

# GRACE CHURCH CARDIFF

England & Wales - Charity number 1177940

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2018-04-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 64 Paget Street  
Cardiff  
CF11 7JY

**Phone** 07870566532

**Email** [Gracechurchcardiff@gmail.com](mailto:Gracechurchcardiff@gmail.com)

**Website** [www.gracechurchcardiff.org](http://www.gracechurchcardiff.org)

## Activities

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**Objects:** THE ADVANCEMENT OF THE CHRISTIAN FAITH IN SUCH PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT INCLUDING THROUGH PROVIDING SERVICES FOR PRAYER AND WORSHIP AND PASTORAL CARE AND OUTREACH INTO THE COMMUNITY.

**Activities:** Grace Church Cardiff is a local church based in the south of Cardiff that exists to advance the Christian faith through Sunday gatherings, community outreach & pastoral care.

## Classification

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- **How:** Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Religious Activities
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

## Geography

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- Throughout Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£89,641	£119,265	-	-
2024-03-31	£127,202	£116,643	-	-
2023-03-31	£118,268	£91,876	-	-
2022-03-31	£84,557	£63,206	-	-
2021-03-31	£69,754	£54,486	-	-

## Trustees

Name	Role	Appointed
Chloe Elisabeth Davies		2019-09-04
DAFYDD RHEINALLT MORSE		2018-04-12
Joel Caughey		2022-01-25
OWEN MARC COTTOM		2018-04-12
WENDY MARGARET ELLEN BABAWI		2018-04-12

**GRACE CHURCH CARDIFF**

England & Wales - Charity number 1177940

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# Accounts

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**GRACE CHURCH CARDIFF**

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**REPORT AND ACCOUNTS  
FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2025**

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**C Management Services  
69 Velindre Road  
Whitchurch  
Cardiff  
CF14 2TF**

**GRACE CHURCH CARDIFF**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2025**

**CHARITY INFORMATION**

<b>Trustees:</b>	Wendy Babawi Joel Caughey Owen Cottom Chloe Davies Dafydd Morse
<b>Pastor:</b>	Owen Cottom
<b>Treasurer:</b>	Dafydd Morse
<b>Charitable position:</b>	Registered Charity number 1177940
<b>Governing Document:</b>	CIO Foundation Model dated 12 <sup>th</sup> April 2018
<b>Address for correspondence:</b>	Grace Church Cardiff 64 Paget Street Cardiff CF11 7JY
<b>Independent Examiner:</b>	Paul Burnell ACMI C Management Services 69 Velindre Road CARDIFF CF14 2TF
<b>Bankers:</b>	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling ME19 4JQ

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## **Aim and purposes**

Grace Church Cardiff exists to play a part in the advancement of the Christian Faith in such parts of the United Kingdom or the world as the trustees may from time to time think fit, including through providing services for prayer and worship and pastoral care and outreach into the community.

## **Objectives and Activities**

Grace Church Cardiff is committed to enabling as many people as possible to worship as part of our church community, and to enjoy the care and friendship of the church. We seek to be a community-focused church, consistently supporting community initiatives and starting new ones, allowing us to serve as many people as possible along the lines of our aim and purpose.

Our year has been filled with activities that have sought to benefit the worshipping community, as well as the cross-section of society that we have come into contact with. When planning activities we have done so with the Commission's guidance on public benefit in mind. The activities listed below outline the ways in which we have sought to cultivate public benefit in our church and wider community through;

- Worship, prayer and developing people's knowledge and faith in Jesus
- Provision of pastoral care for people in our church and wider community
- Local community outreach initiatives
- Mission and Evangelism

## **Achievements and Performance**

### *Worship, prayer and developing people's knowledge and faith in Jesus*

We have continued to operate under the "sibling congregation" model, whereby one of the two congregations is based in Grangetown and continues to meet in a local leisure centre, whilst the other is based in Canton and meets on a Sunday afternoon in a building belonging to another church. The 2 congregations share all core values, beliefs and practices, as well as equipment, finances and governance in the form of a shared board of trustees and overall Grace Church Cardiff pastor, Owen Cottom. Each congregation has localised leaders to ensure that all congregation members and visitors are appropriately cared for.

Both the Grangetown and Canton congregations run weekly Sunday services that are both spiritually enriching and relationally fulfilling. We make space for people to come as they are - encouraging people to engage as little or as much as they are comfortable with when it comes to the times of worship. All of our services seek to be as intelligible and accessible to those who are not familiar with the Christian faith as possible.

Our congregation numbers have remained stable this year and we often have visitors from the local community attend our weekly events in addition. Typical numbers for Sunday services are around 80 adults and 25 children in the Grangetown congregation and 20 adults and 3-4 children in the Canton congregation. Specifically trained and safely recruited volunteers provide excellent children's work provision and teaching children about faith in Jesus during our Sunday services, providing respite for parents.

On occasion we have run special services, such as our Christmas and Easter events which saw the participation of many members of the wider community. We have also run a prayer, praise and pizza party for the children in our congregations, which was well attended by both young families and other members of the church.

Midweek groups run alongside Sunday mornings in both the Canton and Grangetown congregations as extra opportunities to study the bible and pray together in an informal, welcoming environment. We have also run occasional worship nights that provide another opportunity for people to deepen their faith experience, which are often shared across both congregations. These activities have taken place either in person, or online, or a combination of the two, depending on the needs of the local community.

#### *Pastoral Care*

Our pastor and other trained and appointed members of the congregation regularly meet with attendees who have a wide range of spiritual, relational and emotional needs. Our Fellowship Fund has been used to provide aid in instances of financial crisis amongst members of our congregation or those in the wider community with whom we have had a regular contact and has enabled us to welcome people into the congregation. Additionally, we have regularly run social events for church members and members of the community with the purpose of preventing loneliness and extending a hand of friendship.

#### *Local Community Outreach initiatives*

We have sought to support members of the congregation who have initiated and participated in a number of community initiatives such as litter picks. During the Christmas period several low-key community events were organised by both the Grangetown and Canton congregations, including carol services and jazz carols in local pubs. Our Easter celebrations included a community Easter egg giveaway, a family-friendly Easter Sunday service and a Good Friday service involving both congregations, which was put on in partnership with several other local churches. We also ran a community choir for several months, aimed particularly at those who were at home during the day time.

In the summer of 2024, we took part in "To Grangetown with Love" and "To Canton with Love", where a team of volunteers from the church offered practical help to the local community in the form of litter picking, community projects and giving away sweets and cakes and invitations to the local community to join us for a picnic,, both of which were popular.

Our youth group continues to flourish and now takes place in a local church building. It is well attended both by members of the church and members of the local community. This is an opportunity for the young people to build friendships with one another, have positive role models in the team of volunteers who run the group and to discuss and explore issues facing young people today. All of the youth team are DBS checked.

Our community toddlers' group continues to thrive and be well attended by both members of the church and members of the community. This group provides an opportunity for parents to connect with others in similar situations to themselves. Many of the visitors to the toddlers group have started to attend other church activities as a result of the toddlers group. However, due to both staff and volunteer capacity, we made the decision to bring this to a close in the summer of 2024. We hope to be able to reinstate this when capacity allows.

Our afterschool kids club for children in school years 1-4 continues, and is well attended by both members of the church and members of the community. The group provides both respite for parents and carers of these children as well as aiming to be fun and educational for the children who attend.

We run events specifically for our international friends, providing opportunities for friendship and connection. Events this year have included a family-friendly Olympics event, a meal, a BBQ, a visit to a local museum and Christmas events.

### *Mission and Evangelism*

All of our events and gatherings aim to be accessible to those who are unfamiliar with the Christian Faith, or still exploring. However, we offer several events throughout the year which are specifically designed to give those who are still exploring faith a safe space to ask questions, learn more and hear about others' experiences. In the Canton congregation, this has involved a monthly café church in the place of our usual Sunday service, during which a member of the congregation shares their journey of faith and encourages discussion between attendees. We have also run a well-known course called Alpha, which prioritises creating a safe, accessible and non-threatening environment where different experiences and viewpoints can be shared.

