

INTERMEDIARIES FOR JUSTICE

England & Wales · Charity number 1177874

Details

Status Registered

Legal form CIO

Registered 2018-04-10

Register [View on the Charity Commission register](#)

Contact

Address Po Box 567
Beckenham
BR3 9LY

Phone 07956280367

Email secretary@intermediaries-for-justice.org

Website www.intermediaries-for-justice.org

Activities

Objects: THE OBJECT OF THE CIO IS THE RELIEF OF NEED OF VULNERABLE PEOPLE (INCLUDING WITNESSES, COMPLAINANTS AND DEFENDANTS) AND THE PROMOTION OF THE SOUND ADMINISTRATION OF THE LAW BY FACILITATING COMMUNICATION AND THE PROVISION OF EVIDENCE IN THE JUSTICE SYSTEM THROUGH PROMOTING THE WORK OF INTERMEDIARIES REGISTERED EITHER WITH THE MINISTRY OF JUSTICE (ENGLAND & WALES), THE NORTHERN IRELAND DEPARTMENT OF JUSTICE OR NON-REGISTERED INTERMEDIARIES WHO HAVE ATTENDED A COURSE OF SPECIALISED TRAINING FROM ACKNOWLEDGED TRAINERS IN THE FIELD AND WHO ARE ABLE TO SATISFY THE COURT OF THEIR QUALIFICATIONS AND SUITABILITY. "VULNERABLE" MEANING CHILDREN UNDER 18 (ELIGIBLE FOR INTERMEDIARY ASSISTANCE BY VIRTUE OF THEIR AGE) AND ADULTS WHOSE AGE, DISABILITY, PHYSICAL OR MENTAL DISORDER, MENTAL HEALTH OR SPECIFIC LEARNING DIFFICULTIES AFFECT THEIR UNDERSTANDING OR ABILITY TO COMMUNICATE IN WORDS."

Activities: The relief of need of vulnerable people (including witnesses, complainants and defendants) and the promotion of the sound administration of the law by facilitating communication and the provision of evidence in the justice system through promoting the work of intermediaries.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Disability, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£27,438	£29,744	-	-
2024-07-31	£23,923	£22,215	-	-
2023-07-31	£27,829	£22,765	-	-
2022-07-31	£32,698	£25,194	-	-
2021-07-31	£35,943	£23,025	-	-
2020-07-31	£36,518	£23,702	-	-

Trustees

Name	Role	Appointed
Dr Catherine O'Neill	Chair	2018-02-01
Amanda Lynch		2024-04-04
Daniel Spicer		2024-03-01
Dr John Taggart		2025-09-26
Dr Kimberly Collins		2025-09-26
Emily O'Connor		2025-09-26
Francesca Castellano		2020-06-04
Heather Carroll		2025-02-14
Jeffrey Hughes		2024-03-01

INTERMEDIARIES FOR JUSTICE

England & Wales - Charity number 1177874

Accounts

REGISTERED CHARITY NUMBER: 1177874

**Report of the Trustees and
Financial Statements for the Year Ended 31 July 2025
for
INTERMEDIARIES FOR JUSTICE**

INTERMEDIARIES FOR JUSTICE

Contents of the Financial Statements FOR THE YEAR ENDED 31 JULY 2025

	Page
Report of the Trustees	1 to 9
Independent Examiner's Report	10
Statement of Financial Activities	11
Balance Sheet	12
Notes to the Financial Statements	13 to 16
Detailed Statement of Financial Activities	17

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2025

The trustees present their report with the financial statements of the charity for the year ended 31 July 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The CIO object is the relief of need of vulnerable people (including: witnesses; complainants; and defendants) and the promotion of the sound administration of the Law by facilitating communication and the provision of evidence in the Justice System through promoting the work of intermediaries registered either with the Ministry of Justice (England and Wales), The Northern Ireland Department of Justice or Court Approved Intermediaries who have attended a course of specialised training from acknowledged trainers in the field and who are able to satisfy the Court of their qualifications and suitability.

"Vulnerable" meaning children under 18 (eligible for Intermediary assistance by virtue of their age) and adults whose age, disability, physical or mental disorder, mental health or specific learning difficulties affect their understanding or ability to communicate in words.

Public Benefit

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2025

ACHIEVEMENT AND PERFORMANCE

CHAIR'S INTRODUCTION

This year, Intermediaries for Justice (IfJ) continued to strengthen its role in supporting intermediaries and advocating for vulnerable individuals within the justice system. Through training, sector engagement, member support, and collaborative projects, the charity has remained committed to improving access to justice and professional practice across the sector.

IfJ is sustained through the generosity, dedication, and compassion of its members, as well as the unwavering commitment of its trustee board. Trustees give their time voluntarily, alongside their professional responsibilities, and their contribution is central to the continued success of the charity. It is important to recognise that "For the Good of All" is the principle that underpins their efforts.

It was wonderful to be able to hold our AGM and conference both in person and online, bringing together members of our intermediary community alongside others working to give a voice to vulnerable people within the justice system. Opportunities such as this-where we come together, share, and reflect-are vital.

The theme of this year's conference, "For the Good of All," reflects the essence of our work: standing alongside vulnerable individuals and supporting professionals to advocate effectively within the justice system. It takes insight and courage to recognise that adaptations, changes, and well-founded recommendations are essential to ensuring fair access to justice.

Throughout the year we have continued to build relationships with national organisations, government departments, legal professionals, academics, and international partners, while remaining committed to member wellbeing, professional development, and improving standards of practice across the sector.

ACTIVITIES AND ACHIEVEMENTS

OUR MEMBERSHIP

As of July 2025, our membership figures are:

Full Members - 88

Associate Members - 7

International Full Members - 18

International Associate Members - 1

Membership fees have been instrumental in developing our much-needed Continuing Professional Development (CPD) programme. Without member contributions, the CPD programme would not be sustainable, and we encourage all members to reflect on the collective benefit-for the good of all.

SUPPORTING MEMBERS AND PROFESSIONAL WELLBEING

Member support remains central to IfJ's work. IfJ continues to provide both formal and informal support through:

- Monthly Zoom drop-in sessions
- WhatsApp peer support groups
- An extensive CPD programme and Special Interest Groups (SIGs)
- Supervision initiatives
- Referral support
- Research participation opportunities

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2025

IfJ's free monthly Zoom drop-in sessions, expertly hosted by Charlie Orrell, continue to be extremely popular. Intermediaries from across the UK and internationally, including Australia and Ireland, regularly attend to seek advice and discuss topics ranging from administration and court etiquette to assessments, case discussions, and practical working issues. The sessions provide valuable support, reflection, and continuing professional development opportunities.

Members also benefit from eight WhatsApp discussion groups covering areas including defendants, family courts, tribunals, children, suspects and dementia. These groups provide a secure space for members to discuss professional experiences and access peer advice in real time. In a profession experiencing significant turnover, they continue to offer important collegiality and support.

As an extension of this network, IfJ recently established a dedicated WhatsApp group for international members, of whom there are currently 18, including intermediaries based in Australia, New Zealand, Canada, and Ireland.

Supervision and wellbeing remain key priorities for IfJ. This year we established a bank of highly qualified supervisors available to members seeking professional reflection and support. Supervisors will also meet regularly to develop the programme and promote consistency of practice.

We continue to receive increasing enquiries regarding intermediary training pathways and suitability for the profession, particularly from mental health professionals and police personnel seeking to retrain as intermediaries. Individuals are directed to appropriate information and training providers, including the taster training session delivered in January 2025.

CPD PROGRAMME

IfJ would like to thank all presenters who created and delivered the following 15 CPD courses in the past year:

- Dr Catherine O'Neill and Dr Kim Collins - Working with Trauma in the Justice System, Trauma Informed Practice (2nd and 9th July 24)
- Dr Tina Pereira and Byron Campbell - Working with Interpreters (26th Sept 24)
- Mark Sidney and Dr Kim Collins - Emotional Regulation (10 Oct and 7 Nov 24)
- Catherine O'Neill, Catherine Robinson and Angelica Nicolaou - Working in Immigration Tribunals (8 Nov 2024)
- Dr Brendan Maloney - Intermediaries for Parole Board Oral Hearings (21 November 2024)
- Sarah Peto - Police Investigative Interviewing (5 Dec 2024)
- Penny Edwards - Sexual Violence Trauma Responses and Best Practice (30 Jan 25)
- Dr Tim Turner, Robert and Amy Harrison - An Introduction to working as an Intermediary (23 Jan 25)
- Dr Lucy Archinal-Hudson, Dr Ian Groebar and DI Emma Dillon - Working with People with ADHD in Justice Settings (3 and 6 March 25)
- Amy Harrison and Nicola Lewis - Family Court Discussion (26 March 25)
- Eleanor Barber - Widgit Refresher Workshops (9 and 19 Dec 24, and 1 April 25)
- Caroline Finlayson, Lizzie Plumb and Amber Conn - Working with People with a Learning Disability (10 April 25)
- Dr Catherine O'Neill and Dr Kim Collins - Working with Trauma in the Justice System: Trauma Informed Practice (15 May 25)
- Dr Kim Collins - Memory and Communication in the Criminal Justice System (12 June 25)
- Susan Stewart and Catherine Chamberlain - Assessment of Children, Young People and Adults with Developmental Communication Needs (4 and 11 July 25)

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2025

IfJ subsidised CPD events during the year so that one-day courses cost members £50 and half day courses costs £25 in order to improve accessibility and attendance. Although feedback remained overwhelmingly positive, attendance numbers continue to present challenges for the long-term sustainability of some events.

Looking ahead, there are future planned courses on Tribunals, Emotional Regulation, Parole Board Hearings, and ADHD.

PROJECTS AND SECTOR ENGAGEMENT

We have continued to contribute to Royal College of Speech and Language Therapists, campaigning on projects involving children and adults with communication needs. For example, IfJ signed the Invest in SLT petition supporting speech and language therapy services.

IfJ remains a member of the Alliance for Youth Justice. Heather Carroll (IfJ Trustee) attends quarterly meetings on behalf of IfJ, contributing perspectives on the intermediary role and reporting developments back to the membership.

Over recent years IfJ has carried out surveys and fed back findings to the Ministry of Justice. This year we received valuable member responses regarding working with ISVAs, alongside a shorter survey gathering views on supervision and wellbeing. This feedback informed the development of new CPD initiatives.

IfJ also continued meetings with Tom Henwood and Catherine Kemp, Acting Head of Vulnerable Users Policy at the MoJ. Trustees felt these discussions were constructive and productive.

Following a very helpful member survey entitled "Life at the Rock Face", IfJ was invited to present to the Criminal Procedure Rule Committee in October 2024.

Drawing on members' experiences, Catherine O'Neill (IfJ Chair) and Francesca Castellano (IfJ Secretary) outlined the practical realities of how CPRC rules are implemented in practice, including examples of where implementation of procedural safeguards appeared inconsistent in practice and the difficulties intermediaries sometimes face in securing Ground Rules Hearings.

A significant issue identified was the lack of any systemic mechanism to ensure compliance with rules once established. The Committee suggested that IfJ explore opportunities to contribute to judicial training, which we are currently considering.

IfJ also continues to maintain links with the expert witness newsletter developed by Professor Rix, who remains a valued supporter of the organisation.

OUTREACH AND ADVOCACY

In line with IfJ's objective - 'the relief of vulnerable people ... through promoting the work of intermediaries', IfJ offers remuneration to members who participate in any awareness raising and outreach activity on behalf of IfJ. Members of IfJ are regularly invited to deliver training, contribute to justice system development, participate in strategic forums, and support research and awareness-raising initiatives. In 2024, IfJ reinstated The Outreach Fund and £4,500 was ringfenced for this. Once these funds have been exhausted, the Trustee Board will review the funding provision and consider any future allocation. For full details please read the Outreach Fund Policy on the IfJ website.

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2025

IfJ has also participated in outreach initiatives this year, including contributing to a conference at Garden Court Chambers on trauma-informed practice. We were also delighted to work alongside JUSTICE and present at the Fair Trials Conference in Milan. This was an inspiring opportunity to join legal and human rights professionals from across Europe committed to fairness, equality, and justice within criminal justice systems. It also strengthened IfJ's growing international relationships with organisations and practitioners working to support vulnerable people globally.

Requests for information and guidance about intermediary work continue to increase, particularly from professionals working in policing, probation, and mental health sectors.

INFRASTRUCTURE AND OPERATIONS

The Resources Team has continued extensive work reorganising the website resources section to make materials easier to navigate and more accessible for users seeking specific information.

Trustees explored alternative website providers; however, costs proved prohibitive. IfJ will therefore continue working with Northbridge Digital to upgrade the underlying architecture of the existing website. This approach represents the best value for money while ensuring continued data security and future functionality.

The IfJ website also hosts and manages a free referral system connecting justice professionals with intermediaries across five referral categories:

- Vulnerable Suspects/Defendants
- Family Courts
- Tribunals/Hearings
- Complainant or Prosecution Witnesses
- Defence Witnesses

While many referrals are managed automatically, others require personal responses from Francesca Castellano (IfJ Secretary). The system operates in accordance with arrangements linked to the Court Appointed Intermediary Scheme (CAIS).

Although referral requests through IfJ have generally declined, requests for broader information, support, and guidance have increased significantly.

Trustees have also continued to oversee significant website infrastructure planning to ensure long-term data safety, compliance, and functionality.

COMMUNICATIONS

The website continues to function as a central information hub for intermediaries, justice professionals, and those seeking information about communication support within legal proceedings.

The IfJ Twitter/X account continues to play an important role in raising awareness of intermediary work and promoting the rights of vulnerable individuals within justice systems. The account currently has just under 2,200 followers.

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2025

Our audience includes charities, government departments, legal professionals, academics, justice agencies, and international organisations. Followers are based throughout the UK, Europe, the USA, Australia, New Zealand, South America, and Asia. Trustees believe this online presence is particularly important at a time when significant numbers of Registered Intermediaries have left the profession in recent years.

Members receive a fortnightly newsletter providing updates on CPD opportunities, sector developments, research requests, consultations, policy developments, and member initiatives.

EMERGING PROJECTS

Several important new projects have emerged this year, including the Fitness to Practice project. The possible development of a professional body for intermediaries has also been explored this year. Following a member survey, responses indicated strong support for progressing this work.

University of Salford approached IfJ to assist with the development of a toolkit on Fetal Alcohol Spectrum Disorders (FASD) for The Advocate's Gateway. Another important initiative this year has been the development of the Supervisors Bank to strengthen member wellbeing and professional support.

FUNDRAISING AND SUPPORT

Like many small charities, IfJ continues to balance increasing demand for support, training, supervision, and infrastructure against rising operational costs. Trustees remain committed to maintaining affordable access to CPD and member services while ensuring the long-term sustainability of the organisation.

The subsidised CPD programme and reinstated Outreach Fund reflect our commitment to supporting members while promoting awareness and understanding of intermediary work within the wider justice system.

We are extremely grateful to Lady Henrietta St George for her continued support and generous donations. We also thank the Mishcon Family Trust and Alison Corob of the Cheruby Trust for their contributions this year. Their support has enabled us to subsidise the CPD programme during a challenging financial period.

PEOPLE AND ACKNOWLEDGEMENTS

The trustees wish to acknowledge the significant contribution made by volunteers, trustees, presenters, and members whose time and expertise enable the charity to deliver its activities.

