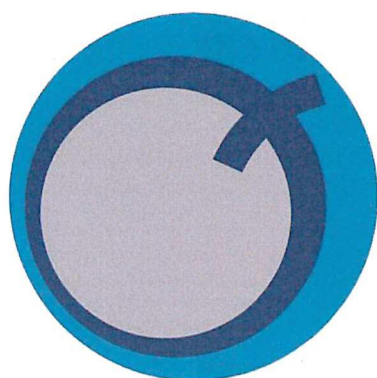


CHARITABLE INCORPORATED ORGANISATION NUMBER: 1177764



**New Life
Church
Woking**

a charismatic baptist church

High Street, Old Woking, Surrey. GU22 9BX

www.newlifewoking.com

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
for the year ended 31st March 2022**

THE NEW LIFE CHURCH, WOKING CIO

CONTENTS OF THE REPORT OF THE TRUSTEES & FINANCIAL STATEMENTS for the year ended 31 March 2022

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The Trustees present their report with the financial statements of the charity for the year ended **31 March 2022** as required under the Charities Act 2011. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) issued in 2015 for churches with a gross income of over £250,000.

1. ADMINISTRATIVE DETAILS

Charitable Incorporated Organisation: Registered Charity number: 1177764
Charitable Unincorporated Association: Registered Charity number: 1136353

Principal Address

High Street
OLD WOKING
Surrey
GU22 9BX

Trustees of the Charitable Incorporated Organisation

(as at the AGM on 27th January 2021)

Guy Cosnahan (Chair of Trustees and Church Secretary – Resigned 16th July 2021)

Giles Gillingham (Appointed Chair of Trustees and Church Secretary, July 2021)

Tony Faccini (Treasurer)

Alan Nelson (Pastor)

Hazel Koch (Associate Pastor) (Resigned June 2021)

Rowland Lynch

Peter Edwards (Appointed Safeguarding Trustee from July 2021)

Trustee of the Charitable Unincorporated Association

The New Life Church, Woking, CIO

Independent Examiners

HPCA Ltd,
Station House,
135 Connaught Road,
Brookwood,
Woking, Surrey
GU24 0ER

Bankers

HSBC Bank, PLC,
12a North Street
Guildford
GU1 4AF

GOVERNING DOCUMENT

The New Life Church, Woking, operates as a Charitable Incorporated Organisation (CIO) and is controlled by its **Governing Document, a Constitution** adopted on 24th January 2018. The **Constitution** is supplemented by the **Church Leadership Procedures** and other policies that are set out in the **Church Handbook**.

All the assets of the Unincorporated Charitable Association (1136353) were transferred to the CIO on 14th August 2018, and the Unincorporated Charity is a dormant entity linked to the CIO under a Linking Order issued by the Charity Commission and effective as of 22nd July 2018. The CIO is the sole member and Trustee of the Unincorporated Charity.

2. OBJECTIVES AND ACTIVITIES

OBJECTIVES

New Life Church (formerly Kingfield Baptist Church) was started in **1929** as a Sunday School and Church plant from the (then) Woking Baptist Church. It became an independent Baptist Church in **1956** with 91 Foundation Members.

The **principal purpose** of the church is the advancement of the **Christian faith** according to the principles of the Baptist denomination. The church may also advance **education** and carry out other **charitable purposes** in the United Kingdom and/or other parts of the world. We do this through the promotion of **Christian Faith**,

Charitable Giving, Pastoral Support and general **Rites of Passage** – weddings, funerals, baptisms, etc.



NLC FOUNDATIONAL DNA

New Life Church has identified **5 areas of strength** that are inherent in its foundation (Our **“Foundational DNA”**). We seek to resource these areas as much as possible in terms of commitment, staff and finance. These 5 strengths are:

- Youth & Children’s Ministry
- Biblical Teaching
- Support for Overseas Mission
- The place of Israel in God’s Purposes
- Being a “Place of Refuge & Grace” for those battered by the storms of life.

NLC VISION STATEMENT

“We want to be a church that equips all people to live a joyful and genuine Christian life through *experiencing* the presence of God, *living* by the word of God, *loving* one another as the family of God, and *transforming* the world through the power and love of God.”

MISSION STATEMENT

“We will seek to fulfil our vision with **grace and integrity**, acknowledging our **dependence** on the Holy Spirit to make us a **sacrificial and inclusive** community that welcomes all people, and recognises that all people are on a lifelong journey of transformation. We are **motivated** by God’s heart of **love** for all people – revealed supremely in the life & ministry of Jesus Christ - irrespective of age, religion, status or gender.”

ACTIVITIES

The Trustees are aware of the Charity Commission's guidance on public benefit. In order to meet these objectives, our activities include those mentioned below, which are all open to both church members/attenders and the local and wider community.

WORSHIP SERVICES

The year started with our continued Online services only due to the Coronavirus Pandemic.

On 25th July 2021 we opened our doors again to live Sunday morning worship. Many were keen to re-gather even though following the Government guidelines on safe public meetings meant it was far from 'normal'. Service times were shorter, masks worn, and we were unable to serve the customary post-service refreshments. We also needed to evolve a satisfactory method of distributing communion to those who were with us.

