

**THE ECCLESIASTICAL PARISH OF
ST MARY THE VIRGIN, THE LACE MARKET,
NOTTINGHAM**

(Registered Charity number: 1177652)

**Annual Report and
Financial Statements
of the
Parochial Church Council**

for the year ended 31st December 2023

INCUMBENT:

OFFICES:

The Chapter House
St Mary the Virgin in the Lace Market
High Pavement
Nottingham
Nottinghamshire
NG1 1HN

BANK:

National Westminster Bank Plc
Smith's Bank Branch
South Parade
Nottingham
NG1 2JX

THE PARISH OF ST MARY THE VIRGIN, NOTTINGHAM

Aim and purpose

The Parochial Church Council (PCC) of the parish of **ST MARY THE VIRGIN, THE LACE MARKET, NOTTINGHAM** has the responsibility of promoting (in the ecclesiastical parish) the whole mission of the Church - pastoral, evangelistic, social, and ecumenical.

Our parish aims are to:

- Live and proclaim the Gospel for the 21st century in our modern, challenging, and fast-developing city.
- Develop ministry together in the city in a way that makes clear that all people are valued by God.
- Speak out together, wherever possible, on matters of justice and injustice, of inclusion and exclusion, of rights and responsibilities, of integrity and transparency.

Financial Statements

The PCC present their Annual Report and the Financial Statements for the year ended 31 December 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' in preparing the annual report and financial statements.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the Charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Constitution and principal activity

The PCC is a corporate body established by the Church of England. The PCC operates under the *Parochial Church Council Powers Measure* and is an exempted charity and provides facilities for worship and religious observance for the people of Nottingham and environs.

The primary objective of PCC members is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

Day to day activities includes:

- Regular public worship that is open to all.
- The provision of sacred space for personal prayer and contemplation.
- Pastoral work including visiting the sick and bereaved.
- Teaching of Christianity through sermons, courses, and small groups.
- Promotion of Christianity through the staging of events and meetings.
- Promoting the whole church through engagement in activities with the wider community
- Support of other charities in the UK and overseas.

Governance

The appointment of PCCs is governed by and set out in the *Church Representation Rules*.

PCC members are appointed by an Annual Church Meeting of those people on the Electoral Roll of the Parish St Mary's in accordance with the laws governing the Church of England. PCC members control the government and business affairs of the Church.

As the PCC has ultimate responsibility for a wide range of matters affecting the parish, including such matters as compliance with health and safety, data protection, disability discrimination legislation and the safeguarding of young people and vulnerable adults, the PCC adopts appropriate training and procedures. These include attendance at training courses arranged by the diocese and deanery and the dissemination of reading matter. Representatives of the PCC who attend courses report back to the PCC as a body.

PCC members met seven times, consisting of five regular meetings (February, April, May, July, and October) and two special meetings to discuss time-sensitive proposals. The Standing and Finance Committee met six times. Given its wide responsibilities, the PCC has several other committees dealing with particular aspects of parish life.

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INDEPENDENT EXAMINER:

Karen Mealand
Lemans
29 Arboretum Street
Nottingham
NG1 4JA

	Membership from 22 nd May 2022 to 21 st May 2023	Membership from 21 st May 2023
Vicar	The Reverend Tom Gillum ¹	-
Wardens	Edward Mills Margaret Wiedemann	Edward Mills Margaret Wiedemann
Deanery Synod Representatives	Kevin Hancox	Kevin Hancox Giacomo (James) Persico
Lay Members of the PCC	Peter Bartlett Tessa Clothier ² Rachel Fiskin Jean Hammonds Ruth Lindstrom Giacomo (James) Persico Lorna Richardson Len Simmonds Jonathan Stork Heather Walpole	Peter Bartlett Leslie Blake Rachel Fiskin Jean Hammonds Ruth Lindstrom Lorna Richardson Heather Walpole Rev'd Grant Walton ³
Co – Opted Member	Rev'd Grant Walton ⁴	Jonathan Stork ⁵ Emma Richardson
PCC Secretary	Matthew Triggs	Matthew Triggs

Committees and Groups

The Standing Committee is the only committee required by the Church Representation Rules. It has the power to transact the business of the PCC between its meetings, subject to the direction given by the Council. There are three other subcommittees with powers delegated to them by the PCC: the Fabric/Site Committee, Marketing Committee and Worship Committee. These committees all report on their activities regularly to the PCC. During the interregnum starting at Easter 2023, the Worship committee was *de facto* dissolved. Due to the absence of a Vicar, all decisions relating to Worship were made by the Churchwardens and Standing Committee.

