



2023

# ANNUAL REPORT

For the Charity Commission



# Introduction

The trustees are pleased to present their annual report together with the financial statements of the charity for the period ended 31 December 2023.

The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

## Reference and Administrative Details of the Charity, its Trustees and Advisors

As of 31st December 2023

**Charity name:** Uniform Exchange

**Charity number:** 1177750

**Principal address:**

Railway Sawmills - Unit 18  
Burbeary Road  
Lockwood  
Huddersfield  
HD1 3UN

**Trustees:**

Mrs Karen Hobson  
Mrs Kate France  
Ms Leathea Donaldson  
Mr Alasdair Brown  
Mrs Margaret Cameron

**Bankers:**

HSBC, 2 Cloth Hall Street  
Huddersfield  
HD1 2ES

**Bookkeeper:**

Amanda Eaton, Fidem Business Services

**Independent Reviewer:**

Ian A Richards, Financial Consultant  
Beech House, Church Hill  
Thorner, Leeds  
LS14 3EG

# Message from our Founder

**2023 has been a momentous year for Uniform Exchange. Thanks to a combination of grant funding, donations, and the time and energy of our wonderful volunteers, Uniform Exchange has grown its impact exponentially.**

In 2023, we were able to support 10,188 children, which is over ten times more than we supported in 2018. In doing so, we saved families in Kirklees almost £1 million.

This is a HUGE ACHIEVEMENT which would not have been possible without all the support we have received over the past year.

Looking to the future, we know that there will continue to be significant need for this service, especially as the cost-of-living crisis continues to pinch families' budgets. Our priority is therefore to ensure that we identify sustainable income streams that will facilitate our continued impact over the coming years.

This service has made a difference for thousands of children in the Kirklees area. We are so grateful for everything we have been able to do to date, and we are excited to see what further impact we can make in the future.

Thank you for supporting our charity. Please continue to spread the word so that we can carry on our charitable activities and meet the needs of our community.

*Thank you,  
Kate France  
Founder, Uniform Exchange*



# Message from our Chair of Trustees

It is with great pride that I present our 2023 Annual Report, marking a year of incredible achievements for Uniform Exchange. During 2023, we supported over 10,000 children - this has grown exponentially from five years ago and in doing so we have assisted Kirklees families to save nearly £1 million in school uniform costs.

Our mission to alleviate financial pressures through providing free, sustainable school uniforms has had a profound impact on our community and I am so proud of what we have been able to achieve though it has been a very difficult season for many.

None of this would have been possible without the tireless work of our volunteers and staff, whose dedication has powered our success. From managing the charity shop to coordinating the Sustainable Exchange programme, the teams' contributions have been invaluable. I would also like to extend my heartfelt thanks to Kate France our founder, and our funders, including Kirklees Council, One Community Foundation, Kirklees, The National Lottery and the many other grant giving organisations, whose generous support has allowed us to grow and reach even more families.

As we look to the future, we know that the cost-of-living crisis will continue to challenge many. But we remain hopeful and committed to expanding our services, exploring new funding streams, and deepening our community ties. Together, we can continue to meet the needs of families across Kirklees and make an even greater difference in the years to come.

*Thank you for your unwavering support*  
*Karen Hobson*  
*Chair of Trustees*



# Our Vision

Our vision is for second-hand school uniform to be the first choice for parents.

# Our Mission

Our mission is to provide second-hand school uniforms to local children, free of charge, supporting our community

# Our Key Aims

- Social Impact:** Identify and help those in greatest need
- Sustainability:** Actively promote the reuse of school uniform to every child
- Stability:** Generate a sustainable income to support the charity

# Our Objectives

Our Charity's strategic objectives are designed to guide and structure our future activities. By focusing on these five key objectives, we'll be able to develop and execute our strategy with clarity and purpose.



# 2023 Highlights

**2023 was a year of exciting milestones for the charity! This year, Uniform Exchange gained traction thanks to growing media attention, including...**

- Our Founder, Kate France, was recognised as a 'Coronation Champion'.
- We spoke on the BBC Breakfast red sofa and to BBC Radio Leeds to share our message and ask for volunteers.
- We also had the opportunity to speak at the 'Zero Waste: Enabling the Circular Economy' conference in February at the University of Huddersfield.
- Kate France was invited by The Schoolwear Association, to attend a Parliamentary Reception, which was held to celebrate the successful implementation of the Education (Guidance about Costs of School Uniforms) Act 2021. This event was to highlight the positive impact the Government's legislation has had on families across the country.
- In this year, our charity shop moved to a larger premises.
- We became affiliates to the Giants Cash Bonanza Lottery, which launched in November 2023.
- We supported the Pennine Domestic Abuse Partnership and Hope Foodbank in Newsome with gifts collected during our Christmas Gift Tree event, which collects for local children who need a gift for Christmas.
- Uniform Exchange had a Social Fabric event in February where local menders came to the Thread Republic hub to help with the backlog of school uniform items needing mending prior to reuse. 102 repairs were completed, including sewing buttons back on, sewing seams closed, and sewing hems up. If you would like to support Uniform Exchange with your sewing skills by becoming a regular repair volunteer, please email [office@uniform-exchange.org](mailto:office@uniform-exchange.org)
- Uniform Exchange reached 4,000 followers on Facebook in 2023.

# 2023

# Development

Uniform Exchange is a child focused, community driven charity which provides second-hand school uniforms to local children in Kirklees free of charge. We provide a service that meets the needs of the community by using a circular economy approach to alleviate the financial burden of purchasing school uniforms.

By operating in line with an environmentally sustainable and impact-led ethos, we help a greater number of families in the community. Facilitating this work through engagement with schools and families creates greater engagement than we have ever had before, whilst also reducing stigma.

We are delivering a service to our community which is aligned with many of the values of the Sustainable Development Goals set by the United Nations, and we fundamentally believe that alleviating poverty and prioritising sustainability are interlinked.

This is why Uniform Exchange is committed to work towards operating a zero waste, circular economy model to deliver its social impact.

