

ST DUNSTAN'S EAST ACTON

Annual Report and Financial Statements of the Parochial Church Council Year ending 31st December 2020



Apps

Our user-friendly apps - now all available on Android as well as iOS - aim to make service planning, worship and liturgy easier than ever before.



Live Lent: God's Story, Our Story

The Church of England's campaign for Lent 2021, encouraging us to reflect on our own story of God and how we might share it with others.



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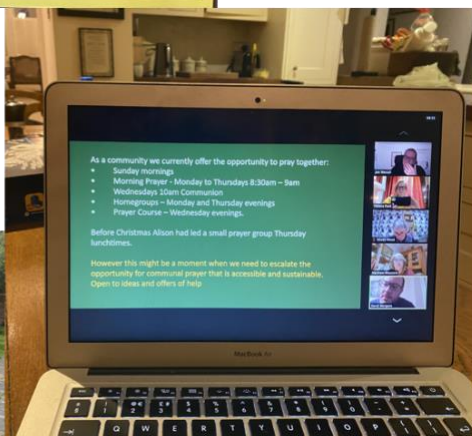
Common Worship Lectures

The official Church of England



Reflections for Daily Prayer

Make Bible study part of your writers, ministers and the



Vicar's Report

2020 began as normal with Jacqui hard at work preparing us for the Ealing Churches Winter Night Shelter. Different groups and activities were re-emerging after the Christmas break and plans for a relatively early Lent and Easter were taking shape. Then Covid-19 arrived and on Monday, 23rd March the UK went into lockdown. The rest of 2020 was far from normal and like every other community in the UK, the pandemic hit individuals at St Dunstan's in many ways. Some of us lost loved ones. Some of us were forced to live in isolation and others found themselves cut off from friends and relatives needing to shield or living in care homes. Jobs came under pressure and children's education was disrupted. Some found themselves on the frontline working, for example, in the emergency services, care homes and education. Two of our longest serving members died, Valerie Forge and Evelyn Morrison. Both had been faithful servants to the church, making significant contributions over many years.

Then in May, George Floyd died after being arrested by police outside a shop in Minneapolis, Minnesota. Footage of the arrest showed a white police officer kneeling on Mr Floyd's neck whilst he was pinned to the floor. A world-wide wave of anger erupted against the persistence and prevalence of racial inequality in so called developed countries, including the UK. In London, Church of England Clergy attended seminars where BAME colleagues were given the space and time to speak openly and honestly about their painful experiences within the church, and hard questions were raised regarding the steps required to make much overdue and needed change.

However, within all the turbulence, there were also remarkable moments of love, kindness, generosity and unity. I want to express my gratitude and appreciation to Jacqui, Sam (Sam's report below is just remarkable), our churchwardens James and David, Alison our lay reader and treasurer, Helena our PCC Secretary and the PCC. All have pulled together to make what we have been able to do possible. Also my huge thanks to you the church family

of St Dunstan's – so many of you have 'stepped up to the plate' and offered help in many and various ways.

Although income from hiring the church almost dried up, thanks to generous individuals and a fantastic Christmas Quiz (organised by Sophie Speyer and team), we ended the year only £2,000 in deficit. Paul Bretherton, Adam Shaw and a team of willing decorators have worked incredibly hard to upgrade the lighting and paint the ceiling in the church hall. Mark Moszoro also started the difficult task of clearing the neglected north-side of the church in order to replace the dilapidated fence.

Also, meals have been cooked and delivered to homes. Phone calls made to those shielding and in isolation. Opportunities have been taken to meet, serve and work alongside neighbours. Many volunteered to help in hospitals and local charities.

Sunday services had to move on-line. Help was given to those less computer literate. Words like 'Zoom' and 'unmute' became common currency. Our wonderful musicians recorded songs at home and in church which Sam and Peter Westall then edited. Paul Bretherton and Sam Bailey helped to reconfigure the church so we were ready for the times between lockdown for socially-distanced services.

During all this, St Dunstan's prayer life grew. Each morning a faithful group have joined for Zoom Morning Prayer, praying for the church, community and world. Home groups have soldiered on, the Prayer Course was a source of encouragement and individuals took time to walk, talk and pray together.

And there have been some wonderful moments of celebration and sheer joy: the faith building newsletters from Tom and Verity Clare in Uganda; the safe arrival of San San and Simon's twin boys; the delight of Sam and Heather's wedding; the good news of David Wang's acceptance for ordination and the joy of the Carol Service in the church garden, to name just a few.

