



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1 January 2024 To: 31 December 2024

Charity name: CTiW Haven Project ("Haven")

Charity registration number: 1177700

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve financial hardship and promote social inclusion for people sleeping rough, those recently housed, or otherwise vulnerable, for example, facing food and/or fuel poverty in and around Whitstable.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Haven is a walk-in offering hot food, outdoor gear (clothing, tents, sleeping bags & rucksacks), shower and laundry facilities at St John's Methodist Church, Wesley Hall, Argyle Road, Whitstable CT5 1JS, every Monday, Wednesday and Friday afternoon.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have read and understood the guidance issued by the Charity Commission on public benefit. Trustees are appointed by Haven's sponsor, Churches Together in Whitstable (CTiW).

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	As in 2023, during 2024, some thirty volunteers gave over 2,000 hours of their time supporting a rota system where no fewer than five, plus a manager, covered each session.

Other		Haven employs, part-time, a manager and an assistant to oversee its operations, in particular, stock levels, sourcing goods at competitive prices, volunteers' training needs and compliance issues. Managers network in partnership with the Trustees so that Haven continues to signpost effectively.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>2024 was a year of consolidation for Haven as the significant increase in footfall seen in 2023, accompanied by sharp rises in food costs and rent, necessitated a review of our offering in terms of geography. Mission creep had resulted in demand from beyond our original boundaries which the trustees determined needed to be respected so that Haven's viability was not at risk.</p> <p>A more measured takeaway food regime proved to be effective with only the most needy and local guests receiving such support. However, footfall has remained constant at about twenty guests per session as the pressure on Canterbury City Council's housing stock is such that, despite their best efforts and regular representation at Haven, it takes much longer to accommodate deserving cases.</p> <p>Besides food, both hot meals consumed on the premises and rations to tide guests over between sessions, the free issue of outdoor gear to rough sleepers was another significant expense. This reflected both continuing high demand and bad weather which damaged tents and increased wear and tear on items like sleeping bags and rucksacks.</p> <p>However, guests' respect for Haven and the local community is evidence that our services are effective and appreciated.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The buy in from the local community remains impressive with no shortage of volunteers plus Friends of Haven, both individuals and local businesses, who make generous monetary donations and gifts in kind.
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		Haven is registered with HMRC to recover Gift Aid.
Performance of fundraising activities against objectives set	Para 1.41	<p>Haven's annual Spring Fayre & Draw raised £2,800 and we hosted a Christmas lunch for over thirty guests. Prizes for the former and the entire menu and takeaway gift bags for the latter were donated by Friends, and volunteers ensured the success of these events. Please see acknowledgements on our website www.haven-project.org</p> <p>As reported last year, several generous grants in 2023 had helped replenish reserves which had been depleted due to limited fundraising during the pandemic, increased footfall and spiralling inflation.</p> <p>During 2024 both Sainsbury's and Tesco made Community Grants to Haven which helped with food costs and, in November, we received a £20,000 grant from The National Lottery Community Fund (TNLCF) which is to help cover core costs over the next two years, 2025-26. The latter, and regular giving by Friends, bring confidence as we budget for 2025 and beyond.</p>
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As at 31 December 2024, Haven carried forward a credit balance of £51,373 in account with Lloyds Bank, Lewisham, London, SE13 6JG. This comprised 100% unrestricted funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is Haven's policy to hold the equivalent of not less than 6 months' budgeted operating costs.
Amount of reserves held	Para 1.22	Approximately 15 months' budgeted operating costs.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Regular giving and one off donations from CTiW churches, and from local businesses, associations and individuals, collectively, "Friends of Haven"; Gift Aid; Grants; Gifts in kind; and Annual Spring Fayre & Draw.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Short term risks are mitigated by reserves, but Haven will have to rely on grant support going forward. It is to be hoped that grant makers, both local and national, will continue to value volunteers' inputs and matching funds from Friends of Haven.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominations by sponsoring body, CTiW.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Internal training, policies and procedures are complemented by training offered by Canterbury City Council and others, e.g., Catching Lives and Porchlight.
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The charity's organisational structure and any wider network with which the charity works	Para 1.51	Canterbury City Council and Forward Trust outreach workers find Haven a safe space and attend weekly to assist guests with benefits, health, housing and rehabilitation matters. Haven also enjoys a close working relationship with Canterbury Food Bank.
Relationship with any related parties	Para 1.51	Haven operates from St John's Methodist Church, Wesley Hall, Argyle Road, Whitstable, CT5 1JS, which it hires. St John's Methodist Church is a CTiW member church and is represented on the Board by trustees who do not vote on the terms of the hire (which are inclusive of utilities costs and below the current tariff for other hirers). Besides equipping a laundry for Haven's use since 2017, the Wesley Hall was refurbished in 2019 to include a new shower room and toilets and a secure store room, the latter for Haven's exclusive use.
Other		

Reference and Administrative details

Charity name	CTiW Haven Project
Other name the charity uses	Haven
Registered charity number	1177700
Charity's principal address	c/o 59 Tankerton Road, Whitstable, CT5 2AQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham GODLEY	Treasurer		Churches Together in Whitstable
2	Keely BATESON	Vice Chair		ditto
3	Martin BELGROVE	Chair		ditto
4	Rosemary BENDING			ditto
5	Jeremy LISSAMORE		12 October 2024 – 31 December 2024	ditto
6				
7				

8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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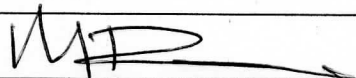
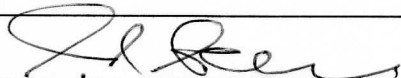
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Martin Paul BELGROVE	Graham Ronald GODLEY
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date

18/2/25



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
CTiW Haven Project

On accounts for the year
ended

31 December 2024

Charity no
(if any) 1177700

Set out on pages

One only.

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024. DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

B. Pestell

Date:

6/1/25

Name:

Brian Edmund PESTELL

Relevant professional
qualification(s) or body
(if any):

M.A. (Accounting & Finance)

Address:

Flat 5, 2 Graystone Road, Whitstable, CT5 2NB



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
CTiW Haven Project

No (if any)
1177700

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01-Jan-24		31-Dec-24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Voluntary income	24,014	-	-	24,014	22,206
Grants	20,800	-	-	20,800	19,100
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	44,814	-	-	44,814	41,306
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,814	-	-	44,814	41,306
A3 Payments					
Charitable activities	39,853	-	-	39,853	38,367
KCC-CMG grant	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	39,853	-	-	39,853	38,367
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	39,853	-	-	39,853	38,367
Net of receipts/(payments)	4,961	-	-	4,961	2,939
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	46,412	-	-	46,412	43,472
Cash funds this year end	51,373	-	-	51,373	46,411

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		51,373	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	51,373	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Martin BELGROVE	18/2/25
	Graham GODLEY	18/2/25



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	-	-	-	-	-
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B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

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	Graham GODLEY	18/2/25