



## Trustees' Annual Report for the period

From Period start date 06/04/2020 To Period end date 05/04/2021

Charity name: Gorton Imagination Library

Charity registration number: 1177483

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote early education for the public benefit in particular, but not exclusively, by the provision of free, high-quality books for children aged under 5 living in Manchester.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"><li>- Providing free, high-quality books to all registered children under 5 years living in identified Super Output areas in Manchester</li><li>- Providing financial support to local schools to enable them to register their Nursery children to receive free books until they are 5 years.</li><li>- Support local families to access activities regarding early literacy, adult literacy and back to work guidance.</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have read and understood Charity Commission guidance regarding Public Benefit.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	NA
Policy on social investment including program related investment	Para 1.38	NA
Contribution made by volunteers	Para 1.38	Volunteers offer their time free of charge and without claiming any expenses, to attend meetings, support the charity's activities and access funding opportunities.  The group has received support and training

		<p>around fundraising and the roles and responsibilities of a trustee from Manchester Community Central (MACC).</p> <p>Imagination Library UK, to which we are affiliated, offers support and information.</p>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Since the charity was established in June 2015 the number of children registered for the book-gifting programme has increased from 27 to around 350 currently. We have increased our links to local schools and nurseries from 1 to 6 over the 6 years.</p> <p>This means approximately 21,000 books have been gifted, approximately 800 children have received free books; their families have been supported to help their children be ready for school and to develop a love of reading.</p> <p>Because of the experience and networks of our volunteers, we have developed excellent partnership working with Sure Start Centres, Manchester Libraries and Read MCR, Reform Radio, Adult Education, Speech and Language, local Housing Associations, Health and Social Care professionals and other local services and organisations. This means we are able to work with the whole family in supporting them to achieve positive outcomes around health, education, training and employment. So far at least 10 parents have been supported back into work.</p> <p>Like many organisations, we have had to adapt the way our ways of working in response to the pandemic. Children who were already registered to receive the books continued to do so and we were able to share home learning activities and keep in contact with families via email. SureStart Centres, which remained open but for 'appointment only' contacts, invited individual families in for support if required. Feedback from families has been positive; one parent stating that, 'still receiving the book a month gave my child something to look forward to during lockdown. We have been able to access funding to enable these 'Covid babies' to be registered onto the Imagination Library.</p> <p>From September 2020 we were also able to support 2 local schools so that they register their</p>

		<p>Nursery children and use the monthly books for class lessons and home learning, knowing that they would all continue to receive them even when the school was closed. Feedback from schools shows how valuable this Catch Up project has been, 'because the teacher has the same book as all the children, it was much easier to deliver virtual lessons.'</p> <p>As a group led mainly by volunteers we were nominated for the Queens Award for Voluntary Services and were informed that we had been selected as one of 240 organisations, from over 5,000 who were nominated, to receive this. This has significantly raised our profile and enabled us to access an increasing number of funding streams meaning March 2022 we will change our working name to Manchester Imagination Library to reflect our growing reach.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial accounts for 2020/21 show a much stronger position from 2019/20 due to successful funding bids particularly to address the impact of the pandemic on babies born between March 2020 and April 2021. We
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	As Dolly Parton and the Dollywood Foundation recommend that Imagination Libraries are a universal offer with children receiving the books until they are 5 years of age, we aim to build up reserves of at least £10K. Figures for the financial year 2021/22 show we are already close to achieving this.

Amount of reserves held	Para 1.22	£2,000
Reasons for holding zero reserves	Para 1.22	The majority of our funds are allocated to future expenses to enable us to continue registration for as many children as possible until they reach five years of age. The high level of funds held reflects the difficulties we have had and continue to have in encouraging families to visit local SureStart centres to register their children due to ongoing worries about Covid. From January 2022 these numbers are rising quickly meaning that funds held will be used to rapidly increase the numbers of children registered.
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We have recently been successful with several funding bids to enable us to register more babies born during the pandemic. Our current bank balance is approximately £25K to enable us to support these children who have missed so many of the opportunities needed to enable them to be successful at school. The only factor to be considered is our capacity to continue registration until these children are five years of age as most of our funds are given for a limited period of one or two years. We anticipate that some of these children will move onto school-based programmes once they go to Nursery.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Major funding of about £5K per year has been provided by our original funder, initially to register Covid babies but we gained agreement to divert £2K to support a schools' Catch-Up project to address the deficit of home learning during lockdown. We also received funds from one of our partners Reform Radio so that the children they worked with on a Home Language Storytelling project could be registered on Imagination Library. Other funds from local authority grants and smaller successful funding bids.
Investment policy and objectives including any social investment policy adopted	Para 1.46	NA
A description of the principal risks facing the charity	Para 1.46	An ongoing risk is lack of funds but we are actively pursuing digital giving and business sponsorship to secure continuing income.

Other		
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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO whose only voting members are trustees.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	We select trustees from volunteers with an interest and areas of expertise related to early literacy and supporting families in deprived communities through our expanding local contacts. Where we find gaps in knowledge/experience we seek out additional trustees through Manchester Community Central <a href="http://www.macc.org.uk">www.macc.org.uk</a> .