ACHIEVEMENTS AND PERFORMANCE

Special note:

During 2023, the PCC held meetings in online, in-person and hybrid formats. Church business continued to be conducted in a timely and efficient manner through these meetings or by correspondence.

Since the retirement of Rev'd Tom Gillum at Easter 2023, St. Mary's has seen an extended period of *interregnum* (though a new incumbent will be licensed in late 2024). During this time, our Churchwardens, staff members and volunteers have given a considerable amount of time and energy to maintaining the day-to-day running of the church in the absence of a Vicar and Curate. The PCC of St. Mary's wish to thank all those involved for their efforts during this extended period of vacancy.

¹ Resigned 23rd April 2023.

² Resigned 20th February 2023 after taking up paid employment at St. Mary's.

³ Resigned October 2023. Prior to this, Revd. Walton was not licensed to St. Mary's but was elected to the PCC as a lay-member.

⁴ Revd. Walton completed his curacy at St. Mary's and was licensed to the University of Nottingham as a Chaplain. Revd. Walton was co-opted onto the PCC of St. Mary's as he no longer held an *ex officio* role as a Curate.

⁵ Following the resignation of Rev'd Walton in October 2023, Mr. Stork was invited to fulfil the remaining time on Rev'd Walton's elected term.

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Achievements and Performance

Special Note

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Objectives and Activities

The primary objective of the PCC is the promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC is committed to enabling as many people as possible to worship and to become part of the parish community. The PCC maintains an overview of worship and makes suggestions on how church services can involve as many people as possible from both within and outside of the parish. The services and worship put faith into practice through prayer and scripture, music, and sacrament.

When planning activities for the year, the PCC and Vicar consider the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion. The PCC and Vicar try to enable ordinary people to live out their faith as part of the parish community through:

- Worship and prayer; learning about the Gospel; and developing their faith in Jesus.
- Pastoral care of the parish community.
- Mission and outreach work.

Our primary focus for worship remains Sunday services and festivals. Building on the successes of previous years, we have continued with a blended approach to services – less formal, family-orientated services for festivals such as Harvest and Christingle, alongside prayer book liturgy for other important festivals (e.g., Advent, Epiphany, Trinity, etc.). This has worked well with a Common Worship (CW) Sung Eucharist and a Book of Common Prayer (BCP) Choral Evensong as the usual Sunday pattern, with BCP Evensong also on Wednesdays. Sunday worship continued to be broadcast online for those unable to make it into the church building. In addition to regular services, St Mary's hosted rites of passage at baptisms, marriage, and death.

The high standard of music and liturgy has been maintained thanks to the work of the Director of Music, Children's Choir Director and our adult and children's choirs. St Mary's has a choir scholarship that supports a number of choral scholars and an organ scholar.

2023 saw progression back to normality after the restrictions of lockdown and subsequent relaxations, renewed restrictions, and then tentative steps to the status quo ante. In March members of the choir were treated to a day's masterclass by Dr David Hill MBE. In May the church resounded to the wonderful sounds produced by the reunion of as many as possible former choral scholars and non-scholar members singing with the current choir. In June we enjoyed the annual Choral Scholars' Concert where our younger members are able to sing lighter ensemble pieces and solos not confined to the ecclesiastical oeuvre. The Orchestra of the Restoration returned to 'normal service' in 2023. In February the orchestra and choir gave the UK premiere of Richard Prior's *Stabat Mater*. The week after the coronation of HM Charles III the choir joined the orchestra performing 'Music fit for a King'. In October St Mary's echoed to the delights of an all-Mozart programme - a lovely way to end our 2023 season.

2023 was the first full year in which the three Children's Choirs (Boys', Girls', and Training Choirs) contributed to the life of St Mary's. The Boys' and Girls' Choirs continued to sing at one Sunday morning service each month, including special services (Candlemas, Mothering Sunday, the second Sunday after Easter, Sunday after Ascension, Harvest, Christingle, and a themed service entitled 'Caring for God's World') in addition to Eucharist services in February, June, September, and November. The younger Training Choir also joined in on one Sunday per term. The Boys' and Girls' Choirs sang at Light Night and the children's choir programme was also featured in 'Cathedral Music' magazine. By December there were 52 children on roll, with 47 singing at the Christingle service including 22 boys. The Children's Choir Director visited three schools every week to deliver the 'Sing Nottingham!' programme, working with almost 400 children. One-off visits to 16 other schools were made, reaching over 1400 additional children.

The church has a fine peal of bells which, following extensive repair work to our South Transept, resumed ringing in May 2023 for the Coronation of HM The King.

