

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WROTHAM

England & Wales · Charity number 1177875

Details

Other names	ST GEORGE'S PCC, WROTHAM
Status	Registered
Legal form	Other
Registered	2018-04-10
Register	View on the Charity Commission register

Contact

Address	New Rectory Borough Green Road Wrotham Sevenoaks TN15 7RA
---------	---

Phone	01732882211
-------	-------------

Email	rector@wrothamchurch.org
-------	--

Website	wrothamchurch.org
---------	--

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: St George's PCC has the responsibility of co-operating with the rector, to continue promoting, in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It also has responsibility for the maintenance of the Church.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£132,262	£132,615	-	-
2023-12-31	£88,398	£102,790	-	-
2022-12-31	£90,764	£80,683	-	-
2021-12-31	£70,224	£73,614	-	-
2020-12-31	£72,462	£57,058	-	-

Trustees

Name	Role	Appointed
John Webster		2024-06-04
KATHY WIFFEN		2018-04-22
LINDA ROBERTA READ		2017-04-26
MARLEEN HARVEY-KELLY		2018-04-22
PAULINE DOROTHY SMITH		2018-04-22
Patricia Anne Bradshaw		2019-04-28
SANDIE CHAPMAN		2018-04-22

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WROTHAM

England & Wales - Charity number 1177875

Accounts

**St George's Church, Wrotham
Sevenoaks, Kent**

**Annual Report and Financial Statements
Of the Parochial Church Council**

For the year ended 31 December 2024

Charity Registration Number: 1177875

Rector : (retired 11.08.24)	Canon Revd. Tim Hatwell Bates Hill Ightham Sevenoaks Kent. TN15 9BG
---------------------------------------	---

Lay Ministers (Licensed to Benefice of Ightham & Wrotham 14.04.24)	Michelle Lawson John Webster
---	---------------------------------

Churchwardens:	Mrs Trish Bradshaw Mrs Pauline Smith
-----------------------	---

Treasurer:	Mrs Linda Read
-------------------	----------------

Bank:	CAF Kings Hill West Malling Kent ME19 4TA
--------------	--

Independent Examiner:	John Francis FCA DChA East Hill House 3 East Hill Tenterden, TN30 6RL
------------------------------	--

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2024

Administrative information

St George's Church is situated in the Square, Wrotham, Kent. It is part of the Diocese of Rochester within the Church of England. The correspondence address is The Rectory, Borough Green Road, Wrotham, Kent TN15 7RA.

PCC members who have served from 1st January 2024 until the date of this report are:

Ex-officio:

Rector:	Canon Revd Tim Hatwell (retired 11.08.24)
Wardens:	Mrs Trish Bradshaw Mrs Pauline Smith
Representatives on Deanery Synod:	Mrs Marleen Harvey Kelly Mrs Sandy Chapman

Elected Members:	Mrs Carolyn Beach (resigned APCM 19.05.24) Mr Greg Forsyth Mrs Jo Forsyth (appointed APCM 19.05.24) Mrs Linda Read (treasurer) Mr Simon Westmacott (resigned APCM 19.05.24) Mrs Kathy Wiffen
------------------	---

Co-Opted Members	Mr John Webster (appointed PCC 19.05.24)
------------------	--

Safeguarding officer:	Dr Stephanie Munn (resigned APCM 19.05.24) Dr Finlay Lawson (Benefice officer 02.09.24)
-----------------------	--

Structure, governance and management

The Parish of Wrotham is part of The United Benefice of Ightham and Wrotham.

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure. PCC members are elected under the provisions of the Church Representation Rules. Members of the PCC are either appointed ex officio or elected by the Annual Parochial Church Meeting (APCM) from Church attendees registered on the Electoral Roll.

The PCC is registered as a charity with the Charity Commission.

The full name of the charity is The Parochial Church Council of the Ecclesiastical Parish of Wrotham, but it is generally known as St. George's Church, Wrotham, or as St. George's PCC, Wrotham.

The full PCC met ten times during the year, including three Extraordinary Meetings:- In April to approve the 2023 accounts, after the APCM to appoint the treasurer, the vice chair, standing committee and co-opt a lay minister to the PCC and in September to discuss the upcoming Preliminary Vacancy Meeting. The PCC meeting on 17.09.24 was a joint PCC meeting with Ightham and the associate archdeacon from the Diocese incorporating the Preliminary Vacancy Meeting requirements. The January and March meetings were held via zoom; otherwise, they were held in person with the facility for zoom if required. The standing committee met between PCC meetings as necessary to prepare the agendas for the PCC meetings and discuss operational matters. The standing committee comprised the Rector, churchwardens, treasurer and one additional PCC member.

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2024

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, which sets out the House of Bishops' guidance on safeguarding children and vulnerable adults.

The incumbent and two members of the PCC sit on the Deanery Synod, which allows a connection to be maintained with the wider structures of the Anglican Church.

The APCM took place in Church on 19 May 2024. 24 Parishioners attended including 3 on Zoom, a parishioner from St Peter's Ightham and the Rector who chaired the meeting. There were 71 parishioners on the Church Electoral Roll.

Objectives and Activities

St George's PCC has the responsibility of co-operating with the rector to continue promoting, in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It also has responsibility for the maintenance of the Church.

The PCC has considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

The United Benefice of Ightham and Wrotham

Formed in May 2022, the United Benefice initially continued with a Rector in each parish. Following the retirement of Revd. Edward Wright, the Rector of St George's Church, in September 2023, the Benefice started adapting to having a single incumbent, Canon Revd. Tim Hatwell. The pattern of services was reorganised to enable the Rector to lead Holy Communion in each parish alternately, while the other parish had non-Communion services led by the lay ministry team.

The Right Reverend Dr Jonathan Gibbs, Bishop of Rochester, licensed lay ministers Michell Lawson and John Webster to the Benefice of Ightham and Wrotham on 14 April 2024 at a service of holy communion.

The Joint Standing Committee met a number of times to plan and discuss issues that affected both parishes. Chaired by the Rector until his retirement, Lay Reader Michelle Lawson took over the chair during the interregnum.

The Benefice Administrator Jane Woodrow-Clark has proved invaluable in assisting the Rector to support both parishes. Since the interregnum started, she has contacted clergy to try to cover the communion services each week as well as the administration involved with baptisms, weddings and funerals in both parishes. The PCC are very pleased with all that Jane has managed to achieve this year and look forward to this continuing into the future with the new incumbent.

Both PCCs of Ightham and Wrotham see the rural nature and characteristics of their communities and churches as continuing to be of great importance, and believe these features need to be retained to safeguard the flourishing of the parishes into the future. The joining as a united benefice has given the opportunity for shared ministry, worship and working together in mission and evangelism. The PCC are extremely grateful for the two Licensed Lay Leaders (Michelle Lawson as Reader and John Webster as LLM) who lead and preach at services in both churches.

Interregnum

Following a very well-attended, celebratory final service on Sunday 28th July 2024, the Rector officially retired on 11th August. Both parishes expressed their gratitude to both Tim and Claire for their hard work and friendship over the years and wished them both the very best for this next phase of their lives.

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2024

Once the Rectory in Ightham was vacated it was returned to the Diocese, as the Rectory in Wrotham was selected as the Rector's residence in the Benefice in future.

Jane worked hard to secure clergy cover for the remainder of the year with support from the ministry team. The PCC are grateful to all the clergy and lay volunteers who helped maintain our pattern of services during the latter part of 2024.

As part of the recruitment processes, both PCCs met with the Associate Archdeacon, developed a "Parish Profile" for the Benefice, appointed Parish representatives and collaborated with the Diocese to advertise the vacancy in November 2024. Unfortunately, the only applicant was not shortlisted by the Diocese so the process will be repeated in 2025.

Achievements and Performance

Worship & prayer

The normal pattern of services in St George's is as follows:-

1 st Sunday	10.30 Holy Communion with Healing Prayers.
2 nd Sunday	9.00 Breakfast@Church followed by 10.30 Service of the Word.
3 rd Sunday	8.30/9.00 Said Holy Communion (BCP) followed by 10.30 Holy Communion
4 th Sunday	9.00 Breakfast@Church followed by 10.30 Sung Matins.
5 th Sunday	Benefice service of holy communion alternating between St George's and St Peter's.

The weekly 10.30 am services have continued to be live-streamed via zoom, although the take up of this is small. The varied services give the opportunity for all to participate in worship in a range of styles that they can relate to. We are particularly encouraging families to our Breakfast@Church services which includes modern style worship, bible stories and craft and we have seen encouraging signs of growth which we hope will continue.

Major Festivals and special occasions were celebrated. Easter was marked with a Tenebrae Supper followed by communion on Maundy Thursday, a morning Service of Reflection, Breakfast Church with an Easter Egg Hunt followed by a Celebration of Holy Communion on Easter Sunday.

Harvest Festival was celebrated with Holy Communion on 6th October, and a joint Harvest Supper with Ightham on 12th October at St. Peter's. Remembrance Sunday was marked by a main service around the War Memorial, with children from St George's Primary School and members of the Wrotham Cadets in attendance. A Carol Service by Candlelight was held on 22nd December; the Crib Service on 24th December was followed by Carols in the Square, with a Christmas Eve Benefice Communion Service at 11.00pm and a Family Communion on Christmas Day.

In person and online Lent Courses were run by the Benefice using the Exeter Diocese for Lent 2024 course: *Come and See*. Unfortunately, after Lent the fortnightly Bible Study groups in Wrotham on a Monday evening and a Friday morning could not be maintained. The Connect bible study group continues to meet on zoom most Wednesday evenings and is open to all parishioners as is the ladies' group of *Oasis* that meets on a Thursday morning in person during term time. There is also a zoom prayer meeting for half an hour every Monday except bank holidays.

We are very grateful to Canon Tim Hatwell for all his efforts before he retired to enable us all to work together to continue to grow our faith, support each other and the wider community. We would like to thank the ministry team and congregation at Ightham for all their encouragement and support.

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2024

The Church remains open for visitors to view our historic building and for private prayer from 9 am to 3 or 4 pm depending on the time of year.

Mission, Outreach and Pastoral Care

Our mission statement is "To Honour and share Christ, to grow the church and to serve the community." With a small congregation we do as much as we can to fulfil this wish.

The weekly Tuesday Coffee Mornings have continued to be a well attended, and give the opportunity for people to meet, combating loneliness, fostering friendship and highlighting any pastoral needs which are encouraged to be referred to those who can help.

Links with the local Church of England Voluntary Controlled Primary School have continued, enabling the Church to have significant input into the life of the school. The Rector (until he retired), Sandy Chapman and Matthew Bournat sat on the Governing Body of the school. Sandy continues as the Vice Chair of Governors as well as the Safeguarding Governor, whilst Matt is the SEN Governor. Monitoring visits and full Governing Body meetings take place termly, six times a year. While in post the Rector continued to deliver a Collective Worship most weeks to the whole school. A small team of parishioners have continued to go to the school to deliver dramatized bible stories and lead the Collective Worship once a month. Church members have again contributed generously to the purchase of Bibles for each of the Year 5 Pupils.

The school uses the Church for festival services for Easter, Harvest, Remembrance and Christingle as well as celebratory services, such as the Bible Presentation Services for Reception and Year 5 pupils and the Year 6 Leavers' service. They have continued coming into the Church once a month during term time for a Family Service conducted by one of the classes. Pupils also visit the Church to explore the building as part of the curriculum, and to participate in the Church's Remembrance Sunday Service. The Headteacher attended the APCM to deliver a report on the school's activities and achievements.

The Pastoral work in the community has continued, particularly where there is sickness or bereavement. Other church members visit on a social basis, enabling St George's to keep in touch with members of the congregation who are housebound. There has been a regular flow of food from the parish to the Foodbank run by The Church of the Good Shepherd in Borough Green. The Hardship Fund has been used to meet urgent need, including donations for five families at Christmas time.

Social and Fundraising activities taking place in the Church were organised throughout the year by the PCC, the Friends of St. George's and the Wrotham Arts Festival Committee. The Arts Festival ran successfully over three days in May. The Friends of St George organised a concert by The Kent Police Male Voice Choir in September. The Church organised participation in the Ride and Stride event raising £802 for the Friends of Kent Churches, 50% of which was returned to St George's. The Christmas Wrotham Fayre was restricted due to the weather, but the event still went ahead so many people came into the church for refreshments and stalls in the Church.

A total of £2,252 was given to outside charitable and mission causes in the year.

The Church Building

Finally, planning permission was given for the provision of disabled access to the church. This was funded by grants from Marshall's Charity, Friends of Kent Churches, Friends of St George's, the Benefact Trust, funds from The Arts Festival, and donations from Parishioners. The main work was concluded before the end of the year, with lighting on the path still to be completed. Our thanks to all who contributed and made this happen, particularly the hours spent by Malcolm Wiffen who project managed this work, along with all the other maintenance of the Church.

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2024

Urgent repairs were made to the window frame near the tower because of falling masonry, and roof tiles were replaced on the chancel roof because of a leak. Boiler, water heater and organ repairs were also carried out during the year. Investigations into the dip in the floor in the main aisle were started; work on this and replacing and resetting some floor tiles were done early in 2025. Normal maintenance and servicing of the clock, fire extinguishers and the toilet pump system were completed.

We thank the Friends of St George's Church for the grants totalling £6,661 for maintenance of the fabric of the building. Our thanks to those parishioners who help with day to day maintenance and cleaning of the Church.

Financial Review

The accounts are prepared on an accruals basis and show a total deficit of income over expenditure of £353 (2023 deficit of £14,392). The balance on the General Fund carried forward was £4,600 at 31 December 2024 (2023 £9,777).

The required funding for the project to increase access to the Church was obtained and the works completed bar the lighting for the path. The cost of this, the retention and the final architects' fees will be paid in 2025.

The general fund deficit for 2024 £5,177 (2023 £15,174) reduced, helped by the fall in energy costs and reducing expenditure wherever possible, but there must be a return to at least a break-even position for 2025; this is being kept under review at every PCC meeting. So far this year there is a small surplus but more general fund income is needed to cover the increasing costs of running the Church as all prices are escalating. Grants and fundraising efforts are being considered and are needed to enable the Church to grow.

Reserves Policy

The policy is to hold general reserves equivalent to three months' running costs, which is in the region of £17,000. This objective was not reached as at 31 March 2025.

Management of risks and their mitigation

The PCC considers that the principal risks and uncertainties for the church in Wrotham are:

- The requirement to find volunteers with the appropriate skills, time and commitment to support the church's ministry;
- Falling income with fewer people physically attending, coupled with an ageing demographic;
- A regular need for major repairs to our ancient Grade 1 listed building.

Approved by the PCC on 29 April 2025 and signed on its behalf

Chair: Trish Bradshaw

**INDEPENDENT EXAMINER'S REPORT
TO THE PAROCHIAL CHURCH COUNCIL OF ST. GEORGE'S, WROTHAM
FOR THE YEAR ENDED 31 DECEMBER 2024**

I report to the members of Parochial Church Council of the Ecclesiastical Parish (PCC) of St George, Wrotham, on the annual accounts for the year ended 31st December 2024.

