

Noah's Ark Christian Pre-School  
(Buckhurst Hill)

# Report and Accounts

Year ended 31st August 2020.

**NOAH'S ARK CHRISTIAN PRE-SCHOOL (BUCKHURST HILL)**

**LEGAL & ADMINISTRATIVE DETAILS**

**FOR THE YEAR ENDED 31 AUGUST 2020**

ADDRESS FOR CORRESPONDENCE	St. Stephen's Church Albert Road Buckhurst Hill IG9 6FD
GOVERNING DOCUMENT	CIO Constitution dated 03 April 2018
CHARITY REGISTRATION NUMBER	1177779
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Joy Barter (Chair) Lisa Darby (Treasurer) Joanne Coates Clair Lucy Stephen Lockley Hannah Ambler-Stuart (appt 16/07/2020)
INDEPENDENT EXAMINER	Christine Lockett

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## **NOAH'S ARK CHRISTIAN PRE-SCHOOL (BUCKHURST HILL)**

### **REPORT OF THE TRUSTEES**

#### **FOR THE YEAR ENDED 31 AUGUST 2020**

The Trustees have pleasure in submitting the Report and Accounts for the year ended 31 August 2020. This is the second year of operation for the CIO which was created on 3rd April 2018 and commenced operations on 1st July 2018.

#### **Objects of the charity**

The charity is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are:

- a) to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of the children through community groups
- b) to offer appropriate play facilities, together with the possibility for parents to take responsibility for and become involved in the activities of such groups.

#### **Summary of the charity's main activities and achievements**

To further the above objects and vision, the charity's main activities for the year was the operation of a term time pre-school provision in the St Stephen's Church Hall in Buckhurst Hil Essex.

In March 2020, the COVID-19 pandemic impacted our pre-school operations and it closed in adherence to Government Guidelines. Where possible, contact was maintained with our pre-school families and online support offered. The pre-school re-opened in June 2020 with new COVID compliant processes and structures in place such as creating smaller groups (bubbles) to protect both children and staff. It has been a challenging year for our pre-school families and staff members, but we are pleased to report that the pre-school children have continued to thrive in the new 2020-2021 school year despite the COVID regulations in place.

#### **Looking ahead**

The trustees have stepped out in faith in 2020-2021 in the creation of a new post of Hub Manager to enable their vision of becoming a Community Hub within Buckhurst Hill to become a reality. The Pre-school will be at the centre of the new hub, but alongside it the Trustees envisage an outreach service showing the love of Jesus throughout the neighbourhood by nurturing the community and being reactive to its needs.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

## **Financial review**

During the year the charities operating income was £121,689 (2019: 14 months £147,100), and its expenditure was £108,262 (2019: 14 months £100,673) giving a net surplus for the year of £13,387 (2019: including the transfer of funds from the original trust £104,987). As a result the cash held by the charity at the 31st August 2020 is £118,374 (2019:£104,987) which is unrestricted and can be used for any charitable purpose.

## **Reserves policy**

At the year end, the charity held unrestricted cash of £118,374 and therefore the charity is complying with its reserves policy.

## **Governance**

Responsibility for setting policy and for determining the parameters within which the charity should operate rest with the trustees who meet regularly to monitor the activities of the charity. The trustees are supported by a pre-school committee who are members of the CIO. Responsibility for the day to day operation of the charity has been delegated to the manager of the pre-school setting. New trustees are recruited and appointed by the existing trustees, by a majority vote.

## **Responsibilities of trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

## **Approval**

This report was approved by the trustees and signed on their behalf by:

JOY BARTER

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Joy Barter (Chair)