The Pandemic had taken a toll on the numbers of people who felt safe to gather, and it also had a marked impact on our ability to provide the level of volunteers - particularly in youth, children and worship ministries. Because of this, and also to facilitate 're-connection' between people, we started an all-age "Cafe-style" service on 1st October 2021 which we have continued on the 1st Sunday of the month.

This more informal service around tables has given people the opportunity to re-establish friendships while relieving pressure on our youth, children, and worship teams. It has also enabled people to be served drinks and pastries in a safe environment.



Having invested in the technology to enable the streaming of services, we continued to broadcast services when there were sufficient technical volunteers to operate the system.

CONNECT GROUPS

While Connect Group leaders sought to maintain links with those in their groups, it was a relief to be able to bring people together again in homes and in the church building for small groups. Due to vulnerabilities, some groups remained meeting remotely. Connect Groups remain a key vehicle to enable care and support.



PASTORAL CARE

In addition to the valuable work of the Connect Groups, our Pastoral Worker has sought to maintain individual contact with church attenders. During the height of the Pandemic most contact was maintained by phone, but other creative ways to safely visit were also employed – meeting one-to-one outside or standing in a garden talking through the window!

With a growing number of Members suffering with various stages and forms of dementia, our Pastoral Worker spends time visiting, talking and walking with them. She also spends time liaising with family members of dementia sufferers (for those who have them), discussing care, needs, and plans for the future. Mention must also be made of the incredible sacrifice made by some of our members who really do go the "extra mile" in caring for neighbours and elderly folk in the congregation. Without their tireless support and loving care the task of caring for these elderly loved-ones would be very hard.

Of course, pastoral care is not limited to the elderly. A number of staff and volunteers are involved in supporting people of all ages as they navigate life's disappointments and crises.

CHILDREN & YOUTH

From March 2020 – June 2021 there was an online “Lego Club” which attracted children from within and outside of our church family. It enabled children to engage with Bible stories in a practical and creative way. Since “lockdown” ended, “Lego Club” now forms a part of our Sunday Morning provision for children once every 6 weeks or so.

“It’s been brilliant!”

“Thank you. The children really enjoyed it!”

“We learned a lot”

In June / July 2021 one of our members ran a “Parenting for Faith” course online to support parents as they seek to bring up their children in a faith environment.

In February 2022 we were pleased to make an internal appointment by bringing one of our Church Members – Nicola Rabindren - onto the Staff Team to serve as part-time Children & Families Team Leader.

Besides regular Sunday activities for children, we ran a trial Holiday Club morning during Easter to provide affordable childcare for families in the church and those in the wider community. The minimal cost (£2 per child, £1 for siblings) made it accessible for those who struggle financially. This also provided a framework to consider the ongoing needs of children during school holidays and how we can best provide for them and their families with our own limited resources.

“A fun, enjoyable morning. My boys loved making the pancakes” (Parent)

In August 2021 we were sad to say “goodbye” to our Youth Pastor who served with the church for 6 years and left to a new position. This left a hole in our Staff Team and for a demographic in church life that so needs some consistent input. We have struggled to find a replacement, and volunteers have stepped up to provide a reduced youth programme. This remains an area of concern.

MISSIONS

Local, National and International Mission continues to be a focus of New Life Church. We are blessed to have been able to maintain giving to organisations and individuals who are serving Christ’s mission in different ways.



KINGFIELD ARC continues as an umbrella for the **community focused** activities of NLC. This enables each of our community-based projects to have a sense of mutual support, and also enables communication across the projects to promote more harmony in terms of setting course dates and information sharing. The various projects that make up

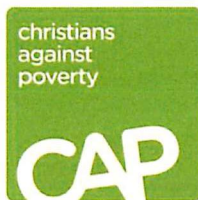
KINGFIELD ARC have grown organically through developing relationships and discovery of local needs. These include:

The **South Woking Community Food Bank**, run by New Life Church, is now in its 8th year of operation. It is continuing to provide struggling families in the local community with emergency food and other household aid.



It was another busy year during the COVID-19 pandemic. The Food Bank continued to operate, despite the restrictions, to pack and deliver 331 (circa 7 on average per week) food parcels to needy and vulnerable families in our local community. Grants of £7,500 were received which enabled the Food Bank to purchase the necessary food and household items (circa 28,000 items delivered) that were needed to meet the demand. During the year 50 new referral requests were received from local agencies for clients that needed support - primarily single parent families.

The small but committed team deliver food parcels to people’s homes on a weekly basis and take the opportunity to signpost other agencies in the area that may be able to help the families with specific needs (furniture, debt counselling, parenting courses, addiction support, etc).



CAP Courses. NLC partners with Christians Against Poverty (CAP), a national charity that provides debt counselling and other services to people in need. During the Pandemic, it was not possible to run courses at the church, but we did maintain one-to-one contact with some of the vulnerable clients we had established links with.

We ran the **CAP Life Skills** Course from January – March 2022. Rather than operate it from the church, we moved to a local community centre in the expectation that it would improve access for people. Take up was disappointing, but the few girls who attended the course felt it gave better insights to living than their college course was offering!

"They benefitted far more than we imagined!"
(S.O. - Manager)

ALPHA Courses

We ran an evening Alpha course (exploring the basics of Christianity) in the autumn term of 2021 which 3 guests attended and found very beneficial. They would all say that it helped them to grow in their faith. Three guests attended a daytime Alpha course that we ran between January and March 2022. The guests appreciated the input and discussion as well as enjoying the social contact and friendships that developed.