We dedicated a proportion of our annual budget to financially supporting mission work beyond our church or overseas (see financial report for breakdown). Members of our congregation generously gave to other mission initiatives through the course of the year.

### **Premises of activities**

Across the year we have used a number of community venues for our in-person activities. Sunday gatherings have taken place in the community Leisure Centre for the Grangetown congregation and in a building belonging to a local church for the Canton congregation. We have used and hired local pubs, a local nursery school, local primary schools and local parks as well as buildings belonging to other churches for events throughout the year. This enables us to meaningfully engage with our local community, as well as financially supporting other community groups. Whilst the majority of our activities take place in person, some of our activities take place online, allowing those who are housebound for various reasons to be involved. All of these activities are appropriately risk assessed.

### **Leadership**

Our pastor, Owen Cottom, leads the church and carries the responsibility for the spiritual teaching in the church. He oversees both the Grangetown and Canton congregations and regularly attends events run by both congregations. He is supported by a network of churches that we belong to ([www.advancemovement.com](http://www.advancemovement.com)) and is ably assisted by many voluntary leaders who coordinate many aspects of church life. We continue to have a

formal leadership team in both the Grangetown and Canton congregations who support Owen with pastorally caring for members of the church on a voluntary basis. Owen is responsible to the trustees, most of whom attend Grace Church Cardiff as members and volunteer in several other ways too.

Our Administrative Assistant continues to add immense value to the administrative and operational running of the church, working 20 hours per week.

Our part time Outreach Worker (16 hours per week) has continued to focus on growing sustainable family ministries, including the midweek community toddlers (until it ended in June 2024) kids and youth groups, and has also been heavily involved in leading aspects of the Canton congregation's regular activities.

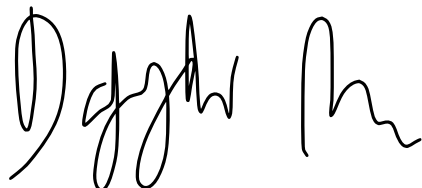
### **Reserves Policy**

Grace Church operates a reserve fund, as detailed in our policy, which sets aside a minimum of 2 months income for use as reserves. Use of the reserve fund must occur in three steps:

1. Identification of need by the pastor and elders, including a financial plan for replenishment
2. Authorisation by the treasurer and chair of trustees
3. Reporting and monitoring by the treasurer.

This report is signed on behalf of the Trustees on 5th January 2026 by Dafydd Morse as Treasurer

Signed:

A handwritten signature in black ink, appearing to read 'Dafydd Morse', written in a cursive style.

## **INDEPENDENT EXAMINERS REPORT**

### **TO THE TRUSTEES OF**

### **GRACE CHURCH CARDIFF**

I report on the accounts of the Trust for the period ended 31<sup>st</sup> March 2025, which are set out on pages 9 to 12.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me reasonable cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Paul Burnell*

Paul Burnell ACMI

For and on behalf of:

C Management Services (trading name of C Mgmt Services Ltd)  
69 Velindre Road  
Cardiff CF14 2TF

Date: 5<sup>th</sup> January 2026

**GRACE CHURCH CARDIFF**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2025**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
<b>RECEIPTS</b>					
<i>Receipts from generated funds</i>	2	83,478	40	83,518	124,319
<i>Receipts from charitable activities</i>	3	4,363	-	4,363	770
<i>Other receipts</i>	4	1,566	-	1,566	1,894
Interest received		194	-	194	219
Total Receipts		89,601	40	89,641	127,202
<b>PAYMENTS</b>					
Charitable activities	5	115,100	4,165	119,265	116,643
Governance costs					
Total payments		115,100	4,165	119,265	116,643
<b>Net Receipts/(Payments)</b>		(25,499)	(4,125)	(29,624)	10,559
Transfers between funds		-	-		
Fund balances at 1 <sup>st</sup> April 2024		106,786	4,165	110,951	100,392
Fund balances at 31 <sup>st</sup> March 2025		81,287	40	81,327	110,951

The notes on page 10 form part of these accounts.

**GRACE CHURCH CARDIFF**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2025**

**1. Fixed Assets**

	Insurance Value 2025 £	Insurance Value 2024 £
The value of assets owned are:		
Equipment	<u>6,500</u> 6,500	<u>6,500</u> 6,500

**2. Bank & Cash Balances**

	2025 £	2024 £
Cash at bank and in hand	<u>81,327</u> 81,327	<u>110,951</u> 110,951

**3. Other Assets and Liabilities**

	2025 £	2024 £
<i>Assets</i>		
Gift aid tax recovery not yet received	34,540	8,500
 <i>Liabilities</i>		
Unbilled fee for Independent Examination	200	175

The accounts were approved by the Trustees and signed on their behalf on 5<sup>th</sup> January 2025 by Dafydd Morse as Treasurer

Signed: 

The notes on page 10 form part of these accounts.

**GRACE CHURCH CARDIFF**  
**NOTES TO THE ACCOUNTS**  
**FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH 2025**

**1. Accounting Policies**

The accounts have been prepared on a receipts and payments basis with a statement of assets and liabilities

**2. Voluntary receipts**

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Donations	83,478	40	84,518	106,606
Tax recovered	-	-	-	17,713
	83,478	40	84,518	124,319

**3. Receipts from charitable activities**

Conferences and events	4,363	-	4,363	770
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**4. Other Receipts**

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Grant received	1,000	-	1,000	1,702
Other sundry receipts	566	-	566	192
	1,566	-	1,566	1,894

**5. Charitable activities**

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b>a. Direct Charitable Costs</b>				
Salaries & staff expenses	58,695	-	58,695	50,910
Other ministry/evangelism expenses	5,709	4,165	9,874	39,395
	64,404	4,165	68,569	90,305
<b>b. Support and Administration</b>				
Premises rental and expenses	19,307	-	19,307	12,628
Administration and general expenses	2,709	-	2,709	2,234
Insurance & professional fees	8,222	-	8,222	3,012
Weekend Away/Church Day Away	5,725	-	5,725	2,064
	35,963	-	35,963	19,938
<b>c. Grants</b>				
J Harris	1,800	-	1,800	1,800
Advance	4,793	-	4,793	1,200
Other organisations	4,840	-	4,840	200
Support for individual	3,300	-	3,300	3,200
	14,733	-	14,733	6,400

**6. Staff and Trustees**

The charity has one full-time and two part-time employed members of staff. Its activities are generally carried out by volunteers. No staff received salaries at a rate of more than £60,000 per annum.

The Pastor, Owen Cottom, who is also a Trustee, was employed and received payments & pension contributions totalling £32,445 in his capacity as Pastor of the church. Nathan Davies, who is connected to a Trustee, was employed for the entirety of this financial year and received payments totalling £9,984 in his capacity as an employee.

No remuneration or trustee expenses were paid to any other trustee during the year, nor to any person connected to them.

**GRACE CHURCH CARDIFF**

England & Wales - Charity number 1177940

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# Accounts

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**GRACE CHURCH CARDIFF**

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**REPORT AND ACCOUNTS  
FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2024**

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**C Management Services  
69 Velindre Road  
Whitchurch  
Cardiff  
CF14 2TF**

**GRACE CHURCH CARDIFF**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2024**

**CHARITY INFORMATION**

<b>Trustees:</b>	Wendy Babawi Joel Caughey Owen Cottom Chloe Davies Dafydd Morse
<b>Pastor:</b>	Owen Cottom
<b>Treasurer:</b>	Dafydd Morse
<b>Charitable position:</b>	Registered Charity number 1177940
<b>Governing Document:</b>	CIO Foundation Model dated 12 <sup>th</sup> April 2018
<b>Address for correspondence:</b>	Grace Church Cardiff 64 Paget Street Cardiff CF11 7JY
<b>Independent Examiner:</b>	Paul Burnell ACMI C Management Services 69 Velindre Road CARDIFF CF14 2TF
<b>Bankers:</b>	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling ME19 4JQ

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## **Aim and purposes**

Grace Church Cardiff exists to play a part in the advancement of the Christian Faith in such parts of the United Kingdom or the world as the trustees may think fit. The church provides opportunities for prayer, worship and pastoral care as well as outreach into the community.