## Sustainable development goals we have supported





# How it Works

Uniform Exchange operates based on the REUSE ethos, as most school uniform items still have life left even after children grow out of them. High-quality, second-hand alternatives save money for families and are better for the environment.

Our charity utilises a zero-waste model, sorting donated items into three categories: reused, recycled, or repurposed. We rely on the generosity of Kirklees families passing on outgrown uniform items and Kirklees schools and others passing on lost property to facilitate a circular economy approach.



**Donations:** These come in via donation boxes and school collections



**Stock Management:** The stock goes through a number of processes within the warehouse



**Request Processing:** Requests for uniforms are received via email and picked by our volunteers



**Delivery:** Completed requests are delivered to schools, libraries and community spaces



---

# How it works

We work with **95%** of the **182 schools** in Kirklees, as well as key support workers, social workers, family workers, charities, community centres, and school hubs, to help deliver this service to local families in need.

---

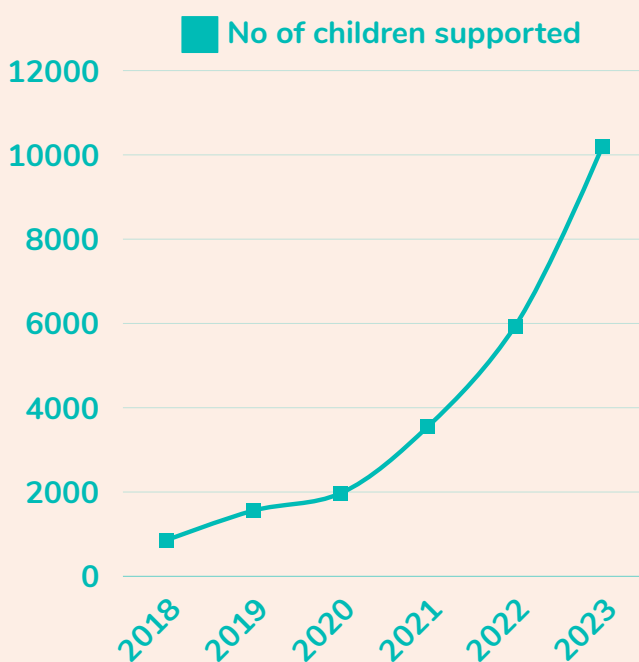


# Our Journey

Uniform Exchange was founded following the end of Kirklees Council's school uniform grant in 2010. The primary focus of Uniform Exchange has always been to alleviate the financial pressure of purchasing school uniforms for vulnerable families.

Over the past six years since Uniform Exchange became a Charitable Incorporated Organisation (CIO), with our impact growing exponentially. The pandemic and cost-of-living crisis have put significant pressures on local families, and our volunteers have worked hard to keep up with the growing demand.

## Growth of Impact



Not having to worry to  
clothe my child for  
school has been a huge  
relief

Family Member

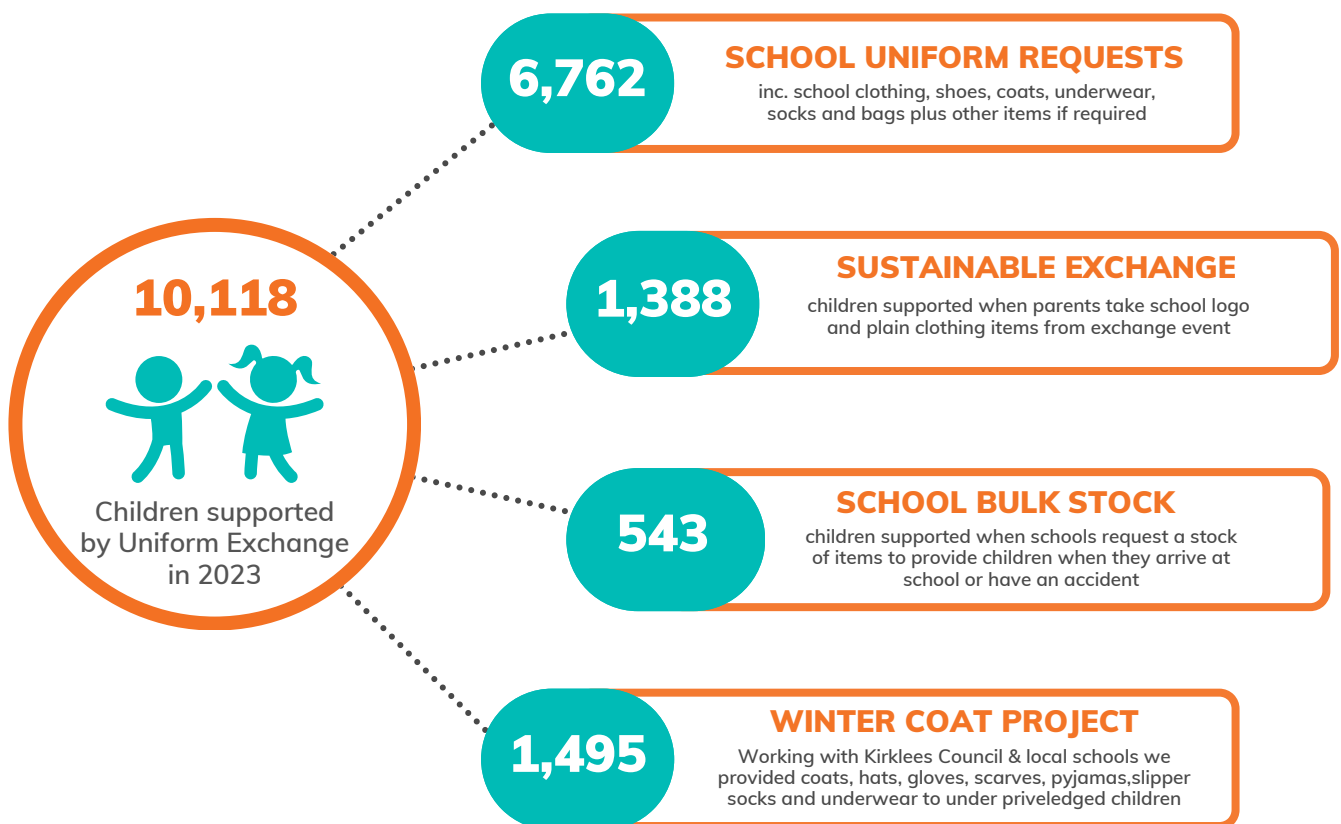
In recent years, Uniform Exchange has shifted its focus to also support environmental sustainability and encourage all families to consider the environmental impact of purchasing new uniforms.

