



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	April	2021		31st	March	2022

Section A Reference and administration details

Charity name Age Concern Windsor (ACW)

Other names charity is known by

Registered charity number (if any) 1177688

Charity's principal address Spencer Denney Centre

Park Corner

Windsor

Postcode SL4 4EB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Gill	Chair		
2	Richard Beckingsale	Vice Chair and Secretary		
3	Michele Bennett	Treasurer		
4	Fiona Price			
5	Laura Godsell			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Rachel Harvey, Chief Officer, joined ACW in July 2017.

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Constitution of a Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	The Chair was elected for a 4 year term in April 2018 and re-elected for a further 4 year term in April 2022. The Treasurer was re-elected in April 2021 for a further 3 year term. The Vice Chair was elected for a 2 year term in April 2020 and for a further 2 year term in April 2022. The other Trustees are appointed for a term of two years, by a resolution passed at a properly convened meeting of the Charity Trustees, with annual re-election.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The executive committee of the Trustees is responsible for the day to day administration of the charity. Age UK Berkshire and the Royal Borough of Windsor & Maidenhead (RBWM) are eligible to attend properly convened meetings of the Charity Trustees.

During 2021-2022 we had four part time staff employed by the Charity and around forty volunteers who give their time freely to help run our services and support our clients. All our Trustees give their time voluntarily and have received no remuneration or other benefits except to have a refund of expenses while carrying out their duties as Trustees.

We have policies and procedures in place for the induction, and training of our Staff, Volunteers, and Trustees.

We have a Safeguarding policy in place and we complete a Disclosure and Barring Service (DBS) check for all our Trustees, Staff and Volunteers where appropriate. These checks are carried out in line within statutory requirements.

We also have policies in place to protect both our people and our clients while in the Centre and also outside the Centre when making home visits and for excursions. Our fire procedures and health and safety checks are reviewed by RBWM and the local fire brigade. Our kitchen is also inspected regularly by Environmental Health.

We have a Risk Register and Business Continuity Plan for the Charity to identify the potential risks financial and otherwise to the future of the Charity. These are diarised under a forward plan and reviewed regularly.

We have several links with local organisations listed below who have assisted us in the past.

Alzheimer Dementia Support
 Age UK Berkshire
 Bucks Mind
 Fare Share
 Greggs Foundation Trust
 Microsoft
 Rotary Club Windsor St George
 Royal Borough Windsor and Maidenhead (RBWM)
 Slough CVS
 Signal 4 Carers
 Social Prescribing
 Soroptimist International Slough, Windsor and Maidenhead
 Tesco
 The Windsor Community Defibrillator Partnership
 Thames Valley Police
 Waitrose Community Matters
 WAM Get Involved
 Windsor & Maidenhead Primary Care Trust

Financial Support during 2021-2022

We have had continued financial support from RBWM via our contract with them to deliver services for the Royal Borough. Our contract for two years, with provision to add a third year, ended on the 31st March 2022 and we have negotiated a new two year contract ending on 31st March 2024.

The continuation of the COVID-19 Pandemic throughout 2021-2022 restricted in-house fundraising and so income from this source has been

<p>limited; however we have received personal contributions and other help for which we are grateful.</p> <p>We would like to give a special mention to the following organisations that gave us financial help during the pandemic period 2020-2021 and 2021-2022. This has enabled us to continue providing not only our new services, established during lockdown, but has enabled us during 2021-2022 to restart our pre COVID-19 services.</p> <p>Albert Hunt Trust Berkshire Community Foundation (BCF) Get Berkshire Active Girdlers Foundation Trust Government Kickstarter Programme Independent Age Louis Baylis Charitable Trust Price Phillip Trust SSP Foundation Trust Tesco Bags of Help The National Lottery</p>
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Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

<p>The objective of the Charity is to promote the relief and well-being of elderly people in any manner which now is or hereafter may be deemed by law to be charitable in and around Dedworth, Windsor and in particular to help make their lives a more fulfilling and enjoyable experience.</p> <ul style="list-style-type: none"> • By reducing isolation and supporting independence and wellbeing in older people • By championing the rights of older people • By providing trusted and quality services that enrich the lives of older people • By supporting those who care for older people

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We are a small independent Charity that provides a Day Service for the over 55s. The aim of the Charity is to provide a safe and friendly place in the local area for our clients that meets their individual needs. We help older people live enjoyable and fulfilling lives no matter what their circumstances.