Respective responsibilities of trustees and examiner

The PCC members (who are the trustees of the charity) are responsible for the preparation of the annual reports. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

John Francis, FCA DChA
29 April 2025
East Hill House, 3 East Hill, Tenterden, TN30 6RL

ST. GEORGE'S PCC, WROTHAM
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2024

INCOME AND EXPENDITURE

		Totals 2024 £	General Fund 2024 £	Designated Funds 2024 £	Restricted Funds 2024 £	Totals 2023 £
	Note					
Income from:						
Donations and legacies		69,200	43,226	596	25,378	47,251
Grants		43,659	-	-	43,659	16,208
Charitable activities		2,185	2,185	-	-	3,929
Trading and fund-raising		16,776	16,776	-	-	20,569
Investment income		442	440	2	-	441
Total income	2	132,262	62,627	598	69,037	88,398
Expenditure on:						
Charitable activities:						
Diocesan Parish contribution		30,000	30,000	-	-	34,408
Clergy and staffing costs		8,660	8,660	-	-	10,930
Mission and evangelism costs		594	594	-	-	175
Church running expenses		13,881	13,881	-	-	18,762
Cost of services		10,763	8,219	487	2,057	11,567
Buildings maintenance		61,836	481	-	61,355	17,184
Mission giving and donations		2,862	1,950	-	912	3,665
Total charitable activities		128,596	63,785	487	64,324	96,691
Trading and fund-raising		4,019	4,019	-	-	6,099
Total expenditure	3	132,615	67,804	487	64,324	102,790
(Deficit)/surplus of income over expenditure		(353)	(5,177)	111	4,713	(14,392)
Funds at 1st January 2024		28,582	9,777	3,860	14,945	42,974
Funds at 31st December 2024		28,229	4,600	3,971	19,658	28,582

ST. GEORGE'S PCC, WROTHAM
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2024

ST. GEORGE'S PCC, WROTHAM
BALANCE SHEET AT 31ST DECEMBER 2024

	Note	£	2024 £	£	2023 £
Current Assets					
Bank and cash balances		32,360		18,841	
Gift Aid recoverable		11,619		13,250	
Grants receivable		5,262		119	
Prepayments		393		427	
		<u>49,634</u>		<u>32,637</u>	
Current liabilities					
Fees due to Diocese		514		634	
Other creditors		<u>20,891</u>		<u>3,421</u>	
		<u>21,405</u>		<u>4,055</u>	
Net Current Assets			28,229		28,582
Net Assets			<u>28,229</u>		<u>28,582</u>
Representing:					
General Fund			4,600		9,777
Designated Funds:	4				
Diocesan repair fund		51		49	
Embroidery fund		353		353	
Choir fund		3,390		3,458	
Flower fund		<u>177</u>		<u>-</u>	
			3,971		3,860
Restricted funds:	4				
Building repairs & maintenance		17,961		12,990	
Education fund		994		1,201	
Discretionary Fund - Hardship		379		754	
Special collections for charity		<u>324</u>		<u>-</u>	
			19,658		14,945
Total Funds	5		<u>28,229</u>		<u>28,582</u>

Approved by the PCC on 29 April 2025 and signed on their behalf

Chair: Trish Bradshaw

Treasurer: Linda Read

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024**

1 ACCOUNTING POLICIES

a Basis of accounting

The accounts have been prepared in accordance with the Charities Act 2011, the Church Accounting Regulations 2006, and the Charities Statement of Recommended Practice ("SORP") applicable to charities preparing their accounts in accordance with FRS102.

The accounts have been prepared under the historical cost convention, on an accruals basis

The accounts include all transactions, assets and liabilities for which the PCC is responsible at law or which it is assessed to control. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

The PCC considers that there are no material uncertainties about the church's ability to continue as a going concern.

b Fund Accounting

Unrestricted Funds comprise assets that are not restricted in their use and are available for the general purposes of the PCC.

Designated Funds comprise assets set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted Funds are those whose objectives are restricted by the donor as to purpose and which have to be accounted for separately.

c Fixed Assets

Consecrated and beneficed property is excluded from the accounts by Section 10(2)(a) and (c) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the Churchwardens in special trust for the PCC which require faculty for disposal, since the PCC considers these to be inalienable property and any such expenditure is written off in the year in which it was incurred.

St. George's Hall is a 'heritage asset'. In accordance with paragraph 18.14 of the Charities SORP, it has not been recognised on the balance sheet because information on its cost or valuation is not available. It is currently leased to Wrotham Parish Council for a nominal rent.

d Income

Income is recognised when the PCC becomes legally entitled to the use of the resources; an inflow of economic benefit is probable; and the monetary value can be measured with sufficient reliability.

Incoming resources are accounted for gross without deducting any associated costs, which are shown separately in expenditure. Wedding and funeral fees collected on behalf of the Diocese are not included in income.

Donations are recognised only when received. Any Gift Aid associated with a donation is considered to be part of that gift and is accounted for within the same fund as the initial donation.

e Expenditure

Expenditure is accounted for on an accruals basis.

Mission and charitable giving is accounted for as expenditure when paid or when a legally binding commitment has been made.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024**

2 INCOME

	Totals 2024 £	General Fund 2024 £	Designated Funds 2024 £	Restricted Funds 2024 £	Totals 2023 £
Donations and legacies					
Regular giving	28,071	28,071	-	-	29,261
Collections at services	1,932	1,932	-	-	1,957
Donations	26,115	3,936	566	21,613	8,245
Gift aid recoverable	13,082	9,287	30	3,765	7,788
	69,200	43,226	596	25,378	47,251
Grants					
Grants	43,659	-	-	43,659	16,208
Charitable activities					
Fees for weddings and funerals	2,185	2,185	-	-	3,929
Trading and fund-raising					
Christmas Concert	983	983	-	-	1,118
Christmas stall/Wrotham Lights	1,256	1,256	-	-	1,359
Music Festival & Harvest bar	-	-	-	-	292
Friends of Kent Churches					
Ride & Stride	401	401	-	-	766
Charity coffee morning	7,100	7,100	-	-	6,639
Easy Fund-raising	93	93	-	-	261
Wrotham in Bloom	-	-	-	-	3,750
Magazine income	6,943	6,943	-	-	6,384
	16,776	16,776	-	-	20,569
Investment income					
Rent re Church Hall	20	20	-	-	40
Interest	422	420	2	-	401
	442	440	2	-	441
TOTAL INCOME	132,262	62,627	598	69,037	88,398

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024**

3 EXPENDITURE

	Totals 2024 £	General Fund 2024 £	Designated Funds 2024 £	Restricted Funds 2024 £	Totals 2023 £
Diocesan parish contribution	30,000	30,000	-	-	34,408
Clergy and staffing costs					
Mileage, postage, stationery, etc	420	420	-	-	340
Telephone	1,164	1,164	-	-	825
Rectory: Council Tax	-	-	-	-	3,311
Rectory: Water Rates	74	74	-	-	614
Rectory: Electricity & Gas	(60)	(60)	-	-	369
Administrator costs 50%	6,013	6,013	-	-	4,843
Visiting preachers	1,049	1,049	-	-	628
	8,660	8,660	-	-	10,930
Mission and evangelism costs	594	594	-	-	175
Church running costs					
Gas	5,941	5,941	-	-	9,311
Electricity	2,153	2,153	-	-	3,407
Boiler & Toilet maintenance	110	110	-	-	545
Water rates	130	130	-	-	126
Church insurance	5,136	5,136	-	-	4,862
Security - Fire prevention	238	238	-	-	277
Cleaning & Keys	75	75	-	-	105
Bank charges	98	98	-	-	129
	13,881	13,881	-	-	18,762
Cost of Services					
Altar requisites including candles	245	245	-	-	46
Organ maintenance	2,042	192	-	1,850	472
Sundries	43	43	-	-	125
Refreshment & hospitality	463	463	-	-	527
Music, books & orders of service	255	48	-	207	579
Organists' and choir fees	6,473	6,340	133	-	6,597
Flowers	354	-	354	-	1,059
Photocopier lease & running costs	1,161	1,161	-	-	1,090
Retirement gifts	22	22	-	-	-
Broadband installation costs	(1,328)	(1,328)	-	-	-
Broadband costs	707	707	-	-	572
Copyright & streaming licences	326	326	-	-	500
	10,763	8,219	487	2,057	11,567
Buildings maintenance	61,836	481	-	61,355	17,184
Mission giving and donations	2,862	1,950	-	912	3,665
Trading and fund-raising					
Magazine printing & distribution costs	3,608	3,608	-	-	3,241
Fund raising events expenses	411	411	-	-	2,858
	4,019	4,019	-	-	6,099
Total Expenditure	132,615	67,804	487	64,324	102,790

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024**

4 DESIGNATED AND RESTRICTED FUNDS

Designated Funds:	Brought forward	Income	Expenditure	Transfer	Carried forward
	£	£	£	£	£
Diocesan repair fund	49	2	-	-	51
Embroidery fund	353	-	-	-	353
Choir fund	3,458	65	(133)	-	3,390
Flower fund	-	531	(354)	-	177
	3,860	598	(487)	-	3,971

Income analysis	Interest	Donations	Gift Aid	Total
	£	£	£	£
Diocesan repair fund	2	-	-	2
Choir fund	-	65	-	65
Flower fund	-	501	30	531
	2	566	30	598

Restricted Funds:	Brought forward	Income	Expenditure	Transfer	Carried forward
	£	£	£	£	£
Roof repairs	1,510	-	-	-	1,510
Access for the disabled	8,985	62,908	(58,089)	-	13,804
Window repairs	1,195	-	-	-	1,195
Other repairs and maintenance	1,300	5,268	(5,116)	-	1,452
<i>All repairs and maintenance</i>	12,990	68,176	(63,205)	-	17,961
Education fund	1,201	-	(207)	-	994
<i>for education of children</i>					
Discretionary Fund - Hardship	754	75	(450)	-	379
Special collections for charity	-	786	(462)	-	324
	14,945	69,037	(64,324)	-	19,658

Income analysis	Event	Grants	Donations	Gift Aid	Total
	£	£	£	£	£
Access for the disabled	-	38,505	20,653	3,750	62,908
Other repairs and maintenance	-	5,154	114	-	5,268
Discretionary Fund - Hardship	-	-	60	15	75
Wrotham In Bloom	-	-	-	-	-
Special collections for charity	-	-	786	-	786
	-	43,659	21,613	3,765	69,037

5 ALLOCATION OF NET ASSETS BETWEEN FUNDS

	Totals	General	Designated	Restricted	Totals
	2024	Fund	Funds	Funds	2023
	£	2024	2024	2024	£
Cash Funds					
CAF Bank	32,079	-	1,970	30,109	18,132
Cash in Hand	230	230	-	-	660
Diocesan Church Repair Fund	51	-	51	-	49
Cash funds	32,360	230	2,021	30,109	18,841
Other monetary assets/(liabilities)					
Gift aid recoverable	11,619	5,874	1,950	3,795	13,250
Grants receivable	5,262	-	-	5,262	119
Prepayments	393	393	-	-	427
Fees due to Diocese	(514)	(514)	-	-	(634)
Other creditors	(20,891)	(1,383)	-	(19,508)	(3,421)
Net assets	28,229	4,600	3,971	19,658	28,582

ST. GEORGE'S PCC, WROTHAM
SCHEDULE TO THE FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2024
DETAILS OF BUILDING MAINTENANCE

	Totals	General	Designated	Restricted	Totals
	2024	Fund	Funds	Funds	2023
	£	2024	2024	2024	2023
		£	£	£	£
Access for the disabled fees	58,089	-	-	58,089	4,281
Clock maintenance	273	273	-	-	234
Ladder	95	95	-	-	-
Flag and rope	220	83	-	137	-
Window Stonework repair	1,063	-	-	1,063	-
Plumbing repairs	380	30	-	350	-
CCTV upgrade	-	-	-	-	1,824
Boiler repair	1,716	-	-	1,716	4,841
Heater replacement	-	-	-	-	575
Electrical maintenance	-	-	-	-	240
Roof repairs	-	-	-	-	5,019
Churchyard maintenance	-	-	-	-	125
Sundry maintenance	-	-	-	-	45
Total buildings maintenance	61,836	481	-	61,355	17,184

MISSION GIVING AND DONATIONS

	Totals	General	Designated	Restricted	Totals
	2024	Fund	Funds	Funds	2023
	£	2024	2024	2024	2023
		£	£	£	£
Friends of Kent Churches	10	10	-	-	10
Friends of Rochester Cathedral	20	20	-	-	20
The Alexandra Sales Trust	-	-	-	-	160
Christian Aid Ukraine Appeal	-	-	-	-	190
SAYT	-	-	-	-	160
Bible Reading Fellowship	-	-	-	-	160
Poverty & Hope	160	160	-	-	541
Christian Aid Turkey & Syria Appeal	-	-	-	-	220
Mercy Ships UK Ltd	-	-	-	-	160
Maidstone Street Pastors	-	-	-	-	160
Linking Lives UK	-	-	-	-	160
Porchlight	-	-	-	-	160
Tearfund	398	160	-	238	160
The Heart of Kent Hospice	-	-	-	-	160
Christian Aid Middle East Appeal	-	-	-	-	246
Crisis	160	160	-	-	-
Royal British Legion	384	160	-	224	189
UNICEF	160	160	-	-	-
Kent Air Ambulance	160	160	-	-	-
Scripture Union	160	160	-	-	-
Arts without Boundaries	160	160	-	-	-
Royal Star & Garter	160	160	-	-	-
Dementia UK	160	160	-	-	-
Salvation Army	160	160	-	-	-
The Children's Society	160	160	-	-	209
Hardship Fund	450	-	-	450	600
Total giving	2,862	1,950	-	912	3,665

Accounts

**St George's Church, Wrotham
Sevenoaks, Kent**

**Annual Report and Financial Statements
Of the Parochial Church Council**

For the year ended 31 December 2023

Charity Registration Number: 1177875

Rector: The Revd. Tim Hatwell
Bates Hill
Ightham
Sevenoaks
Kent. TN15 9BG

Associate Rector: The Revd Edward Wright
(retired 30.09.23) The Rectory
Borough Green Road
Wrotham
Sevenoaks
Kent. TN15 7RA

Churchwardens: Mrs Trish Bradshaw
Mrs Pauline Smith

Treasurer: Mrs Linda Read

Bank: CAF
Kings Hill
West Malling
Kent ME19 4TA

Independent Examiner: John Francis FCA DChA
East Hill House
3 East Hill
Tenterden, TN30 6RL

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2023

Administrative information

St George's Church is situated in the Square, Wrotham, Kent. It is part of the Diocese of Rochester within the Church of England. The correspondence address is The Rectory, Borough Green Road, Wrotham, Kent TN15 7RA.

PCC members who have served from 1st January 2023 until the date of this report are:

Ex-officio:

Rector:	The Revd Tim Hatwell
Associate Rector:	The Revd Edward Wright (retired 30.09.23)
Wardens:	Mrs Trish Bradshaw Mrs Pauline Smith
Representatives on Deanery Synod:	Mrs Marleen Harvey Kelly Mrs Sandy Chapman

Elected Members: Mrs Carolyn Beach
Mr Norman Bourne (resigned APCM 14.05.23)
Mr Greg Forsyth
Mrs Marleen Harvey-Kelly
Mrs Mary Houghton (resigned 21.11.23)
Mrs Linda Read (treasurer)
Mr Simon Westmacott (appointed APCM 14.05.23)
Mrs Kathy Wiffen

Co-Opted Members Mr Simon Westmacott (until APCM 14.05.23)
Mrs Tricia Westmacott (secretary) (resigned APCM 14.05.23)
Dr Stephanie Munn (PCC meeting 19.09.23)

Safeguarding officer: Dr Stephanie Munn

Structure, governance and management

The Parish of Wrotham is part of The United Benefice of Ightham and Wrotham.

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure. PCC members are elected under the provisions of the Church Representation Rules. Members of the PCC are either appointed ex officio or elected by the Annual Parochial Church Meeting (APCM) from Church attendees registered on the Electoral Roll.

The PCC was registered as a charity with the Charity Commission on 10th April 2018.

The full name of the charity is The Parochial Church Council of the Ecclesiastical Parish of Wrotham, but it is generally known as St. George's Church, Wrotham, or as St. George's PCC, Wrotham.