The historic parish covers a large section of the city centre, which is mostly occupied by business, commerce, education, and leisure orientated organisations. The demographics of the parish are very diverse with young, single, upwardly mobile people living in 'loft apartments' in the Lace Market and conversions close to the edge of the area. The parish is one that sees lots of visitors and has a considerable transient population. People constantly come into the parish to work, shop, and spend their leisure time.

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To facilitate the stated aims, the PCC recognises that it is important that the fabric of the church building is maintained. This remains a point of considerable expense and attention of the PCC, staff, and volunteers. Through the work of the Fabric Committee there has been continuing good practice in the maintenance and development of the buildings of the parish, in particular:

- Major repairs to the South Transept wall, tower and bells.
- Gilding the ten corbel angels in the nave roof.
- Ongoing repair of loose stones on the drive.
- Installation of a new servery along with plumbed in water supply, waste pipes and power supply.
- Repairs to heating boilers.
- Installation of a Faraday Cage for lightning protection.
- Sealant repairs to the chancel lead roof and waterproofing to the flat roof in various locations.
- Completion of the quinquennial inspection report.
- Work was started on the installation of a Porch at the West end of the church.

During the year, the Electoral Roll was revised and there are now 114 people on the Electoral Roll.

The parish is committed to *Inclusiveness*, which is reflected by all that is done on a day-to-day basis. The PCC strives to offer the spirit of welcome and hospitality to ensure that everyone feels welcome regardless of age, disability, gender, marital status, race, sexual orientation, poverty, religion, or nationality.

Mission continues to be a priority of the PCC. The PCC continues to be engaged with the Church of England's Strategic Development Fund (SDF) and worked with the diocese during the year in developing the funding proposition. A reformulated bid was submitted and approved in early 2023, but there was a delay in hiring several key positions due to the lack of a Vicar and important relationship that they would need to have with any successful candidates.

The PCC continues to be committed to developing ministry through art, music, liturgy, and community events. St Mary's has one of Nottingham's finest indoor spaces for worship, concerts, events, exhibitions, and education. St Mary's participated Nottingham City Council's "Light Night" festival. The PCC also ensures that the churchyard is open for public recreation, which is widely taken up by the local community. From a civic perspective, the church hosted the High Sheriff's annual Legal Service, a service to celebrate the Coronation of King Charles III, as well as a service with the South Notts. Hussars for Remembrance Sunday.

The PCC financially supported a number of organisations both within the city of Nottingham and in the wider world. Within the city, the PCC supported Emmanuel House, Meadows Food Bank, Host Nottingham (now: The Nottingham Arimathea Trust), Footprints, Safe Families for Children, Jericho Road project, Open Homes and a SSAFA charity supporting families of injured personnel. Internationally, the PCC supported Justice Defenders and the Friends of Kagando Hospital (both of which have offices in the UK).

Fundraising Activities

Raising funds for the work of the church is a priority of the PCC as the maintenance/refurbishment of the church buildings and contributions to the diocesan quotas continue to be drawing heavily on the financial resources of the parish. The PCC financially supports several city-centre based organisations that work with marginalised people.

Investment Policy

The PCC invests any monies considered by the Treasurer as not required for the immediate purpose of the Church, on deposit with the Church of England Deposit Fund. Other monies not on deposit at the church's bankers are in securities in which Trust money can be invested. The indirect investments are held by the Diocese of Southwell and Nottingham on behalf of the PCC and are invested principally with the Central Board of Finance in the Investment Fund or Fixed Interest Securities. The direct investments in government stocks and equities are actively managed by investment managers on a discretionary basis following the *Church of England Ethical Investment Policy*.

Policy for making grants or donations

Subject to financial considerations the PCC will consider making grants to local charities which extend the mission of the church in the centre of Nottingham.

Reserves policy

It is the policy of the PCC to maintain a balance on unrestricted reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £75,000 and is held to smooth-out fluctuations in cash flow, cover emergency situations, and meet unexpected repair costs to church buildings which may arise from time to time. The balance at year end was £51,597 which is less than the expected balance.

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Statement of the PCC members responsibilities regarding financial matters

Risk Management

PCC members acknowledge their ultimate responsibility for the effective management of risk. The risks relate to matters affecting the parish including compliance with health and safety, disability, discrimination legislation and Safeguarding people.

The PCC regularly assesses all major risks to which the Council is exposed and reviews all systems and procedures. It has a Safeguarding Co-ordinator who ensures proper establishment and observance of policies and procedures in respect of children and vulnerable adults. It has an appointed Data Protection Officer to minimise exposure to data risk and ensure data protection standards are upheld.

The PCC in recognising its responsibilities has in place policies and procedures for recruitment, induction, and training of PCC members, paid staff and volunteers.

