



# Trustees' Annual Report for the period

Period start date		Period end date	
From	1 April 2021	To	31 March 2022

## Section A Reference and administration details

Charity name	Kibworth Community Library
Other names charity is known by	
Registered charity number (if any)	1177722
Charity's principal address	Paget Street Kibworth Beauchamp Leicester Postcode LE8 0HW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Julia Day			Board of Trustees
2	Julie Harrison			Board of Trustees
3	Ian Harrison			Board of Trustees
4	Val Moore			Board of Trustees
5	Christopher Pillar	Treasurer		Board of Trustees
6	Kate Wood			Board of Trustees
7	Keith Gibbons			Board of Trustees
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable incorporated organisation
Trustee selection methods (eg. appointed by, elected by)	Initial trustees came forward as volunteers from the community. Additional trustees to be interviewed and appointed by a properly constituted meeting of the trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The running of the library by a management group was taken on from Leicestershire County Council (LCC) on 23 May 2016. LCC granted a 10 year lease to Kibworth Beauchamp Parish Council ("KBPC") for a peppercorn rent with the day to day operations being the responsibility of the management group and volunteers. The Kibworth Community Library Charity was incorporated on 27 March 2018 and took over the running of the library from the management group with the members of the management group becoming the initial trustees of the charity. The funds that had been generated by the management group were then transferred to the charity for use by the charity for its purposes.

The library was part funded by grants from LCC in cash which ceased with effect from 31 March 2022. Over time the Charity must develop its own income generation streams to ensure future sustainability.

We have recruited and manage over 30 additional volunteers to help us deliver library services for the communities of Kibworth Beauchamp and Kibworth Harcourt.

We are part of the Leicestershire-wide network of 35 Community Managed Libraries ("CML's) and Trustee representatives meet quarterly with representatives from a cluster of 5 local CMLs, attended by LCC Support Officers.

The challenges we face will be:

- identification of and access to other sources of funding and development of sustainable income generation.
- succession planning and retention of trustees and a volunteer workforce.
- Replacement of the current library building as it is coming towards the end of its life. Additionally, it is too small for the needs of the communities that it serves which have grown significantly in the 50+ years since the library was built.
- Adjusting to a post-pandemic operating environment and replacing volunteers that have concluded that they are unable to continue.



- Increased maintenance and repair costs due to the age of the building we occupy.
- Dealing with the significant increase in gas and electricity costs when our current fixed price contracts expire in 2023.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

1. To advance the education of the general public in Kibworth Beauchamp and Kibworth Harcourt and the surrounding area, in particular but not exclusively, by the provision of a volunteer-run community managed library providing access to community education and opportunities for learning.
2. To promote for the benefit of the residents of Kibworth Beauchamp and Kibworth Harcourt and the surrounding area the provision of a public library for recreation and or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said residents

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities undertaken for public benefit in relation to the Charity's objects are:

1. Operation of a public lending library and associated activities and Services;
2. Provision of resources and IT facilities; and
3. Delivery of recreational and educational events and services for the benefit and enjoyment of the local community

The library has become an integral part of the community, engaging effectively with other local groups and organisations. The Trustees declare that we have had due regard to the guidance issued by the Charity Commission on public benefit and confirm that all our operations and activities are in accordance with such guidance.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity is not a grant-making organisation.

Apart from bank deposits the Charity does not currently hold any investments.

Our volunteers make a significant and much-valued contribution to the successful running of the library and the Charity is dependent on and very grateful for their commitment of time, help and support.

The Charity has no employees and none of the trustees or volunteers is paid or remunerated, other than the reimbursement of reasonable expenses and expenditure on behalf of the Charity.

**Summary of the main achievements of the charity during the year**

As with every organisation the year has been affected by Covid 19 lockdowns, albeit less than in the previous year. These have impacted all areas of the library operations and mean that we continue to have work to do in trying to return to some form of normality in respect of running of groups and events and fundraising. The library was closed from 1 April 2021 to 12 April 2021. At that time there were Covid restrictions on numbers in place which remained in place for some time. We initially opened for reduced days and hours and returned to our pre-pandemic opening days on 1 September 2021. In addition, in September 2021 we expanded the days we open by adding a session on Thursday morning. We returned to pre-pandemic opening hours in November 2021. Since the re-opening we have, where possible, been working towards re-establishing the various groups that we hosted pre-pandemic although this has been a slow process.

