

**Made with Music**

Charity number 1177738

**Annual Report and Financial Statements**  
**for the year ended 31 March 2022**



West Yorkshire Community Accounting Service

**Annual Report and Financial Statements**  
**for the year ended 31 March 2022**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Made with Music**

## **Trustees' report for the year ended 31 March 2022**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>
Charlie Gower-Smith	Chair
Hannah Farley	
Rebecca Camp	
Tamsyn Durrant	
Ian Thornton	
Miles Jefford	

### **Charity number**

The charity was registered with the Charity Commission for England and Wales, number 1177738, on 28 March 2018.

### **Principal address**

32 St Martins Road  
Leeds  
LS7 3LX

### **Bankers**

HSBC Bank plc  
Leeds City Branch  
33 Park Row  
Leeds LS1 1LD

### **Independent examiner**

Claire Welling

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 28 March 2018.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

### **Objectives and activities**

#### **The charity's objects**

The objects of the CIO are: the advancement of music education of young people and families in and around Yorkshire, through the provision of accessible live music activities along with educational activities in conjunction with those, for the public benefit.

To preserve and protect the mental and physical health of musicians through the provision of support, advice and training.

# **Made with Music**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Objectives and activities (continued)**

#### **The charity's main activities**

Made with Music provides accessible and educational musical activities for everyone. We mainly work with families, but this extends from babies to grandparents and we aim to make all of our events and workshops inclusive and accessible to as wide a range of people as possible. We currently provide early years music classes for parents/carers and their children, specialist music sessions for disability support groups, singing development in schools, family-friendly and accessible gigs, intergenerational singing sessions and training sessions for staff and parents. We support young musicians to develop their skills through advice and training and support the mental wellbeing of our own staff by planning and delivering all projects in pairs.

#### **Public benefit statement**

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of music education of young people and families in and around Yorkshire through participation in live music activities. Made with Music has been very adaptable in the recent conditions and has continued to offer this service remotely.

#### **Achievements and performance**

We have continued to be affected by Covid-19 during this financial year yet have consistently provided opportunities for families to engage with live music both online and in person. We have carefully adapted our face-to-face work so members of the public, some of whom have been isolating for 2 years, can feel comfortable and confident attending our work. We have devised thorough risk assessments for all of our public facing events and classes and have provided opportunities for feedback on how our customers and families feel at these events.

We have had to manage our budgets carefully and after receiving an extension from two major grants (Arts Council England and Youth Music) we had to finalise these projects, and therefore the budgets, whilst maintaining a high standard of delivery. We were able to deliver some face-to-face sessions using these budgets and adapted the projects accordingly to make them safe and worthwhile. We used some of the money from these budgets to buy equipment which will enhance the charities offer going forward including a keyboard and a wireless microphone system which has meant we can sing indoors providing a safer Covid environment (using microphones was suggested by our NHS groups as we don't have to project our voices as much, therefore producing less aerosols and mitigating risk of infection)

We have been able to work with new musicians again and have begun training them to deliver some of our face-to-face work over the past few months.

We have continued to promote our online content produced over the past few years and we are still getting consistent views of our early years classes and other content. Whilst we have gone back to face-to-face classes, we have had a high level of absences due to illness and so lots of families have commented on how great it was to have the YouTube channel to watch when this happens.

We received a grant from Leeds 2023. We are hoping that the ideas created with this seed commission grant will create future funding from this organisation going forward.

We have been successful in receiving 2 grants going forward into the 22-23 financial year.

# **Made with Music**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Financial review**

The net payments for the year were £11,771, including net payments of £483 on unrestricted funds and net payments of £11,288 on restricted funds after transfers.

Made with Music has been affected financially by the Covid-19 pandemic over the 21/22 accounting period. As with the previous year (20/21), the charity had regular contracts cancelled or put on hold and didn't bring in as much income from fees. We have begun to receive more regular fees for classes now that we can re-start some projects and have been successful in funding for the next financial year so the charity is not in immediate financial difficulties. The trustees are aware that the impact of coronavirus on the arts sector is not over and will budget cautiously over the next few years to ensure the charity continues to run. At the time of signing these accounts the charity has been impacted by the global Covid-19 virus. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

### **Reserves policy**

The charity's free reserves, excluding fixed assets, at the year end were £13,358.

During this financial year, 2021/2022, we have used £483 of our reserves. (Reserves are defined as the total available unrestricted funds.) We would like to build up our reserves to £20,000 to allow us to pay all musicians for at least 6 months if a global crisis like Covid-19 were to impact us again.

### **Funds or subsidiary undertakings materially in deficit**

The Arts Council England grant was £1,673 in deficit at the year end. Funding to meet these costs is scheduled to be received in May 2022.

