



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st September 2020 Period start date to 31st August 2021
Period end date

Charity name: Leaffield Pre School

Charity registration number: 1177735

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The charity works for the public benefit having as its objectives the development and education of children and young people by:</p> <ul style="list-style-type: none">• Promoting their care and safety• Promoting their education and promoting parental involvement• Promoting their health and well-being• Providing services to support them and their families and carers• Providing services to individuals holding membership of the CIO• Furthering the aims of the pre-school learning alliance
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activity of the charity is to deliver, within our fully inclusive setting for 2-5-year olds, the Early Years Foundation Stage. We do this by employing childcare practitioners who undertake daily planning of activities to meet the needs and interests of the children attending. We follow the guidance offered by the Pre-School Learning Alliance and Oxfordshire County Council.</p> <p>We provide high quality childcare for the residents of Leaffield and surrounding villages.</p> <p>As a charity we work to engage with the local community through attending and hosting local events.</p>
Statement confirming whether the trustees	Para 1.18	In setting our objectives and planning our activities the

have had regard to the guidance issued by the Charity Commission on public benefit		Trustees have considered the Charity Commission's public benefit guidance.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Due to Covid restrictions there have been no volunteers utilised in this financial year. The trustees and committee are made up of parents and local residents who kindly donate their time and experience to direct the management, fundraise and assist with maintenance of the preschool.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The uncertainty of covid remained front of mind this year, with the impact of COVID 19 continuing.</p> <p>The Manager and Staff continued to work tirelessly through the year despite regular announcements from pre-school learning alliance and government in light of COVID 19 changing recommendations.</p> <p>As in previous lockdowns and closures the staff continued to support the children by creating digital content and prepared preschool for a safe and friendly reopening at the earliest time possible.</p> <p>The manager left at the end of the year, but the role was filled by the</p>

		<p>current deputy manager and a thorough and timely handover took place. All employees come from the local community.</p> <p>The financial processes have continued to be streamlined and the way we budget, plan and track our spending is giving us maximum control.</p> <p>Fundraising remains critical for the survival of the setting. The committee continues to put a lot of focus on this including running another successful village wide event encouraging exercise and collaboration with the local primary school</p> <p>We have also been successful in grant applications that have supported several activities in preschool.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The Charity made a small profit during this period largely due to fundraising.</p> <p>The closing balance of the current account during this period was good, as always there was little financial pressure for the Autumn term.</p> <p>Going forward the charity will continue with budgeting for a good closing balance before the start of the academic year. The bank account was also split 3 ways to cover 1. Current Account, 2. Fundraising and 3. Reserves ready for the next financial year. This will add to the controls in place to ensure financial stability and give full transparency of funds.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>A separate reserves account is now in place which includes 2 pools of money:</p> <p>1 - for the event of permanent closure (including rent and statutory redundancy)</p> <p>2 - for the event of a short term closure (including rent, salaries, etc)</p> <p>In addition a 10% buffer has been applied.</p>
Amount of reserves held	Para 1.22	Deposit Fundraising Account closing balance as per statement of 31st August 2021 £13295.81
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The charity has three sources of income:</p> <ul style="list-style-type: none"> Funding from Oxfordshire County Council for children who are entitled to funded sessions. Private fees from parents who children are not entitled to funded sessions. Fundraising - from grants
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		and events run by the preschool and committee such as sponsored walks, raffles, cake sales at the Christmas Concert and Sports Day.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	<p>The principal risk facing the charity in the year to come will be to ensure enough children are registered for all sessions and child numbers do not drop due to the ongoing effects of the global COVID 19 pandemic.</p> <p>Continued monitoring of staff levels vs child numbers will be an essential requirement.</p> <p>Cash flow and budget must also be managed carefully.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<p>Pre-school Learning Alliance</p> <p>Model CIO Constitution for Childcare Providers</p>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The charity trustees are appointed at the AGM of the CIO to serve for a term of two successive years and shall retire from office with effect from the conclusion of the second AGM following their appointment.</p> <p>The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or</p>

