



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/02/2020 **Period start date** **To** 31/01/2021 **Period end date**

Charity name: Splott Community Volunteers

Charity registration number: 1177771

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The prevention and relief of poverty in the Cardiff area by providing free meals, foodbank facility and advice to disadvantaged individuals. Provision of volunteering opportunities for members of the local community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The aim of our current project is to offer affordable, healthy, food services to disadvantaged community members, or those who simply struggle to eat on a working wage. We have 24 dedicated volunteers and run a Breakfast Club in the Splott area, providing hot meals for an average of 90 people. Our volunteers form core groups to run the Breakfast Clubs and come together for fundraising events, covering holidays and sickness, etc., on an ad hoc basis, as some also hold full-time jobs. We also raise funds to combine a range of affordable entertainment and food services such as Santa's Grotto, Community Meals, Quiz and Curry evenings, using food as a great ice-breaker and leveller for multi-generational and -cultural groups. We believe that sharing good practice is key and work together with partnership organisations to provide progressive pathways for volunteers of all ages and varied abilities, some of whom are on a journey to recovery from alcohol, drugs, mental health or isolation. We help them to feel more positively integrated and included within the community, which builds confidence and prepares them to move forward in their journey and hopefully into the workplace. Other volunteers have backgrounds, or are currently working in, community development, dietetics, HR, office management and H&S and utilise their skills for the benefit of the charity and its users.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are subscribed to Charity Commission updates.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Our Volunteers are the essential ingredient for our Breakfast Clubs. We could not operate without them, as we are completely volunteer-led. They all share similar values and aims, despite coming from variable backgrounds, and their contribution is invaluable.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Operating during the Covid-19 pandemic has been particularly challenging. Whilst we had a number of months where we were not able to deliver any services, when restrictions allowed, we were able to re-start a takeaway breakfast service, in line with government guidance, to ensure our community members were still able to access food and supplies. This also helped with the underlying mental health pandemic by enabling volunteers to engage with breakfast club again, lessening the loneliness and isolation that many felt during the pandemic.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Sufficient funds are in the bank to ensure all running costs can be met going into the next financial year, whilst demonstrating that income is spent in a timely fashion on furthering our charitable objectives and improving the lives of beneficiaries.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A We have no formal policy on reserves as our income relies solely on fundraising and small donations from our service users. However, we have always ensured a sufficient balance to cover insurance, food and running costs for the foreseeable future.
Amount of reserves held	Para 1.22	N/A Zero
Reasons for holding zero reserves	Para 1.22	We have no formal policy on reserves as our income relies solely on fundraising and small donations from our service users. However, we have always ensured a sufficient balance to cover insurance, food and running costs for the foreseeable future.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust / Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election to post following skills audit

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We use a Skills Audit to assess the suitability of potential Trustees and utilise courses provided by C3SC to provide any necessary training.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Splott Community Volunteers is completely volunteer-led and works closely with the Trussell Trust, Fareshare Cymru, Neighbourly, Food Cardiff and other organisations tackling food poverty. We also work closely with organisations such as Oasis Cardiff, New Link Wales, The Probation Service and The Salvation Army to provide volunteering opportunities for their clients.
Relationship with any related parties	Para 1.51	
Other		Our Breakfast Clubs provide for disadvantaged families, ethnic groups, homeless, the elderly and isolated people. We have risk assessments, protection policies and DBS checks in place where required, as well as compliance with government policies to ensure their health and safety at all times.

Reference and Administrative details

Charity name	Splott Community Volunteers
Other name the charity uses	Breakfast Club
Registered charity number	1177771
Charity's principal address	1 Rhossilli Avenue Rumney Cardiff
	CF3 3NH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Jones	Chair & HR Committee		Board
2	Angela Bullard	Treasurer & Fundraising		Board
3	Emma Harris	Secretary & Policy Development		Board
4	Fred Bullard	Safeguarding & Events Committee		Board
5	Trisha Mardon	Events Coordinator		Board
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19				
20				

Corporate trustees – names of the directors at the date the report was approved

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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

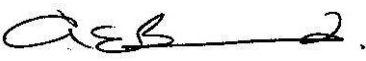

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Angela Ellen Bullard	Emma Jane Harris
Position (eg Secretary, Chair, etc)	Treasurer	Secretary

Date	28/11/2021
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
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Receipts and payments accounts

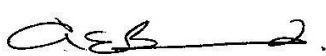
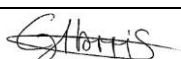
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For the period from	Period start date	To	Period end date
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	20,561	-	-	20,561	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	20,561	-	-	20,561	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,561	-	-	20,561	-
A3 Payments					
	12,987	-	-	12,987	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	12,987	-	-	12,987	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,987	-	-	12,987	-
Net of receipts/(payments)	7,574	-	-	7,574	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	7,957	-
Cash funds this year end	7,574	-	-	15,531	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	15,531	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	 	Angela Ellen Bullard Emma Jane Harris	29/11/2021 29/11/2021	