PCC members are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the PCC members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC incoming resources and application of resources for that period. In preparing these financial statements, the PCC members are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP 2019
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

PCC members are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Finances

The Statement of Financial Activities for the year shows a surplus of £838. The total income for the year being £594,851 with expenditure of £594,013. This surplus compares to a deficit of £53,868 in 2022. The total of funds held by the parish at the end of 2023 was £1,094,916 (of which £917,344 was unrestricted). This represents an increase in the total funds of £17,967 compared to 2022. Income from investments was £29,145. Voluntary income was £118,884 and activities generated £92,731. St Mary's paid Parish Share of £60,000 to the diocese.

Unrestricted income for the year was £584,031 compared to £241,801 in 2022 and PCC unrestricted expenditure for 2023 was £587,965 compared to £299,072 in the previous year.

The gross income from letting the building in 2023 was £90,662.

At the start of the year, the value of St Mary's investments stood at £935,372. Investments increased in value to £939,322 by the end of 2023. Income from investments increased slightly during the year as shown by an investment income of £29,145 during 2023 compared with £27,618 in 2022.

Expenditure on major repairs was £287,249 compared with £27,455 in 2022. Major building work in 2023 included repair of the South Transept wall, for which a successful fundraising campaign was launched to help toward the cost of this work. Work commenced on the installation of a porch at the West entrance of the building and a new servery was installed in the North-west corner of the nave; the net cost for these projects was reclaimed through the Strategic Development Fund.

Expenditure on salaries increased from £124,895 in 2022 to £129,748 in 2023. A Finance Assistant was appointed in 2023. The Operations Director salary expenditure for 2023 of £33,405 was reimbursed by the diocese.

Grant funding totalling £6,000 was received from two trusts in support of the Children's Choir.

During the year, money was raised for a number of local, national and overseas charitable organisations with the largest individual amount of £980 being donated to Emmanuel House.

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Future Developments

The PCC will continue to develop plans to mark St. Mary's as "a beacon of hope, and a haven of peace" within the city of Nottingham and at the heart of the diocese. The PCC will also explore ways to enhance the visitor experience for those visiting the church.

The PCC will continue to restore, maintain, and improve the church building and its important place in the city of Nottingham.

The PCC recognise the financial deficit incurred in previous years and commit to exploring options to increase revenue and reduce expenditure in 2024 as a priority.

The PCC will look to continue working with the diocese with respect to the Strategic Development Fund and look to develop funding proposals and initiatives going forward to further our stated mission. The PCC will also continue to support the mission of the Diocese in "Growing Disciples" with "Compassion, Confidence, and Courage".

The PCC look forward to welcoming a new incumbent to St. Mary's in 2024 and working with them in the future.

The PCC will continue to support and uphold the musical traditions of the church through supporting and further developing our children and adult choirs.

Declaration of acceptance:

Prepared by and signed on behalf of the Trustees on 1st May 2024

E.J. Hammonds

Jean Hammonds
Vice-Chair

[Signature]

Matthew Triggs
Secretary

E. Richardson

Emma Richardson
Treasurer

THE PARISH OF ST MARY THE VIRGIN, THE LACE MARKET, NOTTINGHAM

Statement of financial activities for the year ended 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total funds	
					2023 £	2022 £
Income and endowments from:						
Donations and legacies	2(a)	285,798	475	-	286,273	89,868
Income from charitable activities	2(b)	92,731	-	-	92,731	64,304
Other trading activities	2(c)	5,115	5,000	-	10,115	7,979
Investments	2(d)	26,736	2,409	-	29,145	27,618
Other income	2(e)	173,651	2,936	-	176,587	61,195
Total income and endowments		584,031	10,820	-	594,851	250,964
Expenditure on:						
Investment management costs	3(a)	3,264	-	-	3,264	3,296
Expenditure on charitable activities	3(b)	584,701	6,048	-	590,749	301,536
Total expenditure		587,965	6,048	-	594,013	304,832
Net (expenditure)/income before gains/ (losses) on investment assets		(3,934)	4,772	-	838	(53,868)
Gains/(losses) on investment assets		10,157	4,391	2,581	17,129	(102,755)
Net income/(expenditure)		6,223	9,163	2,581	17,967	(156,623)
Net movement in funds		6,223	9,163	2,581	17,967	(156,623)
Balances brought forward at 1 January 2023		911,121	135,401	30,427	1,076,949	1,233,572
Balances carried forward at 31 December 2023		917,344	144,564	33,008	1,094,916	1,076,949

The notes on pages 11 to 21 form part of these accounts.