		been removed or as an additional charity trustee, provided that the limit specified is not exceeded (maximum of twelve trustees). Trustees may be reappointed.
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The charity trustees will make available to each new charity trustee, on or before his or her first appointment:</p> <ul style="list-style-type: none"> (1) a copy of the constitution and any amendments made to it (2) a copy of the CIO's latest trustees' annual report and statement of accounts (3) a copy of the roles and responsibilities of trustees as produced by the Charity Commission including public benefit requirements (4) a copy of all preschool policies including GDPR requirements <p>All trustees undertake safeguarding training including Prevent, Neglect and FGM. They also complete DBS Checks and OFSTED registration.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The Trustees and Committee determine the general policy of the preschool, lead the financial management of the charity, support the day to day management team and lead fundraising activities.</p> <p>The preschool is managed in its day to day activities by the Manager who reports to the Chair. The Manager is supported by a Deputy Manager. There are 4 additional Childcare Practitioners within their team.</p> <p>The Manager and Chair of Trustees oversee recruitment of Childcare Practitioners.</p> <p>Significant expenditure and major capital projects are referred to the Trustees and Committee for prior approval.</p>
Relationship with any related parties	Para 1.51	<p>Leaffield Primary School – most Pre-school leavers will attend Leaffield Primary School. We have initiated a joint fundraising event and actively foster a good working relationship to enable smooth transitions for the children moving up to the school.</p>
Other		N/A

Reference and Administrative details

Charity name	Leaffield Pre School
Other name the charity uses	N/A
Registered charity number	1177735
Charity's principal address	Leaffield Pre School Play Group Room, Leaffield Village Hall, Lower End, Leaffield, OX29 9QJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Cornah	Chair	Whole Year	Committee
2	Rachel Beynon	Fundraising	Whole Year	Committee
3	Alexandra Holdsworth	Secretary	Whole Year	Committee
4	Hannah Brown	trustee	Whole Year	Committee
5				

Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

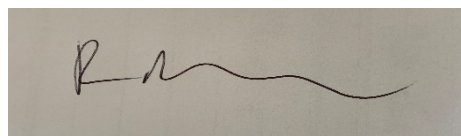
N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Rachel Lucy Burgess Cornah

Position (eg
Secretary, Chair, etc)

Chair

Date

16/06/2021

Leafield Pre School

Charity no. 1063400

Receipts and Payments

for the year ending

31 August 2021

Leaffield Pre School

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	2020/21		2019/20
<u>Receipts</u>	<u>Restricted</u>	<u>Unrestricted</u>	
Private/Voucher Fees	-	13,704.68	10,183.92
OCC funding	-	43,825.97	35,130.36
RESTRICTED - OCC EYPP funding <u>ONLY</u>	231.00	-	678.00
DAF Funding	693.00	-	-
OCC PPE	50.00	-	-
Winter Grant	765.00	-	-
Online fundraising	-	169.96	114.52
Other sponsorship non LPS event	-	-	31.00
Apple Day	-	-	6.50
Sponsored walk	-	150.00	278.00
Christmas Cards	-	35.50	67.50
Christmas Concert	-	-	276.90
Readathon	-	-	301.00
Challenge Leafield	-	888.29	1,909.46
Virgin Regular Donation	-	473.97	231.30
Virgin One Off Donation	-	250.00	130.00
Chirstmas Trail	-	146.86	-
Easter Trail	-	246.32	-
Gift Aid	-	703.27	-
Donation	-	66.00	170.82
RESTRICTED Grant - Bartlett Taylor	1,000.00	-	1,158.23
RESTRICTED Grant - PYE	1,000.00	-	-
RESTRICTED Carwash Sensory	100.00	-	-
Sales	-	-	187.00
Bank Interest	-	1.57	14.61
HMRC	-	5,695.48	8,364.85
Retund	-	50.00	-
Total income	3,839.00	66,407.87	70,246.87
			59,233.97
<u>Payments</u>			
RESTRICTED - OCC EYPP funding <u>ONLY</u>	771.07	-	438.71
Restricted OCC PPE grant	80.43	-	8.00
Restricted OCF S+V	90.40	-	189.29
Restricted LCGYM	-	-	78.00
DAF Funding	653.98	-	-
Restricted Carwash/Sensory	-	38.36	-
Restricted OCC Garden	-	-	437.99
Winter Grant	765.00	-	-
Wages	-	46,598.20	42,833.15
Training	-	25.80	1,005.54
Pension	-	1,265.56	762.63
HMRC	-	665.05	51.67
Staff Gifts/Entertainment	-	307.45	229.98
Memberships / Registrations /			
Subscriptions	-	1,390.19	191.20
Rent	-	7,790.00	1,560.00
Phone LL / Mob / BB	-	797.84	687.18
Insurance	-	762.02	760.77
Teaching Resources	-	365.09	305.73
Teaching equipment	-	195.43	59.66
Stationary, postage	-	205.11	130.37
Snacks	-	370.93	438.87
Advertising	-	-	40.60
Cleaning/Other Groceries	-	314.94	435.07
Computer/IT Equip/Office	-	955.29	-
Activities	-	687.22	549.62
Repairs and Maintenance	-	606.55	325.96
Professional Fees	-	95.00	1,263.00
Total payments	2,360.88	63,436.03	65,796.91
			52,782.99
Annual surplus/deficit			4,449.96
			6,450.98

