



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 07	Year 2020		Day 30	Month 06	Year 2021

## Section A Reference and administration details

<b>Charity name</b>	Chippenham Lions Club (CIO)
<b>Other names charity is known by</b>	Lions Club of Chippenham
<b>Registered charity number (if any)</b>	1177827
<b>Charity's principal address</b>	We have no permanent address. The Lions Club Secretary acts as the focal point for correspondence. Derek Angell 1 Kensington Way Chippenham SN14 0UG
<b>Postcode</b>	SN14 0UG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Dutch			Chippenham Lions Club
2	Derek Angell	Secretary		Chippenham Lions Club
3	Norman Hamlen	Treasurer		Chippenham Lions Club
4	Barbara Hearn			Chippenham Lions Club
5	Susan Flavin			Chippenham Lions Club
6	Ian Gilbert	Past President		Chippenham Lions Club
7	Jeff Daws	Vice President		Chippenham Lions Club
8	Martin Clancy	President		Chippenham Lions Club
9				
10	Trustees Year 2019/2020			
11	Ian Gilbert	President		
12	Patricia Blake			
13	Norman Hamlen	Treasurer		
14	Derek Angell	Secretary		
15	Edward Greves	Past President		
16	Susan Flavin			
17	Jeff Daws			
18	Martin Clancy	Vice President		
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by full membership of The Chippenham Lions Club (CIO)

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Chippenham Lions Club (CIO) is a local club formed as part of Lions Clubs International voluntary service organisation that helps local clubs and organisations to serve their local communities. Clubs are Chartered as separate entities with their own constitution but have links to other clubs in their Zone, to their District in the South Centre of England, the Multiple District of the UK and to Lions Clubs International. This provides a vehicle for the exchange of ideas to benefit the Local, National and International aims of Lions Clubs in their Charity activities.

#### Major Risks.

As the Chippenham Lions Club does not own property or employ anyone risks are considered to be low. All Lions Clubs and Trustees are covered by Lions Multiple District Insurance Policy.

To guard against insolvency the Trustees ensure that grants are only made against available funds.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The Objects of all Lions Clubs are to create and foster a spirit of understanding among the peoples of the world.  
 Promote the principle of good government and citizenship.  
 Take an active interest in the civic, cultural, social and moral welfare of the community.  
 Unite the clubs in the bonds of friendship, good fellowship and mutual understanding.  
 Provide a forum for the open discussion of matters of public interest, provided however that partisan politics and sectarian religions shall not be debated by club members.  
 Encourage service minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavours.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Throughout the year the Chippenham Lions Club (CIO) put on numerous events to raise funds for making grants to local, national and international good causes.  
 These include Jazz on a Summers Evening, Music concerts, Christmas Bazaar, Selling Mulled Wine at the Christmas Lights switch on of both the towns of Chippenham and Corsham, our Christmas Carol Float that we take around the towns of Chippenham and Corsham, Carol Singing, Burns Night Supper, Sale of Easter Eggs and our Classic Vehicle and Family Fun Day.  
 After deductions of valid expenses the balance of monies is used to support local Community Projects, individuals, National and International Projects.  
 These grants are made on the proposals of the Community Services committee, voted on by the Lions Club members and approved by the Trustees.  
 The administration of the club is supported by an annual subscription paid by all member of the Chippenham Lions Club (CIO)  
 Significant grants were made to the following local organisations and individuals throughout the financial year. See section D last para

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

#### Grant Making Policy.

Under the terms of the Clubs Constitution, Trustees apply funds at their discretion, making grants where they believe that their contribution will make a real difference. Grants are made in furtherance of our Charitable Objectives.

The Trustees have determined that all applications for grants will be considered but priority will be given to the local areas of Chippenham and Corsham. Funding requests are also considered from Lions Clubs International Foundation(LCIF)

All applications are investigated by the Community Services Committee prior to approval of any grant.

**Local Charities** Youth Groups, Disability Groups, Groups working with the Elderly, Residential Nursing Homes and Individual Appeals.

**Youth and Children's Organisations** Sport related Groups or individuals, Scouting and Guiding, Youth Club activities, Young people undertaking overseas assignments.

**Community Facilities** Relief of hardship for Individuals and Families, Village Hall Projects and Community Group Activities.