We are sad to say goodbye to Maya Levin Schtulberg after many years of dedicated service as Operations Manager. We thank her sincerely for her contributions to the development and improvement of IfJ.

We are delighted to welcome back Ferne Rook as Operations Manager, who has returned with energy and clarity of thought. Carol Morgan joined the administrative team in January 2025 as CPD Coordinator. Sarah Mason continues to provide invaluable legal expertise and guidance.

We are fortunate to have the support of outstanding External Advisors, including Dame Joyce Plotnikoff, Dr Richard Woolfson, David Wurtzel, Dr Kevin Smith, and Nicky Pollock. We are deeply grateful for their continued support.

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2025

We acknowledge the many intermediaries whose generosity and expertise have helped shape IfJ over the past 11 years. Without their generosity, IfJ would not have grown into the strong charity it is today.

We extend our sincere thanks to Sharon Richardson for her longstanding dedication as volunteer Membership Secretary. Sharon has been a constant presence throughout IfJ's development.

Particular thanks go to:

- Charlie Orrell for facilitating the monthly Zoom drop-in sessions for members
- Raymond Lyons for continuing to host the Mental Health Special Interest Group (SIG) and Catherine Chamberlain for hosting the Child Assessment SIG.
- Marisa Sedgwick and Jacqueline Wheatcroft for contributing to the FASD Toolkit project.
- Clare Bessano and Ann Birch for their work exploring options for the development of a professional body.
- Professor Rix for his continued support through the expert witness newsletter.

We are also grateful to all members who contributed to surveys, outreach work, conferences, research requests, and peer support initiatives throughout the year.

FINANCIAL REVIEW

Financial position

During the year, the charity received £27,438 from various sources and expended £29,744.

The charity's principal sources of income during the year were membership fees, CPD events, and charitable donations. Expenditure focused on delivery of CPD activities, website infrastructure, member support services, outreach activity, and operational administration. Trustees continue to monitor expenditure carefully in light of increasing operational costs, while remaining committed to maintaining affordable access to member services and professional development opportunities.

Trustees are satisfied that the charity remains financially viable and continues to maintain appropriate oversight of expenditure and reserves.

Reserves policy

The charity's policy on reserves is to maintain cash of £5,000 (not including the cash held for restricted funds) to enable the settlement of creditors and the payment of administration fees in the event of a voluntary winding up. The cash holdings at the year-end were £50,656.

Funds in deficit

No funds were materially in deficit. Trustees believe the current reserves policy remains appropriate to the size and activities of the charity.

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2025

FUTURE PLANS

Future Plans / Strategic Priorities :

Looking ahead, our priorities include:

- Continuing discussions regarding the development of a professional body for intermediaries
- Expanding supervision and wellbeing initiatives
- Developing the Supervisors Bank
- Delivering new CPD opportunities
- Continuing outreach and judicial engagement work
- Strengthening international links
- Completing website infrastructure and resources development
- Continuing development of the Fitness to Practice framework

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation registered on 10 April 2018 and commenced activities on 1 August 2018. Its current Constitution was originally adopted on 6 February 2020 and amended on 27 June 2024. The policy and operating decisions of the charity rest with the Trustees who meet regularly to monitor the activities of the charity. New trustees may be appointed at any time by the members or the charity trustees and in accordance with 13(1)(d) of the Constitution. A person appointed by the trustees shall retire at the conclusion of the annual general meeting next following the date of his appointment. The charity trustees will make available to each new charity trustee, on or before his or her first appointment: (a) a copy of this constitution and any amendments made to it; and (b) a copy of the CIO's latest trustees' annual report and statement of accounts.

RISK MANAGEMENT

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

It is with sadness that we accepted the resignations of trustees Robert Thomas and Susan Stewart. Both have made significant contributions to IfJ, and we are extremely grateful for their hard work. We are pleased that Susan Stewart has transitioned into the role of CPD Programme Lead.

We are delighted to welcome new trustee Heather Carroll, who we are confident will be a valuable addition to the team. We already have a number of projects planned and look forward to her contributions.

Trustees have continued to consider the long-term financial sustainability of IfJ while balancing increasing demand for member support, CPD provision, website infrastructure, and wellbeing initiatives.

SAFEGUARDING

The trustees recognise their responsibility to safeguard vulnerable individuals engaged through the charity's activities and continue to review safeguarding, data protection, and related policies to ensure appropriate protections remain in place.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1177874

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2025

Principal address

PO BOX 567
Beckenham
BR3 9LY

Trustees

Catherine O'Neill - Chair
Francesca Castellano - Secretary
Susan Stewart (resigned 30/6/2025)
Robert Thomas (resigned 3/2/2025)
Daniel Spicer
Amanda Lynch
Jeff Hughes
Heather Carroll (appointed 14/2/2025)
Kimberley Collins (appointed 26/9/2025)
Emily O'Connor (appointed 26/9/2025)
John Taggart (appointed 26/9/2025)

Independent Examiner

Grugeon Reynolds Limited
Adams and Moore House
Instone Road
Dartford
KENT
DA1 2AG

CLOSING REMARKS

This year has demonstrated both the challenges facing intermediaries and the strength, resilience, and dedication of the IfJ community. Through collaboration, advocacy, training, and mutual support, IfJ continues to promote fairness, communication access, and justice for vulnerable individuals within legal systems.

Our work remains grounded in hope, kindness, and solidarity. There is still much to be done - voices to be heard, lives to be supported, and systems to be improved.

IfJ remains a place where intermediaries can support one another, reflect on professional challenges, and encourage constructive engagement regarding the experiences of vulnerable individuals within the justice system.

Every step forward that IfJ has made is thanks to the dedication and continued commitment of our members, trustees, presenters, volunteers, and supporters.

Thank you.

26 May 2026

Approved by order of the board of trustees on and signed on its behalf by:



.....
Catherine O'Neill (May 26, 2026, 1:06pm)

Independent Examiner's Report to the Trustees of Intermediaries for Justice

Independent examiner's report to the trustees of Intermediaries for Justice

I report to the charity trustees on my examination of the accounts of Intermediaries for Justice (the Trust) for the year ended 31 July 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

H Adeleye

Hakeem Adeleye (May 27, 2026,
10:32 AM)

Hakeem Adeleye

Grugeon Reynolds Limited
Adams and Moore House
Instone Road
Dartford
KENT
DA1 2AG

27 May 2026

Date:

INTERMEDIARIES FOR JUSTICE

Statement of Financial Activities FOR THE YEAR ENDED 31 JULY 2025

	Notes	Unrestricted fund £	Restricted fund £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		6,721	-	6,721	7,537
Charitable activities					
Charitable activities		20,321	-	20,321	16,004
Investment income	2	396	-	396	382
Total		<u>27,438</u>	<u>-</u>	<u>27,438</u>	<u>23,923</u>
 EXPENDITURE ON					
Charitable activities					
Charitable activities		<u>29,744</u>	<u>-</u>	<u>29,744</u>	<u>22,215</u>
NET INCOME/(EXPENDITURE)		(2,306)	-	(2,306)	1,708
 RECONCILIATION OF FUNDS					
Total funds brought forward		<u>52,272</u>	<u>-</u>	<u>52,272</u>	<u>50,564</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>49,966</u></u>	<u><u>-</u></u>	<u><u>49,966</u></u>	<u><u>52,272</u></u>

The notes form part of these financial statements

INTERMEDIARIES FOR JUSTICE

Balance Sheet 31 JULY 2025

	Notes	Unrestricted fund £	Restricted fund £	2025 Total funds £	2024 Total funds £
CURRENT ASSETS					
Debtors	5	654	-	654	1,526
Cash at bank		50,656	-	50,656	52,349
		51,310	-	51,310	53,875
CREDITORS					
Amounts falling due within one year	6	(1,344)	-	(1,344)	(1,603)
		49,966	-	49,966	52,272
NET CURRENT ASSETS					
		49,966	-	49,966	52,272
TOTAL ASSETS LESS CURRENT LIABILITIES					
		49,966	-	49,966	52,272
NET ASSETS					
		49,966	-	49,966	52,272
FUNDS					
Unrestricted funds	7			49,966	52,272
TOTAL FUNDS					
				49,966	52,272

The financial statements were approved by the Board of Trustees and authorised for issue on ~~26 May 2026~~..... and were signed on its behalf by:

C O'Neill

.....
Catherine O'Neill (May 26, 2026, 11:06pm)
Catherine O'Neill - Trustee

Francesca Castellano

.....
Francesca Castellano (May 26, 2026)
Francesca Castellano - Trustee

The notes form part of these financial statements

INTERMEDIARIES FOR JUSTICE

Notes to the Financial Statements FOR THE YEAR ENDED 31 JULY 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

INTERMEDIARIES FOR JUSTICE

Notes to the Financial Statements - continued FOR THE YEAR ENDED 31 JULY 2025

2. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	396	382
	<u> </u>	<u> </u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2025 nor for the year ended 31 July 2024.

Trustees' expenses

The trustees were reimbursed during the year for travelling and other costs amounting to £241 (2024 : £241).

The number of trustees who were reimbursed for expenses in 2025 was 1 (2024 :1).

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	7,537	-	7,537
Charitable activities			
Charitable activities	16,004	-	16,004
Investment income	382	-	382
Total	<u>23,923</u>	<u>-</u>	<u>23,923</u>
EXPENDITURE ON			
Charitable activities			
Charitable activities	22,215	-	22,215
NET INCOME	1,708	-	1,708
RECONCILIATION OF FUNDS			
Total funds brought forward	50,564	-	50,564
TOTAL FUNDS CARRIED FORWARD	<u>52,272</u>	<u>-</u>	<u>52,272</u>

INTERMEDIARIES FOR JUSTICE

**Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 JULY 2025**

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2025	2024
	£	£
Prepayments	654	1,526
	<u> </u>	<u> </u>

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2025	2024
	£	£
Other creditors	1,344	1,603
	<u> </u>	<u> </u>

7. MOVEMENT IN FUNDS		Net movement	At
	At 1/8/24	in funds	31/7/25
	£	£	£
Unrestricted funds			
General fund	52,272	(2,306)	49,966
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>52,272</u>	<u>(2,306)</u>	<u>49,966</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	27,438	(29,744)	(2,306)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>27,438</u>	<u>(29,744)</u>	<u>(2,306)</u>

Comparatives for movement in funds

		Net movement	At
	At 1/8/23	in funds	31/7/24
	£	£	£
Unrestricted funds			
General fund	50,564	1,708	52,272
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>50,564</u>	<u>1,708</u>	<u>52,272</u>

INTERMEDIARIES FOR JUSTICE

Notes to the Financial Statements - continued FOR THE YEAR ENDED 31 JULY 2025

7. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	23,923	(22,215)	1,708
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>23,923</u>	<u>(22,215)</u>	<u>1,708</u>

8. RELATED PARTY DISCLOSURES

During the year £700 (2024 : £2,150) was paid in respect of fees to 1 (2024 : 4) trustee of the charity for services supplied as a professional; not as trustee. The amounts payable to the individual trustees were as follows :

	2025 £	2024 £
Catherine O'Neill	-	925
Susan Stewart	700	375
Catherine Chamberlain	-	750
Robert Thomas	-	100

9. ASSETS RETAINED FOR THE CHARITY'S OWN USE

Website design total cumulative costs to 2025 were £46,429 (total cumulative costs to 2024 : £37,809).

INTERMEDIARIES FOR JUSTICE

Detailed Statement of Financial Activities FOR THE YEAR ENDED 31 JULY 2025

	2025 £	2024 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Henrietta St George	5,000	-
Other donations	1,721	7,537
	6,721	7,537
Investment income		
Deposit account interest	396	382
Charitable activities		
Membership income	13,530	12,059
Event attendance fees	6,791	3,945
	20,321	16,004
Total incoming resources	27,438	23,923
EXPENDITURE		
Charitable activities		
Conference and seminar expenses	7,407	4,655
Website and IT costs	9,494	3,768
Accountancy fees	684	660
Training costs	-	1,550
Administration services	11,918	11,341
	29,503	21,974
Support costs		
Governance costs		
Trustees' expenses	241	241
Total resources expended	29,744	22,215
Net (expenditure)/income	(2,306)	1,708

This page does not form part of the statutory financial statements

INTERMEDIARIES FOR JUSTICE

England & Wales - Charity number 1177874

Accounts

REGISTERED CHARITY NUMBER: 1177874

**Report of the Trustees and
Financial Statements for the Year Ended 31 July 2024
for
INTERMEDIARIES FOR JUSTICE**

INTERMEDIARIES FOR JUSTICE**Contents of the Financial Statements
FOR THE YEAR ENDED 31 JULY 2024**

	Page
Report of the Trustees	1 to 8
Independent Examiner's Report	9
Statement of Financial Activities	10
Balance Sheet	11
Notes to the Financial Statements	12 to 15
Detailed Statement of Financial Activities	16

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2024

The trustees present their report with the financial statements of the charity for the year ended 31 July 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The CIO object is the relief of need of vulnerable people (including: witnesses; complainants; and defendants) and the promotion of the sound administration of the Law by facilitating communication and the provision of evidence in the Justice System through promoting the work of intermediaries registered either with the Ministry of Justice (England and Wales), The Northern Ireland Department of Justice or Court Approved Intermediaries who have attended a course of specialised training from acknowledged trainers in the field and who are able to satisfy the Court of their qualifications and suitability. "Vulnerable" meaning children under 18 (eligible for Intermediary assistance by virtue of their age) and adults whose age, disability, physical or mental disorder, mental health or specific learning difficulties affect their understanding or ability to communicate in words.

RISK MANAGEMENT

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2024

ACHIEVEMENT AND PERFORMANCE REVIEW OF ACTIVITIES

This year marks the tenth anniversary of Intermediaries for Justice (IfJ), and we are pleased to report that the charity continues to thrive. We extend our sincere thanks to all trustees and members-past and present-whose commitment and contributions have enabled the organisation not only to sustain itself but to grow stronger year on year.

We benefit from an engaged and capable Board of Trustees, whose dedication is evident in every aspect of our work. Over the past year, we were pleased to welcome Sarah Mason, a qualified lawyer, who has joined our administrative team alongside Maya. Together, they are helping to drive forward our development, improve our operations, and support strategic planning.

A particularly meaningful moment in the past year was a retrospective event led by Jan Jones and David Wurtzel, who took us back to the origins of IfJ- recounting the journey from a simple idea to a registered charity. That founding vision remains central to our identity: providing a space where intermediaries can support each other, exchange ideas, and further their knowledge in what is both rewarding and challenging work.

When we first established IfJ, external support was minimal. The useful NCA/MoJ Special Measures Conference had been discontinued, and engagement with the Ministry of Justice and the Registered Intermediary Registration Team (RIRT) was limited and sometimes disheartening. In recent times, however, we have seen a shift. The return of the annual MoJ conference, including the successful event held this February, has reaffirmed a sense of recognition and connection across the intermediary community. We would like to take this opportunity to acknowledge the consistent efforts of RIRT and their ongoing support.

In light of these changes and continued demand, the trustees have carefully considered IfJ's ongoing role. Though we questioned whether the charity should continue, it became clear-through trustee discussions and conversations with members-that our work remains vital. Accordingly, we reaffirm our commitment to continue and evolve, supported by the energy and engagement of our trustees, who will each report further on their respective activities.