Receipts & Payments Summary

Balance b/fwd @ 1st September 2020

Add total receipts

Deduct total payments

Balance as at 31st August 2020

19,365.99

70,246.87

65,796.91

12,915.01

59,233.97

52,782.99

23,815.95

19,365.99

Represented by

Cash in hand

Nat West current a/c

Nat West fundraising a/c

Nat West reserves a/c

Total

34.42

3,229.79

7,255.93

13,295.81

34.42

7,046.56

12,285.01

-

23,815.95

19,365.99

Signed by

Date

Signed by

Date

Restricted Funds tracker 2020 - 2021

Total Remaining Restricted Funds

£ 1,569.70

EYPP Early Years pupil premium			
Date	In	Out	Balance
02/09/2019	210.00		210.00
11/11/2019		50.51	159.49
21/11/2019	-13.25		172.74
10/01/2020		151.14	21.60
14/01/2020	180.00		201.60
14/01/2020		13.99	187.61
23/03/2020		180.00	7.61
16/04/2020	108.00		115.61
16/04/2020 Cl	180.00		<u>295.61</u>
25/09/2020		20.00	275.61
25/09/2020		28.01	247.60
29/09/2020		19.99	227.61
01/11/2020		14.99	212.62
20/01/2021	231.00		443.62
25/02/2021		16.99	426.63
25/02/2021		6.99	419.64
26/02/2021		44.00	375.64
01/03/2021		6.99	368.65
01/03/2021		6.88	361.77
			361.77
19/03/2021		15.97	345.80
28/03/2021		180.96	164.84
13/05/2021		30.00	134.84
13/05/2021		26.66	108.18
13/05/2021		5.64	102.54
13/05/2021		15.99	86.55
13/05/2021		2.99	83.56
13/05/2021		19.11	64.45
17/05/2021	60		124.45
17/05/2021	45		169.45
21/05/2021		22.59	146.86
21/05/2021		14.22	132.64
21/05/2021		13.99	118.65
21/05/2021		43.99	74.66
21/05/2021		4.99	69.67
21/05/2021		130.09	-60.42
18/06/2021		7.61	-68.03
30/06/2021		45.54	-113.57
30/06/2021		20.39	-133.96
09/07/2021		5.5	-139.46
			-139.46

OCC Kitchen Garden Project			
Date	In	Out	Balance
10/02/2020	530.23		530.23
10/03/2020		395.00	135.23
10/03/2020		42.99	<u>92.24</u>
			92.24