## **Objectives and Activities**

Grace Church Cardiff is committed to enabling as many people as possible to worship as part of our church community, and to benefit from the care and friendship of the church. We seek to be a community-based church, consistently supporting community initiatives and starting new ones that allow us to serve as many people according to our aim and purposes.

This year has been filled with activities that have sought to benefit the worshipping community, as well as the cross-section of society that we have come into contact with. When planning activities we have done so with the Commission's guidance on public benefit in mind. The activities listed below encompass the ways in which we have sought to meet the needs of our church and wider community through;

- Worship, prayer and growing people's knowledge and faith in Jesus
- Provision of pastoral care for people in our church and the wider community
- Local community outreach initiatives
- Mission and Evangelism

## **Achievements and Performance**

### *Worship, prayer and developing people's knowledge and faith in Jesus*

In October 2023, we took the decision to trial splitting the Grace Church Cardiff congregation into 2 smaller congregations, in part due to venue capacity. After a 3 month trial period, we decided to make this change permanent, and we now operate by what we term a "sibling congregation" model, whereby one of the two congregations is based in Grangetown and continues to meet in a local leisure centre, whilst the other is based in Canton and meets on a Sunday afternoon in a building belonging to another church. The 2 congregations share all core values, beliefs and practices, as well as equipment, finances and governance in the form of a shared board of trustees and overall Grace Church Cardiff pastor, Owen Cottom. Each congregation has localised leaders to ensure that all congregation members and visitors are appropriately cared for.

Both the Grangetown and Canton congregations run weekly Sunday services that are both spiritually enriching and relationally fulfilling. We make space for people to come as they are - encouraging people to engage as little or as much as they are comfortable with when it comes to the times of worship. All of our services seek to be as understandable and accessible to those who are not familiar with the Christian faith as possible.

Our congregation numbers have grown slightly this year and we often have visitors from the local community attend our weekly events. Typical numbers for Sunday services are around 80 adults and 25 children in the Grangetown congregation and 20 adults and 3-4 children in the Canton congregation. Specifically trained and safely recruited volunteers provide excellent children's work provision and teaching for our children about faith in Jesus during our Sunday services, providing respite for parents.

On occasion we have run special services, such as our Christmas and Easter events which many members of the wider community attended.

Midweek groups run alongside Sunday mornings in both the Canton and Grangetown congregations as extra opportunities to study the bible and pray together in an informal, welcoming environment. We have also run occasional worship nights that provide another opportunity for people to deepen their faith experience, which are often shared across both congregations. These activities have taken place either in person, or online, or a combination of the two, depending on the needs of the local community.

### *Pastoral Care*

Our pastor and other trained and recognised members of the congregation regularly meet with attendees who have a wide range of spiritual, relational and emotional needs. Our Fellowship Fund has been used to provide aid in instances of financial crisis amongst members of our congregation or those in the wider community with whom we have had a regular contact. This has enabled us to support people in the congregation and in the community. Additionally, we have regularly run social events for church members and members of the community with the purpose of alleviating loneliness and extending a hand of friendship.

We have continued one of our most successful pastoral initiatives called Make Lunch this financial year. This is a community outreach and pastoral activity in partnership with the charity Transforming lives for Good (TLG). Several times each week throughout the school holidays, we ran a lunch club for families on free school meals in the area, providing a nutritious meal, fun activities and friendship during the school holidays. The aim of this was to help families struggling in the holidays and reach out into the community. Several members of the church have undergone training offered by TLG to better equip them to deliver this. We have also delivered food parcels to these families during other holiday seasons, and many of these families now join us for our other activities.

### *Local Community Outreach initiatives*

We have sought to support members of the congregation who have initiated and participated in a number of community initiatives such as litter picks. During the Christmas period several low-key community events were organised by both the Grangetown and Canton congregations, including carol services and jazz carols in local pubs. Our Easter celebrations included a community Easter egg giveaway, a family-friendly Easter Sunday service and a Good Friday service involving both congregations, which was put on in partnership with several other local churches.

In the summer of 2023, we took part in “To Grangetown with Love”, where a team of volunteers from the church offered practical help to the local community in the form of litter picking, community projects and giving away sweets and cakes and invitations to the local community to join us for a picnic, which was popular.

Our youth group continues to flourish and now takes place in a local church building. It is well attended both by members of the church and members of the local community. This is an opportunity for the young people to build friendships with one another, and benefit from positive role models in the team of volunteers who run the group. The young people are able to discuss and explore pertinent issues. All of the youth team are DBS checked.

Our community toddlers’ group continues to thrive and be well attended by both members of the church and members of the community. This group provides an opportunity for parents to connect with others in similar situations to themselves. Many of the visitors to the toddlers group have started to attend other church activities as a result of the toddlers group.

Our afterschool kids club for children in school years 1-4 continues, and is well attended by both members of the church and members of the community. The group provides both respite for parents and carers of these children as well as being fun and educational for the children who attend.

### *Mission and Evangelism*

All of our events and gatherings aim to be accessible to those who are unfamiliar with the Christian Faith, or are still exploring. However, we offer several events throughout the year which are specifically designed to give those who are still exploring faith a safe space to ask questions, learn more and hear about others’ experiences. In the Canton congregation, this has involved a monthly community bring and share meal in the place of our usual Sunday service, during which a member of the congregation shares their journey of faith and encourages discussion amongst attendees. We prioritise creating a safe, accessible and non-threatening environment where different experiences and viewpoints can be shared.

We dedicated a proportion of our annual budget to financially supporting mission work beyond our church and overseas (see financial report for breakdown). Members of our congregation generously gave to other mission initiatives throughout the course of the year.

## **Premises of activities**

Across the year we have used a number of community venues for our in-person activities. Sunday gatherings have taken place in the community Leisure Centre for the Grangetown congregation and in a building belonging to a local church for the Canton congregation. We have hired rooms in local pubs, and used a local nursery school and local parks for events throughout the year. These locations enable us to meaningfully engage with our local community, as well as financially supporting other community groups. Whilst the majority of our activities take place in person, we continue to offer a virtual option for those who for various reasons are unable to leave their homes. All of these activities are appropriately risk assessed.

## **Leadership**

Our pastor, Owen Cottom, coordinates the leadership of both congregations, as well as carrying the responsibility for the spiritual teaching in these congregations. He oversees both the Grangetown and Canton congregations and regularly attends events run by both congregations. He is supported by a network of churches that we belong to ([www.advancemovement.com](http://www.advancemovement.com)) and is ably assisted by many voluntary leaders who coordinate many aspects of church life. We continue to have a formal leadership team in both the Grangetown and Canton congregations who support Owen with pastorally caring for members of the church on a voluntary basis. Owen is responsible to the trustees, most of whom attend Grace Church Cardiff as members and volunteer in several other ways too.

Our Administrative Assistant continues to add immense value to the administrative and operational running of the church, working 20 hours per week.

Our part time Outreach Worker (16 hours per week) has continued to focus on growing sustainable family ministries, including the midweek community toddlers, kids and youth groups, and has also been heavily involved in leading aspects of the Canton congregation's regular activities.

## **Reserves Policy**

Grace Church operates a reserve fund, as detailed in our policy, which sets aside a minimum of 2 months income for use as reserves. Use of the reserve fund must occur in three steps:

1. Identification of need by the pastor and elders, including a financial plan for replenishment
2. Authorisation by the treasurer and chair of trustees
3. Reporting and monitoring by the treasurer.

