



## **Splott Community Volunteers' Trustees' Report 2022 - 2023**

### **Governance**

We meet monthly as trustees and have sought to address skills gaps by advertising for additional trustees following a previous skills audit. We have moved to our own premises this year and now have premises, health and safety and safeguarding as standing items on our agendas. We use a health and safety management system to log everything and go through at trustee meetings. We have DBS checks in place where required.

We have recently (2023-2024 financial year) taken on two members of staff, funded by the Community Lottery Fund, and have a set of policies in place for this.

Staff members, supported by volunteers, deliver one breakfast club and 3 warm clubs a week, plus other events. We work closely with the Trussell Trust, Fareshare Cymru, Neighbourly, Food Cardiff and other organisations tackling food poverty. We also work closely with organisations such as Cardiff Council, National Energy Action and Seren in the Community.

### **Summary of the objects of the charity set out in its governing document**

The prevention and relief of poverty in the Cardiff area by providing free meals, foodbank facility and advice to disadvantaged individuals. Provision of volunteering opportunities for members of the local community.

### **Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The aim of Splott Community Volunteers is to offer affordable, healthy, food services to disadvantaged community members, or those who simply struggle to eat on a working wage. Our Breakfast Clubs provide for disadvantaged families, ethnic minority groups, the homeless and unhoused, elderly and isolated people. We have 20 plus dedicated volunteers and run a Breakfast Club in the Splott area, providing hot meals for an average of 90 people. Our volunteers form core

groups to run the Breakfast Clubs and come together for fundraising events, covering holidays and sickness, etc., on an ad hoc basis, as some also hold full-time jobs. We also raise funds to combine a range of affordable entertainment and food services such as Santa's Grotto, Community Meals, Quiz and Curry evenings, using food as a great icebreaker and leveller for multi-generational and cultural groups. We believe that sharing good practice is key and work together with partnership organisations to provide progressive pathways for volunteers of all ages and varied abilities, some of whom are on a journey to recovery from alcohol, drugs, mental health or isolation. We help them to feel more positively integrated and included within the community, which builds confidence and prepares them to move forward in their journey and hopefully into the workplace. Other volunteers have backgrounds, or are currently working in, community development, dietetics, HR, office management and H&S and utilise their skills for the benefit of the charity.

We have taken on two staff members which has helped us respond to increased demand for our services as well as deliver 3 Warm Clubs a week where people can come along stay warm, eat and learn. We are offering IT skills at the moment as well as information on keeping warm.

### **Brief statement of the charity's policy on reserves**

We have no formal policy on reserves. Our staffing costs are covered by quarterly payments from the community fund and contracts run for the duration of the funding. We have always ensured a sufficient balance to cover insurance, food and running costs for the foreseeable future.

Edward Stubbs

Chair

Splott Community Volunteers



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Splott Community Volunteers

No (if any)  
1177771

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/02/2022

To

Period end date  
31/01/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	24,653	-	-	24,653	37,282
Grants	23,100	-	-	23,100	
Interest	7	-	-	7	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
<b>Sub total (Gross income for AR)</b>	<b>47,760</b>	<b>-</b>	<b>-</b>	<b>47,760</b>	<b>37,282</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>47,760</b>	<b>-</b>	<b>-</b>	<b>47,760</b>	<b>37,282</b>
<b>A3 Payments</b>					
Consumables	7,756	-	-	7,756	13,310
Rent	3,000	-	-	3,000	
Motor Expenses	1,787	-	-	1,787	
Staff Entertainment	752	-	-	752	
Insurance	1,093	-	-	1,093	
Subscriptions	1,625	-	-	1,625	
Professional fees	788	-	-	788	
Sundry Expenses	291	-	-	291	
	-	-	-	-	
<b>Sub total</b>	<b>17,092</b>	<b>-</b>	<b>-</b>	<b>17,092</b>	<b>13,310</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Plant & Machinery	1,912	-	-	1,912	
	-	-	-	-	
<b>Sub total</b>	<b>1,912</b>	<b>-</b>	<b>-</b>	<b>1,912</b>	<b>-</b>
<b>Total payments</b>	<b>19,004</b>	<b>-</b>	<b>-</b>	<b>19,004</b>	<b>13,310</b>
<b>Net of receipts/(payments)</b>	<b>28,756</b>	<b>-</b>	<b>-</b>	<b>28,756</b>	<b>23,972</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>39,503</b>	<b>-</b>	<b>-</b>	<b>39,503</b>	<b>15,531</b>
<b>Cash funds this year end</b>	<b>68,259</b>	<b>-</b>	<b>-</b>	<b>68,259</b>	<b>39,503</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	53,391	-	-
	Savings Account	14,108	-	-
	Cash	760	-	-
	<b>Total cash funds</b>	<b>68,259</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Prepayments	510	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Generator	Unrestricted	1,000	800
	Bain Marie	Unrestricted	468	374
	Griddle	Unrestricted	444	355
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Accruals	Unrestricted	600	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

Charity Name  
Splott Community Volunteers

On accounts for the year  
ended

31 January 2023

Charity no  
(if any)

1177771

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 January 2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

17/08/2023

Name:

Leanne Eustace

Relevant professional  
qualification(s) or body  
(if any):

IFA, FCCA, FMAAT

Address:

Accounted For Ltd

Unit 2 Riverbridge Business Centre, Rhymney River Bridge Road

Cardiff, CF23 9FP

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NA





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Signed:

Date:

17/08/2023

Name:

Leanne Eustace

Relevant professional  
qualification(s) or body  
(if any):

IFA, FCCA, FMAAT

Address:

Accounted For Ltd

Unit 2 Riverbridge Business Centre, Rhymney River Bridge Road

Cardiff, CF23 9FP

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