



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/01/2024 Period start date To 31/12/2024 Period end date

Charity name: Fylingdales Museum & Archive Trust

Charity registration number: 1177886

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public by the provision of a Museum to collect preserve and exhibit items of historical, industrial and ecological interest with particular emphasis on items relating to the locality of Robin Hood's Bay and Fylingdales and to maintain an archive of documents, books, maps, photographs and other forms of written and printed word to enable these to be accessed by the public for study and other purposes.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are: <ul style="list-style-type: none">- Operation of the Fylingdales Museum.- Restoration & display of artifacts related to prior times in Fylingdales.- Maintenance of the Fylingdales Archive, and making this available to the public for research purposes.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Grant-making, is not a material part of the charity's activities
Policy on social investment including program related investment	Para 1.38	The charity invests its monies in maintaining an operating the museum, provisioning professional restoration and maintenance of the artefacts held in the museum and the archive.
Contribution made by volunteers	Para 1.38	The museum and archive is manned by volunteers. Museum volunteers operate the museum, contribute to its maintenance and operation.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has successfully maintained the museum (a listed building) in good repair.</p> <p>The charity has successfully maintained the artefacts contained within the museum.</p> <p>The charity has successfully maintained and added to the content of the archive.</p> <p>By undertaking the three points above, we have successfully provided access to these to the general public and those undertaking research into the history of Fylingdales.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Please see annual accounts submission
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold reserves within our coop interest account in order to gain a higher return than what would be archived if solely held in a cash account.
Amount of reserves held	Para 1.22	Please see annual accounts submission
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties, the charity is well attended and supported and is financially sound.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charities income is generated through donations at the museum, other donations and grants and retail sales generated by selling items relating to local history at the museum itself.
Investment policy and objectives including any	Para 1.46	N/A

social investment policy adopted		
A description of the principal risks facing the charity	Para 1.46	The museum building is over 150 years old and is a listed building. The museum must be maintained regularly, otherwise there is a risk that it could fall into disrepair.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee's are invited by the committee to become Trustees – following an expression of interest made by the potential trustee to the charity.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity maintains a volunteer management committee made up of an elected Chairman, Secretary, Treasurer, and includes a nominated 'museum curator', 'archivist', 'buildings manager', 'retail sales manager' and 'IT manager'. These roles are supported by other committee members.
Relationship with any related parties	Para 1.51	We are supported by Museum Development Yorkshire, and The North Yorks National Parks.

Reference and Administrative details

Charity name	Fylingdales Museum & Archive Trust
Other name the charity uses	Ronin Hood's Bay Museum
Registered charity number	1177886
Charity's principal address	Fylingdales Museum Trust C/O Bay Museum, Fisherhead, Robin hood's Bay, Whitby, North Yorkshire, YO224TQ.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of body entitled to appoint trustee (if any)
1	Philip Haigh	Chairman/Trustee	Whole Year	Charity's Committee
2	Jane Mortimer	Trustee	Whole Year	Charity's Committee
3	Greg Pennock	Trustee	Whole Year	Charity's Committee
4	Claire Thomas	Trustee	Whole Year	Charity's Committee
5	Alan Staniforth	Trustee	Whole Year	Charity's Committee
6	Michael Waters	Trustee	Whole Year	Charity's Committee

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None.

Other optional information

None.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Philip Haigh

Full name(s) Philip Haigh

Position (eg Chair, etc) Chairman/Trustee

Date 06/01/2025

REGISTERED CHARITY NUMBER: 1177886

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2024
for
Fylingdales Museum & Archive Trust

Asquith Accountants Ltd
Rowan House
7 West Bank
SCARBOROUGH
North Yorkshire
YO12 4DX

Fylingdales Museum & Archive Trust

Contents of the Financial Statements
for the Year Ended 31 December 2024

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Fylingdales Museum & Archive Trust

Report of the Trustees for the Year Ended 31 December 2024

The trustees present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The purposes of the charity are to advance the education of the public by the provision of a Museum to collect preserve and exhibit items of historical, industrial and ecological interest with particular emphasis on items relating to the locality of Robin Hood's Bay and Fylingdales and to maintain an archive of documents, books, maps, photographs and other forms of written and printed word to enable these to be accessed by the public for study and other purposes.