We initially had a long running Lunch Club, however it became apparent that the area lacked services for those with Dementia and so the Lunch club slowly evolved and expanded into our current Day Service with the addition of appropriate learning and mobility activities, and some entertainment. We have been working with older adults for 37 years and have adapted, changed and developed our services to suit the needs of the local population.

Our services include:-

Day Service open Wednesday - Friday.

This service offers group and individual activities to stimulate the mind and body and serves a hot nutritious meal. The service attracts people over 70, who have additional care needs due to mobility/dementia or frailty, who live alone or with a Carer. Attending the Centre gives the clients the opportunity to socialise and partake in a variety of different activities to help with their mental and physical wellbeing. This service is restricted to a maximum capacity of 16 per day. However attendees do not come every day giving us the opportunity to offer the service to a wider audience.

The service also provides a break for the live-in Carers who are in need of some respite.

For those who do not have their own transport we provide a mini-bus service.

We also offer Carers Support groups.

Tuesday Entertainment & Coffee Club

These Clubs are aimed at our more able clients who come along for a chat, lunch, and entertainment. Numbers vary weekly but we are now averaging 25-30 per session.

Monthly Sunday Lunch Club

Monthly Sunday Lunch Club averaging 15-20 per session. This offers a three course roast dinner within a friendly social environment providing a hot nutritious meal at a weekend when our clients wouldn't normally cook. Also caters for clients who usually live alone and like to have social contact at weekends.

Befriending

Befriending Service: matches clients with volunteers for a regular one to one support.

Meals on Wheels (MOW) operates Tuesday - Friday

Meals on Wheels Service runs 4 days/week: Supports a wider audience of vulnerable people who cannot get out, and those who can't or don't wish to cook, it also caters for those recovering from illness, hospital stays and those looking after their partners.

Grants

We are extremely grateful to the organisations who provided financial support during 2020-2021 and also 2021-2022.

Without their financial assistance and help we would not have been able to establish the MOW Service nor create the Befriending Service. The money has enabled our staff to remain employed throughout the pandemic. The Grants have paid for the set up and on-going running costs of the two new services. They have also enabled us to open and close the Day Service throughout 2021-2022 depending on the risk to COVID-19 throughout this period of time and they have ensured and maintained our financial stability throughout 2021-2022.

It has meant that we could keep in touch with our existing clients, but also we were able to reach out and help other vulnerable people in the community who were suffering from isolation and loneliness.

Declaration

Throughout 2021-2022 the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Other Support

The Centre is open to other Groups and Clubs when the Day Service is not using the premises. The income arising from rentals is very useful to ensure the upkeep of the building. However we haven't been able to rent the premises for the full year and so income from this source is low for 2021-2022. Rentals should improve now that COVID restrictions have been removed.

Volunteers & Staff

An enormous contribution has been made by our volunteers and staff throughout another very difficult year where we have closed and reopened the Centre on numerous occasions due to the pandemic.

We are extremely grateful to all our volunteers who came forward to help distribute our meals directly to the front doors of our clients, and our Befrienders who help with the telephone calls without whom we couldn't have continued to run the two new services created in 2020-2021. Also a big thankyou to our volunteers who have helped reopen the Day Service, Sunday Club and start a new Club on Tuesdays.

The Trustees are extremely grateful for the many hours that our volunteers and staff have invested into the Centre and how they have adapted to difficult and changing conditions during the COVID-19

pandemic: by organising activities; listening and talking to our clients; by making lunches, distributing, calling, gathering items for the 'boredom buster' packs; re-opening and closing the Centre at short notice based on Government guidelines.