Signed on behalf of the board of trustees on 13/06/2022

Miles Jefford (Trustee)

# **Made with Music**

## **Independent examiner's report to the trustees of Made with Music Charitable Incorporated Organisation ('the CIO')**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 6 to 9.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Claire Welling

13/06/2022

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

# Made with Music

## Receipts and payments account for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
<b>Receipts</b>					
Grants and donations	(2)	1,428	14,692	16,120	22,262
Sales and fees		15,972	-	15,972	15,641
<b>Total receipts</b>		<b>17,400</b>	<b>14,692</b>	<b>32,092</b>	<b>37,903</b>
<b>Payments</b>					
Freelance musicians	(3)	15,220	19,085	34,305	31,645
Other freelance fees		850	1,000	1,850	2,185
Room hire		1,422	2,085	3,507	160
Instruments and resources		226	1,189	1,415	1,893
Marketing and printing		36	160	196	849
Insurance		309	-	309	182
Travel		-	1	1	-
Refreshments		17	308	325	50
Training and DBS		75	55	130	305
Personal Assistant payments		-	1,525	1,525	5,375
Accountancy		300	-	300	300
<b>Total payments</b>		<b>18,455</b>	<b>25,408</b>	<b>43,863</b>	<b>42,944</b>
<b>Net receipts / (payments)</b>		<b>(1,055)</b>	<b>(10,716)</b>	<b>(11,771)</b>	<b>(5,041)</b>
Transfers between funds		572	(572)	-	-
<b>Net movement in funds after transfers</b>		<b>(483)</b>	<b>(11,288)</b>	<b>(11,771)</b>	<b>(5,041)</b>
<b>Fund balances brought forward</b>		<b>13,841</b>	<b>18,234</b>	<b>32,075</b>	<b>37,116</b>
<b>Fund balances carried forward</b>	(4)	<b>13,358</b>	<b>6,946</b>	<b>20,304</b>	<b>32,075</b>

## Made with Music

### Statement of assets and liabilities

as at 31 March 2022

	2022 Unrestricted £	2022 Restricted £	2022 Total £	2021 Total £
<b>Cash funds</b>				
Cash at bank	13,150	6,946	20,096	32,002
Cash in hand	208	-	208	73
<b>Total cash funds</b>	<u>13,358</u>	<u>6,946</u>	<u>20,304</u>	<u>32,075</u>
<b>Other monetary assets</b>			£	
Arts Council England grant final instalment			<u>1,670</u>	
			<u>1,670</u>	
<b>Assets retained for the charity's own use</b>			£	
Camera			599	
Microphones			147	
Keyboard, stand and stool			<u>787</u>	
			<u>1,533</u>	
<b>Liabilities</b>			£	
Independent examination			300	
Delivery of prepaid contracted work			<u>2,050</u>	
			<u>2,350</u>	

### Approval of the accounts

The financial statements were approved by the board of trustees on 13/06/2022

Miles Jefford (Trustee)



# **Made with Music**

## **Notes to the accounts**

### **for the year ended 31 March 2022**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

# Made with Music

## Notes to the accounts continued for the year ended 31 March 2022

2 Grants and donations	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Leeds Inspired	-	6,471	6,471	635
Leeds Community Foundation (LCF)	-	-	-	10,000
DWP Access to Work	-	2,038	2,038	6,288
Arts Council England (ACE)	-	-	-	-
Youth Music	-	6,183	6,183	-
General donations	1,428	-	1,428	5,339
	<u>1,428</u>	<u>14,692</u>	<u>16,120</u>	<u>22,262</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Arts Council England	8,501	-	9,697	(477)	(1,673)
Youth Music	5,438	6,183	9,986	-	1,635
Leeds Inspired 1	3,995	-	3,900	(95)	-
Leeds Inspired 2	-	6,471	-	-	6,471
Access to Work	-	2,038	1,525	-	513
LCF Helping Hands	300	-	300	-	-
	<u>18,234</u>	<u>14,692</u>	<u>25,408</u>	<u>(572)</u>	<u>6,946</u>

### Fund name

### Purpose of restriction

Arts Council England	To deliver fully accessible family friendly mini-gigs at the Brudenell Social Club A transfer of £477 was made for printing resources, the cost of which was met by a credit held on the supplier's account.
Youth Music	For the intergenerational music project, Memories Made with Music
Leeds Inspired 1	For the family choir at The Mount in Leeds supporting women with postnatal depression and their families A transfer of £95 was made to unrestricted funds at the end of the first part of the project. This was agreed with the funder.
Leeds Inspired 2	For the further development of the project, for the family choir at The Mount in Leeds supporting women with postnatal depression and their families
Access to Work	DWP funding for disability related support.
LCF Helping Hands	Resilience grant to help with loss of earnings due to COVID and to make sure we can sustain the work of the charity in the future.

## 4 Related party transactions

### Trustee expenses

No trustee received any expenses during this year or the previous year.

### Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.