



Trustees' Annual Report for the period

		Period start date		Period end date	
From	1	April	2022	To	31
					March
					2023

Section A Reference and administration details

Charity name Kibworth Community Library

Other names charity is known by

Registered charity number (if any) 1177722

Charity's principal address

Paget Street

Kibworth Beauchamp

Leicester

Postcode

LE8 0HW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Julia Day		1 April 2022 to 5 January 2023	Board of Trustees
2	Julie Harrison			Board of Trustees
3	Ian Harrison			Board of Trustees
4	Val Moore			Board of Trustees
5	Christopher Pillar	Treasurer		Board of Trustees
6	Kate Wood			Board of Trustees
7	Keith Gibbons			Board of Trustees
8	David Munnery		3 May 2022 to 31 March 2023	Board of Trustees
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable incorporated organisation ("CIO")
Trustee selection methods (eg. appointed by, elected by)	Initial trustees came forward as volunteers from the community. Additional trustees to be interviewed and appointed by a properly constituted meeting of the current trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

A management group took on the running of the library from Leicestershire County Council ("LCC") on 23 May 2016. LCC granted a 10-year lease to Kibworth Beauchamp Parish Council ("KBPC") for a peppercorn rent with the day-to-day operations being the responsibility of the management group and volunteers. The Kibworth Community Library Charity ("the Charity") was incorporated on 27 March 2018 and took over the running of the library from the management group with the members of the management group becoming the initial trustees of the Charity. The funds that had been generated by the management group were then transferred to the Charity for its purposes.

The library was part funded by grants from LCC which ceased with effect from 31 March 2022. Over time the Charity must continue to develop its own income generation streams to ensure future sustainability. We have recruited and manage over 50 volunteers to help us deliver library services for the communities of Kibworth Beauchamp, Kibworth Harcourt and surrounding areas.

We are part of the Leicestershire-wide network of 35 Community Managed Libraries ("CML's) and Trustee representatives meet quarterly with representatives from a cluster of 5 local CMLs, attended by LCC Support Officers.

The challenges we face are:

- identification of and access to other sources of funding and development of sustainable income generation.
- succession planning and retention of trustees and a volunteer workforce.
- Replacement of the current library building as it is coming towards the end of its life. Additionally, it is too small for the needs of the communities that it serves which have grown significantly in the 50+ years since the library was built.
- Increasing maintenance and repair costs due to the age of the

building we occupy.

- Dealing with the significant increase in gas and electricity costs when our current fixed price contracts expire in 2023 and significant inflationary increases in other costs.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To advance the education of the general public in Kibworth Beauchamp and Kibworth Harcourt and the surrounding area, in particular but not exclusively, by the provision of a volunteer-run community managed library providing access to community education and opportunities for learning.
2. To promote for the benefit of the residents of Kibworth Beauchamp and Kibworth Harcourt and the surrounding area the provision of a public library for recreation and or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said residents

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities undertaken for public benefit in relation to the Charity's objects are:

1. Operation of a public lending library and associated activities and services;
2. Provision of resources and IT facilities; and
3. Delivery of recreational and educational events and services for the benefit and enjoyment of the local community

The library has become an integral part of the community, engaging effectively with other local groups and organisations.

The Trustees declare that we have had due regard to the guidance issued by the Charity Commission on public benefit and confirm that all our operations and activities are in accordance with such guidance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity is not a grant-making organisation.

Apart from bank deposits the Charity does not currently hold any investments.

Our volunteers make a significant and much-valued contribution to the successful running of the library and the Charity is dependent on and extremely grateful for their commitment of time, help and support. Without them we would not have a library and the communities we serve would be deprived of a significant local resource.

The Charity has no employees and none of the trustees or volunteers is paid or remunerated, other than the reimbursement of reasonable expenses and expenditure on behalf of the Charity.

