

GIVINGFORCE FOUNDATION

(Limited by Guarantee)

Charity No: 1177839

Company No: 10845504

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

30 NOVEMBER 2020

GIVINGFORCE FOUNDATION
(Limited by Guarantee)

CONTENTS

	Page
Trustees' Report	1 - 3
Independent Examiners' Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 - 10

**GIVINGFORCE FOUNDATION
(Limited by Guarantee)**

Trustees Report

The charity trustees present their Annual Report together with the Unaudited Financial Statements for the year ended 30 November 2020. This report is also a directors' report under s234 of the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Company registration number:	10845504 (England and Wales)
Charity registration number:	1177839 (England and Wales)
Registered and Principal Office:	Unit 3, Artisan Place 23 Ladysmith Road Harrow, HA3 5FE

Charity Trustees and Members of the Board

The charity trustees who served during the year were as follows:-

David Bond
Ejaz Rashid
Nasr Alam

Reference in this report and in the financial statements to "the trustees" are reference to the charity trustees, who for company law purposes are the directors of the charitable company.

Secretary

Nasim Rashid

Accountants and Independent Examiners

Moore Kingston Smith LLP
The Shipping Building
The Old Vinyl Factory
Blyth Road
Hayes
UB3 1HA

AIMS AND OBJECTIVES OF THE CHARITY

The Charity is governed by its Articles of Association adopted on 30 June 2017.

The charity aims, for the public benefit to promote the efficiency and effectiveness of charities and the effective use of charitable resources in particular but not exclusively by the provision of a payroll giving service and the promotion of charitable giving and volunteering.

The charity also aims to advance such charitable purposes as the trustees see fit from time to time by the provision of donations and other financial assistance.

GIVINGFORCE FOUNDATION (Limited by Guarantee)

Trustees Report

BOARD OF TRUSTEES

The Charity may by ordinary resolution appoint a person who is willing to act as a trustee either to fill a vacancy or as an additional trustee. The maximum and minimum number of trustees shall be determined by the Charity, but unless and until so fixed there shall be no maximum number and the minimum number of trustees shall be two.

New trustees will be given individual training on the workings of the Charity as and when they are appointed.

ACHIEVEMENTS AND PERFORMANCE

The Charity facilitated the distribution of over £700,000 of donations to a large number of charities as a result of the Workplace Giving Schemes it supports.

The Charity recorded £26,944 (2019: £34,506) in income and generated a surplus of £23,140 (2019: deficit of £7,285).

RESERVES POLICY

The charity's reserves policy is to enable the charity to continue its start up phase without further fund raising. The policy will continue to be reviewed over the coming years.

PLANS FOR THE FUTURE

The trustees intend to continue to grow the Charity as more employers sign up to Workplace Giving Schemes.

PUBLIC BENEFIT

The trustees have read and are mindful of the public benefit statements issued by the Charity Commission and refer to the guidance when considering activities. The trustees consider that the public benefit requirement is amply met by virtue of the wide range of causes enabled by the Charity's activity.

GOVERNING DOCUMENT

The Charity is a charitable company limited by guarantee, incorporated on 30 June 2017 and registered as a charity on 6 April 2018. The company was established under a Memorandum of Association which established the objectives and powers of the charity and company and is governed under its Articles of Association.

PRINCIPAL RISKS AND UNCERTAINTIES FACING THE CHARITY

The following risks have been considered by the trustees:

The charity receives financial and administration support from GivingForce Limited to enable it to continue its activities. The directors of GivingForce Limited have confirmed their intention to continue to support the charity for the foreseeable future.

The trustees regularly review the other risks faced by the charity and believe that there is a satisfactory mitigation of any significant risks.

**GIVINGFORCE FOUNDATION
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Trustees Report

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the income, expenditure and financial activities of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

On behalf of the Board of Trustees



Nasim Rashid
Secretary

Date: 18 June 2021

Independent Examiners' Report to the Members of GivingForce Foundation

I report on the accounts of GivingForce Foundation for the year ended 30 November 2020, which comprise the Statement of Financial Activities, Balance Sheet and related notes.