Our volunteers and staff have continued helping our clients enjoy the activities and also enjoy the days with us. This has meant that the Carers have also been able to have support throughout the year.

The families have entrusted their loved ones into our care and it is extremely important that they have an enjoyable time with us. This could not be achieved if it wasn't for the time given by our staff and volunteers.

Not all the volunteers are client facing and so we also would like to thank those volunteers who have been helping with the background work such as invoicing and administrative tasks.

Fund raising

The Trustees are also very grateful for the amount of time that our staff and volunteers have given to organising and taking part in the fund raising activities, without which the Centre would not be able to operate. However during 2021-2022 due to COVID-19 we had limited fund raising activities.

Summary of the main achievements of the charity during the year

Day Service (DS)

The Day Service is open to people who have found themselves isolated because they find it difficult to get out of their homes due to physical and/or mental health issues.

Our clients are particularly vulnerable as currently they are all aged over 70, often have a variety of underlying health problems, including physical mobility issues, sensory impairment and mental health issues such as dementia, they also frequently live alone. Attending the Day Service gives the clients the opportunity to socialise and partake in a variety of different activities to help with their mental and physical wellbeing.

We cater to those who have extra care needs and/or those with dementia that benefit from the social interaction and activities laid on. Clients are supported and cared for in a friendly environment, while giving respite to their Carers.

We provide door to door transport for those that wish to attend who are unable to transport themselves to the Centre.

The Day Service provides stimulating exercises for mind and body, carried out by our staff, a three- course meal, and activities that are all tailored to meet the needs of our clients and the changing COVID-19 restrictions.

Throughout 2021-2022 we were operating at a reduced capacity due to COVID-19. We gradually increased attendance in the latter part of the year while maintaining social distancing as our clients are the most vulnerable in our society and are still unsure of mixing.

The focus of our daily activities is on reducing the feelings of isolation, increasing participation, building a sense of achievement and purpose for each client. The activities include arts and craft, quizzes, puzzles, colouring books, reflecting current affairs.

The physical activity focus is on maintaining core strength and fitness to help reduce falls, improve balance, and help the clients stay fitter and healthier for longer. Everyone is encouraged to participate at their own level. Daily exercises help to ensure that our clients are able to maintain independent living in their own home.

We have in the past arranged outings to local places of interest, and also hired professional entertainers at certain times of the year to provide additional fun days. These activities were not suitable in the early part of the year however we did start to introduce them in the latter half of the year when restrictions were lifted and this been welcomed by both clients and the Carers.

We also encourage interaction with younger people and participation of younger volunteers with visits from local schools and the national citizen's advice service to bring more of the outside world into the Centre.

Tuesday Entertainment

We reopened our Tuesday Coffee Club in Aug 2021 and realised that several people having had little social contact and interaction for nearly two years even though restrictions were now eased, were still feeling vulnerable and very isolated.

Hence we created and started our Tuesday Entertainment Club to complement and enhance our existing Coffee Club. To attract more able older people. We offer appropriate activities, and entertainment in shorter 1-3 hour sessions. Tuesday club is managed by a member of staff and run by a team of volunteers. It is aimed at older people who may be isolated, living alone with a small social network and those in need of support. Most who attend say they are looking for company and they find it difficult to get out and meet people.

We encourage anyone in the area to come to our Centre to meet and have fun. To drop in for tea, cakes and chat. This Group helps people make friends and helps them to talk to others in a similar situation to themselves. The volunteers are there to listen and to encourage conversation between those who attend with the overall aim of promoting friendship and support networks in the local area.

Our Centre has now become a hub for those who want to socialise and meet others in a friendly and safe environment and we regularly see attendance at 20-30 per session.

Sunday Lunch

We have continued our monthly Sunday Lunch, open to anyone over 55. We serve a three course Sunday Roast where we have 15-20 people regularly attending. Should any of our guests need transport this is also arranged.