This report is signed on behalf of the Trustees on 20th January 2025 by Dafydd Morse as Treasurer

Signed:

## **INDEPENDENT EXAMINERS REPORT**

### **TO THE TRUSTEES OF**

### **GRACE CHURCH CARDIFF**

I report on the accounts of the Trust for the period ended 31<sup>st</sup> March 2024, which are set out on pages 9 to 12.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me reasonable cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Paul Burnell*

Paul Burnell ACMI

For and on behalf of:

C Management Services (trading name of C Mgmt Services Ltd)  
69 Velindre Road  
Cardiff CF14 2TF

Date: 20<sup>th</sup> January 2025

**GRACE CHURCH CARDIFF**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
<b>RECEIPTS</b>					
<i>Receipts from generated funds</i>	2	108,314	16,005	124,319	118,268
<i>Receipts from charitable activities</i>	3	770	-	770	-
<i>Other receipts</i>	4	1,894	-	1,894	-
Interest received		219	-	219	-
Total Receipts		111,197	16,005	127,202	118,268
<b>PAYMENTS</b>					
Charitable activities	5	86,623	30,020	116,643	91,876
Governance costs					
Total payments		86,623	30,020	116,643	91,876
<b>Net Receipts/(Payments)</b>		24,574	(14,015)	10,559	26,392
Transfers between funds		-	-		-
Fund balances at 1 <sup>st</sup> April 2023		82,212	18,180	100,392	74,000
Fund balances at 31 <sup>st</sup> March 2024		106,786	4,165	110,951	100,392

The notes on page 10 form part of these accounts.

**GRACE CHURCH CARDIFF**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2024**

**1. Fixed Assets**

	Insurance Value 2024 £	Insurance Value 2023 £
The value of assets owned are:		
Equipment	<u>6,500</u> 6,500	<u>6,500</u> 6,500

**2. Bank & Cash Balances**

	2024 £	2023 £
Cash at bank and in hand	<u>110,951</u> 110,951	<u>100,392</u> 100,392

**3. Other Assets and Liabilities**

	2024 £	2023 £
<i>Assets</i>		
Gift aid tax recovery not yet received	8,500	-
<i>Liabilities</i>		
Unbilled fee for Independent Examination	175	175

The accounts were approved by the Trustees and signed on their behalf on 20<sup>th</sup> January 2025 by Dafydd Morse as Treasurer

Signed: 

The notes on page 10 form part of these accounts.

**GRACE CHURCH CARDIFF**  
**NOTES TO THE ACCOUNTS**  
**FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH 2024**

**1. Accounting Policies**

The accounts have been prepared on a receipts and payments basis with a statement of assets and liabilities

<b>2. Voluntary receipts</b>	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Donations	90,601	16,005	106,606	98,670
Tax recovered	17,713	-	17,713	19,598
	<u>108,314</u>	<u>16,005</u>	<u>124,319</u>	<u>118,268</u>

**3. Receipts from charitable activities**

Conferences and events	770	-	770	-
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**4. Other Receipts**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Grant received	1,702	-	1,702	-
Other sundry receipts	192	-	192	-
	<u>1,894</u>	<u>-</u>	<u>1,894</u>	<u>-</u>

**5. Charitable activities**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b>a. Direct Charitable Costs</b>				
Salaries & staff expenses	50,910	-	50,910	52,583
Other ministry/evangelism expenses	9,375	30,020	39,395	9,819
	<u>60,285</u>	<u>30,020</u>	<u>90,305</u>	<u>62,885</u>
<b>b. Support and Administration</b>				
Premises rental and expenses	12,628	-	12,628	11,697
Administration and general expenses	2,234	-	2,234	519
Insurance & professional fees	3,012	-	3,012	1,387
Weekend Away/Church Day Away	2,064	-	2,064	4,313
	<u>19,938</u>	<u>-</u>	<u>19,938</u>	<u>17,916</u>
<b>c. Grants</b>				
J Harris	1,800	-	1,800	1,800
Advance	1,200	-	1,200	100
Union Theology School	-	-	-	-
Other organisations	200	-	200	6,775
Support for individual	3,200	-	3,200	2,400
	<u>6,400</u>	<u>-</u>	<u>6,400</u>	<u>11,075</u>

**6. Staff and Trustees**

The charity has one full-time and two part-time employed members of staff. Its activities are generally carried out by volunteers. No staff received salaries at a rate of more than £60,000 per annum.

The Pastor, Owen Cottom, who is also a Trustee, was employed and received payments & pension contributions totalling £31,500 in his capacity as Pastor of the church. Nathan Davies, who is connected to a Trustee, was employed for the entirety of this financial year and received payments totalling £9,984 in his capacity as an employee.

No remuneration or trustee expenses were paid to any other trustee during the year, nor to any person connected to them.

**GRACE CHURCH CARDIFF**

England & Wales - Charity number 1177940

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# Accounts

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**GRACE CHURCH CARDIFF**

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**REPORT AND ACCOUNTS  
FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2023**

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**C Management Services  
69 Velindre Road  
Whitchurch  
Cardiff  
CF14 2TF**

**GRACE CHURCH CARDIFF**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023**

**CHARITY INFORMATION**

<b>Trustees:</b>	Wendy Babawi Joel Caughey Owen Cottom Chloe Davies Dafydd Morse
<b>Pastor:</b>	Owen Cottom
<b>Treasurer:</b>	Dafydd Morse
<b>Charitable position:</b>	Registered Charity number 1177940
<b>Governing Document:</b>	CIO Foundation Model dated 12 <sup>th</sup> April 2018
<b>Address for correspondence:</b>	Grace Church Cardiff 64 Paget Street Cardiff CF11 7JY
<b>Independent Examiner:</b>	Paul Burnell ACMI C Management Services 69 Velindre Road CARDIFF CF14 2TF
<b>Bankers:</b>	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling ME19 4JQ

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APR 2022-MAR 2023

## **Aim and purposes**

Grace Church Cardiff exists to play a part in the advancement of the Christian Faith in such parts of the United Kingdom or the world as the trustees may from time to time think fit, including through providing services for prayer and worship and pastoral care and outreach into the community.

## **Objectives and Activities**

Grace Church Cardiff is committed to enabling as many ordinary people as possible to worship as part of our church community, and to access the care and friendship of the church. We seek to be a community-facing church, consistently supporting community initiatives and starting new ones that allow us to serve as many people as possible along the lines of our aim and purpose.

Our year has been filled with activities that have sought to benefit the worshipping community, as well as the cross-section of society that we have come into contact with. When planning activities we have done so with the Commission's guidance on public benefit in mind. The activities listed below encompass the ways in which we have sought to cultivate public benefit in our church and wider community through;

- Worship, prayer and developing people's knowledge and faith in Jesus
- Provision of pastoral care for people in our church and wider community
- Local community outreach initiatives
- Mission and Evangelism

## **Achievements and Performance**

### *Worship, prayer and developing people's knowledge and faith in Jesus*

Grace Church runs weekly Sunday services that are both spiritually enriching and relationally fulfilling. We make space for people to come as they are - encouraging people to engage as little or as much as they are comfortable with when it comes to the times of worship. All of our services seek to be as intelligible and accessible to those who are not familiar with the Christian faith as possible. These activities have taken place either in person or online, or a combination of the two, depending on the needs of the local community.

Our congregation numbers have grown slightly this year, with approximately 80 adults and 25 children attending regularly, although we often have visitors from the local community attend our weekly events in addition. Specifically trained and safely recruited volunteers provide excellent children's work provision and teaching children about faith in Jesus during our Sunday services, providing respite for parents.

On occasion we have run special services, such as our Christmas and Easter events which saw the participation of many members of the wider community.

Midweek groups run alongside Sunday mornings as extra opportunities to study the bible and pray together in an informal, welcoming environment. We have also run occasional worship nights that provide another opportunity for people to deepen their faith experience. These activities have taken place either in person, or online, or a combination of the two, depending on the needs of the local community.

### *Pastoral Care*

Our pastor and other trained and recognised members of the congregation regularly meet with attendees who have a wide range of spiritual, relational and emotional needs. Our Fellowship Fund has been used to provide aid in instances of financial crisis amongst members of our congregation or those in the wider community with whom we have had a regular contact and has enabled us to welcome people into the congregation. Additionally, we have regularly run social events for church members and members of the community with the purpose of preventing loneliness and extending a hand of friendship.

We have continued one of our most successful pastoral initiatives called Make Lunch this financial year. This is a community outreach and pastoral activity in partnership with the charity Transforming lives for Good (TLG). Several times each week throughout the school holidays, we ran a lunch club for families on free school meals in the area, providing a nutritious meal, fun activities and friendship during the school holidays to target holiday hunger and reach out into the community. Several members of the church have undergone training offered by TLG to better equip them to deliver this. We have also delivered food parcels to these families during other holiday seasons, and many of these families now join us for our other activities.