Respective Responsibilities of Trustees and Examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In accordance with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Moore Kingston Smith LLP

Mahmood Ramji
For and on behalf of Moore Kingston Smith LLP

Date: 18 June 2021
The Shipping Building
The Old Vinyl Factory
Blyth Road
Hayes, UB3 1HA

GIVINGFORCE FOUNDATION
(Limited by Guarantee)

Statement of Financial Activities
for the year ended 30 November 2020

		Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	Note	£	£		
Income and endowments from:	2				
Donations		-	-	-	24,506
Other activities		26,944	-	26,944	-
Total Income		26,944	-	26,944	24,506
Expenditure on:					
Charitable activities	3	-	-	-	31,778
Management and administration	5	3,804	-	3,804	13
Total Expenditure		3,804	-	3,804	31,791
Net income/(expenditure) for the year		23,140	-	23,140	(7,285)
Transfer between funds		-	-	-	-
Net movement in funds		23,140	-	23,140	(7,285)
Fund balances brought forward		31	785	816	8,101
Fund balances carried forward	14	23,171	785	23,956	816

- All transactions are derived from continuing activities.
- There are no gains or losses for the year other than those recognised in the Statement of Financial Activities.

GIVINGFORCE FOUNDATION
(Limited by Guarantee)

Balance Sheet
As at 30 November 2020

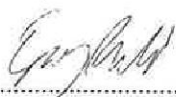
	Note	2020	2019
		£	£
CURRENT ASSETS			
Debtors	10	18,863	-
Cash at bank and in hand		273,909	816
		<u>292,772</u>	<u>816</u>
CREDITORS			
Amounts falling due within one year	11	(220,483)	-
		<u></u>	<u></u>
NET CURRENT ASSETS		72,289	816
CREDITORS			
Amounts falling due after more than one year	12	(48,333)	-
		<u></u>	<u></u>
NET ASSETS		<u>23,956</u>	<u>816</u>
Funds	14		
Restricted		785	785
Unrestricted		<u>23,171</u>	<u>31</u>
Total Funds		<u>23,956</u>	<u>816</u>

For the financial year ended 30 November 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved and authorised for issue by the Board of Trustees on 18 June 2021 and signed on their behalf by:


.....
Ejaz Rashid
Member of the Board of Trustees

Company Registration Number: 10845504 (England and Wales)

GIVINGFORCE FOUNDATION
(Limited by Guarantee)

Notes to the Financial Statements
for the year ended 30 November 2020

1 Accounting Policies

a) Accounting Convention

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The Charitable Company are a public benefit entity for the purposes of FRS 102 and therefore the Charity also prepared its financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP), the Companies Act 2006 and the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest pound.

The accounts have been prepared under the historical cost convention.

b) Going concern

These financial statements are prepared on the going concern basis. The trustees have assessed the charity's ability to continue as a going concern and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of the approval of these financial statements. The charity has made a surplus for the year of £241,752 and had net funds of £242,568. Subsequent to the year end, as a result of the coronavirus crisis, the trustees evaluated the impact on the charity. In particular the trustees have considered the charity's forecasts and projections, and believe that the charity will be able to continue its activities and meet its liabilities as they fall due for a period of at least twelve months from the date of approval of the financial statements.

c) Income

The charity acts as an agent co-ordinating the raising and distributing of donations from employees and employers to charities. The donations processed on behalf of individuals and employers are not recognised in the Statement of financial Activities.

All fee and donations income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Administrative fees are recognised on an accruals basis.

d) Expenditure

Expenditure is accounted for on an accruals basis and is inclusive of VAT.

Charitable activities includes donations payable which are charged in the year when the offer is conveyed to the recipient, except where the offer is subject to conditions, such grants being recognised as expenditure when the conditions are fulfilled.

Governance costs are those associated with the constitutional and statutory requirements of running a Charity.

e) Financial instruments

Cash and cash equivalents include cash in hand and deposits held at call with banks.