Date: 06/08/2021

**NOAH'S ARK CHRISTIAN PRE-SCHOOL (BUCKHURST HILL)**

**RECEIPTS AND PAYMENTS ACCOUNT**

**FOR THE YEAR ENDED 31 AUGUST 2020**

		Unrestricted Funds	Restricted Funds	2020	14 month period 2019
Notes		£	£	£	£
<b><i>Income receipts</i></b>					
		102,389	4,187	106,576	125,462
Early Years Government Funding					
Fees		14,528	-	14,528	19,191
Fundraising		335		335	2,028
Other		230	-	230	419
		<u>117,482</u>	<u>4,187</u>	<u>121,669</u>	<u>147,100</u>
<b><i>Capital and similar receipts</i></b>					
Transferred from original Trust 2019		-	-	-	58,560
		<u>117,482</u>	<u>4,187</u>	<u>121,669</u>	<u>205,660</u>
<b><i>Total receipts</i></b>					
<b><i>Payments</i></b>					
Payments in relation to charitable activities undertaken directly	2	104,095	4,187	108,282	100,673
		<u>104,095</u>	<u>4,187</u>	<u>108,282</u>	<u>100,673</u>
<b><i>Total payments</i></b>					
Net of receipts / (payments) before transfers					
		13,387	-	13,387	104,987
Transfers between funds					
				-	-
		<u>13,387</u>	<u>-</u>	<u>13,387</u>	<u>104,987</u>
<b>Net movement in funds</b>					
Cash funds as at last year end		104,987	-	104,987	-
Cash funds at this year end	A	<u>118,374</u>	<u>-</u>	<u>118,374</u>	<u>104,987</u>

The notes on page 7 form part of these accounts.

**NOAH'S ARK CHRISTIAN PRE-SCHOOL (BUCKHURST HILL)**

**STATEMENT OF ASSETS AND LIABILITIES**

**FOR THE YEAR ENDED 31 AUGUST 2020**

	<u>Unrestricted Funds</u>			
	Unrestricted funds	Restricted funds	2020	2019
	£	£	£	£
<b>A Cash funds</b>				
Cash at bank with immediate access	22,387	-	22,387	24,489
Deposit Account	95,632	-	95,632	80,498
Petty cash	355	-	355	-
	<b>118,374</b>	<b>-</b>	<b>118,374</b>	<b>104,987</b>
<b>B Liabilities</b>				
Fees received in advance	9,700	-	9,700	14,526
Hall Hire Creditor	5,505	-	5,505	2,435
Accrued expenses	1,806	-	1,806	1,216
Taxes due	1,282	-	1,282	941
Other creditors	-	-	-	9
	<b>18,293</b>	<b>-</b>	<b>18,293</b>	<b>19,127</b>

**C Guarantees and secured debts**

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf

by JOY BARTER date 06-Aug-21  
Joy Barter (chair)

The notes on page 7 form part of these accounts.

**NOAH'S ARK CHRISTIAN PRE-SCHOOL (BUCKHURST HILL)**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 AUGUST 2020**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<b>2 Payments in relation to charitable activities undertaken directly</b>				
Staff Costs	85,990	4,187	90,177	84,475
Hire of premises	6,070	-	6,070	4,690
Resources, Supplies and Play Equipment	6,824	-	6,824	7,347
Administration costs	3,172	-	3,172	2,690
Insurance	610	-	610	653
Other costs	1,429	-	1,429	816
	<u>104,095</u>	<u>4,187</u>	<u>108,282</u>	<u>100,673</u>

**3 Transactions with related parties**

Lisa Darby provided accountancy, HR and payroll services and was paid £1,606 (2019: £179) during the year for serving in that capacity, not for serving as a trustee; these payments are permitted by the charity's governing document.

There have been no other payments made to Trustees.

**4 Movement of funds**

	Balance at 01.09.2019 £	Receipts £	Payments £	Transfers £	Balance at 31.08.2020 £
Unrestricted General funds	104,987	117,482	(104,095)		118,374
Restricted funds					
SEN Grant Funding	-	4,187	(4,187)		-
Total funds	<u>104,987</u>	<u>121,669</u>	<u>(108,282)</u>	<u>-</u>	<u>118,374</u>

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**NOAH'S ARK CHRISTIAN PRE-SCHOOL (BUCKHURST HILL)**

I report to the trustees on my examination of the accounts of Noah's Ark Christian Pre-School ('the charity') for the year ended 31 August 2020 on the pages 5 -7.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:

Christine Lockett

Address:

12 Roding View Buckhurst Hill Essex IG9 6AQ

Date: 08/08/2021