

MILFORD-ON-SEA HISTORICAL RECORD SOCIETY

England & Wales · Charity number 1177587

Details

Status Registered

Legal form CIO

Registered 2018-03-19

Register [View on the Charity Commission register](#)

Contact

Address 4 Park Close
Milford on Sea
Lymington
SO41 0QT

Phone 01590645164

Website www.milfordhistory.org.uk

Activities

Objects: THE PROMOTION, FOR THE BENEFIT OF THE PUBLIC, OF KNOWLEDGE AND RESEARCH INTO THE HISTORY AND HERITAGE OF MILFORD-ON-SEA AND ITS SURROUNDING AREA BY:A) THE RESEARCH, RECORDING AND PRESERVATION OF THE HISTORY OF THE AREA INCLUDING PROMOTING AND ENCOURAGING THE STUDY OF ITS HISTORY, HERITAGE AND ARCHAEOLOGY;B) THE COLLECTION AND RESEARCH OF RECORDS RELATING TO MILFORD AND MAKING THEM ACCESSIBLE TO THE PUBLIC;C) THE LIAISON WITH OTHER HISTORY GROUPS LOCALLY, REGIONALLY AND NATIONALLY SO AS TO FURTHER THE INTERESTS OF THE SOCIETY

Activities: The Society provides a programme of public lectures and holds a collection of items of local historical interest. To increase the public accessibility of the collection a project entitled 'Bringing History Home' has been established. This involves the creation of an open publicly accessible web site to hold an extensive catalogue of all the items in our collection,

Classification

- **How:** Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-10-31	£3,890	£3,650	-	-
2024-10-31	£4,697	£3,429	-	-
2023-10-31	£5,312	£10,577	-	-
2022-10-31	£14,389	£11,235	-	-
2021-10-31	£2,737	£2,722	-	-

Trustees

Name	Role	Appointed
CHRISTOPHER HOBBY	Chair	2018-01-28
Adam George Smith		2023-01-12
Andrew James Priestley		2019-04-11
Celia Ruth Jobey Jones		2020-01-30
Mark Edward Samuel Clayson		2025-11-08
Paul Anthony French		2020-11-12
Peter John Hopkins		2023-01-26
ROBERT DAVID BRAID		2018-01-28
Tina Purcell		2025-01-09

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1ST NOVEMBER 2024 To 31ST OCTOBER 2025

Charity name: MILFORD-ON-SEA HISTORICAL RECORD SOCIETY

Charity registration number: 1177587

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document. [SORP 1.17]	The promotion, for the benefit of the public, of knowledge and research into the history and heritage of Milford-on-Sea and its surrounding area by: • Research, recording and preservation of the history of the area including promoting and encouraging the study of its history, heritage and archaeology • Collection and research of records relating to Milford and making them accessible to the public • Liaising with other history groups locally, regionally and nationally to further the interests of the society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. [SORP 1.17, 1.19]	Provision of talks, lectures and podcasts and new accessions to the society's archives. Expanding the number of records on the online catalogue of the Society's archive by adding the new records provided by members. Continuation of the project, Hurst Castle with a view to writing up our findings prior to publication Providing active support to a new research project on members of the Indian Army in the New Forest during the Great War. NEW - Providing support for future publication "All the Queen's Men" NEW - Commencing new research on various properties in Keyhaven Extending collaborative activities with other local history organisations, both national and local.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit. [SORP 1.18]	The Trustees have ensured that the main activities undertaken in 2025 have furthered the charity's purposes for the public benefit and can confirm that they have had regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. [SORP 1.20]	The past year has once again seen a full and varied programme of lectures and an annual outing. Membership has now grown to over 200. With the addition of two new trustees and a 'cabinet reshuffle' we have almost filled our outstanding vacancies. The Research Group continues to expand in numbers and variety of studies undertake. At present members are writing up their research on Hurst Castle with a view to publishing an Occasional Magazine. New research is being undertaken on various properties in Keyhaven together with studying the personalities behind the memorials in the parish and non-conformist churches in the village. This year we have ventured into the world of Facebook and have launched our own page to reach out to another section of our community. This is proving to be very successful and we hope to develop this further next year.
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Financial Review

