



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2022		31	08	2023

Section A Reference and administration details

Charity name Dovecote Farm RDA Group

Other names charity is known by -

Registered charity number (if any) 1177676

Charity's principal address Dovecote Farm, Church Street

Orston

Nottingham

Postcode

NG13 9NS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bill Wren	Chairman		
2	Heather Gunn	Safeguarding Officer		
3	Penny Hayes	Volunteer Co-ordinator	Stepped down 6/3/23	
4	Alex Fogg	Treasurer COVID Officer		
5	Anne Crowley		Stepped down 21/6/23	
6	Alison Parnham	Data Protection PoC Secretary		
7	Jane Clayton	Group Coach		
8	Mike Muscott	Coach		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 23/03/2018
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected by the voting members of the group at the Annual General Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Volunteer and Trustee Welcome Packs.
Green card (Volunteer basic training record)

Covered by RDA National

Covered by RDA National

The group manages risks by complying with RDA National Health & Safety & Risk Assessment guidelines.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

People with disabilities given the opportunity to ride to benefit their health and wellbeing.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Two groups of four to six children aged between 5 and 14 each Wednesday morning from Ambergate school & Sandon School during school term resulting in a total of 59 lessons. Endeavour Awards, Riding certificates, badges and rosettes given out. Gift bags given to the children.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers (20 on roll) support on an ongoing weekly basis, tacking the ponies up with specialist equipment, leading the ponies, side walking, setting up the arena with equipment, ensuring the children have correct hats fitted. Supporting fun days and any other events the group are involved in.

Summary of the main achievements of the charity during the year

Endeavour Awards given
Proficiency Tests awarded

QA Level 3 Emergency First Aid at Work: Steph Bingham, Janet Watson

Safeguarding Training: None this year

DBS Forms – Janet Watson, Jill Henshall, Alison Parnham, Jane Orchard, Carol Barrett, Pamela Loughna, Jean Hopkinson

Coach Review / Assessment: Jane Clayton, Mike Muscott

Regional Physio Visits

Brief statement of the charity's policy on reserves

Balance as at 31/08/2023 equates to £3714.06

The charity continues to closely balance income against expenditure resulting in Income of £7125.22 (incl. late payment) and expenditure of £4789.13 for this year.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);

how expenditure has supported the key objectives of the charity;

- investment policy and objectives including any ethical investment policy adopted.

Income Total £7125.22

Sandon/Ambergate Schools: £6602 (incl. £1727 late payment from Summer 2022).

Donation: £500 from Grantham and District Rotary Club

Fundraising: £16.92 The Giving Machine

£6.30 refund from Dovecote Farm Equestrian Centre for DBS completed on their behalf.

Expenditure Total £4789.13

Pony & Centre Hire: £3835

DBS forms: £53.70

Gambling Licence not renewed as sufficient funds will be reviewed on an ongoing basis.

Training: £110 (First Aid 2 x £55)

Coach Assessments: £25.20

RDA Regional Physio Visit: £80.00

Volunteer Gifts: £83.00 (end of term gifts/retirement gift)

Equipment: £579.79

Refreshments: £10.45

Stationery: £11.99

Enables equipment to be purchased to support the children, volunteer recruitment costs such as DBS checks, Safeguarding, Health & Safety training to ensure safety and wellbeing.

Section F	Other optional information
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Section G	Declaration
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Bill Wren	Alison Parnham
Position (eg Secretary, Chair, etc)	Chairman	Secretary
Date	15/3/24	

Financial Summary for Dovecote Farm RDA Group

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