



**Splott**  
Community  
Volunteers



# 2024-25

## TRUSTEE ANNUAL REPORT



## **Executive Summary**

*Splott Community Volunteers is a community-based poverty alleviation charity founded in 2015 that provides vital services and resources from its base at the STAR Centre in Splott, Cardiff, for those in food, fuel and social poverty.*

*We recognise that poverty does not exist in isolation and propose an holistic approach to meet the needs of our community.*

*Alleviating food poverty is at the heart of what we do. The charity provides a hot meal and fresh food to take away at a weekly community breakfast club, runs three social mornings a week providing a hot drink and a snack, holds tea parties for over 65s, regularly gives out meal kits and organises community lunches and picnics.*

*Fuel poverty affects many people in our community and we aim to address this through a range of activities. We run winter warm clubs from January to March each year, offer energy efficiency and debt management advice through partner organisations, distribute warm packs and provide foodbank and fuelbank vouchers to those in need.*

*Our work to tackle social poverty and the digital deficit includes subsidised bus trips, bingo and quiz nights, cookery, craft and digital skills sessions, and an after-school reading club for children.*

*Our programme aims to improve quality of life for beneficiaries, together with generating long-term employment and confidence building opportunities for our wonderful volunteers.*

Ed Stubbs

**Chair, Splott Community Volunteers**



# 2024-2025 Statistics



## Breakfast Club

**459 individuals** were provided with a hot cooked breakfast and a bag of shopping. In total, **2,945 breakfasts** were prepared and delivered by volunteers.

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## Volunteers

**47 people** regularly volunteered with Splott Community Volunteers. In total, over **2,800 regular volunteering opportunities** were created during the year.

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## Volunteer hours

Over the course of the year, volunteers logged more than **7,174 hours of volunteering** at Breakfast Club and other activities.

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## Food distribution

SCV partnered with Tesco, Lidl, Aldi, Greggs, Co-Op, Fareshare, Cardiff Food Bank, Cardiff Pet Food Bank and Pengam Community Allotments to redistribute over **20 tonnes of food**.

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*"Splott Community Volunteers is a special place that brings the community together and I enjoy coming every week. Staff are amazing and work so hard, I feel welcome and everyone socialises and friendly - keep up the good work 10/10."*





## Year in Review

In 2024-2025, we learned that social events are very popular, and needed in our community, especially social events that are friendly, fun, safe and financially accessible.

Our community continues to lose meeting spaces, like pubs, clubs, cafes etc., and people are often priced out of activities in other areas.

We would like to do more to service the community with social activities, especially as loneliness and isolation are types of poverty that affect people just as severely as financial poverty.

Partnership working is key to delivering a wrap-around service and we do not claim to be the experts on everything. We understand the value of expert external organisations and have helped a number of our service users through referrals.

We learned that people are affected by more than just food poverty. Fuel poverty, financial poverty, pet poverty, period poverty and social poverty are high in our community and we are relied upon by people more and more for a range of different essentials.

We learned that increasing our activity levels brought time and capacity pressures for the staff, and that in order to grow and develop our services, we needed a third member of staff. Following a successful funding bid, a Centre Coordinator was appointed and joined the team in January 2025.



# Operational Highlights



## Winter Warm Clubs

We provided **200 warm packs** to beneficiaries in February 2024 and **148 individuals** benefitted from the winter warm club sessions over **338 visits**.



## Vintage not Vanished

A hanging **portrait exhibition**, shining a light on our older volunteers, highlighting their wide, varied and valuable contributions through a series of portraits and events.



## Pollinator Party

We gave away hundreds of pollinator friendly perennial plants to members of the community and created our own **pollinator garden** in the car park of our centre in Splott.

# Recognition and Awards

In March 2024, founding member of Splott Community Volunteers, Angela Bullard, was a finalist in the **St David's Awards** in the Community Spirit category.



The St David's Awards is an annual celebration of the incredible contribution to business, environment, heroism and activism in Wales and Angela was recognised for her extraordinary contribution through her volunteering at Splott Community Volunteers.

In September 2024, we were delighted to be nominated in the 2024 Cardiff Volunteer Awards in the **Volunteer Group of the Year** category, and even more delighted at the ceremony in early November when, to our surprise, we won!





## Breakfast Club

Each week, a team of 30-35 volunteers works together to collect food donations from local supermarkets, cook a hot breakfast and prepare essential food bags to give out to an average of 80 people a week.

The breakfast club not only feeds people, it connects the community, decreases loneliness and isolation and gives people purpose through volunteering opportunities.

