY INFORMATION

Trustees:	Wendy Babawi Joel Caughey (from January 2022) Owen Cottom Chloe Davies Dafydd Morse Benjamin Saunders (until January 2022)
Pastor:	Owen Cottom
Treasurer:	Dafydd Morse
Charitable position:	Registered Charity number 1177940
Governing Document:	CIO Foundation Model dated 12 th April 2018
Address for correspondence:	Grace Church Cardiff 64 Paget Street Cardiff CF11 7JY
Independent Examiner:	Paul Burnell ACMI C Management Services 69 Velindre Road CARDIFF CF14 2TF
Bankers:	CAF Bank 25 Kings Hill Avenue Kings Hill West Mallong ME19 4JQ

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REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2022

Aim and purposes

Grace Church Cardiff exists to play a part in the advancement of the Christian Faith in such parts of the United Kingdom or the world as the trustees may from time to time think fit, including through providing services for prayer and worship and pastoral care and outreach into the community.

Objectives and Activities

Grace Church Cardiff is committed to enabling as many ordinary people as possible to worship as part of our church community, and to access the care and friendship of the church. We seek to be a community-facing church, consistently supporting community initiatives and starting new ones that allow us to serve as many people as possible along the lines of our aim and purpose.

Our year has been filled with activities that have sought to benefit the worshipping community, as well as the cross-section of society that we have come into contact with. When planning activities we have done so with the Commission's guidance on public benefit in mind. The activities listed below encompass the ways in which we have sought to cultivate public benefit in our church and wider community through;

- Worship, prayer and developing people's knowledge and faith in Jesus
- Provision of pastoral care for people in our church and wider community
- Local community outreach initiatives
- Mission and Evangelism

Achievements and Performance

Worship, prayer and developing people's knowledge and faith in Jesus

Grace Church runs weekly Sunday services that are both spiritually enriching and relationally fulfilling. We make space for people to come as they are - encouraging people to engage as little or as much as they are comfortable with when it comes to the times of worship. All of our services seek to be as intelligible and accessible to those who are not familiar with the Christian faith as possible. These activities have taken place either in person or online, or a combination of the two, depending on government guidelines during the coronavirus pandemic, and the needs of the local community.

Our congregation numbers remain stable this year, with approximately 70 adults and 20 children attending regularly, although we often have visitors from the local community attend our weekly events in addition. We have restarted our children's work that runs alongside the main church service where government guidelines have allowed. This provides respite for parents, with trained and safely recruited volunteers providing excellent children's work provision and teaching children about faith in Jesus.

On occasion we have run special services, such as our Christmas and Easter events which saw the participation of many members of the wider community.

Midweek groups run alongside Sunday mornings as extra opportunities to study the bible and pray together in an informal, welcoming environment. We have also run occasional worship nights that provide another opportunity for people to deepen their faith experience. Due to the coronavirus pandemic, these activities have taken place either in person, or online, or a combination of the two, depending on government guidelines and the needs of the local community.

Pastoral Care

Our pastor and other trained and recognised members of the congregation regularly meet with attendees who have a wide range of spiritual, relational and emotional needs. Our Hardship Fund has been used to provide aid in instances of financial crisis amongst members of our congregation or those in the wider community with whom we have had a regular contact and has enabled us to welcome people into the congregation.

Additionally, we have regularly run social events for church members and members of the community during the pandemic when government guidelines have allowed with the purpose of preventing loneliness in an otherwise isolating period.

We have continued one of our most successful pastoral initiatives called Make Lunch this financial year. This is a community outreach and pastoral activity in partnership with the charity Transforming lives for Good (TLG). Several times each week throughout the school holidays, we ran a lunch club for families on free school meals in the area, providing a nutritious meal, fun activities and friendship during the school holidays to target holiday hunger and reach out into the community. Several members of the church have undergone training offered by TLG to better equip them to deliver this. We have also delivered food parcels to these families during other holiday seasons, and many of these families now join us for our other activities.