OCF Small and Vital Cookery			
Date	In	Out	Balance
30/01/2020	500.00		500.00
12/02/2020		155.80	344.20
13/02/2020		11.20	333.00
02/03/2020		4.70	328.30
10/03/2020		7.09	321.21
10/03/2020		10.5	<u>310.71</u>
30/04/2021		6.63	304.08
05/05/2021		11.85	292.23
21/05/2021		20.08	272.15
27/05/2021		14.97	257.18
15/06/2021		10.2	246.98
22/06/2021		9.48	237.50
07/06/2021		4.09	233.41
12/07/2021		13.1	220.31
			220.31

PPE (Oxon. C.C)			
Date	In	Out	Balance
02/07/2020	50.00		50.00
31/07/2020		8.00	<u>42.00</u>
22/09/2020		12.05	29.95
29/09/2020		5.98	23.97
05/10/2020		15.47	8.50
13/04/2021		36.02	-27.52
08/03/2021	50		22.48
12/07/2021		10.91	11.57
			11.57

Winter grant			
<u>Date</u>	<u>In</u>	<u>Out</u>	<u>Balance</u>
15/12/2021		30	-30.00
18/12/2021	60.00		30.00
18/12/2021		30.00	0.00
09/02/2021		15	-15.00
09/02/2021	45		30.00
10/02/2021		15	15.00
10/02/2021		15	0.00
10/02/2021		15	-15.00
25/03/2021	105		90.00
26/03/2021		90	0.00
26/03/2021		30	-30.00
17/05/2021	60		30.00
18/05/2021		45	-15.00
20/05/2021	45		30.00
24/05/2021		15	15.00
25/05/2021		15	0.00
14/07/2021	450		450.00
16/07/2021		90	360.00
16/07/2022		90	270.00
16/07/2021		90	180.00
16/07/2021		90	90.00
20/07/2021		90	0.00
			0.00

Bartlett Taylor Charitable Trust			
<u>Date</u>	<u>In</u>	<u>Out</u>	<u>Balance</u>
24/02/2021	1000		1000
			1000

DAF Funding			
<u>Date</u>	<u>In</u>	<u>Out</u>	<u>Balance</u>
31/03/2021		693	693
03/04/2021		44.1	648.9
26/03/2021		43.16	605.74
26/04/2021		39.59	566.15
26/04/2021		9.99	556.16
10/05/2021		179.94	376.22
18/05/2021		5.67	370.55
13/05/2021		4.59	365.96
10/05/2021		81.59	284.37
28/06/2021		56.68	227.69
28/06/2021		36.18	191.51
30/06/2021		152.49	39.02
		653.98	-614.96

PYE			
<u>Date</u>	<u>In</u>	<u>Out</u>	<u>Balance</u>
02/07/2021		1000	1000
			1000

Carwash Sensory

<u>Date</u>	<u>In</u>	<u>Out</u>	<u>Balance</u>
05/10/2020	100		100
05/10/2020		15.99	84.01
06/10/2020		22.37	61.64
			61.64

Leafield Pre School

Accounts for the year ending 31st August 2021

Natwest Current Account Bank Reconciliation 01/09/20 - 31/08/2021

	£ DR	£ CR	
Balance b/f	£7,046.56		
Receipts	68210.14		
Payments		72026.91	
Sub total	75256.70	72026.91	
		<u>3229.79</u>	Balance c/d
Balance b/	<u>3229.79</u>		
Closing balance from statement	<u>£3,229.79</u>		correct as of 31/8/2021
Difference	<u>£0.00</u>		

Natwest Reserves Account Bank Reconciliation (Fundraising) 01/09/20 - 31/08/2021

	£ DR	£ CR	
Balance b/f	£12,285.01		
Receipts	9827.41		
Payments	0.00	14856.49	
Sub total	22112.42	14856.49	
		<u>7255.93</u>	Balance c/d
Balance b/	<u>7255.93</u>		
Closing balance from statement	<u>£7,255.93</u>		correct as of 31/8/2021
Difference	<u>£0.00</u>		