The full PCC met eight times during the year, including an Extraordinary Meeting to approve the 2022 accounts and appoint a foundation governor in April, and another after the APCM to appoint the treasurer, the vice chair and the standing committee. The January and November meetings were held via zoom; otherwise, they were held in person with the facility for zoom if required. The standing committee met between PCC meetings as necessary to prepare the agendas for the PCC meetings and discuss operational matters. The standing committee comprised the Rector, churchwardens and treasurer and two additional PCC members.

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2023

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, which sets out the House of Bishops' guidance on safeguarding children and vulnerable adults.

The incumbent and two members of the PCC sit on the Deanery Synod, which allows a connection to be maintained with the wider structures of the Anglican Church.

The APCM took place in Church on 14 May 2023, attended by 20 parishioners and the Associate Rector who chaired the meeting. There were 65 parishioners on the Church Electoral Roll.

Objectives and Activities

St George's PCC has the responsibility of co-operating with the rector and associate rector to continue promoting, in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It also has responsibility for the maintenance of the Church.

The PCC has considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

The United Benefice of Ightham and Wrotham

After the united benefice of Ightham and Wrotham was formed on Sunday 29th May 2022, the year of 2023 was marked by consolidating and building on the relationship between the two parishes, which still remain as separate parishes, each with their own PCC, although united under one incumbent.

The Revd Canon Tim Hatwell became the first incumbent of the benefice, and the then Rector of Wrotham, the Revd Edward Wright, became the Assistant Curate of the benefice. This meant that there were 2 ordained clergy serving in the benefice. However, the problem with this was that there was no incentive for the two parishes to work together with just one incumbent, as was due to happen when both Tim Hatwell and Edward Wright were due to retire.

Following consultation between Tim Hatwell, Edward Wright and the PCCs of Wrotham and Ightham, it was agreed to ask the bishop, on the basis of being of need for the benefice, to give a 12 month licence extension to Tim's ministry as Rector of the benefice (beyond his 70th birthday which was in August 2023) to 10th August 2024. Edward would still retire at the end of September 2023, which would enable Tim Hatwell to help both parishes to form a working relationship of the 2 parishes with 1 minister, and to help them prepare for the time of vacancy and a new incumbent of the benefice, hopefully in 2025.

Since 1st October 2023 therefore, Tim Hatwell has been the sole ordained minister serving the benefice and has been working with both parishes to develop the working relationship between the parishes. This appears to be working well.

In March 2023, after due process, the Benefice appointed and employed Mrs Jane Woodrow-Clark as part-time parish administrator of the parishes. Jane has fitted very well into the life and ministry of both parishes, and has very ably taken the administrative load off the Rector. The PCC are very pleased with all that Jane has managed to do and achieve since March, and look forward to this continuing into the future with the new incumbent.

Both PCCs of Ightham and Wrotham see the rural nature and characteristics of their communities and churches as continuing to be of great importance, and believe these features need to be retained to safeguard the flourishing of the parishes into the future. We believe that by becoming a united benefice of approximately 4,100 people, there is much more justification in providing a single incumbent, as well as enriching and enhancing both parishes.

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2023

Joining as a united benefice has given the opportunity for shared ministry, worship and working together in mission and evangelism. The PCCs are extremely grateful for the two Licensed Lay Leaders (Michelle Lawson as Reader and John Webster as LLM) who are now faithfully serving the Parish of Wrotham as well as the Parish of Ightham. They lead and preach at services in both churches.

Achievements and Performance

Worship & prayer

Following the joining of Ightham and Wrotham as a United Benefice, and the retirement of the Associate Rector, the PCC has had to revise the pattern of services to complement those of Ightham. They have aimed to provide an adapted range of services for regular worship and for special occasions that offer as much opportunity as possible for those in the parish and beyond to participate in ways that relate to varying spiritual experience and levels of faith. The Healing Prayer group continues to offer prayers at the end of the service on the first Sunday of the month. We are very grateful to Canon Tim Hatwell and the ministry team at Ightham for all their support.

The weekly 10.30 am services have continued to be live streamed via zoom, although the take up of this is small. United services with Ightham have been held on fifth Sundays. Parishioners have been encouraged to attend different services at both St George's and St Peter's.

Major Festivals and special occasions were celebrated. Easter was marked with a Tenebrae Supper followed by communion on Maundy Thursday, a morning Service of Reflection and an evening performance of Stainer's Crucifixion on Good Friday, and Breakfast Church with an Easter Egg Hunt followed by a Celebration of Holy Communion on Easter Sunday. The coronation of King Charles III on 6th May was marked by peals rung by the bellringers, and at the main Service on Sunday 7th May, followed by a Street Party in the High Street. Rev Edward Wright's retirement was marked at the end of September by a holy communion service in the morning and an afternoon service and reception to celebrate his lifelong ministry.

Harvest Festival was celebrated with Holy Communion on 1st October, and a joint Harvest Supper with Ightham took place on 7th October at St. Peter's. Remembrance Sunday was marked by a main service around the War Memorial, with children from St George's Primary School and members of the Wrotham Cadets in attendance. A Carol Service by Candlelight was held on 17th December; the Crib Service on 24th December was followed by Carols in the Square, with Christmas Eve Communion at 11.00pm and a Family Communion on Christmas Day.

In person and online Lent Courses were run by the Benefice using the BRF Book for Lent 2022: *Sharing the Easter Story*. The fortnightly Bible Study groups have continued in person on a Monday evening and via zoom on a Friday morning. Two parishioners attended the *Hearing God's Word* course, with one continuing to complete the *Speaking God's Word* course and obtaining the Bishop's permission to speak occasionally, enabling their leadership of Breakfast Church once a month.

The Church is open from 9am to 2:30pm for visitors to view our historic building and for private prayer.

Mission, Outreach and Pastoral Care

The weekly Tuesday Coffee Mornings have continued to be a great success, with the café area being full to capacity.

Links with the local Church of England Primary School have continued, enabling the Church to have significant input into the life of the school. The Rector, Sandy Chapman (re appointed by the Diocese on 24th June) and Matthew Bournat (appointed by the PCC on 26th April) sat on the Governing Body of the school. Sandy continues as the Safeguarding Governor, whilst Matt is the SEN Governor. The method of

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2023

school governance has changed to the 'Circle Model' and full Governing Body meetings take place termly, six times a year. The Rector continues to deliver a Collective Worship most weeks to the whole school, and once a month a small team of parishioners have kept up the 'Open the Book' sessions during Collective Worship. In addition, Church members have again contributed generously to the purchase of Bibles for each of the Year 5 Pupils

The school uses the Church for festival services for Easter, Harvest, Remembrance and Christingle as well as celebratory services such as the Bible Presentation Services for the Reception and Year 5 pupils and the Year 6 Leavers' service. They have continued coming into the Church once a month during term time for a Family Service conducted by one of the classes. Pupils also visit the Church to explore the building as part of the curriculum. The Headteacher attended the APCM to deliver a report on the school's activities and achievements.

The Pastoral Visiting Team of the Associate Rector and one other continued to provide pastoral care in the community, particularly where there is sickness or bereavement. With other church members who visit on a social basis, they have kept in touch with the members of the congregation with mobility issues. There has been a regular flow of food from the parish to the Foodbank run by The Church of the Good Shepherd in Borough Green. The Hardship Fund has been used to meet urgent need, and to apply a donation for five families at Christmastime.

The Church organised the Wrotham in Bloom event over the weekend of 24th /25th June. The net proceeds raised of £1,500 was split between the Wrotham Hardship Fund and the Access for the Disabled Fund. St George's Church was the venue for a concert held as part of the Wrotham Music Festival over the August Bank Holiday weekend. Parishioners once again participated in the Ride and Stride event in September, raising £1,532 for the Friends of Kent Churches, 50% of which was retained for St George's. In November, the Wrotham History Society gave a talk about the Church which was well received. The church ran a number of stalls at the Wrotham lights which brought many people into the Church.

In all, £3,665 was given to outside charitable and mission causes in the year.

The Church Building

Planning for the provision of disabled access to the church continued, but progress has unfortunately been very slow due to delays in obtaining the necessary consents. The PCC have accepted the tender from H Goodsell and Son, subject to sufficient monies being raised to meet the faculty requirement for a minimum of £50,000 to be irrevocably pledged. A number of funding applications have been made.

Improved CCTV has been installed. The escapement cog wheel on the clock was repaired earlier in the year. Parapet leadwork upstands to the flat roof over the Priest's Room were completed in May to stop the roof leaking. The pump and pressure unit in the boiler and the external condenser pump have been replaced and the system is working well. A heater beneath the organ seat has been fitted and a new hand wash heater installed in the WC. The Parish Council paid for the repairs to the west boundary wall. In order to retain the rectory telephone number, it has been necessary for it to be transferred to the Ightham business account.

We are again indebted to Malcolm Wiffen for all his hard work and commitment to these projects, including considerable administration and project management.

We thank the Friends of St George's Church for the grants totalling £13,936 made to maintain the fabric of the building. Our thanks to those parishioners who help with the day to day maintenance and cleaning of the Church.

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2023

Financial Review

The accounts have been prepared on an accruals basis. There was a deficit of income over expenditure of £14,392 (2022 surplus of £10,081). The balance on the General Fund carried forward was £9,777 at 31 December 2023 (2022 £24,975).

The deficit sustained related to the continuing increased energy costs, funding 50% of the cost of an administrator for the Benefice and increased clergy and rectory costs. The same level of deficit cannot be sustained again this year. More general fund income, or reduced expenditure, must be achieved in 2024 and both are being kept under constant review, although it is noted that energy costs are reducing. The position has been explained to the congregation and users of the church, and a Stewardship Sunday has taken place. Grants and fundraising efforts will be needed to enable the Church to grow, and it is hoped that the funding for the access for the disabled will be obtained to enable this to go ahead. This will enable those with mobility issues to access the Church for services and community events.

Reserves Policy

The policy is to hold general reserves equivalent to three months' running costs, which is in the region of £20,000. This objective was not reached this year.

Management of risks and their mitigation

The PCC considers that the principal risks and uncertainties for the church in Wrotham are:

- The requirement to find volunteers with the appropriate skills, time and commitment to support the church's ministry;
- The falling income with fewer people physically attending, and given the age profile of the congregation;
- A regular need for major repairs to our ancient listed building;
- Obtaining funding to make the building suitable for modern purposes, including such matters as access for the disabled, purchase and use in services of equipment for enhancing streaming and communicating via the internet.

Approved by the PCC on 21 April 2024 and signed on its behalf

Chairperson: Revd Tim Hatwell

**INDEPENDENT EXAMINER'S REPORT
TO THE PAROCHIAL CHURCH COUNCIL OF ST. GEORGE'S, WROTHAM
FOR THE YEAR ENDED 31 DECEMBER 2023**

I report to the members of Parochial Church Council of the Ecclesiastical Parish (PCC) of St George, Wrotham, on the annual accounts for the year ended 31st December 2023.

Respective responsibilities of trustees and examiner

The PCC members (who are the trustees of the charity) are responsible for the preparation of the annual reports. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

John Francis, FCA DChA
21 April 2024
East Hill House, 3 East Hill, Tenterden, TN30 6RL

ST. GEORGE'S PCC, WROTHAM
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

INCOME AND EXPENDITURE

		Totals	General	Designated	Restricted	Totals
		2023	Fund	Funds	Funds	2022
	Note	£	2023	2023	2023	£
			£	£	£	
Income from:						
Donations and legacies		47,251	43,664	1,547	2,040	55,322
Grants		16,208	228	-	15,980	16,401
Charitable activities		3,929	3,929	-	-	1,544
Trading and fund-raising		20,569	16,819	-	3,750	17,371
Investment income		441	440	1	-	126
Total income	2	88,398	65,080	1,548	21,770	90,764
Expenditure on:						
Charitable activities:						
Diocesan Parish contribution		34,408	34,408	-	-	33,599
Clergy and staffing costs		10,930	10,930	-	-	3,802
Mission and evangelism costs		175	175	-	-	304
Church running expenses		18,762	18,282	-	480	13,373
Cost of services		11,567	10,250	1,186	131	10,439
Buildings maintenance		17,184	410	-	16,774	12,021
Mission giving and donations		3,665	1,950	-	1,715	2,998
Total charitable activities		96,691	76,405	1,186	19,100	76,536
Trading and fund-raising		6,099	3,849	-	2,250	4,147
Total expenditure	3	102,790	80,254	1,186	21,350	80,683
(Deficit)/surplus of income over expenditure		(14,392)	(15,174)	362	420	10,081
Transfer between funds		-	(24)	24	-	-
Funds at 1st January 2023		42,974	24,975	3,474	14,525	32,893
Funds at 31st December 2023		28,582	9,777	3,860	14,945	42,974

ST. GEORGE'S PCC, WROTHAM
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

ST. GEORGE'S PCC, WROTHAM
BALANCE SHEET AT 31ST DECEMBER 2023

	Note	£	2023 £	£	2022 £
Current Assets					
Bank and cash balances		18,841		39,238	
Gift Aid recoverable		13,250		8,115	
Grants receivable		119		-	
Prepayments		427		-	
		<u>32,637</u>		<u>47,353</u>	
Current liabilities					
Fees due to Diocese		634		351	
Other creditors		<u>3,421</u>		<u>4,028</u>	
		<u>4,055</u>		<u>4,379</u>	
Net Current Assets			28,582		42,974
Net Assets			<u>28,582</u>		<u>42,974</u>
Representing:					
General Fund			9,777		24,975
Designated Funds:	4				
Diocesan repair fund		49		48	
Embroidery fund		353		353	
Choir fund		<u>3,458</u>		<u>3,073</u>	
			3,860		3,474
Restricted funds:	4				
Building repairs & maintenance		12,990		13,014	
Education fund		1,201		1,332	
Discretionary Fund - Hardship		<u>754</u>		<u>179</u>	
			14,945		14,525
Total Funds	5		<u>28,582</u>		<u>42,974</u>

Approved by the PCC on 21 April 2024 and signed on their behalf

Chairperson: Revd Canon Tim Hatwell Treasurer: Linda Read

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

1 ACCOUNTING POLICIES

a Basis of accounting

The accounts have been prepared in accordance with the Charities Act 2011, the Church Accounting Regulations 2006, and the Charities Statement of Recommended Practice ("SORP") applicable to charities preparing their accounts in accordance with FRS102.

The accounts have been prepared under the historical cost convention, on an accruals basis

The accounts include all transactions, assets and liabilities for which the PCC is responsible at law or which it is assessed to control. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

The PCC considers that there are no material uncertainties about the church's ability to continue as a going concern.

b Fund Accounting

Unrestricted Funds comprise assets that are not restricted in their use and are available for the general purposes of the PCC.

Designated Funds comprise assets set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted Funds are those whose objectives are restricted by the donor as to purpose and which have to be accounted for separately.

c Fixed Assets

Consecrated and beneficed property is excluded from the accounts by Section 10(2)(a) and (c) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the Churchwardens in special trust for the PCC which require faculty for disposal, since the PCC considers these to be inalienable property and any such expenditure is written off in the year in which it was incurred.

d Income

Income is recognised when the PCC becomes legally entitled to the use of the resources; an inflow of economic benefit is probable; and the monetary value can be measured with sufficient reliability.

Incoming resources are accounted for gross without deducting any associated costs, which are shown separately in expenditure. Wedding and funeral fees collected on behalf of the Diocese are not included in income.

Donations are recognised only when received. Any Gift Aid associated with a donation is considered to be part of that gift and is accounted for within the same fund as the initial donation.

e Expenditure

Expenditure is accounted for on an accruals basis.