Breakfast Club provides families with a place where children and parents/carers can have a hot, nutritious meal with their neighbours and access a supervised play area within the centre. Parents bond, find new friendships and build supportive parenting networks.

Additionally, Breakfast Club provides people with an opportunity to build social networks and enables people from different cultures and backgrounds, who may not otherwise meet, to come together and form solid connections and friendships, thus strengthening the community in which they live and bringing about ongoing positive impact.

***“Its the highlight of the week! Its like seeing family everyone is so kind, supportive and friendly. The volunteers are just lovely warm people we save so much more money on shopping but SCV is much more than that. We feel rooted in the community and have made so many friends.”***



# Financial Overview

February 2024 - January 2025



## Revenue

Total Revenue: £176,796

## Expenses

Total Expenses: £120,256

## Net difference

£56,540

## Reserves Policy

The free reserves held by the charity should exceed the minimum amount of £40,722 required to provide a minimal level of service for three months whilst focusing on securing additional funds. The calculation of the minimum running costs includes the cost of salaries plus overheads for unrestricted activities.

Our current level of unrestricted reserves of £50,606 is designed to meet our reserves policy and protect the charity from unexpected and sudden change in our accommodation circumstances due to planned redevelopment of the building in which we are tenants.

Considering that we may face having to move to another premises at short notice, which may involve up-front rental, refurbishment and moving costs, our reserves are currently higher-than-average.





# Governance

The Trustees at Splott Community Volunteers are responsible for overall governance and our trustees have a wealth of experience relevant to the work.

Our chair, Ed Stubbs, brings years of board governance and leadership experience, having previously chaired Willows High School Board of Governors and Cardiff Bus Executive Board. He is a local councillor of over ten years and current chair of the Cardiff Council Planning Committee.

Our treasurer is a former Office Manager at the Countryside Council of Wales, managing a large admin team and supporting the establishment of the new office space at the Gwent Levels reserve capital build in 1999/2000.

Other board members bring experience from across charities, faith networks, health care and communities

Over 50% of SCV trustees are volunteers and over 70% live locally.

Trustees meet quarterly to review organisational progress, financial management, health and safety, safeguarding and overall governance of the charity.

SCV uses a combined HR and health and safety management system to assess risks, train staff, meet legislation and log activities. This is reviewed at trustee meetings. The charity has rigorous safeguarding policies, procedures and practice in place to ensure the safety of service users, staff and trustees.

During the 2024-2025 financial year, we employed an additional member of staff, funded by the Moondance Foundation, and employed a new accountancy agency to help us meet our obligations as employers.





# Looking Forward

## ● Income Generation

Launching a high street charity shop to generate additional income and increase financial sustainability of the organisation.

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## ● Premises

Working closely with the Local Authority and other landlords to identify and secure a long-term premises for the organisation.

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## ● Democratic Engagement

Committing to working with the community, Cardiff University and Cardiff Council to improve democratic community action in Splott.

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# Closing Remarks

The work and priorities of Splott Community Volunteers are shaped by the community which we serve. We will continue to engage with and consult our volunteers and beneficiaries to identify new activities and partnerships that can elevate our delivery of holistic poverty alleviation services for the people of Splott and surrounding areas.

We commit to providing meaningful volunteering opportunities for residents of all ages and to support our volunteers to grow in skill and confidence.

And we pledge to have a lot of fun along the way.





CHARITY COMMISSION  
FOR ENGLAND AND WALES

|                              |             |
|------------------------------|-------------|
| Charity Name                 | No (if any) |
| Sploitt Community Volunteers | 1177771     |

CC16a

## Receipts and payments accounts

|                     |                   |    |                 |
|---------------------|-------------------|----|-----------------|
| For the period from | Period start date | To | Period end date |
|                     | 01/02/2024        |    | 31/01/2025      |