Significant activities

The main activities are:

- Operation of the Fylingdales Museum.
- Restoration & display of artifacts related to prior times in Fylingdales.
- Maintenance of the Fylingdales Archive, and making this available to the public for research purposes.

Public benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Social investments

The charity invests its monies in maintaining an operating the museum, provisioning professional restoration and maintenance of the artefacts held in the museum and the archive.

Grantmaking

Grant-making is not a material part of the charity's activities

Volunteers

The museum and archive is manned by volunteers. Museum volunteers operate the museum, contribute to its maintenance and operation.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The charity has successfully maintained the museum (a listed building) in good repair.

The charity has successfully maintained the artefacts contained within the museum.

The charity has successfully maintained and added to the content of the archive.

By undertaking the three points above, we have successfully provided access to these to the general public and those undertaking research into the history of Fylingdales.

FINANCIAL REVIEW

Financial position

The financial position of the charity is good. Reserves are £102,411, which is a significant increase on the level held last year of £74,657.

Principal funding sources

The charities income is generated through donations at the museum, other donations and grants and retail sales generated by selling items relating to local history at the museum itself.

Going concern

There are no uncertainties, the charity is well attended and supported and is financially sound.

Fylingdales Museum & Archive Trust

Report of the Trustees
for the Year Ended 31 December 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a charitable incorporated organisation (CIO).

Recruitment and appointment of new trustees

Trustees are invited by the committee to become Trustees - following an expression of interest made by the potential trustee to the charity.

Organisational structure

The Charity maintains a volunteer management committee made up of an elected Chairman, Secretary, Treasurer, and includes a nominated 'museum curator', 'archivist', 'buildings manager', 'retail sales manager' and 'IT manager'. These roles are supported by other committee members.

We are supported by Museum Development Yorkshire, and The North Yorks Moors National Parks.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1177886

Address

West Royd
Station Road
Robin Hoods Bay
Whitby
North Yorkshire
YO22 4RL

Trustees

P A Haigh Trustee & Treasurer
A Staniforth
M Waters (resigned 9.2.24)
Ms J Mortimer
M G Pennock (appointed 10.3.24)
Mrs C Thomas (appointed 8.5.24)

Independent Examiner

Asquith Accountants Ltd
Rowan House
7 West Bank
SCARBOROUGH
North Yorkshire
YO12 4DX

Approved by order of the board of trustees on and signed on its behalf by:

.....
P A Haigh - Trustee

Independent Examiner's Report to the Trustees of
Fylingdales Museum & Archive Trust

Independent examiner's report to the trustees of Fylingdales Museum & Archive Trust

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of the examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- The accounting records were not kept in accordance with section 130 of the Charities Act, or
- The accounts did not accord with the accounting records, or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Miss Jennifer Springham BSc FCCA
The Association of Chartered Certified Accountants

Asquith Accountants Ltd
Rowan House
7 West Bank
SCARBOROUGH
North Yorkshire
YO12 4DX

Date: 27-02-2025

Fylingdales Museum & Archive Trust

Statement of Financial Activities
for the Year Ended 31 December 2024

		31.12.24 Unrestricted fund £	31.12.23 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies		58,126	8,619
Charitable activities			
Activities undertaken directly		-	10,000
Other trading activities	2	2,738	3,199
Investment income	3	<u>493</u>	<u>475</u>
Total		<u>61,357</u>	<u>22,293</u>
EXPENDITURE ON			
Raising funds		(380)	1,832
Charitable activities			
Activities undertaken directly		33,380	34,451
Support costs		<u>603</u>	<u>345</u>
Total		<u>33,603</u>	<u>36,628</u>
NET INCOME/(EXPENDITURE)		27,754	(14,335)
RECONCILIATION OF FUNDS			
Total funds brought forward		<u>74,657</u>	<u>88,992</u>
TOTAL FUNDS CARRIED FORWARD		<u>102,411</u>	<u>74,657</u>