GIVINGFORCE FOUNDATION
(Limited by Guarantee)

Notes to the Financial Statements
for the year ended 30 November 2020

1 Accounting Policies (continued)

Debtors and creditors receivable or payable within one year of the reporting date are carried at their transaction price.

f) Critical accounting estimates and areas of judgement

In the view of the trustees in applying the accounting policies adopted, no judgements were required that have a significant effect on the amounts recognised in the financial statements, nor do any estimates or assumptions made carry a significant risk of material adjustment in the next financial year.

2 Income

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Donations	-	-	-	24,506
	<u>-</u>	<u>-</u>	<u>-</u>	<u>24,506</u>
Other activities				
Administrative fees	26,944	-	26,944	-
	<u>26,944</u>	<u>-</u>	<u>26,944</u>	<u>-</u>

3 Expenditure on charitable activities

Resources expended have been allocated on a basis consistent with the use of resources.

Charitable activities		Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Donations	4	-	-	-	31,778
Management and administration	5	3,804	-	3,804	13
		<u>3,804</u>	<u>-</u>	<u>3,804</u>	<u>31,791</u>

4 Donations

The charity provided donations to a number of institutions in furtherance of its charitable objectives. These donations were made to 557 (2019: 161) different institutions selected by the providers of the restricted funds.

5 Management and administration		Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Staff costs	8	1,587	-	1,587	-
Recruitment expenses		53	-	53	-
Subscriptions		12	-	12	-
Bank charges		1,816	-	1,816	-
Printing, postage and stationery		308	-	308	-
Loss on foreign exchange		15	-	15	-
Governance costs:					
Legal and professional fees		13	-	13	13
		<u>3,804</u>	<u>-</u>	<u>3,804</u>	<u>13</u>

GIVINGFORCE FOUNDATION
(Limited by Guarantee)

Notes to the Financial Statements
for the year ended 30 November 2020

6 Trustees remuneration and related party transactions

None of the trustees received any remuneration or reimbursed expenses.

Ejaz Rashid was a trustee during the year and a director of GivingForce Limited. GivingForce Limited has historically paid other external costs of GivingForce Foundation for the year, estimated to be £1,800 (2019: £1,548).

7 Taxation

As a charity, GivingForce Foundation is exempt from United Kingdom Corporation Tax under the Corporation Tax Act 2010 and may recover income tax deducted from its investment income.

8 Key management personnel

The key management personnel were the trustees of the charity.

9 Staff Costs

Details of paid employees for the year were as follows:

	2020	2019
	£	£
Gross wages and salaries	1,587	-
	<u>1,587</u>	<u>-</u>

The average number of persons employed by the charity during the year was 1 (2019: nil). There were no employees that received employee benefits above £60,000.

10 Debtors

	2020	2019
	£	£
Accrued income	18,863	-
	<u>18,863</u>	<u>-</u>

11 Creditors: Amount falling due within one year

	2020	2019
	£	£
Unrestricted funds	218,612	-
Bank loan	1,667	-
Other taxation and social security	204	-
	<u>220,483</u>	<u>-</u>

12 Creditors: Amount falling due after more than one year

	2020	2019
	£	£
Bank loan	48,333	-
	<u>48,333</u>	<u>-</u>

The bank loan is payable by instalments over 6 years at a rate of interest of 2.5% per annum.

GIVINGFORCE FOUNDATION
(Limited by Guarantee)

Notes to the Financial Statements
for the year ended 30 November 2020

13 Share capital

The charity is limited by guarantee and therefore does not have a share capital. The liability of the members is limited to the sum of £10 per member.

14 Funds

	2020	2019
	£	£
Restricted	785	785
Unrestricted general	23,171	31
Net funds	<u>23,956</u>	<u>816</u>

Restricted funds consist of donations received with specific instructions as to where the funds should be spent.

	Current assets £	Current liabilities £	Non-current liabilities £	Total £
Unrestricted General	291,987	(220,483)	(48,333)	23,171
Restricted	785	-	-	785
	<u>292,772</u>	<u>(220,483)</u>	<u>(48,333)</u>	<u>23,956</u>