As well as running these various courses, we are committed to walking with people for the long haul to offer support and friendship, and a number of church members give their time to do just that.

SANTA PAWS is an event we trialled before Covid, and were pleased to offer this community fun morning in December 2021. Santa Paws attracts a number of dog lovers to our building where dog and owners can visit and be photographed with Santa. Dogs also receive a small gift from Santa! In addition, there is the opportunity to visit a number of craft stalls, 'pre-loved' tables and buy refreshments. For one wheelchair-bound visitor, it was the first time she had been out of her house for the duration of the Pandemic, except for doctor appointments. She was overjoyed! If it was just for her, it was worth it!



The resignation of our Associate Pastor (Hazel Koch) in June 2021 left a significant hole in the oversight of our outreach and community-based projects. Volunteers and other Staff Team stepped up to cover the gaps during the long period of her sickness and after her resignation. However, we were pleased to appoint Andrew Bates part-time to the Staff Team in February 2022 as the Outreach Team Leader who will oversee the activities of Kingfield Arc.

WORKING WITH OTHERS

As a church, we recognise there are many things the Christian church does better when working together. We seek to have good working relationships with other Christian churches in the area and work jointly on some projects.

Over recent years we have worked with our local Anglican Church, various community groups and interested individuals to provide an annual **"FUN DAY"** on the local Recreation Ground. We were unable to run this in 2021 as lockdown restrictions were due to end a week before the event would have taken place so it was too risky even on that measure alone. Added to that, some people (volunteers and guests) may have remained cautious about attending an event of any size. This would have made it unviable in terms of staffing and financially, if turnout were lower.

We also work with our Anglican friends to form a team called **"OPEN THE BOOK"** which gives us an opportunity to go into the local primary schools and bring Bible stories to life within school assemblies. This is a great opportunity to connect with school children and is warmly received by the schools. During the Pandemic this stopped, but we did return with our first session on 28th March 2022.

LIGHT BEACONS are another project where we co-operate with other local churches. **LIGHT BEACONS** spring up in different areas where people congregate on **Halloween**, providing hot chocolate, hot dogs and small gifts. They give a great opportunity to talk about issues of light and dark and provide a safe place where families can gather. We lead one such Light beacon at our local recreation ground and were delighted to be able to run this in 2021 (following a break, due to Covid, in 2020) and to receive some great feedback from local people...

"This stall is the best thing about Halloween."

"You are restoring the community."

REVIEW

We review all our activities on a regular basis to ensure they fulfil our aims and objectives. This is done through the regular meetings of the **Trustees, Elders and Church Members**.

VOLUNTEERS

The Church continues to benefit greatly from the voluntary services of our Treasurer, leaders and office helpers. We acknowledge that the work of the church would be greatly reduced without the committed involvement of so many in every area of church life: Children and Youth Ministries, Audio Visual, Worship Team, Prayer Team, Various group leaders, Chair layout, Community Activities, etc... Thank you, everyone!

3. STRUCTURE, GOVERNANCE AND MANAGEMENT

Property

The Baptist Union Corporation Limited is the custodial trustee of the church building and land on behalf of the CIO as the beneficial owner. **The Trustees of the CIO** take responsibility for ensuring its care and upkeep. The church is affiliated to the **Baptist Union of Great Britain**, the **Evangelical Alliance**, and the **South Eastern Baptist Association**.

Rules and Regulations

The church is managed in accordance with its **Constitution** and **Church Leadership Procedures**. These documents set out the rules and regulations governing the church, including Membership, appointments of Pastors, Staff, Trustees, Elders, Executive, other leadership roles and church meetings and also contain the **Declaration of Faith**.

Trustees

When needed, the existing **Trustees** seek to recruit from among the members those who have the abilities and skills required to serve as Trustees. The **Trustees** and **Treasurer** are then appointed in accordance with the Constitution. **Trustees** are legally responsible to the Charity Commission for all aspects of **finance and governance** of New Life Church, for **staff appointments / appraisals**, and for overseeing **Safeguarding**. The **Trustees** meet on a quarterly basis prior to Church Members' Meetings. Hazel Koch resigned as a Trustee in June 2021. Guy Cosnahan stepped down as Chair of Trustees and Church Secretary, and as a Trustee, in July 2021 after giving 10 years' service and his wisdom, guidance, and stabilising influence over that period has been greatly appreciated. At the same time Giles Gillingham, a Trustee, was appointed Chair of Trustees and Church Secretary and Peter Edwards, a Trustee, was appointed as Trustee responsible for Safeguarding. At the AGM in January 2021 the appointments of the Trustees (other than Guy Cosnahan) were extended from their staggered expiry dates in July to the January immediately following so as to tie in with a January AGM.

Elders

Elders are appointed by the Church Meeting in accordance with the Church Leadership Procedures. They are responsible for the spiritual vision and direction of New Life Church, Pastoral support of members and attenders, the programme of teaching and preaching, outreach and mission. Elders meet together twice per month for business and prayer. Hazel Koch resigned as an Elder in June 2021. Guy Cosnahan stepped down as an Elder in July 2021 after giving over 10 years' service and his wisdom, guidance, and stabilising influence over that period has been greatly appreciated. At the AGM in January 2021 the appointments of the Elders (other than Guy Cosnahan) were extended from their staggered expiry dates in July to the January immediately following so as to tie in with a January AGM.

