



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 08	Year 2020		Day 31	Month 08	Year 2021

## Section A Reference and administration details

<b>Charity name</b>	Lewes Passion Play
<b>Other names charity is known by</b>	LPP
<b>Registered charity number (if any)</b>	1177730
<b>Charity's principal address</b>	11, Peckham Close
	Lewes
	Sussex
<b>Postcode</b>	BN7 2EW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Serena Smith	Chair of Trustees		Charity Trustees
2	Eleanor Austin	Secretary		Charity Trustees
3	Stella Hull			Charity Trustees
4	Peter Shears			Charity Trustees
5	Gretel Scott			Charity Trustees
6	Graham Purdye			Charity Trustees
7	David Farey			Charity Trustees
8	Andrew Deans		Left Oct 2020	Charity Trustees
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year
None	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Foundation CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We work closely with Churches Together in Lewes which is affiliated with Churches Together in England

**Summary of the objects of the charity set out in its governing document**

To advance the Christian faith in Lewes for the benefit of the public through the holding of prayer meetings, participating in dramatic and musical performances, broadcasting, producing and /or distributing literature on Christianity to enlighten others.

Lewes Passion Play is a focus group which aims to extend Christian unity through artistic and social activities, culminating in a passion play every 5 years. Lewes Passion Play tells the story of Easter to the local community. The Gospel account is brought to life on the streets of the town. Performances are throughout Holy Week.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Fully inclusive social events

Spiritual enlightening prayer meetings, workshops.

Formation of teams to create costumes, props and set.

Formation of team to manage production issues including publicity.

Formation of choir and instrumental groups.

Composition of music for performance.

Liaison with churches to use facilities.

Preparation for Public performances.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All our work is based on the goodwill of volunteers – fundraisers, designers, script writers, actors, hospitality, health and safety officers, safeguarding, set builders, costume makers, musicians, publicity and website.



**Summary of the main  
achievements of the charity  
during the year**

**ACHIEVEMENTS AND PERFORMANCE**

**AUGUST 2020 – AUGUST 2021**

**TRUSTEE ANNUAL REPORT**

Due to Covid 19 2020 was a great disappointment. With the country in lockdown for most of the year there was very little we could do.

We were still restricted at Christmas, so we were not even able to hold our annual Christmas Carol Singing around the town. Instead, however, we did create an online Advent offering for the website for people to view. Poems, videos, music and readings were included from a range of LPP supporters.

Easter 2021 was still plagued with Covid restrictions, however, we did manage to create an outdoor visual display for the town, in Southover Grange. This included the giant banners designed by a local artist that were to be used for Lewes Passion Play 2020 representing the four Acts of the play: Palm Sunday, Maundy Thursday, Good Friday and Easter Sunday. Photo boards which told the Easter Story were erected along with an outline of the LPP 2020 journey in photos. As people were allowed out walking in limited numbers, we believe they were an appropriate witness. We also had a display in the town information office entitled: 'Seeds of Hope, Enduring Love'. A large sized painting was commissioned for this. Joy and Tony Harper created a stunning window sized painting capturing the essence and joy of Easter.

Trustees continued to meet via Zoom and plans made for meetings in the Autumn to plan for Easter 2022 and beyond.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Funds are raised and held for the purpose of producing a Lewes Passion Play

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

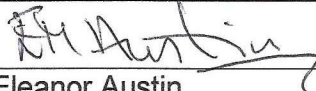
Funds previously raised and not used due to Covid are being held over, ready for use for major production in 2025.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Serena Smith	Eleanor Austin
<b>Position (eg Secretary, Chair, etc)</b>	Chair of Trustees	Secretary
<b>Date</b>	28/06/2022	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Lewes Passion Play

No (if any)  
1177730

## Receipts and payments accounts

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For the period from	Period start date 01/09/2020	To	Period end date 31/08/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	725	-	-	725	-
Grants	-	-	-	-	-
Fund raising	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	725	-	-	725	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	725	-	-	725	-
<b>A3 Payments</b>					
Production costs	507	-	-	507	-
Venue hire	-	-	-	-	-
Printing/stationery	30	-	-	30	-
Professional costs	492	-	-	492	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	1,028	-	-	1,028	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	1,028	-	-	1,028	-
<b>Net of receipts/(payments)</b>	- 303	-	-	- 303	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	21,436	-	-	21,436	-
<b>Cash funds this year end</b>	21,133	-	-	21,133	-

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		21,133	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	21,133	-	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		0	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
EM Austin	EM AUSTIN	24.06.22
S J Smith	S J SMITH	28.06.22