THE PARISH OF ST MARY THE VIRGIN, THE LACE MARKET, NOTTINGHAM

Balance sheet at 31 December 2023

	Note	2023 £	2022 £
Fixed Assets			
Investment assets	5	939,322	935,372
		<u>939,322</u>	<u>935,372</u>
Current assets			
Debtors	7	149,386	70,692
Investments - short term deposits	8	23,131	30,678
Cash at bank and in hand		56,271	52,703
		<u>228,788</u>	<u>154,073</u>
Liabilities: amounts falling due:			
within one year	9	73,194	12,496
Net current assets		<u>155,594</u>	<u>141,577</u>
Total Net Assets		<u>1,094,916</u>	<u>1,076,949</u>
Parish funds			
Unrestricted		917,344	911,121
Restricted	10	144,564	135,401
Permanent endowment		33,008	30,427
	6	<u>1,094,916</u>	<u>1,076,949</u>

Approved by the PCC on 1st May 2024 and signed on its behalf by:

E.J. Hammonds

J Hammonds
Vice-Chair

[Signature]
M Triggs
Secretary

The notes on pages 11 to 21 form part of these accounts.

THE PARISH OF ST MARY THE VIRGIN, THE LACE MARKET, NOTTINGHAM

Cash flow statement

For the year ended 31 December 2023

	2023		2022	
	£	£	£	£
Cash flows from operating activities				
Net cash (used in)/provided by operating activities		(46,303)		(86,727)
Cash flows from investing activities				
Dividends, interest and rent from investments	29,145		27,618	
Proceeds from the sale of Fixed asset investments	110,117		81,221	
Purchase of: Fixed asset investments	(96,938)		(66,523)	
Net cash provided by investing activities		42,324		42,316
Change in cash and cash equivalents in the reporting period		(3,979)		(44,411)
Cash and cash equivalents at 1 January		83,381		127,792
Cash and cash equivalents at 31 December		79,402		83,381
Reconciliation of net income/(expenditure) before investment gains				
Net income/(expenditure)		17,967		(156,623)
Adjustments for:				
(Gains)/losses on investments		(17,129)		102,755
Dividends, interest and rent from investments		(29,145)		(27,618)
(Increase) in debtors		(78,694)		(4,705)
Increase/(Decrease) in creditors		60,698		(536)
Net cash (used in)/provided by operating activities		(46,303)		(86,727)
Analysis of cash and cash equivalents				
Cash in hand		56,271		52,703
Short term deposits		23,131		30,678
Cash and cash equivalents at 31 December		79,402		83,381

THE PARISH OF ST MARY THE VIRGIN, THE LACE MARKET, NOTTINGHAM

Notes forming part of the financial statements for the year ended 31 December 2023

1 Accounting policies

The PCC constitutes a public benefit entity as defined by FRS102.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011, the Church Accounting (Amendment) Regulations 2006 and UK Generally Accepted Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The financial statements have been prepared on a going concern basis under the historical cost convention, except for investment assets which are shown at fair value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below.

Funds

Endowment Funds are funds, the Capital of which must be maintained: only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Income

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross but net of Value Added Tax where applicable.

Expenditure

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when paid. Amounts received specifically for missions are dealt with as restricted funds. All other expenditure is generally recognised when it is

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Notes forming part of the financial statements for the year ended 31 December 2023 (*Continued*)

1 Accounting policies (*Continued*)

incurred and is accounted for gross.

Grants offered subject to conditions which have not been met at the year-end date are noted as a commitment but not accrued as expenditure.

Fixed assets

Consecrated and beneficed property is not included in the accounts in accordance with S10(2) (a) of the Charities Act 2011.

Movable church furnishings held by the incumbent and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the church's inventory which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic lives.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000, or on the repair of movable church furnishings is written off.

PCC furnishings and office equipment is depreciated on a straight line basis over 3-5 years as appropriate. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at fair value at 31 December each year.

Current investments

The charity holds cash on deposit for investment purposes, which is recorded at transaction price, in order to obtain a better rate of return, thereby increasing their income enabling them to meet their objects.

Cash at bank

The charity holds sufficient funds in order to meet its short term cash commitments as they fall due.

Debtors and Creditors

Debtors and creditors receivable or payable within one year are recorded at transaction price.