Executive

The **Executive** handles matters of finance, compliance and practical organisation for the church and is appointed in accordance with the Church Leadership Procedures. The **Executive** is accountable to the Trustees in the fulfilment of their duties. It meets on a monthly basis.

Other Leadership Roles

Other wider leadership appointments are made in accordance with the Church Leadership Procedures. Such appointments would include Connect Group leaders, youth/children's leaders etc. and would cover all church teams. These wider leadership groups meet regularly within their own teams and are accountable to the Pastor/Elders. We also have a stringent Safeguarding policy. All those with access to children, youth and/or vulnerable adults are required to have an up-to-date DBS check.

Staff

Our Staff Team work in association with the Leadership team (Elders & Trustees). Staff are appointed by the Church Members' Meeting. Members of the Staff Team have regular appraisals and meet together weekly for prayerful support. This year the Staff Team has seen some changes.

Alan Nelson: Pastor (F/T)

Carrie Stephens: Administrator (25 hours per week)

Bobby Stephens: Maintenance (5 hours per week)

Hazel Koch: Associate Pastor (Part Time) (Resigned June 2021)

Tom Garner: Youth & Young Adults Pastor (F/T) (Resigned August 2021)

Carol Harrington: Financial Controller (12 hours per week)

Karen Nelson: Pastoral Worker (16 hrs per week)

Heather Thompson: Children's Work Consultant (Self-employed)

Nicola Rabindren: Children & Families Team Leader (16 hours per week) (from February 2022)

Andrew Bates: Outreach Team Leader (16 hours per week) (From February 2022)

Risk Management

The **Trustees** have a duty to **identify** and **review** the **financial risks** to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees also have a duty to ensure other risks are identified, eliminated or appropriately managed through the regular review of **policies** covering **Child Protection**, **Health & Safety** and **Drugs & Alcohol**. In addition, (and as part of the H&S Policy) there is an annual 'church wide' **Risk Assessment**, and all individual groups using the building are required to complete their own Risk Assessment.

Lockdown continued into the period of this report. We sought to pay careful attention to instruction and advice given by the Government and by the Baptist Union as we considered the safe opening up of the building for worship and other activities. Because of the size and layout of our building, and the localised spread of Covid-19 in our area, we did not feel comfortable opening the building for worship until July 2021. Since opening, we have continued to monitor local infection rates and acted accordingly. We have not resumed after-service refreshments. We have maintained the wearing of masks and reduced the time people are in the building. We continue to encourage personal hygiene and the use of hand sanitiser stations.

4. ACHIEVEMENTS & PERFORMANCE

Church Membership

During the year ending 31 March 2022: **3** people came into membership. **11** Members resigned (5 of whom had moved away), and **1** Member died.

Members' Meetings

The meetings for the last financial year were on 28th April, 21st July, 20th October 2021 and 26th January 2022. The Meeting on the 28th April included a Special Church Meeting to discuss the appointment of contractors for our Disabled Access Building Project. The Meeting on 21st July included the appointment of a new Church Secretary and new Safeguarding Trustee. The Meeting on 26th January 2022 was also an AGM.

Normal business procedures are followed with circulation of Agendas, Minutes, and a Pastoral Letter which gives background to some of the major issues for discussion and decision. All key matters for information and decision were processed at these meetings.

Principal Aims and Outcomes for the Year Ending March 2022

AIM ONE: Building Project - To carry forward last year's aim and see Phase 1 (groundworks) carried out and completed in October 2021. Undertake a local Fund-raising campaign and apply to grant-making bodies with a view to completing the remainder of the work at the earliest opportunity.

OUTCOME: During the year we completed the Tender process, and we appointed a contractor at the Special Church Meeting in April 2021. Phase 1 comprising groundworks was completed in October 2021. We have subsequently appointed a small Fundraising Team who are working on Fundraising events.

AIM TWO: Staff - Recruit staff to replace the two staff members moving on in summer 2021.

OUTCOME: We have, as yet unsuccessfully, sought to recruit an Associate/Assistant Pastor and will keep this under review. As mentioned earlier we successfully recruited a new part time Children & Families Team Leader and a part time Outreach Team Leader.

AIM THREE: Leadership - Seek to identify 5-Fold ministries within the Eldership.

OUTCOME: This is held over pending discussions on appointing new Elders.

AIM FOUR: Post Covid-19 Recovery - To Reach, Restore and Release members of the church following the period of lockdown/restrictions. To rebuild teams within the church that have been particularly impacted as a result of Covid-19 (e.g. worship team, children's team, tech team).

OUTCOME: This ongoing aim has seen a degree of progress. We have sought to maintain links with those on the fringe of the church and have met safely with individuals who have needed support during the pandemic.

AIM FIVE: Outreach - Carry forward the aim from last year by continuing to expand the work of Kingfield ARC by identifying the local needs and adapting courses and helpers to fit. In particular to find a replacement to the CAP Fresh Start Course that has been withdrawn by the national CAP team

OUTCOME: The Food Bank has continued to supply food to families throughout the pandemic and our volunteers have adapted working practices in line with maintaining distances and mitigating the spread of the Virus. The ability to fulfil this aim was adversely impacted by the continued period of sickness experienced by our Associate Pastor and her subsequent resignation. However, with the appointment of an Outreach Team Leader, the work of Kingfield Arc with its various services will continue.

