



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2020 **Period start date** **To** 31/08/2021 **Period end date**

Charity name: Lorton After School Club

Charity registration number: 117761

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	<p>To provide the necessary facilities for the daily care, recreation and education of children during out of school hours.</p> <p>To advance the education and training of the persons in the provision of such care, education and recreational facilities.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<p>Lorton After School Club provides a vital service through the employing of qualified and experienced staff to deliver activities, new experiences and supervised play for children aged 4 to 11. The group offers local parents and families a service where their children can be looked after in a safe setting and experience new activities and learning, as well as social time with friends. They are also able to mix with different age groups and children from other backgrounds, out of school time.</p> <p>The staff run a range of activities and experiences, from crafts, sports, themed nights, healthy baking, outdoor activities, etc. Some nights are linked to national festivals, allowing children to build on their learning, develop craft skills and make gifts for their families.</p> <p>Educational development is informal, like running a science club for children to carry out experiments and make predictions. Or bring, where they learner about food hygiene and where food comes from.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	<p>The trustees and staff have provided a service that caters for children aged 4-11 years old as the direct beneficiaries, the age criteria is applied to the users. There is no other restriction on who takes up the service.</p> <p>The service offered is determined by staff and management committee, based on available skills and experience, plus market demand as expressed by the users of the service. Care is taken to ensure a variety of indoor and outdoor activities are offered, across different cultural and leisure options. These are set at team and individual levels, to meet a wide variety of service user requirements.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Policy on grant making	N/A
Policy on social investment including program related investment	N/A
Contribution made by volunteers	Volunteers run the management committee- There are currently 5 trustees. This involves standard roles managing the club, plus overseeing the interface with Ofsted. All trustees give their time voluntarily and receive no remuneration or other benefits.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>*Due to the pandemic, the club was closed for the later part of the school year. (Jan-March).</p> <p>Before and after the closure the club had been providing wonderful care and activities for the beneficiaries. Due to restriction on numbers and supporting government guidelines regarding covid the activities were reduced to help reduce cross contamination. There were still lots of interaction and personal and social development.</p> <p>The club ran from 3pm-5pm allowing parents to finish their working day.</p> <p>During the year the club held some outdoor parties parties, linked to themes, halloween, which are open to all children.</p> <p>Due to the pandemic we were unable to run our main big fundraiser, the Lorton 10K. We received furlough funding for staff throughout the government scheme.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	
Performance of fundraising activities against objectives set	
Investment performance against objectives	

Financial Review

Review of the charity's financial position at the end of the period	LASC had £4,877 in the bank as of 31.8.2021
Statement explaining the policy for holding reserves stating why they are held	Funds are maintained to allow for redundancy costs and to cover any additional operational costs.
Amount of reserves held	A minimum of £1500
Reasons for holding zero reserves	
Details of fund materially in deficit	
Explanation of any uncertainties about the charity continuing as a going concern	The charity fundraises locally and in conjunction with the school's PTA. Income opportunities are reviewed at the AGM and any other ideas to help support the continuation of the club.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	The charity draws its main funds from charging for the childcare/provision of activities and shares fundraising with the school. Grant funding is applied for when available and helps to enhance the service provided.
Investment policy and objectives including any social investment policy adopted	N/A
A description of the principal risks facing the charity	The principle risk to the charity is the reduced uptake in users. Numbers on roll in the school and within the community can cause attendance to the club to fluctuate and therefore make the club financially unviable. During the pandemic many parents were working from home and therefore had more flexible working hours and there was less need for after school care.
Other	

Structure, Governance and Management

Description of charity's trusts:	
Type of governing document (trust deed, royal charter)	CIO Foundation Constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	Charitable Incorporated Organisation, Registered 20th March 2018
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees are appointed or reappointed annually at the AGM held in September.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	New charity trustees receive a copy of the current constitution and a copy of the CIO's latest Annual Report, as well as a statement of accounts. There is a child protection policy in place and CRB checks are carried out prior to commencement of employment or trusteeship and maintained in line with statutory requirements.
The charity's organisational structure and any wider network with which the charity works	The charity is governed by a management committee, with a staff of two Play-Leaders (job share) and one Play-Worker.
Relationship with any related parties	The charity maintains a close working relationship with Lorton School, who support staff through organising statutory and professional training for staff and CRB checks for volunteers. The school also provides the premises for LASC free of charge.

Reference and Administrative details

Charity name	Lorton After School Club
Other name the charity uses	LASC
Registered charity number	1177619
Charity's principal address	Lorton School High Lorton Cockermouth Cumbria LA13 9UL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jenny Watkins	Chair	Sept 2020	
2	Carolyn Williamson	Secretary	March 2018	
3	Louise Watson	Treasurer	Sept 2020	
4	Emma Hollingworth		March 2018	
5	Olivia Harrison		Sept 2019	
6				
7				
8				
9				
10				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Oaktree Accountancy	27 Oaktree Crescent, Cockermouth, CA13 9HR

Name of chief executive or names of senior staff members (Optional information)

Part-time play-leaders Emma Tyson and Nicola Tyson and part-time play-worker Elizabeth Dennison

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A handwritten signature in blue ink, appearing to read 'Jenny Watkins', enclosed within a rectangular box.

Full name(s)

Jenny Watkins

Position (eg Secretary,
Chair, etc)

Chair

Date

28.06.2022

LORTON AFTER SCHOOL CLUB

Report and Accounts

31 August 2021

LORTON AFTER SCHOOL CLUB
Report and accounts
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LORTON AFTER SCHOOL CLUB
Charitable incorporated organisation

Trustees

Carolyn Williamson
Emma Hollingworth
Jenny Louise Watkins
Louise May Watson
Olivia Paula Harrison
Dr Tom Page

Accountants

Oaktree Accountancy (Cockermouth) Limited
27 Oaktree Crescent
Cockermouth
Cumbria
CA13 9HR

Registered office

Lorton School High Lorton
Cockermouth
Cumbria
CA13 9UL

Registered number

CE013579

LORTON AFTER SCHOOL CLUB

Registered number: CE013579

Trustees' Report

The trustees present their report and accounts for the year ended 31 August 2021.

Principal activities

The company's principal activity during the year was the provision of necessary facilities for the daily care, recreation and education of children during out of school hours and school holidays.

Trustees

The following persons served as trustees during the year:

Carolyn Williamson
Emma Hollingworth
Jenny Louise Watkins
Louise May Watson
Olivia Paula Harrison
Dr Tom Page

Small company provisions

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime, Charities Act 2011 and Accounting for Charities (Statement of Recommended Practice) - 2005.

This report was approved by the board on 31 May 2022 and signed on its behalf.

Mrs. Louise Watson

Trustee

LORTON AFTER SCHOOL CLUB
Independent Examiner's Report

Independent examiners' report to the trustees of
LORTON AFTER SCHOOL CLUB
for the year ended 31 August 2021

I report on the accounts of the charity set out in pages 4 to 7.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

1. Examine the accounts under section 145 of the 2011 Act;
2. Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
3. State whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Christopher Thomas Daniel Macleod ACA ICPA (Fellow)
Oaktree Accountancy (Cockermouth) Limited
Accountants
27 Oaktree Crescent
Cockermouth
Cumbria
CA13 9HR

31 May 2022

LORTON AFTER SCHOOL CLUB
Statement of financial activities
for the year ended 31 August 2021
Charity number: 1177619

	2021 £	2020 £
Incoming resources		
Unrestricted	7,797	11,817
Restricted	-	-
	<u>7,797</u>	<u>11,817</u>
 Resources expended	 (9,603)	 (9,205)
Annual (deficit)/surplus	<u>(1,806)</u>	<u>2,612</u>

LORTON AFTER SCHOOL CLUB**Registered number: CE013579****Charity number: 1177619****Balance Sheet****as at 31 August 2021**

	Notes	2021 £	2020 £
Cash at bank and in hand		4,877	6,802
		<u>4,877</u>	<u>6,802</u>
Debtors	3	227	158
Creditors: amounts falling due within one year	4	-	(50)
Net current assets		<u>5,104</u>	<u>6,910</u>
Net assets		<u>5,104</u>	<u>6,910</u>
Charity funds			
Restricted funds		-	-
Designated funds		-	-
Unrestricted funds	5	5,104	6,910
Shareholders' funds		<u>5,104</u>	<u>6,910</u>

Mrs. Louise Watson
 Trustee
 Approved on 31 May 2022

LORTON AFTER SCHOOL CLUB
Notes to the Accounts
for the year ended 31 August 2021

1 Accounting policies

Basis of preparation

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime, Charities Act 2011 and Accounting for Charities (Statement of Recommended Practice) - 2005.

Incoming resources

Incoming resources are recognised on a receivable basis.

Expenditure and liabilities

Liabilities are recognised on an accruals basis.

2 Employees

	2021 Number	2020 Number
Average number of persons employed by the company	<u>2</u>	<u>3</u>

3 Debtors

	2021 £	2020 £
PAYE repayable	87	-
Prepayments	<u>140</u>	<u>158</u>
	<u>227</u>	<u>158</u>

4 Creditors: amounts falling due within one year

	2021 £	2020 £
Carolyn Williamson expenses	<u>-</u>	<u>50</u>

5 Unrestricted funds

	2021 £	2020 £
At 1 September 2020	6,910	4,298
Annual (deficit)/surplus	(1,806)	2,612
At 31 August 2021	<u>5,104</u>	<u>6,910</u>

6 Other information

LORTON AFTER SCHOOL CLUB is a charitable incorporated organisation.

Lorton School High Lorton

Cockermouth

Cumbria

CA13 9UL

LORTON AFTER SCHOOL CLUB
Detailed profit and loss account
for the year ended 31 August 2021

This schedule does not form part of the statutory accounts

	2021	2020
	£	£
Unrestricted incoming resources		
Fees	3,953	4,917
Grants	3,844	6,900
	<u>7,797</u>	<u>11,817</u>
Resources expended		
Employee costs:		
Wages and salaries	8,099	7,722
Staff entertaining	97	109
	<u>8,196</u>	<u>7,831</u>
Club activities:		
External activities	172	-
Equipment expensed	85	156
Cookery	-	92
Crafts and science	7	102
Snacks	190	175
	<u>454</u>	<u>525</u>
General administrative expenses:		
Insurance	368	323
Licences	35	-
Telephone	10	10
	<u>413</u>	<u>333</u>
Legal and professional costs:		
Accountancy fees	540	516
	<u>540</u>	<u>516</u>
	<u>9,603</u>	<u>9,205</u>