### *Local Community Outreach initiatives*

We have sought to support members of the congregation who have initiated and participated in a number of community initiatives such as litter picks. During the Christmas period several low-key community events were organised, including carol services and jazz carols in a local pub. Our Easter celebrations included a community Easter egg giveaway, a family-friendly Easter Sunday service and a Good Friday service which was put on in partnership with several other local churches.

In the summer of 2022, we took part in “To Grangetown with Love”, where a team of volunteers from the church offered practical help to the local community in the form of litter picking and carrying out gardening activities and painting fences for residents of the local community.

Our youth group has grown in size leading to the decision to run the club weekly rather than fortnightly and is attended both by members of the church and members of the local community. This is an opportunity for the young people to build friendships with one another, have positive role models in the team of volunteers who run the group and to discuss and explore issues facing young people today. All of the youth team are DBS checked.

Our community toddlers’ group continues to thrive and be well attended by both members of the church and members of the community. This group provides an opportunity for parents to connect with others in similar situations to themselves. Many

of the visitors to the toddlers group have started to attend other church activities as a result of the toddlers group.

In March 2022 we launched a weekly afterschool kids club for children in school years 1-4. This has been well attended by both members of the church and members of the community. The group provides both respite for parents and carers of these children as well as aiming to be fun and educational for the children who attend.

### *Mission and Evangelism*

We were thrilled to be able to run an Alpha course in person in early 2023. The course seeks to help people to grow in their understanding of the Christian faith in a non-threatening environment where they can ask questions. Each week for seven weeks, we provided drinks and light refreshments alongside the course to create a welcoming and friendly environment.

We dedicated a proportion of our annual budget to financially supporting mission work beyond our church or overseas (see financial report for breakdown). Members of our congregation generously gave to other mission initiatives through the course of the year.

### **Premises of activities**

Across the year we have used a number of community venues for our in-person activities. Our Sunday gatherings have taken place in the community Leisure Centre and we have also hired the local pub, a local nursery school, a building belonging to a local church and a local pavilion centre for other community events. This enables us to meaningfully engage with our local community, as well as financially supporting other community groups. Whilst the majority of our activities take place in person, we continue to offer a virtual option for the majorities of these for those who for various reasons are unable to leave their homes. All of these activities are appropriately risk assessed.

### **Leadership**

Our pastor, Owen Cottom, provides the primary coordinating leadership to the church, as well as carrying the responsibility for the spiritual teaching in the church. He is supported by a network of churches that we belong to ([www.advancemovement.com](http://www.advancemovement.com)) and is ably assisted by many voluntary leaders who coordinate many aspects of church life. We continue to have a formal leadership team who support Owen with pastorally caring for members of the church on a voluntary basis. Owen is responsible to the trustees, most of whom attend Grace Church Cardiff as members and volunteer in several other ways too.

Our Administrative Assistant continues to add immense value to the administrative and operational running of the church, working 20 hours per week.

In April 2022 we employed a part time Outreach Worker (16 hours per week) whose focus this year has been on initiating sustainable family ministries, including the midweek community toddlers. Kids and youth groups.

## **Reserves Policy**

Grace Church operates a reserve fund, as detailed in our policy, which sets aside a minimum of 2 months income for use as reserves. Use of the reserve fund must occur in three steps:

1. Identification of need by the pastor and elders, including a financial plan for replenishment
2. Authorisation by the treasurer and chair of trustees
3. Reporting and monitoring by the treasurer.

This report is signed on behalf of the Trustees on 18th January 2024 by Dafydd Morse as Treasurer

Signed:

## **INDEPENDENT EXAMINERS REPORT**

### **TO THE TRUSTEES OF**

### **GRACE CHURCH CARDIFF**

I report on the accounts of the Trust for the period ended 31<sup>st</sup> March 2023, which are set out on pages 9 to 12.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me reasonable cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Paul Burnell*

Paul Burnell ACMI

For and on behalf of:

C Management Services (trading name of C Mgmt Services Ltd)  
69 Velindre Road  
Cardiff CF14 2TF

Date: 18<sup>th</sup> January 2024

**GRACE CHURCH CARDIFF**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2023**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<b>RECEIPTS</b>					
<i>Receipts from generated funds</i>	2	114,113	4,155	118,268	84,557
<i>Receipts from charitable activities</i>	3	-	-	-	-
<i>Other receipts</i>	4	-	-	-	-
Interest received		-	-	-	-
Total Receipts		114,113	4,155	118,268	84,557
<b>PAYMENTS</b>					
Charitable activities	5	90,901	975	91,876	63,252
Governance costs					
Total payments		90,901	975	91,876	63,206
<b>Net Receipts/(Payments)</b>		23,212	3,180	26,392	21,305
Transfers between funds		(10,000)	10,000	-	
Fund balances at 1 <sup>st</sup> April 2022		69,000	5,000	74,000	52,695
Fund balances at 31 <sup>st</sup> March 2023		82,212	18,180	100,392	74,000

The notes on pages 11-12 form part of these accounts.

**GRACE CHURCH CARDIFF**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023**

**1. Fixed Assets**

	Insurance Value 2023 £	Insurance Value 2022 £
The value of assets owned are:		
Equipment	<u>6,500</u> 6,500	<u>5,000</u> 5,000

**2. Bank & Cash Balances**

	2023 £	2022 £
Cash at bank and in hand	<u>100,392</u> 100,392	<u>74,000</u> 74,000

**3. Other Assets and Liabilities**

	2023 £	2022 £
<i>Assets</i>		
Gift aid tax recovery not yet received	-	-
<i>Liabilities</i>		
Unbilled fee for Independent Examination	175	175

The accounts were approved by the Trustees and signed on their behalf on 18<sup>th</sup> January 2024 by Dafydd Morse as Treasurer

Signed:

The notes on page 10 form part of these accounts.

**GRACE CHURCH CARDIFF**  
**NOTES TO THE ACCOUNTS**  
**FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH 2023**

**1. Accounting Policies**

The accounts have been prepared on a receipts and payments basis with a statement of assets and liabilities

**2. Voluntary receipts**

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Donations	94,515	4,155	98,670	84,557
Tax recovered	19,598	-	19,598	-
	<u>114,113</u>	<u>4,155</u>	<u>118,268</u>	<u>84,557</u>

**3. Receipts from charitable activities**

Conferences and events	-	-	-	-
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**4. Other Receipts**

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Grant received	-	-	-	-
Other sundry receipts	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**5. Charitable activities**

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>a. Direct Charitable Costs</b>				
Salaries & staff expenses	52,583	-	52,583	33,905
Other ministry/evangelism expenses	9,327	975	9,819	8,778
	<u>61,910</u>	<u>975</u>	<u>62,885</u>	<u>42,683</u>
<b>b. Support and Administration</b>				
Premises rental and expenses	11,697	-	11,697	8,139
Administration and general expenses	519	-	519	571
Insurance & professional fees	1,387	-	1,387	1,083
Weekend Away	4,313	-	4,313	350
	<u>17,916</u>	<u>-</u>	<u>17,916</u>	<u>10,143</u>
<b>c. Grants</b>				
J Harris	1,800	-	1,800	1,800
Advance	100	-	100	-
Union Theology School	-	-	-	4,070
Other organisations	6,775	-	6,775	500
Support for individual	2,400	-	2,400	4,056
	<u>11,075</u>	<u>-</u>	<u>11,075</u>	<u>10,426</u>

**6. Staff and Trustees**

The charity has one full-time and two part-time employed members of staff. Its activities are generally carried out by volunteers. No staff received salaries at a rate of more than £60,000 per annum.

The Pastor, Owen Cottom, who is also a Trustee, was employed and received payments & pension contributions totalling £30,900 in his capacity as Pastor of the church. Nathan Davies, who is connected to a Trustee, was employed for the entirety of this financial year and received payments totalling £8,000 in his capacity as an employee.

No remuneration or trustee expenses were paid to any other trustee during the year, nor to any person connected to them.