Sunday Lunch Club attracts people who are living alone, many who do not have family living close by. Most who attend say they are looking for company and a good proportion have some health conditions that mean they struggle to get out and see people and don't normally cook for themselves at weekends.

Meals on Wheels (MOW)

We started delivering a fresh cooked, hot, two course meal four days a week to local residents of Windsor and the surrounding area during the Pandemic. We started initially with our own clients and then expanded to include others in the local area. Due to demand this service has continued during 2021-2022. Our chef produces over 100 hot, fresh cooked, healthy, meals per week. The regular contact with our friendly volunteers is seen as a bonus by clients who say how helpful, kind and considerate they are. It is delivered by a team of 16 volunteers managed by our Deputy Manager.

The service supports clients who can't or won't cook for themselves, those coming out of hospital and those with short term illness/ infirmity as it is an easy way to get a healthy balanced meal. Many have very specific dietary requirements and this service is a bespoke service and tailors their meals and especially helps support the more fussy eaters. This service can be set up by the clients but it is more common to be

requested and set up and paid for by a family member. Feedback from us regarding the client's health and mental well-being can be very valuable if Carers are away or live at a distance.

MOW provides a welcome face to face contact on a regular basis for older people who do not get out much. We are there to provide support for any help that is needed. We carry out a visual health check at the front door and monitor the clients' physical wellbeing, and their mental attitude. When we feel that further more professional help is needed we notify the relevant authorities such as Social Services or the GP if we feel that there are issues in the household.

We are the familiar face and contact with the outside world as some of the clients get very confused with strangers.

We have a variety of nutritional menus suitable for a delivery service. Proper nutrition is beneficial for the heart, lowers the risk of heart disease, helps keep bones and teeth strong and helps blood flow to the brain helping to maintain mental agility. It is also important in maintaining a healthy weight, reducing clogged arteries, and helping control type 2 diabetes. Thus by providing this service we provide the right food 4 days a week.

The service also helps reduce the stress on the Carers and potentially reduces the amount of worry about whether their loved ones are eating well and looking after themselves.

Befriending (BF)

We encourage independent living however this means that our clients are frequently on their own and have few opportunities for social engagement.

The Befriending Service is offered to older people and their Carers regardless of age although we primarily deal with those who are over 55.

The weekly contact enables the volunteers to encourage and support as well as notice any changes that might be cause for concern and help us refer to the appropriate services.

We currently support long term clients who cannot improve their ability to get out and see friends and family. However we are now developing the Service to support those who need some short term help.

Additional activities are supplied via 'boredom buster' packs. These packs help to stimulate conversation and ideas for Carers living with Dementia sufferers. We monitor the health and wellbeing of the clients, both physical, and mental. We are able to determine if there is a change in behaviour. If we identify a problem in the household we notify the relevant authorities.

We provide support and offer a hand of friendship and help reduce feelings of isolation.

They like to keep in touch. They feel more connected. Although some clients initially found it difficult to sign up to a regular call the Carers appreciate calls from us to enable them to talk about problems and say that it was good to talk to us.

The feedback we have received is that our clients are happier and more active and feel better from talking about things.

It's lovely to see all the activities you do. You do so well with all the different things they (the clients) do.

Everything is nicely presented, the meat is always soft and the meal is always hot.

A big thank you to the staff and all the other team members who have been so kind and supportive over what has been another difficult year.

You are all so lovely and thoughtful, thank you for all that you do.

Thank you so much for what you do, it's so wonderful and Dad really loves coming.

Thank you so much for my Christmas presents. It brought me to tears it was so generous. The Christmas tree was delightful. It's the best Christmas present I've had in a long time.

Oh how lovely, I've just got out of hospital so this is so nice.

To everybody at Spencer Denney, Age Concern, to thank you all for your amazing caring that you all do so beautifully.

Thank you for meals which are produced and delivered with much care.

Dear Spencer Denney women and their Thursday clients, thanks so much for treating my Dad so well. He looked forward (when he could remember) to Thursdays and enjoyed your company so much, gràcia mille!