Local Community Outreach initiatives

We have sought to support members of the congregation who have initiated and participated in a number of community initiatives such as litter picks. During the Christmas period several low-key community events were organised, including carol services and a Christmas trail. For Easter 2021, in collaboration with other local churches, we organized an Easter art trail for the local community, with artwork depicting scenes from the Easter story displayed in various locations in the local community.

In the summer of 2021, we took part in “Love Where U Live Grangetown”, where a team of volunteers from the church offered practical help to the local community in the form of litter picking and carrying out gardening activities and painting fences for residents of the local community.

In September 2021 we started a youth group on a Sunday evening, which is attended both by members of the church and members of the local community. This is an opportunity for the young people to build friendships with one another, have positive role models in the team of volunteers who run the group and to discuss and explore issues facing young people today. All of the youth team are DBS checked.

November 2021 saw the launch of our community toddlers' group which is well attended by both members of the church and members of the community. This group provides an opportunity for parents to connect with others in similar situations to themselves. Many of the visitors to the toddlers group have started to attend other church activities as a result of the toddlers group.

Mission and Evangelism

The relaxing of the coronavirus pandemic guidelines allowed us to run an Alpha course in person from February 2022 onwards. The course seeks to help people to grow in their understanding of the Christian faith in a non-threatening environment where they can ask questions. Each week for seven weeks, we provided a hot meal to participants of the course to create a welcoming and friendly environment.

We dedicated a proportion of our annual budget to financially supporting mission work beyond our church or overseas (see financial report for breakdown). We have financially supported:

- Jonathan Harris, local Operation Mobilisation mission partner working in Cardiff
- Advance global fund which seeks to plant new churches across the globe
- Africans Reaching Africa, a mission organisation planting new locally led churches in West African countries
- Adam Ibrahim, working amongst the Muslim community in Cardiff.
- Oasis Cardiff, a local charity who work with and support refugees and immigrants.

Members of our congregation generously gave to other mission initiatives through the course of the year.

Premises of activities

Across the year we have used a number of community venues for our in-person activities. Our Sunday gatherings have taken place in the community Leisure Centre and we have also hired the local pub, a local nursery school and a local pavilion centre for other community events. This enables us to meaningfully engage with our local community, as well as financially supporting other community groups. Whilst some of our activities have taken place online, either due to government regulations or to allow for the involvement of those who for various reasons were unable to leave their houses at various points in the year, we have often continued to offer a virtual option for activities as well as re-starting in-person, all risk assessed and in line with government guidelines.

Leadership

Our pastor, Owen Cottom, provides the primary coordinating leadership to the church, as well as carrying the responsibility for the spiritual teaching in the church. He is supported by a network of churches that we belong to (www.advancemovement.com) and is ably assisted by many voluntary leaders who coordinate many aspects of church life. This year we have also appointed a formal leadership team of who will support Owen with pastorally caring for members of the church on a voluntary basis. Owen is responsible to the trustees, most of whom attend Grace Church Cardiff as members and volunteer in several other ways too.

The trustees were delighted to appoint Joel Caughey as a trustee in January 2022 to replace Ben Saunders who stepped down from trusteeship in order to serve as one of

the volunteers responsible for supporting Owen in leading and pastorally caring for the church.

In July 2021, we employed an Administrative Assistant on a part-time basis (20 hours per week) who has been an invaluable addition to the Grace Church staff team, relieving the administrative burden from the pastor.

Reserves Policy

Grace Church operates a reserve fund, as detailed in our policy, which sets aside a minimum of 2 months income for use as reserves. Use of the reserve fund must occur in three steps:

1. Identification of need by the pastor and elders, including a financial plan for replenishment
2. Authorisation by the treasurer and chair of trustees
3. Reporting and monitoring by the treasurer.

This report is signed on behalf of the Trustees on 30th January 2022 by Dafydd Morse as Treasurer

Signed:

A handwritten signature in black ink, appearing to read 'Dafydd Morse', written over a horizontal line.