We would also like to recognise the generosity of several key supporters. Our sincere thanks go to Lady Henrietta St George for her unwavering support and financial contributions. This year, we also received donations from the Mishcon Family Trust, Alison Corob of the Cheruby Trust, and for the first time, the Ark of Noah Trust. These contributions have enabled us to subsidise our CPD programme during a financially challenging period. Further details on this will be provided in Susan's report.

We are deeply grateful to Sharon Richardson, our Membership Secretary, for her long-standing commitment to IfJ. Alongside Rochelle Cowan, Sharon has worked diligently to refresh our website and resources - a significant undertaking that will greatly benefit our members. More information on this project will be shared in due course.

Sadly, we said farewell to two valued trustees this year. Catherine Chamberlain and Rochelle Cowan have both stepped down to pursue new opportunities, with Catherine now serving as a Magistrate. We also acknowledge the departure of Paul Redfern, our Treasurer, who is now focusing on other projects, including writing a book. We thank all three for their exceptional service and contributions.

In their place, we are delighted to welcome Amanda Lynch and Daniel Spicer to the Board. They bring energy and insight and are already making a valuable impact.

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2024

As we reflect on the last ten years, we do so with pride in our achievements and optimism for the future. Intermediaries for Justice remains a vital platform for collaboration, learning, and support, and we look forward to continuing this work in the years ahead.

IfJ's WORK

Trustees meet virtually once a month and attended an Away Day 14th March 24 to help plan the direction of IfJ's work.

PROJECT WORK

IfJ was delighted to contribute to Sally Kedge's Report on intermediaries for justice around the world.

It was a pleasure to work with The University of Limerick Eire and to present on their second year of Intermediary training. They are fully supported by their Dept of Justice.

We have contributed to RCSLT's campaigning on projects involving children and adults with communication needs. For example, we signed the petition regarding InvestInSLT - https://www.rcslt.org/wp-content/uploads/2024/06/InvestInSLT-petition_statement.pdf.

As a member of the Alliance for Youth Justice, IfJ was invited to join a symposium on the policing of children (AYJ Symposium-Rethinking Policing). Amanda Lynch has accepted the role of rep for IfJ liaising with AYJ.

IfJ has supported The National Appropriate Adult Network (NAAN) with developing their online training for Appropriate Adults. Grev Wallington hosted a meeting with IfJ members to develop their training with the help of intermediary input.

Other projects have been:

Setting up an IfJ Working Group on Symbols Summary.

An IfJ member presented, at Vulnerability and Resilience Seminar on the recognition of Vulnerability in clients, describing for lawyers the kinds of Reasonable Adjustments that can be made to accommodate clients' needs.

We ran a training with Pump Court Chambers-Training for Immigration Solicitors.

SURVEYS

We received IfJ member valued responses to the survey this year regarding working with ISVAs and another short survey gathering opinions on supervision. Intermediary supervision and wellbeing are key to our aims at IfJ.

MoJ/RIRT

IfJ continued to have meetings with Tom Henwood and Jen Minford (Acting Head of Vulnerable Users Policy at MoJ), and we felt our discussions were fruitful.

We sent comments into MoJ about the draft Jan 2024 version of RIPGM.

We welcome working closely with RIRT and the recent development of a RI representation on the QAB (or newly named) GSB board is very welcomed.

OUTREACH FUND FOR TRAINING CJS PROFESSIONALS

IfJ reinstated our outreach fund, which invites all members to apply for some funding to cover a few hours for running trainings that help spread information about the work intermediaries do. One example was Alison Mullen (RI), who presented as an intermediary at the Inner Temple Advocacy conference (2-4 February 2024) for student barristers, with a presentation titled 'Vulnerable Witnesses: Giving Everyone an Equal Voice.'

An IfJ member contributed to the expert witness newsletter formulated by Prof Rix. Despite expert witnesses' advice including the recommendation that a vulnerable person should have an intermediary assessment; judges still have the power to disregard experts. IfJ members have been invited to sign up to read this very informative and accessible newsletter.

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2024

CRIMINAL PRACTICE RULES COMMITTEE

As a charity IfJ were invited to apply to CPRC - Criminal Procedures Rules Committee. Robert Thomas was successful on behalf of IfJ. We have requested a chance to feedback the intermediary experience to help explain how CPRC rules translate in practice, using our members' experiences. IfJ have been invited to present this in October 2024.

CONTACT AND SUPPORT FOR MEMBERS

We held our AGM and Conference for members (27th June 2024).

The monthly drop-in sessions, hosted superbly by Charlie Orrell, continue to be very popular. Intermediaries from around the country as well as overseas (e.g. Australia, Ireland) drop in seeking advice and support on a wide range of issues from administration, court etiquette, assessment ideas, case discussion etc. The resulting discussions are always helpful and thought provoking and provide great CPD. Members also gain support from all our WhatsApp groups (Family, Child, RIs and Defence intermediaries). In a profession where there is regular turnover these all provide invaluable advice and help. As an extension of this service IfJ has recently set up a WhatsApp group for our international members of whom there are currently about 30, and we are working to strengthen our contact with intermediaries from NZ, Australia, Canada, and Ireland.

The IfJ twitter account (now known as X) fulfils a similar purpose, and we have just under 2200 followers. Our numbers are limited because X employs a formula that allows accounts to follow others in proportion to the number who they themselves follow. Currently we follow 5000 accounts. Broadly speaking these comprise individuals and groups from across the legal system in the UK and many other countries, The criteria for deciding which groups we allow to follow us includes groups advocating for and promoting the rights of the vulnerable. Our followers include Legal charities like ourselves, relevant government departments, journalists, commentators, police forces, chambers, solicitor firms, inns of court, charities supporting a wide range of vulnerable people, PCCs, academics, university departments and so on. We have followers in justice systems and those supporting the vulnerable across Europe, the USA, Australia, New Zealand, South America, Asia and Bridgend. I think our social media provision is very important at a time when we learn that just under 100 RIs have left the profession in the last few years.

Supervision and wellbeing are key to our aims at IfJ, and the following year will be dedicated to implementing this type of support in some form via IfJ.

THE CPD PROGRAMME

IfJ wish to thank presenters for delivering the following 10 CPD events to IfJ members:

- " Catherine Chamberlain & Sarah Baker. Working with Preschool Children (6th October 2023)
- " Dr Tina Pereira & Alison Matthews. Using Low Tech Communication Aids (20th October 2023)
- " Rachel Jones-Wild. Trauma-informed Support Workshop (29th January 2024)
- " Rachel Jones-Wild. Mindset training for Vicarious Trauma workshop (27th February 2024)
- " Rachel Jones-Wild. Self-compassion and resilience workshop (28th March 2024)
- " Susan Stewart & Catherine Chamberlain. RI Skills for Court (18th April 2024)
- " Rachel Jones-Wild. Confidence and assertiveness workshop (26th April 2024)
- " Sarah Cocco & Lucy Archinal-Hudson. Intermediaries Working with Mental Health in Justice Settings (9th & 17th May 2024)
- " Carline Finlayson, Dr Ian Groeber & Professor Lucy Henry. Working with ASC in the CJS (30th May 2024)

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2024

" Catherine O'Neill & Kimberly Collins. Working with Trauma in the Justice System-Trauma Informed Practice (2nd & 9th July 2024)

Raymond Lyons has continued to host the Mental Health CPD Special Interest Group and Charlie Orrell facilitates the monthly drop-in sessions every first Tuesday of the month. Fiona Simpson also hosted a working with people with dementia meeting (7th Dec 2023).

These sessions continued to be very popular with Intermediaries attending nationally and internationally.

IfJ agreed to subsidise CPD events for this past year so that a 1-day course only cost members £50 and a workshop costs members £25. We hoped that this would increase attendance numbers. Sadly, they have remained low with some workshops needing to be offered for free rather than be cancelled. This is a concern for the long-term future of CPD events. Feedback from all CPD events has continued to be overwhelmingly positive.

A new CPD SIG hosted by Catherine Chamberlain will run three times a year and focus on assessments. There are also new courses planned for this next year, focusing on Tribunals, Emotional Regulation, Parole Board Hearings and ADHD.

We could not have run these CPD events without the support and expertise of Maya Levin Schtulberg (Admin Coordinator) and the new addition to our team Sarah Mason (CPD Projects and CPD Coordinator).

THE IfJ WEBSITE

The resources team have been hard at work with a challenging task. The aim is to re-organise the resources section so that users can clearly find all the resources relevant to them and simply seek out specific resources that they are after. It should be up and running very soon (most recent projected completion date was 30th June 2025).

There have been many complications that have caused delays, including factors to do with the website, but there's considerable movement on an approach that will function well and fit in appropriately with the website at large. We're expecting a significant expenditure on the website as the underlying architecture of our website is going to cease to be supported. The trustees have explored alternative providers but the costs of those have been prohibitive. We will therefore continue to work with Northbridge Digital to upgrade the underlying architecture and leave any website redesigns for the future. This represents the best value for money as it allows us to take a narrower approach to solving the problem and therefore spend less. We're having to do this upgrade to ensure the data safety and future functionality of the website. It's expected that this issue may recur in a few years time, at which point the website may need a visual refresh, or we repeat this process.

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2024

DATABASE FOR REFERRALS

The website hosts and manages the free referral system: a link between justice system professions requiring an intermediary to work with their client. <https://www.intermediaries-for-justice.org/find-intermediary> and intermediaries who are available. There are five referral categories: Vulnerable Suspects/Defendants; Family Courts; Tribunals/Hearings; Complainant or prosecution witness; and Defence Witness. While most referrals are automatically managed, there are others that require a personal response, and these are answered by Francesca Castellano. The referral system works in accordance with Adjustments the implementation of the Court Appointed Intermediary Scheme (CAIS) to ensure only members on this scheme access the referral database.

Whilst there has been a general decline in the number of referral requests through the IfJ, there has been a rise in general requests for help, support, and information. People in associated fields such as the police and probation are particularly interested in knowing more about the work of intermediaries and seek advice on how and where they might re-train.

We continue to receive a steady stream of enquiries into IFJ, many of which are regarding where to find training and suitability of becoming an intermediary. We direct them to the relevant information and groups that provide such training. We have noticed a significant upsurge in interest from mental health workers and police in retraining to carry out intermediary work.

Other requests come in for information on intermediaries who might be interested in contributing towards research and, if appropriate these calls are put out on our WhatsApp groups and newsletters.

FINANCIAL REVIEW

Financial position

During the year, the charity received £23,923 from various sources and expended £22,215.

POLICY ON RESERVES

The charity's policy on reserves is to maintain cash of £5,000 (not including the cash held for restricted funds) to enable the settlement of creditors and the payment of administration fees in the event of a voluntary winding up. The cash holdings at the year-end were £52,349.

No funds were materially in deficit.

INTERMEDIARIES FOR JUSTICE

Report of the Trustees FOR THE YEAR ENDED 31 JULY 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation registered on 10 April 2018 and commenced activities on 1 August 2018. Its current Constitution is dated 19 February 2020.

The policy and operating decisions of the charity rest with the Trustees who meet regularly to monitor the activities of the Trust.

New trustees may be appointed at any time by the members or the charity trustees and in accordance with 13(1)(d) of the Constitution. A person appointed by the trustees shall retire at the conclusion of the annual general meeting next following the date of his appointment. The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

(a) a copy of this constitution and any amendments made to it; and 9B0 a copy of the CIO's latest trustees' annual report and statement of accounts.

RISK MANAGEMENT

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1177874

Principal address

PO BOX 567
Beckenham
BR3 9LY

Trustees

Catherine O'Neill - Chair
Francesca Castellano - Secretary
Paul Redfern - Treasurer (resigned 20/12/2023)
Catherine Chamberlain (resigned 31/3/2024)
Rochelle Cowan (resigned 31/3/2024)
Susan Stewart
Robert Thomas
Daniel Spicer (appointed 1/3/2024)
Amanda Lynch (appointed 4/4/2024)
Jeff Hughes (appointed 13/9/2023)

Independent Examiner

Grugeon Reynolds Limited
Adams and Moore House
Instone Road
Dartford
KENT
DA1 2AG

INTERMEDIARIES FOR JUSTICE

**Report of the Trustees
FOR THE YEAR ENDED 31 JULY 2024**

04/08/2025

Approved by order of the board of trustees on and signed on its behalf by:

C O'Neill

C O'Neill

.....
Catherine O'Neill - Trustee

Independent Examiner's Report to the Trustees of Intermediaries for Justice

Independent examiner's report to the trustees of Intermediaries for Justice

I report to the charity trustees on my examination of the accounts of Intermediaries for Justice (the Trust) for the year ended 31 July 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

H Adeleye

Hakeem Adeleye

Hakeem Adeleye

Grugeon Reynolds Limited
Adams and Moore House
Instone Road
Dartford
KENT
DA1 2AG

06/08/2025

Date:

INTERMEDIARIES FOR JUSTICE**Statement of Financial Activities
FOR THE YEAR ENDED 31 JULY 2024**

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		7,537	-	7,537	9,014
Charitable activities					
Charitable activities		16,004	-	16,004	18,675
Investment income	2	382	-	382	140
Total		<u>23,923</u>	<u>-</u>	<u>23,923</u>	<u>27,829</u>
EXPENDITURE ON					
Charitable activities					
Charitable activities		<u>22,215</u>	<u>-</u>	<u>22,215</u>	<u>22,765</u>
NET INCOME		1,708	-	1,708	5,064
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>50,564</u>	<u>-</u>	<u>50,564</u>	<u>45,500</u>
TOTAL FUNDS CARRIED FORWARD		<u>52,272</u>	<u>-</u>	<u>52,272</u>	<u>50,564</u>

The notes form part of these financial statements

INTERMEDIARIES FOR JUSTICE

Balance Sheet
31 JULY 2024

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
CURRENT ASSETS					
Debtors	5	1,526	-	1,526	2,398
Cash at bank		52,349	-	52,349	49,119
		<u>53,875</u>	<u>-</u>	<u>53,875</u>	<u>51,517</u>
CREDITORS					
Amounts falling due within one year	6	(1,603)	-	(1,603)	(953)
		<u>52,272</u>	<u>-</u>	<u>52,272</u>	<u>50,564</u>
NET CURRENT ASSETS					
		<u>52,272</u>	<u>-</u>	<u>52,272</u>	<u>50,564</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>52,272</u>	<u>-</u>	<u>52,272</u>	<u>50,564</u>
NET ASSETS					
		<u>52,272</u>	<u>-</u>	<u>52,272</u>	<u>50,564</u>
FUNDS					
Unrestricted funds	7			<u>52,272</u>	<u>50,564</u>
TOTAL FUNDS					
				<u>52,272</u>	<u>50,564</u>

The financial statements were approved by the Board of Trustees and authorised for issue on ...0..4../.0..8../.2..0..2.5 and were signed on its behalf by:

C O'Neill

C O'Neill

.....
Catherine O'Neill - Trustee

F Castellano

Francesca Castellano

.....
Francesca Castellano - Trustee

The notes form part of these financial statements

INTERMEDIARIES FOR JUSTICE

Notes to the Financial Statements FOR THE YEAR ENDED 31 JULY 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

INTERMEDIARIES FOR JUSTICE

Notes to the Financial Statements - continued FOR THE YEAR ENDED 31 JULY 2024

2. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	382	140
	<u>382</u>	<u>140</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2024 nor for the year ended 31 July 2023.

Trustees' expenses

The trustees were reimbursed during the year for travelling and other costs amounting to £241 (2023 :£648).

The number of trustees who were reimbursed for expenses in 2024 was 1 (2023:3).