**GRACE CHURCH CARDIFF**

England & Wales - Charity number 1177940

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# Accounts

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# **GRACE CHURCH CARDIFF**

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**REPORT AND ACCOUNTS  
FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2022**

---

**C Management Services  
69 Velindre Road  
Whitchurch  
Cardiff  
CF14 2TF**

**GRACE CHURCH CARDIFF**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022**

**CHARITY INFORMATION**

<b>Trustees:</b>	Wendy Babawi Joel Caughey (from January 2022) Owen Cottom Chloe Davies Dafydd Morse Benjamin Saunders (until January 2022)
<b>Pastor:</b>	Owen Cottom
<b>Treasurer:</b>	Dafydd Morse
<b>Charitable position:</b>	Registered Charity number 1177940
<b>Governing Document:</b>	CIO Foundation Model dated 12 <sup>th</sup> April 2018
<b>Address for correspondence:</b>	Grace Church Cardiff 64 Paget Street Cardiff CF11 7JY
<b>Independent Examiner:</b>	Paul Burnell ACMI C Management Services 69 Velindre Road CARDIFF CF14 2TF
<b>Bankers:</b>	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling ME19 4JQ

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## REPORT OF THE TRUSTEES

### FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

#### **Aim and purposes**

Grace Church Cardiff exists to play a part in the advancement of the Christian Faith in such parts of the United Kingdom or the world as the trustees may from time to time think fit, including through providing services for prayer and worship and pastoral care and outreach into the community.

#### **Objectives and Activities**

Grace Church Cardiff is committed to enabling as many ordinary people as possible to worship as part of our church community, and to access the care and friendship of the church. We seek to be a community-facing church, consistently supporting community initiatives and starting new ones that allow us to serve as many people as possible along the lines of our aim and purpose.

Our year has been filled with activities that have sought to benefit the worshipping community, as well as the cross-section of society that we have come into contact with. When planning activities we have done so with the Commission's guidance on public benefit in mind. The activities listed below encompass the ways in which we have sought to cultivate public benefit in our church and wider community through;

- Worship, prayer and developing people's knowledge and faith in Jesus
- Provision of pastoral care for people in our church and wider community
- Local community outreach initiatives
- Mission and Evangelism

#### **Achievements and Performance**

##### *Worship, prayer and developing people's knowledge and faith in Jesus*

Grace Church runs weekly Sunday services that are both spiritually enriching and relationally fulfilling. We make space for people to come as they are - encouraging people to engage as little or as much as they are comfortable with when it comes to the times of worship. All of our services seek to be as intelligible and accessible to those who are not familiar with the Christian faith as possible. These activities have taken place either in person or online, or a combination of the two, depending on government guidelines during the coronavirus pandemic, and the needs of the local community.

Our congregation numbers remain stable this year, with approximately 70 adults and 20 children attending regularly, although we often have visitors from the local community attend our weekly events in addition. We have restarted our children's work that runs alongside the main church service where government guidelines have allowed. This provides respite for parents, with trained and safely recruited volunteers providing excellent children's work provision and teaching children about faith in Jesus.

On occasion we have run special services, such as our Christmas and Easter events which saw the participation of many members of the wider community.

Midweek groups run alongside Sunday mornings as extra opportunities to study the bible and pray together in an informal, welcoming environment. We have also run occasional worship nights that provide another opportunity for people to deepen their faith experience. Due to the coronavirus pandemic, these activities have taken place either in person, or online, or a combination of the two, depending on government guidelines and the needs of the local community.

### *Pastoral Care*

Our pastor and other trained and recognised members of the congregation regularly meet with attendees who have a wide range of spiritual, relational and emotional needs. Our Hardship Fund has been used to provide aid in instances of financial crisis amongst members of our congregation or those in the wider community with whom we have had a regular contact and has enabled us to welcome people into the congregation.

Additionally, we have regularly run social events for church members and members of the community during the pandemic when government guidelines have allowed with the purpose of preventing loneliness in an otherwise isolating period.

We have continued one of our most successful pastoral initiatives called Make Lunch this financial year. This is a community outreach and pastoral activity in partnership with the charity Transforming lives for Good (TLG). Several times each week throughout the school holidays, we ran a lunch club for families on free school meals in the area, providing a nutritious meal, fun activities and friendship during the school holidays to target holiday hunger and reach out into the community. Several members of the church have undergone training offered by TLG to better equip them to deliver this. We have also delivered food parcels to these families during other holiday seasons, and many of these families now join us for our other activities.

### *Local Community Outreach initiatives*

We have sought to support members of the congregation who have initiated and participated in a number of community initiatives such as litter picks. During the Christmas period several low-key community events were organised, including carol services and a Christmas trail. For Easter 2021, in collaboration with other local churches, we organized an Easter art trail for the local community, with artwork depicting scenes from the Easter story displayed in various locations in the local community.

In the summer of 2021, we took part in “Love Where U Live Grangetown”, where a team of volunteers from the church offered practical help to the local community in the form of litter picking and carrying out gardening activities and painting fences for residents of the local community.

In September 2021 we started a youth group on a Sunday evening, which is attended both by members of the church and members of the local community. This is an opportunity for the young people to build friendships with one another, have positive role models in the team of volunteers who run the group and to discuss and explore issues facing young people today. All of the youth team are DBS checked.

November 2021 saw the launch of our community toddlers' group which is well attended by both members of the church and members of the community. This group provides an opportunity for parents to connect with others in similar situations to themselves. Many of the visitors to the toddlers group have started to attend other church activities as a result of the toddlers group.

### *Mission and Evangelism*

The relaxing of the coronavirus pandemic guidelines allowed us to run an Alpha course in person from February 2022 onwards. The course seeks to help people to grow in their understanding of the Christian faith in a non-threatening environment where they can ask questions. Each week for seven weeks, we provided a hot meal to participants of the course to create a welcoming and friendly environment.

We dedicated a proportion of our annual budget to financially supporting mission work beyond our church or overseas (see financial report for breakdown). We have financially supported:

- Jonathan Harris, local Operation Mobilisation mission partner working in Cardiff
- Advance global fund which seeks to plant new churches across the globe
- Africans Reaching Africa, a mission organisation planting new locally led churches in West African countries
- Adam Ibrahim, working amongst the Muslim community in Cardiff.
- Oasis Cardiff, a local charity who work with and support refugees and immigrants.

Members of our congregation generously gave to other mission initiatives through the course of the year.

### **Premises of activities**

Across the year we have used a number of community venues for our in-person activities. Our Sunday gatherings have taken place in the community Leisure Centre and we have also hired the local pub, a local nursery school and a local pavilion centre for other community events. This enables us to meaningfully engage with our local community, as well as financially supporting other community groups. Whilst some of our activities have taken place online, either due to government regulations or to allow for the involvement of those who for various reasons were unable to leave their houses at various points in the year, we have often continued to offer a virtual option for activities as well as re-starting in-person, all risk assessed and in line with government guidelines.

### **Leadership**

Our pastor, Owen Cottom, provides the primary coordinating leadership to the church, as well as carrying the responsibility for the spiritual teaching in the church. He is supported by a network of churches that we belong to ([www.advancemovement.com](http://www.advancemovement.com)) and is ably assisted by many voluntary leaders who coordinate many aspects of church life. This year we have also appointed a formal leadership team of who will support Owen with pastorally caring for members of the church on a voluntary basis. Owen is responsible to the trustees, most of whom attend Grace Church Cardiff as members and volunteer in several other ways too.

The trustees were delighted to appoint Joel Caughey as a trustee in January 2022 to replace Ben Saunders who stepped down from trusteeship in order to serve as one of

the volunteers responsible for supporting Owen in leading and pastorally caring for the church.

In July 2021, we employed an Administrative Assistant on a part-time basis (20 hours per week) who has been an invaluable addition to the Grace Church staff team, relieving the administrative burden from the pastor.

### **Reserves Policy**

Grace Church operates a reserve fund, as detailed in our policy, which sets aside a minimum of 2 months income for use as reserves. Use of the reserve fund must occur in three steps:

1. Identification of need by the pastor and elders, including a financial plan for replenishment
2. Authorisation by the treasurer and chair of trustees
3. Reporting and monitoring by the treasurer.