Applications from large National Charities are not normally considered(unless for the use of local branches)

**Exclusions** The Trustees will not normally approve the use of funds for Medical Research of International, National or Local based Charities. Responsibilities for which Government has a statutory responsibility to provide.

## Section D

## Achievements and performance

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### Summary of the main achievements of the charity during the year

This year has been particularly difficult with all of our fund raising events being cancelled due to the on going problem of COVID 19 this has caused us to fall back on reserve funds and the many small donations we have received. The following is a list of local organisations the Lions Club of Chippenham supported.

Chippenham Hospital Radio	300.00
Asthma Relief	500.00
Julia's House	1000.00
Chippenham Food Bank	65.00
Christmas Meals	371.54
Wiltshire Digital Drive	500.00
Message in A Bottle	80.00
Springboard	500.00
Wiltshire Search & Rescue	200.00
Poppy Appeal	18.50
Plus a number of individual Grants	982.96

Further to this The Lions Club of Chippenham made the following National and International Grants.

Lions Multiple District Youth Trust 162.00

During this period the club organised / supported the collection of spectacles, these are recycled for use in developing countries by the Chichester Lions club.

Organised and funded the Message in a Bottle Scheme, this was done in conjunction with local doctors surgeries and social organisations. The bottles are placed in a person's fridge with a sticker on the door to bring to the attention of emergency services the medical needs of vulnerable people.

At Christmas we prepare and distribute around 25 meals and gifts to people in need.

## Section E Financial review

### Brief statement of the charity's policy on reserves

Given the Chippenham Lions Club (CIO) scale of operation and the fact that grants and donations are only approved within the limits of funds available at any given time we do not hold significant reserves. However at the end of each financial year we look to hold a reserve of between £3000 to £5000 to cover emergency requests that may arise and to cover expenditure of future fundraising activities.

### Details of any funds materially in deficit

We have no funding deficits

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As stated above the vast majority of our funding comes from the various activities we organise to raise money, with a small percentage coming from donations.

We do not have an investment policy as it is the aim of the club to return all monies raised back in to the community.

## Section F Other optional information

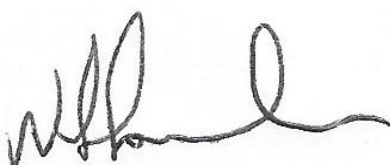
The Chippenham Lions Club(CIO) accounts have been externally examined and approved.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Norman Hamlen

Position (eg Secretary, Chair, etc)

Treasurer

**Date** 8th February 2022



Chippenham Lions Club

No (if any)

## Receipts and payments accounts

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For the period from	Period start date	To	Period end date
	01/07/2020		30/06/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fund Raising Events	4,884	-	-	4,884	34,303
Donations	3,006	-	-	3,006	1,612
Interest Received	2	-	-	2	15
Transferred from Savings Account	1,500	-	-	1,500	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>9,392</b>	<b>-</b>	<b>-</b>	<b>9,392</b>	<b>35,930</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>9,392</b>	<b>-</b>	<b>-</b>	<b>9,392</b>	<b>35,930</b>
<b>A3 Payments</b>					
Charitable Donations Made	4,880	-	-	4,880	21,603
Insurance	101	-	-	101	96
Lottery Licence		-	-	-	20
Garage Rental	294	-	-	294	290
Sundries	56	-	-	56	250
Fund Raising Costs	779	-	-	779	8,660
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>6,110</b>	<b>-</b>	<b>-</b>	<b>6,110</b>	<b>44,203</b>
<b>A4 Asset and investment purchases, (see table)</b>					
2 x Zettle Machines	70	-	-	70	696
	-	-	-	-	
<b>Sub total</b>	<b>70</b>	<b>-</b>	<b>-</b>	<b>70.00</b>	<b>696</b>
<b>Total payments</b>	<b>6,180</b>	<b>-</b>	<b>-</b>	<b>6,180</b>	<b>44,899</b>
<b>Net of receipts/(payments)</b>	<b>3,212</b>	<b>-</b>	<b>-</b>	<b>3,212</b>	<b>- 2,842</b>
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end	625	-	-	625	4,869
<b>Cash funds this year end</b>	<b>3,837</b>	<b>-</b>	<b>-</b>	<b>3,837</b>	<b>2,027</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	3,837	-	-
	Savings	7,757	-	-
		-	-	-
	<b>Total cash funds</b>	<b>11,594</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	None		-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	None		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	None		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Norman Hamlen Derek Angell		