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Notes forming part of the financial statements for the year ended 31 December 2023 (*Continued*)

2 Income and endowments from:

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Unrestricted Funds £	Restricted Funds £	Total 2022 £
(a) Donations and legacies						
Planned giving						
- Gift Aid donations	45,803	-	45,803	52,861	-	52,861
- Income tax recoverable	21,598	-	21,598	8,998	-	8,998
- Other planned giving	1,248	-	1,248	1,229	-	1,229
Collections (open plate) at all services	5,721	-	5,721	6,148	-	6,148
Donations, appeals etc	18,385	475	18,860	13,910	1,722	15,632
Legacies	25,654	-	25,654	5,000	-	5,000
GOBRA	167,389	-	167,389	-	-	-
	<u>285,798</u>	<u>475</u>	<u>286,273</u>	<u>88,146</u>	<u>1,722</u>	<u>89,868</u>
(b) Income from charitable activities						
Church lettings	90,662	-	90,662	57,555	-	57,555
Fees	2,069	-	2,069	6,749	-	6,749
	<u>92,731</u>	<u>-</u>	<u>92,731</u>	<u>64,304</u>	<u>-</u>	<u>64,304</u>
(c) Other trading activities						
Coffee	269	-	269	230	-	230
Fund raising activities	4,846	5,000	9,846	7,749	-	7,749
	<u>5,115</u>	<u>5,000</u>	<u>10,115</u>	<u>7,979</u>	<u>-</u>	<u>7,979</u>
(d) Investments						
Bank interest	373	76	449	502	32	534
Income on investments	26,363	2,333	28,696	24,675	2,409	27,084
	<u>26,736</u>	<u>2,409</u>	<u>29,145</u>	<u>25,177</u>	<u>2,441</u>	<u>27,618</u>
(e) Other income						
VAT recovered	47,571	-	47,571	1,121	-	1,121
Grants	71,841	-	71,841	13,500	5,000	18,500
SDBF Salary reimbursed	33,405	-	33,405	41,574	-	41,574
Other	14,834	-	14,834	-	-	-
Organ Scholarship	-	2,936	2,936	-	-	-
Children's Choir	6,000	-	6,000	-	-	-
	<u>173,651</u>	<u>2,936</u>	<u>176,587</u>	<u>56,195</u>	<u>5,000</u>	<u>61,195</u>
Total income and endowments	<u><u>584,031</u></u>	<u><u>10,820</u></u>	<u><u>594,851</u></u>	<u><u>241,801</u></u>	<u><u>9,163</u></u>	<u><u>250,964</u></u>

THE PARISH OF ST MARY THE VIRGIN, THE LACE MARKET, NOTTINGHAM

Notes forming part of the financial statements for the year ended 31 December 2023 (Continued)

3 Expenditure on:

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Unrestricted Funds £	Restricted Funds £	Total 2022 £
(a) Investment management costs						
Investment advice	3,264	-	3,264	3,296	-	3,296
	<u>3,264</u>	<u>-</u>	<u>3,264</u>	<u>3,296</u>	<u>-</u>	<u>3,296</u>
(b) Expenditure on charitable activities						
Missionary and charitable giving (note 14)	6,535	-	6,535	7,450	-	7,450
Parish share	60,000	-	60,000	60,000	-	60,000
Sanctuary and clergy expenses	2,419	-	2,419	848	-	848
Insurance	19,199	-	19,199	17,163	-	17,163
Heat, light and water	24,132	-	24,132	17,751	-	17,751
Major repairs	287,249	-	287,249	27,455	-	27,455
Routine maintenance and repairs	17,232	-	17,232	11,417	-	11,417
Fundraising costs	4,817	-	4,817	7,968	-	7,968
Flower fund	1,271	-	1,271	1,056	-	1,056
Salaries	129,748	-	129,748	124,895	-	124,895
Music costs	5,852	5,148	11,000	3,038	5,210	8,248
Organ scholarship	900	900	900	550	550	550
Administration costs	5,354	-	5,354	4,036	-	4,036
Telephone and wifi	933	-	933	894	-	894
Computer and IT costs	7,361	-	7,361	6,439	-	6,439
Postage and stationery	1,261	-	1,261	1,961	-	1,961
Sundry expenses	6,285	-	6,285	1,200	-	1,200
Accountancy fees	5,053	-	5,053	2,205	-	2,205
	<u>584,701</u>	<u>6,048</u>	<u>590,749</u>	<u>295,776</u>	<u>5,760</u>	<u>301,536</u>
Total Expenditure	587,965	6,048	594,013	299,072	5,760	304,832

THE PARISH OF ST MARY THE VIRGIN, THE LACE MARKET, NOTTINGHAM

Notes forming part of the financial statements for the year ended 31 December 2023 (Continued)

4 Staff costs

	2023 £	2022 £
Wages and salaries	120,516	116,194
Social security costs	4,722	5,200
Pension costs	4,510	3,501
	£129,748	£124,895

During the year the PCC employed 6 (2022 -5) employees, none of whom earned £60,000 pa or more. No lay member of the PCC received any reimbursement of expenses or remuneration. There were no trustees' remuneration or other benefits or expenses for the year ended 31 December 2023 nor for the year ended 31 December 2022.