This report is signed on behalf of the Trustees on 30th January 2022 by Dafydd Morse as Treasurer

Signed:



## **INDEPENDENT EXAMINERS REPORT**

### **TO THE TRUSTEES OF**

### **GRACE CHURCH CARDIFF**

I report on the accounts of the Trust for the period ended 31<sup>st</sup> March 2022, which are set out on pages 9 to 12.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me reasonable cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Paul Burnell*

Paul Burnell ACMI

For and on behalf of:

C Management Services (trading name of C Mgmt Services Ltd)  
69 Velindre Road  
Cardiff CF14 2TF

Date: 30<sup>th</sup> January 2023

**GRACE CHURCH CARDIFF**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2022**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>RECEIPTS</b>					
<i>Receipts from generated funds</i>	2	79,557	5,000	84,557	69,754
<i>Receipts from charitable activities</i>	3	-	-	-	-
<i>Other receipts</i>	4	-	-	-	-
Interest received		-	-	-	
Total Receipts		<u>79,557</u>	<u>5,000</u>	<u>84,557</u>	<u>69,754</u>
<b>PAYMENTS</b>					
Charitable activities	5	63,252	-	63,252	54,486
Governance costs					
Total payments		<u>68,869</u>	<u>-</u>	<u>63,206</u>	<u>54,486</u>
<b>Net Receipts/(Payments)</b>		16,305	5,000	21,305	15,268
Transfers between funds		-	-		
Fund balances at 1 <sup>st</sup> April 2021		<u>52,695</u>	<u>-</u>	<u>52,695</u>	<u>37,427</u>
Fund balances at 31 <sup>st</sup> March 2021		<u>69,000</u>	<u>5,000</u>	<u>74,000</u>	<u>52,695</u>

The notes on pages 11-12 form part of these accounts.

**GRACE CHURCH CARDIFF**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022**

**1. Fixed Assets**

	Insurance Value 2022 £
The value of assets owned are:	
Equipment	<u>5,000</u> 5,000

**2. Bank & Cash Balances**

	2022 £	2021 £
Cash at bank and in hand	<u>74,000</u> 74,000	<u>52,695</u> 52,695

**3. Other Assets and Liabilities**

	2022 £	2021 £
<i>Assets</i>		
Gift aid tax recovery not yet received	-	-
<i>Liabilities</i>		
Unbilled fee for Independent Examination	175	150

The accounts were approved by the Trustees and signed on their behalf on 30<sup>th</sup> January 2023 by Dafydd Morse as Treasurer

Signed:

The notes on page 10 form part of these accounts.

**GRACE CHURCH CARDIFF**  
**NOTES TO THE ACCOUNTS**  
**FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH 2022**

**1. Accounting Policies**

The accounts have been prepared on a receipts and payments basis with a statement of assets and liabilities

**2. Voluntary receipts**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Donations	79,557	5,000	84,557	55,043
Tax recovered	-	-	-	14,711
	<u>79,557</u>	<u>5,000</u>	<u>84,557</u>	<u>69,754</u>

**3. Receipts from charitable activities**

Conferences and events	-	-	-	1,230
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**4. Other Receipts**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Grant received	-	-	-	-
Other sundry receipts	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**5. Charitable activities**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>a. Direct Charitable Costs</b>				
Salaries & staff expenses	33,905	-	33,905	25,741
Other ministry/evangelism expenses	8,778	-	8,778	7,424
	<u>42,683</u>	<u>-</u>	<u>42,683</u>	<u>33,165</u>
<b>b. Support and Administration</b>				
Premises rental and expenses	8,139	-	8,139	5,699
Administration and general expenses	571	-	571	571
Insurance & professional fees	1,083	-	1,083	162
Weekend Away	350	-	350	-
	<u>10,143</u>	<u>-</u>	<u>10,143</u>	<u>6,432</u>
<b>c. Grants</b>				
J Harris	1,800	-	1,800	1,800
Advance	-	-	-	-
Union Theology School	4,070	-	4,070	3,950
Other organisations	500	-	500	2,000
Support for individual	4,056	-	4,056	7,139
	<u>10,426</u>	<u>-</u>	<u>10,426</u>	<u>14,889</u>

**6. Staff and Trustees**

The charity has one full-time and one part-time employed members of staff. Its activities are generally carried out by volunteers. No staff received salaries at a rate of more than £60,000 per annum.

The Pastor, Owen Cottom, who is also a Trustee, was employed and received payments totalling £25,000 in his capacity as Pastor of the church. Nathan Davies, who is connected to a Trustee, received payments totalling £4,666 during the year for work undertaken.

No remuneration or trustee expenses were paid to any other trustee during the year, nor to any person connected to them.

**GRACE CHURCH CARDIFF**

England & Wales - Charity number 1177940

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# Accounts

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**GRACE CHURCH CARDIFF**

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**REPORT AND ACCOUNTS  
FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2021**

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**C Management Services  
69 Velindre Road  
Whitchurch  
Cardiff  
CF14 2TF**

**GRACE CHURCH CARDIFF**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021**

**CHARITY INFORMATION**

<b>Trustees:</b>	Wendy Babawi Owen Cottom Chloe Davies Dafydd Morse Benjamin Saunders
<b>Pastor:</b>	Owen Cottom
<b>Treasurer:</b>	Dafydd Morse
<b>Charitable position:</b>	Registered Charity number 1177940
<b>Governing Document:</b>	CIO Foundation Model dated 12 <sup>th</sup> April 2018
<b>Address for correspondence:</b>	Grace Church Cardiff 64 Paget Street Cardiff CF11 7JY
<b>Independent Examiner:</b>	Paul Burnell ACMI C Management Services 69 Velindre Road CARDIFF CF14 2TF
<b>Bankers:</b>	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling ME19 4JQ

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## REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021

### **Aim and purposes**

Grace Church Cardiff exists to play a part in the advancement of the Christian Faith in such parts of the United Kingdom or the world as the trustees may from time to time think fit, including through providing services for prayer and worship and pastoral care and outreach into the community.

### **Objectives and Activities**

Grace Church Cardiff is committed to enabling as many ordinary people as possible to worship as part of our church community, and to access the care and friendship of the church. We seek to be a community-facing church, consistently supporting community initiatives and starting new ones that allow us to serve as many people as possible along the lines of our aim and purpose.

Our year has been filled with activities that have sought to benefit the worshipping community, as well as the cross-section of society that we have come into contact with. When planning activities we have done so with the Commission's guidance on public benefit in mind. The activities listed below encompass the ways in which we have sought to cultivate public benefit in our church and wider community, though;

Worship, prayer and developing people's knowledge and faith in Jesus  
Provision of pastoral care for people in our church and wider community  
Local community outreach initiatives  
Mission and Evangelism

### **Achievements and Performance**

*Worship, prayer and developing people's knowledge and faith in Jesus*

Grace Church runs weekly Sunday services that are both spiritually enriching and relationally fulfilling. We make space for people to come as they are - encouraging people to engage as little or as much as they are comfortable with when it comes to the times of worship. All of our services seek to be as intelligible and accessible to those who are not familiar with the Christian faith as possible. Due to the coronavirus pandemic, these activities have taken place either in person, or online, or a combination of the two, depending on government guidelines and the needs of the local community.

We have seen our congregation grow in number in this year; starting the year with around 60 adults and a dozen children and ending it with approximately 70 adults and 20 children attending regularly. We have continued our children's work that runs alongside the main church service where government guidelines have allowed. This provides respite for parents, with trained and safely recruited volunteers providing excellent children's work provision and teaching children about faith in Jesus.

On occasion we have run special services, such as our Christmas events which saw the participation of many members of the wider community.

Midweek groups run alongside Sunday mornings as extra opportunities to study the bible and pray together in an informal, welcoming environment. We have also run occasional worship nights that

provide another opportunity for people to deepen their faith experience. Due to the coronavirus pandemic, these activities have taken place either in person, or online, or a combination of the two, depending on government guidelines and the needs of the local community.

### *Pastoral Care*

Our pastor and other trained and recognised members of the congregation regularly meet with attendees who have a wide range of spiritual, relational and emotional needs. Our Hardship Fund has been used to provide aid in instances of financial crisis amongst members of our congregation or those in the wider community with whom we have had a regular contact and has enabled us to welcome people into the congregation.