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	9,014	-	9,014
Charitable activities			
Charitable activities	18,675	-	18,675
Investment income	140	-	140
Total	<u>27,829</u>	<u>-</u>	<u>27,829</u>
EXPENDITURE ON			
Charitable activities			
Charitable activities	22,765	-	22,765
NET INCOME	5,064	-	5,064
RECONCILIATION OF FUNDS			
Total funds brought forward	45,500	-	45,500
TOTAL FUNDS CARRIED FORWARD	<u>50,564</u>	<u>-</u>	<u>50,564</u>

INTERMEDIARIES FOR JUSTICE

**Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 JULY 2024**

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Prepayments	1,526	2,398
	<u>1,526</u>	<u>2,398</u>

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	-	10
Other creditors	1,603	943
	<u>1,603</u>	<u>953</u>

7. MOVEMENT IN FUNDS

	At 1/8/23	Net movement in funds	At 31/7/24
	£	£	£
Unrestricted funds			
General fund	50,564	1,708	52,272
	<u>50,564</u>	<u>1,708</u>	<u>52,272</u>
TOTAL FUNDS	<u>50,564</u>	<u>1,708</u>	<u>52,272</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	23,923	(22,215)	1,708
	<u>23,923</u>	<u>(22,215)</u>	<u>1,708</u>
TOTAL FUNDS	<u>23,923</u>	<u>(22,215)</u>	<u>1,708</u>

Comparatives for movement in funds

	At 1/8/22	Net movement in funds	At 31/7/23
	£	£	£
Unrestricted funds			
General fund	45,500	5,064	50,564
	<u>45,500</u>	<u>5,064</u>	<u>50,564</u>
TOTAL FUNDS	<u>45,500</u>	<u>5,064</u>	<u>50,564</u>

INTERMEDIARIES FOR JUSTICE

Notes to the Financial Statements - continued FOR THE YEAR ENDED 31 JULY 2024

7. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	27,829	(22,765)	5,064
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>27,829</u>	<u>(22,765)</u>	<u>5,064</u>

8. RELATED PARTY DISCLOSURES

During the year £2,150 (2023 : £2,400) was paid in respect of fees to 4 (2023 : 3) trustees of the charity for services supplied as professionals, not as trustees. The amounts payable to the individual trustees were as follows :

	2024 £	2023 £
Catherine O'Neill	925	900
Susan Stewart	375	750
Catherine Chamberlain	750	750
Robert Thomas	100	0

9. ASSETS RETAINED FOR THE CHARITY'S OWN USE

Website design total cumulative costs to 2024 were £37,809 (total cumulative costs to 2023 : £35,015).

INTERMEDIARIES FOR JUSTICE

Detailed Statement of Financial Activities FOR THE YEAR ENDED 31 JULY 2024

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Henrietta St George	-	5,000
Other donations	7,537	4,014
	<u>7,537</u>	<u>9,014</u>
Investment income		
Deposit account interest	382	140
Charitable activities		
Membership income	12,059	12,070
Event attendance fees	3,945	6,605
	<u>16,004</u>	<u>18,675</u>
Total incoming resources	<u>23,923</u>	<u>27,829</u>
EXPENDITURE		
Charitable activities		
Conference and seminar expenses	4,655	4,990
Website and IT costs	3,768	7,090
Accountancy fees	660	942
Training costs	1,550	1,075
Administration services	11,341	8,020
	<u>21,974</u>	<u>22,117</u>
Support costs		
Governance costs		
Trustees' expenses	241	648
Total resources expended	<u>22,215</u>	<u>22,765</u>
Net income	<u>1,708</u>	<u>5,064</u>

This page does not form part of the statutory financial statements

INTERMEDIARIES FOR JUSTICE

England & Wales - Charity number 1177874

Accounts

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023
FOR
INTERMEDIARIES FOR JUSTICE**

INTERMEDIARIES FOR JUSTICE

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

	Page
Report of the Trustees	1 to 7
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Financial Statements	11 to 15
Detailed Statement of Financial Activities	16

INTERMEDIARIES FOR JUSTICE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2023

The trustees present their report with the financial statements of the charity for the year ended 31 July 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The CIO object is the relief of need of vulnerable people (including: witnesses; complainants; and defendants) and the promotion of the sound administration of the Law by facilitating communication and the provision of evidence in the Justice System through promoting the work of intermediaries registered either with the Ministry of Justice (England and Wales), The Northern Ireland Department of Justice or non-registered Intermediaries who have attended a course of specialised training from acknowledged trainers in the field and who are able to satisfy the Court of their qualifications and suitability. "Vulnerable" meaning children under 18 (eligible for Intermediary assistance by virtue of their age) and adults whose age, disability, physical or mental disorder, mental health or specific learning difficulties affect their understanding or ability to communicate in words.

RISK MANAGEMENT

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

INTERMEDIARIES FOR JUSTICE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2023

ACHIEVEMENT AND PERFORMANCE REVIEW OF ACTIVITIES

From July 2022-July 2023, IfJ has focused on continuing to provide our services while easing the cost-of-living crisis that maybe affecting our members. Thanks to the donations of Lady Henrietta St George, the Mishcon Family Trust and the Cheruby Trust, we were able to subsidise the CPD programme and provide courses at the low rates of £50 for a full day of training and £25 for half a day.

We have continued to send out our newsletter/summary on a fortnightly basis to all members of IfJ. This newsletter contains relevant updates and news from IfJ and other organisations, alongside information about IfJ's and other organisations' upcoming events and courses, information to help support members in their intermediary work and summaries of relevant discussions happening in the field. This year has seen a larger focus on how our members support each other by reaching out, asking questions and sharing experiences.

As usual, we have taken opportunities to expand our activities to other professions. It was a major step to be asked to present to Judges by the Judicial College on their Confident Judge Course in February 2023. The directive was to talk about communication, but it was used as an opportunity to explain the intermediary role and about the effect of trauma on communication, as well as vicarious trauma.

IfJ has worked this year with The University of Limerick Eire to present on their first Intermediary training. They held a Knowledge Exchange in June 2023 and IfJ's Chair took part and presented at the event alongside, two other IfJ members.

Following IfJ's survey assessing Intermediary experiences with the Quality Assurance Board (QAB), IfJ have continued to provide support to members facing scrutiny by QAB and have been thanked for this assistance to members.

OUTREACH WORK

IfJ was asked to join the Best Practice Advisory Group (BPAG) regarding discussions around Bluestar Pre-Trial Therapy Training and Accreditation. The advisory group has met on a regular basis.

Following the CPS new guidance on pre-trial therapy <https://www.cps.gov.uk/legal-guidance/pre-trial-therapy>, The Green House (Bristol) with Harewood Consultancy under the guidance of the Advisory group, have designed training to support therapists involved in pre-trial therapy. The Bluestar Project at The Green House was designed to understand the barriers to accessing pre-trial therapy services among children and young people who have experienced sexual abuse. The subsequent training and resources have been designed to apply to any practitioner or service working pre-trial with any victims/survivors of any form of abuse/crime. This will be going live shortly.

As a charity we were invited to apply to CPRC - Criminal Procedures Rules Committee and were duly presented with a massive application form. Robert Thomas and I as the Chair were rigorously interviewed in March by four Judges. At the time of writing this we are waiting for the outcome.

INTERMEDIARIES FOR JUSTICE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2023

IfJ was invited to apply to Criminal Practice Rules Committee (CPRC). After some considerable time, it was decided that the role could not be a job share and so Robert Thomas was eventually successful in securing appointment to the Committee. The letter of appointment says that the CPRC 'makes a vital contribution to the effective delivery of criminal justice, and the part played by each member is of great value.' It is a testament to the hard and effective work done over many years by IfJ Trustees and members that we were approached to apply for this position. We would not have secured this position without that work and that achievement, notably under the leadership of our Chair, Catherine O'Neill. The CPRC has two Voluntary Sector representatives of whom one is an IfJ Trustee. We have already made an impact in suggesting, and having adopted, an amendment to the existing Rules in regard to the presence of advisers in the live link room.

CONTACT AND SUPPORT FOR MEMBERS

We have continued with our six active WhatsApp groups, that are well used. They are as follows:

- * IfJ - WwDefs (for intermediaries working with defendants)
- *IFJ - Family Courts (for intermediaries working in the family courts)
- *RISC IfJ support for RIs (for all registered intermediaries working with the police, Crown and Magistrates Courts)
- *IfJ - Ww Children (for intermediaries working with children)
- *IFJ Tribunals & Hearings

IfJ has recently set up a WhatsApp group for our international members of whom there are currently about 30, and we are working to strengthen our contact with intermediaries from NZ, Australia, Canada, Ireland, South Africa to name a few. These links are proving valuable in sharing best practice.

IfJ decided to commit to three more years subscribing to Widgit, a platform that all members get access to as part of their membership benefits. Widgit allows members to create visual, communication and learning supports in one's web browser using over 20,000 symbols and 100s of easy-to-use templates. Paying for a three-year subscription has allowed IfJ to save money over the previous annually renewed subscription. The management of this is done by volunteer and membership coordinator, Sharon Richardson.

THE CPD PROGRAMME

Our IfJ birthday conference 18th May 23 brought the intermediary community together successfully.

IfJ wish to thank presenters for delivering the following 10 CPD events to IfJ members

- *Dr Tina Pereira and Byron Campbell. Working with Interpreters (14th Dec 10-1pm)
- * Catherine O'Neill. Working with Trauma in the Justice System-Understanding Trauma Informed Practice (12th and 19th Jan 9.30-3pm)
- *Nicola Lewis and Amy Harrison. Intermediaries in the Family Court (10th Feb 23 9.30-5pm)
- *Rachel Jones-Wild.Trauma-informed support for vulnerable people workshop (24th February 2023 10am-1pm)
- *Susan Stewart and Catherine Chamberlain. Assessment of Children, Young People and Adults with Developmental Communication Needs (2nd and 9th March 9.30-4.30pm)
- *Rachel Jones-Wild. Mindset training for Vicarious Trauma workshop (14th April 2023 10am-1pm)
- * Rachel Jones-Wild. Self-compassion and resilience workshop (10th May 10-1pm)
- * Rachel Jones-Wild. Confidence and assertiveness workshop (8th June 2023)
- * DC Sarah Peto and Dr Marilena Kyriakoudo, Police Investigative Interviewing (14th June 23, 9.30-3pm)

INTERMEDIARIES FOR JUSTICE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2023

* Dr Laura Farrugia, Liz Prosser, Catherine O'Neill, Grev Wallington and Clifford Mickleburgh. Working with Suspects (Weds 12th July 2023, 9.30-4pm)

We are immensely grateful to Raymond Lyons and Andrea Heverin, for creating and offering to run the Mental Health course (29th Nov, 6th Dec and 13th Dec 9.30-3pm) but insufficient applicants meant it had to be postponed. IfJ is seeking to reschedule this important course (members listed it as the course they most wished to attend in our survey).

We also had hoped to offer a Working with Defendants course 11th and 13th May 10-3pm but sadly the speakers were unable to assist us with this.

Thank you to Raymond Lyons for continuing to skilfully host the Mental Health CPD SIG (22nd Nov 22, 16th Mar 2023).

IfJ are grateful to Charlie Orrell too for superbly facilitating our monthly drop-in sessions. These sessions continued to be very popular. Intermediaries from around the country as well as overseas, dropped in seeking advice and support on a wide range of issues from administration, court etiquette, assessment ideas etc and the resulting discussions are always helpful and thought provoking- great CPD.

Whilst our courses continued to gain positive feedback from attendees, several courses needed to be subsidised to run and we were aware that applicant numbers for our courses had also reduced compared to last year.

IfJ responded to this change by gathering member views via the CPD questionnaire (Jan 2023). 50% of those completing the CPD questionnaire felt that the rising cost of living crisis had affected their ability to attend IfJ CPD events. 55.6% of members who completed the survey wanted IfJ to try to subsidise CPD events as a response to the rising cost of living crisis.

IfJ agreed to subsidise future CPD events to July 2024 so that a 1-day course cost members £50 and a workshop costs members £25. We hope that this enables members to continue to access the valuable CPD they need.

INTERMEDIARIES FOR JUSTICE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2023

SOCIAL MEDIA

This comprises our Twitter account and our WhatsApp activities. At the time of writing, we have just over 2,200 Twitter followers. Our numbers are limited because Twitter employs a formula that allows accounts to follow others in proportion to the number who they themselves follow. At the moment, we follow over 5,000 accounts. Broadly speaking these comprise individuals and groups from across the legal system in this and many other countries including groups advocating for and promoting the rights of the vulnerable. Those are the criteria for deciding which groups we allow to follow us who include: Legal charities like ourselves, relevant government departments, journalists, commentators, police forces, chambers, solicitor firms, inns of court, charities supporting a wide range of vulnerable people, PCCs, academics, university departments and so on. We have followers in justice systems and those supporting the vulnerable across Europe and the USA and in Australia, New Zealand, and South America. The Twitter account serves a very valuable purpose in enabling us to communicate quickly with a range of influencers and those with whom we work, it enables us to disseminate important information that is of consequence in our work and to keep everyone updated on developments in ours and related fields. We can do this by posting relevant tweets on our WhatsApp groups too. The WhatsApp groups are a particularly helpful innovation effectively replacing our Facebook presence with more immediate method of contacting members and of keeping in touch. We are able to use the groups not just as a way of disseminating news and information but of providing support for each other in what can be a solitary role. I think that's very important at a time when we learn that just under 100 RIs have left the profession in the last five years. They are a source of authoritative and often instant advice and counsel to colleagues who find themselves in challenging situations and who are confronted by unfamiliar situations.

THE IfJ WEBSITE

Since last year, IfJ have been working on building a new resource section for the website. This is intended to improve the user experience for members and non-members (some resources are member-only) and expand the resources available on the website as well as keep them more up to date.

The resource working team comprises of trustee, Rochelle Cowan; volunteer, Sharon Richardson; and part-time consultant, Ferne Brewster. The team have limited time, and it is a challenge to co-ordinate schedules; all the meetings take place using Facetime or Zoom. IfJ are very grateful for the dedication of Rochelle, Sharon and Ferne for undertaking this task.

Reorganising the resources into different categories has proved surprisingly complex and requires considerable technical support from the web design company. IfJ has ring fenced some funds for the next financial year to do the first part of the work, and the process is already underway.

There have been changes to the resources, and a much greater reliance on signposting to resources on other websites. This means that all the links need to be checked regularly to make sure they still work and will need to become a regular part of the upkeep of the resources. The categories have been devised in such a way so that they have some longevity i.e. be able to accommodate new material for the next few years. There is also a clear need to update some of the resources which is something that needs to be explored in the future.

INTERMEDIARIES FOR JUSTICE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2023

DATABASE FOR REFERRALS

The website hosts and manages the free referral system: a link between justice system professions requiring an intermediary to work with their client. <https://www.intermediaries-for-justice.org/find-intermediary> and intermediaries who are available. There are five referral categories: Vulnerable Suspects/Defendants; Family Courts; Tribunals/Hearings; Complainant or prosecution witness; and Defence Witness. While most referrals are automatically managed, there are others that require a personal response, and these are answered by Francesca Castellano. The referral system works in accordance with Adjustments the implementation of the Court Appointed Intermediary Scheme (CAIS) to ensure only members on this scheme access the referral database.

FINANCIAL REVIEW

Financial position

During the year, the charity received £27,829 from various sources and expended £22,765.