Natwest Reserves Account Bank Reconciliation (Reserves) 01/09/20 - 31/08/2021

	£ DR	£ CR	
Balance b/f	£0.00		
Receipts	13295.81		
Payments		0.00	
Sub total	13295.81	0.00	
		<u>13295.81</u>	Balance c/d
Balance b/	<u>13295.81</u>		
Closing balance from statement	<u>£13,295.81</u>		<i>correct as of 31/8/2021</i>
Difference	<u>£0.00</u>		

Petty Cash Account Reconciliation 01/09/20 - 31/08/2021

	£ DR	£ CR	
Balance b/f	£34.42		
Receipts	0.00		
Payments		0.00	
Sub total	34.42	0.00	
		<u>34.42</u>	Balance c/d
Balance b/	<u>34.42</u>		
Closing balance from Tin	<u>£34.42</u>		<i>correct as of 31/8/2021</i>
Difference	<u>£0.00</u>		

LEAFIELD PLAYGROUP

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE LEAFIELD PLAYGROUP

I report on the accounts of the Charity for the year ended 31 August 2021 which are set out on pages 1 & 2.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- a) examine the accounts (under section 43(7)(b) of the Act)
- b) to follow the procedures laid down in the general Directions given by the Charity Commissioners (under section 43(7)(b) of the Act)
- c) to state whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence which would be required in an audit and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements of a) to keep proper accounting records in accordance with section 41 of the 1993 Act. and of b) to prepare accounts which accord with the accounting records and to comply with the requirements of the 1993 Act. have not been met
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Cuthbertson. - ICPA Cert Acc (Open)

Shilton Accounting Services

Honestone Cottage

Ladburn Lane

Shilton

OX18 4AJ

30-Mar-22



Leafield Pre School

Charity no. 1063400

Receipts and Payments

for the year ending

31 August 2021

Leaffield Pre School

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RESTRICTED Grant - PYE	1,000.00	-	-
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Sales	-	-	187.00
Bank Interest	-	1.57	14.61
HMRC	-	5,695.48	8,364.85
Retund	-	50.00	-
Total income	3,839.00	66,407.87	70,246.87
			59,233.97
<u>Payments</u>			
RESTRICTED - OCC EYPP funding <u>ONLY</u>	771.07	-	438.71
Restricted OCC PPE grant	80.43	-	8.00
Restricted OCF S+V	90.40	-	189.29
Restricted LCGYM	-	-	78.00
DAF Funding	653.98	-	-
Restricted Carwash/Sensory	-	38.36	-
Restricted OCC Garden	-	-	437.99
Winter Grant	765.00	-	-
Wages	-	46,598.20	42,833.15
Training	-	25.80	1,005.54
Pension	-	1,265.56	762.63
HMRC	-	665.05	51.67
Staff Gifts/Entertainment	-	307.45	229.98
Memberships / Registrations /			
Subscriptions	-	1,390.19	191.20
Rent	-	7,790.00	1,560.00
Phone LL / Mob / BB	-	797.84	687.18
Insurance	-	762.02	760.77
Teaching Resources	-	365.09	305.73
Teaching equipment	-	195.43	59.66
Stationary, postage	-	205.11	130.37
Snacks	-	370.93	438.87
Advertising	-	-	40.60
Cleaning/Other Groceries	-	314.94	435.07
Computer/IT Equip/Office	-	955.29	-
Activities	-	687.22	549.62
Repairs and Maintenance	-	606.55	325.96
Professional Fees	-	95.00	1,263.00
Total payments	2,360.88	63,436.03	65,796.91
			52,782.99
Annual surplus/deficit			4,449.96
			6,450.98