By also focusing on the environmental benefits of the programme, Uniform Exchange is further reducing the stigma around wearing pre-loved clothing.

# Our Journey

**In 2023, Uniform Exchange supported 10,188 students - nearly double the number of children compared with 2022. Support provided includes items of clothing, shoes, underwear, and socks, as well as bags and coats.**

Uniform Exchange provided 6,762 children with school uniforms and 1,495 children with winter coat packs. An additional 1,388 children were supported via Sustainable Exchange, and some 543 children were supported through School Bulk Orders. In 2023, Uniform Exchange provided £961,017 in social value to the families of Kirklees through the various offerings.



“ I can breathe a bit easier knowing that my child doesn't go without a meal or heating. Uniform Exchange is just like getting a Uniform from your best friend. ”

**Parent**

“ Having 4 children it's taken off the financial strain due to rising costs. They have been so supportive and taken the stress out of providing uniform for my children. ”

**Parent**

“ I have used Uniform Exchange to get a sustainable option for private school clothing. It's enabled me to look after the planet (which is so important to me) ”

**Family Member**

# Key Projects

Our team at Uniform Exchange, recognises the significance of removing obstacles to education. We believe that appropriate school uniforms can eliminate these barriers, so the child is ready to learn. In addition, we provide undergarments and warm coats to promote dignity and warmth in the learning environment.

## Summer Holiday

We strive to meet the needs of our community, and with the support of donations and funding, our aim is to provide as many fully stocked request bags as possible over the summer holiday. During the summer July-Sept we supported 3929 children with a bag of uniform, this was an increase of 77% on the year before.

During the summer we top-up our inventory from Government funding with items such as shirts and shoes and supplement more expensive items like Blazers, PE tops, and ties. Our aim is to assist families in their purchases, so they can obtain any additional missing items they may need. We also ensure that we have an adequate supply of underwear items available, which can be a costly expense, amounting up to £25 per child for the most essential items.

Uniform Exchange works closely with the schools and children's support services to identify the most vulnerable children and families across Kirklees. With their help we supported 10% of children in education in Kirklees in 2023.

## Winter Coat Campaign

In the winter months 23/24 we delivered 1,811 coats plus extras to the 74 Schools who participated in requesting help for families, who found themselves in financial hardship. We also had foodbanks to help distribute extra coats to families not accessing via the schools.

Each year we look to expand the coat project to include other items that will benefit children during this colder season. As well as the normal coats, hat, gloves, scarves, sock, tights, vests and underwear. This year we will added in the PJ's to the order form.

Additional funding means that we can offer our services across the area buying in some stock and extras to make sure each child gets access to a full winter pack. The pack can include a coat, a hat gloves & scarf set, underwear and a snoodie.

To ensure the winter coat exchange project meets the needs of the most vulnerable children we work closely with the local schools to identify recipients. The request forms go directly to the schools and only the schools can place an order. We work closely with the headship teams and the designated safeguarding leads to identify those children that are in most need.



# Key Projects



The **Sustainable Exchange**, which was first launched in late 2022, marking its first full year of operating in 2023.

This programme educates children, schools, and parents on the need to reuse school uniforms by passing on items of clothing to others. By promoting a “make second-hand first choice” ethos in a school, it reduces the stigma for families who are unable to otherwise afford a uniform.

22 schools participated in the programme and 50 events were held. At these events, 46 children volunteered their time to support the project. By making pre-loved uniform the norm, we encourage everyone to reuse and recycle, which makes financial and environmental sense for all.

1,388 children were supported by this programme, with £26,812 worth of school uniforms given to families



**22**

Schools involved in the project



**2950**

Items of school clothing taken



**11,904**

Equivalent plastic bottles saved  
from landfill



**£26,812**

saved by parents by using the  
Sustainable Exchange





# At a Glance



Worked with 95%  
of Kirklees Schools



£961,017 social  
value delivered



92,273 items of  
clothing given  
away, supporting  
10,188 children



286 individual  
volunteers



10,227 volunteer  
hours



14 companies  
volunteered their  
staff to support  
Uniform Exchange



4,157 coats  
provided



6,122 pairs of  
shoes provided



75% of all our  
charity's work was  
completed by  
volunteers

“

“Volunteering gets me out of the house and gives me the chance to meet people. I found out about Uniform Exchange by accident. I was knitting scarves and was asked to drop off at the charity, once I realised the great work they are doing, asked if they needed any help. That was a couple of years ago and I’ve been here ever since.” **Margaret, Volunteer**

”

# Feedback

"It's a great charity that not only helps children and families, but helps to re-use perfectly good uniform, avoiding the need for buying new and to stop it going to landfill"

Parent

"Don't be embarrassed about using second hand uniform. It's in great condition, no one has to know. Staff are lovely"

Family Member

"The best initiative in Huddersfield I think. Saves me a fortune and is fantastic for the environment. Gives kids a starting understanding of reusing and recycling"

Parent

"Financially it's saved me a lot of money and has greatly helped me emotionally"

Family Member

"Massive positive impact"

Parent

"If you ever need anything this is a place to visit an staff are all friendly"

Parent

"It's an excellent and helpful service with no judgement"