With the roll out of the vaccination programme and planned easing of lockdown, a task for us will be to pause and reflect on how the pandemic impacted us as individuals and as a church community. There may be questions to reflect on before God, for example, what did we lose? What did we gain? What have we learnt? What might we value differently and how might we want to live differently?

2020 has without doubt been an immensely difficult year for many in this country and especially in other countries where the safety net of a health service does not exist and vaccination programmes are not even on the horizon. Yet, we have also witnessed something of the faithfulness and love of our God shining through in many ways, not least through the work of his Spirit in his Church.

To quote Brian Doerksen:

Faithful one, so unchanging
Ageless one, You're my rock of peace
Lord of all I depend on You
I call out to You
Again and again
I call out to You
Again and again

You are my rock in times of trouble
You lift me up when I fall down
All through the storm, your love is
The anchor, my hope is in You alone

Children's Work – a report for our grant provider, the Joseph Rank Trust

The Joseph Rank Trust is our main grant provider and Sam has had to provide them with a report of how the Children's Work developed over 2020. The main body of the report is replicated below and outlines how flexible and imaginative Sam has had to be over a challenging year.

“In 2020 we were unable to carry out all the plans we had as a Church, due to the pandemic. However, we were able to adapt and deliver a number of our activities and projects virtually:

Schools Work

At the start of 2020 we were able to continue our partnership with East Acton Primary School in delivering our Transforming Lives for Good (TLG), early intervention, coaching project. TLG provides one-to-one coaching for junior school-aged children. During periods of lockdown, with the support of the school, we have been able to maintain a connection with some of the pupils and their families through regular phone calls with the parents, checking how they were doing as a family. Between lockdowns, we've been invited back into the school to continue coaching. The school has appreciated the coaching and the positive difference it has made to children's behaviour.

Also, at the beginning of the year, I was running a school's board games club once a week during lunchtime and had gained permission to expand this to other schools after February Half Term. However, with the lockdown looming we weren't able to expand and with schools strictly limiting visitors we had to suspend the existing club.

Instead, I have focussed on providing on-line resources for our local schools. For example, I set up a St Dunstan's YouTube channel and sent a link to the schools so they could access the 'Family Bible Time' series I have produced as a RE Curriculum choice.



I also created and published virtual assemblies for Advent and Christmas, which at least two schools have used. I am looking to continue and expand this work to include workshops around themes such as how churches celebrate Easter as well as a local history project.

I also offered Christmas hampers to one of the schools for families they thought might benefit. As a result, we ended up providing a hamper for one of the families we know through the coaching project. The school reported how much the hamper had been appreciated.

Other plans that have had to be put on hold during 2020 include: a second session for our ever-popular Little Acorns Stay and Play group; expanding our Boys' Games Club to include girls; increasing the frequency of our Family Hut Events (Previous events have included movie nights, games' evenings and a swimming party at the local leisure centre).

However, we have been able to continue some of our activities on-line. I now run the weekly Boys' Games Club virtually and we have had interest from some of the boys about inviting friends along to the club.



Little Acorns has also moved online. I now offer a livestream, weekly story and sing-along on our YouTube channel. Each session is a maximum of 15 minutes. We get around 5 views per week for the video. Some people watch it after it has gone live.

I have also organised and run regular Zoom family quiz nights, including a very successful Christmas version, with over 40 families attended. I also produced an online session for parents regarding e-safety for children. This session is available on our YouTube channel.

The one-to-one climbing sessions for boys at the Arch Climbing Wall have obviously been very limited this year. However, I have kept in touch with families as much as possible by sending out a weekly newsletter and phone families regularly, offering practical support such as picking up prescriptions.

Sundays

At the start of 2020, we were running children's Sunday Club sessions at both our morning services, with an average weekly attendance of about 22 children. I had also signed up for training in Godly Play, a way of helping children to grow in their knowledge of the Christian Faith, something that has the potential to offer a bridge between church and local families, since we used 'Godly Play' as part of our 2019 'Schools' Christmas Workshops'. Our delivery focus had to change during lockdown!