POLICY ON RESERVES

The charity's policy on reserves is to maintain cash of £5,000 (not including the cash held for restricted funds) to enable the settlement of creditors and the payment of administration fees in the event of a voluntary winding up. The cash holdings at the year-end were £49,119.

No funds were materially in deficit.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation registered on 10 April 2018 and commenced activities on 1 August 2018. Its current Constitution is dated 19 February 2020.

The policy and operating decisions of the charity rest with the Trustees who meet regularly to monitor the activities of the Trust.

New trustees may be appointed at any time by the members or the charity trustees and in accordance with 13(1)(d) of the Constitution. A person appointed by the trustees shall retire at the conclusion of the annual general meeting next following the date of his appointment. The charity trustees will make available to each new charity trustee, on or before his or her first appointment: (a) a copy of this constitution and any amendments made to it; and 9B0 a copy of the CIO's latest trustees' annual report and statement of accounts.

RISK MANAGEMENT

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1177874

INTERMEDIARIES FOR JUSTICE

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2023**

Principal address

PO BOX 567
Beckenham
BR3 9LY

Trustees

Catherine O'Neill - Chair
Francesca Castellano - Secretary
Paul Redfern - Treasurer
Catherine Chamberlain
Rochelle Cowan
Esther Rumble (resigned 13/5/2023)
Susan Stewart
Robert Thomas
Emma Hudson (resigned 14/2/2023)
Grainne McQuade (resigned 10/10/2022)

Independent Examiner

Grugeon Reynolds Limited
Adams and Moore House
Instone Road
Dartford
KENT
DA1 2AG

Approved by order of the board of trustees on 2 June 2024 and signed on its behalf by:

Catherine O'Neill - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF INTERMEDIARIES FOR JUSTICE

Independent examiner's report to the trustees of Intermediaries for Justice

I report to the charity trustees on my examination of the accounts of Intermediaries for Justice (the Trust) for the year ended 31 July 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Hakeem Adeleye

Grugeon Reynolds Limited
Adams and Moore House
Instone Road
Dartford
KENT
DA1 2AG

2 June 2024

INTERMEDIARIES FOR JUSTICE

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2023**

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		9,014	-	9,014	10,629
Charitable activities					
Charitable activities		18,675	-	18,675	22,061
Investment income	2	140	-	140	8
Total		<u>27,829</u>	<u>-</u>	<u>27,829</u>	<u>32,698</u>
EXPENDITURE ON					
Raising funds	3	1,075	-	1,075	2,719
Charitable activities					
Charitable activities		21,690	-	21,690	22,475
Total		<u>22,765</u>	<u>-</u>	<u>22,765</u>	<u>25,194</u>
NET INCOME		5,064	-	5,064	7,504
RECONCILIATION OF FUNDS					
Total funds brought forward		45,500	-	45,500	37,996
TOTAL FUNDS CARRIED FORWARD		<u><u>50,564</u></u>	<u><u>-</u></u>	<u><u>50,564</u></u>	<u><u>45,500</u></u>

The notes form part of these financial statements

INTERMEDIARIES FOR JUSTICE

**BALANCE SHEET
31 JULY 2023**

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
CURRENT ASSETS					
Debtors	6	2,398	-	2,398	-
Cash at bank		49,119	-	49,119	46,453
		<u>51,517</u>	<u>-</u>	<u>51,517</u>	<u>46,453</u>
CREDITORS					
Amounts falling due within one year	7	(953)	-	(953)	(953)
		<u>50,564</u>	<u>-</u>	<u>50,564</u>	<u>45,500</u>
NET CURRENT ASSETS					
		<u>50,564</u>	<u>-</u>	<u>50,564</u>	<u>45,500</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>50,564</u>	<u>-</u>	<u>50,564</u>	<u>45,500</u>
NET ASSETS					
		<u>50,564</u>	<u>-</u>	<u>50,564</u>	<u>45,500</u>
FUNDS					
Unrestricted funds	8			<u>50,564</u>	<u>45,500</u>
TOTAL FUNDS					
				<u>50,564</u>	<u>45,500</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 2 June 2024 and were signed on its behalf by:

Catherine O'Neill - Trustee

Robert Thomas - Trustee

The notes form part of these financial statements

INTERMEDIARIES FOR JUSTICE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

INTERMEDIARIES FOR JUSTICE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2023**

2. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	140	8
	<u> </u>	<u> </u>

3. RAISING FUNDS

Investment management costs

	2023	2022
	£	£
Training costs	1,075	2,719
	<u> </u>	<u> </u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2023 nor for the year ended 31 July 2022.

Trustees' expenses

The trustees were reimbursed during the year for travelling and other costs amounting to £648 (2022 : £108).

The number of trustees who were reimbursed for travel expenses in 2023 was 3 (2022:1).

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	10,629	-	10,629
Charitable activities			
Charitable activities	22,061	-	22,061
Investment income	8	-	8
Total	<u>32,698</u>	<u>-</u>	<u>32,698</u>
EXPENDITURE ON			
Raising funds	2,719	-	2,719
Charitable activities			
Charitable activities	22,475	-	22,475
Total	<u>25,194</u>	<u>-</u>	<u>25,194</u>
NET INCOME	7,504	-	7,504

INTERMEDIARIES FOR JUSTICE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2023**

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	37,996	-	37,996
	-----	-----	-----
TOTAL FUNDS CARRIED FORWARD	<u>45,500</u>	<u>-</u>	<u>45,500</u>

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £		2022 £
Prepayments	2,398		-
	-----		-----

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £		2022 £
Trade creditors	11		30
Other creditors	942		923
	-----		-----
	<u>953</u>		<u>953</u>

8. MOVEMENT IN FUNDS

	At 1/8/22 £	Net movement in funds £	At 31/7/23 £
Unrestricted funds			
General fund	45,500	5,064	50,564
	-----	-----	-----
TOTAL FUNDS	<u>45,500</u>	<u>5,064</u>	<u>50,564</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	27,829	(22,765)	5,064
	-----	-----	-----
TOTAL FUNDS	<u>27,829</u>	<u>(22,765)</u>	<u>5,064</u>

INTERMEDIARIES FOR JUSTICE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2023**

8. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/8/21 £	Net movement in funds £	At 31/7/22 £
Unrestricted funds			
General fund	37,996	7,504	45,500
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>37,996</u>	<u>7,504</u>	<u>45,500</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	32,698	(25,194)	7,504
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>32,698</u>	<u>(25,194)</u>	<u>7,504</u>

9. RELATED PARTY DISCLOSURES

During the year £2,400 (2022 : £650) was paid in respect of fees to 3 (2022 : 2) trustees of the charity for services supplied as professionals, not as trustees. The amounts payable to the individual trustees were as follows :

	2022 £	2022 £
Catherine O'Neill	900	-
Susan Stewart	750	350
Catherine Chamberlain	750	300

INTERMEDIARIES FOR JUSTICE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2023**

10. ASSETS RETAINED FOR THE CHARITY'S OWN USE

Website design costs in total to 2023 were £35,015 (total to 2022 : £29,625).

INTERMEDIARIES FOR JUSTICE

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2023**

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Henrietta St George	5,000	10,000
Other donations	4,014	629
	9,014	10,629
Investment income		
Deposit account interest	140	8
Charitable activities		
Membership income	12,070	11,479
Event attendance fees	6,605	10,582
	18,675	22,061
Total incoming resources	27,829	32,698
EXPENDITURE		
Investment management costs		
Training costs	1,075	2,719
Charitable activities		
Conference and seminar expenses	4,990	4,615
Website and IT costs	7,090	3,180
Accountancy fees	942	1,947
Administration services	8,020	12,625
	21,042	22,367
Support costs		
Governance costs		
Trustees' expenses	648	108
Total resources expended	22,765	25,194
Net income	5,064	7,504

This page does not form part of the statutory financial statements

INTERMEDIARIES FOR JUSTICE

England & Wales - Charity number 1177874

Accounts

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022
FOR
INTERMEDIARIES FOR JUSTICE**

INTERMEDIARIES FOR JUSTICE

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022

	Page
Report of the Trustees	1 to 6
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9
Notes to the Financial Statements	10 to 14
Detailed Statement of Financial Activities	15

INTERMEDIARIES FOR JUSTICE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

The trustees present their report with the financial statements of the charity for the year ended 31 July 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The CIO object is the relief of need of vulnerable people (including: witnesses; complainants; and defendants) and the promotion of the sound administration of the Law by facilitating communication and the provision of evidence in the Justice System through promoting the work of intermediaries registered either with the Ministry of Justice (England and Wales), The Northern Ireland Department of Justice or non-registered Intermediaries who have attended a course of specialised training from acknowledged trainers in the field and who are able to satisfy the Court of their qualifications and suitability. "Vulnerable" meaning children under 18 (eligible for Intermediary assistance by virtue of their age) and adults whose age, disability, physical or mental disorder, mental health or specific learning difficulties affect their understanding or ability to communicate in words.

RISK MANAGEMENT

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

INTERMEDIARIES FOR JUSTICE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

ACHIEVEMENT AND PERFORMANCE

REVIEW OF ACTIVITIES

The year 2021-22 has seen IfJ continuing to develop in the aftermath of the COVID-19 virus pandemic, and the emergence of a crippling cost of living crisis that not only affects the Justice system but many vulnerable people.

This is also affecting some of our members. The shift of our CPD programmes to a remote format has continued. Generally, they have been well attended but there have been some cancellations and this will need to be addressed in the next financial year.

We have continued to send out our newsletter/summary on a fortnightly basis to all members of IfJ. This newsletter contains relevant updates and news from IfJ and other organisations, alongside information about IfJ's upcoming events and courses, information on IfJ support and summaries of relevant discussions happening in the field.

The previous financial year saw a new initiative of a monthly drop-in meeting for members over Zoom, and this has continued in this financial year.

Our activities have expanded to other professions, for example, IfJ was invited to present to 150 magistrates and probation officers in Kent and Sussex in January 2022. We continue to be asked to contribute to working groups. During the last year we have worked with Lynda Gibbs of ICCA, The Inns of Court College of Advocacy, to join a small working group to assist in revising The 20 Principles of Questioning: A guide to the cross examination of vulnerable people and children. Olwen Cockell, Odina Nzegwu, Nicola Spivack and Catherine O'Neill spent many months working on this and we are delighted that this collaboration has produced a well-receive document.

The MOJ asked IfJ to join their Touch Point Meetings, which were held in preparation of the implementation of the Court Appointed Intermediary Scheme (CAIS). A great deal of time was spent liaising with the MOJ and gathering members' views. The prospect of change brought about uncertainty in our community.

However, the emergence of MASPs (Managed Approved Service Provider) and ASPs (Approved Service Provider) has been embraced by IfJ and we had members who started working in both of these roles from April 2022.

With the emergence of the CAIS scheme, we intended to continue offering a referral database where ASPs and MASPs can assist when solicitors and courts are searching for an intermediary. It was also hoped to form strong links with MASPs.

Recognition of our work came with an invitation to assist with the interview for a lecturer for the new Intermediary course to be run at Limerick University in May 2022 and also to make a training film for Tribunal Judges.

Judge Sian Davies and Catherine O'Neill discussed the role of the intermediary and its use in Tribunals. We had hoped to be able to share this on our website but the Judicial College had not given permission by the close of the financial year.

The Judicial College did ask us to run some training sessions on their new course 'The Confident Judge' which will involve judges from the various jurisdictions but by the end of the financial year, this had not yet materialised.

On 18th June, 2022, our chair Catherine O'Neill, did a joint presentation with the MoJ HMCTS Appointed Intermediary Service on the role of intermediaries for defendants. The presentation was for the Criminal Justice and Secure Settings Clinical Excellence Network for Speech and Language Therapists.

INTERMEDIARIES FOR JUSTICE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

Significant developments have included member concerns about the Quality Assurance Board (QAB) and intermediaries being asked to give evidence at family court. IfJ have sought to support members facing QAB, family court summons or other issues and this seems likely to continue into the next financial year.

We were pleased to welcome Paul Redfern as our Treasurer following the departure of Sue Osbond while Francesca Castellano continues her sterling work as Secretary. We also welcomed Maya Levin Schtulberg as our new administrator who took over from Ferne Brewster in January 2022.

We are pleased to report a steady increase in membership, with an increasing number of international members. Robert Thomas continues to expand IfJ's media presence via Twitter, and we now have over 2200 followers. Our six WhatsApp groups offer the sharing of knowledge and advice between intermediaries who continue to work with the most vulnerable in society.

For members, we managed to negotiate a discount with Hilton Hotels worldwide on proof of membership. We therefore organised for membership cards and lanyards to be sent out to all members, providing both a sense of community within IfJ, as well as a practical way to prove membership. We opted for non-plastic cards as part of an environmental effort to make sure this new addition would be sustainable.

We would like to thank the following speakers who supported our CPD sessions: Sue White, Raymond Lyons and Dr. Andrea Heverin, Catherine Chamberlain and Sarah Barker, Dr Tina Pereira and Byron Campbell, Esther Rumble and Jackie Lund, Susan Stewart and Rachel Jones-Wild. We would also like to thank Paula Backen, Rachel Cohen, Nicola Lewis and Amy Harrison who offered to deliver courses which sadly we had to postpone due to insufficient applicants.

We would like to thank Catherine O'Neill as our Chair who gives so much of her time to support other members and attends various meetings on IfJ's behalf, and to all the other Trustees who give up their time unstintingly to keep IfJ going in these difficult times.

We also thank our patron, Lady Henrietta St George, for her continuing and generous sponsorship of IfJ. We are indebted to Lady Henrietta St George for her continued support. Without this help, IfJ would have ceased to exist several years ago.

OUTREACH WORK

Our outreach work continues; we have many requests to join working parties and panels. We work closely with organisations such as Keyring, Prison Reform Trust and JUSTICE.

Rachel Cohen, as an IfJ member, represented and participated on the panel of Defendant Voice Engagement Group run by MOJ up until April 2022. We would like to thank Rachel for her hard work on this and we would be grateful for more support from members to carry out outreach roles.

IfJ has had frequent Touch Point meetings with HMCTS as the new CAIS scheme emerged. This has been an uncertain time and many members have turned to IfJ to help them navigate this complicated new development.

IfJ have been included in roundtable discussions with other organisations. IfJ's participation in the Standing Committee Youth Justice (SCYJ) continues. Our thanks go to IfJ trustee Francesca Castellano for attending and keeping the role of the intermediary present in the discussions.

INTERMEDIARIES FOR JUSTICE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

CONTACT AND SUPPORT FOR MEMBERS

We have continued with our six active WhatsApp groups, that are well used. They are as follows:

WwD (for intermediaries working with defendants)

FC (for intermediaries working in the family courts)

RISC (for all registered intermediaries working with the police, Crown and Magistrates Courts)

WwChildren (for intermediaries working with children)

IfJ Tribunals and Hearings

Intermediaries at LSWU for union members. (IfJ itself is not affiliated to the union. However, as an increasing number of our members have chosen to be, and matters are relevant to all, we are happy to include this WhatsApp group too.)