Receipts & Payments Summary

Balance b/fwd @ 1st September 2020

Add total receipts

Deduct total payments

Balance as at 31st August 2020

19,365.99

70,246.87

65,796.91

12,915.01

59,233.97

52,782.99

23,815.95

19,365.99

Represented by

Cash in hand

Nat West current a/c

Nat West fundraising a/c

Nat West reserves a/c

Total

34.42

3,229.79

7,255.93

13,295.81

34.42

7,046.56

12,285.01

-

23,815.95

19,365.99

Signed by

Date

Signed by

Date

Restricted Funds tracker 2020 - 2021

Total Remaining Restricted Funds

£ 1,569.70

EYPP Early Years pupil premium			
Date	In	Out	Balance
02/09/2019	210.00		210.00
11/11/2019		50.51	159.49
21/11/2019	-13.25		172.74
10/01/2020		151.14	21.60
14/01/2020	180.00		201.60
14/01/2020		13.99	187.61
23/03/2020		180.00	7.61
16/04/2020	108.00		115.61
16/04/2020 Cl	180.00		<u>295.61</u>
25/09/2020		20.00	275.61
25/09/2020		28.01	247.60
29/09/2020		19.99	227.61
01/11/2020		14.99	212.62
20/01/2021	231.00		443.62
25/02/2021		16.99	426.63
25/02/2021		6.99	419.64
26/02/2021		44.00	375.64
01/03/2021		6.99	368.65
01/03/2021		6.88	361.77
			361.77
19/03/2021		15.97	345.80
28/03/2021		180.96	164.84
13/05/2021		30.00	134.84
13/05/2021		26.66	108.18
13/05/2021		5.64	102.54
13/05/2021		15.99	86.55
13/05/2021		2.99	83.56
13/05/2021		19.11	64.45
17/05/2021	60		124.45
17/05/2021	45		169.45
21/05/2021		22.59	146.86
21/05/2021		14.22	132.64
21/05/2021		13.99	118.65
21/05/2021		43.99	74.66
21/05/2021		4.99	69.67
21/05/2021		130.09	-60.42
18/06/2021		7.61	-68.03
30/06/2021		45.54	-113.57
30/06/2021		20.39	-133.96
09/07/2021		5.5	-139.46
			-139.46

OCC Kitchen Garden Project			
Date	In	Out	Balance
10/02/2020	530.23		530.23
10/03/2020		395.00	135.23
10/03/2020		42.99	<u>92.24</u>
			92.24

OCF Small and Vital Cookery			
Date	In	Out	Balance
30/01/2020	500.00		500.00
12/02/2020		155.80	344.20
13/02/2020		11.20	333.00
02/03/2020		4.70	328.30
10/03/2020		7.09	321.21
10/03/2020		10.5	<u>310.71</u>
30/04/2021		6.63	304.08
05/05/2021		11.85	292.23
21/05/2021		20.08	272.15
27/05/2021		14.97	257.18
15/06/2021		10.2	246.98
22/06/2021		9.48	237.50
07/06/2021		4.09	233.41
12/07/2021		13.1	220.31
			220.31

PPE (Oxon. C.C)			
Date	In	Out	Balance
02/07/2020	50.00		50.00
31/07/2020		8.00	<u>42.00</u>
22/09/2020		12.05	29.95
29/09/2020		5.98	23.97
05/10/2020		15.47	8.50
13/04/2021		36.02	-27.52
08/03/2021	50		22.48
12/07/2021		10.91	11.57
			11.57

Winter grant			
<u>Date</u>	<u>In</u>	<u>Out</u>	<u>Balance</u>
15/12/2021		30	-30.00
18/12/2021	60.00		30.00
18/12/2021		30.00	0.00
09/02/2021		15	-15.00
09/02/2021	45		30.00
10/02/2021		15	15.00
10/02/2021		15	0.00
10/02/2021		15	-15.00
25/03/2021	105		90.00
26/03/2021		90	0.00
26/03/2021		30	-30.00
17/05/2021	60		30.00
18/05/2021		45	-15.00
20/05/2021	45		30.00
24/05/2021		15	15.00
25/05/2021		15	0.00
14/07/2021	450		450.00
16/07/2021		90	360.00
16/07/2022		90	270.00
16/07/2021		90	180.00
16/07/2021		90	90.00
20/07/2021		90	0.00
			0.00