Sadly, mum passed away peacefully yesterday morning. I'm so sorry to have to share this very sad news with you but thank you so much for your kindness and always looking after mum so well. Warmest regards to all of you lovely people at Spencer Denney.

Brief statement of the charity's policy on reserves

The Trustees maintain three separate reserves for the future benefit of the Charity:-

1. Repairs and Maintenance Reserve of £7948 to cover unexpected capital expenditure on the upkeep and replacement of the internal and external fixtures and fittings in the Spencer Denney Centre (SDC).
2. Minivan Fund of £25,667 which will be added to annually from fund raising activities in order to replace our 10 year old minivan within the next 3-5 years which we estimate will cost £55,000.
3. Business Continuity Reserve of £35,000 to cover at least three months costs.

It is our intention to use these reserves for unexpected and also planned expenditure throughout the year if and when required. We also intend to build upon the reserves as and when activities allow.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In order to provide the service in the local community we rely heavily on a contract from RBWM This provides some financial stability and will help with the planning of our future.

Our clients pay a daily fee which covers some of the daily costs to run the Centre. Due to the pandemic the Day Service has been operating at a reduced capacity. We try to be inclusive to all and offer our services at a cost affordable to all. During 2021-2022 we also relied on the generosity of donations and Grants.

We have received less rental income due to the Pandemic and the forced closure of the building.

In the past the Trustees, the staff and the volunteers have all introduced ways to raise funds through garage sales, selling knitted items, quiz nights, and online giving. We plan to be more proactive and restart these fundraising activities during 2022-23.

The Trustees are extremely grateful to the generous donations from our supporters and Grantees this year. We are also extremely grateful to the organisations for their time and generosity in helping the Centre.

Programme for the upkeep of the facilities and building:

The SDC is owned by the Council but it is the responsibility of the Trustees to maintain the building and we have agreed on a programme to improve the facilities over the next five years through fund raising, corporate partnership, and volunteers. This programme is reviewed regularly.

We can only do this and continue running our services with the help of other organisations, through donations, or volunteer work.

We continue to monitor the building and the repair work that is needed. We continue to look for capital Grants that can assist us in the maintenance of the building. We have been successful in obtaining Grants for improving the heating/ radiators and ceilings in the Centre. We expect to start and complete these improvements in 2022.

The Trustees and staff are continuously reviewing the health and safety of the building, minivan and external areas for any maintenance, replacement or modernising that is required.

Post Balance Sheet Events : Building & Maintenance Reserves

May 2022 saw the boiler in the kitchen fail its' annual service and we were advised to have a new one installed. Our repair and maintenance fund was used to pay for a new boiler, new radiators, and new pipes. The total work cost £8,308.80 however through the generosity of McCarthy & Stone we were able to reduce this cost with a £400 grant. In addition the restricted capital reserve which was designated to the new boiler has now been fully utilised. The building fund still stands at £9240 and work on the new ceiling is due to commence in September 2022 hence this fund will also be reduced to zero.

Future plans:**Additional services:**

With a growing number of older people living alone in our area we were looking at groups to support older people with emphasis on men's groups and ethnic minorities.

Local trips and theatre:

We will look to restart and continue providing trips that are suitable for our clients. To do this we hope to link up with groups of volunteers to give one to one support to our clients and make use of local community transport providers People2 Places.

Volunteer / Staff Training:

The Trustees wish to upskill the staff and volunteers and ourselves to ensure that the services we provide will meet the needs of the local community. This will be delivered through making use of the websites and training material that is provided by relevant external organisations. We will also use Age UK Berkshire to assist in providing suitable guidance on available courses.

New Minibus:

The Charity will need to replace the minivan within the next three-five years and so we have agreed to look at fund raising activities to do this. Our first step is to appoint a fund raising Trustee to aid in this venture.

MOW and Befriending:

The Trustees feel that these services have been very successful during 2020-2021 and 2021-2022. We plan to continue to provide them in future but will have to review the sources of funding as it has only been possible to provide these services with the help of generous additional Grants.