Mission and charitable giving is accounted for as expenditure when paid or when a legally binding commitment has been made.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

2 INCOME

	Totals 2023 £	General Fund 2023 £	Designated Funds 2023 £	Restricted Funds 2023 £	Totals 2022 £
Donations and legacies					
Regular giving	29,261	29,261	-	-	31,612
Collections at services	1,957	1,957	-	-	1,023
Donations	8,245	4,753	1,467	2,025	14,468
Gift aid recoverable	7,788	7,693	80	15	8,219
	47,251	43,664	1,547	2,040	55,322
Grants					
Grants	16,208	228	-	15,980	9,673
Diocesan Grant	-	-	-	-	6,728
	16,208	228	-	15,980	16,401
Charitable activities					
Fees for weddings and funerals	3,929	3,929	-	-	1,544
	3,929	3,929	-	-	1,544
Trading and fund-raising					
Christmas Concert	1,118	1,118	-	-	770
Christmas stall/Wrotham Lights	1,359	1,359	-	-	1,003
Wine tasting	-	-	-	-	1,388
Auction	-	-	-	-	1,742
Music Festival & Harvest bar	292	292	-	-	-
Friends of Kent Churches					
Ride & Stride	766	766	-	-	245
Charity coffee morning	6,639	6,639	-	-	5,525
Easy Fund-raising	261	261	-	-	222
Wrotham in Bloom	3,750	-	-	3,750	-
Magazine income	6,384	6,384	-	-	6,476
	20,569	16,819	-	3,750	17,371
Investment income					
Rent re Church Hall	40	40	-	-	-
Interest	401	400	1	-	126
	441	440	1	-	126
TOTAL INCOME	88,398	65,080	1,548	21,770	90,764

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

3 EXPENDITURE

	Totals 2023 £	General Fund 2023 £	Designated Funds 2023 £	Restricted Funds 2023 £	Totals 2022 £
Diocesan parish contribution	34,408	34,408	-	-	33,599
Clergy and staffing costs					
Mileage, postage, stationery, etc	340	340	-	-	320
Telephone	825	825	-	-	517
Rectory: Council Tax	3,311	3,311	-	-	2,445
Rectory: Water Rates	614	614	-	-	380
Rectory: Electricity	369	369	-	-	-
Administrator costs 50%	4,843	4,843	-	-	-
Visiting preachers	628	628	-	-	140
	10,930	10,930	-	-	3,802
Mission and evangelism costs	175	175	-	-	304
Church running costs					
Gas	9,311	9,311	-	-	5,615
Electricity	3,407	3,407	-	-	1,862
Boiler & Toilet maintenance	545	65	-	480	714
Water rates	126	126	-	-	135
Church insurance	4,862	4,862	-	-	4,436
Security - Fire prevention	277	277	-	-	254
Rent of Parish Room	-	-	-	-	36
Electricity - Parish Room	-	-	-	-	92
Cleaning & Keys	105	105	-	-	120
Bank charges	129	129	-	-	109
	18,762	18,282	-	480	13,373
Cost of Services					
Altar requisites	46	46	-	-	26
Organ maintenance	472	472	-	-	353
Sundries including candles	125	125	-	-	194
Refreshment & hospitality	527	527	-	-	386
Music, books & orders of service	579	448	-	131	256
Organists' and choir fees	6,597	6,470	127	-	6,552
Flowers	1,059	-	1,059	-	736
Photocopier lease & running costs	1,090	1,090	-	-	979
Retirement gifts	-	-	-	-	103
Broadband costs	572	572	-	-	458
Copyright & streaming licences	500	500	-	-	396
	11,567	10,250	1,186	131	10,439
Buildings maintenance	17,184	410	-	16,774	12,021
Mission giving and donations	3,665	1,950	-	1,715	2,998
Trading and fund-raising					
Magazine printing	3,241	3,241	-	-	3,090
Fund raising events expenses	2,858	608	-	2,250	1,057
	6,099	3,849	-	2,250	4,147
Total Expenditure	102,790	80,254	1,186	21,350	80,683

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

4 DESIGNATED AND RESTRICTED FUNDS

Designated Funds:	Brought forward	Income	Expenditure	Transfer	Carried forward
	£	£	£	£	£
Diocesan repair fund	48	1	-	-	49
Embroidery fund	353	-	-	-	353
Choir fund	3,073	512	(127)	-	3,458
Flower fund	-	1,035	(1,059)	24	-
	3,474	1,548	(1,186)	24	3,860

Income analysis	Interest	Donations	Gift Aid	Total
	£	£	£	£
Diocesan repair fund	1	-	-	1
Choir fund	-	512	-	512
Flower fund	-	955	80	1,035
	1	1,467	80	1,548

Restricted Funds:	Brought forward	Income	Expenditure	Transfer	Carried forward
	£	£	£	£	£
Roof repairs	1,509	5,020	(5,019)	-	1,510
Access for the disabled	9,010	3,506	(4,281)	750	8,985
Window repairs	1,195	-	-	-	1,195
Other repairs and maintenance	1,300	7,954	(7,954)	-	1,300
<i>All repairs and maintenance</i>	13,014	16,480	(17,254)	750	12,990
Education fund	1,332	-	(131)	-	1,201
<i>for education of children</i>					
Discretionary Fund - Hardship	179	425	(600)	750	754
Wrotham in Bloom	-	3,750	(2,250)	(1,500)	-
Special collections for charity	-	1,115	(1,115)	-	-
	14,525	21,770	(21,350)	-	14,945

Income analysis	Event	Grants	Donations	Gift Aid	Total
	£	£	£	£	£
Roof repairs	-	5,020	-	-	5,020
Access for the disabled	-	3,006	500	-	3,506
Other repairs and maintenance	-	7,954	-	-	7,954
Discretionary Fund - Hardship	-	-	410	15	425
Wrotham In Bloom	3,750	-	-	-	3,750
Special collections for charity	-	-	1,115	-	1,115
	3,750	15,980	2,025	15	21,770

5 ALLOCATION OF NET ASSETS BETWEEN FUNDS

	Totals	General	Designated	Restricted	Totals
	2023	Fund	Funds	Funds	2022
	£	£	£	£	£
Cash Funds					
CAF Bank	18,132	(399)	3,811	14,720	39,022
Cash in Hand	660	660	-	-	168
Diocesan Church Repair Fund	49	-	49	-	48
Cash funds	18,841	261	3,860	14,720	39,238
Other monetary assets/(liabilities)					
Gift aid recoverable	13,250	13,144	-	106	8,115
Grants receivable	119	-	-	119	-
Prepayments	427	427	-	-	-
Fees due to Diocese	(634)	(634)	-	-	(351)
Other creditors	(3,421)	(3,421)	-	-	(4,028)
Net assets	28,582	9,777	3,860	14,945	42,974

ST. GEORGE'S PCC, WROTHAM
SCHEDULE TO THE FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2023
DETAILS OF BUILDING MAINTENANCE

	Totals 2023 £	General Fund 2023 £	Designated Funds 2023 £	Restricted Funds 2023 £	Totals 2022 £
Access for the disabled fees	4,281	-	-	4,281	1,084
Clock maintenance	234	-	-	234	-
CCTV upgrade	1,824	-	-	1,824	-
Boiler repair	4,841	-	-	4,841	-
Heater replacement	575	-	-	575	-
Electrical maintenance	240	240	-	-	738
Replacement tables & cupboards	-	-	-	-	1,129
Surge Protection work on flag pole	-	-	-	-	330
Path repairs from square to church	-	-	-	-	7,020
Report on Electrics	-	-	-	-	1,608
Flag	-	-	-	-	112
Roof repairs	5,019	-	-	5,019	-
Churchyard maintenance	125	125	-	-	-
Sundry maintenance	45	45	-	-	-
Total buildings maintenance	17,184	410	-	16,774	12,021

MISSION GIVING AND DONATIONS

	Totals 2023 £	General Fund 2023 £	Designated Funds 2023 £	Restricted Funds 2023 £	Totals 2022 £
Friends of Kent Churches	10	10	-	-	10
Friends of Rochester Cathedral	20	20	-	-	20
The Alexandra Sales Trust	160	160	-	-	-
Christian Aid Ukraine Appeal	190	160	-	30	-
SAYT	160	160	-	-	-
Bible Reading Fellowship	160	160	-	-	-
Poverty & Hope	541	-	-	541	-
Christian Aid Turkey & Syria Appeal	220	160	-	60	-
Mercy Ships UK Ltd	160	160	-	-	-
Maidstone Street Pastors	160	160	-	-	-
Linking Lives UK	160	160	-	-	-
Porchlight	160	160	-	-	-
Tearfund	160	160	-	-	-
The Heart of Kent Hospice	160	160	-	-	-
Christian Aid Middle East Appeal	246	-	-	246	-
Embrace the Middle East	-	-	-	-	85
Crisis	-	-	-	-	150
Royal British Legion	189	160	-	29	289
Operation Smile UK	-	-	-	-	150
Christian Family Concern	-	-	-	-	150
Int.Glaucoma Assoc Ltd	-	-	-	-	150
British Red Cross - Ukraine Appeal	-	-	-	-	451
Shipwrecked Mariners Society	-	-	-	-	150
Epilepsy Society	-	-	-	-	150
Taylor made Dreams	-	-	-	-	150
Carers First	-	-	-	-	150
Salvation Army	-	-	-	-	150
Porchlight	-	-	-	-	150
The Children Society	209	-	-	209	293
Hardship Fund	600	-	-	600	350
Total giving	3,665	1,950	-	1,715	2,998

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WROTHAM

England & Wales - Charity number 1177875

Accounts

**St George's Church, Wrotham
Sevenoaks, Kent**

**Annual Report and Financial Statements
Of the Parochial Church Council**

For the year ended 31 December 2022

Charity Registration Number: 1177875

Rector/Associate Rector The Revd Edward Wright
The Rectory
Borough Green Road
Wrotham
Sevenoaks
Kent. TN15 7RA

Churchwardens: Mrs Trish Bradshaw (appointed 15.05.22)
Mrs Pauline Smith
Mrs Sandy Chapman (resigned 15.05.22)

Treasurer: Mrs Linda Read

Bank: CAF
Kings Hill
West Malling
Kent ME19 4TA

Independent Examiner: John Francis FCA DChA
East Hill House
3 East Hill
Tenterden, TN30 6RL

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2022

Administrative information

St George's Church is situated in the Square, Wrotham, Kent. It is part of the Diocese of Rochester within the Church of England. The correspondence address is The Rectory, Borough Green Road, Wrotham, Kent TN15 7RA.

PCC members who have served from 1st January 2022 until the date this report was approved are:

Ex-officio:

Rector:	The Revd Edward Wright
Wardens:	Mrs Sandy Chapman (resigned APCM 15.05.22)
	Mrs Pauline Smith
	Mrs Trish Bradshaw (appointed APCM 15.05.22)
Lay Minister	Mrs Sue Smith (resigned 18.12.22)
Reader	Mrs Gill Johnson
Representatives on	Mrs Marleen Harvey Kelly
Deanery Synod:	Mrs Kathy Wiffen (resigned APCM 15.05.22)
	Mrs Sandy Chapman (appointed APCM 15.05.22)

Elected Members:	Mrs Carolyn Beach
	Mr Norman Bourne
	Mrs Trish Bradshaw (resigned APCM 15.05.22)
	Mr Greg Forsyth
	Mrs Margaret Garlinge (resigned APCM 15.05.22)
	Mrs Marleen Harvey-Kelly
	Mrs Mary Houghton
	Mrs Linda Read (treasurer)
	Mrs Kathy Wiffen

Co-Opted Members	Mr Simon Westmacott (PCC meeting 15.05.22)
	Mrs Tricia Westmacott (secretary) (PCC meeting 15.05.22)

Safeguarding officer:	Dr Stephanie Munn
-----------------------	-------------------

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure. PCC members are elected under the provisions of the Church Representation Rules. Members of the PCC are either appointed ex officio or elected by the Annual Parochial Church Meeting (APCM) from Church attendees registered on the Electoral Roll.

The PCC was registered as a charity with the Charity Commission on 10th April 2018.

The full name of the charity is The Parochial Church Council of the Ecclesiastical Parish of Wrotham, but it is generally known as St. George's Church, Wrotham, or as St. George's PCC, Wrotham.

The full PCC met seven times during the year, including an Extraordinary Meeting after the APCM to appoint the treasurer, co-opt two members to the PCC and appoint a secretary. The January, March and November meetings were held via zoom; otherwise they were held in person with the facility for zoom if required. The standing committee met between PCC meetings as necessary to prepare the agendas for the PCC meetings and discuss operational matters. The standing committee comprised the Rector, churchwardens and treasurer and two additional PCC members.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, which sets out the House of Bishops' guidance on safeguarding children and vulnerable adults.

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2022

The incumbent and two members of the PCC sit on the Deanery Synod, which allows a connection to be maintained with the wider structures of the Anglican Church.

The United Benefice of Ightham and Wrotham was formally celebrated at a service on 29.05.22 led by the Right Reverend Simon Burton-Jones, Bishop of Tonbridge, and the Venerable Sharon Copestake, Archdeacon of Tonbridge.

From that date, the Rector of the United benefice is Tim Hatwell, with Edward Wright being the Associate Rector. When they retire in 2023 there will in due course be one rector appointed for the two parishes; the rectory will be in Wrotham, with the church office being in Ightham.

The APCM took place in Church on 15 May 2022, attended by 26 in the Church and 5 on Zoom. There were 74 parishioners on the Church Electoral Roll.

Objectives and Activities

St George's PCC has the responsibility of co-operating with the rector and associate rector to continue promoting, in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It also has responsibility for the maintenance of the Church.

The PCC has considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

Achievements and Performance

Worship & prayer

Following the disruptions brought about by the Covid pandemic, in 2022 the PCC has aimed to return to an adapted range of services for regular worship and for special occasions that offer as much opportunity as possible for those in the parish and beyond to participate in ways that relate to varying spiritual experience and levels of faith.

We have continued to offer live streaming of the weekly 10.30 am services via zoom, although the take up of this has been small. United services with Ightham have been held on 5th Sundays.

Major Festivals and special occasions were celebrated. Easter was marked with a Passover Meal on Maundy Thursday, the making of the Easter Garden and a Service of Reflection on Good Friday, and Breakfast Church on Easter Day, with an Egg Hunt, followed by a Celebration of Holy Communion. For the Diamond Jubilee in June there was a Jubilee Service and a Beacon behind the church. Commemoration services on the death of Queen Elizabeth were held on 9th and 11th September and arrangements made for floral tributes, a book of Condolence and the lighting of candles.

A joint Harvest Supper with Ightham took place on 1st October at St. George's, and Harvest Festival was celebrated next day. On Remembrance Sunday we again had a short Holy Communion service in church followed by the main service around the War Memorial. In December, the Carol Service with Candlelight was on 18th, the Christingle and Crib Service, followed by Carols in the Square on the 24th, with Christmas Eve Communion at 11.00pm and an All-Age Celebration Communion on the 25th.

In person and on-line Lent Courses were run, and two of the introductory courses to the Christian Faith called 'Hope Explored' also took place, one on-line and one in person. The in person Lent course group went on meeting as a fortnightly Bible Study Group through the year. The fortnightly Friday morning Bible Study Group also continued.

At the end of March, after consideration and discussion at three of its meetings, the PCC passed a resolution to apply to the Bishop for permission for Children to be admitted to Holy Communion. Permission was received in July. The course 'Children and Holy Communion' was used to provide the

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2022

teaching material at Breakfast Church over six weeks. So far, we have only received one request for Communion to be shared; a course is planned at the school for years 5 and 6.

In May a proposal to form a Healing Prayer Group was presented to the PCC and received approval. Prayer may be offered in person or via zoom. In particular, later in the year the practice of offering prayer at the end of the service once a month was started.

With the effects of the Covid pandemic receding, it is now clear that numbers in the 10.30am services are sadly less than they were before the outbreak. The figure for our worshipping community stood at 78 in 2022. Most of these attend Church in person at some point, with only few accessing the services by Zoom.

