

## **HOLSWORTHY COMMUNITY CHRISTIAN YOUTH CHAPLAINCY**

**Trustees Report for the 12 months to 31 August 2023**

### **SECTION A REFERENCE AND ADMINISTRATION DETAILS**

**RCN: 1177787**

#### **Principal address**

Jubilee House  
Bradworthy  
Holsworthy  
Devon  
EX22 7TQ

#### **Charity trustees who manage the charity are:**

Name:	Office (if any)	Dates acted if not for whole period
SUSAN HARRIET BANKS		
DAVID NIGEL COX	Treasurer	
KEVIN DOWN		
CLIVE ERNEST SOBY SMALE	Secretary	
MARK SHEPHERD	Chair	
ROGER CHARLES YOUNG		
CATHERINE NORTH	Resigned	05.09.22
REV SIMON HUW LEIGH	Appointed	22.09.22
GILLIAN ELIZABETH BRAY	Appointed	22.09.22
ELIZABETH FRANCES PRIEST	Appointed	22.09.22

### **SECTION B STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

Holsworthy Community Christian Youth Chaplaincy is Charitable Incorporated Organisation

Its constitution is in the form of the Charity Commission's CIO "Foundation" model" and is dated 03 April 2018

#### **Recruitment and appointment of new trustees**

New trustees are appointed at a meeting of the Charity Trustees.

No other person or body is entitled to appoint a trustee.

#### **Induction and training of new trustees**

The induction and training of new trustees is the responsibility of the existing Charity Trustees as a whole, however, this can be delegated to individual trustees as necessary.

#### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

### **SECTION C OBJECTIVES AND ACTIVITIES**

#### **The objects as set out in the governing document are**

The charity's objects are, for the public benefit, to advance the Christian religion among young people in Holsworthy and the surrounding area, in particular but not exclusively by the provision of youth workers, mentoring and supporting local schools and youth groups.

## **Mission statement**

To present an accurate account of the Christian faith to young people.

To provide pastoral support and encouragement for young people who would otherwise be isolated either in their Christian faith, or socially due to the rural nature of the area.

To offer pastoral support to local schools and to bridge the gap between young people, the church and their local community.

In setting their objectives and planning their activities the trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

## **SECTION D ACHIEVEMENTS AND PERFORMANCE**

### **Charitable activities**

1) in respect to the Community College:

- Provide extra curricular activities particularly from a Christian faith based perspective
- Provide lesson support in Religious Studies informed by the Christian faith
- Provide pastoral care
- Taking assemblies

2) in respect to youth groups:

- Provide leadership support, pastoral care and an informed Christian presence

3) in respect to the community:

- Building relationships between the local churches, local schools and the wider community and the young people within them

Reports received throughout the period provided clear indications that the objectives were being met through the activities undertaken.

## **SECTION E FINANCIAL REVIEW**

### **Overview and reserves**

During the 12 months 31 August 2023, the Charity received £23,020. £23,005 was paid out in achieving its main objectives. The funds held by the charity will continue to be used for this purpose.

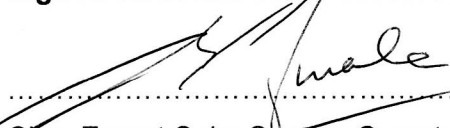
The level of reserves held at the period end is £17,370.

Gifting has been pledged and along with other anticipated donations the trustees expect funding for the charity to continue in activity.

In normal circumstances the level of reserves considered by the trustees, to be reasonable is the equivalent of six months of normal expenditure.

## **DECLARATION ON BEHALF OF THE TRUSTEES**

### **Signed on behalf of the Trustees**

  
.....  
Clive Ernest Soby Smale - Secretary

22 April 2024

**Holsworthy Community Christian Youth Chaplaincy**  
**Receipts and Payments Account**  
**for the Period Ended 31 August 2023**


	2023		2022	
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
<b>RECEIPTS</b>				
Charitable activities				
Donations	23,020	-	23,020	30,835
Events & Fundraising	-	-	-	-
Other	-	-	-	5,518
		-	-	
	<u>23,020</u>	<u>-</u>	<u>23,020</u>	<u>36,353</u>
		-	-	-
	<u>23,020</u>	<u>-</u>	<u>23,020</u>	<u>36,353</u>
<b>PAYMENTS</b>				
Charitable activities				
Staff costs	21,762	-	21,762	24,689
Events	293	-	293	120
Donation		-	-	-
Other	487		487	194
	<u>22,542</u>	<u>-</u>	<u>22,542</u>	<u>25,003</u>
Support costs	464		464	436
	<u>464</u>	<u>-</u>	<u>464</u>	<u>436</u>
Total payments	<u>23,006</u>	<u>-</u>	<u>23,006</u>	<u>25,439</u>
NET RECEIPTS/(PAYMENTS)	14	-	14	10,914
<b>RECONCILIATION OF FUNDS</b>				
Cash funds brought forward	17,356	-	17,356	6,442
CASH FUNDS CARRIED FORWARD	<u>17,370</u>	<u>-</u>	<u>17,370</u>	<u>17,356</u>

**Holsworthy Community Christian Youth Chaplaincy**  
**Statement of Assets**  
**As at 31 August 2023**

	Unrestricted funds	2023 Restricted funds	Total funds	2022 Total funds
	£	£	£	£
<b>CASH FUNDS</b>				
Cash at bank	17,370	-	17,370	17,356
	<u>17,370</u>	<u>-</u>	<u>17,370</u>	<u>17,356</u>
<b>OTHER MONETARY ASSETS</b>				
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>INVESTMENT ASSETS</b>				
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>ASSETS RETAINED FOR THE CHARITY'S OWN USE</b>				
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

The financial statements were approved by the Board of Trustees on 13th September 2023 and were signed on its behalf by:

  
 Trustee - Susan Banks

  
 Trustee - Clive Smale

**Holsworthy Community Christian Youth Chaplaincy**  
**Detailed receipts and payments**  
**for the Period Ended 31 August 2023**

	2023	2022
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Charitable activities</b>		
Donations	23,020	30,835
Restricted Donations	-	-
Events	-	-
Fundraising	-	-
Bank refund	-	-
Gift Aid	0	5,518
Furlough receipts	-	-
<b>Total incoming resources</b>	<b>23,020</b>	<b>36,353</b>
 <b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	20,716	23,432
Pension	1,046	1,257
Mileage	157	194
Events and expenses	293	120
Restricted Donation	-	-
Training courses and conferences	330	-
Connect payment	-	-
	<b>22,542</b>	<b>25,003</b>
 <b>Support costs</b>		
Insurance	464	436
Uniforms	-	-
	<b>464</b>	<b>436</b>
	<b>-</b>	<b>-</b>
<b>Total resources expended</b>	<b>23,006</b>	<b>25,439</b>
<b>Net income</b>	<b>14</b>	<b>10,914</b>

## **Independent Examiner's Report to the Trustees of Holsworthy Community Christian Youth Chaplaincy**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> August 2023, comprising the Receipts and Payments Account, and the Statement of Assets.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

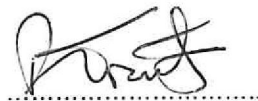
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Trout

5 Pine View Close  
Halwill Junction  
Beaworthy  
Devon  
EX21 5XL

Date 6/11/23