The notes form part of these financial statements

Fylingdales Museum & Archive Trust

Balance Sheet
31 December 2024

		31.12.24 Unrestricted fund £	31.12.23 Total funds £
FIXED ASSETS	Notes		
Tangible assets	7	926	1,204
CURRENT ASSETS			
Stocks	8	5,856	2,900
Cash at bank		<u>96,214</u>	<u>70,998</u>
		102,070	73,898
CREDITORS			
Amounts falling due within one year	9	(585)	(445)
		<u>101,485</u>	<u>73,453</u>
NET CURRENT ASSETS			
		<u>102,411</u>	<u>74,657</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>102,411</u>	<u>74,657</u>
NET ASSETS			
		<u>102,411</u>	<u>74,657</u>
FUNDS	10		
Unrestricted funds		<u>102,411</u>	<u>74,657</u>
TOTAL FUNDS		<u>102,411</u>	<u>74,657</u>

The financial statements were approved by the Board of Trustees and authorised for issue on
and were signed on its behalf by:

.....
P A Haigh - Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 33% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	31.12.24	31.12.23
	£	£
Museum sales	1,106	1,581
Book sales	1,632	1,512
School sales	—	106
	<u>2,738</u>	<u>3,199</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2024

3. INVESTMENT INCOME

	31.12.24	31.12.23
	£	£
Deposit account interest	<u>493</u>	<u>475</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.12.24	31.12.23
	£	£
Depreciation - owned assets	<u>870</u>	<u>593</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	8,619
Charitable activities	
Activities undertaken directly	10,000
Other trading activities	3,199
Investment income	<u>475</u>
Total	<u>22,293</u>
EXPENDITURE ON	
Raising funds	1,832
Charitable activities	
Activities undertaken directly	34,451
Support costs	<u>345</u>
Total	<u>36,628</u>
NET INCOME/(EXPENDITURE)	(14,335)
RECONCILIATION OF FUNDS	
Total funds brought forward	88,992

Notes to the Financial Statements - continued
for the Year Ended 31 December 2024

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

Unrestricted
fund
£

TOTAL FUNDS CARRIED FORWARD

74,657

7. TANGIBLE FIXED ASSETS

Computer
equipment
£

COST

At 1 January 2024

1,797

Additions

592

At 31 December 2024

2,389

DEPRECIATION

At 1 January 2024

593

Charge for year

870

At 31 December 2024

1,463

NET BOOK VALUE

At 31 December 2024

926

At 31 December 2023

1,204

8. STOCKS

31.12.24

31.12.23

£

£

Stocks

5,856

2,900

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

31.12.24

31.12.23

£

£

Accrued expenses

585

445

10. MOVEMENT IN FUNDS

	At 1.1.24 £	Net movement in funds £	At 31.12.24 £
Unrestricted funds			
General fund	74,657	27,754	102,411
TOTAL FUNDS	<u>74,657</u>	<u>27,754</u>	<u>102,411</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2024

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	61,357	(33,603)	27,754
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>61,357</u>	<u>(33,603)</u>	<u>27,754</u>

Comparatives for movement in funds

	At 1.1.23 £	Net movement in funds £	At 31.12.23 £
Unrestricted funds			
General fund	88,992	(14,335)	74,657
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>88,992</u>	<u>(14,335)</u>	<u>74,657</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	22,293	(36,628)	(14,335)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>22,293</u>	<u>(36,628)</u>	<u>(14,335)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.23 £	Net movement in funds £	At 31.12.24 £
Unrestricted funds			
General fund	88,992	13,419	102,411
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>88,992</u>	<u>13,419</u>	<u>102,411</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2024

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	83,650	(70,231)	13,419
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>83,650</u>	<u>(70,231)</u>	<u>13,419</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2024.

Fylingdales Museum & Archive Trust

Detailed Statement of Financial Activities
for the Year Ended 31 December 2024

	31.12.24 £	31.12.23 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	8,126	8,619
Legacies	<u>50,000</u>	<u>-</u>
	58,126	8,619
Other trading activities		
Museum sales	1,106	1,581
Book sales	1,632	1,512
School sales	<u>-</u>	<u>106</u>
	2,738	3,199
Investment income		
Deposit account interest	493	475
Charitable activities		
Grants	<u>-</u>	<u>10,000</u>
Total incoming resources	61,357	22,293
EXPENDITURE		
Other trading activities		
Opening stock	2,900	3,665
Purchases	1,674	445
Commission	32	29
Computer equipment	870	593
Closing stock	<u>(5,856)</u>	<u>(2,900)</u>
	(380)	1,832
Charitable activities		
Insurance	920	718
Light and heat	1,745	839
Repairs and maintenance	22,875	30,987
Advertising and website	438	1,498
Sundry expenses	594	310
Cleaning	972	-
Display materials	<u>5,836</u>	<u>-</u>
	33,380	34,352
Support costs		
Governance costs		
Accountancy fees	<u>603</u>	<u>444</u>
Total resources expended	<u>33,603</u>	<u>36,628</u>
Net income/(expenditure)	<u>27,754</u>	<u>(14,335)</u>

This page does not form part of the statutory financial statements

This page does not form part of the statutory financial statements



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/01/2024 Period start date To 31/12/2024 Period end date

Charity name: Fylingdales Museum & Archive Trust

Charity registration number: 1177886

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public by the provision of a Museum to collect preserve and exhibit items of historical, industrial and ecological interest with particular emphasis on items relating to the locality of Robin Hood's Bay and Fylingdales and to maintain an archive of documents, books, maps, photographs and other forms of written and printed word to enable these to be accessed by the public for study and other purposes.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are: <ul style="list-style-type: none">- Operation of the Fylingdales Museum.- Restoration & display of artifacts related to prior times in Fylingdales.- Maintenance of the Fylingdales Archive, and making this available to the public for research purposes.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Grant-making, is not a material part of the charity's activities
Policy on social investment including program related investment	Para 1.38	The charity invests its monies in maintaining an operating the museum, provisioning professional restoration and maintenance of the artefacts held in the museum and the archive.
Contribution made by volunteers	Para 1.38	The museum and archive is manned by volunteers. Museum volunteers operate the museum, contribute to its maintenance and operation.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has successfully maintained the museum (a listed building) in good repair.</p> <p>The charity has successfully maintained the artefacts contained within the museum.</p> <p>The charity has successfully maintained and added to the content of the archive.</p> <p>By undertaking the three points above, we have successfully provided access to these to the general public and those undertaking research into the history of Fylingdales.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Please see annual accounts submission
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold reserves within our coop interest account in order to gain a higher return than what would be archived if solely held in a cash account.
Amount of reserves held	Para 1.22	Please see annual accounts submission
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties, the charity is well attended and supported and is financially sound.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charities income is generated through donations at the museum, other donations and grants and retail sales generated by selling items relating to local history at the museum itself.
Investment policy and objectives including any	Para 1.46	N/A

social investment policy adopted		
A description of the principal risks facing the charity	Para 1.46	The museum building is over 150 years old and is a listed building. The museum must be maintained regularly, otherwise there is a risk that it could fall into disrepair.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee's are invited by the committee to become Trustees – following an expression of interest made by the potential trustee to the charity.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity maintains a volunteer management committee made up of an elected Chairman, Secretary, Treasurer, and includes a nominated 'museum curator', 'archivist', 'buildings manager', 'retail sales manager' and 'IT manager'. These roles are supported by other committee members.
Relationship with any related parties	Para 1.51	We are supported by Museum Development Yorkshire, and The North Yorks National Parks.

Reference and Administrative details

Charity name	Fylingdales Museum & Archive Trust
Other name the charity uses	Ronin Hood's Bay Museum
Registered charity number	1177886
Charity's principal address	Fylingdales Museum Trust C/O Bay Museum, Fisherhead, Robin hood's Bay, Whitby, North Yorkshire, YO224TQ.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of body entitled to appoint trustee (if any)
1	Philip Haigh	Chairman/Trustee	Whole Year	Charity's Committee
2	Jane Mortimer	Trustee	Whole Year	Charity's Committee
3	Greg Pennock	Trustee	Whole Year	Charity's Committee
4	Claire Thomas	Trustee	Whole Year	Charity's Committee
5	Alan Staniforth	Trustee	Whole Year	Charity's Committee
6	Michael Waters	Trustee	Whole Year	Charity's Committee

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None.

Other optional information

None.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Philip Haigh

Full name(s) Philip Haigh

Position (eg Chair, etc) Chairman/Trustee

Date 06/01/2025