Parent





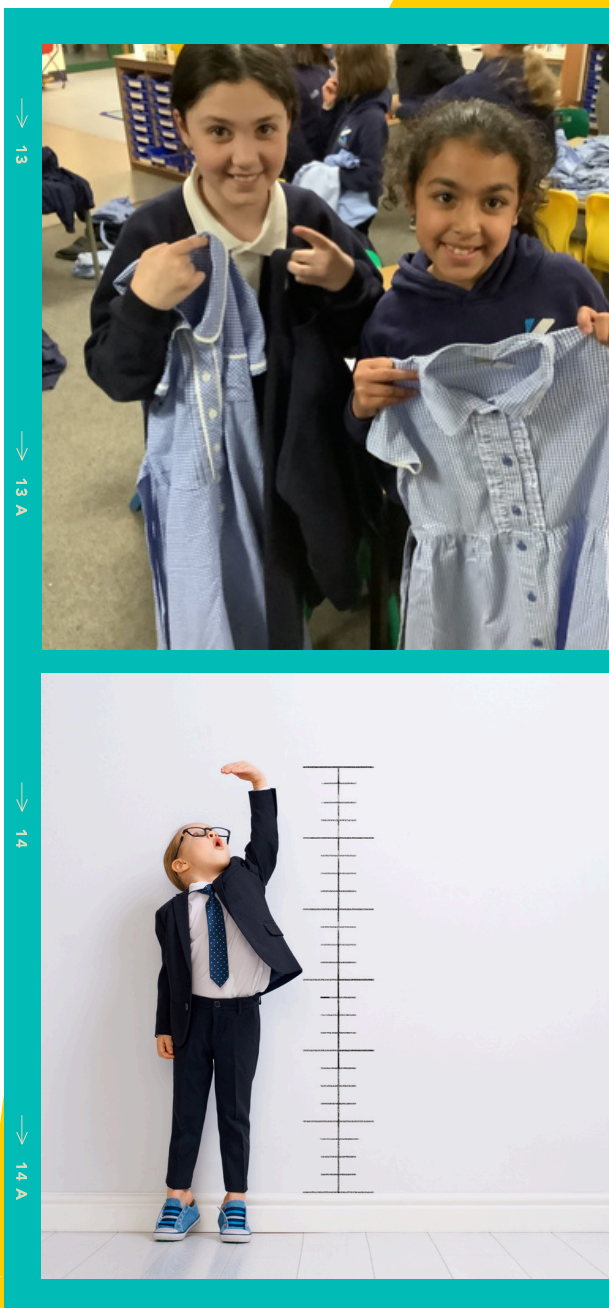
# The Future

Looking to the future, our plan is to support over 25,000 children and prevent over 50 tonnes of uniform waste going to landfill in the next three years.

We estimate that our social value over the next three years will equate to over **£3 million!**

Uniform Exchange has been fortunate to receive funding from a combination of grants and donations, however this funding is not guaranteed to continue. To ensure the project's continued **growth** and **development**, we recognise the importance of diversifying our funding sources.

Our focus moving forward is on stability and identifying diverse sources for income generation to ensure that **Uniform Exchange** can continue helping even more families in the future.



# Volunteers & Staffing

Our dedicated volunteers contributed an astounding 10,227 hours in 2023, which equates to 1,278 workdays. They assist Uniform Exchange through various activities, including sorting clothing, sewing, driving, managing our Charity Shop, and supporting the Sustainable Exchange program.

The charity's operations would not be possible without the commitment of our individual and corporate volunteers.

We have a team of 35 part-time volunteers who support the charity weekly, with their hours ranging from 3 hours to 3 days each week. We are immensely grateful for their contributions and are constantly seeking new volunteers, as we recognise that our community offerings would not be as robust without their involvement. Additionally, specific projects have benefited from the support of business partner volunteers, without whom many of our accomplishments would not have been possible.

Having paid staff in 3 key roles ensures that our capacity and skill levels remain high, allowing us to continue serving our community effectively. Currently, these positions are part-time, and we believe that investing in this structure will help the charity progress and strengthen vital relationships to achieve our goals.

We have also engaged three part-time contractors to assist in crucial areas of the charity: one for finances and bookkeeping, another for funding and PR, and an ex-teacher to lead the Sustainable Exchange project, all providing valuable monthly support.