Principal Aims for the Year Ending March 2023

AIM ONE: Building Project – To undertake a local Fund-raising campaign and apply to grant-making bodies with a view to completing the remainder (Phase 2) of the work at the earliest opportunity.

AIM TWO: Staff – Recruit Youth Worker

AIM THREE: Leadership – Seek to identify 5-Fold ministries within the Eldership.

AIM FOUR: Post Covid-19 recovery – To Reach, Restore and Release members of the church following the period of lockdown/restrictions. To rebuild teams within the church that have been particularly impacted as a result of Covid-19 (e.g. worship team, children's team, tech team).

AIM FIVE: Outreach – Continuing to expand the work of Kingfield ARC by identifying local needs and adapting courses and helpers to fit. In particular to establish a drop-in café to serve the local community.

5. FINANCIAL REVIEW

Reserves policy

It is the policy of the church to have a general fund with **sufficient reserves to cover up to six months'** expenditure, but recognising that there may be times when this level needs to drop so as not to restrict the more immediate needs of the church. The level of reserves is monitored regularly. A budgeted level of support for **mission work** and members/attenders of the fellowship who are in financial need is made by means of transfer from the general fund as required. There is also a **Building Fund** into which surplus unrestricted funds can be transferred.

Many members of the church also make **additional gifts**, which are for the purpose of support for the building fund, mission work, or members of the fellowship and wider community who are in financial need. These are considered to be **restricted funds** and are treated accordingly.

Finally, there is a **capital reserve** mainly relating to the value of the church building at Kingfield.

Missions giving policy

It has been the longstanding policy of the church to set aside a sum of around **25%** of total income to assist those involved in **Christian based work** enhancing the lives of those in their communities, many of whom will be overseas. Support is provided, taking into account alternative sources of support and local costs of living. In addition, **local groups** seeking to work within schools and the local community are assisted in their aims. Finally, **church members in training** receive support for their course fees. This is subject to the Trustees accepting that their training is as a result of a Christian call and is likely to benefit the wider church in the longer term.

6. STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with the applicable law and United Kingdom Generally Accepted Accounting Practice.

The law applicable to charities in England and Wales, the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure of the charity for that period. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the charity SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accountancy standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD



.....
Chair of Trustees

Date: 23rd January 2023

7. INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF NEW LIFE CHURCH, WOKING, CIO

I report on the accounts for the year ended 31st March 2022, which are set out on pages 14 – 27.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply and that an Independent examination is needed.

The Charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants England and Wales.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act;
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or

2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lance Redman BSC ACA FCCA
 HPCA Ltd
 Chartered Accountants
 Station House
 Connaught Road
 Brookwood
 Woking
 Surrey GU24 0ER

23 January 2023

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st March 2022

		Unrestricted funds £	Restricted funds £	2022 Total funds £
	Notes			
INCOME AND ENDOWMENTS				
Donations and Legacies	2	235,968	65,436	301,404
Charitable Activities	3	18,453	----	18,453
Investments	4	517	----	517
Grants Received		----	7,500	7,500
Total		254,938	72,936	327,874
EXPENDITURE				
Expenditure on Charitable Activities				
Missions	5	56,579	37,112	93,691
Church	5	196,852	20,904	217,756
Governance Costs	9	14,252	----	14,252
Total		267,683	58,016	325,699
NET INCOME/(EXPENDITURE)		-12,745	14,920	2,175
TRANSFERS BETWEEN FUNDS	17	22,239	-22,239	----
NET MOVEMENT OF FUNDS		9,494	-7,319	2,175
RECONCILIATION OF FUNDS				
Total funds brought forward		861,989	57,094	919,083
TOTAL FUNDS CARRIED FORWARD		871,483	49,775	921,258

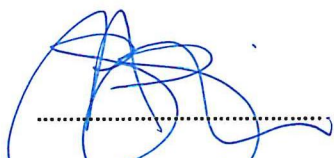
STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st March 2021

	Notes	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS				
Donations and Legacies	2	232,571	63,334	295,905
Charitable Activities	3	14,043	----	14,043
Investments	4	948	----	948
Grants Received		----	20,500	20,500
Total		<u>247,562</u>	<u>83,834</u>	<u>331,396</u>
EXPENDITURE				
Expenditure on Charitable Activities				
Missions	5	53,358	36,671	90,029
Church	5	218,192	20,092	238,284
Governance Costs	9	13,649	----	13,649
Total		<u>285,199</u>	<u>56,763</u>	<u>341,962</u>
NET INCOME/(EXPENDITURE)		-37,637	27,071	-10,566
TRANSFERS BETWEEN FUNDS	17	2,063	-2,063	----
NET MOVEMENT OF FUNDS		<u>-35,574</u>	<u>25,008</u>	<u>-10,566</u>
RECONCILIATION OF FUNDS				
TOTAL FUNDS BROUGHT FORWARD		<u>897,563</u>	<u>32,086</u>	<u>929,649</u>
TOTAL FUNDS CARRIED FORWARD		<u>861,989</u>	<u>57,094</u>	<u>919,083</u>