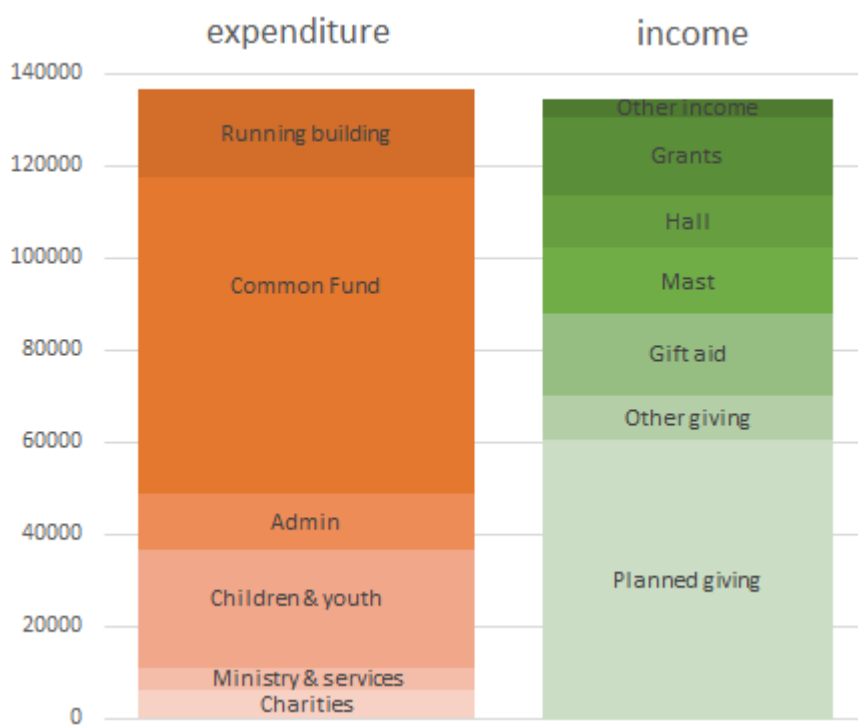
We have been able to offer an on-line Sunday Club as well as a weekly series I produced called 'Family Bible Time' on our YouTube channel. However, like other churches we experienced a high take up during the first lockdown which decreased over time.

So, for the second lockdown we changed our approach. Instead of an online Sunday Club we offered a short, Zoom Family Service. This has proven to be more popular, with an average attendance of just over 30 parents and children each week. We have also seen a couple of new families join us at these services.



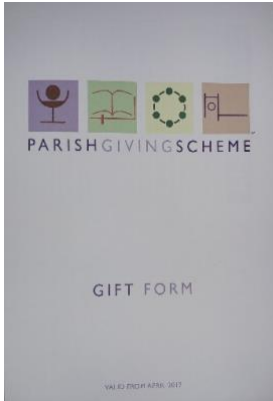
Finances – Overview

Our income in 2020 was approximately £2,000 less than our expenditure. We received grants for children and families outreach from the Bishop of London’s Mission Fund and the Joseph Rank Trust. As usual, the largest component of our expenditure was the “Common Fund”, that is our contribution to the Church of England as a whole, including training and paying clergy. The majority of our income came from our own donations. The Hall hire component of income was, of course, much reduced by the lockdown.



Methods of Giving

Giving Regularly:



Through the
Parish Giving
Scheme – Fill
in a Gift Form

By standing
order: CAF Bank
40-52-40 account
number
00030966

Through a payroll
giving / charity
giving scheme like
Charities Trust or
Stewardship.org

By cash or cheque (to St Dunstan with St
Thomas East Acton) in your own regular
giving envelopes



One-off Giving:

By electronic payment
to CAF Bank 40-52-40
account number
00030966



By cash or cheque (to St
Dunstan with St Thomas
East Acton) in yellow
giving envelopes.



Remember!

If your gift is for something specific, like Children & Families work, please make that clear.

If you are a tax-payer, make sure we can claim Gift Aid

Questions?

Ask Alison Wood (church treasurer) 07941 696597 or
treasurer@stdunstanschurch.org.uk.



Seek, serve and share our Lord together

Parish of St Dunstan with St Thomas, East Acton Friars Place Lane,
London W3 7AW

Diocese of London, Willesden area, Ealing Deanery, parish 2218

Charity no: 1177614

Incumbent: Rev'd Jon Westall

Administrator: Jacqui Roberts

Child Protection Officer: Chantelle Adams

Children & Families worker: Sam Bailey

Parochial Church Council

The PCC comprises the Clergy, Churchwardens, Representatives of the Deanery Synod and up to 12 elected plus up to 2 co-opted members of the congregation. The job of the PCC is to co-operate with the vicar in promoting the mission of the Church in the parish. Those who have served on the PCC since January 2020 are:

- ex-officio: Jon Westall (vicar and Chair), Sue Bolton (Deanery Synod representative), Camilla Slade Viles (Deanery Synod representative), David Morgans (church warden) and James Riddiough (church warden).
- elected: Peter Blagg, Roger Bowerman, Paul Bretherton, Deborah Everington, Julie Gordon, San-San Haddoub, Martin Haenlein, Helena Maitland (PCC secretary), Lesley Moszoro, Jacqueline Perryman (from April 2020), Carlyon Viles, Alison Wood (treasurer).
- David Wang (co-opted till April 2020).