Mission, Outreach and Pastoral Care

Having been fully re-established near the start of the year, the weekly Tuesday Coffee Mornings have seen increased attendances in 2022.

Links with the local Church of England Primary School have continued, enabling the Church to have significant input into the life of the school. The Rector, Sandy Chapman and Sue Smith (resigned in December) sat on the Governing Body of the school; Sandy chairs both the Safeguarding and the Vision and Worship Committees as well as being the Safeguarding Governor, whilst Sue was the RE Governor. Full Governing Body meetings as well as Committee meetings have taken place online. The Rector continues to deliver a Collective Worship most weeks to the whole school and once a month a small team of parishioners have kept up the 'Open the Book' sessions during Collective Worship. In addition, Church members have again contributed generously to the purchase of Bibles for each of the Year 5 Pupils.

The school has resumed coming into the Church once a month during term time for a Family Service conducted by one of the classes. In December a choir from the school participated in the finals of Schools Carol competition at the United Carol Service at Buckmore Park.

The Pastoral Visiting Team was reduced by two members during the year, leaving only the Associate Rector and one other. They have continued to provide pastoral care in the community, particularly where there is sickness or bereavement. With other church members who visit on a social basis, they have kept in touch with the members of the congregation with mobility issues. There has been a regular flow of food from the parish to the Foodbank run by The Church of the Good Shepherd in Borough Green. The Hardship Fund has been used to meet urgent need, and to apply a donation for five families at Christmastime.

On 24th April a Tea and Treasure hunt was organised in the churchyard as a social event particularly for Breakfast Church families and those who had had children baptised at the church. Numbers attending were rather disappointing.

Social and Fundraising activities taking place in the Church were organised throughout the year by the PCC, the Friends of St. George's and the Wrotham Arts Festival Committee; the Arts Festival ran successfully over three days in May. The Friends of St George ran a quiz night in June, a plant sale in July and the Kent Police Male Voice Choir concert in October. The Church organised participation in the Ride and Stride event and a Spanish wine Tasting Evening in September and a Promises auction in November.

In all, £2,998 was given to outside charitable and mission causes in the year.

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2022

The Church Building

The long-awaited broadband connection for the church became operational in January, and this has improved the capacity for the livestreaming of service, and for receiving signal within the church.

Planning for the provision of disabled access to the church continued, but progress has unfortunately been very slow due to delays in obtaining the necessary consents. The Diocesan Advisory Committee visited the church in July, and we were able to make them aware of the issues relating to the much-needed access.

As required, the quinquennial inspection of the building was carried out by Thomas Ford and Partners on 29th March 2022. It was reported that since the last inspection, the Parish have continued to undertake regular maintenance and repair of the building. A copy of the report may be viewed by request. It contains the architect's recommendations for items needing attention within the next 5 years.

The Church was advised by Wrotham Place that they would require to take back possession of the Church Room, which has been held at a peppercorn rent for many years. The room was cleared by the end of June 2022. This necessitated the relocation of the photocopier into the Vestry as well as the provision of some new storage cupboards at the back of the church.

New electric sockets were installed in the Vestry and the Flower room in August.

We are again indebted to Malcolm Wiffen for all his hard work and commitment to these projects, including the handling of the considerable administration and project management that is needed.

We appreciate the efforts of parishioners who have kept the church clean and properly sanitised.

Financial Review

The accounts have been prepared on an accruals basis. There was a surplus of income over expenditure of £10,081 (2021 deficit of £3,390). The balance on the General Fund carried forward was £24,975 at 31 December 2022 (2021 £19,230)

With the lifting of Covid-19 restrictions and a return to holding most of the usual services and events in the year these income sources increased. Grants for urgent building repairs totalling £9,320 were funded by the Friends of St George's Church and grants were received from the Diocese totalling £6,728, so enabling a surplus rather than the expected deficit. With increased energy costs and the cost of an administrator for the Benefice a deficit is predicted for 2023.

Ways to increase general income will continue to be reviewed to enable the work of the Church to continue and develop. Grants and fundraising efforts will be needed to enable the Church to grow and it is hoped that the delays in obtaining consent for the access for the Disabled plan will be overcome in 2023.

Reserves Policy

The policy is to hold general reserves equivalent to three months' running costs, which is in the region of £17,000. This objective was reached this year.

Management of risks and their mitigation

The PCC considers that the principal risks and uncertainties for the church in Wrotham are:

- The requirement to find volunteers with the appropriate skills, time and commitment to support the church's ministry;
- The falling income with less numbers physically attending, and given the age profile of the congregation;

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2022

- A regular need for major repairs to our ancient listed building;
- Further work to make the building suitable for modern purposes, including such matters as access for the disabled, purchase and use in services of equipment for streaming and communicating via the internet;

Approved by the PCC on 26 April 2023 and signed on its behalf

Chairperson: Revd Edward Wright

**INDEPENDENT EXAMINER'S REPORT
TO THE PAROCHIAL CHURCH COUNCIL OF ST. GEORGE'S, WROTHAM
FOR THE YEAR ENDED 31 DECEMBER 2022**

I report to the members of Parochial Church Council of the Ecclesiastical Parish (PCC) of St George, Wrotham, on the annual accounts for the year ended 31st December 2022.

Respective responsibilities of trustees and examiner

The PCC members (who are the trustees of the charity) are responsible for the preparation of the annual reports. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

John Francis, FCA DChA
26 April 2023
East Hill House, 3 East Hill, Tenterden, TN30 6RL

ST. GEORGE'S PCC, WROTHAM
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2022

INCOME AND EXPENDITURE

		Totals 2022 £	General Fund 2022 £	Designated Funds 2022 £	Restricted Funds 2022 £	Totals 2021 £
	Note					
Income from:						
Donations and legacies		55,322	48,082	891	6,349	43,969
Grants		16,401	6,758	-	9,643	9,288
Charitable activities		1,544	1,544	-	-	2,968
Trading and fund-raising		17,371	17,371	-	-	13,956
Investment income		126	126	-	-	43
Total income	2	90,764	73,881	891	15,992	70,224
Expenditure on:						
Charitable activities:						
Diocesan Parish contribution		33,599	33,599	-	-	32,841
Clergy and staffing costs		3,802	3,802	-	-	4,679
Mission and evangelism costs		304	304	-	-	-
Church running expenses		13,373	13,373	-	-	9,445
Cost of services		10,439	9,177	1,073	189	10,584
Buildings maintenance		12,021	1,867	-	10,154	9,560
Mission giving and donations		2,998	1,830	-	1,168	2,875
Total charitable activities		76,536	63,952	1,073	11,511	69,984
Trading and fund-raising		4,147	4,147	-	-	3,630
Total expenditure	3	80,683	68,099	1,073	11,511	73,614
Surplus/(deficit) of income over expenditure		10,081	5,782	(182)	4,481	(3,390)
Transfer between funds		-	(37)	37	-	-
Funds at 1st January 2022		32,893	19,230	3,619	10,044	36,283
Funds at 31st December 2022		42,974	24,975	3,474	14,525	32,893

ST. GEORGE'S PCC, WROTHAM
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2022

ST. GEORGE'S PCC, WROTHAM
BALANCE SHEET AT 31ST DECEMBER 2022

	Note	£	2022 £	£	2021 £
Current Assets					
Bank and cash balances		39,238		28,860	
Gift Aid recoverable		8,115		7,272	
Grants receivable		-		2,672	
		<u>47,353</u>		<u>38,804</u>	
Current liabilities					
Fees due to Diocese		351		1,009	
Other creditors		<u>4,028</u>		<u>4,902</u>	
		<u>4,379</u>		<u>5,911</u>	
Net Current Assets			42,974		32,893
Net Assets			<u>42,974</u>		<u>32,893</u>
Representing:					
General Fund			24,975		19,230
Designated Funds:	4				
Diocesan repair fund		48		48	
Embroidery fund		353		353	
Choir fund		3,073		3,200	
Flower fund		<u>-</u>		<u>18</u>	
			3,474		3,619
Restricted funds:	4				
Building repairs & maintenance		13,014		8,184	
Education fund		1,332		1,521	
Discretionary Fund - Hardship		179		254	
Special collections for charity		<u>-</u>		<u>85</u>	
			14,525		10,044
Total Funds	5		<u>42,974</u>		<u>32,893</u>

Approved by the PCC on 26 April 2022 and signed on their behalf

Chairperson: Revd Edward Wright

Treasurer: Linda Read

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

1 ACCOUNTING POLICIES

a Basis of accounting

The accounts have been prepared in accordance with the Charities Act 2011, the Church Accounting Regulations 2006, and the Charities Statement of Recommended Practice ("SORP") applicable to charities preparing their accounts in accordance with FRS102.

The accounts have been prepared under the historical cost convention, on an accruals basis

The accounts include all transactions, assets and liabilities for which the PCC is responsible at law or which it is assessed to control. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

The PCC considers that there are no material uncertainties about the church's ability to continue as a going concern.

b Fund Accounting

Unrestricted Funds comprise assets that are not restricted in their use and are available for the general purposes of the PCC.

Designated Funds comprise assets set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted Funds are those whose objectives are restricted by the donor as to purpose and which have to be accounted for separately.

c Fixed Assets

Consecrated and beneficed property is excluded from the accounts by Section 10(2)(a) and (c) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the Churchwardens in special trust for the PCC which require faculty for disposal, since the PCC considers these to be inalienable property and any such expenditure is written off in the year in which it was incurred.

d Income

Income is recognised when the PCC becomes legally entitled to the use of the resources; an inflow of economic benefit is probable; and the monetary value can be measured with sufficient reliability.

Incoming resources are accounted for gross without deducting any associated costs, which are shown separately in expenditure. Wedding and funeral fees collected on behalf of the Diocese are not included in income.

Donations are recognised only when received. Any Gift Aid associated with a donation is considered to be part of that gift and is accounted for within the same fund as the initial donation.

e Expenditure

Expenditure is accounted for on an accruals basis.

Mission and charitable giving is accounted for as expenditure when paid or when a legally binding commitment has been made.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

2 INCOME

	Totals 2022 £	General Fund 2022 £	Designated Funds 2022 £	Restricted Funds 2022 £	Totals 2021 £
Donations and legacies					
Regular giving	31,612	31,612	-	-	27,833
Collections at services	1,023	1,023	-	-	654
Donations	14,468	7,243	891	6,334	8,211
Gift aid recoverable	8,219	8,204	-	15	7,271
	55,322	48,082	891	6,349	43,969
Grants					
Grants	9,673	30	-	9,643	9,288
Diocesan Grant	6,728	6,728	-	-	-
	16,401	6,758	-	9,643	9,288
Charitable activities					
Fees for weddings and funerals	1,544	1,544	-	-	2,968
	1,544	1,544	-	-	2,968
Trading and fund-raising					
Teas	-	-	-	-	518
Christmas Concert	770	770	-	-	990
Christmas stall/Wrotham Lights	1,003	1,003	-	-	870
Wine tasting	1,388	1,388	-	-	535
Auction	1,742	1,742	-	-	-
Quiz	-	-	-	-	560
Friends of Kent Churches					
Ride & Stride	245	245	-	-	234
Charity coffee morning	5,525	5,525	-	-	3,623
Easy Fund-raising	222	222	-	-	173
Magazine income	6,476	6,476	-	-	6,425
Wayleave	-	-	-	-	28
	17,371	17,371	-	-	13,956
Investment income					
Rent re Church Hall	-	-	-	-	40
Interest	126	126	-	-	3
	126	126	-	-	43
TOTAL INCOME	90,764	73,881	891	15,992	70,224

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

3 EXPENDITURE

	Totals 2022 £	General Fund 2022 £	Designated Funds 2022 £	Restricted Funds 2022 £	Totals 2021 £
Diocesan parish contribution	33,599	33,599	-	-	32,841
Clergy and staffing costs					
Mileage, postage, stationery, etc	320	320	-	-	218
Telephone	517	517	-	-	573
Rectory: Council Tax	2,445	2,445	-	-	3,390
Rectory: Water Rates	380	380	-	-	244
Visiting preachers	140	140	-	-	254
	3,802	3,802	-	-	4,679
Mission and evangelism costs	304	304	-	-	-
Church running costs					
Gas	5,615	5,615	-	-	2,659
Electricity	1,862	1,862	-	-	918
Boiler & Toilet maintenance	714	714	-	-	766
Water rates	135	135	-	-	(3)
Church insurance	4,436	4,436	-	-	4,255
Security - Fire prevention	254	254	-	-	251
Rent of Parish Room	36	36	-	-	72
Electricity - Parish Room	92	92	-	-	167
Cleaning & Keys	120	120	-	-	218
Bank charges	109	109	-	-	142
	13,373	13,373	-	-	9,445
Cost of Services					
Altar requisites	26	26	-	-	-
Organ maintenance	353	353	-	-	361
Sundries including candles	194	194	-	-	599
Refreshment & hospitality	386	386	-	-	206
Music, books & orders of service	256	67	-	189	601
Organists' and choir fees	6,552	6,215	337	-	5,497
Air quality monitors & Portable PA System	-	-	-	-	638
Flowers	736	-	736	-	462
Photocopier lease & running costs	979	979	-	-	997
Retirement gifts	103	103	-	-	113
Broadband costs	458	458	-	-	-
Copyright & streaming licences	396	396	-	-	1,110
	10,439	9,177	1,073	189	10,584
Buildings maintenance	12,021	1,867	-	10,154	9,560
Mission giving and donations	2,998	1,830	-	1,168	2,875
Trading and fund-raising					
Magazine printing	3,090	3,090	-	-	2,788
Fund raising events expenses	1,057	1,057	-	-	842
	4,147	4,147	-	-	3,630
Total Expenditure	80,683	68,099	1,073	11,511	73,614

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

4 DESIGNATED AND RESTRICTED FUNDS

Designated Funds:	Brought forward	Income (donations)	Expenditure	Transfer	Carried forward
	£	£	£	£	£
Diocesan repair fund	48	-	-	-	48
Embroidery fund	353	-	-	-	353
Choir fund	3,200	210	(337)	-	3,073
Flower fund	18	681	(736)	37	-
	3,619	891	(1,073)	37	3,474

Restricted Funds:	Brought forward	Income	Expenditure	Transfer	Carried forward
	£	£	£	£	£
Roof repairs	1,509	-	-	-	1,509
Access for the disabled	4,865	5,229	(1,084)	-	9,010
Window repairs	1,195	-	-	-	1,195
Other repairs and maintenance	615	9,755	(9,070)	-	1,300
<i>All repairs and maintenance</i>	8,184	14,984	(10,154)	-	13,014
Education fund	1,521	-	(189)	-	1,332
<i>for education of children</i>					
Discretionary Fund - Hardship	254	275	(350)	-	179
Special collections for charity	85	733	(818)	-	-
	10,044	15,992	(11,511)	-	14,525

Income analysis	Grants	Donations	Gift Aid	Total
	£	£	£	£
Access for the disabled	-	5,229	-	5,229
Window repairs	-	-	-	-
Other repairs and maintenance	9,643	112	-	9,755
Discretionary Fund - Hardship	-	260	15	275
Special collections for charity	-	733	-	733
	9,643	6,334	15	15,992

5 ALLOCATION OF NET ASSETS BETWEEN FUNDS

	Totals	General Fund	Designated Funds	Restricted Funds	Totals
	2022	2022	2022	2022	2021
	£	£	£	£	£
Cash Funds					
CAF Bank	39,022	21,086	3,426	14,510	30,845
Cash in Hand	168	168	-	-	80
Diocesan Church Repair Fund	48	-	48	-	48
Cash funds	39,238	21,254	3,474	14,510	30,973
Other monetary assets/(liabilities)					
Gift aid recoverable	8,115	8,100	-	15	5,832
Grants receivable	-	-	-	-	-
Fees due to Diocese	(351)	(351)	-	-	(401)
Other creditors	(4,028)	(4,028)	-	-	(120)
Net assets	42,974	24,975	3,474	14,525	36,284

