



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2022 to 31 December 2022

Charity name: CTiW Haven Project ("Haven")

Charity registration number: 1177700

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The relief of financial hardship and to promote social inclusion for people sleeping rough, recently housed, or otherwise vulnerable, for example, facing food and/or fuel poverty in and around Whitstable.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Haven is a walk-in offering hot food, clothing, tents, bedding, shower and laundry facilities at St John's Methodist Church, Wesley Hall, Argyle Road, Whitstable CT5 1JS. Haven was able to provide its full service on Monday, Wednesday and Friday afternoons throughout the year.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have read and understood the guidance issued by the Charity Commission on public benefit. Trustees are appointed by Haven's sponsor, Churches Together in Whitstable (CTiW).

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Haven has a team of approximately 24 volunteers and operates a rota system so that no fewer than four, plus a manager, cover each session. Thus, opening three afternoons every week, volunteers now give over 1,800 hours of unpaid time per annum.

Other		Haven employs, part-time, a manager and an assistant to oversee its operations, in particular, stock levels, supply chain, volunteers' training needs and compliance issues.
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>There are on average 24 persons on the register, many of whom attend two or all three sessions per week.</p> <p>Haven offers 'signposting' to other agencies for assistance with health matters, rehabilitation programmes, debt, housing and benefits claims. Canterbury City Council's outreach workers are very supportive and attend Haven every Wednesday afternoon.</p> <p>Guests who have been housed often require furniture, white goods, cooking utensils, TVs, etc., and Haven can usually help source these. They also value Haven as a support group and often travel some distance to visit us if their newly found accommodation is not local.</p> <p>Since Haven opened on a trial basis in 2016 the number of rough sleepers has declined and, knowing that the local community is trying to help them, they are showing more respect for the town.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Besides new volunteers giving valuable time, Friends of Haven, both individuals and local businesses, continue to make generous monetary donations and gifts in kind. Haven is registered with HMRC to recover Gift Aid.
Performance of fundraising activities against objectives set	Para 1.41	As reported last year, a grant from CDC/Winners Chapel International funded Haven's Friday opening which was delayed by the pandemic, but commenced in June 2021. Other generous grants from The Arnold Clark Community Fund, The Erica Leonard Trust, The Fred Goldfinch deceased Charitable Will Trust and The Philip & Connie Phillips Foundation continue to help cover core costs.

		<p>In December 2022, The National Lottery Community Fund (TNLCF) awarded Haven £10,000 to help cope with double-digit inflation in food costs and other overheads in 2023.</p> <p>Another Kent County Council Combined Members grant was received in March 2022 for the purchase of tents, sleeping bags & rucksacks and the grant was spent in full and accounted for to KCC.</p> <p>Haven held its first Spring Fayre & Draw in April 2022. Over forty local businesses donated prizes for the latter and the event was a huge success both financially and in raising awareness of Haven in the local community. It also attracted new volunteers. A Friend of Haven completed a 1,000 km sponsored walk the same weekend and, in total, these events raised over £5,600 and helped replenish reserves which had been depleted during the pandemic.</p>
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At 31 December 2022, Haven carried forward a credit balance of £43,473 in account with Lloyds Bank, Lewisham, London SE13 6JG. This comprised £33,473 unrestricted funds and £10,000 representing early receipt of the above-mentioned TNLCF grant which is to be spent from 1 February - 31 December 2023.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is Haven's policy to hold the equivalent of not less than 6 months' budgeted operating costs.
Amount of reserves held	Para 1.22	In excess of 15 months' budgeted operating costs explained by the early receipt of the £10,000 TNLCF grant.
Reasons for holding zero reserves	Para 1.22	N/A

Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Regular giving and one off donations from CTiW churches and from local businesses and individuals who have become Friends of Haven. Grants. Gifts in kind. Spring Fayre & Draw (delayed by pandemic, but to be an annual event). Sponsored walk by a Friend of Haven.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	There is no competitor offering similar facilities in Whitstable, but there is competition for funding. Fortunately, the valuable support from volunteers and Friends of Haven continues to impress grant makers, both local and national, whose generosity is greatly appreciated by everyone at Haven.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominations by sponsoring body, CTiW.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Internal training, policies and procedures are complemented by training offered by Canterbury City Council and others.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	Haven operates from St John's Methodist Church, Wesley Hall, Argyle Road, Whitstable CT5 1JS, which it hires by the hour. St John's Methodist Church is a CTiW member church and is represented on the board by trustees who do not vote on the terms of the hire (which are inclusive of utilities costs and below the current tariff for other hirers). Besides equipping a laundry for Haven's use since 2017, the Wesley Hall was refurbished in 2019 to include a new shower and toilets and secure storage space, the latter, for Haven's exclusive use.
Other		

Reference and Administrative details

Charity name	CTiW Haven Project
Other name the charity uses	Haven
Registered charity number	1177700
Charity's principal address	c/o 59 Tankerton Road, Whitstable CT5 2AQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham GODLEY	Treasurer		Churches Together in Whitstable
2	Emmanuel AGGREY-OGOE			----- ditto -----
3	Keely BATESON	Vice Chair		----- ditto -----
4	Martin BELGROVE	Chair		----- ditto -----
5	Simon TILLOTSON	Secretary		----- ditto -----

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17			
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19			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of
adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Jacqueline CARTER (Employed part-time as Manager/Project Administrator)
Mark BENDING (Employed part-time as Assistant Project Administrator)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Martin Paul BELGROVE	Simon Christopher TILLOTSON
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date 16th March 2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

CTIW Haven Project

1177700

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01-Jan-22		31-Dec-22

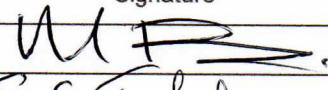

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Voluntary income	31,453	-	-	31,453	15,493
Grants	16,000	10,000	-	26,000	1,600
KCC-CMG grant	-	1,200	-	1,200	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	47,453	11,200	-	58,653	17,093
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	47,453	11,200	-	58,653	17,093
A3 Payments					
Charitable activities	27,720	2,200	-	29,920	22,687
KCC-CMG grant	-	1,200	-	1,200	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	27,720	3,400	-	31,120	22,687
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	27,720	3,400	-	31,120	22,687
Net of receipts/(payments)	19,733	7,800	-	27,533	- 5,594
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,739	2,200	-	15,939	21,533
Cash funds this year end	33,472	10,000	-	43,472	15,939

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		33,472	10,000	-
		-	-	-
		-	-	-
	Total cash funds	33,472	10,000	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MARTIN BELGROVE	16/3/23
	SIMON TILLOTSON	16/3/23



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
CTiW Haven Project

On accounts for the year
ended

31 December 2022

Charity no
(if any)

1177700

Set out on pages

Two only.

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/12/2022 DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

13 February 2023

Name:

Brian Edmund PESTELL

Relevant professional
qualification(s) or body
(if any):

M.A. (Accounting & Finance)

Address:

Flat 5, 2 Graystone Road, Whitstable, CT5 2NB

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None.



CHARITY COMMISSION
FOR ENGLAND AND WALES

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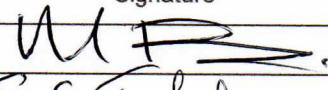

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			-	
			-	
			-	

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	SIMON TILLOTSON	16/3/23



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FOR ENGLAND AND WALES

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Date:

13 February 2023

Name:

Brian Edmund PESTELL

Relevant professional
qualification(s) or body
(if any):

M.A. (Accounting & Finance)

Address:

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