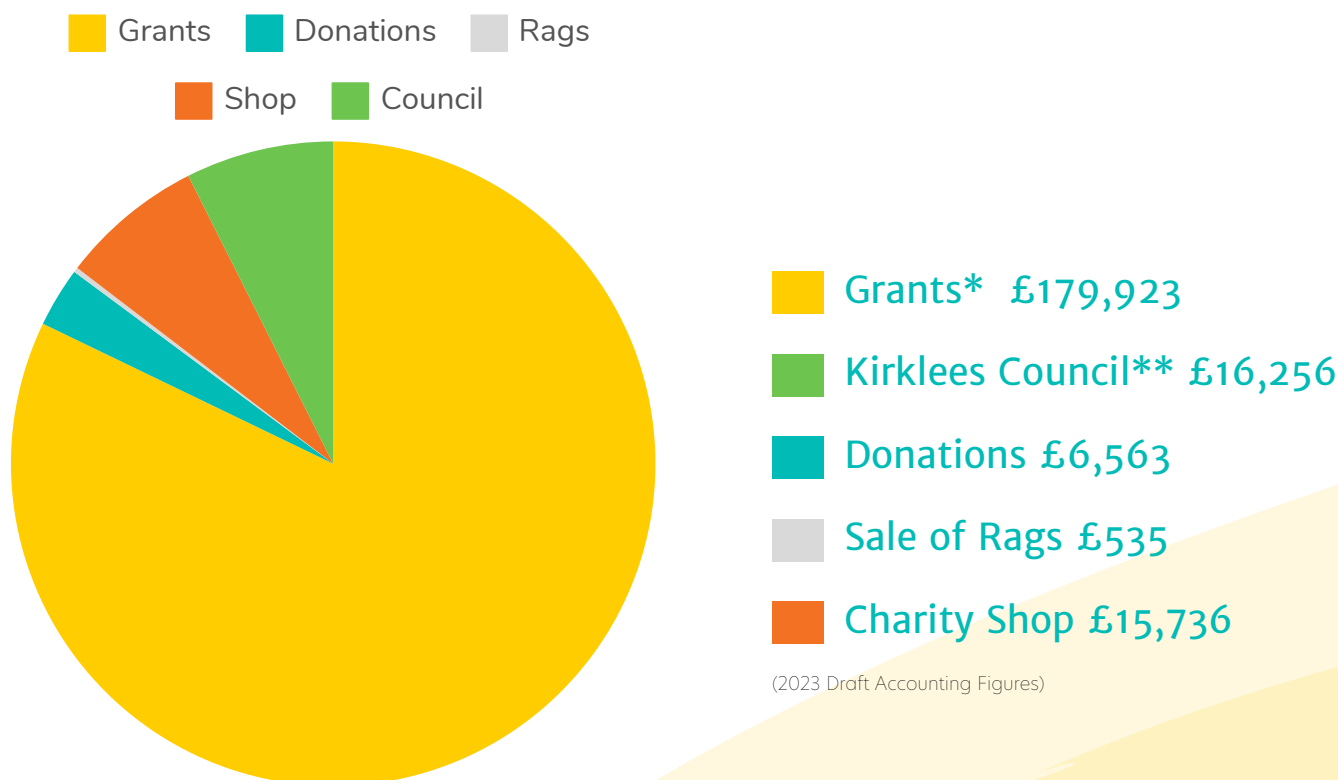
# Income Streams

This year, we engaged the services of a grant writer to help us increase our income from grant funding. Their contribution has been crucial in not only identifying new grant opportunities but also in helping us realize the trading potential of our work, which is something we definitely need to pursue.

At the close of 2023, we acknowledged that, given the ongoing cost of living crisis, it was essential to reassess our financial model.

As in previous years, our income has primarily come from funding provided by Kirklees Council. We are thankful to Kirklees Council for their support during 2023, which has offered us a degree of stability amid the cost of living challenges.

Looking ahead, we intend to diversify our income streams to ensure continuity of service and to maintain our positive impact on families and communities.



\*Kirklees Council - Government Household Support Fund, Kirklees Council Cllr Fund, King Charles III Fund, 52 Lives Grant, TSL Volunteer Grant, Key Fund, Sir George Martin Trust, The National Lottery Community Fund, West Riding Freemasons, Garfield Weston Foundation, Wharfedale Foundation, One Community Foundation - Community Grants, One Community Foundation - West Yorkshire Mayoral, One Community Foundation - Household Support Fund.

\*\*Kirklees Council - Local Welfare Provision have been providing support for the past 8 years

# Our Supporters

Uniform Exchange would like to say a massive thank you to all our volunteers, donors, and grant funders who have made this important work possible.

**A big shout of thanks goes to all the families and schools across Kirklees.**

## Corporate Volunteers

- Kirklees Council
- Kirklees Libraries
- Kirklees College Students
- Vodafone
- Mormon Church
- Cummins Technologies
- TSL Community
- Kirklees Council
- BAM Construction
- Utilita
- Locala
- NHS
- Lubrizol
- Maximus
- Gas Safe
- Able & Ward Ltd
- Kimtrain Ltd

## Grants Recieved

- Kirklees Council
  - Local Welfare Provision
- Kirklees Council
  - Household Support Fund
- Kirklees Council Cllr Fund
- King Charles III Fund
- 52 Lives Grant
- TSL Volunteer Grant
- Key Fund
- Sir George Martin Trust
- The National Lottery Community Fund
- West Riding Freemasons
- Garfield Weston Foundation
- Wharfedale Foundation
- One CommunityFoundation
  - Community Grants
- One Community Foundation
  - West Yorkshire Mayoral
- One Community Foundation
  - Household Support Fund

## Donations Recieved

- Towngate PLC
- Wynsors Shoes
- DYB3 Foundation
- Individual Donations

THANK YOU



---

# Communications

To boost requests for the summer, we promote the charity through schools, social media, and press releases, just as we have in previous years. This year, we prioritised emailing all parents who placed an order last year, encouraging them to order early to prevent disappointment. This approach effectively helps distribute the workload for the summer.

Each year, we strive to enhance the visibility of our winter coat project by promoting it in local media and collaborating with local businesses for collections. To ensure that as many children as possible can benefit from this service, we adopt a two-pronged strategy. We will send communications to all schools in Kirklees and utilise food banks to identify families with children in need of coats. Last year, using the food bank service allowed us to reach families already recognised as needing additional support.

We send emails based on the deprivation index surrounding the schools, prioritising those in the lowest 30% for first choice. By early November, all schools will be informed about the project and granted access to the order form. This process helps us manage incoming orders while meeting the expectations of the schools.

---

# Marketing

Our marketing efforts in 2023 were aimed at raising awareness and elevating our profile within the community. We targeted key stakeholders such as parents, children, local businesses, other charities, schools and Kirklees Council.

The overarching goal was to support our charity's mission by promoting our services, increasing donations, and engaging the local community.

## Key Channels

### Digital Media:

- Facebook remained our primary platform, where we promoted services and shared our e-form for donations and requests. Our Facebook presence significantly boosted community engagement.
- We also utilised local online newspapers for digital press coverage to expand our reach.

### Email Outreach:

- Direct communication with schools and key partners, including Kirklees Council, proved to be an efficient method to inform families in need and increase access to our services.
- Continued collaboration with local community anchor groups helped ensure information reached more vulnerable populations.

## Press & Media Highlights

- We featured on the BBC Breakfast Sofa in July. This appearance provided high-profile exposure, raising awareness of the impact of the cost-of-living crisis on local families.
- Local Media Coverage: Positive articles in in-print and online local newspapers helped amplify our message and attract support from the community.

## Community Engagement

- We participated in several community and school-based table-top events, although these were not always well-attended.
- These events gave us valuable opportunities for direct engagement, but we identified room for improvement in increasing attendance and participation.

## Impact

- Raised significant awareness of Uniform Exchange's work, especially through television appearances and positive press.
- Facebook and email outreach were our most effective tools for directly communicating with families and driving engagement in 2023.

This approach successfully aligned with our strategic objectives, reinforcing our presence within the Kirklees community and increasing support for our mission to provide school uniforms and winter essentials to children in need.