ST. GEORGE'S PCC, WROTHAM
SCHEDULE TO THE FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2022
DETAILS OF BUILDING MAINTENANCE

	Totals	General	Designated	Restricted	Totals
	2022	Fund	Funds	Funds	2021
	£	2022	2022	2022	2021
		£	£	£	£
Clock maintenance	-	-	-	-	222
Access for the disabled fees	1,084	-	-	1,084	-
Window repairs	-	-	-	-	3,635
Tower balustrade	-	-	-	-	1,338
Vestry ceiling repairs	-	-	-	-	1,008
Broadband installation	-	-	-	-	3,205
Electrical maintenance	738	738	-	-	84
Plumbing maintenance	-	-	-	-	55
Replacement tables & cupboards	1,129	1,129	-	-	-
Surge Protection work on flag pole	330	-	-	330	-
Path repairs from square to church	7,020	-	-	7,020	-
Report on Electrics	1,608	-	-	1,608	-
Flag	112	-	-	112	-
Sundry maintenance	-	-	-	-	13
Buildings maintenance in accounts					
	12,021	1,867	-	10,154	9,560

MISSION GIVING AND DONATIONS

	Totals	General	Designated	Restricted	Totals
	2022	Fund	Funds	Funds	2021
	£	2022	2022	2022	2021
		£	£	£	£
Friends of Kent Churches	10	10	-	-	10
Friends of Rochester Cathedral	20	20	-	-	20
Seekers Trust	-	-	-	-	150
Diocese of Rochester Poverty & Hope					
Appeal	-	-	-	-	552
St Mungo's	-	-	-	-	150
Sightsavers	-	-	-	-	150
Diocese of Rochester Anna					
Chaplaincy	-	-	-	-	150
Age UK - Silverline	-	-	-	-	150
Christian Aid donations	-	-	-	-	138
Demelza Hospice Care	-	-	-	-	20
Children's Air Ambulance Service	-	-	-	-	150
Woodland Trust	-	-	-	-	150
Médecins Sans Frontières	-	-	-	-	150
Embrace the Middle East	85	-	-	85	-
Crisis	150	150	-	-	150
Royal British Legion	289	150	-	139	315
The Bible Society	-	-	-	-	150
Operation Smile UK	150	150	-	-	-
Christian Family Concern	150	150	-	-	-
Int.Glaucoma Assoc Ltd	150	150	-	-	-
British Red Cross - Ukraine Crisis					
Appeal	451	150	-	301	-
Shipwrecked Mariners Society	150	150	-	-	-
Epilepsy Society	150	150	-	-	-
Taylor made Dreams	150	150	-	-	-
Carers First	150	150	-	-	-
Salvation Army	150	150	-	-	-
Porchlight	150	150	-	-	-
The Children Society	293	-	-	293	-
Hardship Fund	350	-	-	350	320
	2,998	1,830	-	1,168	2,875

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WROTHAM

England & Wales - Charity number 1177875

Accounts

**St George's Church, Wrotham
Sevenoaks, Kent**

**Annual Report and Financial Statements
Of the Parochial Church Council**

For the year ended 31 December 2021

Charity Registration Number: 1177875

Rector: The Revd Edward Wright
The Rectory
Borough Green Road
Wrotham
Sevenoaks
Kent. TN15 7RA

Churchwardens: Mrs Sandy Chapman
Mrs Pauline Smith

Treasurer: Mrs Linda Read

Bank: CAF
Kings Hill
West Malling
Kent ME19 4TA

Independent Examiner: John Francis FCA DChA
East Hill House
3 East Hill
Tenterden, TN30 6RL

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2021

Administrative information

St George's Church is situated in the Square, Wrotham, Kent. It is part of the Diocese of Rochester within the Church of England. The correspondence address is The Rectory, Borough Green Road, Wrotham, Kent TN15 7RA.

PCC members who have served from 1st January 2021 until the date this report was approved are:

Ex-officio:

Rector:	The Revd Edward Wright
Wardens:	Mrs Sandy Chapman Mrs Pauline Smith
Lay Minister	Mrs Sue Smith
Reader	Mrs Gill Johnson
Representatives on Deanery Synod:	Mrs Marleen Harvey Kelly Mrs Kathy Wiffen

Elected Members:	Mrs Carolyn Beach Mr Norman Bourne (appointed APCM 25.04.21) Mrs Trish Bradshaw (appointed Deputy Church Warden APCM 25.04.21) Mr Greg Forsyth Mrs Margaret Garlinge Mrs Marleen Harvey-Kelly Mrs Mary Houghton (appointed APCM 25.04.21) Mrs Diana Knox (resigned APCM 25.04.21) Mrs Patricia Luxford (was unable to take up appointment of the 25.04.21) Mrs Linda Read (treasurer) Mrs Kathy Wiffen
------------------	--

Safeguarding officer: Dr Stephanie Munn

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure. PCC members are elected under the provisions of the Church Representation Rules. Members of the PCC are either appointed ex officio or elected by the Annual Parochial Church Meeting (APCM) from Church attendees registered on the Electoral Roll.

The PCC was registered as a charity with the Charity Commission on 10th April 2018.

The full name of the charity is The Parochial Church Council of the Ecclesiastical Parish of Wrotham, but it is generally known as St. George's Church, Wrotham, or as St. George's PCC, Wrotham.

The full PCC met eight times during the year, including two Extraordinary Meetings: one after the APCM to appoint the treasurer; and one to discuss services in light of the continuing covid related restrictions. Apart from the meeting after the APCM all meetings were held via zoom. The standing committee met between PCC meetings as necessary to prepare the agendas for the PCC meetings and discuss operational issues that arose with the pandemic. The standing committee comprised the Rector, churchwardens and treasurer and two additional PCC members.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, which sets out the House of Bishops' guidance on safeguarding children and vulnerable adults.

The incumbent and two members of the PCC sit on the Deanery Synod, which allows a connection to be maintained with the wider structures of the Anglican Church.

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2021

Objectives and Activities

St George's PCC has the responsibility of co-operating with the rector, the Revd. Edward Wright, to continue promoting, in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It also has responsibility for the maintenance of the Church.

The PCC has considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

Further to the unanimous vote in favour at the APCM on the 25 April 2021, the PCC unanimously approved the proposal that the Parishes of Wrotham and Ightham should become a united benefice, and this went forward to the Tonbridge Archdeaconry Steering Group.

The details in the application were as follows:

- The Rectory should be in Wrotham, with the church office being in Ightham.
- The Rector of the united benefice should be Tim Hatwell, with Edward Wright being the Associate Rector.
- The united benefice should be known as the Benefice of Ightham and Wrotham.

This was approved by the Tonbridge Archdeaconry Steering Group, and the Bishop, and sent to the Church Commissioners (who issued a Draft Scheme in January 2022, with a consultation period ending on 2 March 2022.)

Achievements and Performance

Worship & prayer

The PCC aims to provide a range of services for regular worship and for special occasions in order to offer as much opportunity as possible for those in the parish and beyond for participation in ways that relate to varying spiritual experience and levels of faith.

Palm Sunday saw the welcome return of a Sunday service in Church, following the second lock down. Previously we had reverted to zoom only for a weekly Sunday Service. However, the Church had remained open for daily prayer, with all statutory and advisory Covid protocols in place. Good Friday was marked by a 10am Service in Church and Easter Day celebrated with a 9am Family Service on Zoom followed by a 10:30 am Holy Communion Service in Church. An outdoor Easter egg hunt also took place. Until 11th of July, when Breakfast Church returned, there was a pattern of 9am Holy Communion in Church followed by a 10:30am Zoom Service each Sunday. From September, the monthly pattern of services has included an 8am (changed of late to 8:30 am) 'Said' Holy Communion, using the Book of Common Prayer, followed by a Service of the Word with Holy Communion, on the first Sunday; Breakfast Church followed by Holy Communion on the second and fourth Sundays and on the third Sunday there is breakfast followed by an All Age Service of the Word with Holy Communion and later in the morning there is a Matins Service. The 10.30am Church services are live streamed.

Trinity Sunday was celebrated in the church yard together with the parishioners from Ightham and the two parishes have continued to hold a joint service on the 5th Sunday of each month. The cluster was joined for Ash Wednesday and Ascension Day Services held via Zoom. Harvest was celebrated in Church followed by a bring and share lunch. A Remembrance Day Service took place around the memorial. At Christmas, a Crib and Christingle Service was followed by a Christingle Procession then Carols in the Square. The Christmas Eve Communion Service took place at the earlier time of 10:30pm. The Christmas Day Service took place at 10:00am.

In addition, a weekly prayer meeting and a fortnightly study group have continued to meet via Zoom. There were also joint Lent Courses held in conjunction with Ightham Parish.

The APCM took place in Church on 25th April 2021, attended by 23 in the Church and 8 on Zoom. There were 73 parishioners on the Church Electoral Roll. Whilst most of the 75 in our worshipping community attend Church in person, a few have remained accessing the service via Zoom only. Others who were attending Zoom services have returned to their parishes after lockdown.

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2021

Mission, Outreach and Pastoral Care

Whilst the Tuesday Coffee Mornings and the Sisterhood have been revived, sadly the Community Choir remains suspended and the Toddler group has been disbanded.

Links with the local Church of England Primary School have continued, enabling the Church to have significant input into the life of the school. The Rector, Sandy Chapman and Sue Smith sit on the Governing Body of the school; Sandy chairs both the Safeguarding and the Vision and Worship Committees as well as being the Safeguarding Governor, whilst Sue is the RE Governor. Full Governing Body meetings as well as Committee meetings have taken place online. The Rector continues to deliver a Collective Worship to the whole school and once a month a small team of parishioners present Open the Book during the Collective Worship. In addition, Church members have again contributed generously to the purchase of Bibles for each of the Year 5 Pupils.

The Pastoral Visiting Team, which includes the Rector, the Lay Minister and two other church members, have continued to provide pastoral care of the community, particularly where there is sickness or bereavement and have been vigilant in keeping in touch with the members of the congregation who have not been able to access the Zoom meetings to ensure their wellbeing. There has been a regular flow of food from the parish to the Foodbank run by The Church of the Good Shepherd in Borough Green, and co-ordination with them concerning cases of need in Wrotham. Some shopping was undertaken for persons shielding during the first lockdown. The Hardship Fund has been used to meet urgent need, and to apply a donation for two families at Christmastime.

Not all of the usual fundraising events and concerts were able to take place during the year due to Covid. However, a Valentine's Day Quiz hosted over Zoom raised £560, a wine tasting evening raised £535 (before expenses) and two afternoon tea events raised £518. We took part in the Kent Churches Ride and Stride, raising a 50% share of £234 and were also able to run our Christmas Bazaar at the Wrotham Lights and host a Christmas Concert which raised £870 and £990 respectively (before expenses).

In all, £2,875 was given to outside charitable and mission causes in the year.

The Church Building

Following the installation of the iron balustrade in January 2021, the repairs to the stained glass window were completed in February, whilst the stonework repairs to the access to the window jamb were completed in June.

In April, an emergency repair to the Vestry Ceiling entailed the removal of defective lime plaster & replacement thereof with three layer lime plaster system

Surge protection throughout the church was installed and the lighting conductor extended to the top of the flagpole.

Whilst the clock was serviced in accordance with the terms of the grant obtained from the Pilgrims' Trust, the carillon overhaul will be a future project when finance allows.

Installation of broadband proved to be a very lengthy process and this was finally operational in January 2022.

The provision of Disabled access into the Church has been considered over many years, as it presents a considerable challenge. Before we can progress this project further, we await comment by the DAC on the redrafted proposal, concerning the lighting of the pathway, drafted by the Church architects, Thomas Ford & Partners. However, the flagstones on the path from the gates to the bottom of the steps by the west door have been re-laid in March 2022.

We are again indebted to Malcolm Wiffen for all his hard work and commitment to these projects, including the handling of the considerable administration and project management that is needed.

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2021

We appreciate too the efforts of parishioners who have kept the church clean and properly sanitised.

Financial Review

The accounts have been prepared on an accruals basis for the first time, the receipts and payments basis having been used in previous years. Balances brought forward have been adjusted accordingly. There was a deficit of income over expenditure of £3,390 (2020 restated surplus £15,916). The balance on the General Fund carried forward was £19,230 at 31 December 2021.

The continuing incidence of Covid-19 and the resulting lockdowns and restrictions curtailed the usual services and events held throughout the year. This resulted in a decrease in "cash" giving and event income. Grants for urgent building repairs totalling £9,288 were funded by the Friends of St George's Church, the Bell Tower and the Friends of Kent Churches. Fund raising events are being planned in 2022 but the budget is predicting a further deficit.

Ways to increase general income will continue to be reviewed to enable the work of the Church to continue and develop. Grants and fundraising efforts will be needed to enable the Church to grow and access for the Disabled plan to be taken forward from the planning stage to any start of implementation.

Reserves Policy

The policy is to hold general reserves equivalent to three months' running costs, which is in the region of £16,000. This objective was reached this year, with the grants obtained.

Management of risks and their mitigation

The PCC considers that the principal risks and uncertainties for the church in Wrotham are:

- The requirement to find volunteers with the appropriate skills, time and commitment to support the church's ministry;
- The falling income with less numbers physically attending, and given the age profile of the congregation;
- A regular need for major repairs to our ancient listed building;
- Further work to make the building suitable for modern purposes, including such matters as access for the disabled, purchase and use in services of equipment for streaming and communicating via the internet;

Ways to grow the church and enable those in volunteer position are being considered in a 3 year Called to Grow plan. The PCC is reliant on fund-raising and grants from grant making bodies including the Friends of St George's Church Wrotham for further repairs and an appeal will need to be launched when the plans for the access for the disabled are finally agreed.

Approved by the PCC on 1 May 2022 and signed on its behalf

Chairperson: Revd Edward Wright

**INDEPENDENT EXAMINER'S REPORT
TO THE PAROCHIAL CHURCH COUNCIL OF ST. GEORGE'S, WROTHAM
FOR THE YEAR ENDED 31 DECEMBER 2021**

I report to the members of Parochial Church Council of the Ecclesiastical Parish (PCC) of St George, Wrotham, on the annual accounts for the year ended 31st December 2021.