The PCC met 6 times in 2020, on Zoom from March 2020.

The Standing and Finance committee, which met 6 times in 2020 (on Zoom from April), comprises the vicar and PCC chair, Jon Westall, church wardens David Morgans and James Riddiough, secretary Helena Maitland, treasurer Alison Wood and Sue Bolton. This committee carries out PCC business, as directed by the PCC, in between its meetings.

Electoral Roll

The Electoral Roll stands at 109 with 1 person removed and 4 added. (Mark Moszoro)

Fabric (the church buildings)

It's been an unusual year and unfortunately there have been long periods during which we haven't been able to meet in the church as we would wish. Luckily, it is a large building and so we have been able re-organise things to comply with the social distancing and hygiene rules allowing us to meet safely when permitted.

One of the benefits of lockdown has been that it has given us the opportunity to upgrade the Hall lighting. The old lighting was inadequate, inefficient and it was getting increasingly difficult to find replacement parts for the lamps. Paul Bretherton has devised a new scheme utilising the existing wiring and more efficient LED surface mounted fittings to provide a mix of both mood and ambient lights with new spotlights in front of the notice boards. As I write, Paul is waiting for the final light fittings, which will hopefully be in place before the APCM. As part of the works we have also redecorated the hall – repainting the ceiling for the first time since 1983!

I hope that when we do get back into church you will agree that this is a big improvement, making the hall look so much better. We hope the flexibility will help in letting out the room whilst reducing our electricity bills. Many thanks to Paul and to all those who helped but in particular; Jonah, Peter, Adam, Matthew and Mark.

Also, thank you to all those people who have helped clear away the overgrown vegetation behind the church along the northern boundary with the Prideaux Place flats. Mark Moszoro is now in the process of replacing the fencing that was damaged when the trees were removed in 2019. Lesley too has spent a lot of time keeping the gardens looking nice and there are plans to install raised flower beds/planters for a possible community gardening project.

There were a number of items highlighted in the last Quinquennial report that the PCC will need to consider over the coming year. Another important area will be energy conservation in general and in particular the church heating system. There are no easy answers in dealing with a large draughty building and a 30-year-old heating system that is becoming increasingly expensive to run and maintain. The Church has recently signed up to the 'Eco-Church' initiative and as responsible stewards of what God has given us it is right that we consider our carbon footprint as well as the cost and our comfort in planning for the future. People have already given generously but this will be a big project and we will need to raise further funds at some point to move things forward.

Finally, I would like to thank everybody who has helped with the maintenance and upkeep of the church and grounds. We are very blessed to have people with a wide variety of skills who are happy to help. It would however be lovely to have a few more volunteers to lighten the load of those who do so much. We will be having more 'Love St Dunstan' days so please do come along and help out. There are always so many little jobs that need doing so if you are interested please speak to me, James or Jon (David Morgans).

Deanery Synod Report

The Ealing Deanery Synod brings together representatives from all the 33 churches in the Deanery and the meetings are open to any church member. Our PCC representatives on the Deanery Synod are Sue Bolton and Camilla Slade Viles and the Synod met three times in 2020.

Synod meetings are a wonderful opportunity to worship and learn from other churches in Ealing Deanery but of course, 2020 curtailed meeting in person and the last physical meeting was held in February in All Saints, Ealing Common. It seems an age away now! Besides sharing case studies of good practice from the Deanery, and including formal processes such as voting on issues related to the wider Church of England, the Synod also distributes the Mission Fund in the summer each year and in these respects, 2020 was no different. 2020 saw elections both for Deanery Synod Members and then for General Synod being held, for the first time, by email.

