



Trustees' Annual Report for the period

Period start date
Day 01 Month 09 Year 2020
Period end date
Day 31 Month 08 Year 2021
From To

Section A

Reference and administration details

Charity name Dovecote Farm RDA Group

Other names charity is known by

Registered charity number (if any) 1177676

Charity's principal address Dovecote Farm, Church Street

Orston

Nottingham

Postcode NG13 9NS

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Bill Wren	Chairman	Re-elected 14/07/2021	
2 Heather Gunn	Safeguarding Officer		
3 Hazel Hickling			
4 Penny Hayes	Volunteer Co-ordinator	Re-elected 14/07/2021	
5 Anne Crowley	Treasurer	Re-elected 14/07/2021	
6 Alison Parnham	Data Protection PoC Secretary		
7 Jane Clayton			
8 Alex Fogg	COVID Officer		
9 Mike Muscott		Wef 14/07/2021	
10			
11			
12			
13			
14			
15			
16			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 23/03/2018
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected by the voting members of the group at the Annual General Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Volunteer and Trustee Welcome Packs.
Green card (Volunteer basic training record)

Covered by RDA National

Covered by RDA National

The group manages risks by complying with RDA National Health & Safety & Risk Assessment guidelines.

Summary of the objects of the charity set out in its governing document

People with disabilities given the opportunity to ride to benefit their health and wellbeing.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Two groups of five to six children aged between 5 and 14 each Wednesday morning from Ambergate school & Sandon School during school term resulting in a total of 36 sessions. Endeavour Awards, Riding certificates, badges and rosettes given out. Gift bags given to the children.

Volunteers given Recognition Certificates, a 'Thank You' rosette & chocolates.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers (16) support on an ongoing weekly basis, tacking the ponies up with specialist equipment, leading the ponies, side walking, setting up the arena with equipment, ensuring the children have correct hats fitted. Supporting fun days and any other events the group are involved in.

Summary of the main achievements of the charity during the year

Endeavour Awards given – no activity due to COVID
Proficiency Tests awarded – no activity due to COVID

CIEH L2 Emergency First Aid at Work: Jane Clayton

Safeguarding Training: None this year

DBS Forms – Mel Grange, Carol Barrett, Jane Clayton

Coach Review / Assessment: None due to COVID restrictions

Group Volunteer Training held at Dovecote Farm: 23rd June 2021 & 14th July 2021

Brief statement of the charity's policy on reserves

Balance as at 31/08/2021 equates to £4210.81

The charity continues to closely balance income against expenditure resulting in Income of £0 and expenditure of £527.07 for this year.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);

how expenditure has supported the key objectives of the charity;

Income Total £0

Ambergate School = no activity due to COVID

Fundraising: No activity

Expenditure Total £527.07

RDA Membership & Insurance: £415.50

Pony & Centre Hire: £0 no activity

DBS forms: 3 x £6 = £18

Gambling Licence not renewed as sufficient funds will be reviewed on an ongoing basis.

Training: £55

Safeguarding: £0

First Aid : £55

Therapy & Medical Training Day 27/03/20 cancelled

Volunteer Gifts = £0 due to no activity

Childrens gifts – no activity

Equipment: £0

Consumables: COVID 19 PPE, sanitiser etc £38.57

Refreshments = £0

Enables equipment to be purchased to support the children, volunteer recruitment costs such as DBS checks, Safeguarding, Health & Safety training to ensure safety and wellbeing.

- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Alex Fogg became COVID 19 Officer.

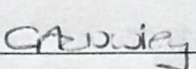
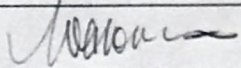
Covid 19 – meant we ceased lessons, aiming to re- start in the Autumn September 2021. All re-start assessments completed.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christine Anne O'Leary	WILLIAM CHARLES WREN
Position (eg Secretary, Chair, etc)	Secretary	Chairman.
Date	2.2.2022.	

Financial Summary for Dovecote Farm RDA Group

[illegible]