Respective responsibilities of trustees and examiner

The PCC members (who are the trustees of the charity) are responsible for the preparation of the annual reports. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

John Francis, FCA DChA
1 May 2022
East Hill House, 3 East Hill, Tenterden, TN30 6RL

ST. GEORGE'S PCC, WROTHAM
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

INCOME AND EXPENDITURE

		Totals 2021 £	General Fund 2021 £	Designated Funds 2021 £	Restricted Funds 2021 £	Totals 2020 £
	Note					
Income from:						
Donations and legacies		43,969	39,645	880	3,444	51,275
Grants		9,288	-	-	9,288	5,964
Charitable activities		2,968	2,968	-	-	2,362
Trading and fund-raising		13,956	13,956	-	-	12,843
Investment income		43	43	-	-	18
Total income	2	70,224	56,612	880	12,732	72,462
Expenditure on:						
Charitable activities:						
Diocesan Parish contribution		32,841	32,841	-	-	32,841
Clergy and staffing costs		4,679	4,679	-	-	1,055
Church running expenses		9,445	8,679	-	766	9,491
Cost of services		10,584	9,688	619	277	6,150
Buildings maintenance		9,560	1,480	-	8,080	2,097
Mission giving and donations		2,875	1,830	-	1,045	2,923
Total charitable activities		69,984	59,197	619	10,168	54,557
Trading and fund-raising		3,630	3,571	-	59	1,989
Total expenditure	3	73,614	62,768	619	10,227	56,546
Surplus/(deficit) of income over expenditure		(3,390)	(6,156)	261	2,505	15,916
Funds at 1st January 2021		36,283	25,386	3,358	7,539	20,367
Funds at 31st December 2021		32,893	19,230	3,619	10,044	36,283
Balances at 1 January 2021						
As previously presented		30,973	19,674	3,358	7,941	
<i>Adjustments on changing to the accruals basis:</i>						
Balances due to Diocese		(402)	-	-	(402)	
Gift Aid due at 31 December 2020		5,832	5,832	-	-	
Sundry creditors		(120)	(120)	-	-	
Adjusted balances brought forward		36,283	25,386	3,358	7,539	

ST. GEORGE'S PCC, WROTHAM
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

ST. GEORGE'S PCC, WROTHAM
BALANCE SHEET AT 31ST DECEMBER 2021

	Note	£	2021 £	£	2020 £
Current Assets					
Bank and cash balances		28,860		30,973	
Gift Aid recoverable		7,272		5,832	
Grants receivable		2,672		-	
		<u>38,804</u>		<u>36,805</u>	
Current liabilities					
Fees due to Diocese		1,009		402	
Other creditors		4,902		120	
		<u>5,911</u>		<u>522</u>	
Net Current Assets			32,893		36,283
Net Assets			<u>32,893</u>		<u>36,283</u>
Representing:					
General Fund			19,230		25,386
Designated Funds:	4				
Diocesan repair fund		48		48	
Embroidery fund		353		353	
Choir fund		3,200		2,957	
Flower fund		18		-	
		<u></u>	3,619	<u></u>	3,358
Restricted funds:	4				
Building repairs & maintenance		8,184		5,414	
Education fund		1,521		1,626	
Discretionary Fund - Hardship		254		499	
Special collections for charity		85		-	
		<u></u>	10,044	<u></u>	7,539
Total Funds	5		<u>32,893</u>		<u>36,283</u>

Approved by the PCC on 1 May 2022 and signed on their behalf

Chairperson: Revd Edward Wright

Treasurer: Linda Read

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

1 ACCOUNTING POLICIES

a Basis of accounting

The accounts have been prepared in accordance with the Charities Act 2011, the Church Accounting Regulations 2006, and the Charities Statement of Recommended Practice ("SORP") applicable to charities preparing their accounts in accordance with FRS102.

The accounts have been prepared under the historical cost convention.

The accounts have been prepared on the accruals basis for the first time; the receipts and payments basis was used in previous years. Balances brought forward have been adjusted accordingly.

The accounts include all transactions, assets and liabilities for which the PCC is responsible at law or which it is assessed to control. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

The PCC considers that there are no material uncertainties about the church's ability to continue as a going concern.

b Fund Accounting

Unrestricted Funds comprise assets that are not restricted in their use and are available for the general purposes of the PCC.

Designated Funds comprise assets set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted Funds are those whose objectives are restricted by the donor as to purpose and which have to be accounted for separately.

c Fixed Assets

Consecrated and beneficed property is excluded from the accounts by Section 10(2)(a) and (c) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the Churchwardens in special trust for the PCC which require faculty for disposal, since the PCC considers these to be inalienable property and any such expenditure is written off in the year in which it was incurred.

d Income

Income is recognised when the PCC becomes legally entitled to the use of the resources; an inflow of economic benefit is probable; and the monetary value can be measured with sufficient reliability.

Incoming resources are accounted for gross without deducting any associated costs, which are shown separately in expenditure. Wedding and funeral fees collected on behalf of the Diocese are not included in income.

Donations are recognised only when received. Any Gift Aid associated with a donation is considered to be part of that gift and is accounted for within the same fund as the initial donation.

e Expenditure

Expenditure is accounted for on an accruals basis.

Mission and charitable giving is accounted for as expenditure when paid or when a legally binding commitment has been made.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

2 INCOME

	Totals 2021 £	General Fund 2021 £	Designated Funds 2021 £	Restricted Funds 2021 £	Totals 2020 £
Donations and legacies					
Planned giving	27,833	27,833	-	-	25,331
Collections at services	654	654	-	-	550
Donations	8,211	4,402	880	2,929	10,124
Gift aid recoverable	7,271	6,756	-	515	15,270
	43,969	39,645	880	3,444	51,275
Grants					
Grants	9,288	-	-	9,288	964
Diocesan Grant	-	-	-	-	5,000
	9,288	-	-	9,288	5,964
Charitable activities					
Fees for weddings and funerals	2,968	2,968	-	-	2,326
	2,968	2,968	-	-	2,326
Trading and fund-raising					
Sponsored Walk	-	-	-	-	2,369
Teas	518	518	-	-	-
Christmas Concert	990	990	-	-	-
Christmas stall/Wrotham Lights	870	870	-	-	-
Wine tasting	535	535	-	-	-
Quiz	560	560	-	-	-
Friends of Kent Churches					
Ride & Stride	234	234	-	-	592
Charity coffee morning	3,623	3,623	-	-	1,881
Easy Fund-raising	173	173	-	-	55
Magazine income	6,425	6,425	-	-	6,408
Wayleave	28	28	-	-	-
Sale of roof tiles	-	-	-	-	1,538
	13,956	13,956	-	-	12,843
Investment income					
Rent re Church Hall	40	40	-	-	-
Interest	3	3	-	-	18
	43	43	-	-	18
TOTAL INCOME	70,224	56,612	880	12,732	72,426

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

3 EXPENDITURE

	Totals 2021 £	General Fund 2021 £	Designated Funds 2021 £	Restricted Funds 2021 £	Totals 2020 £
Diocesan parish contribution	32,841	32,841	-	-	32,841
Clergy and staffing costs					
Mileage, postage, stationery, etc	218	218	-	-	175
Telephone	573	573	-	-	559
Rectory: Council Tax	3,390	3,390	-	-	-
Rectory: Water Rates	244	244	-	-	256
Visiting preachers	254	254	-	-	65
	4,679	4,679	-	-	1,055
Church running costs					
Gas	2,659	2,659	-	-	2,832
Electricity	918	918	-	-	780
Boiler & Toilet maintenance	766	-	-	766	321
Water rates	(3)	(3)	-	-	100
Church insurance	4,255	4,255	-	-	4,210
Security - Fire prevention	251	251	-	-	393
Rent of Parish Room	72	72	-	-	50
Electricity - Parish Room	167	167	-	-	221
Hall Hire	-	-	-	-	287
Cleaning & Keys	218	218	-	-	215
Bank charges	142	142	-	-	82
	9,445	8,679	-	766	9,491
Cost of Services					
Organ and microphone maintenance	361	189	-	172	379
Sundries including candles	599	599	-	-	80
Refreshment & hospitality	206	206	-	-	37
Music, books & orders of service	601	496	-	105	322
Organists' and choir fees	5,497	5,340	157	-	4,273
Air quality monitors & Portable PA System	638	638	-	-	-
Flowers	462	-	462	-	91
Photocopier lease & running costs	997	997	-	-	673
Retirement gifts	113	113	-	-	-
Copyright & streaming licences	1,110	1,110	-	-	295
	10,584	9,688	619	277	6,150
Buildings maintenance	9,560	1,480	-	8,080	2,097
Mission giving and donations	2,875	1,830	-	1,045	2,923
Trading and fund-raising					
Magazine printing	2,788	2,788	-	-	1,911
Fund raising events expenses	842	783	-	59	78
	3,630	3,571	-	59	1,989
Total Expenditure	73,614	62,768	619	10,227	56,546

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

4 DESIGNATED AND RESTRICTED FUNDS

Designated Funds:	Brought forward	Income (donations)	Expenditure	Transfer	Carried forward
	£	£	£	£	£
Diocesan repair fund	48	-	-	-	48
Embroidery fund	353	-	-	-	353
Choir fund	2,957	400	(157)	-	3,200
Flower fund	-	480	(462)	-	18
	3,358	880	(619)	-	3,619

Restricted Funds:	Brought forward	Income	Expenditure	Transfer	Carried forward
	£	£	£	£	£
Roof repairs	1,509	-	-	-	1,509
Access for the disabled	3,905	960	-	-	4,865
Window repairs	-	4,830	(3,635)	-	1,195
Other repairs and maintenance	-	5,998	(5,383)	-	615
<i>All repairs and maintenance</i>	5,414	11,788	(9,018)	-	8,184
Education fund	1,626	-	(105)	-	1,521
<i>for education of children</i>					
Discretionary Fund - Hardship	499	75	(320)	-	254
Special collections for charity	-	869	(784)	-	85
	7,539	12,732	(10,227)	-	10,044

Income analysis	Grants	Donations	Gift Aid	Total
	£	£	£	£
Access for the disabled	960	-	-	960
Window repairs	2,330	2,000	500	4,830
Other repairs and maintenance	5,998	-	-	5,998
Discretionary Fund - Hardship	-	60	15	75
Special collections for charity	-	869	-	869
	9,288	2,929	515	12,732

5 ALLOCATION OF NET ASSETS BETWEEN FUNDS

	Totals	General Fund	Designated Funds	Restricted Funds	Totals
	2021	2021	2021	2021	2020
	£	£	£	£	£
Cash Funds					
CAF Bank	28,349	17,921	3,571	6,857	30,845
Cash in Hand	463	463	-	-	80
Diocesan Church Repair Fund	48	-	48	-	48
Cash funds	28,860	18,384	3,619	6,857	30,973
Other monetary assets/(liabilities)					
Gift aid recoverable	7,272	6,757	-	515	5,832
Grants receivable	2,672	-	-	2,672	-
Fees due to Diocese	(1,009)	(1,009)	-	-	(401)
Other creditors	(4,902)	(4,902)	-	-	(120)
Net assets	32,893	19,230	3,619	10,044	36,284

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WROTHAM

England & Wales - Charity number 1177875

Accounts

**St George's Church, Wrotham
Sevenoaks, Kent**

**Annual Report and Financial Statements
Of the Parochial Church Council**

For the year ended 31 December 2020

Charity Registration Number: 1177875

Rector: The Revd Edward Wright
The Rectory
Borough Green Road
Wrotham
Sevenoaks
Kent. TN15 7RA

Churchwardens: Mrs Sandy Chapman
Mrs Pauline Smith

Treasurer: Mrs Linda Read

Bank: CAF
Kings Hill
West Malling
Kent ME19 4TA

Independent Examiner: John Francis FCA DChA
The Vicarage, The Close
Corseley Road
Groombridge, TN3 9SE

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2020

Administrative information

St George's Church is situated in the Square, Wrotham, Kent. It is part of the Diocese of Rochester within the Church of England. The correspondence address is The Rectory, Borough Green Road, Wrotham, Kent TN15 7RA.

PCC members who have served from 1st January 2020 until the date this report was approved are:

Ex-officio:

Rector:	The Revd Edward Wright
Wardens:	Mrs Sandy Chapman Mrs Pauline Smith
Lay Minister	Mrs Sue Smith
Reader	Mrs Gill Johnson
Representatives on Deanery Synod:	Mrs Marleen Harvey Kelly (reappointed APCM 11.10.20) Mrs Kathy Wiffen (reappointed APCM 11.10.20)

Elected Members:	Mrs Carolyn Beach Mrs Trish Bradshaw Mr Greg Forsyth Mrs Margaret Garlinge Mrs Marleen Harvey-Kelly Mr Mike Hodder (stood down for health reasons 17.03.20) Mrs Diana Knox Mrs Linda Read (treasurer) Mrs Lynn Whitham (resigned APCM 11.10.20) Mrs Kathy Wiffen
------------------	---

Safeguarding officer:	Mrs Sue Smith (stood down 28.07.20) Dr Stephanie Munn (appointed 17.08.20)
-----------------------	---

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure. PCC members are elected under the provisions of the Church Representation Rules. Members of the PCC are either appointed ex officio or elected by the Annual Parochial Church Meeting (APCM) from Church attendees registered on the Electoral Roll.

The PCC was registered as a charity with the Charity Commission on 10th April 2018.

The full name of the charity is The Parochial Church Council of the Ecclesiastical Parish of Wrotham, but it is generally known as St. George's Church, Wrotham, or as St. George's PCC, Wrotham.

The full PCC met eight times during the year, including two Extraordinary Meetings: one after the APCM to appoint the treasurer; and one to discuss services and broadband installation issues. The first two meetings in the year were in person but because of coronavirus restrictions all meetings since 17.03.20 have been via zoom. The standing committee met between PCC meetings as necessary to prepare the agendas for the PCC meetings and discuss operational issues that arose with the pandemic. The standing committee comprised the Rector, churchwardens and treasurer and since June two additional PCC members.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, which sets out the House of Bishops' guidance on safeguarding children and vulnerable adults.

The incumbent and two members of the PCC sit on the Deanery Synod, which allows a connection to be maintained with the wider structures of the Anglican Church.

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2020

Objectives and Activities

St George's PCC has the responsibility of co-operating with the rector, the Revd. Edward Wright, to continue promoting, in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It also has responsibility for the maintenance of the Church.

The PCC has considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

Looking to the future, the PCC has been working with Ightham parish with a view to the possibility of becoming a United Benefice. A draft proposal was put to the Tonbridge Archdeaconry Steering Committee in September, and no questions or issues were raised. The Churchwardens and Standing Committee members of both PCCs have met to explore what the proposal will entail. In addition, a dedicated working party has worked towards developing St George's Called to Grow Plan, identifying a vision and the steps required to fulfil that vision.

Achievements and Performance

Worship & prayer

The PCC aims to provide a range of services for regular worship and for special occasions in order to offer as much opportunity as possible for participation for those in the parish and beyond in ways that relate to varying spiritual experience and levels of faith.

Up until March, the weekly Breakfast Church had been sustained, with a core who attend nearly every week, and a wider number who come occasionally. It is not only for those with young families, as others who appreciate the informal style come regularly. The main 10.30am Worship service took place every Sunday, and in addition, on the first week of the month, communion following the 1662 Book of Common Prayer was held at 8.00am.

The requirements of the government in relation to the Coronavirus Pandemic entailed the church being closed between 23rd March and 4th July. This meant a shift of Sunday worship from the Church Building onto Zoom, and a regular 10:30am Service has been hosted each week. For a few months, when Lockdown restrictions were eased during the Summer, and prior to the second lock down, a weekly Sunday service took place at 9am, observing the strictest of safety protocols, followed by the 10:30am Service on Zoom. For a short while, this pattern changed to a fortnightly one with alternate Sundays having a 10.30am service in church which went out on Zoom as long as the signal held. This highlighted the need for a telephone wire to be installed for broadband. An outdoor teatime service took place in September, aimed at our Breakfast Church families, which was well attended.

After the restrictions were lifted on 4th July the Church has remained open for daily prayer, with procedures in place to restrict movement around the Church and ensure proper sanitisation of areas used.

In addition, a weekly prayer meeting and a fortnightly study group have continued to meet via Zoom.

On 22nd December, due to the sharply increasing rates of Covid infection in the area, the parish sought and obtained a dispensation from the Bishop relating to the suspension of public worship extending into the New Year.

The deferred APCM was held in the Church after the main Service on Sunday 11th October, with some accessing it via Zoom. A Remembrance Sunday service took place outside around the memorial, with all safety protocols observed.

There were 73 parishioners on the Church Electoral Roll. During the Restrictions, the usual Sunday attendance in Church was 10 adults and on Zoom 37 adults and 8 children.

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2020

Mission, Outreach and Pastoral Care

Since March, the Community Choir, the Sisterhood, the Friday morning Parent and Toddler group and Tuesday Coffee Mornings have, regrettably, been suspended. During the summer, a weekly catch up coffee morning did take place outside, observing all the safety protocols. This moved inside the building in September, again with all safeguards in place, and continued until the November lockdown.