INDEPENDENT EXAMINERS REPORT

TO THE TRUSTEES OF

GRACE CHURCH CARDIFF

I report on the accounts of the Trust for the period ended 31st March 2022, which are set out on pages 9 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me reasonable cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul Burnell

Paul Burnell ACMI

For and on behalf of:

C Management Services (trading name of C Mgmnt Services Ltd)
69 Velindre Road
Cardiff CF14 2TF

Date: 30th January 2023

GRACE CHURCH CARDIFF
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31st MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
RECEIPTS					
<i>Receipts from generated funds</i>	2	79,557	5,000	84,557	69,754
<i>Receipts from charitable activities</i>	3	-	-	-	-
<i>Other receipts</i>	4	-	-	-	-
Interest received		-	-	-	
Total Receipts		79,557	5,000	84,557	69,754
PAYMENTS					
Charitable activities	5	63,252	-	63,252	54,486
Governance costs					
Total payments		68,869	-	63,206	54,486
Net Receipts/(Payments)		16,305	5,000	21,305	15,268
Transfers between funds		-	-		
Fund balances at 1 st April 2021		52,695	-	52,695	37,427
Fund balances at 31 st March 2021		69,000	5,000	74,000	52,695

The notes on pages 11-12 form part of these accounts.

GRACE CHURCH CARDIFF
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31ST MARCH 2022

1. Fixed Assets

	Insurance Value 2022 £
The value of assets owned are:	
Equipment	<u>5,000</u> 5,000

2. Bank & Cash Balances

	2022 £	2021 £
Cash at bank and in hand	<u>74,000</u> 74,000	<u>52,695</u> 52,695

3. Other Assets and Liabilities

	2022 £	2021 £
<i>Assets</i>		
Gift aid tax recovery not yet received	-	-
<i>Liabilities</i>		
Unbilled fee for Independent Examination	175	150

The accounts were approved by the Trustees and signed on their behalf on 30th January 2023 by Dafydd Morse as Treasurer

Signed:

The notes on page 10 form part of these accounts.

GRACE CHURCH CARDIFF
NOTES TO THE ACCOUNTS
FOR THE PERIOD ENDED 31ST MARCH 2022

1. Accounting Policies

The accounts have been prepared on a receipts and payments basis with a statement of assets and liabilities

2. Voluntary receipts

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Donations	79,557	5,000	84,557	55,043
Tax recovered	-	-	-	14,711
	<u>79,557</u>	<u>5,000</u>	<u>84,557</u>	<u>69,754</u>

3. Receipts from charitable activities

Conferences and events	-	-		1,230
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4. Other Receipts

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Grant received	-	-	-	-
Other sundry receipts	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

5. Charitable activities

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
a. Direct Charitable Costs				
Salaries & staff expenses	33,905	-	33,905	25,741
Other ministry/evangelism expenses	8,778	-	8,778	7,424
	<u>42,683</u>	<u>-</u>	<u>42,683</u>	<u>33,165</u>
b. Support and Administration				
Premises rental and expenses	8,139	-	8,139	5,699
Administration and general expenses	571	-	571	571
Insurance & professional fees	1,083	-	1,083	162
Weekend Away	350	-	350	-
	<u>10,143</u>	<u>-</u>	<u>10,143</u>	<u>6,432</u>
c. Grants				
J Harris	1,800	-	1,800	1,800
Advance	-	-	-	-
Union Theology School	4,070	-	4,070	3,950
Other organisations	500	-	500	2,000
Support for individual	4,056	-	4,056	7,139
	<u>10,426</u>	<u>-</u>	<u>10,426</u>	<u>14,889</u>

6. Staff and Trustees

The charity has one full-time and one part-time employed members of staff. Its activities are generally carried out by volunteers. No staff received salaries at a rate of more than £60,000 per annum.

The Pastor, Owen Cottom, who is also a Trustee, was employed and received payments totalling £25,000 in his capacity as Pastor of the church. Nathan Davies, who is connected to a Trustee, received payments totalling £4,666 during the year for work undertaken.

No remuneration or trustee expenses were paid to any other trustee during the year, nor to any person connected to them.