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We are affiliated to the Dollywood Foundation and supported by Imagination Library UK but are a standalone charity.
Relationship with any related parties	Para 1.51	We have mutually supportive partnerships with: Reform Radio Manchester City Council SureStart Read MCR and MCR Libraries Local Primary schools Manchester Community Central (MACC)
Other		

## Reference and Administrative details

Charity name	Gorton Imagination Library
Other name the charity	Manchester Imagination Library (working name)

uses	
Registered charity number	1177843
Charity's principal address	Gorton Sure Start Centre Stelling Street Gorton Manchester M18 8LW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet FitzGerald	Chair		
2	Janet Dexter	Trustee		
3	Joanne Farrell	Trustee		
4	Cheryl Pridgeon	Trustees Secretary		
5	Hannah Mahapatra	Trustees Vice Chair		
6	Cllr Julie Reid	Trustee		
7	Jenny Simpson	Trustee		
8	Emma Thackray	Treasurer		
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20				

### Corporate trustees - names of the directors at the date the report was approved

Director name		


Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

## Additional information (optional)

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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**Other optional information**

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**Declarations**

**The trustees declare that they have approved the trustees’ report above.**

**Signed on behalf of the charity’s trustees**

<b>Signature(s)</b>	Janet FitzGerald	
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<b>Full name(s)</b>	Janet FitzGerald	
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<b>Position (eg Secretary, Chair, etc)</b>	Chair	
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<b>Date</b>	25/02/2022
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Gorton Imagination Library

No (if any)

## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	4/6/2020		4/5/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Donations	14,249	-	-	14,249
Schools Funding	-	-	-	-
	-	-	-	-
<b>Sub total</b> (Gross income for AR)	14,249	-	-	14,249
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	14,249	-	-	14,249
<b>A3 Payments</b>				
Books	6,150	-	-	6,150
Other payments	72	-	-	72
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	6,222	-	-	6,222
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total payments</b>	6,222	-	-	6,222
<b>Net of receipts/(payments)</b>	8,027	-	-	8,027
<b>A5 Transfers between funds</b>	-	-	-	-
<b>A6 Cash funds last year end</b>	9,457	-	-	9,457
<b>Cash funds this year end</b>	17,484	-	-	9,457

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Cash in bank at year end	17,484	-
		-	-
		-	-
	<b>Total cash funds</b>	17,484	-
	(agree balances with receipts and payments account(s))	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	

CC16a

Last year  
to the nearest £

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**Endowment  
funds**

to nearest £

-
-
-
-

OK

**Endowment  
funds**

to nearest £

-
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**Current value  
(optional)**

-
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-
-

**Current value  
(optional)**

-
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-

**When due  
(optional)**


Date of  
approval


**Payments  
OUT to the  
Dollywood  
Foundation**

**Payments  
OUT**

**Payments  
IN from  
Schools**

<b>Date</b>	<b>Amount</b>	<b>Detail</b>	<b>Date</b>	<b>Amount</b>	<b>School</b>
<b>4/14/2020</b>	£722.70	Service Char	6/30/2020	£18.00	
<b>5/5/2020</b>	£571.15	Service Char	9/30/2020	£18.00	
<b>7/13/2020</b>	£531.10	service Charg	12/31/2020	£18.00	
<b>7/13/2020</b>	£156.31	Service Char	3/31/2021	£18.00	
<b>7/13/2020</b>	£473.50				
9/8/2020	£455.96				
10/30/2020	£383.03				
10/30/2020	£408.72				
12/4/2020	£476.38				
12/4/2020	£271.20				
12/4/2020	£514.93				
2/1/2021	£612.25				
3/1/2021	£572.86				

£6,150.09

£72.00

**Donations  
IN**

<b>Amount</b>	<b>From</b>	<b>Date</b>	<b>Amount</b>
	Insightful Ret:	4/6/2020	£42.00
	J Fitzgerald	4/15/2020	£10.00
	Insightful Ret:	5/4/2020	£42.00
	J Fitzgerald	5/15/2020	£10.00
	Insightful Ret:	6/4/2020	£42.00
	Reform Radio	6/12/2020	£1,875.00
	J Fitzgerald	6/15/2020	£10.00
	Insightful Ret:	7/6/2020	£42.00
	j Fitzgerald	7/15/2020	£10.00
	Clarion	7/23/2020	£1,000.00
	insightful Ret:	8/4/2020	£42.00
	Jigsaw Homes	8/7/2020	£2,000.00
	J Fitzgerald	8/17/2020	£10.00
	Insightful Ret:	9/4/2020	£42.00
	Fisher Lega	9/10/2020	£5,000.00
	J Fitzgerald	9/15/2020	£10.00
	Insightful Ret:	10/5/2020	£42.00
	J Fitzgerald	10/15/2020	£10.00
	Insightful Ret:	11/4/2020	£42.00
	J Fitzgerald	11/16/2020	£10.00
	INsightful Ret:	12/4/2020	£42.00
	J Fitzgerald	12/15/2020	£10.00
	Reform Radio	12/22/2020	£1,875.00
	insightful Ret:	1/4/2021	£42.00
£0.00	j fitzgerald	1/15/2021	£10.00
	Insightful Ret:	2/4/2021	£42.00
	J Fitzgerald	2/15/2021	£10.00
	Insightful Ret:	3/4/2021	£42.00
	J Fitzgerald	3/15/2021	£10.00
	Reform Radio	3/25/2021	£1,875.00
			<u>£14,249.00</u>