New Horizons

We will be expanding our Tuesday Club by starting a fortnightly Lunch Club and have half day sessions during the morning/ afternoons with activities such as Bingo, quizzes, IT awareness and other activities established through the demand of the clients.

We will build up the number of groups so that there is something arranged for each week. We intend to start eight new groups in the local area creating six in the coming two years and potentially a further two in 2024/2025. These groups will be managed by a member of staff and run by a team of 5-10 volunteers

Clients referred for Befriending will be assessed to see if they will need long term befriending due to their care and mobility needs or if a shorter term intervention will enable them to meet and make friends with local people and build a support network. We match and pair a volunteer with a client. The pairings work towards improving wellbeing by joining groups, attending events and improved knowledge of support services to enable them to meet other people. The aim is to enable clients to improve their social contact and support networks for themselves.

Trustees:

It is our intention to increase the numbers of Trustees to six in total.

Coronavirus / COVID-19:

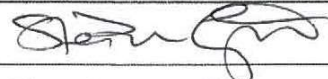
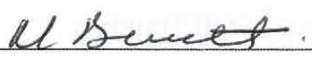
We closed the Centre on 20th March 2020 under Government Guidelines on Coronavirus. During 2020 – 2021 we established and ran two new 'Care in the Community' Projects with Grants from Tesco, Berkshire Community Foundation, Independent Age, and The National Lottery. These Grants have enabled us to continue to provide services to our clients during the pandemic and throughout 2021-2022.

We feel that the continuity of all of our services will prevail throughout 2022-2023.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stephen Gu	MICHELE BENNETT.
Position (eg Secretary, Chair, etc)	Chair	TREASURER.
Date	18 th August 2022	

Age Concern Windsor

Receipts and Payments Account

Year ended 31st March

Receipts	Note	2022 £	2021 £
Grants & Other Receipts	3	48,394	33,859
Restricted Grants for Services	5	6,387	65,956
Restricted Capital Grants & Insurance Claims	4	930	6,775
Day Services & Transport		19,574	5,760
Fundraising		10	427
Meals On Wheels Income		14,134	7,461
Lettings		1,700	-
Bank Interest		5	11
Total receipts		91,134	120,249
Payments			
Total Staff Costs		63,473	49,929
Premises Costs	6	13,857	17,613
Vehicle Costs		2,293	1,548
Supplies - Food		4,753	4,761
Office Costs	7	7,216	2,800
Activity Costs		805	542
Insurance		1,173	764
Accountancy		3,071	1,718
Meals on Wheels & Befriending Costs		5,270	3,921
Micellaneous Expenses incl Training		1,246	52
		103,157	83,648
Net of receipts/(payments)		-12023	36,601
Cash fund at 1st April		114,480	77,879
Cash fund at 31st March		102,457	114,480

Statement of assets and liabilities at the end of the period

Year ended 31st March

	2022 £	2021 £
Cash funds		
Bank Account Current	46859	58887
Bank Account Deposit	55598	55593
	102457	114480
Other Monetary Assets		
RBW Contract for Services	8750	8750
Assets retained for the Charities own use		
M P Vehicle Written Down Value	347	462
Liabilities: less sundry creditors		
Cleaners	248	238
Accountancy	-	500
Computers	-	659
	248	1,397
Net asset value at 31st March	111306	122295

Approved by the trustees on 18/8/22 and signed on behalf of all the trustees:

[Signature]
M Bennett

Age Concern Windsor

Notes to the Receipts and Payments accounts

Year ended 31st March 2022

1. Basis of preparation

These accounts have been prepared as Receipts and Payments Accounts under S.133 of the Charities Act 2011.