Bartlett Taylor Charitable Trust			
<u>Date</u>	<u>In</u>	<u>Out</u>	<u>Balance</u>
24/02/2021	1000		1000
			1000

DAF Funding			
<u>Date</u>	<u>In</u>	<u>Out</u>	<u>Balance</u>
31/03/2021		693	693
03/04/2021		44.1	648.9
26/03/2021		43.16	605.74
26/04/2021		39.59	566.15
26/04/2021		9.99	556.16
10/05/2021		179.94	376.22
18/05/2021		5.67	370.55
13/05/2021		4.59	365.96
10/05/2021		81.59	284.37
28/06/2021		56.68	227.69
28/06/2021		36.18	191.51
30/06/2021		152.49	39.02
		653.98	-614.96

PYE			
<u>Date</u>	<u>In</u>	<u>Out</u>	<u>Balance</u>
02/07/2021		1000	1000
			1000

Carwash Sensory

<u>Date</u>	<u>In</u>	<u>Out</u>	<u>Balance</u>
05/10/2020	100		100
05/10/2020		15.99	84.01
06/10/2020		22.37	61.64
			61.64

Leafield Pre School

Accounts for the year ending 31st August 2021

Natwest Current Account Bank Reconciliation 01/09/20 - 31/08/2021

	£ DR	£ CR	
Balance b/f	£7,046.56		
Receipts	68210.14		
Payments		72026.91	
Sub total	75256.70	72026.91	
		<u>3229.79</u>	Balance c/d
Balance b/	<u>3229.79</u>		
Closing balance from statement	<u>£3,229.79</u>		correct as of 31/8/2021
Difference	<u>£0.00</u>		

Natwest Reserves Account Bank Reconciliation (Fundraising) 01/09/20 - 31/08/2021

	£ DR	£ CR	
Balance b/f	£12,285.01		
Receipts	9827.41		
Payments	0.00	14856.49	
Sub total	22112.42	14856.49	
		<u>7255.93</u>	Balance c/d
Balance b/	<u>7255.93</u>		
Closing balance from statement	<u>£7,255.93</u>		correct as of 31/8/2021
Difference	<u>£0.00</u>		

Natwest Reserves Account Bank Reconciliation (Reserves) 01/09/20 - 31/08/2021

	£ DR	£ CR	
Balance b/f	£0.00		
Receipts	13295.81		
Payments		0.00	
Sub total	13295.81	0.00	
		<u>13295.81</u>	Balance c/d
Balance b/	<u>13295.81</u>		
Closing balance from statement	<u>£13,295.81</u>		<i>correct as of 31/8/2021</i>
Difference	<u>£0.00</u>		

Petty Cash Account Reconciliation 01/09/20 - 31/08/2021

	£ DR	£ CR	
Balance b/f	£34.42		
Receipts	0.00		
Payments		0.00	
Sub total	34.42	0.00	
		<u>34.42</u>	Balance c/d
Balance b/	<u>34.42</u>		
Closing balance from Tin	<u>£34.42</u>		<i>correct as of 31/8/2021</i>
Difference	<u>£0.00</u>		

LEAFIELD PLAYGROUP

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE LEAFIELD PLAYGROUP

I report on the accounts of the Charity for the year ended 31 August 2021 which are set out on pages 1 & 2.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- a) examine the accounts (under section 43(7)(b) of the Act)
- b) to follow the procedures laid down in the general Directions given by the Charity Commissioners (under section 43(7)(b) of the Act)
- c) to state whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence which would be required in an audit and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements of a) to keep proper accounting records in accordance with section 41 of the 1993 Act. and of b) to prepare accounts which accord with the accounting records and to comply with the requirements of the 1993 Act. have not been met
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Cuthbertson. - ICPA Cert Acc (Open)

Shilton Accounting Services

Honeystone Cottage

Ladburn Lane

Shilton

OX18 4AJ

30-Mar-22