The PCC participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is a multi-employer scheme as described in Section 28 of FRS 102 as it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers. This means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable of £4,510 (2022: £3,501).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2019.

For the Pension Builder Classic section, the valuation revealed a deficit of £4.7m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. The legal structure of the scheme is such that if another employer fails, The PCC could become responsible for paying a share of that employer's pension liabilities.

THE PARISH OF ST MARY THE VIRGIN, THE LACE MARKET, NOTTINGHAM

Notes forming part of the financial statements for the year ended 31 December 2023 (Continued)

5 Investments

	Historic Cost £	Fair value 2023 £	2022 £
<i>General Fund</i>			
T Bailey Investments	152,181	180,131	197,446
9,252.149 M&G Charifund units	142,131	132,767	135,962
Brewin Dolphin	494,743	537,852	520,363
	789,055	850,750	853,771
<i>Endowment Fund</i>			
St Mary Chancel Fund 61 Central Board of Finance Investment Fund units	399	1,379	1,260
St Catharine Memorial Fund 1,044.49 Central Board of Finance Investment Fund units	13,563	23,611	21,581
St Mary Fabric Fund 56.2 Central Board of Finance Investment Fund units	555	1,270	1,161
St Mary Fabric Fund 4,214.18 Central Board of Finance Investment Fund units	4,401	6,100	5,778
	18,918	32,360	29,780

THE PARISH OF ST MARY THE VIRGIN, THE LACE MARKET, NOTTINGHAM

Notes forming part of the financial statements for the year ended 31 December 2023 (*Continued*)

5 Investments (*continued*)

	Historic Cost £	Fair value	
		2023 £	2022 £
<i>Restricted Fund</i>			
St Mary Canon White 9,234.943 Central Board of Finance Investment Fund shares	14,977	13,367	12,660
St Mary Canon White 1,817.37 Central Board of Finance Investment Fund units	22,465	41,082	37,549
St Mary Curates 78 Central Board of Finance Investment Fund units	492	1,763	1,612
	37,934	56,212	51,821
	845,907	939,322	935,372
		2023 £	2022 £
At valuation 1 January 2023		935,372	1,052,825
Additions		96,938	66,523
Disposals		(110,543)	(85,322)
Revaluation		17,555	(98,654)
Fair value at 31 December 2023		939,322	935,372
Cost at 31 December 2023		845,907	855,437

THE PARISH OF ST MARY THE VIRGIN, THE LACE MARKET, NOTTINGHAM

Notes forming part of the financial statements for the year ended 31 December 2023 (Continued)

6 Analysis of net assets by fund - 2023

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Fixed assets	850,750	56,212	32,360	939,322
Current assets	139,788	88,352	648	228,788
Current liabilities	(73,194)	-	-	(73,194)
Fund balance	917,344	144,564	33,008	1,094,916

Analysis of net assets by fund - 2022

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Fixed assets	853,771	51,821	29,780	935,372
Current assets	69,846	83,580	647	154,073
Current liabilities	(12,496)	-	-	(12,496)
Fund balance	911,121	135,401	30,427	1,076,949

7 Debtors

	2023 £	2022 £
Income tax recoverable	59,610	55,967
Other debtors	89,776	14,725
	149,386	70,692

8 Investments – short term deposits

Cash held for investment	23,131	30,678

9 Liabilities: amounts falling due within one year

Accruals	5,441	2,740
Other creditors	67,753	9,756
	73,194	12,496

THE PARISH OF ST MARY THE VIRGIN, THE LACE MARKET, NOTTINGHAM

Notes forming part of the financial statements for the year ended 31 December 2023 (Continued)

10 Fund details

The restricted fund comprises:

	Balance at 31 Dec 2022 £	Income £	Outgoings £	Gains/ (losses) £	Transfers £	Balance at 31 Dec 2023
<i>Endowment</i>						
St Mary Chancel Fund	1,260	-	-	119	-	1,379
St Catharine Memorial Fund	21,581	-	-	2,030	-	23,611
St Mary Fabric Fund	6,939	-	-	432	-	7,371
St Mary Choirboys	647	-	-	-	-	647
<i>Restricted</i>						
St Mary Canon White	56,358	1,412	-	4,239	-	62,009
St Mary Curates	2,622	81	-	152	-	2,855
St Mary Underfloor Heating	64,614	-	-	-	-	64,614
St Catharine Memorial Hall Fund	644	645	-	-	-	1,289
St Mary Chancel Fund	1,319	80	-	-	-	1,399
St Mary Fabric Fund	970	166	-	-	-	1,136
St Mary Choirboys / Music Fund	7,934	5,500	5,148	-	-	8,286
St Mary Organ Scholarship	940	2,936	900	-	-	2,976
	165,828	10,820	6,048	6,972	-	177,572