Review of the charity's financial position at the end of the period [SORP 1.21]	Our financial year ended 31st October 2025, giving space to review the accounts in time for the AGM notices going out in December. We ended the year with a small net surplus of £240.01. This is lower than the previous year but mainly because we received some very generous donations in 2024. 2025 represents a 'normal' year of activity. As a charity, we don't aim to make a profit, just maintain a suitable reserves or savings fund which we do. Those funds enable us to support historical research and other local history projects now and in the future on top of our normal running costs. Also, as a charity, all our historical information is being made publicly available through our website and Facebook pages. We increased our membership to 202, that plus the gift aid is our main source of income. We made a slight loss on the outing this year, in part down to lower numbers. In previous years we made a small profit. So, over several years this balances out and we continue to aim to for the outing to pay for itself. Other costs such as lecture fees, hall hire, printing and so on were as expected. We will have to spend money on our archive (physical) storage and the website in the future but we have the funds to do so. Mark Clayson will now take over from me as your treasurer whilst I take up the role of webmaster. Mark was the treasurer before I took up the role, so we are in good hands. Many thanks to all my fellow trustees, everyone has helped in keeping our finance and finance records in good shape.
Statement explaining the policy for holding reserves stating why they are held [SORP 1.22]	MOSHRS holds a reserves fund in order to cover any unexpected, unavoidable costs (such as the loss of the archive storage facility) and in order to initiate new projects, events or initiatives (expecting that these would ultimately need further grants or gifts to complete).
Amount of reserves held [SORP 1.22]	£13,894

Reasons for holding zero reserves [SORP 1.22]	N/A
Details of fund materially in deficit [SORP 1.24]	N/A
Explanation of any uncertainties about the charity continuing as a going concern [SORP 1.23]	None

Structure, Governance and Management

Type of governing document [SORP 1.25]	The charity is governed by a Trust Deed as a charitable incorporated organization [CIO].
How is the charity constituted? [SORP 1.25]	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees [SORP 1.25]	<u>Eligibility for trusteeship</u> (a) Every charity trustee must be a natural person. (b) No one may be appointed as a charity trustee: • if he or she is under the age of 16 years; or • if he or she would automatically cease to hold office under the provisions of clause 15(1)(f). (c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee. <u>Number of charity trustees</u> (a) There must be at least four charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. (b) There is no maximum number of charity trustees that may be appointed. <u>Appointment of charity trustees</u> (1) At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office; (2) At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire; (3) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot; (4) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (5) of this clause; (5) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 12(3) on the number of charity trustees would not as a result be exceeded; during the year, the Trustees may appoint up to 2 additional Trustees who will stand down at the next AGM. (6) A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.

	that meeting.
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Reference and Administrative details

Charity name	Milford-on-Sea Historical Record Society
Other name the charity uses	MOSHRs
Registered charity number	1177587
Charity's principal address	4 Park Close, Milford on Sea SO41 0QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of body) entitled to appoint trustee
1	Christopher Hobby	Chairman		Membership
2	Robert Braid	Archivist		Membership
3	Andrew Priestley	Treasurer		Membership
4	Adam Smith	Vice Chairman		Membership
5	Peter Hopkins	Secretary Programme Secretary	Elected October 2025	Membership Membership
6	Galja Jones			Membership
7	Paul French			Membership
8	Tina Purcell		Elected January 2025	Membership
9				
10				

Corporate trustees – names of the directors at the date the report was approved

Director name		N/A
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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	N/A
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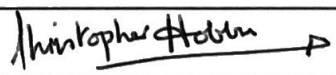
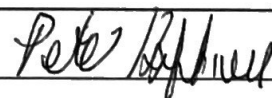
Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher Hobby	Peter Hopkins

Position (e.g. Secretary, Chair)	Chairman	Secretary
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Date 29/12/26

Treasurer's Report for 29th January 2026 MOSHRS Annual General Meeting

Our financial year ends 31st October 2025. This in order to give the trustees and independent examiner time to review and approve the accounts and get them sent out to you in time for the January AGM. It's still a full 12 month period.

We ended the year with a small net surplus of £240.01. This is lower than the previous year but that was mainly because we received some very generous donations in 2024. 2025 represents a 'normal' year of activity.

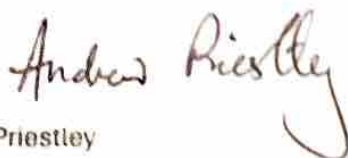
As a charity, we don't aim to make a profit, just maintain a suitable reserves or savings fund which we do. Those funds enable us to support historical research and other local history projects now and in the future on top of our normal running costs. Also, as a charity, all our historical information is being made publicly available through our website and now our Facebook pages.

We increased our membership to 202, that plus the gift aid is our main source of income. This pays for all the general running costs. We made a slight loss on the outing this year, in part down to lower numbers. In previous years we made a small profit. So, over several years this balances out and we continue to aim for the outing to pay for itself.

Other general running costs such as lecture fees, hall hire, printing and so on were as expected. We will have to spend more money on our archive (physical) storage and the website in the future, but we have the funds to do so.

Mark Clayson will now take over from me as your treasurer whilst I take up the role of webmaster. Mark was the treasurer before I took up the role, so you are in good hands.

Many thanks to all my fellow trustees, our independent examiner, Frank Dyson; everyone who has helped in keeping our finance and finance records in good shape.



