



## Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 08	Year 2022		Day 31	Month 08	Year 2023

### Section A Reference and administration details

<b>Charity name</b>	Lewes Passion Play
<b>Other names charity is known by</b>	LPP
<b>Registered charity number (if any)</b>	1177730
<b>Charity's principal address</b>	11, Peckham Close
	Lewes
	Sussex
<b>Postcode</b>	BN7 2EW

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Serena Smith	Chair of Trustees		Charity Trustees
2	Eleanor Austin	Secretary		Charity Trustees
3	Stella Hull			Charity Trustees
4	Peter Shears			Charity Trustees
5	Gretel Scott			Charity Trustees
6	Graham Purdye			Charity Trustees
7	William Telford		From 06.11.2022	Charity Trustees
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Foundation CIO

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by existing Trustees

#### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We work closely with Churches Together in Lewes which is affiliated with Churches Together in England

## Section C Objectives and activities

#### Summary of the objects of the charity set out in its governing document

To advance the Christian faith in Lewes for the benefit of the public through the holding of prayer meetings, participating in dramatic and musical performances, broadcasting, producing and /or distributing

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

<p>literature on Christianity to enlighten others.</p> <p>Lewes Passion Play is a focus group which aims to extend Christian unity through artistic and social activities, culminating in a passion play every 5 years. Lewes Passion Play tells the story of Easter to the local community. The Gospel account is brought to life on the streets of the town. Performances are throughout Holy Week.</p>
<p>Fully inclusive social events</p> <p>Spiritual enlightening prayer meetings, workshops.</p> <p>Formation of teams to create costumes, props and set.</p> <p>Formation of team to manage production issues including publicity.</p> <p>Formation of choir and instrumental groups.</p> <p>Composition of music for performance.</p> <p>Liaison with churches to use facilities.</p> <p>Preparation for Public performances.</p>

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

<p>All our work is based on the goodwill of volunteers – fundraisers, designers, script writers, actors, hospitality, health and safety officers, safeguarding, set builders, costume makers, musicians, publicity and website.</p>
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## **Section D**

## **Achievements and performance**

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

### ACHIEVEMENTS AND PERFORMANCE

SEPTEMBER 2022 – AUGUST 2023

#### TRUSTEE ANNUAL REPORT

After a joyous Easter 'Singing in the Streets', events and follow up for Lewes Passion Play became rather fallow. In October 2022 our outstanding Production Manager for Lewes Passion Play 2010, 2015 and 2020 stated that she would not be continuing in this role for 2025. Unfortunately, around this time it was becoming clearer that our extremely talented Musical Director was seriously ill with cancer. Concerns about 2025 were starting to be raised. In November we held a 'Going Forward' meeting with local churches, trustees and key supporters and it was agreed that a new Core Administrative Team was required. Just before Christmas the highly experienced and dedicated Director of Lewes Passion Play 2000, 2010, 2015 and 2020 decided it was also time for her to stand down and for a completely new team to step up for 2025.

In January 2023 an Appeal was put out for a new Director for LPP2025 and also for new Trustees for replenishment of one standing down and with awareness that there would be requirements for additional expertise going forward.

In May 2023 Tim Telford a Youth Minister with a strong Drama background and interest in LPP was appointed as Director.

Tim has been in discussions with various members of the key production team and plans for rebuilding the Core Administrative and Production Team are underway.

We pray that 2024 will be a year in which the Lewes Passion Play can start to be active in our Church and Town community once again.

Chair Lewes Passion Play

Serena Smith

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Funds are raised and held for the purpose of producing a Lewes Passion Play

**Details of any funds materially in deficit****Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

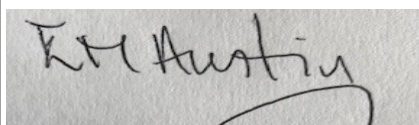
Funds previously raised and not used due to Covid are being held over, ready for use for major production in 2025.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Eleanor Austin

Position (eg Secretary, Chair, etc)

Secretary/Trustee

Date

12/06/2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Lewes Passion Play**

No (if any)  
1177730

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/09/2022

To

Period end date  
31/08/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	378	-	-	378	-
Grants	-	-	-	-	-
Fund raising	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	378	-	-	378	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	378	-	-	378	-
<b>A3 Payments</b>					
Production costs	-	-	-	-	-
Venue hire	67	-	-	67	-
Printing/stationery	-	-	-	-	-
Professional costs	686	-	-	686	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	752	-	-	752	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	752	-	-	752	-
<b>Net of receipts/(payments)</b>	- 374	-	-	- 374	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	21,048	-	-	21,048	-
<b>Cash funds this year end</b>	20,674	-	-	20,674	-



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		20,674	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	20,674	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
B4 Assets retained for the charity's own use				
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
S. J. Smith	S. J. SMITH	12.06.24
EM Austin	EM AUSTIN	12.06.24