### Section A Receipts and payments

|   | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|---|--------------------|------------------|------------------|------------------|------------------|
|   | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                  |                  |                  |                  |
| Donations   | 24,519             | -                | -                | 24,519           | 18,499           |
| Grants  | 12,321             | 136,322          | -                | 148,644          | 67,340           |
| Interest  | 611                | -                | -                | 611              | 307              |
| Fundraising Activities                                | 7                  | -                | -                | 7                | 1,972            |
| Charitable Activities                                 |                    |                  | -                | -                | -                |
| Venue Hire  | 3,016              | -                | -                | 3,016            | -                |
|   |                    |                  | -                | -                | -                |
|   |                    |                  | -                | -                | -                |
| <b>Sub total (Gross income for AR)</b>                | <b>40,474</b>      | <b>136,322</b>   | <b>-</b>         | <b>176,796</b>   | <b>88,118</b>    |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total receipts</b>                                 | <b>40,474</b>      | <b>136,322</b>   | <b>-</b>         | <b>176,796</b>   | <b>88,118</b>    |
| <b>A3 Payments</b>                                    |                    |                  |                  |                  |                  |
| Consumables   | 2,107              | -                | -                | 2,107            | 2,376            |
| Charitable Activities                                 | 17,195             | 17,513           |                  | 34,708           | 12,376           |
| Staff Costs   | 2,252              | 57,365           |                  | 59,616           | 31,637           |
| Operating Costs                                       | 14,641             | -                |                  | 14,641           | 3,976            |
| Fundraising Costs                                     | 655                | -                | -                | 655              | -                |
| Motor Expenses  | 972                | -                | -                | 972              | 1,623            |
| Staff Entertainment                                   | 343                | -                | -                | 343              | 252              |
| Insurance   | 1,362              | -                | -                | 1,362            | 1,091            |
| Subscriptions   | 159                | -                | -                | 159              | 1,636            |
| Professional Fees                                     | 5,216              | -                | -                | 5,216            | 1,429            |
| Sundry Expenses                                       | 476                | -                | -                | 476              | 128              |
|   |                    | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>45,377</b>      | <b>74,878</b>    | <b>-</b>         | <b>120,255</b>   | <b>56,524</b>    |
| <b>A4 Asset and investment purchases, (see table)</b> |                    |                  |                  |                  |                  |
| Plant & Machinery                                     |                    | -                | -                | -                | 3,889            |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>3,889</b>     |
| <b>Total payments</b>                                 | <b>45,377</b>      | <b>74,878</b>    | <b>-</b>         | <b>120,255</b>   | <b>60,413</b>    |
| <b>Net of receipts/(payments)</b>                     | <b>- 4,904</b>     | <b>61,444</b>    | <b>-</b>         | <b>56,541</b>    | <b>27,705</b>    |
| <b>A5 Transfers between funds</b>                     | <b>- 2,058</b>     | <b>2,058</b>     | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>A6 Cash funds last year end</b>                    | <b>57,568</b>      | <b>38,396</b>    | <b>-</b>         | <b>95,964</b>    | <b>68,259</b>    |
| <b>Cash funds this year end</b>                       | <b>50,606</b>      | <b>101,899</b>   | <b>-</b>         | <b>152,505</b>   | <b>95,964</b>    |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | Current Account  | 49,334                             | -                                | -                               |
|                      | Savings Accounts                                       | -                                  | 101,899                          | -                               |
|                      | Cash   | 1,272                              | -                                | -                               |
|                      | <b>Total cash funds</b>                                | <b>50,606</b>                      | <b>101,899</b>                   | <b>-</b>                        |
|                      | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |

|                                 | Details     | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|-------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> | Prepayments | -                                  | -                                | -                               |
|                                 |             | -                                  | -                                | -                               |
|                                 |             | -                                  | -                                | -                               |
|                                 |             | -                                  | -                                | -                               |
|                                 |             | -                                  | -                                | -                               |
|                                 |             | -                                  | -                                | -                               |

|                             | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

|   | Details                                  | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|--|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> | Generator                                | Unrestricted                | 1,000           | 396                      |
|   | Bain Marie                               | Unrestricted                | 468             | 184                      |
|   | Griddle                                  | Unrestricted                | 444             | 182                      |
|   | Shutters for the pantry and charity shop | Unrestricted                | 3,144           | 2,000                    |
|   | Washer drier and dishwasher              | Unrestricted                | 745             | 457                      |
|   |  |                             | -               | -                        |
|   |  |                             | -               | -                        |
|   |  |                             | -               | -                        |

|                       | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> |         |                                 |                       |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
|           |            |                  |
|           |            |                  |



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
**Splott Community Volunteers**

On accounts for the year  
ended

31 Jan 2025

Charity no  
(if any)

1177771

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> January 2025.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 25 Nov 2025

Name:

Peter Chapman ACMA CGMA

Relevant professional  
qualification(s) or body  
(if any):

CIMA Chartered Institute of Management Accountants. Practicing Certificate Holder



|                 |                            |
|-----------------|----------------------------|
| <b>Address:</b> | Chapman & Co (Penarth) Ltd |
|                 | 31 Coleridge Avenue        |
|                 | Penarth, CF64 2SQ          |

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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