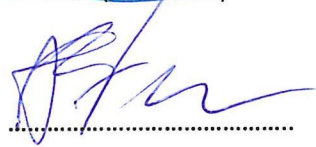
BALANCE SHEET As at 31st March 2022

	Notes	2022 £	2022 £	2021 £	2021 £
FIXED ASSETS					
Tangible Assets	12		767,956		768,379
CURRENT ASSETS					
Debtors	13	24,666		22,551	
Cash at bank and in hand		135,832		137,820	
		<u>160,498</u>		<u>160,371</u>	
CURRENT LIABILITIES					
Creditors: Amounts due within one year	14	-7,196		-9,667	
		<u>-7,196</u>		<u>-9,667</u>	
NET CURRENT ASSETS			153,302		150,704
NET ASSETS			<u>921,258</u>		<u>919,083</u>
Represented by:					
FUNDS					
Unrestricted funds	16		871,483		861,989
Restricted funds			49,775		57,094
			<u>921,258</u>		<u>919,083</u>

The financial statements were approved by the Board of Trustees on 23rd January 2023 and were signed on its behalf by:



 Trustee (Chairman)



 Trustee (Treasurer)

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st March 2022

1. ACCOUNTING POLICIES

Accounting convention

The financial statements of the Charitable Incorporated Organisation, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Recommended Practice Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)", Financial Reporting Standard 102" The Financial Reporting Standard applicable in the UK and Republic of Ireland". The financial statements have been prepared under the historical cost convention.

Incoming recognition

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Donations are recognised when the donation has been received. Interest on funds held on deposit is included when the interest has been paid by the bank.

Expenditure recognition

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year-end date are noted as a commitment but not accrued as expenditure.

Allocation and apportionment of support and governance costs

Support costs comprise direct expenditure on the employment costs of salaried employees, travel expenses and other directly related expenses including office and building costs. The costs have been analysed in note 8.

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulations and good practice. These costs have been analysed in note 9.

Charitable Activities

The expenditure on charitable activities include grants made, governance costs and an apportionment of support costs as shown in note 5.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	-2% on cost or valuation
Fixtures and fittings	-25% on cost
Computer equipment	-25% on cost

Assets costing £1,500 or more are capitalised and valued at depreciated historical cost. All other assets under this amount are expensed to the Statement of Financial activities.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for the particular purpose within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Leasing Commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight-line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charity operates one pension scheme, which is a defined contribution pension scheme, where the contributions payable are charged to the Statement of Financial Activities in the period to which they relate. The charity also contributes to another scheme for one employee which terminated on 30TH June 2021.

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st March 2022**(CONTINUED)****2. VOLUNTARY INCOME**

	01/04/21 31/03/22	01/04/20 31/03/21
	£	£
Gift Aid donations	218,815	231,746
Other donations	82,589	64,159
	<u>301,404</u>	<u>295,905</u>

3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	01/04/21 31/03/22	01/04/20 31/03/21
	£	£
Other income	18,453	14,043
	<u>18,453</u>	<u>14,043</u>

4. INVESTMENT INCOME

	01/04/21 31/03/22	01/04/20 31/03/21
	£	£
Deposit account interest	517	948
	<u>517</u>	<u>948</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6)	Grant funding of activities (see note 7)	Support Costs (see note 8)	Totals
	£	£	£	£
Church	184,741	8,832	33,015	226,588
Missions	---	84,859	---	84,859
	<u>184,741</u>	<u>93,691</u>	<u>33,015</u>	<u>311,447</u>

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	01/04/21 31/03/22	01/04/20 31/03/21
	£	£
Trustees' remuneration	42,543	56,686
Trustees' expenses	263	270
Staff remuneration	Note 18 30,694	41,708
Staff expenses	Note 18 801	584
Hire of premises	22,400	22,223
Premises and insurance	21,031	18,298
Light and heat	5,312	4,382
Sundries	29,887	29,281
Depreciation	31,810	31,560
	<u>184,741</u>	<u>204,992</u>

Hire of premises includes an operating lease commitment for a house which is being used as a manse.

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st March 2022
(CONTINUED)

7. GIFTS MADE

	01/04/21	01/04/20
	31/03/22	31/03/21
	£	£
Missions	84,600	73,893
Church Fellowship	8,832	15,973
Bank charges	259	163
	<hr/>	<hr/>
	93,691	90,029
	<hr/>	<hr/>