The first meeting of the year in February was held at All Saints, Ealing Common, a church which was built 115 years ago to commemorate the life of Spencer Perceval, the only Prime Minister to have been assassinated! The Deanery Plan was agreed so do take a look. The plan seeks to provide a strategic direction to the work of all churches in the Deanery and will be updated as appropriate. In particular, you will see that it makes a commitment to promoting Eco Church:

<https://ealingdeanery.files.wordpress.com/2020/02/deanery-plan-jan-2020-v2.pdf>

Mission Fund distribution and office elections occurred in July and October's meeting (held via Zoom) focussed on Eco church. All parishes were asked to think how they could further the ambition to promote Eco Church objectives and this is an issue which St Dunstan's is committed to. If anyone would like to be part of an Eco Church Group looking at ways to lessen the environmental impact of our church, please do speak to us or any other member of the PCC. (Sue Bolton, Camilla Slade Viles)

Sidespeople

Our grateful thanks to those who served as Sidespeople during 2020 including Tony Bailey, Peter Blagg, Sue Bolton, Roger Bowerman, Charlie Caplowe, Nyuk Lau, David Morgans, Lesley Moszoro, Mark Moszoro, James Riddiough, Jacqui Roberts, Adam Shaw, Paula Shaw and Livingstone St Louis.

Safeguarding

St Dunstan’s church has due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. Our Child Protection Officer is Chantelle Adams, and our Children’s Advocate is Esther Brown.

Glossary

Fabric	the physical church building and contents
Incumbent	the priest responsible for the parish (vicar)
Parish	(Ecclesiastical Parish) The area in which the Church of England has given St Dunstan’s responsibility for the people
PCC	the Parochial Church Council - people elected by the congregation to help the vicar run the church
Sidespeople	those who greet people on a Sunday morning, give out leaflets, guide people up to communion, and help services run smoothly
Wardens	churchwardens, along with the vicar, responsible for the day-to-day operation of the church

Independent Examiner's Report to the PCC of St Dunstan with St Thomas, East Acton

I report on the accounts of the PCC for the year ended 31st December 2020.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 145 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- ☐ examine the accounts under Section 145 of the Act;
- ☐ to follow the procedures laid down in the General Directions given by the Charity Commissioner under Section 145(5)(b) of the Act; and
- ☐ to state whether particular matters have come to my attention.

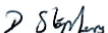
Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:
 - ☐ to keep accounting records in accordance with section 130 of the Act; and
 - ☐ to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....
David Stephens FCCA
Chartered Certified Accountant
13 Newlands Road
Tunbridge Wells, Kent
TN4 9AS


.....
Dated

St Dunstan with St Thomas East Acton
Registered Charity 1177614
End of Year Financial Statements
Year ending December 31st 2020

Approved Accounts 2020 - Page 1

Receipts and Payments Account

	General funds	Designated funds	Restricted funds	2020 total funds	2019 Total funds
Receipts					
Donations and legacies	82,603		22,350	104,953	119,876
Income from charitable activities	933		242	1,175	3,492
Fundraising	2,547			2,547	4,336
Hall hire	10,835			10,835	17,825
Other income	14,300			14,300	26,031
Investments	461			461	729
Total receipts	111,679		22,592	134,271	172,289
Payments					
Raising funds	162		71	233	3,791
Expenditure on charitable activities	111,246	143	24,774	136,163	145,706
Other expenditure					152
Total payments	111,408	143	24,845	136,396	149,649
Excess of receipts over payments before transfer	271	(143)	(2,253)	(2,125)	22,640
Transfers					
Gross transfers between funds - in		1,000	3,854	4,853	18,218
Gross transfers between funds - out	(4,853)			(4,853)	(18,218)
Net movement in funds	(4,582)	857	1,601	(2,125)	22,640
All assets at 01 January	92,048	11,731	12,379	116,158	93,516
All assets at 31 December	87,465	12,588	13,980	114,033	116,156
Represented by					
Unrestricted					
General fund	87,465			87,465	91,686
Designated					
Mast Electricity		11,731		11,731	11,731
Vicar's Discretionary Fund		857		857	
Restricted					
Agency collection			(153)	(153)	208
Bell Fund			130	130	130
Children & Youth					
Heating Appeal 140th			11,132	11,132	11,132
Mission Fund (Guatemala)			597	597	597
Night Shelter			354	354	552
Pew Bible & Lectionary Fund			120	120	120
Sound System			1,800	1,800	

Approved Accounts 2020 - Page 2

Statement of assets and liabilities

	General	Designated	Restricted	2020	2019
Current assets - Cash at bank and in hand					
CAF current account -	1,237	857	2,002	4,096	6,684
CCLA (CBF) deposit account -	86,228	11,731	11,978	109,937	109,472
Totals	87,465	12,588	13,980	114,033	116,156
Liabilities - Agency accounts					
Agency collections -					360
Totals					360
Grand total	87,465	12,588	13,980	114,033	115,796

Total assets of £114,033 of which £87,465 are General funds and £26,568 are Designated or Restricted Funds. This is split between £13,980 in Restricted Funds and £12,588 in Designated Funds.