Andrew Priestley

9th December 2025

Milford on Sea Historical Record Society

Receipts & Payments Account 2024/2025

Reg Charity No 1177587

	Year ending 31/10/2025	For comparison year ending 31/10/2024	Notes (for 2025)
Income/Receipts			
Annual Subscriptions Donation	1,930.00	1,895.00	202 Members inc. 8 hon
Visitor Fees	75.00	35.00	(£30 paid early in 2024 a/c's)
General Donations Received	100.00	777.47	15 visitors
General Sales	141.50	23.90	e.g. from requests from the archives
Occasional Magazine	0.00	0.00	e.g. prints, old books etc
Outing Receipts	1,100.00	1,340.00	No OM this year
Gift Aid Refund (from HMRC)	367.26	470.38	45 people booked
Bank Interest & other income	175.83	155.50	On membership & donations
TOTAL	£3,889.59	4,697.25	Savings a/c & Village Voice articles
			Down -£800 vs. 2024
Expenditure/Payments	Year ending 31/10/2025	year ending 31/10/2024	
Lecture Costs	440.00	335.00	Payments to speakers or their nominated charity
Hall Hire	417.00	405.00	All Saints & Village Hall
Archive Storage	500.00	500.00	Village Hall (Library) Storage
Expenses, Secretarial & Postage	65.90	67.29	Stamps, cards, minor expenses
Occasional Magazine	0.00	-	No OM this year
Printing & Stationery	109.40	87.20	Newsletters, member forms etc
Advertising	0.00	-	
Insurance & Affiliations	432.00	397.00	BALH, HFC, HAT, Insurance
Acquisitions	0.00	-	
Outing Costs	1,296.00	1,205.00	Net £196 loss (vs. profit in prev. yrs)
AGM Costs	205.74	229.86	Wine, nibbles & printing
Catering Costs	23.15	64.15	Coffees & teas
Event Costs	0.00	-	
Miscellaneous	160.39	138.82	
TOTAL	£3,649.58	3,429.32	Audio equip. WebMail & bank charges
			Inflation across most costs, --+5%
Surplus/[Deficit] for the year	£240.01	1,267.93	We had more/more generous donations vs. last year

All funds	General Fund	(No active projects)	Total
Opening Balances	14,755.33		14,755.33
Income	3,889.59		3,889.59
Transfers	-		-
Expenditure	3,649.58		3,649.58
Closing Balances	14,995.34		14,995.34

Further Financial Information

Cash held:

Bank Current Account	822.12	previous year for comparison	2,061.29
Bank Deposit Account	13,893.57		12,577.74
Cash in Hand (petty cash box)	279.65		116.30
Total	£14,995.34		14,755.33

Other assets

	Date	Purchase price		Date	Purchase price
Storage cabinets, chest	2012	4,845	Projector	2020	299
Display panels, storage drives	2013	192	Laptop	2021	350
Historical Records & Artifacts		Not quantified	Wireless Audio	2024	100

Liabilities

Future repair of the stone plaque at AllSaints c£750
Website hosting and maintenance Apr-26 to end 2028 c£1550

Prepared By Treasurer:

Andrew Priestley

Date: 13/11/25

Accounts seen and approved by trustees:

[Signature]
(chairman)

Date: 13/11/25

Accounts examined by:

[Signature]

Date: 18/11/25



Report to the trustees

Milford on Sea Historical Record Society

On accounts for the year
ended

31st October 2025

Charity no
(if any)

1177587

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2025.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that **no material matters have come to my attention** in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Frank Dyson

Date:

18/11/25

Name:

FRANK DYSON

Relevant professional
qualification(s) or body
(if any):

Address:

2 CYPRESS GROVE, EVERTON, LYNINGTON
HANTS SO41 0ZL

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1ST NOVEMBER 2023 To 31ST OCTOBER 2024