St Mary Chancel Fund – to keep the chancel wind and weather proof

St Catharine Memorial Fund – church hall repairs

St Mary Fabric Fund – fabric and maintenance

St Mary Choirboys – choir funding

St Mary Canon White – religious purposes

St Mary Curates – income accumulated for curates

St Mary Underfloor Heating – maintenance and repair of underfloor heating and renovation of lighting

St Mary Organ Scholarship – organ scholarship

St Mary Music Fund – music

The unrestricted fund comprises:

	Balance at 31 Dec 2022 £	Income £	Outgoings £	Gains/ (losses) £	Transfers £	Balance at 31 Dec 2023
General	911,121	287,947	302,738	10,157	(4,140)	902,347
South Transept Wall (Bells)	-	200,338	187,313	-	-	13,025
Children's Choir	-	6,825	5,671	-	1,000	2,154
Director of Music	-	1,000	1,000	-	-	-
Lighting Project	-	-	2,040	-	-	(2,040)
Passion Play	-	4,094	3,386	-	1,500	2,208
Porch and Served	-	82,927	82,948	-	-	(21)
Workplace Wednesday	-	900	2,869	-	1,640	(329)
	911,121	584,031	587,965	10,157	-	917,344

THE PARISH OF ST MARY THE VIRGIN, THE LACE MARKET, NOTTINGHAM

Notes forming part of the financial statements for the year ended 31 December 2023 (Continued)

Fund Reconciliation

	At 1.1.2023 £	Income £	Outgoings £	Gains/ (losses) £	At 31.12.2023 £
Unrestricted Funds	911,121	584,031	(587,965)	10,157	917,344
Restricted Funds	135,401	10,820	(6,048)	4,391	144,564
Endowment Funds	30,427	-	-	2,581	33,008
	<u>1,076,949</u>	<u>594,851</u>	<u>(594,013)</u>	<u>17,129</u>	<u>1,094,916</u>
	At 1.1.2022 £	Income £	Outgoings £	Gains/ (losses) £	At 31.12.2022 £
Unrestricted Funds	1,059,863	241,801	(299,072)	(91,471)	911,121
Restricted Funds	139,185	9,163	(5,760)	(7,187)	135,401
Endowment Funds	34,524	-	-	(4,097)	30,427
	<u>1,233,572</u>	<u>250,964</u>	<u>(304,832)</u>	<u>(102,755)</u>	<u>1,076,949</u>

11 Connected charities

St Mary's Restoration & Development Fund have objectives related to those of the PCC, grants from these funds are included in these accounts. In 2023 £8,078 (2022 - £3,000) was received from St Mary's Restoration & Development Fund.

12 Leases

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2023	2022
Within one year	156	664
Between one and five years	585	-
	<u>£741</u>	<u>£664</u>

13 Independent Examiners' Fees

Fees payable in respect of:		
Independent examination	2,100	1,896
Payroll	374	309
Other	2,579	-

THE PARISH OF ST MARY THE VIRGIN, THE LACE MARKET, NOTTINGHAM

Notes forming part of the financial statements for the year ended 31 December 2023 (*Continued*)

14	Missionary and charitable giving	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
	<i>Church overseas</i>				
	Missionary Societies				
	Friends of Kagando Hospital	500	-	500	500
	Justice Defenders	500	-	500	500
		1,000	-	1,000	1,000
	<i>Other charities</i>				
	Royal British Legion	-	-	-	766
	Footprints	500	-	500	500
	Children's Society	-	-	-	(45)
	Forces In The Community	406	-	406	-
		906	-	906	1,221
	<i>Local charities</i>				
	St Mary's Relief in Need	-	-	-	500
	Safe Families for Children	500	-	500	500
	Jericho Road Project	500	-	500	500
	Nottingham High School Founders Day Service	-	-	-	400
	Emmanuel House	980	-	980	1,180
	Open Homes	500	-	500	500
	Legal Service	-	-	-	56
	Meadows Food Bank	500	-	500	1,093
	SSAFA Norton House	500	-	500	-
	Nottingham Arimathea Trust (formerly Host Nottingham)	500	-	500	500
	Ducklings	649	-	649	-
		4,629	-	4,629	5,229
		6,535	-	6,535	7,450

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PAROCHIAL CHURCH COUNCIL THE
ECCLESIASTICAL PARISH OF ST MARY THE
VIRGIN, THE LACE MARKET, NOTTINGHAM**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023, which are set out on pages 8 to 21.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K Mealand

Karen Mealand FCCA
Lemans
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NG1 4JA

2 May 2024