Summary of the main achievements of the charity during the year

Achievements and initiatives of the Charity over the last year:

- Progression of the Kibworth Community Hub under which the library will re-locate to Kibworth Grammar School Hall which is run by another local charity, with a planned extension to be used as a library. The plan is that the two charities would then transition to a new charity. The Community Hub will be able to offer a much wider range of services to the community. Planning permission for this was granted in September 2022 and fundraising efforts are continuing. It is not yet certain when the library extension will be built and the library re-located. As part of the Community Hub Project the Charity has contributed £10,000 to the costs of the project.
- Retention of a knowledgeable board of trustees with one trustee leaving us and a new one recruited.
- Retention of the majority of our volunteers and the recruitment and training of 8 new ones, a very welcome addition to our much appreciated volunteers. We currently have over 50 volunteers.
- The process of re-establishing the various groups that we hosted pre-pandemic has continued since we returned to pre Covid 19 opening hours in September November 2021. Most of our pre-pandemic groups have re-started with numbers attending gradually building towards pre-pandemic numbers.
- We have continued to successfully host a variety of author events and talks which are well attended.
- We continue to offer the opportunity to young people undertaking the Duke of Edinburgh award volunteering roles as part of the service section of that award.
- From February 2023 we now open on Monday mornings from 10am – 1pm. This means we are now open for twenty-four hours a week over six days.
- We decided very early on in the cost-of-living crisis that we would become a Warm Space and welcome anyone into the library and offer them free hot drinks. We did this alongside other community organisations in the village and it was appreciated by those members of the public that needed it.
- Generating an underlying financial surplus for the year, before the contribution of £10,000 towards the Kibworth Community Hub.
- Good relationships among trustees and volunteers —very much a community team effort where everyone's contribution is valued and appreciated.
- Successful delivery of library services—
 - total books issued in year to 28 February 2023: 12.864 (+78% increase reflecting closure periods in the prior year)
 - total number of new library joiners in year: 245 (+ 74% on 2021/22).
 - Active borrowers – 375 +55% on 2021/22

Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Christopher William Pillar

Full name(s)

CHRISTOPHER WILLIAM PILLAR

Position (eg Secretary, Chair,
etc)

TRUSTEE

Date

14/11/2023

Section D

Achievements and performance

Section E

Financial review

Brief statement of the charity's policy on reserves

We are a not-for-profit organisation and all funds received or generated directly support the purposes of the Charity and sustainability of the library. Surpluses are carried forward towards future running costs and we seek to retain sufficient reserves to cover events or situations that may occur, such as the Covid-19 lockdowns.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our total income for the year decreased from £12,529 to £5,977. However, the prior year included non-recurrent grant income of £7,012. Funds from fundraising activities increased from £4,093 to £5,977. This income came from a number of sources with the main contributors being book sales, the Harborough Lottery, the various groups that we run and event ticket sales. We have a diverse income base which means that we are not overly dependent on any one source of income. All funds are invested back into the library and directly support our key objectives and provision of library services. Our expenses in the year totalled £16,520 of which £10,000 was the contribution to the Kibworth Community Hub project. The balance of costs was £6,520 mainly being utilities, alarm cost, insurance and maintenance costs. The comparable figure for 2021/22 was £4,998. We suffered significant inflationary increases on certain overheads but also had increased repair costs reflecting the aging of the building infrastructure. There were no additions to fixed assets in the year.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Wetherby Community Library

1177722

Receipts and payments accounts

CC16a

For the period
from

01-Apr-22

To

31-Mar-23

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grant funds received	394	-	-	394	7,012
Donations received	940	-	-	940	1,045
Room hire income	-	-	-	-	36
Library services	151	-	-	151	107
Investment income	159	40	-	199	236
Fundraising	5,977	-	-	5,977	4,093
Sub total (Gross income for AR)	7,621	40	-	7,661	12,529
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	7,621	40	-	7,661	12,529
A3 Payments					
Governance costs	85	-	-	85	62
Costs of fundraising	-	-	-	-	12
Charitable activities	16,435	-	-	16,435	4,924
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	16,520	-	-	16,520	4,998
A4 Asset and investment purchases. (see table)					
	-	-	-	-	1,841
Sub total	-	-	-	-	1,841
Total payments	16,520	-	-	16,520	6,839
Net of receipts/(payments)	- 8,899	40	-	- 8,859	5,690
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	42,505	20,151	-	62,656	55,074
Cash funds this year end	33,606	20,191	-	53,797	60,764

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Market Harborough Building Society	24,613	20,199	-
	Lloyds Bank	8,902	-	-
	Cash in hand	83	-	-
	Total cash funds	33,598	20,199	-
	(agree balances with receipts and payments account(s))			

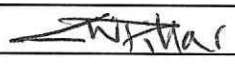
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Furniture fixtures and fittings	Unrestricted	7,081	118
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Utilities	Unrestricted	290	
	Waste collection	Unrestricted	20	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CHRISTOPHER PILLAR	14/11/23