Links with the local Church of England Primary School have continued, enabling the Church to have significant input into the life of the school. The Rector, Sandy Chapman and Sue Smith sit on the Governing Body of the school; Sandy chairs the Worship, Ethos and Safeguarding Committee as well as being the Safeguarding Governor, whilst Sue is the RE Governor. Full Governing Body meetings have taken place online. When all the children had returned to school in September, the Rector was delivering a Collective Worship to the whole school via Zoom until the second lockdown. In addition, Church members have again contributed generously to the purchase of Bibles for each of the Year 5 Pupils.

The Pastoral Visiting Team, which includes the Rector, the Lay Minister and two other church members, have continued to provide pastoral care of the community, particularly where there is sickness or bereavement and have been vigilant in keeping in touch with the members of the congregation who have not been able to access the Zoom meetings to ensure their wellbeing. There has been a regular flow of food from the parish to the Foodbank run by The Church of the Good Shepherd in Borough Green, and co-ordination with them concerning cases of need in Wrotham. Some shopping was undertaken for persons shielding during the first lockdown. The Hardship Fund has been used to meet urgent need, and to apply a generous donation to vouchers for families at Christmastime.

An on-line Alpha Course, run jointly with Ightham parish, was started in October, attended by five from Wrotham and four from Ightham. This attendance was sustained throughout the course.

The usual fundraising events and concerts were not able to take place during the year. The Rector did a sponsored walk along the Pilgrims' Way from Wrotham to Rochester which raised £2,369.

The Church Building

The November 2017 Quinquennial Inspection has raised a number of minor issues that need to be resolved, which will be gradually dealt with as funds allow.

The clock was serviced in accordance with the terms of the grant obtained from the Pilgrims' Trust. The carillon overhaul will be a future project when finance allows.

Having obtained the necessary faculty in 2020, the iron balustrade in the ringing chamber has been successfully installed and many thanks to the Bell ringers who funded this, in January 2021.

The leadwork in one of the stained glass windows had decayed causing the window to buckle. This has now been repaired in February 2021.

The lightning conductor has been inspected and a quote to extend it to the top of the flagpole is awaited.

The provision of Disabled access into the Church has been considered over many years, as it presents a considerable challenge. Before we can progress this project further, we await comment by the DAC on the redrafted proposal, concerning the lighting of the pathway, drafted by the Church architects, Thomas Ford & Partners.

A faculty for the installation of broadband is currently being progressed and remains a priority.

ST GEORGE'S CHURCH, WROTHAM, ANNUAL REPORT FOR 2020

We are again indebted to Malcolm Wiffen for all his hard work and commitment to these projects, including the handling of the considerable administration and project management that is needed.

We appreciate too the efforts of parishioners who have kept the church clean and properly sanitised, during the Pandemic.

Financial Review

The accounts are prepared on a receipts and payments basis. Income exceeded expenditure by £15,404 (2019 £3,881). The balance on the General Fund carried forward was £19,674 at 31 December 2020.

The incidence of Covid-19 and the subsequent lockdowns restricted the usual services and events held through most of the year. This resulted in a decrease in "cash" giving and event income. The online giving button on the church website has helped facilitate giving. The Diocesan emergency Covid 19 grant of £5,000, plus a one off donation of £6,500, and sales of the second hand roof tiles for £1,538 improved our general fund position in 2020 but will not be repeated in 2021. During the year only essential maintenance was carried out on the church, which was funded by the Friends of St George's Church, but urgent repairs have already been required in 2021. With the uncertainty of the ability for events in 2021, the budget is predicting a deficit.

Ways to increase general income will continue to be reviewed to enable the work of the Church to continue and develop. Grants and fundraising efforts will be needed to enable the installation of Broadband in the Church as a priority and then the access for the Disabled plan to be taken forward from the planning stage to any start of implementation.

Reserves Policy

The policy is to hold general reserves equivalent to three months' running costs, which is in the region of £15,000. This objective was reached this year, but only because of the one off income in the year, and is not likely to be sustained in 2021.

Management of risks and their mitigation

The PCC considers that the principal risks and uncertainties for the church in Wrotham are:

- The requirement to find volunteers with the appropriate skills, time and commitment to support the church's ministry;
- The possibility of falling income, given the age profile of the congregation;
- A regular need for major repairs to our ancient listed building;
- Further work to make the building suitable for modern purposes, including such matters as access for the disabled, broadband connectivity and equipment for streaming and communicating via the internet;

Ways to grow the church and enable those in volunteer position are being considered in a 3 year Called to Grow plan. The PCC is reliant on fund-raising and grants from grant making bodies including the Friends of St George's Church Wrotham for further repairs and an appeal will need to be launched when the plans for the access for the disabled are finally agreed.

Approved by the PCC on 16 March 2021 and signed on its behalf

Chairperson: Revd Edward Wright

**INDEPENDENT EXAMINER'S REPORT
TO THE PAROCHIAL CHURCH COUNCIL OF ST. GEORGE'S, WROTHAM
FOR THE YEAR ENDED 31 DECEMBER 2020**

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St George, Wrotham, on the annual report for the year ended 31st December 2020, comprising a Receipts and Payments Account and supporting notes.

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

John Francis, FCA DChA

16 March 2021

The Vicarage, The Close, Corseley Road, Groombridge, TN3 9SE

ST. GEORGE'S PCC, WROTHAM
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020

RECEIPTS AND PAYMENTS ACCOUNT

		Totals	General	Designated	Restricted	Totals
		2020	Fund	Funds	Funds	2019
RECEIPTS	Note	£	£	£	£	£
Income from:						
Donations and legacies		57,239	54,962	203	2,074	70,872
Charitable activities		2,362	1,448	-	914	5,217
Trading and fund-raising		12,843	12,843	-	-	21,390
Investment income		18	18	-	-	18
Total receipts	3	72,462	69,271	203	2,988	97,497
PAYMENTS						
Expenditure on:						
Charitable activities:						
Diocesan Parish contribution		32,841	32,841	-	-	32,841
Clergy and staffing costs		1,055	1,055	-	-	1,618
Church running expenses		9,491	9,128	-	363	12,473
Cost of services		6,150	5,201	394	555	9,663
Buildings maintenance		2,097	40	-	2,057	22,935
Mission giving and donations	5	3,435	2,157	-	1,278	2,851
Total charitable activities		55,069	50,422	394	4,253	82,381
Trading and fund-raising		1,989	1,989	-	-	3,235
Other expenditure:						
Loan repayment		-	-	-	-	8,000
Total payments	4	57,058	52,411	394	4,253	93,616
Excess surplus/(deficit) of receipts		15,404	16,860	(191)	(1,265)	3,881
Transfer between funds		-	237	(242)	5	-
Balances at 1st January 2020		15,569	2,577	3,791	9,201	11,688
Balances at 31st December 2020		30,973	19,674	3,358	7,941	15,569
represented by:						
Cash Funds	6	30,973	19,674	3,358	7,941	15,569

The attached notes form part of these financial statements

Approved by the PCC on 16 March 2021 and signed on their behalf

Chairperson: Revd Edward Wright

Treasurer: Linda Read

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020**

1 ACCOUNTING POLICIES

The financial statements of the PCC have been prepared in accordance with the requirements of the Church Accounting Regulations 2006, using the Receipts and Payments basis.

a Incoming resources:

Income, including tax recoveries on Gift Aid and VAT reclaims, is recognised when received. Funds raised by special events are accounted for gross, and related expenditure recorded separately.

b Fixed assets:

Consecrated and beneficed property of any kind is excluded from the accounts. Other inalienable property is not recorded in these accounts but the church's Inventory may be inspected at any reasonable time.

2 DESIGNATED AND RESTRICTED FUNDS

Designated funds are under the control of the PCC. Restricted funds may only be expended by the PCC for purposes specified by the donor.

The movements in designated and restricted funds during the year were:

Restricted:	Balance brought forward	Receipts	Payments	Transfer	Balance carried forward
	£	£	£	£	£
Roof repairs	1,509	-	-	-	1,509
Access for the disabled	5,740	-	(1,835)	-	3,905
Other building repairs	-	964	(964)	-	-
<i>All building repairs</i>	<u>7,249</u>	<u>964</u>	<u>(2,799)</u>	<u>-</u>	<u>5,414</u>
Education fund	1,802	-	(176)	-	1,626
<i>for education of children</i>					
Discretionary Fund - Hardship	150	745	(396)	-	499
Special collections for charity	-	365	(370)	5	-
DBF fees (Agent)	-	914	(512)	-	402
	<u>9,201</u>	<u>2,988</u>	<u>(4,253)</u>	<u>5</u>	<u>7,941</u>

Designated:	Balance brought forward	Receipts	Payments	Transfer	Balance carried forward
	£	£	£	£	£
Diocesan repair fund	47	-	-	-	47
Embroidery fund	353	-	-	-	353
Choir fund	3,141	120	(303)	-	2,958
Flower fund	250	83	(91)	(242)	-
	<u>3,791</u>	<u>203</u>	<u>(394)</u>	<u>(242)</u>	<u>3,358</u>

3 RECEIPTS

	Totals	General	Designated	Restricted	
	2020	Fund	Funds	Funds	Totals
	£	2020	2020	2020	2019
		£	£	£	£
Donations and legacies					
Planned giving	25,331	25,331	-	-	22,748
Collections at services	550	550	-	-	2,586
Donations	10,124	8,811	203	1,110	9,289
Gift aid recovered	15,270	15,270	-	-	12,126
Grants building repairs	964	-	-	964	4,340
Diocesan Grant	5,000	5,000	-	-	-
Grants clock repairs	-	-	-	-	13,530
VAT reclaim clock repairs	-	-	-	-	2,706
VAT reclaim building repairs	-	-	-	-	2,083
Grants access for the disabled	-	-	-	-	1,464
	57,239	54,962	203	2,074	70,872
Charitable activities					
Fees for weddings and funerals	2,362	1,448	-	914	5,217
	2,362	1,448	-	914	5,217
Trading and fund-raising					
Sponsored Walk	2,369	2,369	-	-	-
Arts Festival	-	-	-	-	4,490
Christmas Concert	-	-	-	-	1,155
Christmas stall/Wrotham Lights	-	-	-	-	1,116
Lenten events	-	-	-	-	143
Wrotham Music Festival	-	-	-	-	1,365
Friends of Kent Churches					
bike ride	592	592	-	-	163
Charity coffee morning	1,881	1,881	-	-	5,907
Easy Fund-raising	55	55	-	-	78
Magazine income	6,408	6,408	-	-	6,953
Rent re Church Hall	-	-	-	-	20
Sale of roof tiles	1,538	1,538	-	-	-
	12,843	12,843	-	-	21,390
Investment income					
Interest	18	18	-	-	18
	18	18	-	-	18
TOTAL RECEIPTS	72,462	69,271	203	2,988	97,497

4 PAYMENTS

	Totals 2020 £	General Fund 2020 £	Designated Funds 2020 £	Restricted Funds 2020 £	Totals 2019 £
Diocesan parish contribution	32,841	32,841	-	-	32,841
Clergy and staffing costs					
Mileage, postage, stationery, etc	175	175	-	-	379
Telephone	559	559	-	-	554
Rectory: Water Rates	256	256	-	-	413
Visiting preachers	65	65	-	-	272
	1,055	1,055	-	-	1,618
Church running costs					
Gas	2,832	2,832	-	-	3,327
Electricity	780	780	-	-	967
Boiler & Toilet maintenance	321	141	-	180	2,343
Water rates	100	100	-	-	100
Church insurance	4,210	4,210	-	-	4,119
Security - Fire prevention	393	210	-	183	318
Rent of Parish Room	50	50	-	-	76
Electricity - Parish Room	221	221	-	-	289
Hall Hire	287	287	-	-	834
Cleaning & Keys	215	215	-	-	35
Bank charges	82	82	-	-	65
	9,491	9,128	-	363	12,473
Cost of Services					
Altar requisites	-	-	-	-	134
Organ and piano maintenance	379	-	-	379	550
Sundries including candles	80	80	-	-	185
Refreshment & hospitality	37	37	-	-	262
Music, books & orders of service	322	146	-	176	592
Organists' and choir fees	4,273	3,970	303	-	5,720
Flowers	91	-	91	-	1,120
Photocopier lease & running costs	673	673	-	-	880
Retirement gifts	-	-	-	-	26
Copyright & streaming licence	295	295	-	-	194
	6,150	5,201	394	555	9,663
Buildings maintenance					
Clock repair	222	-	-	222	16,236
Access for the disabled fees	1,835	-	-	1,835	1,464
Electrical repair	40	40	-	-	144
Floor tile repairs	-	-	-	-	885
Organ repairs	-	-	-	-	510
Flag Pole repairs	-	-	-	-	1,410
Plaster repairs	-	-	-	-	2,136
Cross repairs	-	-	-	-	150
	2,097	40	-	2,057	22,935
Mission giving and donations	3,435	2,157	-	1,278	2,851
Trading and fund-raising					
Magazine printing	1,911	1,911	-	-	2,620
Fund raising events expenses	78	78	-	-	615
	1,989	1,989	-	-	3,235
Loan repayment	-	-	-	-	8,000
Total Payments	57,058	52,411	394	4,253	93,616

5 MISSION GIVING AND DONATIONS

	Totals	General	Designated	Restricted	Totals
	2020	Fund	Funds	Funds	2019
	£	2020	2020	2020	£
Poverty and Hope Appeal	-	-	-	-	117
Friends of Kent Churches	10	10	-	-	10
Friends of Rochester Cathedral	20	20	-	-	20
Open Doors	-	-	-	-	150
Heart of Kent Hospice-Dementia	-	-	-	-	150
Education for all Morocco Ltd	-	-	-	-	150
Children's Air Ambulance	-	-	-	-	150
Barnabus Fund	-	-	-	-	150
Sense	-	-	-	-	150
Médecins Sans Frontieres	-	-	-	-	150
Spadework	-	-	-	-	150
Tearfund	150	150	-	-	150
Porchlight	-	-	-	-	198
Crisis	-	-	-	-	150
Royal British Legion	220	150	-	70	396
Practical Action	-	-	-	-	150
Children's society	-	-	-	-	232
Shelter	-	-	-	-	228
Rainbow Trust	150	150	-	-	-
Mercy Ships	150	150	-	-	-
Fields of Life	150	150	-	-	-
MAF	150	150	-	-	-
Hospice in the Weald	150	150	-	-	-
Sightsavers	150	150	-	-	-
Leonard Cheshire Disability	150	150	-	-	-
ShelterBox Trust	150	150	-	-	-
Bradbourne RDA	150	150	-	-	-
Church Good Shepherd - Food bank	150	-	-	150	-
Caring Hands	150	-	-	150	-
Freedom from Torture	150	150	-	-	-
Hardship Fund	396	-	-	396	-
Diocesan DBF fees	512	-	-	512	-
Training	327	327	-	-	-
	3,435	2,157	-	1,278	2,851

6 STATEMENT OF ASSETS AND LIABILITIES

	Totals	General	Designated	Restricted	Totals
	2020	Fund	Funds	Funds	2019
	£	£	£	£	£
Cash Funds					
CAF Bank	30,845	19,594	3,310	7,941	15,251
Cash in Hand	80	80	-	-	270
Diocesan Church Repair Fund	48	-	48	-	48
Cash funds	30,973	19,674	3,358	7,941	15,569
Other monetary assets					
Gift aid recoverable	5,700	5,700	-	-	9,300
Hall Hire paid credit held	64	64	-	-	-
Total assets	36,737	25,438	3,358	7,941	24,869
Liabilities					
Architects bill	-	-	-		(720)
Clergy expenses	(115)	(115)			
Fees in advance refundable	(239)	(184)	-	(55)	-
Net assets	36,383	25,139	3,358	7,886	24,149