Additionally, we have regularly run social events for church members and members of the community during the pandemic when government guidelines have allowed with the purpose of preventing loneliness in an otherwise isolating period.

A small number of trained volunteers have been regularly involved in door-to-door work, taking questionnaires that seek to understand the community and in particular find any who may be in need within the wider community, who can access the support and help of the church. This has provided a platform to help a small number of members of the community who struggle with loneliness.

We launched one of our most successful pastoral initiatives in the Summer holidays of 2020 called Make Lunch. This is a community outreach and pastoral activity in partnership with the charity Transforming lives for Good (TLG). Several times each week throughout the summer holidays, we ran a lunch club for families on free school meals in the area, providing a nutritious meal, fun activities and friendship during the school holidays to target holiday hunger and reach out into the community. Several members of the church have undergone training offered by TLG to better equip them to deliver this. We have also delivered food parcels to these families during other holiday seasons, and many of these families now join us for our other activities.

### *Local Community Outreach initiatives*

We have sought to support members of the congregation who have initiated and participated in a number of community initiatives such as litter picks. During the Christmas period several low-key community events were organised, including carol services and a Christmas trail. For Easter 2021, in collaboration with other local churches, we organized an Easter art trail for the local community, with artwork depicting scenes from the Easter story displayed in various locations in the local community.

Our hope and desire to start a youth group, midweek children's group and midweek toddlers' group have been postponed due to the pandemic, but we eagerly anticipate being able to launch these in the near future.

We recognised that the Covid-19 pandemic had had a significant impact on our community's mental health and many people were struggling to process the impact of the pandemic on their lives. For this reason, we ran "Conversations", a virtually streamed series in which members of the church broadcast an informal conversation around the Bible's view on relevant issues faced by much of the community. Topics included truth and trust, suffering and grief and peace and mental health. These were well received and the feedback was overwhelmingly positive.

### *Mission and Evangelism*

Due to the coronavirus pandemic, our Alpha course has taken place online this year. The course seeks to help people to grow in their understanding of the Christian faith in a non-threatening environment where they can ask questions.

We dedicated £6000 of our annual budget to financially supporting mission work beyond our church or overseas (see financial report for breakdown). We have financially supported:

- Jonathan Harris, local Operation Mobilisation mission partner working in Cardiff
- Advance global fund which seeks to plant new churches across the globe
- Mission India, a mission organisation planting new locally led churches across India
- Africans Reaching Africa, a mission organisation planting new locally led churches in West African countries

Members of our congregation generously gave to other mission initiatives through the course of the year.

### **Premises of activities**

Across the year we have used a number of community venues for our in-person activities. Our Sunday gatherings have taken place in the community Leisure Centre and we have also hired a local cafe, the local pub, and a local pavilion centre for other community events. This enables us to meaningfully engage with our local community, as well as financially supporting other community groups. Naturally for much of this financial year, our activities took place online, either due to government regulations or to allow for the involvement of those who for various reasons were unable to leave their houses at various points in the year. When restrictions have been relaxed, we have often continued to offer a virtual option for activities as well as re-starting in-person, all risk assessed and in line with government guidelines.

### **Leadership**

Our pastor, Owen Cottom, provides the primary coordinating leadership to the church, as well as carrying the responsibility for the spiritual teaching in the church. He is supported by a network of churches that we belong to ([www.advancemovement.com](http://www.advancemovement.com)) and is ably assisted by many voluntary leaders who coordinate many aspects of church life. This year we have also initiated the process of establishing a formal leadership team who will support Owen with pastorally caring for members of the church on a voluntary basis. Owen is responsible to the trustees, most of whom attend Grace Church Cardiff as members and volunteer in several other ways too. The trustees are also exploring the possibility of recruiting an additional paid member of staff, with the specific role yet to be decided.

### **Reserves Policy**

Grace Church operates a reserve fund, as detailed in our policy, which sets aside a minimum of 2 months income for use as reserves. Use of the reserve fund must occur in three steps:

1. Identification of need by the pastor and elders, including a financial plan for replenishment
2. Authorisation by the treasurer and chair of trustees
3. Reporting and monitoring by the treasurer.

This report is signed on behalf of the Trustees on 26th January 2022 by Dafydd Morse as Treasurer

Signed:

## **INDEPENDENT EXAMINERS REPORT**

### **TO THE TRUSTEES OF**

### **GRACE CHURCH CARDIFF**

I report on the accounts of the Trust for the period ended 31<sup>st</sup> March 2021, which are set out on pages 9 to 12.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me reasonable cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Paul Burnell*

Paul Burnell ACMI

For and on behalf of:

C Management Services (trading name of C Mgmt Services Ltd)  
69 Velindre Road  
Cardiff CF14 2TF

Date: 26<sup>th</sup> January 2022

**GRACE CHURCH CARDIFF**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2021**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<b>RECEIPTS</b>					
<i>Receipts from generated funds</i>	2	69,754	-	69,754	55,724
<i>Receipts from charitable activities</i>	3	-	-	-	1,230
<i>Other receipts</i>	4	-	-	-	-
Interest received					
Total Receipts		69,754	-	69,754	56,954
<b>PAYMENTS</b>					
Charitable activities	5	54,486	-	54,486	54,381
Governance costs					
Total payments		54,486	-	54,486	54,381
<b>Net Receipts/(Payments)</b>		15,268	-	15,268	2,573
Transfers between funds					
Fund balances at 1 <sup>st</sup> April 2020		37,427	-	37,427	34,854
Fund balances at 31 <sup>st</sup> March 2021		52,695	-	52,695	37,427

The notes on pages 11-12 form part of these accounts.

**GRACE CHURCH CARDIFF**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021**

**1. Fixed Assets**

	Insurance Value 2021 £
The value of assets owned are:	
Equipment	<u>5,000</u>
	5,000

**2. Bank & Cash Balances**

	2021 £	2020 £
Cash at bank and in hand	<u>52,695</u>	<u>37,427</u>
	52,695	37,427

**3. Other Assets and Liabilities**

	2021 £	2020 £
<i>Assets</i>		
Gift aid tax recovery not yet received	-	-
<i>Liabilities</i>		
Unbilled fee for Independent Examination	150	150

The accounts were approved by the Trustees and signed on their behalf on 26<sup>th</sup> January 2022 by Dafydd Morse as Treasurer

Signed:

The notes on page 10 form part of these accounts.

**GRACE CHURCH CARDIFF**  
**NOTES TO THE ACCOUNTS**  
**FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH 2021**

**1. Accounting Policies**

The accounts have been prepared on a receipts and payments basis with a statement of assets and liabilities

<b>2. Voluntary receipts</b>	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Donations	55,043	-	55,043	54,681
Tax recovered	14,711	-	14,711	-
	69,754		69,754	54,681

**3. Receipts from charitable activities**

Conferences and events	-	-		1,230
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**4. Other Receipts**

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Grant received	-	-	-	-
Other sundry receipts	-	-	-	-
	-	-	-	-

**5. Charitable activities**

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>a. Direct Charitable Costs</b>				
Salaries & staff expenses	25,741	-	25,741	27,369
Other ministry/evangelism expenses	7,424	-	7,424	5,014
	33,165	-	33,165	32,383

**b. Support and Administration**

Premises rental and expenses	5,699	-	5,699	9,899
Administration and general expenses	571	-	571	580
Insurance & professional fees	162	-	162	791
Weekend Away	-	-	-	2,932
	6,432	-	6,432	14,202

**c. Grants**

J Harris	1,800	-	1,800	1,651
Advance	-	-	-	2,500
Union Theology School	3,950	-	3,950	-
Other organisations	2,000	-	2,000	2,648
Support for individual	7,139	-	7,139	997
	14,889	-	14,889	7,796

**6. Staff and Trustees**

The charity has one full-time employed member of staff. Its activities are generally carried out by volunteers. No staff received salaries at a rate of more than £60,000 per annum.

The Pastor, Owen Cottom, who is also a Trustee, was employed and received payments totalling £19,573 in his capacity as Pastor of the church.

No remuneration or trustee expenses were paid to any other trustee during the year, nor to any person connected to them.