The total grants paid to institutions during the year was as follows

	Unrestricted	Restricted	Total	Total
	01/04/21	01/04/21	01/04/21	01/04/20
	31/03/22	31/03/22	31/03/22	31/03/21
	£	£	£	£
A&C DeFreitas (YWAM)	8,300	7,284	15,584	15,558
Across Ministries	1,580	----	1,580	1,530
African Pastors	1,000	----	1,000	1,040
Andrew Bates (Stewardship Fund)	2,090	----	2,090	2,030
Churches Together in Woking	280	----	280	----
David Hathaway	----	----	----	100
Elam Ministries	1,060	360	1,420	1,360
Engage	2,970	----	2,970	2,880
Ezra (UK)	685	8,606	9,291	----
Fellowship Fund Gifts	----	6,782	6,782	10,683
Gundula Koethnig (South Africa)	6,975	5,680	12,655	12,652
H Thompson (Powerpack Ministry)	8,430	1,050	9,480	9,193
Israel (see detail below)	14,430	13	14,443	13,620
J Koch	----	----	----	1,687
J Lubinga	----	552	552	----
Living Fire	1,500	----	1,500	1,500
Local Missions	550	50	600	139
N & J Sayers (Fullness and Fun)	----	900	900	900
Pat Frame (Ezra International)	2,860	2,625	5,485	5,955
Romania	1,320	3,050	4,370	3,349
Street Angels	400	----	400	400
Youth Trip Refunds	----	----	----	3,200
Other gifts made	2,050	----	2,050	2,090
	<hr/>	<hr/>	<hr/>	<hr/>
	56,480	36,952	93,432	89,866
	<hr/>	<hr/>	<hr/>	<hr/>
Israel Detail				
Mark Ashkenazi	2,700	----	2,700	2,215
Guy Cohen	2,300	13	2,313	2,215
Lev Havkim	4,325	----	4,325	2,190
Ezra International	2,000	----	2,000	2,000
Christian Friends of Israel	2,000	----	2,000	1,950
Prayer for Israel	1,105	----	1,105	1,025
Hani Sayegh	----	----	----	2,025
	<hr/>	<hr/>	<hr/>	<hr/>
	14,430	13	14,443	13,620
	<hr/>	<hr/>	<hr/>	<hr/>

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st March 2022**(CONTINUED)****8. SUPPORT COSTS**

	01/04/21	01/04/20
	31/03/22	31/03/21
	£	£
Salaries	21,033	22,520
Pensions	1,598	1,559
Social security	546	689
Office and telephone	7,599	7,561
Volunteer's Expenses	53	----
Sundries	2,186	963
	<u>33,015</u>	<u>33,292</u>

9. GOVERNANCE COSTS

	01/04/21	01/04/20
	31/03/22	31/03/21
	£	£
Salaries	10,128	9,881
Pension	911	889
Social Security	79	79
Legal Fees	131	----
Bank charges	30	----
Interest on tax paid late	153	----
Independent Examiner's Fees	2,820	2,800
	<u>14,252</u>	<u>13,649</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

	01/04/21	01/04/20
	31/03/22	31/03/21
	£	£
Trustees' salaries	34,836	47,545
Trustees' pension contribution	6,162	7,102
Trustees' social security	1,545	2,039
	<u>42,543</u>	<u>56,686</u>

	01/04/21	01/04/20
	31/03/22	31/03/21
	£	£
Trustee's expenses	263	270

As part of his remuneration package, the minister, Rev. Alan Nelson, who is also a Trustee of the charity, has received the non-taxable benefit of the use of the Manse, a property owned by Rev. Nelson and leased from him by the church at a rental of £18,000 per annum. The associated service costs, namely gas, electricity, council tax and water are all paid by the church. These costs and the rent amount to £22,400 and are all included in Hire of Premises, under direct costs of charitable activities.

Furthermore, the church has reimbursed Rev. Nelson a total of £263 expenses such as conference accommodation costs and mileage.

The church has also contributed £5,789 towards Rev. Nelson's pension which is with the Baptist Union Pension Scheme.

The number of Trustees to whom retirement benefits are accruing under a defined contribution scheme is 1.

Rev. Hazel Koch, as associate pastor, was also a Trustee of the church. The church contributed £373 to her pension with Standard Life and reimbursed expenses to her of £Nil.

Rev. Hazel Koch ceased to be a Trustee of the church on 30th June 2021 when she resigned as associate pastor.

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st March 2022

(CONTINUED)

11. STAFF COSTS

	01/04/21	01/04/20
	31/03/22	31/03/21
	£	£
Wages and salaries	94,840	118,116
Other pension costs	10,417	11,718
Social security	2,275	4,177
	<hr/>	<hr/>
	107,532	134,011
	<hr/>	<hr/>

The average monthly number of employees during the year was as follows:

	01/04/21	01/04/20
	31/03/22	31/03/21
Trustee	1	2
Direct Charitable	2	2
Support	2	2
Governance	1	1
	<hr/>	<hr/>
	6	7
	<hr/>	<hr/>

No employee earned more than £60,000.

12. TANGIBLE FIXED ASSETS

	Freehold Property £	Fixtures & Fittings £	Computer Equipment £	Total £
COST				
As at 1 st April 2021	1,022,000	301,036	16,399	1,339,435
Additions	----	31,387	----	31,387
Disposals	----	----	----	----
	<hr/>	<hr/>	<hr/>	<hr/>
As at 31 st March 2022	1,022,000	332,423	16,399	1,370,822
	<hr/>	<hr/>	<hr/>	<hr/>
DEPRECIATION				
As at 1 st April 2021	262,000	292,657	16,399	571,056
Charge for the year	19,000	12,810	----	31,810
Disposals	----	----	----	----
	<hr/>	<hr/>	<hr/>	<hr/>
As at 31 st March 2022	281,000	305,467	16,399	602,866
	<hr/>	<hr/>	<hr/>	<hr/>
NET BOOK VALUE				
As at 31 st March 2022	741,000	26,956	----	767,956
	<hr/>	<hr/>	<hr/>	<hr/>
As at 31 st March 2021	760,000	8,379	----	768,379
	<hr/>	<hr/>	<hr/>	<hr/>

