



Trustees' Annual Report for the period

	Period start date				Period end date		
From	1	April	2020	To	31	March	2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode	<input type="text" value="LE8 0HW"/>
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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Julia Day			Board of Trustees
2	Julie Harrison			Board of Trustees
3	Ian Harrison			Board of Trustees
4	Val Moore			Board of Trustees
5	Christopher Pillar	Treasurer		Board of Trustees
6	Kate Wood			Board of Trustees
7	Keith Gibbons			Board of Trustees
20				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable incorporated organisation
Trustee selection methods (eg. appointed by, elected by)	Initial trustees came forward as volunteers from the community. Additional trustees to be interviewed and appointed by a properly constituted meeting of the trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The running of the library by a management group was taken on from Leicestershire County Council (LCC) on 23 May 2016. LCC granted a 10 year lease to Kibworth Beauchamp Parish Council ("KBPC") for a peppercorn rent with the day to day operations being the responsibility of the management group and volunteers. The Kibworth Community Library Charity was incorporated on 27 March 2018 and took over the running of the library from the management group with the members of the management group becoming the initial trustees of the charity. The funds that had been generated by the management group were then transferred to the charity for use by the charity for its purposes.

The library is part funded by grants from LCC in cash which will reduce each year and cease on 31 March 2022. Over time the Charity must develop its own income generation streams to ensure future sustainability. The grants from LCC are currently paid to KBPC and used to pay certain of the overhead costs.

We have recruited and manage over 30 additional volunteers to help us deliver library services for the communities of Kibworth Beauchamp and Kibworth Harcourt.

We are part of the county-wide network of Community Managed Libraries and Trustee representatives meet quarterly with representatives from a cluster of 5 local CMLs, attended by LCC Support Officers.

The challenges we face will be:

- identification of and access to other sources of funding and development of sustainable income generation.
- succession planning and retention of trustees and a volunteer workforce.
- Replacement of the current library building as it is coming towards the end of its life. Additionally, it is too small for the needs of the communities that it serves which have grown significantly in the 50+ years since the library was built.
- Adjusting to a post-pandemic operating environment and replacing

volunteers that have concluded that they are unable to continue

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To advance the education of the general public in Kibworth Beauchamp and Kibworth Harcourt and the surrounding area, in particular but not exclusively, by the provision of a volunteer-run community managed library providing access to community education and opportunities for learning.
2. To promote for the benefit of the residents of Kibworth Beauchamp and Kibworth Harcourt and the surrounding area the provision of a public library for recreation and or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said residents

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities undertaken for public benefit in relation to the Charity's objects are:

1. Operation of a public lending library and associated activities and Services;
2. Provision of resources and IT facilities; and
3. Delivery of recreational and educational events and services for the benefit and enjoyment of the local community

The library has become an integral part of the community, engaging effectively with other local groups and organisations.
The Trustees declare that we have had due regard to the guidance issued by the Charity Commission on public benefit and confirm that all our operations and activities are in accordance with such guidance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity is not a grant-making organisation.

Apart from bank deposits the Charity does not currently hold any investments.

Our volunteers make a significant and much-valued contribution to the successful running of the library and the Charity is dependent on and grateful for their commitment of time, help and support.

The Charity has no employees and none of the trustees or volunteers is paid or remunerated, other than the reimbursement of reasonable expenses and expenditure on behalf of the Charity.

Summary of the main achievements of the charity during the year

As with every organisation the year has been significantly affected by the various Covid 19 lockdowns. These have impacted all areas of the library operations and mean that we have a lot of work in trying to return to some form of normality in respect of opening hours, running of groups and events and fundraising. The library was closed from 18 March 2020 and 20 July 2020, from 3 November 2020 to 2 December 2020 and from 22 December 2020 to 12 April 2021. In the periods that we were open we operated reduced hours and were unable to offer public computer access. In addition we had to spend fairly significant sums on Perspex screens, signage and health and safety measures to ensure (as far as possible) a safe operating environment for our users and volunteers. We also had to cease all of our groups and events. We are currently working towards getting back to pre-pandemic opening hours and groups and events.

Achievements and initiatives of the Charity over the last year:

- Retention of a knowledgeable board of trustees
- Retention of the majority of the original volunteers and the recruitment and training of 19 new ones, a very significant increase in our much appreciated volunteers. As most new recruits joined shortly before the Covid-19 lockdown we have had to undertake additional training for when the library re-opened.
- Good relationships among trustees and volunteers —very much a community team effort where everyone's contribution is valued and appreciated.
- As far as we were able, successful delivery of library services—
 - total books issued in year to 31 March 2021: 2,347 (79% reduction severely impacted by the fact that we were closed for nearly 2/3 of the year)
 - total number of new library joiners in year: 73 (- 67% on 2019/20).
- During the closure period we weren't able to offer even "click and collect" services for users. As an alternative we offered the delivery of donated books (that we would normally offer for re-sale) to library users. A total of around 2,000 books were delivered as part of this service and were much appreciated by the recipients.

Section E

Financial review

Brief statement of the charity's policy on reserves

We are a not-for-profit organisation and all funds received or generated directly support the purposes of the Charity and sustainability of the library. Surpluses are carried forward towards future running costs and we seek to retain sufficient reserves to cover events or situations that may occur, such as the Covid-19 lockdowns.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our income for the year was significantly affected by the pandemic and the significant periods during which the library was closed. Our income for the year totalled £6,757 of which £4,352 represented a transfer of funds from to KBPC. This related to grant funds paid quarterly by Leicestershire County Council as a contribution to operating costs and was net of costs paid by KBPC. The net sum was equivalent to nearly 2 years of the grant and is not recurrent. Funds from fundraising activities were much reduced at £1,826 and arose mainly from book sales and the Harborough Lottery.

All funds are invested back into the library and directly support our key objectives and provision of library services.

Our expenses in the year on charitable activities were £2,672 mainly being utilities, alarm and maintenance costs.

Fixed assets purchased totalled £1,841 of which £464 was for Perspex screens for the library counter (as a Covid related safety measure) and £965 on a shed to provide extra storage space.

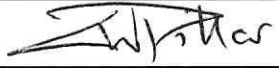
Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	CHRISTOPHER WILLIAM PILLAR	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	9 / 11 / 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Kilworth Community Library

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Receipts and payments accounts

CC16a

For the period
from

01-Apr-19

To

31-Mar-20

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grant funds received	4,352	-	-	4,352	698
Donations received	100	-	-	100	20,921
Room hire income	-	-	-	-	306
Library services	7	-	-	7	570
Investment income	372	100	-	472	40
Fundraising	1,826	-	-	1,826	6,976
Sub total (Gross income for AR)	6,657	100	-	6,757	29,511
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,657	100	-	6,757	29,511
A3 Payments					
Governance costs	50	-	-	50	190
Costs of fundraising	70	-	-	70	1,236
Charitable activities	2,672	-	-	2,672	4,123
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	2,792	-	-	2,792	5,549
A4 Asset and investment purchases. (see table)					
	1,841	-	-	1,841	1,845
Sub total	1,841	-	-	1,841	1,845
Total payments	4,633	-	-	4,633	7,394
Net of receipts/(payments)	2,024	100	-	2,124	22,117
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	32,950	20,000	-	52,950	30,833
Cash funds this year end	34,974	20,100	-	55,074	52,950

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Market Harborough Building Society	28,594	20,107	-
	Lloyds Bank	6,010	-	-
	Cash in hand	363	-	-
	Total cash funds	34,967	20,107	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Furniture fixtures and fittings	Unrestricted	7,081	2,148
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	