# Future Plans

Amid the ongoing cost-of-living crisis, we have observed a significant year-on-year increase in demand, necessitating additional funding and space for our activities and growth. Our future plans center on expanding our initiatives and ensuring access to regular supplementary income. Key priorities will include:

## Kirklees Hubs

We recognise the urgent need to increase our visibility, particularly beyond the school environment, to ensure Uniform Exchange becomes the first choice for donating and redistributing old uniforms. We are committed to expanding our community-based efforts by increasing the number of local hubs, giving parents easier access to our services. At the same time, we will continue to strengthen our collaboration with schools through the Sustainable Exchange project, empowering them to take a more active role in collecting and distributing uniforms. By expanding our partnerships with more schools, we aim to reduce pressure on our resources while helping even more families. In 2023/24, we plan to establish two new hubs in Dewsbury and Batley to further extend our reach.

## Sustainable Income

This year, we continued to develop income models to support the charity's long-term sustainability. Since launching an online shop on eBay in 2021 to resell quality non-uniform items, we have expanded into a physical charity shop at our current location, which has quickly gained traction. Our vision is to further develop this shop as part of a broader commitment to the circular economy. To diversify our funding base in 2023, we will explore additional revenue streams, including individual donations and fundraising events, to boost unrestricted funds. We also introduced the Giant Cash Bonanza Lottery, which we aim to grow as a key income source, though further promotion is essential to build awareness. Additionally, we are focused on maintaining our contractual relationship with Kirklees Council, with whom we've established a strong partnership. We recognise, however, the financial constraints many local authorities currently face across the UK.

## Social Franchising

Uniform Exchange aims to expand as a social franchise to drive community transformation. Our goal is to replicate our model across council areas, supported by shared values, training, and resources. This initiative, led by our founder's vision, was paused but will resume in 2024.



# Governance

Our organisation is overseen by a Board of Trustees. While our governing document stipulates a minimum of three trustees, we have opted for six members to ensure comprehensive coverage across all areas.

To facilitate effective governance as Uniform Exchange aims to expand and enhance its activities, we have assigned specific roles to each Trustee. This structure not only ensures proper oversight and support for the Charity but also provides clarity among the Trustees. One of these roles includes the Operations and Strategy Lead, who is currently serving as the CEO in an unpaid capacity.

The roles encompass, but are not limited to:

- People and Wellbeing Lead
- Business Planning and Development Lead
- Fundraising Lead
- Business Contracts and Premises Lead
- Safeguarding Lead
- Strategy and Operations Lead
- Finance and Strategy Lead.



# Financial Review

In 2023, the charity successfully raised a total of £306,971. Our income increased substantially compared to the previous year, largely due to funding made available in response to the cost-of-living crisis. These funds were specifically used to support those families facing economic vulnerability during the school summer holidays and colder winter months. This included providing school uniforms, shoes, warm coats, and essential items such as underwear.

A significant portion of this income £206,00, was received from Kirklees Council through the Household Support Fund, a resource established to assist vulnerable individuals and families with rising living expenses. We received over £75,000 in other grants from a range of trusts and foundations. Unrestricted income continued to grow steadily, with our charity shop sales and charitable donations exceeding £22,000.

Total expenditure for the period amounted to £297,795, driven by expanded activities aimed at meeting the increased needs arising from the cost-of-living crisis. Staffing costs also rose significantly as demand for our services grew, reflecting the considerable increase in families facing financial hardship, across the locality.

## Reserves Policy

As of December 31, 2023, the charity unrestricted reserves fell to £15,875 equivalent to two months of unrestricted expenditure on charitable activities. However, restricted funds are at £59,717 and does enable us to continue to deliver core activities for up to six months. Restricted funds are held only as long as necessary to facilitate the associated activities, with the expectation that these funds are typically spent within twelve months of receipt. The charity seeks to hold at least six months running costs, however with the cost of living crisis the ability to maintain six month reserves is becoming more of a challenge. Nevertheless, The trustees impetus to raise additional unrestricted funds will be a priority over the next 6-12 months.

## Post-Balance Sheet Events

No significant matters or circumstances have arisen since the end of the financial period that would materially affect the charity's operations, the results of these operations, or its financial position in the year following the period ending December 31, 2023.

## Statement of Trustees' Responsibilities

The charity's trustees are responsible for preparing an annual report and financial statements in accordance with applicable laws and United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice). They are tasked with ensuring that the financial statements for each year provide a true and fair view of the charitable company's affairs, as well as the inflow and outflow of resources. In preparing these financial statements, the trustees must:

- Select suitable accounting policies and apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Signed on behalf of Trustees

Mrs Karen Hobson, Trustee.......... Date 20 Oct 2024

Mrs Kate France, Trustee .......... Date 20 Oct 2024

## Payments & Receipts

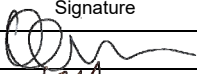
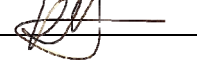
See the CC16a below

|                                |            |            |                      |       |
|--------------------------------|------------|------------|----------------------|-------|
| UNIFORM EXCHANGE               |            | 1177750    |                      | CC16a |
| Receipts and payments accounts |            |            |                      |       |
| For the period from            | 01/01/2023 | 31/12/2023 | Period end date 2023 |       |
|                                |            |            |                      |       |

## Section A Receipts and payments

|   | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|-------------------------------------|-----------------------------------|----------------------------------|------------------------------|----------------------------|
| <b>A1 Receipts</b>                                    |                                     |                                   |                                  |                              |                            |
| Kirklees  | 39,545                              | 206,921                           |                                  | 246,466                      | 32,756                     |
| Kirklees Councillor                                   |                                     | 268                               |                                  | 268                          |                            |
| One Community Grants                                  | 400                                 | 4,600                             |                                  | 5,000                        | 4,500                      |
| Prince of Wales                                       |                                     | 2,500                             |                                  | 2,500                        | -                          |
| Third Sector Leaders                                  |                                     | 100                               |                                  | 100                          | 100                        |
| Key Fund  |                                     |                                   |                                  | -                            | 48,000                     |
| Sir George Martin Trust                               | 4,000                               |                                   |                                  | 4,000                        |                            |
| TNL   | 10,000                              |                                   |                                  | 10,000                       |                            |
| WY Masons   |                                     | 2,675                             |                                  | 2,675                        |                            |
| Garfield Weston                                       | 10,000                              |                                   |                                  | 10,000                       |                            |
| Wharfedale Foundation                                 |                                     | 1,250                             |                                  | 1,250                        |                            |
| 52 Lives  |                                     | 1,000                             |                                  | 1,000                        |                            |
| Cash Bonanza  | 5                                   |                                   |                                  | 5                            | -                          |
| Cash Sales  | 4,550                               |                                   |                                  | 4,550                        | -                          |
| Charitable Donations                                  | 6,634                               |                                   |                                  | 6,634                        | 3,731                      |
| Charity Shop Sales                                    | 10,744                              |                                   |                                  | 10,744                       | 5,047                      |
| Fundraising   | 175                                 |                                   |                                  | 175                          | 200                        |
| Gift Aid  |                                     |                                   |                                  | -                            |                            |
| Refunds   | 1,605                               |                                   |                                  | 1,605                        | 545                        |
| Other   |                                     |                                   |                                  | -                            |                            |
| <b>Sub total (Gross income for AR)</b>                | <b>87,657</b>                       | <b>219,314</b>                    | <b>-</b>                         | <b>306,971</b>               | <b>94,878</b>              |
| <b>A2 Asset and investment sales, (see table).</b>    |                                     |                                   |                                  |                              |                            |
|   | -                                   | -                                 | -                                | -                            |                            |
| <b>Sub total</b>                                      | <b>-</b>                            | <b>-</b>                          | <b>-</b>                         | <b>-</b>                     | <b>-</b>                   |
| <b>Total receipts</b>                                 | <b>87,657</b>                       | <b>219,314</b>                    | <b>-</b>                         | <b>306,971</b>               | <b>94,878</b>              |
| <b>A3 Payments</b>                                    |                                     |                                   |                                  |                              |                            |
| Accountancy   | 2,601                               |                                   |                                  | 2,601                        |                            |
| Amazon  | 5,385                               |                                   |                                  | 5,385                        | -                          |
| Bank Fees   | 88                                  |                                   |                                  | 88                           |                            |
| Charitable Donations                                  |                                     |                                   |                                  | -                            |                            |
| Charity Shop Expenses                                 |                                     |                                   |                                  | -                            | 567                        |
| Cleaning  | 71                                  |                                   |                                  | 71                           | 91                         |
| Clothes & Shoes                                       |                                     | 171,738                           |                                  | 171,738                      | 67,119                     |
| Computer Equipment                                    |                                     | 268                               |                                  | 268                          | 1,584                      |
| General Expenses                                      |                                     |                                   |                                  | -                            |                            |
| Insurance   | 912                                 |                                   |                                  | 912                          | 890                        |
| Laundry   | 1,744                               | 2,675                             |                                  | 4,419                        | 4,103                      |
| Miscellaneous   | 1,603                               |                                   |                                  | 1,603                        | 102                        |
| Motor Vehicle Expenses                                | 1,418                               |                                   |                                  | 1,418                        | 1,934                      |
| Office & General Admin                                |                                     |                                   |                                  | -                            | 2,165                      |
| Packaging   |                                     |                                   |                                  | -                            |                            |
| Payroll & Pension                                     | 39,024                              |                                   |                                  | 39,024                       | 16,037                     |
| Postage & Delivery                                    |                                     |                                   |                                  | -                            |                            |
| PR Advertising & Marketing                            | 7,879                               |                                   |                                  | 7,879                        | 4,140                      |
| Printing & Stationery                                 | 1,599                               |                                   |                                  | 1,599                        | 1,884                      |
| Professional Fees                                     |                                     |                                   |                                  | -                            | 1,191                      |
| Property  | 38,604                              |                                   |                                  | 38,604                       | 26,541                     |
| Refreshments  |                                     |                                   |                                  | -                            |                            |
| Repairs & Maintenance                                 | 1,175                               |                                   |                                  | 1,175                        |                            |
| Seasonal Staff  | 10,619                              | 2,500                             |                                  | 13,119                       | 13,453                     |
| Staff Training  | 294                                 |                                   |                                  | 294                          |                            |
| Stationery & Postage                                  |                                     |                                   |                                  | -                            | 376                        |
| Storage Equipment                                     | 417                                 |                                   |                                  | 417                          | 1,555                      |
| Subscriptions   | 2,147                               |                                   |                                  | 2,147                        | 294                        |
| Telephone & Internet                                  | 942                                 |                                   |                                  | 942                          | 670                        |
| Travel - National                                     | 76                                  |                                   |                                  | 76                           |                            |
| Utilities   |                                     |                                   |                                  | -                            |                            |
| Volunteer Expenses                                    | 1,767                               | 2,250                             |                                  | 4,017                        | 4,321                      |
|   |                                     |                                   |                                  | -                            |                            |
| <b>Sub total</b>                                      | <b>118,363</b>                      | <b>179,431</b>                    | <b>-</b>                         | <b>297,795</b>               | <b>149,019</b>             |
| <b>A4 Asset and investment purchases. (see table)</b> |                                     |                                   |                                  |                              |                            |
|   | -                                   | -                                 | -                                | -                            |                            |
| <b>Sub total</b>                                      | <b>-</b>                            | <b>-</b>                          | <b>-</b>                         | <b>-</b>                     | <b>-</b>                   |
| <b>Total payments</b>                                 | <b>118,363</b>                      | <b>179,431</b>                    | <b>-</b>                         | <b>297,795</b>               | <b>149,019</b>             |
| <b>Net of receipts/(payments)</b>                     | <b>- 30,706</b>                     | <b>39,883</b>                     | <b>-</b>                         | <b>9,176</b>                 | <b>- 54,140</b>            |
| <b>A5 Transfers between funds</b>                     |                                     |                                   | -                                | -                            | -                          |
| <b>A6 Cash funds last year end</b>                    | <b>46,582</b>                       | <b>19,834</b>                     |                                  | <b>66,416</b>                | <b>66,623</b>              |
| <b>Cash funds this year end</b>                       | <b>15,875</b>                       | <b>59,717</b>                     | <b>-</b>                         | <b>75,592</b>                | <b>12,483</b>              |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details   | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|---|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>  | HSBC Bank Account   | 15,562                             | 59,717                           | -                               |
|   | Petty Cash  | 313                                |                                  | -                               |
|   |   |                                    |                                  | -                               |
|   | <b>Total cash funds</b>   | <b>15,875</b>                      | <b>59,717</b>                    | <b>-</b>                        |
|   | (agree balances with receipts and payments account(s))                              | OK                                 | OK                               | OK                              |
|   |   | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                             | Details   |                                    |                                  |                                 |
|   |   | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                                 | Details   |                                    |                                  |                                 |
|   |   |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         | Details   |                                    |                                  |                                 |
|   |   |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                                       | Details   |                                    |                                  |                                 |
|   |   |                                    | -                                | -                               |
|   |   |                                    | -                                | -                               |
|   |   |                                    | -                                | -                               |
|   |   |                                    | -                                | -                               |
| Signed by one or two trustees on behalf of all the trustees | Signature   | Print Name                         | Date of approval                 |                                 |
|   |  | KATE FRANCE                        | 23/10/2024                       |                                 |
|   |  | KAREN HOBSON                       | 23/10/2024                       |                                 |





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

UNIFORM EXCHANGE

On accounts for the year  
ended

31-DEC-2023

Charity no  
(if any)

1177750

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2023**

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent  
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*I. A. Richards*

Date:

28/10/24

Name:

IAN RICHARDS

Relevant professional  
qualification(s) or body  
(if any):

F.C.C.A.

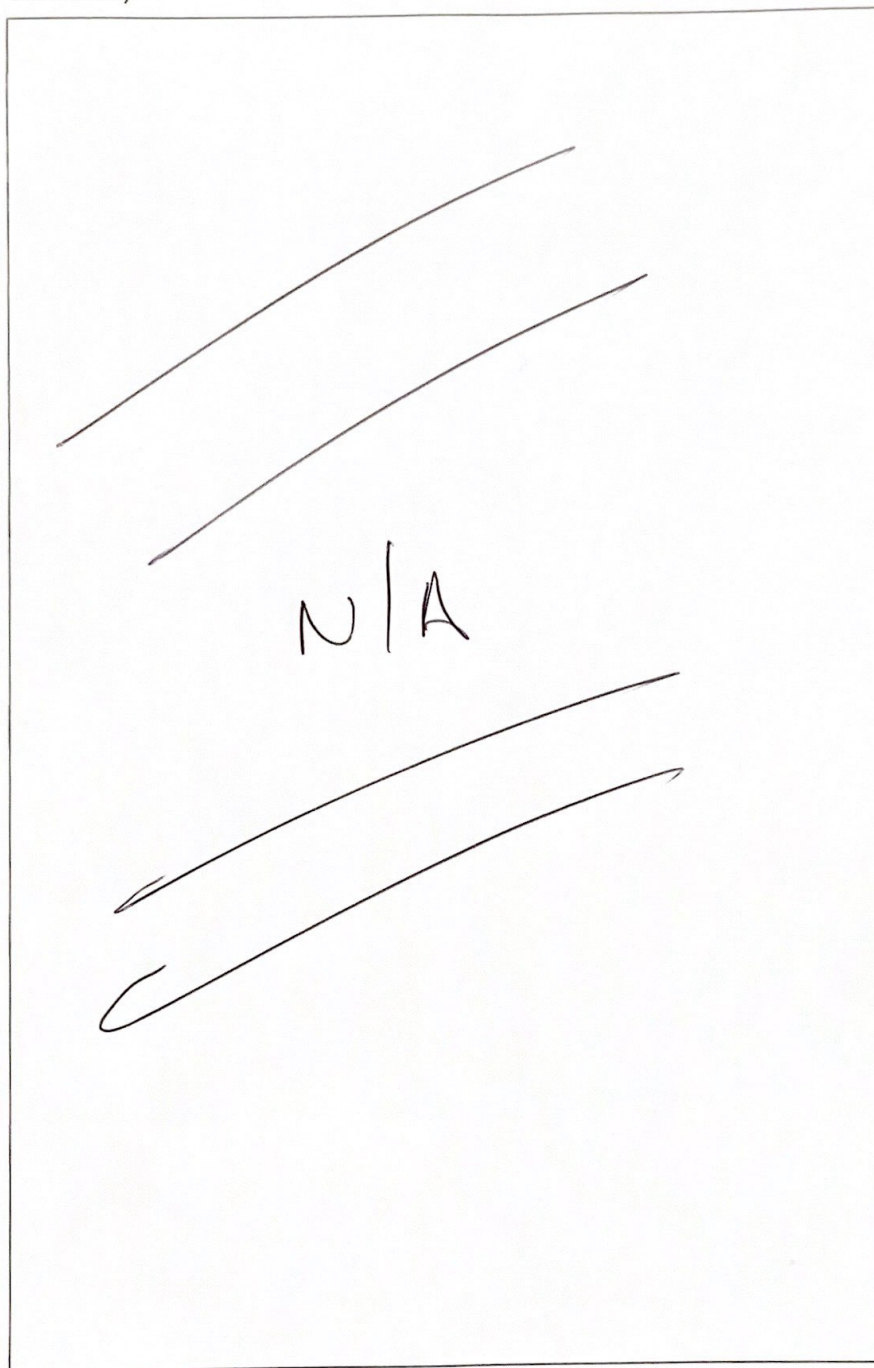
Address:

BEECH HOUSE, CHURCH HILL,  
THORNER, LEEDS LS14 3EG

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



The disclosure box contains the handwritten text "N/A" in the center. Surrounding this text are four long, parallel diagonal lines, two above and two below, which serve as a visual indicator that there is no information to disclose.