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st March 2022**(CONTINUED)****13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31/03/22	31/03/21
	£	£
Gift Aid tax recoverable	24,222	22,551
Loans outstanding	444	----
	<u>24,666</u>	<u>22,551</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/03/22	31/03/21
	£	£
Trade creditors	5,915	3,913
Taxation and social security	1,281	5,754
	<u>7,196</u>	<u>9,667</u>

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	31/03/22 Unrestricted funds	31/03/22 Restricted funds	31/03/22 Total funds	31/03/21 Total funds
	£	£	£	£
Fixed assets	767,956	----	767,956	768,379
Current assets	110,723	49,775	160,498	160,371
Current liabilities	-7,196	----	-7,196	-9,667
	<u>871,483</u>	<u>49,775</u>	<u>921,258</u>	<u>919,083</u>

16. MOVEMENT IN FUNDS

	At 01/04/21 from New Life Church	Net movement	Transfers & adjustments	At 31/03/22
	£	£	£	£
Unrestricted funds				
General funds	93,446	9,905	12	103,363
Capital reserve	768,543	-22,650	22,227	768,120
	<u>861,989</u>	<u>-12,745</u>	<u>22,239</u>	<u>871,483</u>
Restricted funds				
Fellowship fund	6,100	-3,894	----	2,206
Mission fund	3,122	-193	-12	2,917
Building fund	32,179	20,816	-20,227	32,768
Food Bank Grants fund	6,202	-4,489	----	1,713
Food Bank fund	6,286	2,694	----	8,980
Other fund	3,205	-14	-2000	1,191
TOTAL FUNDS	<u>919,083</u>	<u>2,175</u>	<u>----</u>	<u>921,258</u>

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st March 2022
(CONTINUED)

16. MOVEMENT IN FUNDS (continued)

Net movement in funds included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	198,359	-188,454	9,905
Missions	56,579	-56,579	----
Capital reserve	----	-22,650	-22,650
	<hr/> 254,938	<hr/> -267,683	<hr/> -12,745
Restricted funds			
Fellowship Fund	2,888	-6,782	-3,894
Mission fund	30,137	-30,330	-193
Building fund	20,816	----	20,816
Food Bank Grants fund	7,500	-11,989	-4,489
Food Bank fund	7,202	-4,508	2,694
Other fund	4,393	-4,407	-14
TOTAL FUNDS	<hr/> 327,874	<hr/> -325,699	<hr/> -2,175

The Mission fund income represents support from members for mission activity.

The Building fund represents pledged income from members to support the building work undertaken in 2010, 2017, 2018, 2019, 2020, 2021 and 2022.

The Capital Reserve represents the charity's fixed assets.

17. TRANSFERS AND ADJUSTMENTS

There was a transfer of £20,227 between the Building Fund and the Capital Reserve during the year in respect of Fixed Assets purchased. There was also a transfer between the General Fund and the Mission Fund of £12 in respect of an old balance written off. A balance in the Other Fund of £2,000 was transferred to the Capital Reserve in respect of a grant previously received towards Fixtures and Fittings spent in the year to 31st March 2022.

18. STAFF REMUNERATION AND EXPENSES

Included in staff remuneration is a salary of £10,216 plus pension and social security costs totalling £852 in respect of Mrs. Karen Nelson, the wife of Rev. Alan Nelson. In addition, the church paid expenses of £601 to Mrs. Nelson.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st March 2022

	01/04/21 31/03/22 £	01/04/20 31/03/21 £
INCOMING RESOURCES		
Voluntary Income		
Gifts	218,815	231,746
Donations	82,589	64,159
	<hr/> 301,404	<hr/> 295,905
Investment Income		
Deposit account interest	517	948
	<hr/> 517	<hr/> 948
Incoming resources from charitable activities		
Other income	18,453	14,043
	<hr/> 18,453	<hr/> 14,043
Grants Received	7,500	20,500
	<hr/> 7,500	<hr/> 20,500
Total incoming resources	<hr/> 327,874	<hr/> 331,396
RESOURCES EXPENDED		
charitable expenses		
Trustees' salaries	34,836	47,545
Trustees' pension contributions	6,162	7,102
Trustees' social security	1,545	2,039
Trustees' expenses	263	270
Staff remuneration	30,694	41,708
Staff expenses	801	584
Hire of premises	22,400	22,223
Premises and insurance	21,031	18,298
Light and heat	5,312	4,382
Sundries	29,887	29,412
Depreciation of freehold property	19,000	19,000
Depreciation of fixtures and fittings	12,810	12,560
Gifts to institutions	84,859	74,056
Gifts to individuals	8,832	15,842
	<hr/> 278,432	<hr/> 295,021

DETAILED STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st March 2022
(CONTINUED)

	01/04/21 31/03/22 £	01/04/20 31/03/21 £
Governance costs		
Salaries	10,128	9,881
Pensions	911	889
Social Security	79	79
Legal fees	131	----
Bank Charges	30	----
Interest on tax paid late	153	----
Independent examination fees	2,820	2,800
	<hr/> 14,252	<hr/> 13,649
Support costs		
Wages	21,033	22,520
Pensions	1,598	1,559
Social security	546	689
Office and telephone	7,599	7,561
Sundries	2,186	963
Volunteers' expenses	53	----
	<hr/> 33,015	<hr/> 33,292
Total resources expended	<hr/> 325,699	<hr/> 341,962
Net (expenditure)/income	<hr/> 2,175	<hr/> -10,566