Achievements and initiatives of the Charity over the last year:

- Retention of a knowledgeable board of trustees
- Retention of the majority of the original volunteers and the recruitment and training of 5 new ones, a very welcome addition to our much appreciated volunteers. As most new recruits joined shortly before the Covid-19 lockdown we have had to undertake additional training for when the library re-opened.
- Most of our pre-pandemic groups re-starting with numbers attending gradually building towards pre-pandemic numbers
- Generating a financial surplus for the year
- Progression of the Kibworth Community Hub under which the library would re-locate to another site in Kibworth Beauchamp. The project will involve an extension to an existing community facility (Kibworth Grammar School Hall) run by another local charity, with the extension to be used as a library. The Community Hub will be able to offer a much wider range of services to the community. Planning permission for this was granted in September 2022 and at this stage we do not know when the project will come to fruition as significant funds will need to be raised before the project can progress.
- Good relationships among trustees and volunteers —very much a community team effort where everyone's contribution is valued and appreciated.
- As far as we were able, successful delivery of library services—
  - total books issued in year to 31 March 2022: 9,129 (367% increase reflecting the significant closure periods in the prior year)
  - total number of new library joiners in year: 158 (+ 200 % on 2020/21).



**Section D****Achievements and performance****Section E****Financial review****Brief statement of the charity's policy on reserves**

We are a not-for-profit organisation and all funds received or generated directly support the purposes of the Charity and sustainability of the library. Surpluses are carried forward towards future running costs and we seek to retain sufficient reserves to cover events or situations that may occur, such as the Covid-19 lockdowns.

**Details of any funds materially in deficit****Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our underlying income for the year showed an improvement reflecting the longer opening hours during the year. Our total income for the year was £12,580 compared to £6,757 in the prior year. The current year income included £2,012 representing a transfer of funds from to KBPC. This related to grant funds paid quarterly by Leicestershire County Council as a contribution to operating costs and was net of costs paid by KBPC. This was the final subsidy payment from LCC under the arrangement put in place when the library transferred. In addition, we received a new homes grant of £5,000 which came from housing developers in the village. This was also non-recurrent income. Funds from fundraising activities increased significantly (from £1,826 to £4,093) reflecting a return to more normal opening hours. This income came from a number of sources with the main contributors being book sales and the Harborough Lottery.

All funds are invested back into the library and directly support our key objectives and provision of library services.

Our expenses in the year totalled £4,998 mainly being utilities, alarm and

maintenance costs.  
There were no additions to fixed assets in the year.

## Section F

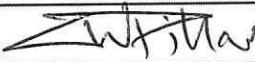
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	CHRISTOPHER WILLIAM ALLAR	
Position (eg Secretary, Chair, etc)	TRUSTEE	
Date	8/11/2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Kibworth Community Library

1177722

## Receipts and payments accounts

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For the period from	01-Apr-21	To	31-Mar-22
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grant funds received	7,012	-	-	7,012	4,352
Donations received	1,045	-	-	1,045	100
Room hire income	36	-	-	36	-
Library services	107	-	-	107	7
Investment income	236	51	-	287	472
Fundraising	4,093	-	-	4,093	1,826
<b>Sub total (Gross income for AR)</b>	<b>12,529</b>	<b>51</b>	<b>-</b>	<b>12,580</b>	<b>6,757</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>12,529</b>	<b>51</b>	<b>-</b>	<b>12,580</b>	<b>6,757</b>
<b>A3 Payments</b>					
Governance costs	62	-	-	62	50
Costs of fundraising	12	-	-	12	70
Charitable activities	4,924	-	-	4,924	2,672
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>4,998</b>	<b>-</b>	<b>-</b>	<b>4,998</b>	<b>2,792</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	1,841
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,841</b>
<b>Total payments</b>	<b>4,998</b>	<b>-</b>	<b>-</b>	<b>4,998</b>	<b>4,633</b>
<b>Net of receipts/(payments)</b>	<b>7,531</b>	<b>51</b>	<b>-</b>	<b>7,582</b>	<b>2,124</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>34,974</b>	<b>20,100</b>	<b>-</b>	<b>55,074</b>	<b>55,074</b>
<b>Cash funds this year end</b>	<b>42,505</b>	<b>20,151</b>	<b>-</b>	<b>62,656</b>	<b>57,198</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Market Harborough Building Society	34,471	20,158	-
	Lloyds Bank	7,884	-	-
	Cash in hand	143	-	-
	<b>Total cash funds</b>	<b>42,498</b>	<b>20,158</b>	<b>-</b>

(agree balances with receipts and payments account(s))

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	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Furniture fixtures and fittings	Unrestricted	7,081	611
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Utilities	Unrestricted	290	
	Waste collection	Unrestricted	20	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval