

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024  
FOR  
CHEESY WAFFLES PROJECT CIO**

Ribchesters  
Chartered Accountants  
Finchale House  
Belmont Business Park  
Durham  
DH1 1TW

## **CHEESY WAFFLES PROJECT CIO**

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# Cheesy Waffles Project Annual Report 2023-2024

Giving people a voice through  
positive activities



## Awards and Accreditation

We have celebrated our achievements and success throughout the year, these have included;  
Youth Work Level 1 Awards for volunteers and staff



ASDAN has been delivered across the groups with young people successfully completing challenges in Short Courses on Sport and Fitness, Leadership and Independent Living. Two adult members received Volunteering Awards. Eight young people completed their Bronze Duke of Edinburgh's Award. We entered different categories in North East Youth Projects with Pride and won the Category of Most Improved Project for the Skills House Project.

## Cheesy Waffles Football Club

The Club continue to promote disability awareness in the local community and support with the raising of funds for the Charity. This year they have been part of 3 Charity Cup leagues and were proud to be the Winners of The Stanks, Berwick Charity Cup. There has been a focus on giving opportunity for our members to take on different roles with the Football Club: taking on the roles of Assistant Manager, Kit Person, Fundraising Lead, setting up locker rooms, promotion etc. They have enjoyed the responsibility and gained valuable personal skills.



## The Skills House

The last twelve months has seen The Skills House developed to provide opportunity for all ages to enjoy both social and learning time in a safe and welcoming space.



Independent living projects, overnight stays, parent get togethers, small community engagement, one to one support, social time, sensory sessions and wellbeing activity have been delivered for all ages and needs.



## Performing Arts

A wonderfully successful year for our performing arts projects this year which has seen eight performances in four different venues. A highlight was being part of The Durham Fringe Festival showcasing our own musical drama 'Canny Coal' depicting the history of coal mining in County Durham. The group continues to grow in size working together to deliver a variety of performances.



## Health and Wellbeing

The importance of positive mental health, wellbeing and health and fitness has been promoted throughout the year to all groups with specific projects targeting areas for development. Activities have included residentials to new expeditions and camping, swimming, beach scavenging, surf school, sports and fun fitness, yoga, art therapy, bushcraft, healthy eating, cookery, healthy minds, sexual health and relationships, roller skating, golf, snow tubing and community cohesion opportunities.



## Holiday Programmes

Activities and programmes have been delivered to support positive mental health, raising confidence, learning skills and enjoying new experiences as well as reducing isolation and having fun throughout the year and have included a wide range of offsite visits, centre based fun sessions, social activity, fun educational projects, caravan holidays, overnight stays, theatre, cinema, shopping, restaurants, parties, discos and community events.





## Community Links

Being part of the community is at the heart of Cheesy Waffles and the links we make, the support we receive enables positive disability acceptance and community cohesion for everyone in the project. Throughout the year we have delivered regular community events

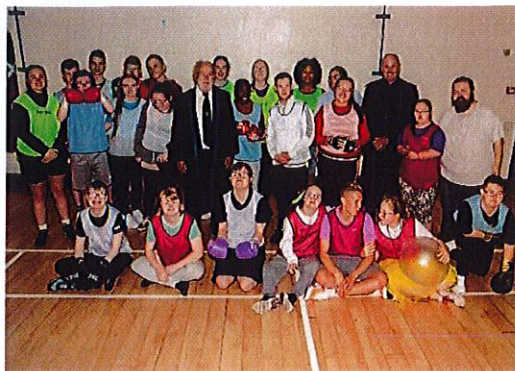
including coffee mornings, family fun days, quiz nights, offsite trips, gifts of kindness and intergenerational activities.

We have had fantastic support from Sainsburys Local, Tesco Community Champion, Belmont Working Men's Club, The Co-op, Belmont Travellers Rest, HMH Civils, Amazon and MGL whose generosity enables us to deliver an engaging programme.

The Rotary Club and The Shakespeare Trust continue to support our project members and give a vested interest in what we do as well as offering volunteer opportunities for us to be part of. The Freeman of Durham City enabled a Local History Project to be developed and they called in to visit some of the group and see their ASDAN Football and Leadership Project Files.

The Key+, a funding programme for children and young people to access has enabled 3 Community Projects to take place including delivering chocolate bars to our neighbours around the Gilesgate Moor area, give donations of items to Belmont Grange, Laurel Avenue Youth Project, Strayaid, update planters in the community garden, purchase Christmas gifts for local children and give gifts for Santa to hand out at Belmont Toddlers Group.

The Belmont Fund that commenced last year ended with a trip to Harrogate for local residents, it was fantastic to see all different ages come together and enjoy a day out all planned and organised by our core group of adult members whose mission was to develop community cohesion.



## Funding and Support

We continue to receive incredible support and this year have received grants from different funders that have ensured a diverse and holistic delivery of projects and opportunities.

The enthusiasm of our friends, family and supporters has seen an increase in fundraising over the last 12 months

with many of our members taking responsibility in planning and delivering activities and events. Substantial donations have taken the pressure off seeking the much needed funding required to continue to develop projects for all ages as well as The Skills House and the project's minibus. Being selected as this year's 'chosen charity' at Newbus Grange Caravan Park has seen us receive regular donations and the opportunity for some of our members to spend time enjoying their facilities.





## Manager's Report



Starting off our year with Autism Acceptance Week and ending it with World Down Syndrome Day saw celebrations of positive disability awareness and inclusion ensuring our members remain central to all we do.

The last twelve months have seen some financial uncertainty but local support, generous donations and a focus on fundraising has ensured continuation in the delivery of all clubs and activities without any interruption and secured funding has provided a diverse programme of projects with amazing opportunities for both our members and community engagement.

Staff development and training has been intense this year ensuring the whole team are confident in their roles within the project.

The use of new venues, Lynn Jordison House for Adult Fit Bits and Junior Club and Belmont Working Mens Club for our Top 20's & 30's Group ensures a safe and suitable place for members to meet and complements delivery from our site at Belmont Community Centre as well as small focused sessions from our Skills House.

Being part of this years Durham Fringe Festival was an amazing experience for both our members and staff team. It was a change in direction from our usual performances, a new venue, new audience and quite a challenge for our Making Music performers. I was taken aback by the response it received and delighted to be able to give a further two performances later in the year.

Having Investing in Children Status, being members of The Key, North East Youth Association, Durham Youth Print and Durham Girls and Boys Association gives us confidence for the future and additional support for training and development as well as opening up new opportunities.

This is our 19<sup>th</sup> year as a Project and I look forward to the year ahead and the 20<sup>th</sup> anniversary plans but also the development of ourselves as a Community Project, supporting members, families, friends and supporters, increasing community cohesion and alleviating poverty.

The greatest of thanks is given to our Trustees, staff, volunteers, supporters, funders, friends and of course our members for the positive year we have had.





## **CHEESY WAFFLES CHARITY CIO**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024**

The Trustees present their report with the financial statements of the Charity for the year ended 31 March 2024. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OUR CHARITABLE AIMS AND OBJECTIVES**

To advance in life and education, for children, young people and adults, particularly but not exclusively those who have disabilities through:

- (a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
- (b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals

#### **WHO WE ARE AND WHAT WE DO**

The Cheesy Waffles Charity is a registered Charitable Incorporated Organisation (CIO) for children, young people and adults with additional needs. We were established nineteen years ago as a Project and became a Charity in March 2018. In the last five years we have expanded our services to work with children from age seven to adulthood, this is due to addressing the needs of those who want to be a part of our Project.

We are based at Belmont Community Centre, Durham, however we do deliver our services from other venues to ensure our activities are suitable and accessible to all. We welcome members from across the County of Durham but also outside this boundary if they would like to participate with our activities. We have recently started a Project in the East of Durham based at Horden Family Hub where there is a history of deprivation and low youth engagement.

We currently deliver eleven weekly sessions for different age groups and interests with a mix of learning and social activity as well as delivering The Duke of Edinburgh's Award, ASDAN Short Courses, Youth Voice and Community Events.

A full active programme is delivered during holiday periods and at weekends to suit different ages and interests including cookery, shopping, swimming, art & crafts, weekends away, community work, gardening, history projects, sports, cinema, performing arts, health and wellbeing and social nights.

Members are encouraged and supported to learn life skills, increasing confidence, boosting self-esteem and supporting with the transition to a healthy and happy adulthood.

The Charity supports those who attend our services by reducing isolation, supporting social and emotional mental health, increasing opportunity, knowledge and skills for life. It also ensures acceptance and inclusion both in our sessions and in the wider community.

Our Project belongs to all its members. We aim to organise a range of activities and events to suit the interests and meet the needs of a wide variety of people. We are open to new ideas, and will prioritise opportunities for members to share their cultural heritage with one another. Every member of Cheesy Waffles Project, guests and visitors are made to feel equally welcome and included at all the project's clubs, activities, offsite visits, meetings and events.

Parents, carers and other family members are given support where needed including signposting, advice sessions, volunteer opportunity, parent/carers friendship activities, family trips and events.

The needs of our members include Prader Willis Syndrome, Global Spectrum Delay, Autism Spectrum Disorder, Down Syndrome, Attention Deficit Hyperactivity Disorder, Fragile X Disorder, Cerebral Palsy, Aspergers, Social Anxiety, Depression, Dyspraxia. We also have members who are registered blind or partially sighted, selective mutism and communication delay and wheelchair users.



## **OUR VALUES**

Central to our culture is that persons with additional needs deserve to have access to the same opportunities as everyone else and to do so in a safe, caring and welcoming environment. We try to ensure that barriers do not stop opportunity and to show others what our members can do while raising positive disability awareness and increasing acceptance in the community. Equality, diversity and inclusion are paramount in what we stand for and believe in.

## **CASE STUDIES**

- A young person who had never been away from home before was keen to do their Duke of Edinburgh's Award but was anxious about staying away from home. It was an obstacle that they did not think they could overcome and although they had completed their other sections of the Award, they could not contemplate joining the Expedition Weekend which includes an overnight stay. Staff worked with the young person over time with visits to the place that the overnight stay would take place plus evening sessions so that they could get used to time away from home. They did successfully complete their expedition and enjoyed being away from home on an adventure with their peers, making memories and learning new skills. They have now commenced their Silver Duke of Edinburgh Award and we look forward to them growing their confidence even further.
- A young person with delayed speech joined our Making Music Project, although lacking in confidence. The rest of the group and staff team gave them encouragement and support to learn songs and dance routines which they enjoyed and engaged in. Over the year their self-confidence soared; you could see that they were happy being part of a group that accepted them and celebrated their success alongside of them. It was amazing when this member put themselves forward for the main role in our Summer Show which saw them take on a speaking part. Parent's feedback is that the Charity has helped develop the young person's language skills and their speech therapist has acknowledged that their participation has supported with helping them to speak more clearly. The most rewarding thing to see was that the young person was on a stage, enjoying themselves and with a huge amount of confidence in what they were doing.

## **OUR PEOPLE**

### **Staff and Volunteers**

We have a staff team of twelve and a volunteer team of seven including two of our adult members with SEND working with 109 members on a part-time or sessional basis. Our staff are all youth work trained from Level 1 to Level 6. They have a multitude of skills, experience and training that they bring to the Charity, for example sports leader, football coach, artist, office skills, photography, social media, outdoor education leadership, sexual health trainers, SEND training, health and social care trained level 1 to 4, ASDAN delivery trained and Duke of Edinburgh's Award Assessors. Staff must continue to complete Professional Development Training to enhance their roles in addition to completing a minimum of four courses per year as well as attending in house training and learning sessions.

### **Ambassadors**

We have a team of fourteen Ambassadors made up of members of the Charity who meet monthly to support with funding ideas, provide feedback from other members, planning for holiday programmes, give advice to staff, plan community events and develop acceptance and awareness. They support with the planning and delivery of inhouse events including award nights and the Annual General Meeting. The Ambassadors can put themselves forward for a position every two years. They are also given the opportunity to attend Trustee Meetings and Staff Information Sessions as well as representing Cheesy Waffles at promotion events.



TRUSTEES AND GOVERNANCE

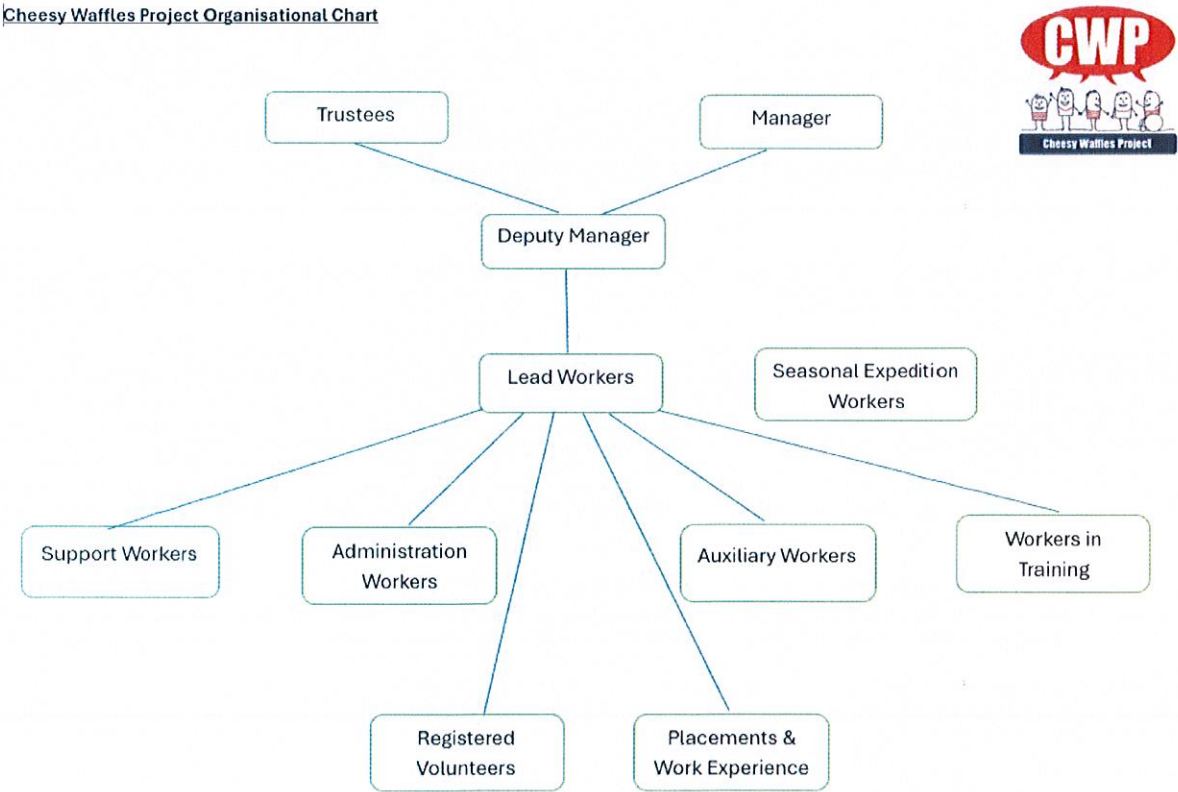
We currently have five Trustees including a Chair person, Treasurer and Secretary, with a quorum of three, who have a background of teaching, governance, youth work, SEND and policing. The Trustees provide support, guidance and advice to the Managers of the Charity and Staff Team and attend presentations and events. The CWP CIO AGM also provides the opportunity for Trustees to meet with members, staff, volunteers and parents. All Trustees complete regular training to enhance their roles and responsibilities. They conduct an annual review of the Charity's policies and procedures and continually review the Charity's governance to ensure that it complies with legislation and the Charity Commission.

The Trustees must seek to be representative of the people with whom the Charity works. Individual Trustees must have sufficient knowledge, both of trusteeship in general, of the Charity's activities, the legal responsibilities of a Trustee and the expectations on becoming a Trustee of the Charity. They are required to sign a Code of Conduct which outlines the appropriate standards of behaviour expected of them. New Trustees can be recruited to the Board at any time by the Trustees. of the CWP CIO. A Skills Audit has recently been carried out and a Skills Matrix implemented to ensure the Trustees are as effective as possible in delivering good governance to the Charity. A full procedure for the recruitment and induction of new Trustees is in place.

Governing document

The Cheesy Waffles Charity CIO (the "Charity") was registered as a Charitable Incorporated Organisation on 20 March 2018, number 1177618.

Cheesy Waffles Project Organisational Chart





## **PARTNERSHIPS**

We are part of Durham Youth Print which brings different organisations together to share resources, ideas and knowledge and secure funding for staff training and development. We are members of County Durham Boys and Girls Association which gives free or reduced activities throughout the year including residentials, surfing, sailing and apple store learning sessions. This ensures a diverse programme for our members. Membership with NE Youth also gives opportunity for youth activities, staff development, funding opportunity, support and advice. We have links with Durham University who support us with volunteers and opportunities to use their resources including their sports complex and theatre. We work in partnership regularly with the local community association, residents' association and other local groups and organisations to support community cohesion and positive disability awareness.

## **CHEESY WAFFLES F.C.**

The trustees are very grateful to the independent Cheesy Waffles Football Club for raising awareness of the CWP CIO charity and the activities the Project offers to its members, also for the generous donations as a result of the Football Club's fundraising.

## **KEY SOURCES OF INCOME**

Our activities are supported by grants, donations and our own fundraising efforts, we continuously fundraise to ensure that our Charity can continue to develop, promote disability acceptance and deliver positive activities for our members.

### **Grants**

We seek grants to support with both running costs and to enhance opportunity for members for resources, excursions and residentials. Main grants have included from County Durham Community Foundation, Durham County Council SEND, National Lottery Community Fund, Durham Area Action Partnership and The Ballinger Trust.

### **Regular Funders**

We are supported by many local organisations and some local businesses which assists with excursions, resources, room hire for events and printing. These include HMH Civils, MGL Demolition, Prison Officers Charity, Shakespeare Temperance Trust, Durham Rotary Club and Durham Elvet Rotary Club.

### **Fundraising**

We hold regular fundraising events throughout the year and have community support from local pubs and clubs as well as from members' families and friends who hold activities to raise funds.

## **PUBLIC BENEFIT**

The Trustees have had due regard to guidance published by the Charity Commission on Public Benefit. We are a non-profitable Charity delivering a full active programme to our members including school holidays and weekends, to suit different ages and interests.

## **Working with the local community**

We encourage members to engage in community work, this is supported through our volunteer projects and our members Ambassadors programmes. This provides members with the opportunity to show others what they can achieve, how they can make a change and be part of making an inclusive and accepting place to live, learn and socialise. We hold regular events including family days, music performances, coffee mornings, community cafes, fairs and fun days, community coach trips and intergenerational activities. These are all planned and delivered by our members with support from our staff and volunteer team. We work regularly with Belmont Community Association, Carville Residents Association and other local youth groups to provide additional opportunities for our members and to support with community development and cohesion.

### **Celebrating Success**

We showcase what we do by means of our public Facebook page and website. We also hold regular events to celebrate the success of our members, staff and volunteers. This can be anything from parents being invited to a session or to a whole Charity ceremony with over three hundred guests.

## **EQUALITY DIVERSITY INCLUSION**

The Cheesy Waffles Charity is committed to treating all people equally and with respect irrespective of their age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation. Over the years the Charity has seen many changes in inclusion and acceptance and we are proud to have been part of making these changes in attitude and language especially in our regional area by working with local Councillors and other organisations. Our Clubs and activities are held in venues that are accessible to wheelchair users and people with mobility difficulties. When organising outings for our members, we ensure that there is sufficient support to meet everyone's individual needs so that they can engage in all activities.



## **SAFEGUARDING**

The Cheesy Waffles Charity is dedicated to safeguarding children and vulnerable adults and will ensure everyone understands their roles and responsibilities in respect of safeguarding and is provided with the appropriate training to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns relating to children and vulnerable adults. Our Safeguarding for Children and Vulnerable Adults and Staff and Volunteers policy is reviewed annually. The policy applies to all staff including managers, the board of Trustees, paid staff, volunteers or anyone working on behalf of The Cheesy Waffles Charity (CIO).

The Charity has a named Designated Safeguarding Lead (DSL) who is responsible for dealing with any concerns regarding the safeguarding of children and young people.

## **RISK MANAGEMENT**

The Trustees and Management Committee have conducted a review of the risks to the Charity and a Risk Register has been established and is reviewed at least annually. Where appropriate, systems, procedures and internal controls have been established to mitigate the risks. Procedures are in place to ensure compliance with health and safety regulations and a small internal team made up of Trustees and the Manager of the Charity conduct an annual Health and Safety audit in compliance with the Charity's Health and Safety policy.

## **DATA PROTECTION RIGHTS**

The Charity may need to collect and utilise specific information on individuals which includes members, parents/carers, staff, volunteers, trustees and any other persons the Charity has a relationship with or may need to contact. Our Data Protection policy is based on the six principles of the Data Protection Act (DPA) in which that personal data shall be processed lawfully, fairly and in a transparent manner, collected for specified, explicit and legitimate purposes, adequate, relevant and limited to what is necessary in relation to the purposes for which it is processed, accurate and kept up to date, kept in a form which permits identification of data subjects for no longer than is necessary and processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss or damage.

## **CWP CIO POLICIES AND PROCEDURES**

We aim to ensure that all aspects of the Charity are relevant/appropriate for everyone and that ultimately all members and staff are always kept safe. We currently have the following policies and procedures in place that allow us to achieve this: Administering medication and managing dietary needs, Anti Bullying, Managing Challenging Behaviour, Complaints, Data Protection, Disciplinary Procedure, ESafety, Equal Opportunities, Health and Safety, Identified Concern, procedure to respond to Disclosure and Alleged Abuse, Lone Worker, SEND Policy, Transport, Whistleblowing, Trustee Recruitment Policy, Alcohol and Drug, Food Hygiene, Moving and Handling, Prevent Duty and Accident & Incident Procedure and Safeguarding. All policies are reviewed by the Trustees on a regular basis.

## **UPDATE ON PLANS FOR 2023**

The last 12 months has seen our Skills House utilised across the different age groups, delivering a range of activities from fun movie nights and holiday activities for younger members to focused skills set programmes for our Transitions members and Independent Living for our post 16 members as well as a whole host of social activities including birthday parties, BBQ's, Mam's nights in and Friends of the Project open sessions. Community engagement has increased this year through regular events and activities. We have had stalls at events in the community centre which is local to the Skills House and held our own community events in the Working Men's Club as well as attending activities and sessions to help get to know people in the community. Both Belmont Working Men's Club and The Travellers Rest Pub have supported us by providing space for activities to members and events for community engagement and fundraising at no cost which has helped immensely with lowering our venue hire and increasing our fundraising intake.

## **FUTURE PLANS FOR 2024**

We aim to increase our community engagement over the next 12 months with plans to deliver our own events for others to enjoy and encourage community use of the Skills House with a focus on a community engagement volunteer programme. We plan to purchase a second mini bus to support with our ethos of learning about the wider world through visiting new places and meeting new people. We will endeavour to secure funding over the next year to support this plan. 2024 will see the Cheesy Waffles Project develop into a holistic Community Project with an increase in volunteer and work placements for our adult members and skills focused projects for those who are post 16. We want to further develop our place in the local community, increase partnerships with other organisations, deliver more community activities and events and encourage volunteer opportunities and training to ensure community cohesion. We aim to tackle direct poverty issues of our members and their families by seeking funding so that we can support with the costs of meals and activities but we also want to increase our community giving through food drives, meal parcels, clothing etc. as needed.

## **RESERVES POLICY**

At the end of this reporting period the Charity holds **£129,538.70** in its bank account. The Trustees have considered the level of unrestricted reserves which is appropriate to carry forward and have determined that three months of running costs is an appropriate level to allow the Charity to continue to operate with confidence.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

Registered Charity number  
1177618

### **Principal address**

Belmont Community Association  
Belmont  
Durham  
DH1 2LL

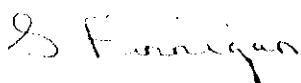
### **Trustees**

A Huitson (Chair)  
L A Pennington (Treasurer)  
S J Finnigan (Secretary)  
S Outlaw  
E Leake (wef 25/10/23)  
M A Leake (resigned 15/04/2023)  
N Myers (resigned 28/02/2024)

### **Independent Examiner**

David Holloway  
FCA DChA  
Ribchesters  
Chartered Accountants  
Finchale House  
Belmont Business Park  
Durham  
DH1 1TW

Approved by order of the board of Trustees on 20 May 2024 and signed on its behalf by:



S J Finnigan – Secretary / Trustee



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
CHEESY WAFFLES PROJECT CIO**

**Independent examiner's report to the trustees of Cheesy Waffles Project CIO**

I report to the charity trustees on my examination of the accounts of Cheesy Waffles Project CIO (the Trust) for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Holloway (FCA DChA)

Ribchesters  
Chartered Accountants  
Finchale House  
Belmont Business Park  
Durham  
DH1 1TW

20 May 2024

**CHEESY WAFFLES PROJECT CIO**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	84,016	172,554	256,570	216,843
Other trading activities	3	7,495	9,713	17,208	3,872
Investment income	4	<u>23</u>	<u>2</u>	<u>25</u>	<u>1</u>
<b>Total</b>		<u>91,534</u>	<u>182,269</u>	<u>273,803</u>	<u>220,716</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Young people & adults, education, support and leisure		<u>64,079</u>	<u>154,855</u>	<u>218,934</u>	<u>229,015</u>
<b>NET INCOME/(EXPENDITURE)</b>		27,455	27,414	54,869	(8,299)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>141,634</u>	<u>17,424</u>	<u>159,058</u>	<u>167,357</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>169,089</u>	<u>44,838</u>	<u>213,927</u>	<u>159,058</u>

The notes form part of these financial statements

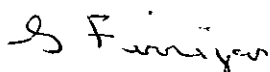


# CHEESY WAFFLES PROJECT CIO

## BALANCE SHEET 31 MARCH 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	85,583	-	85,583	88,825
<b>CURRENT ASSETS</b>					
Debtors	8	1,797	-	1,797	1,513
Cash at bank and in hand		<u>84,702</u>	<u>44,838</u>	<u>129,540</u>	<u>71,313</u>
		86,499	44,838	131,337	72,826
<b>CREDITORS</b>					
Amounts falling due within one year	9	(2,993)	-	(2,993)	(2,593)
<b>NET CURRENT ASSETS</b>		<u>83,506</u>	<u>44,838</u>	<u>128,344</u>	<u>70,233</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		169,089	44,838	213,927	159,058
<b>NET ASSETS</b>		<u>169,089</u>	<u>44,838</u>	<u>213,927</u>	<u>159,058</u>
<b>FUNDS</b>	10				
Unrestricted funds				169,089	141,634
Restricted funds				<u>44,838</u>	<u>17,424</u>
<b>TOTAL FUNDS</b>				<u>213,927</u>	<u>159,058</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 20 May 2024 and were signed on its behalf by:



S J Finnigan - Trustee



S Outlaw - Trustee

## CHEESY WAFFLES PROJECT CIO

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Legacies**

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made to the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Where legacies have been notified to the charity, or the charity is aware of the granting probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed where material.

Should the charity be notified of a legacy subsequent to the accounting reference date but before the date of approval of the accounts and evidence exists which suggests that the executors of the estate agreed the distribution prior to the end of the reporting period and receipt of the legacy is deemed to be probable then that receipt will be recognised as income in that accounting period.

##### **Grants**

Grants of a revenue nature are credited to income in the period to which they relate.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

##### **Governance costs**

Governance costs include those costs associated with meeting with the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- straight line over 50 years
Plant and machinery	- 20% on cost
Motor vehicles	- 20% on reducing balance

##### **Taxation**

The charity is exempt from tax on its charitable activities.



# CHEESY WAFFLES PROJECT CIO

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

### 1. ACCOUNTING POLICIES - continued

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

### 2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	50,338	39,921
Members subs	38,332	32,880
Grants	<u>167,900</u>	<u>144,042</u>
	<u>256,570</u>	<u>216,843</u>

Grants received, included in the above, are as follows:

	2024	2023
	£	£
County Durham Community Foundation	-	32,931
Durham County Council	47,366	14,156
Keyfund	3,181	8,351
The National Lottery Community Fund	66,728	39,918
Believe Housing	-	500
The Duke of Edinburgh's Award Scheme	1,027	-
Garfield Weston (UK Youth)	20,000	20,000
Kickstart	-	6,926
The Charities Aid Foundation	-	5,000
The Co-op Fund	728	3,046
The Neighbourly Sainsburys Grant	1,500	1,886
Neighbourly M&S	-	1,000
NHS Mental Health Connectors	-	9,828
The Sported Foundation	-	500
Ballinger Trust	20,000	-
Laura Moorhouse	500	-
Morrisons Foundation	650	-
Shakespeare Temperance Trust CIO	1,500	-
Poverty Hurts	2,000	-
HMP Service	2,000	-
Other grants	<u>720</u>	<u>-</u>
	<u>167,900</u>	<u>144,042</u>

**CHEESY WAFFLES PROJECT CIO**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**3. OTHER TRADING ACTIVITIES**

	2024	2023
	£	£
Fundraising	<u>17,208</u>	<u>3,872</u>

**4. INVESTMENT INCOME**

	2024	2023
	£	£
Interest received	<u>25</u>	<u>1</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	92,800	124,043	216,843
Other trading activities	3,872	-	3,872
Investment income	<u>1</u>	<u>-</u>	<u>1</u>
<b>Total</b>	<u>96,673</u>	<u>124,043</u>	<u>220,716</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Young people & adults, education, support and leisure	<u>117,271</u>	<u>111,744</u>	<u>229,015</u>
<b>NET INCOME/(EXPENDITURE)</b>	(20,598)	12,299	(8,299)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	<u>162,232</u>	<u>5,125</u>	<u>167,357</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>141,634</u>	<u>17,424</u>	<u>159,058</u>



**CHEESY WAFFLES PROJECT CIO**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**7. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Motor vehicles £	Computer equipment £	Totals £
<b>COST</b>					
At 1 April 2023	75,974	1,660	15,000	-	92,634
Additions	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,524</u>	<u>1,524</u>
At 31 March 2024	<u>75,974</u>	<u>1,660</u>	<u>15,000</u>	<u>1,524</u>	<u>94,158</u>
<b>DEPRECIATION</b>					
At 1 April 2023	2,402	166	1,241	-	3,809
Charge for year	<u>1,519</u>	<u>332</u>	<u>2,752</u>	<u>163</u>	<u>4,766</u>
At 31 March 2024	<u>3,921</u>	<u>498</u>	<u>3,993</u>	<u>163</u>	<u>8,575</u>
<b>NET BOOK VALUE</b>					
At 31 March 2024	<u>72,053</u>	<u>1,162</u>	<u>11,007</u>	<u>1,361</u>	<u>85,583</u>
At 31 March 2023	<u>73,572</u>	<u>1,494</u>	<u>13,759</u>	<u>-</u>	<u>88,825</u>

**8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Prepayments	<u>1,797</u>	<u>1,513</u>

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Taxation and social security	-	113
Other creditors	<u>2,993</u>	<u>2,480</u>
	<u>2,993</u>	<u>2,593</u>

**CHEESY WAFFLES PROJECT CIO**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**10. MOVEMENT IN FUNDS**

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	49,974	25,169	75,143
Skills House	81,654	(4,530)	77,124
Garfield Weston (UK Youth)	10,000	5,000	15,000
Cheesy Waffles FC	<u>6</u>	<u>1,816</u>	<u>1,822</u>
	141,634	27,455	169,089
<b>Restricted funds</b>			
The National Lottery Community Fund	4,641	25,443	30,084
County Durham Community Foundation	11,116	(7,050)	4,066
The Duke Of Edinburgh's Award Scheme	-	685	685
Kickstart	-	1,410	1,410
The Charities Aid Foundation	1,667	(1,667)	-
The Neighbourly Sainsburys Grant	-	1,500	1,500
Minibus	-	443	443
Ballinger Trust	-	5,000	5,000
Morrisons Foundation	-	250	250
Durham HMP Service	<u>-</u>	<u>1,400</u>	<u>1,400</u>
	<u>17,424</u>	<u>27,414</u>	<u>44,838</u>
<b>TOTAL FUNDS</b>	<u>159,058</u>	<u>54,869</u>	<u>213,927</u>



# CHEESY WAFFLES PROJECT CIO

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

### 10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	67,784	(42,615)	25,169
Skills House	319	(4,849)	(4,530)
Garfield Weston (UK Youth)	20,000	(15,000)	5,000
Cheesy Waffles FC	<u>3,431</u>	<u>(1,615)</u>	<u>1,816</u>
	91,534	(64,079)	27,455
<b>Restricted funds</b>			
The National Lottery Community Fund	66,728	(41,285)	25,443
Keyfund	3,181	(3,181)	-
County Durham Community Foundation	47,914	(54,964)	(7,050)
The Duke Of Edinburgh's Award Scheme	1,027	(342)	685
Kickstart	6,013	(4,603)	1,410
The Charities Aid Foundation	-	(1,667)	(1,667)
The Co-op Fund	2,154	(2,154)	-
The Neighbourly Sainsburys Grant	1,500	-	1,500
Minibus	1,033	(590)	443
Ballinger Trust	20,000	(15,000)	5,000
Laura Moorhouse	500	(500)	-
Morrisons Foundation	650	(400)	250
Shakespeare Trust	1,500	(1,500)	-
M Flower Black moon	1,500	(1,500)	-
Durham HMP Service	3,400	(2,000)	1,400
Rotary Club of Durham	800	(800)	-
Workwear Express	869	(869)	-
Poverty Hurts Fund	2,000	(2,000)	-
HMH Civils	<u>21,500</u>	<u>(21,500)</u>	<u>-</u>
	<u>182,269</u>	<u>(154,855)</u>	<u>27,414</u>
<b>TOTAL FUNDS</b>	<u>273,803</u>	<u>(218,934)</u>	<u>54,869</u>

**CHEESY WAFFLES PROJECT CIO**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**10. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
<b>Unrestricted funds</b>				
General fund	67,266	(19,792)	2,500	49,974
Wider World Project	-	2,500	(2,500)	-
Skills House	94,966	(13,312)	-	81,654
Garfield Weston (UK Youth)	-	10,000	-	10,000
Cheesy Waffles FC	-	6	-	6
	<u>162,232</u>	<u>(20,598)</u>	<u>-</u>	<u>141,634</u>
<b>Restricted funds</b>				
The National Lottery Community Fund	-	4,641	-	4,641
County Durham Community Foundation	-	11,116	-	11,116
Tesco Community Grants	1,125	(1,125)	-	-
The Duke Of Edinburgh's Award Scheme	3,000	(3,000)	-	-
Culture and Sport Small Grant Scheme	1,000	(1,000)	-	-
The Charities Aid Foundation	-	1,667	-	1,667
	<u>5,125</u>	<u>12,299</u>	<u>-</u>	<u>17,424</u>
<b>TOTAL FUNDS</b>	<u>167,357</u>	<u>(8,299)</u>	<u>-</u>	<u>159,058</u>

**CHEESY WAFFLES PROJECT CIO**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**10. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	73,932	(93,724)	(19,792)
Wider World Project	2,500	-	2,500
Skills House	(1)	(13,311)	(13,312)
Garfield Weston (UK Youth)	20,000	(10,000)	10,000
Cheesy Waffles FC	<u>242</u>	<u>(236)</u>	<u>6</u>
	96,673	(117,271)	(20,598)
<b>Restricted funds</b>			
The National Lottery Community Fund	39,918	(35,277)	4,641
Keyfund	8,351	(8,351)	-
County Durham Community Foundation	32,931	(21,815)	11,116
Believe Housing	500	(500)	-
Tesco Community Grants	-	(1,125)	(1,125)
Durham County Council	14,157	(14,157)	-
The Duke Of Edinburgh's Award Scheme	-	(3,000)	(3,000)
Kickstart	6,926	(6,926)	-
Culture and Sport Small Grant Scheme	-	(1,000)	(1,000)
The Charities Aid Foundation	5,000	(3,333)	1,667
The Co-op Fund	3,046	(3,046)	-
The Neighbourly Sainsburys Grant	1,886	(1,886)	-
The Neighbourly M&S Fund	1,000	(1,000)	-
NHS Mental Health Connectors	9,828	(9,828)	-
The Sported Foundation	<u>500</u>	<u>(500)</u>	<u>-</u>
	<u>124,043</u>	<u>(111,744)</u>	<u>12,299</u>
<b>TOTAL FUNDS</b>	<u>220,716</u>	<u>(229,015)</u>	<u>(8,299)</u>



# **CHEESY WAFFLES PROJECT CIO**

## **NOTES TO THE FINANCIAL STATEMENTS - continued** **FOR THE YEAR ENDED 31 MARCH 2024**

### **10. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
<b>Unrestricted funds</b>				
General fund	67,266	5,377	2,500	75,143
Wider World Project	-	2,500	(2,500)	-
Skills House	94,966	(17,842)	-	77,124
Garfield Weston (UK Youth)	-	15,000	-	15,000
Cheesy Waffles FC	-	1,822	-	1,822
	<u>162,232</u>	<u>6,857</u>	<u>-</u>	<u>169,089</u>
<b>Restricted funds</b>				
The National Lottery Community Fund	-	30,084	-	30,084
County Durham Community Foundation	-	4,066	-	4,066
Tesco Community Grants	1,125	(1,125)	-	-
The Duke Of Edinburgh's Award Scheme	3,000	(2,315)	-	685
Kickstart	-	1,410	-	1,410
Culture and Sport Small Grant Scheme	1,000	(1,000)	-	-
The Neighbourly Sainsburys Grant	-	1,500	-	1,500
Minibus	-	443	-	443
Ballinger Trust	-	5,000	-	5,000
Morrisons Foundation	-	250	-	250
Durham HMP Service	-	1,400	-	1,400
	<u>5,125</u>	<u>39,713</u>	<u>-</u>	<u>44,838</u>
<b>TOTAL FUNDS</b>	<u>167,357</u>	<u>46,570</u>	<u>-</u>	<u>213,927</u>

# CHEESY WAFFLES PROJECT CIO

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

### 10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	141,716	(136,339)	5,377
Wider World Project	2,500	-	2,500
Skills House	318	(18,160)	(17,842)
Garfield Weston (UK Youth)	40,000	(25,000)	15,000
Cheesy Waffles FC	<u>3,673</u>	<u>(1,851)</u>	<u>1,822</u>
	188,207	(181,350)	6,857
<b>Restricted funds</b>			
The National Lottery Community Fund	106,646	(76,562)	30,084
Keyfund	11,532	(11,532)	-
County Durham Community Foundation	80,845	(76,779)	4,066
Believe Housing	500	(500)	-
Tesco Community Grants	-	(1,125)	(1,125)
Durham County Council	14,157	(14,157)	-
The Duke Of Edinburgh's Award Scheme	1,027	(3,342)	(2,315)
Kickstart	12,939	(11,529)	1,410
Culture and Sport Small Grant Scheme	-	(1,000)	(1,000)
The Charities Aid Foundation	5,000	(5,000)	-
The Co-op Fund	5,200	(5,200)	-
The Neighbourly Sainsburys Grant	3,386	(1,886)	1,500
Minibus	1,033	(590)	443
The Neighbourly M&S Fund	1,000	(1,000)	-
NHS Mental Health Connectors	9,828	(9,828)	-
The Sported Foundation	500	(500)	-
Ballinger Trust	20,000	(15,000)	5,000
Laura Moorhouse	500	(500)	-
Morrisons Foundation	650	(400)	250
Shakespeare Trust	1,500	(1,500)	-
M Flower Black moon	1,500	(1,500)	-
Durham HMP Service	3,400	(2,000)	1,400
Rotary Club of Durham	800	(800)	-
Workwear Express	869	(869)	-
Poverty Hurts Fund	2,000	(2,000)	-
HMH Civils	<u>21,500</u>	<u>(21,500)</u>	<u>-</u>
	<u>306,312</u>	<u>(266,599)</u>	<u>39,713</u>
<b>TOTAL FUNDS</b>	<u>494,519</u>	<u>(447,949)</u>	<u>46,570</u>

**CHEESY WAFFLES PROJECT CIO**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**11. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2024.



# CHEESY WAFFLES PROJECT CIO

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

	2024 £	2023 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	50,338	39,921
Members subs	38,332	32,880
Grants	<u>167,900</u>	<u>144,042</u>
	256,570	216,843
<b>Other trading activities</b>		
Fundraising	17,208	3,872
<b>Investment income</b>		
Interest received	<u>25</u>	<u>1</u>
<b>Total incoming resources</b>	273,803	220,716
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	119,086	111,525
Social security	8,218	7,529
Pensions	2,248	2,871
CWP activities	54,008	52,899
Skills house activities	1,040	5,118
CWFC activities	1,615	2,236
Repairs and renewals	425	17,302
Freehold property	1,519	1,519
Motor vehicles	<u>2,752</u>	<u>1,241</u>
	190,911	202,240
<b>Support costs</b>		
<b>Management</b>		
Wages	14,520	14,356
Social security	1,502	977
Pensions	356	356
Insurance	2,370	2,382
Light and heat	1,820	894
Computer and IT costs	178	169
Postage and stationery	372	477
Training	843	-
Travel	-	750
General expenses	-	397
Professional fees	1,860	1,805
HMRC interest	-	908
Payroll preparation	1,763	1,458
Plant and machinery depreciation	<u>495</u>	<u>166</u>
	26,079	25,095

**CHEESY WAFFLES PROJECT CIO**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2024**

	2024 £	2023 £
<b>Management</b>		
<b>Governance costs</b>		
Independent examiner fee	<u>1,944</u>	<u>1,680</u>
Total resources expended	<u>218,934</u>	<u>229,015</u>
Net income/(expenditure)	<u>54,869</u>	<u>(8,299)</u>