THE CPD PROGRAMME

IfJ organised nine CPD courses/workshops; seven courses ran and another two had to be postponed due to insufficient applicants. We wish to thank the following speakers for providing such positively received courses:

Sue White 'Introduction to Widgit'

Raymond Lyons and Dr. Andrea Heverin 'Working with Mental Health in the Criminal Justice System'

Catherine Chamberlain and Sarah Barker 'Working with Pre-school Children: Interview to Court'

Dr Tina Pereira and Byron Campbell 'Working with Interpreters'

Esther Rumble and Jackie Lund 'Working with Autism Spectrum Conditions in the CJS'

Susan Stewart and Catherine Chamberlain 'RI Skills for Court'

Rachel Jones-Wild 'Mindfulness for Intermediaries and Vulnerable People'

Paula Backen, Rachel Cohen, Nicola Lewis and Amy Harrison created and offered courses focusing on vulnerable suspects and defendants, and family court work. Unfortunately, these were not viable to run due to insufficient numbers.

Free CPD SIG meetings were offered to IfJ members.

IfJ thanks :

Raymond Lyons for chairing the Mental Health CPD SIG

Nicola Lewis and Amy Harrison for facilitating the Family Court CPD SIG

Catherine O'Neill for chairing the Trauma CPD SIG.

The monthly 'drop-in 'session (every first Tuesday of the month from 6.30-8.30pm) has proved very successful and had regular international attendance. IfJ is grateful to Charlie Orrell for facilitating these supportive drop-in sessions.

SOCIAL MEDIA

Robert Thomas continued to operate IfJ's social media (Twitter and Facebook), for which we are extremely grateful. We have seen a steady increase to over 2,200 followers on Twitter. Our followers encompass colleagues across the whole range of the Justice system in a variety of different countries.

THE IfJ WEBSITE

The website continues to be a work in progress tailoring to the needs of our members. We have seen an increase in resources on our website for members as we build a new resource section targeted at intermediaries and other legal professionals.

INTERMEDIARIES FOR JUSTICE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

DATABASE FOR REFERRALS

The website hosts and manages the free referral system: a link between justice system professions requiring an intermediary to work with their client. <https://www.intermediaries-for-justice.org/find-intermediary> and intermediaries who are available. There are five referral categories: Vulnerable Suspects/Defendants; Family Courts; Tribunals/Hearings; Complainant or prosecution witness; and Defence Witness. While most referrals are automatically managed, there are others that require a personal response, and these are answered by Francesca Castellano. Adjustments were made in April 2022 to account for the implementation of the Court Appointed Intermediary Scheme (CAIS) to ensure only members on this scheme could access the referral database.

FINANCIAL REVIEW

Financial position

The charity received £32,698 from various sources and expended £25,194.

POLICY ON RESERVES

The charity's policy on reserves is to maintain cash of £5,000 (not including the cash held for restricted funds) to enable the settlement of creditors and the payment of administration fees in the event of a voluntary winding up. The cash holdings at the year-end were £46,453.

No funds were materially in deficit.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation registered on 10 April 2018 and commenced activities on 1 August 2018. Its current Constitution is dated 19 February 2020.

The policy and operating decisions of the charity rest with the Trustees who meet regularly to monitor the activities of the Trust.

New trustees may be appointed at any time by the members or the charity trustees and in accordance with 13(1)(d) of the Constitution. A person appointed by the trustees shall retire at the conclusion of the annual general meeting next following the date of his appointment. The charity trustees will make available to each new charity trustee, on or before his or her first appointment: (a) a copy of this constitution and any amendments made to it; and 9B0 a copy of the CIO's latest trustees' annual report and statement of accounts.

RISK MANAGEMENT

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1177874

Principal address

PO BOX 567

Beckenham

BR3 9LY

INTERMEDIARIES FOR JUSTICE

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2022**

Trustees

Catherine O'Neill - Chair
Francesca Castellano - Secretary
Paul Redfern - Treasurer
Susan Osbond (resigned 16/2/2022)
Catherine Chamberlain
Rochelle Cowan
Esther Rumble
Susan Stewart
Robert Thomas
Emma Hudson Trustee (appointed 28/4/2022)
Grainne McQuade Trustee (appointed 16/5/2022)

Independent Examiner

Grugeon Reynolds Limited
Adams and Moore House
Instone Road
Dartford
KENT
DA1 2AG

Approved by order of the board of trustees on 26 April 2023 and signed on its behalf by:

Catherine O'Neill - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF INTERMEDIARIES FOR JUSTICE

Independent examiner's report to the trustees of Intermediaries for Justice

I report to the charity trustees on my examination of the accounts of Intermediaries for Justice (the Trust) for the year ended 31 July 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Hakeem Adeleye
ACCA
Grugeon Reynolds Limited
Adams and Moore House
Instone Road
Dartford
KENT
DA1 2AG

26 April 2023

INTERMEDIARIES FOR JUSTICE

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2022**

	Notes	Unrestricted fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		10,629	-	10,629	6,066
Charitable activities					
Charitable activities		22,061	-	22,061	27,526
Investment income	2	8	-	8	-
Other income		-	-	-	2,350
Total		<u>32,698</u>	<u>-</u>	<u>32,698</u>	<u>35,942</u>
EXPENDITURE ON					
Raising funds	3	2,719	-	2,719	7,639
Charitable activities					
Charitable activities		<u>22,475</u>	<u>-</u>	<u>22,475</u>	<u>15,385</u>
Total		<u>25,194</u>	<u>-</u>	<u>25,194</u>	<u>23,024</u>
NET INCOME		7,504	-	7,504	12,918
RECONCILIATION OF FUNDS					
Total funds brought forward		37,996	-	37,996	25,078
TOTAL FUNDS CARRIED FORWARD		<u><u>45,500</u></u>	<u><u>-</u></u>	<u><u>45,500</u></u>	<u><u>37,996</u></u>

The notes form part of these financial statements

INTERMEDIARIES FOR JUSTICE

**BALANCE SHEET
31 JULY 2022**

	Notes	Unrestricted fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
CURRENT ASSETS					
Cash at bank		46,453	-	46,453	37,996
CREDITORS					
Amounts falling due within one year	6	(953)	-	(953)	-
NET CURRENT ASSETS		<u>45,500</u>	<u>-</u>	<u>45,500</u>	<u>37,996</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		45,500	-	45,500	37,996
NET ASSETS		<u>45,500</u>	<u>-</u>	<u>45,500</u>	<u>37,996</u>
FUNDS					
Unrestricted funds	7			<u>45,500</u>	<u>37,996</u>
TOTAL FUNDS				<u>45,500</u>	<u>37,996</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 26 April 2023 and were signed on its behalf by:

Catherine O'Neill - Trustee

Paul Redfern - Trustee

The notes form part of these financial statements

INTERMEDIARIES FOR JUSTICE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

INTERMEDIARIES FOR JUSTICE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2022**

2. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	8	-
	<u>8</u>	<u>-</u>

3. RAISING FUNDS

Investment management costs

	2022	2021
	£	£
Training costs	2,719	6,414
Administration costs	-	1,225
	<u>2,719</u>	<u>7,639</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2022 nor for the year ended 31 July 2021.

Trustees' expenses

The trustees were reimbursed during the year for travelling and other costs amounting to £108 (2021 : £164).

The number of trustees who were reimbursed for travel expenses in 2022 was 1.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	6,066	-	6,066
Charitable activities			
Charitable activities	27,526	-	27,526
Other income	2,350	-	2,350
Total	<u>35,942</u>	<u>-</u>	<u>35,942</u>
EXPENDITURE ON			
Raising funds	7,639	-	7,639
Charitable activities			
Charitable activities	15,385	-	15,385
Total	<u>23,024</u>	<u>-</u>	<u>23,024</u>
NET INCOME	12,918	-	12,918

INTERMEDIARIES FOR JUSTICE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2022**

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	25,078	-	25,078
	-----	-----	-----
TOTAL FUNDS CARRIED FORWARD	<u>37,996</u>	<u>-</u>	<u>37,996</u>

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade creditors	30	-
Other creditors	923	-
	-----	-----
	<u>953</u>	<u>-</u>

7. MOVEMENT IN FUNDS

	At 1/8/21 £	Net movement in funds £	At 31/7/22 £
Unrestricted funds			
General fund	37,996	7,504	45,500
	-----	-----	-----
TOTAL FUNDS	<u>37,996</u>	<u>7,504</u>	<u>45,500</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	32,698	(25,194)	7,504
	-----	-----	-----
TOTAL FUNDS	<u>32,698</u>	<u>(25,194)</u>	<u>7,504</u>

INTERMEDIARIES FOR JUSTICE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2022**

7. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/8/20 £	Net movement in funds £	At 31/7/21 £
Unrestricted funds			
General fund	25,078	12,918	37,996
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>25,078</u>	<u>12,918</u>	<u>37,996</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	35,942	(23,024)	12,918
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>35,942</u>	<u>(23,024)</u>	<u>12,918</u>

8. RELATED PARTY DISCLOSURES

During the year £650 (2021 : £3,780) was paid in respect of fees to 2 (2021 : 5) trustees of the charity for services supplied as professionals not as trustees. The amounts payable to the individual trustees were as follows :

	2022 £	2021 £
Catherine O'Neill	-	1,080
Susan Stewart	350	600
Catherine Chamberlain	300	900
Esther Rumble	-	600
Nicola Lewis	-	600

INTERMEDIARIES FOR JUSTICE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2022**

9. ASSETS RETAINED FOR THE CHARITY'S OWN USE

Website cost £29,625 (2021 : £29,625).

INTERMEDIARIES FOR JUSTICE

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2022**

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Henrietta St George	10,000	5,000
Other donations	629	1,066
	10,629	6,066
Investment income		
Deposit account interest	8	-
Charitable activities		
Membership income	11,479	10,310
Event attendance fees	10,582	17,216
	22,061	27,526
Other income		
Sundry income	-	2,350
	-	2,350
Total incoming resources	32,698	35,942
EXPENDITURE		
Investment management costs		
Training costs	2,719	6,414
Administration costs	-	1,225
	2,719	7,639
Charitable activities		
Conference and seminar expenses	4,615	900
Website and IT costs	3,180	2,859
Accountancy fees	1,947	1,611
Administration services	12,625	9,851
	22,367	15,221
Support costs		
Governance costs		
Trustees' expenses	108	164
	108	164
Total resources expended	25,194	23,024
Net income	7,504	12,918

This page does not form part of the statutory financial statements

INTERMEDIARIES FOR JUSTICE

England & Wales - Charity number 1177874

Accounts

REGISTERED CHARITY NUMBER: 1177874

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2021
FOR
INTERMEDIARIES FOR JUSTICE**

Grugeon Reynolds Limited
Rutland House
44 Masons Hill
Bromley
Kent
BR2 9JG

INTERMEDIARIES FOR JUSTICE
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

	Page
Report of the Trustees	1 to 6
Independent Examiner's Report	7
Financial Statements	8
Statement of Assets and Liabilities	9

**INTERMEDIARIES FOR JUSTICE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2021**

The trustees present their report with the financial statements of the charity for the year ended 31 July 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Principal address

PO Box 567
Beckenham
BR3 9LY

Registered Charity number

1177874

Trustees

Catherine O'Neill	(Chair)
Francesca Castellano	(Secretary)
Paul Redfern	(Treasurer)
Susan Osbond	Resigned 14/02/2022
Catherine Chamberlain	Appointed 11/05/2021
Rochelle Cowan	
Esther Rumble	
Susan Stewart	
Robert Thomas	
Kathryn Blake	Retired 05/05/2021
Ann King	Retired 31/01/2021
Nicola Lewis	Retired 17/03/2021
Giuditta Meneghetti	Retired 05/05/2021

Independent Examiner

Grueon Reynolds Limited
Chartered Accountants
Rutland House 44 Masons Hill, Bromley, Kent BR2 9JG

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation registered on 10 April 2018 and commenced activities on 1 August 2018. Its current Constitution is dated 19 February 2020.

The policy and operating decisions of the charity rest with the Trustees who meet regularly to monitor the activities of the Trust.

New trustees may be appointed at any time by the members or the charity trustees and in accordance with 13(1)(d) of the Constitution. A person appointed by the trustees shall retire at the conclusion of the annual general meeting next following the date of his appointment. The charity trustees will make available to each new charity trustee, on or before his or her first appointment: (a) a copy of this constitution and any amendments made to it; and 9B0 a copy of the CIO's latest trustees' annual report and statement of accounts.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The CIO object is the relief of need of vulnerable people (including: witnesses; complainants; and defendants) and the promotion of the sound administration of the Law by facilitating communication and the provision of evidence in the Justice System through promoting the work of intermediaries registered either with the Ministry of Justice (England and Wales), The Northern Ireland Department of Justice or non-registered Intermediaries who have attended a course of specialised training from acknowledged trainers in the field and who are able to satisfy the Court of their qualifications and suitability. "Vulnerable" meaning children under 18 (eligible for Intermediary assistance by virtue of their age) and adults whose age, disability, physical or mental disorder, mental health or specific learning difficulties affect their understanding or ability to communicate in words.

**INTERMEDIARIES FOR JUSTICE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2021**

Risk management

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

ACHIEVEMENT AND PERFORMANCE

Review of activities

The last two years have continued to be a mixture of success and firefighting! With the sudden and devastating emergence of the COVID-19 virus and the resulting global pandemic, IfJ has had to respond and adapt to the present situation by drawing together our members who were looking for guidance and community. This strong community continues to grow and the need for unity and communication has never been so strong. IfJ has grown in recognition and respect

As stated last year, IfJ needed to move our CPD programme to a remote format which has taken considerable time, but the courses are now running and are well attended. Further information on this and other projects will be addressed later in this document.

We responded to the need of connection and we have set up regular monthly drop-in meetings for members over Zoom, where experiences and concerns are shared. We have had the pleasure of welcoming our international members who often dedicatedly join during their night hours!

Our newsletter/summary document is sent out on a fortnightly basis. This is sent to all members of IfJ. This newsletter contains relevant updates and news from IfJ and other organisations, alongside information about IfJ's upcoming events and courses, information on IfJ support and summaries of relevant discussions happening in the field.

The Trustees continue to show extraordinary dedication and energy in helping IfJ to grow and support the aims of equal access to justice for all. It has to be remembered that the trustees work on a voluntary basis, while continuing to work as intermediaries on top of the usual demands of life.

Francesca Castellano (Secretary) and Sue Osbond (Treasurer) have worked on a daily basis to keep us all on track, often carrying out unseen tasks, while Sharon Richardson is no longer a trustee, she oversees the membership side of things and the referral database, whilst also liaising with Cocoomoon website developers, regarding website issues.

We would like to particularly thank Sue Osbond who has worked so hard as treasurer. Likewise, Francesca Castellano for her work as Secretary.

We are pleased to report a steady increase in membership, with an increasing number of international members. Robert Thomas continues to expand IfJ's media presence via Twitter, and we now have 2000 followers. Our six WhatsApp groups offer the sharing of knowledge and advice between intermediaries who continue to work with the most vulnerable in society.

We would like to thank Abi Levitus, a new graduate, who was appointed into an admin role to assist Ferne Brewster. Abi worked both as a volunteer and paid admin staff until she left in May 2021. Likewise, Eva Szabo joined the admin team in July 2020 as technical support for the CPD programme.

We are also so grateful to our hard working and talented administrator Ferne Brewster who has worked over and above her role.

We also thank our patron, Lady Henrietta St George, for her continuing and generous sponsorship of IfJ. We are indebted to Lady Henrietta St George for her continued support. Without this help, IfJ would have ceased to exist several years ago.

**INTERMEDIARIES FOR JUSTICE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2021**

IfJ's work in more detail

Out-reach work

Our out-reach work continues and the name *Intermediaries for Justice* is established. This means many requests to join working parties and panels. We work closely with organisations such as Keyring, Prison Reform Trust and JUSTICE.