Assets recognised but not valued;

- 1 Fixed assets retained for Church use include the land purchased at cost in February 2011.
- 2 Movable church furnishings held by the churchwardens on special trust on behalf of the PCC.

No remuneration was paid to any member of the PCC for their rôle on the PCC. All payments made to reimburse members of the PCC for expenses properly incurred have been documented. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations using the Receipts & Payments basis.

The accounts are prepared on a going concern basis, and there are sufficient reserve funds to cover calculated losses.

The accounts were approved by the PCC on 4th March 2021 and signed on their behalf by:


09/03/2021
Rev'd Jon Westall, Incumbent


9/3/21
Alison Wood, Treasurer

Approved Accounts 2020 - Page 3

Analysis of receipts and payments

RECEIPTS	General	Designated	Restricted	2020	2019
Donations and legacies					
Giving (bank & PGS)	58,818			58,818	59,365
Sunday giving envelopes	1,752			1,752	6,727
Sunday giving plate	606			606	3,554
One-off Gift Aid gifts	2,110		4,750	6,860	13,799
One-off gifts no Gift Aid	1,282			1,282	3,708
Tax recoverable on Gift Aid	17,035		600	17,635	20,723
Legacies	1,000			1,000	
Non-recurring one-off grants			17,000	17,000	12,000
Other income					
Donations and legacies Total	82,603		22,350	104,953	119,876
Income from charitable activities					
Fees for weddings and funerals	222			222	365
Hall hire - mission	600			600	1,850
Church activities income	111		242	353	1,278
Income from charitable activities Total	933		242	1,175	3,492
Other trading activities					
Fairs and Sales	2,547			2,547	4,336
Mobile Mast	14,300			14,300	26,031
Hall hire - one-off	1,199			1,199	1,345
Hall hire - regular	9,636			9,636	16,480
Other trading activities Total	27,682			27,682	48,192
Investments					
Bank interest	461			461	729
Investments Total	461			461	729
RECEIPTSTOTAL	111,679		22,592	134,271	172,289

PAYMENTS	General	Designated	Restricted	2020	2019
Raising funds					
Costs of applying for grants					160
Costs of stewardship campaign					
Costs of fetes & other events	162		71	233	3,631
Raising funds Total	162		71	233	3,791
Expenditure on charitable activities					
Giving - tithe to charities	6,000			6,000	6,000
Giving - charity donations	181			181	3,445
Ministry	315	143	128	586	3,847
Children and Families	1,161		24,646	25,807	27,181
Overseas Mission					
Common Fund (Diocesan Quota)	69,000			69,000	67,092
Diocesan Schools Levy					
Assistant staff costs					
Salary of parish administrator	7,865			7,865	7,888
Working expenses of incumbent	1,800			1,800	2,006
Vicarage expenses	373			373	422
Church running - insurance	5,198			5,198	5,056
Church office - telephone	555			555	655
Organ / piano tuning					
Church maintenance	3,665			3,665	3,467
Cleaning	2,361			2,361	2,812
Upkeep of services	3,700			3,700	5,120
Administration	973			973	2,121
Visiting speakers & clergy	350			350	380
Church running - electricity	2,106			2,106	2,231
Church running - gas	5,150			5,150	4,879
Church running - water	143			143	126
Governance - examination fee	350			350	340
Church major repairs - structure					
Church major repairs - installation					638
Church interior and exterior decorating					
Expenditure on charitable activities Total	111,246	143	24,774	136,163	145,706
Other expenditure					
Uncleared Cheques					152
Other expenditure Total					152
PAYMENTS TOTAL	111,408	143	24,845	136,396	149,649
EXCESS OF RECEIPTS OVER PAYMENTS	271	(143)	(2,253)	(2,125)	22,640

Notes to Financial Statements

- £11,731 was paid to us by the Mobile Mast operator in 2019, possibly in error. This is still being investigated, and remains in a designated reserve in case it has to be repaid in future.
- Grants received were £7,000 from the Bishop of London's Mission Fund and £10,000 from the Joseph Rank Foundation, both for Children and Families' outreach.
- Income from hall hire was considerably reduced due to closure of most activities for pandemic lockdown.