2. Accounting policies

2.1 Fund accounting

The charity maintains various types of funds as follows @ 31 March

	<u>2022</u>	<u>2021</u>
	£	£
Buidling & Maintenance Reserves	17,188	17,240
Replacement Minivan	25,667	20,667
Restricted Grant for Services	4,355	24,918
Restricted Capital Grants	750	1,052
Contingency Reserve	35,000	30,000
	<u>82,960</u>	<u>93,877</u>

2.2 Unrestricted funds:

Represent resources which are expendable at the discretion of the Trustees in the furtherance of the objects of the charity.

	<u>2022</u>	<u>2021</u>
	£	£
Royal Borough Windsor & Maidenhead	35,000	26,250
RBWM Workforce Grant	6,500	-
Other Income	6,894	7,609
	<u>48,394</u>	<u>33,859</u>

4. Capital Restricted Grants & Insurance Claim

	£	£
RBWM	750	1,861
Screwfix	-	4,914
Insurance Claim	180	-
	<u>930</u>	<u>6,775</u>

5. Restricted Grants To Provide Services

	£	£
BCF Meals on Wheels	-	5,000
Independent Age	-	15,000
Tesco Meals on Wheels	-	500
Lottery Meals on Wheels & Befriending	-	39,290
Tesco	-	1,166
Louis Bayliss	1,000	-
BCF Day Care Reopening in April 2021	-	5,000
Prince Philip Trust	2,000	-
Kickstarter Scheme	2,149	-
Get Berkshire Active	1,238	-
	<u>6,387</u>	<u>65,956</u>

6. Premises Costs

	£	£
Utilities	3,199	3,169
Security	2,134	1,143
Cleaning	5,240	2,607
Repairs & Maintenance	3,284	10,694
	13,857	17,613

7. Office Expenses

	£	£
Stationery & Office Supplies	765	672
Telephone & Postage	1,748	2,030
Computer Costs	4,703	98
	7,216	2,800

8. Notes to the Bank Accounts

RBWM Contract for Services Income is payable quarterly in arrears.

9. Notes on Reserves

Building maintenance : Our aim is to maintain this reserve at or near £10000 to cover unexpected

building costs & repairs when profitability allows it. This fund includes the ceiling fund

Ceiling Fund : We now have sufficient Grants promised and funding to start this venture in 2022-2023

Minibus replacement: £5000 transferred into the minibus fund based on 2020-2021 results.

The replacement of which is in the region of £55000

We are hoping to raise this capital by specific fund raising activities and appeals we intend to transfer £5,000

each year towards this fund annually if possible based on the financial results of the Charity

Contingency reserve: £5000 was transferred to this reserve based on the results of 2020-2021

10. Restricted and Unrestricted Funds of the Charity

Unrestricted and designated funds of the Charity are available to spend on activities that further the purpose of the Charity.

Restricted Funds are donations and Grants which the donor has specified are to be used solely used for a specific activity or project being undertaken by Charity.

11. Grants

Grants and other Income is recognised in full in the Statement of Financial Activities in the year in which the Charity has the full entitlement to the income and the amount of income can usually be measured reliably and there is a probability of receipt.

Grants received during 2019- 2020 and 2020-2021 financial years from Louis Bayliss and Greggs have been retained in the Charity to use following the reopening of the Day Service after the Covid-19 Pandemic.

12. Post Balance Sheet Events Building & Maintenance Reserves

May 2022 the boiler in the kitchen failed its annual service. Funds were used to pay for a new boiler, new radiators and pipes. The net cost after grants was £7,158.80 hence the R&R fund has been reduced and the restricted capital grant fund is now zero.

£9240 Building fund has been set aside for work on the ceiling project which will commence in September 2022.



Section A

Independent Examiner's Report

Report to the trustees/
members of

AGE CONCERN WINDSOR

On accounts for the year
ended

31 MARCH 2022

Charity no
(if any)

1177688

Set out on pages

15 & 16

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 8 August 2022

Name:

THOMAS JOSEPH CONLIN

Relevant professional
qualification(s) or body

ACIB (ASSOCIATE OF THE CHARTERED INSTITUTE OF BANKERS)

Address:

9 THE HAWTHORNS

CHARVIL, READING

BERKSHIRE RG10 9TS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.