During this year IfJ's outreach work has been as follows:

Rachel Cohen as an IfJ member continues to represent and participate on the panel of Defendant Voice Engagement Group run by MOJ. Many thanks to Rachel. We need more support from members to carry out outreach roles.

IfJ has had frequent Touch Point meetings with HMCTS as the new CAIS scheme emerged. This has been an uncertain time and many members have turned to IfJ to help them navigate this complicated new development.

IfJ have been included in roundtable discussions with other organisations. IfJ's participation in the Standing Committee Youth Justice (SCYJ) continues.

Our thanks go to IfJ trustee Francesca Castellano for attending and keeping the role of the intermediary present in the discussions.

Our members continue to working the name of fair access to justice for all vulnerable people. Many have bravely moved into a variety of new areas, such as working with vulnerable people in the Family Courts, Coroners Court, Immigration and Employment Tribunals, Civil Cases, Parole Hearings and others. The breadth of involvement reflects the transferrable skills of the Intermediary and the great need of vulnerable people in this search for Justice. As the new CAIS scheme emerges, we hope that Intermediaries will find the new regulated scheme safer and supportive. IfJ continues to be involved with the implementation through its members.

Contact and support for members

There are six active WhatsApp groups, all well used with members finding them helpful and informative. They are as follows:

- WwD (for intermediaries working with defendants)
- FC (for intermediaries working in the family courts)
- RISC (for all registered intermediaries working with the police, Crown and Magistrates Courts)
- WwChildren (for intermediaries working with children)
- IfJ Tribunals and Hearings
- Intermediaries at LSWU for union members. (IfJ itself is not affiliated to the union. However, as an increasing number of our members have chosen to be, and matters are relevant to all, we are happy to include this WhatsApp group too.)

Social Media

Robert Thomas set up IfJ's social media (Twitter and Facebook), for which we are extremely grateful. We are delighted to see the rapid increase of 2000 followers on Twitter. Our followers encompass colleagues across the whole range of the Justice system in a variety of different countries.

Support and Advice

Members frequently turn to IfJ for support and advice. We really want members to feel less isolated and to know that there is someone to contact in 'those moments'

**INTERMEDIARIES FOR JUSTICE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2021**

Now to hear more about the progress of our projects:

The IfJ Website

We continue to modify the website to make administrative tasks simpler. Members continue to be able to renew their membership online, change their profile details and book onto new IfJ courses. Our website has become dynamic, where up-to-date news and guidance has been available for the general public and members. We continue to raise awareness regarding the difficulties vulnerable people face in the Criminal Justice System (CJS) and the ways intermediaries can assist.

Resource section

There is a growing list of resources on the website and this is an area we are keen to develop. We are easily able to add publications, research papers and other resources and are grateful for the information, new research and publications that members have shared. These resources can be for public view or for the members only. Full members are now able to access Widget symbols.

A small group was set up to start looking at the resource section in more detail. Trustees and a small group of members were asked to complete a questionnaire about the resources. With the help of the newly appointed and very capable and interested Abi Levitus, all the resources were logged and analysed for their content type and, where possible, updated. This was the first step to deciding whether the resources should be reorganised and, if so, how to go about this process. Staff and trustee changes meant that a new resource team was set up in July to continue the work.

The goals for the future work on the resources are:

1. To work with web designers Cocomoon to determine the structure of the new categorisation and how this will work on the website
2. To design a way to categorise and select resources in line with the website structure and user needs
3. To trial the new layout and make changes before going 'live'
4. To update and develop resources

We are excited to implement the new developments and are looking to expand the working group, particularly with individuals who can help with resource development.

The website has a growing number of films or links to films relevant to vulnerability and justice

IfJ's film, 'A Voice for the Voiceless', has proved to be very useful for training the police etc.

1. IfJ - <https://www.intermediaries-for-justice.org/films> The first is a training film aimed at those working in the justice system and is about 20 minutes in length. The second is a short (approximately 5-minute) awareness-raising film for a more general audience, drawing on the same material.

Associated leaflets - supporting material to films:

IfJ has produced downloadable PDF leaflets on the intermediary role. These clearly show a step-by-step guide on how to find an intermediary and the various stages of their involvement, i.e., who pays and the different pathways from referral to engagement to court - <https://www.intermediaries-for-justice.org/films>.

2. Durham Police Crime and Victims' Commissioner funded Susan Stewart (RI) to create:
 - 'Witnesses and the Crown Court' and 'Witnesses and the Magistrate's Court' PDFs to show the witness journey at court using judiciary approved local court photos and easy to understand language.
 - 'The Victim Personal Statement Resource Pack' to ensure complainants understand the VPS and can give the fullest information they can through visual supports.

**INTERMEDIARIES FOR JUSTICE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2021**

Database for Referrals

The website hosts and manages the free referral system: a link between justice system professions requiring an intermediary to work with their client. <https://www.intermediaries-for-justice.org/find-intermediary> and intermediaries who are available. There are five referral categories: Vulnerable Suspects/Defendants; Family Courts; Tribunals/Hearings; Complainant or prosecution witness; and Defence Witness. While most referrals are automatically managed, there are others that require a personal response, and these are answered by Francesca Castellano.

The IfJ CPD Programme

We successfully expanded our CPD Programme and sourced speakers to run 9 IfJ courses in our financial year ending in July 2021. IfJ wish to thank the following speakers for creating and delivering innovative courses for intermediaries:

- Catherine O'Neill and Dr Andrea Heverin. *Trauma informed practice: working with the effects of Trauma in the Justice System* (17th - 19th Nov 2020)
- Catherine Chamberlain and Susan Stewart. *Assessment of Children, Young People and Adults with Developmental Communication Need* (8th & 15th Oct 2020)
- Esther Rumble and Jackie Lund. *Autism Informed Practice within the Criminal Justice System* (2nd & 3rd Dec 2020)
- Dr Kevin Smith, Tamara Lewis, Paula Witham and Naomi Morrison. *Law and policing for Intermediaries: Understanding the System and Adapting the Process* (6th & 7th Jan 2021)
- Catherine O'Neill and Dr Andrea Heverin. *Trauma Informed Practice* (21st & 28th Jan 2021)
- Nicola Lewis and Amy Harrison. *Family Court Part 1* (20th Feb 2021)
- Nicola Lewis and Amy Harrison. *Family Court Part 2* (Sept 2020, and 25th & 26th Feb 2021)
- Paula Backen and Rachel Cohen. *Working with Defendants* (24th, 26th & 27th March 2021)
- Catherine Chamberlain and Susan Stewart. *Assessment of Children, Young People and Adults with Developmental Communication Need* (20th & 27th May 2021)

IfJ are also grateful to Catherine O'Neill, Dr Andrea Heverin, Raymond Lyons, Paula Witham and Naomi Morrison for chairing the Trauma CPD SIG (29th April 21), Law and Policing CPD SIG (29th April 2021) and Mental Health CPD SIG meetings.

We have also benefitted from the IT support by Eva Bellrock Szabo and invaluable admin assistance by Ferne Brewster.

The IfJ CPD programme provides a chance for intermediaries to learn together, compare experiences and support each other. This is important in strengthening our intermediary community. Our CPD vision is to continue to develop a rolling programme of CPD courses, workshops and CPD SIGs to ensure intermediaries are in a strong position to enable vulnerable people to have a fair access to justice.

IfJ Fundraising Team

The fundraising team has prepared bids on a regular basis, but the current climate is so challenging and we have not been successful. We hope to continue with this as it is fundamental to the development and profile of IfJ.

We will continue to work in the name of Fair Access to Justice and to support intermediaries in doing a very difficult and often misunderstood job. Many thanks - and we need your help, so please do contact us!

**INTERMEDIARIES FOR JUSTICE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2021**

Some Future plans

We have many plans to develop as funds become available.
These plans include:

- not only continuing the current programme of CPD courses, but expanding the range to include working with: adults with acquired communication difficulties; adults with learning disabilities; awareness training on gender issues; and an introduction to mindfulness for Intermediaries. We are seeking to develop the range of SIG groups to meet the needs of the membership.
- expanding the CPD programme (<https://www.intermediaries-for-justice.org/upcoming-events-and-online-trainings>) to offer courses for other legal professionals such as Appropriate Adults, Police, Probation Officers and Barristers, etc.

Further Website Development

- Animated video detailing the role of the intermediary to educate others
- Membership section to have a directory of intermediaries and allow members to network through the site
- Building links with other websites to link with IfJ and make contact with court centres, law firms and police forces to signpost them to our website and resources.
- Development of the resources section to include further development of the online policy library
- Another film looking at the needs of vulnerable defendants
- More support for members through supervision

It has been a demanding year, which has required IfJ to stretch to accommodate the needs of its members.

We continue to be dedicated in our quest to work for fair access to justice for vulnerable people by giving a Voice to the Voiceless.

FINANCIAL REVIEW

The charity received £35,943 from various sources

It spent £23,025 including expenditure on restricted funds £375 from the fund brought forward.

Policy on reserves

The charity's policy on reserves is to maintain cash of £5,000 (not including the cash held for restricted funds) to enable the settlement of creditors and the payment of administration fees in the event of a voluntary winding up. The cash holdings at the year-end were £37,996.

No funds are materially in deficit.

ON BEHALF OF THE BOARD

Catherine O'Neill – Chair of Trustee

Paul Redfern - Treasurer

Date: 19 May 2022

Date: 19 May 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF INTERMEDIARIES FOR JUSTICE

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2021

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed by examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect

accounting records were not kept in accordance with Section 130 of the Act;
or
the accounting records do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hakeem Adeleye BS (Hons) ACCA
Grugeon Reynolds Limited
Chartered Certified Accountants
Rutland House
44 Masons Hill
Bromley
Kent
BR2 9JG

Date: 19 May 2022

**INTERMEDIARIES FOR JUSTICE
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021**

	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
RECEIPTS AND PAYMENTS ACCOUNT				
Receipts				
Voluntary Receipts				
LEF Grant	-	-	-	21,000
Henrietta St George	5,000	-	5,000	5,000
Other donations	1,067	-	1,067	638
Incoming resources from charitable activities				
Membership income	10,310	-	10,310	8,121
Event attendance fees	17,216	-	17,216	1,560
Other incoming resources				
Sundry income	2,350	-	2,350	158
Bank interest	-	-	-	41
Total incoming resources	<u>35,943</u>	<u>-</u>	<u>35,943</u>	<u>36,518</u>
Payments				
Fundraising costs				
Training costs	6,414	-	6,414	-
Administration costs	1,225	-	1,225	728
Charitable activities				
Conference and seminar expenses	900	-	900	1,610
Website design	2,484	375	2,859	12,039
Accountancy fees	1,611	-	1,611	1,624
Administration services	10,016	-	10,016	4,541
Training costs	-	-	-	730
General costs	-	-	-	1,199
Governance costs				
Travelling costs	-	-	-	1,231
Total resources expended	<u>22,650</u>	<u>375</u>	<u>23,025</u>	<u>23,702</u>
Net Receipts/(Payments)	13,293	(375)	12,918	12,816
Cash funds last year end	24,703	375	25,078	12,262
Cash funds this year end	<u>37,996</u>	<u>-</u>	<u>37,996</u>	<u>25,078</u>

**INTERMEDIARIES FOR JUSTICE
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 JULY 2021**

Cash Funds	2021	2020
	£	£
Current account	13,138	5,920
No.2 account	24,648	18,680
Stripe account	3	-
PayPal account	207	478
	<u>37,996</u>	<u>25,078</u>

Assets retained for the charity's own use	2021	2020
	£	£
Website	29,625	29,625

Liabilities	2021	2020
	£	£
Accounts and examination	1,024	227

Payments to Trustees

The trustees were reimbursed during the year for travelling and other costs amounting to £164 (2020 -£822)

The following trustees were paid fees for services supplied as professionals not as trustees:

	2021	2020
	£	£
Catherine O'Neill	1,080	1,120
Susan Stewart	600	-
Esher Rumble	600	-
Catherine Chamberlain	900	-
Nicola Lewis	600	-
Ann King	-	895

The movements in restricted funds during the year were:

	Bal b/fwd	Receipts	Payment	Bal c/fwd
Website and film project (LEF)	<u>375</u>	<u>-</u>	<u>375</u>	<u>-</u>

INTERMEDIARIES FOR JUSTICE

England & Wales - Charity number 1177874

Accounts

REGISTERED CHARITY NUMBER: 1177874

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2020
FOR
INTERMEDIARIES FOR JUSTICE**

Grugeon Reynolds Limited
Rutland House
44 Masons Hill
Bromley
Kent
BR2 9JG

INTERMEDIARIES FOR JUSTICE
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2020

	Page
Report of the Trustees	1 to 7
Independent Examiner's Report	8
Financial Statements	9
Statement of Assets and Liabilities	10

**INTERMEDIARIES FOR JUSTICE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2020**

The trustees present their report with the financial statements of the charity for the year ended 31 July 2020.

REFERENCE AND ADMINISTRATIVE DETAILS

Principal address

PO Box 567
Beckenham
BR3 9LY

Registered Charity number

1177874

Trustees

Catherine O'Neill	(Chair)
Francesca Castellano	(Secretary) Appointed 15/06/2020
Susan Osbond	(Treasurer)
Esther Rumble	
Kathryn Blake	
Robert Thomas	
Nicola Lewis	
Ann King	
Giuditta Meneghetti	Appointed 29 June 2020
Rochelle Cowan	Appointed 17 September 2020
Paul Redfern	Appointed 17 September 2020
Susan Stewart	Appointed 30 December 2020
Sharon Richardson	Retired 15 June 2020
Anne-Marie Fallon	Retired 12 May 2020

Independent Examiner

Grugeron Reynolds Limited
Chartered Accountants
Rutland House 44 Masons Hill, Bromley, Kent BR2 9JG

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation registered on 10 April 2018 and commenced activities on 1 August 2018. Its current Constitution is dated 19 February 2020.

The policy and operating decisions of the charity rest with the Trustees who meet regularly to monitor the activities of the Trust.

New trustees may be appointed at any time by the members or the charity trustees and in accordance with 13(1)(d) of the Constitution. A person appointed by the trustees shall retire at the conclusion of the annual general meeting next following the date of his appointment. The charity trustees will make available to each new charity trustee, on or before his or her first appointment: (a) a copy of this constitution and any amendments made to it; and 9B0 a copy of the CIO's latest trustees' annual report and statement of accounts.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The CIO object is the relief of need of vulnerable people (including: witnesses; complainants; and defendants) and the promotion of the sound administration of the Law by facilitating communication and the provision of evidence in the Justice System through promoting the work of intermediaries registered either with the Ministry of Justice (England and Wales), The Northern Ireland Department of Justice or non-registered Intermediaries who have attended a course of specialised training from acknowledged trainers in the field and who are able to satisfy the Court of their qualifications and suitability. "Vulnerable" meaning children under 18 (eligible for Intermediary assistance by virtue of their age) and adults whose age, disability, physical or mental disorder, mental health or specific learning difficulties affect their understanding or ability to communicate in words.

