

Charity number: 1177677

## **BUSY OTTERS PRESCHOOL**

### **ANNUAL REPORT AND RECEIPT AND PAYMENT ACCOUNTS**

**YEAR ENDED 31 JULY 2025**



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**BUSY OTTERS PRESCHOOL**  
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**FOR THE YEAR ENDED 31 JULY 2025**

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## **BUSY OTTERS PRESCHOOL**

### **REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 JULY 2025**

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#### **Trustees**

C Ellis, Chair (appointed 24 February 2026)

C West, Chair (resigned 23 February 2026)

R Murdoch

S Burrows

E Savage

K Harlond-Moore

R Feeney

#### **Charity registered number**

1177677

#### **Principal office**

Busy Otters Preschool

Longdogs Lane

Ottery St.Mary

Devon

EX11 1HY

#### **Accountants**

Griffin

Chartered Accountants

Courtenay House

Pynes Hill

Exeter

EX2 5AZ

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**BUSY OTTERS PRESCHOOL**  
**TRUSTEES REPORT**  
**FOR THE YEAR ENDED 31 JULY 2025**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Constitution**

Busy Otters Preschool is a charitable incorporated organisation governed by its constitution dated 23 March 2018.

**Method of appointment or election of trustees**

The trustees have the power to appoint new trustees and in the event of a new appointment, appropriate training and induction procedures are arranged. Appointments are completed at the annual general meeting.

**OBJECTIVES AND ACTIVITIES**

The charity's key objectives are the development and education of children between the ages of 2-4.

This is achieved by promoting their care and safety, supporting their education, and encouraging parental involvement.

Additionally, their health and wellbeing are also given importance, and services are provided to support them, their families, and carers.

**ACHIEVEMENTS AND PERFORMANCE**

During the year, the charity continued to provide education for children below compulsory school age. The preschool registers were full for a 4th year in a row, with a waiting list for available spaces maintained.

The charity continued to support children from a wide range of backgrounds and provided additional support where needed.

The charity continued making improvements to the preschool and supporting the staff in providing an excellent environment for the children who attend the setting.

The charity undertook a number of bake sales and other fund raising events. All events received great feedback from the wider public and raised important funds for the charity to continue improving the services it offers.

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**BUSY OTTERS PRESCHOOL**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 JULY 2025**

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**FINANCIAL REVIEW**

During the year, the charity received total income of £191,732 and had total costs of £175,931 giving a surplus of £15,801. The charity has healthy reserves and is therefore a going concern.

**Reserves policy**

The Charity has estimated that, in the event of a closure, the necessary redundancy and unavoidable expenses would equate to approximately £44,000 which forms the Charity's reserves policy. As at 31 July 2025, the Charity held total cash funds of £98,168 and therefore has sufficient reserves to satisfy its ongoing obligations.

The report was approved by the trustees on 18/03/2026 and signed on its behalf by:

*Conor Ellis*

**C Ellis**

**Chair of Trustees**

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## **BUSY OTTERS PRESCHOOL**

### **INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 JULY 2025**

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#### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BUSY OTTERS PRESCHOOL.**

I report to the charity trustees on my examination of the accounts of the charity for the period ended 31 July 2025 which are set out on pages 5 and 6.

#### **RESPONSIBILITIES AND BASIS OF REPORT**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records ; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated: 13/4/26



Laura Waycott FCA  
**Griffin**  
**Chartered Accountants**  
Courtenay House  
Pynes Hill  
Exeter  
EX2 5AZ

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**BUSY OTTERS PRESCHOOL****RECEIPTS AND PAYMENTS  
FOR THE YEAR ENDED 31 JULY 2025**

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	<b>Unrestricted funds 2025 £</b>	<b>Restricted funds 2025 £</b>	<b>Total funds 2025 £</b>	<i>Total funds 2024 £</i>
<b>Receipts</b>				
Fees- Parent and Council	179,850	-	179,850	134,665
Fundraising	10,620	-	10,620	4,616
Interest	1,262	-	1,262	1,704
Grant	-	-	-	-
<b>TOTAL RECEIPTS</b>	<u>191,732</u>	<u>-</u>	<u>191,732</u>	<u>140,985</u>
<b>Payments</b>				
Wages	130,397	-	130,397	127,090
Consumables	24,084	-	24,084	18,125
Rent & Rates	5,239	-	5,239	4,894
Insurance	1,347	-	1,347	1,073
Book-keeping, phone, stationery and other	5,461	-	5,461	9,701
Staff training	914	-	914	1,072
Small equipment	-	-	-	1,266
Electricity	4,143	-	4,143	4,326
Water	776	-	776	753
Repairs and maintenance	3,570	-	3,570	3,996
<b>TOTAL PAYMENTS</b>	<u>175,931</u>	<u>-</u>	<u>175,931</u>	<u>172,296</u>
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>	<u>15,801</u>	<u>-</u>	<u>15,801</u>	<u>- 31,311</u>

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## BUSY OTTERS PRESCHOOL

### STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 JULY 2025

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	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
<b>Cash funds</b>				
Bank Current account	45,025	-	45,025	31,110
Bank Deposit account	33,629	-	33,629	32,888
Bank Reserve account	18,697	-	18,697	18,286
Bank Fundraising account	6	-	6	6
Cash in hand	811	-	811	77
<b>TOTAL ASSETS</b>	<b>98,168</b>	<b>-</b>	<b>98,168</b>	<b>82,367</b>

The accounts were approved by the Trustees on 18/03/2026  
behalf by:

and signed on their

*Conor Ellis*

**C Ellis**  
**Chair of Trustees**