**INTERMEDIARIES FOR JUSTICE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2020**

Risk management

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

ACHIEVEMENT AND PERFORMANCE

Review of activities

This last year has been a mixture of success and firefighting! With the sudden and devastating emergence of the Covid 19 virus and the resulting global pandemic, IfJ has had to respond and adapt to the present situation by drawing together our members who were looking for guidance and community in this uncertain time. It is accurate to say that the demand on trustees has been significant in stepping up to coping with the fast-changing climate. A huge thank you is due to all who have worked so hard to form a strong community which has been very well received. It is fair to say that IfJ has grown in recognition and respect. In response to this sudden changing world, IfJ adapted and joined forces with Talking Troubles New Zealand and produced a document called 'Working remotely with vulnerable people in the justice system'. <https://www.intermediaries-for-justice.org/search/node/working%20remotely%20with>

We welcomed the opportunity to join forces with Sally Kedge, IfJ member and director of Talking Troubles.

We had to move our CPD programme to a remote format which has taken considerable time, but the courses are now running and well attended. Further information on this and other projects will be addressed later in this document.

We responded to the need of connection and we have held regular Zoom members' meetings where experiences and concerns are shared. These meetings continue along with frequent surveys of members to gather information about working conditions in this time of COVID. Many thanks to Nicola Lewis for her constant effort with this important aspect of IfJ's work.

We have adapted by producing a newsletter /summary document on a weekly basis. Ann King has gathered and collated experiences, links to relevant documents and guidance on working during this time. This is sent to other associated groups and all members of IfJ.

It is fair to say that IfJ's adaptive response to this national crisis has been speedy and very important.

The Trustees continue to show extraordinary dedication and energy in helping IfJ to grow and support the aims of equal access to justice for all. It has to be remembered that the trustees work on a voluntary basis, while continuing to work as intermediaries on top of the usual demands of life.

Francesca Castellano (Secretary) and Sue Osbond (Treasurer) work on a daily basis to keep us all on track, often carrying out unseen tasks, while Kate Blake skillfully oversees the membership side of things and the referral data base whilst also liaising with Cocomoon website developers, regarding website issues.

We are pleased to report a steady increase in membership, with an increasing number of international members. Robert Thomas continues to expand IfJ's media presence via Twitter and we now have 1900 followers. Our six WhatsApp groups offer the sharing of knowledge and advice between intermediaries who continue to work with the most vulnerable in society.

Also, thanks to our hard working and talented administrator Ferne Brewster who does over and above her role; we are very grateful to have her. We really missed Ferne when she was on maternity leave this year and we are delighted to hear about Caspian, her baby, but even more delighted to have welcomed Ferne back in May.

We also thank our patron, Lady Henrietta St George, for her continuing and generous sponsorship of IfJ. We are indebted to Lady Henrietta St George for her continued support. Without this help IfJ would have ceased to be several years ago.

**INTERMEDIARIES FOR JUSTICE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2020**

IfJ's work in more detail

Out-reach work

Our out-reach work continues and the name *Intermediaries for Justice* is established. This means many requests to join working parties and panels. We work closely with organisations such as Keyring, Prison Reform Trust and JUSTICE.

During this year IfJ's outreach work has been as follows:

IfJ continues to participate on the panel of Defendant Voice Engagement Group run by MOJ.

We have frequent meetings with HMCTS and have been included in round-table discussions with other organisations considering and reporting experiences and practicalities of working in courts during the pandemic. IfJ's participation in the Standing Committee Youth Justice (SCYJ) continues.

Our thanks go to IfJ member Raymond Lyons for attending and keeping the role of the intermediary present in the discussions. Raymond has handed over to Francesca Castellano.

In November 2019 IfJ joined a Round Table discussion set up by Keyring and hosted by The Prison Reform Trust. The aims were:

to explore the criminal justice pathway as experienced by a vulnerable adult through drawing on the expertise of professionals directly involved, and to encourage questions and discussion; and to understand the differences between theory and practice in this part of the CJ pathway.

Representatives from Custody Suites, Liaison and Diversion, defence solicitors, probation officers, CPS, a judge and a magistrate joined vulnerable adults who had lived experience of involvement as suspects /defendants. This was an excellent day where discussion highlighted the need for training and joined-up working dominated the day. It was accepted that working in silos currently exists and needs to be changed.

In December 2019, Catherine O'Neill, Chair, was invited to join the Human Rights Bar Association and JUSTICE to present on gender-based violence. This took place at Delphi University Law School. Many Human Rights barristers and judges joined the Law School students for lectures and discussion. There was great interest in the role of the intermediary and good links for the future discussions were created.

Our members continue to work in the name of fair access to justice for all vulnerable people. Many have bravely moved into a variety of new areas such as working with vulnerable people in the Family Courts, Coroners Court, Immigration and Employment Tribunals, Civil Cases, Parole Hearings and others. This breadth of involvement reflects the transferable skills of the intermediary and the great need of vulnerable people in the search for justice.

**INTERMEDIARIES FOR JUSTICE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2020**

Contact and Support for members

WhatsApp - six active WhatsApp groups, all well used with members finding them helpful and informative.

WwD (for intermediaries working with defendants)

FC (for intermediaries working in the family courts)

RISC (for all registered intermediaries working with the police, Crown and Magistrates Courts)

WwChildren (for intermediaries working with children)

IfJ Tribunals and Hearings

Intermediaries at LSWU for union members. (IfJ itself is not affiliated to the union. However, as an increasing number of our members have chosen to be, and matters are relevant to all, we are happy to include this WhatsApp group too.)

Social Media

Robert Thomas set up IfJ's social media (Twitter and Facebook) for which we are extremely grateful. We are delighted to see the rapid increase of 1990 followers on Twitter.

Support and Advice

Members frequently turn to IfJ for support and advice. We really want members to feel less isolated and to know that there is someone to contact in 'those moments', particularly to share experiences of COVID 19 and its effects on our work lives.

Now to hear more about the progress of our projects:

The IfJ Website

Following funding from the LEF, the new website has made administrative tasks simpler.

The new back end of the website has decreased the number of administrative hours needed to manage the membership data. Members continue to be able to renew their membership online, change their profile details and book onto the new IfJ courses.

Resource section

We are easily able to add publications, research papers and other resources onto the website. These resources can be for public view or for the members only. We plan to develop this area.

Data base for referrals

The website hosts and manages the free referral system: a link between justice system professions requiring an intermediary to work with their client. <https://www.intermediaries-for-justice.org/find-intermediary> and intermediaries who are available. There are five referral categories: Vulnerable Suspects/Defendants; Family Courts; Tribunals / Hearings; Complainant or prosecution witness; Defence Witness and approximately 50% of IfJ members are registered to take referrals through this system. While most referrals are automatically managed there are others that require a personal response, and these are answered by Kate Blake or Francesca Castellano.

**INTERMEDIARIES FOR JUSTICE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2020**

The website is now accessible and informative to our different target audiences; our members, people working within the criminal justice system (CJS) and the general public.

During the pandemic, our website has become dynamic where up to date news and guidance has been available for the general public and members. We continue to raise awareness regarding the difficulties vulnerable people face in the Criminal Justice System (CJS) and the ways intermediaries can assist.

Our objective is the relief of need of all and to educate the general public and legal professionals about vulnerability and justice. During this last year we have certainly reached these objectives.

IfJ films: 'A Voice for the Voiceless'

The grant from the Legal Education Foundation also funded the production of two short films about the intermediary role, a significant step forward for IfJ - <https://www.intermediaries-for-justice.org/films> The first is a training film aimed at those working in the justice system and is about 20 minutes in length. The second is a short (approximately 5 minutes) awareness-raising film for a more general audience, drawing on the same material.

These films were produced by FranksFilms and they were released in February 2020. They were well-received but sadly, their release coincided with the start of the pandemic which overshadowed things slightly.

These important films will enable IfJ and its members to give others a flavour of what is an often-misunderstood role in the justice system. We hope they will therefore assist with fund raising in the future.

Associated leaflets - supporting material to films

IfJ has produced downloadable PDF leaflets on the intermediary role. These clearly show a step-by-step guide to how to find an intermediary and the various stages of their involvement i.e. who pays and the different pathways from referral to engagement to court - <https://www.intermediaries-for-justice.org/films>.

Durham Police Crime and Victims' Commissioner funded Susan Stewart (RI) to create:

- 'Witnesses and the Crown Court' and 'Witnesses and the Magistrate's Court' pdfs to show the witness journey at court using judiciary approved local court photos and easy to understand language.
- 'The Victim Personal Statement Resource Pack' to ensure complainants understand the VPS and can give the fullest information they can through visual supports.

Durham PCVC have kindly given permission for IfJ to host these resources on the IfJ website. The resources were launched March 2020, just before lockdown. Catherine O'Neill presented on the role of RIs at the resource launch conference.

CPD programme

The CPD programme was rolled out in November 2019 and three successive courses were held at City Law School with the support of Robin Sellers (Law School, City, University of London) and Prof Lucy Henry of City University (Language and Communication Science, City, University of London).

Susan Stewart and Poppy Larkin, IfJ members, joined the CPD programme team and set about investigating the rolling out of the courses in the North of England. Good progress had been made by February 2020 in finding university venues to house the courses which continue to remain under the umbrella of City Law School and IfJ. Good links were established with Sunderland University and Durham PCVC. Sadly, this had to be postponed due to the emergence of COVID 19 in March 2020.

**INTERMEDIARIES FOR JUSTICE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2020**

Following this, the team has worked hard to transfer the training to remote learning. The first remote course took place in May 2020 –Working with Defendants. A full programme of remote courses has been planned. This has been an exceptional amount of work, but the transition has taken place well and a varied programme is being rolled out. The CPD Team has analysed what members want in CPD courses and continue to design and write the future courses. This also involves finding experienced members or other associated people who are keen to present.

IfJ Fund raising team

Following the successful but very time-consuming bid to the LEF, Catherine O'Neill and Robert Thomas (greatly supported by Ferne Brewster) felt that extra help was needed for the fundraising sub-committee. They were more than happy to welcome Ann King to the fund-raising team and together a second bid to LEF was made. Sadly it was not successful this time.

As stated last year, the fund-raising team will continue to prepare bids on a regular basis and will explore ideas and suggestions for raising funds. We welcome any support, knowledge and enthusiasm from members. This could be in the form of formal bids to informal coffee mornings, pub quizzes or sponsored marathons. We would like to develop many of the ideas members have given us but cannot do so without funds.

This has been a demanding year and IfJ has shown its true colours in jumping to action when members needed us most. While we remain optimistic for the future, the justice system is struggling and at times feels stretched to breaking point. The pandemic has been a huge burden on an already overwhelmed system. Intermediaries have been congratulated by the MOJ for preventing the system from grinding to a halt. However there has been little consideration to the safety and care of intermediaries at this very frightening time. IfJ has stepped up and will continue to be the place where concerns and fears can be aired.

We will continue to work in the name of Fair Access to Justice and to support intermediaries in doing a very difficult and misunderstood job. Many thanks - and we need your help, so please do contact us!

Some Future plans

We have many plans to develop as funds become available.

These plans include:

The CPD programme (<https://www.intermediaries-for-justice.org/upcoming-events-and-online-trainings>)

We would like to extend our CPD programme to offer courses for other legal professionals such as Appropriate Adults, Police, probation offices and barristers etc.

**INTERMEDIARIES FOR JUSTICE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2020**

Further website development:

- Animated video detailing the role of the intermediary to educate others
- Membership section to have a directory of intermediaries and allow members to network through the site
- Building links with other websites to link with IfJ and make contact with court centres, law firms and police forces to signpost them to our website and resources.
- Development of the resources section to include further development of the online policy library
- Another film looking at the needs of vulnerable defendants
- More support for members through supervision

It has been a demanding year which has required IfJ to stretch to accommodate the needs of its members.

We continue to be dedicated in our quest to work for fair access to justice for vulnerable people by giving a Voice to the Voiceless.

FINANCIAL REVIEW

The charity received £36,518 from various sources including £5,000 from Henrietta St George and £21,000 from LEF that was shown as a debtor at 31 July 2019. It spent £23,703 including expenditure on restricted funds of £11,711,

Policy on reserves:

The charity's policy on reserves is to maintain cash of £5,000 (not including the cash held for restricted funds) to enable the settlement of creditors and the payment of administration fees in the event of a voluntary winding up. The cash holdings at the year-end were £25,078

No funds are materially in deficit.

ON BEHALF OF THE BOARD:



Catherine O'Neill – Chair of Trustee

Date: 28 April 2021



Sue Osbond - Treasurer

Date: 28 April 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF INTERMEDIARIES FOR JUSTICE

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2020

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed by examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect

accounting records were not kept in accordance with Section 130 of the Act;
or
the accounting records do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Andrew Roberts FCA
Grugeon Reynolds Limited
Chartered Accountants
Rutland House
44 Masons Hill
Bromley
Kent
BR2 9JG

Date: 28 April 2021

**INTERMEDIARIES FOR JUSTICE
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2020**

	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
RECEIPTS AND PAYMENTS ACCOUNT				
Receipts				
Voluntary Receipts				
LEF Grant	-	21,000	21,000	9,000
Donation from previous entity	-	-	-	16,555
Henrietta St George	5,000	-	5,000	10,000
Other donations	638	-	638	-
Incoming resources from charitable activities				
Membership income	8,121	-	8,121	8,680
Event attendance fees	1,560	-	1,560	4,695
Other incoming resources				
Sundry income	158	-	158	50
Bank interest	41	-	41	10
Total incoming resources	<u>15,518</u>	<u>21,000</u>	<u>36,518</u>	<u>48,990</u>
Payments				
Fundraising costs				
Training costs	-	-	-	160
Administration costs	728	-	728	463
Charitable activities				
Conference and seminar expenses	1,610	-	1,610	4,491
Website design	328	11,711	12,039	17,914
Accountancy fees	1,624	-	1,624	-
Administration services	4,541	-	4,541	6,832
Training costs	730	-	730	2,969
Travelling costs	-	-	-	1,185
General costs	1,199	-	1,199	1,402
Governance costs				
Travelling costs	<u>1,231</u>	<u>-</u>	<u>1,231</u>	<u>1,312</u>
Total resources expended	<u>11,991</u>	<u>11,711</u>	<u>23,702</u>	<u>36,728</u>
Net Receipts/(Payments)	3,527	9,289	12,816	12,262
Cash funds last year end	21,176	(8,914)	12,262	-
Cash funds this year end	<u>24,703</u>	<u>375</u>	<u>25,078</u>	<u>12,262</u>

**INTERMEDIARIES FOR JUSTICE
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 JULY 2020**

Cash Funds	2020	2019
	£	£
Current account	5,920	11,187
No.2 account	18,680	506
PayPal account	478	569
	<u>25,078</u>	<u>12,262</u>

Other Monetary Assets	2020	2019
Debtors	£	£
Grant from LEF	-	21,000

Assets retained for the charity's own use	2020	2019
	£	£
Website	29,625	17,914

Liabilities	2020	2019
	£	£
Accounts and examination	277	450
Other creditors	-	2,005

Payments to Trustees

The trustees were reimbursed during the year for travelling and other costs amounting to £822 (2019 - £1,312)

The following trustees were paid fees for services supplied as professionals not as trustees:

	2020	2019
	£	£
Catherine O'Neill	1,120	320
Clare Park	-	160
Esher Rumble	-	800
Kate Blake	-	800
Nicola Lewis	-	1,128
Ann King	895	485

The movements in restricted funds during the year were:

	Bal b/fwd	Receipts	Payment	Bal c/fwd
Website and film project (LEF)	<u>(8,914)</u>	<u>21,000</u>	<u>11,711</u>	<u>375</u>