Charity name: MILFORD-ON-SEA HISTORICAL RECORD SOCIETY

Charity registration number: 1177587

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document. [SORP 1.17]	The promotion, for the benefit of the public, of knowledge and research into the history and heritage of Milford-on-Sea and its surrounding area by: • Research, recording and preservation of the history of the area including promoting and encouraging the study of its history, heritage and archaeology • Collection and research of records relating to Milford and making them accessible to the public • Liaising with other history groups locally, regionally and nationally to further the interests of the society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. [SORP 1.17, 1.19]	• Provision of talks, lectures and podcasts and new accessions to the society's archives. • Expanding the number of records on the online catalogue of the Society's archive by adding the new records provided by members. • Completion of the Cornwallis Remembered initiative with the erection of a memorial to him at St Ann's Church in Portsmouth Dockyard. • Completion of new search aids to support local history research through the project Local History Lives! The website has been refreshed as part of this initiative to promote the Society's activities and publicise its governing documents. • Continuation of the project, Hurst Castle Interpretation, to research and record the local history of the ancient monument on Hurst Spit. The people and events surrounding this English Heritage building will be explored and presented to the public. • Providing active support to a new research project on members of the Indian Army in the New Forest during the Great War. • Extending collaborative activities with other local history organisations, both national and local.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit. [SORP 1.18]	The Trustees have ensured that the main activities undertaken in 2024 have furthered the charity's purposes for the public benefit and can confirm that they have had regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. [SORP 1.20]	The past year has once again seen a full programme of lectures and an annual outing. Membership numbers continue to be maintained around 200, with a turnover in membership mainly due to the age of our members thus necessitating constant recruitment. The number of trustees has reduced with certain positions currently unfilled although there are potential candidates for certain positions. The Research Group continues to expand in numbers and has collaborated with English Heritage to provide information to assist them in creating new signage for Hurst Castle. Whilst this has now been completed, research will continue with an aim to provide additional periodic additional exhibitions at the castle on items not currently covered within the new signage. We aim to produce an Occasional Magazine based upon our researches. Our website continues attract a consistent level of usage. Downloads of articles from the Research Library and of Local History Trails are averaging over 800 per month. Monitoring of all our research tools supports a preliminary estimate of over half a million searches in the year. In addition to being available on our website, our Catalogue is now also available using the Discovery portal as part of The National Archives "Manage Your Collection" initiative.
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Financial Review

Review of the charity's financial position at the end of the period [SORP 1.21]	Our financial position exiting 2024 continues to remain strong although sadly our membership numbers have fallen slightly. Our main source of income is the membership subscription and the gift aid we are able to claim on that. If numbers continue to fall, we may have to increase the membership subscription in the future. For 2025, though, it remains at £10 per person. The summer outing was well attended and again more than covered its costs. Our printing costs have come down as most information is now passed by email or via our website and we didn't produce an occasional magazine this financial year. Our other operational costs, for example the hall hire, lectures, archive storage and insurance, continue to rise with inflation but fortunately our total income exceeds the all the unavoidable costs. We also have over £12,000 in a savings account which we can use to fund future grants or projects that will create even more local history for our enjoyment! At this time, though, we have no ongoing projects. Both the Cornwallis and Local History Lives Projects have completed, and the residual funds passed back to the general fund, recognising that MOSHRS takes on some liabilities in the future such as continuing to pay for the website.
Statement explaining the policy for holding reserves stating why they are held [SORP 1.22]	MOSHRS holds a reserves fund in order to cover any unexpected, unavoidable costs (such as the loss of the archive storage facility) and in order to initiate new projects, events or initiatives (expecting that these would ultimately need further grants or gifts to complete).
Amount of reserves held [SORP 1.22]	£12,578
Reasons for holding zero reserves [SORP 1.22]	N/A
Details of fund materially in deficit [SORP 1.24]	N/A

Explanation of any uncertainties about the charity continuing as a going concern [SORP 1.23]	None
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Structure, Governance and Management

Type of governing document [SORP 1.25]	The charity is governed by a Trust Deed as a charitable incorporated organization [CIO].
How is the charity constituted? [SORP 1.25]	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees [SORP 1.25]	<u>Eligibility for trusteeship</u> (a) Every charity trustee must be a natural person. (b) No one may be appointed as a charity trustee: • if he or she is under the age of 16 years; or • if he or she would automatically cease to hold office under the provisions of clause 15(1)(f). (c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee. <u>Number of charity trustees</u> (a) There must be at least four charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. (b) There is no maximum number of charity trustees that may be appointed. <u>Appointment of charity trustees</u> (1) At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office; (2) At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire; (3) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot; (4) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (5) of this clause; (5) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 12(3) on the number of charity trustees would not as a result be exceeded; during the year, the Trustees may appoint up to 2 additional Trustees who will stand down at the next AGM. (6) A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.

Reference and Administrative details

Charity name	Milford-on-Sea Historical Record Society
Other name the charity uses	MOSHRs
Registered charity number	1177587
Charity's principal address	4 Park Close, Milford on Sea SO41 0QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of body) entitled to appoint trustee
1	Christopher Hobby	Chairman		Membership
2	Adam Smith	Vice Chairman		Membership
3	Andrew Priestley	Treasurer		Membership
4	Peter Hopkins	Secretary Membership Secretary		Membership
5	Robert Braid	Archivist		Membership
6	Celia Jones			Membership
7	Paul French			Membership

Corporate trustees – names of the directors at the date the report was approved

Director name		N/A
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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	N/A
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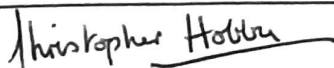
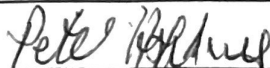
Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher Hobby	Peter Hopkins
Position (e.g. Secretary, Chair)	Chairman	Trustee

Date

18/12/24

Milford on Sea Historical Record Society

Receipts & Payments Account 2023/2024

Reg Charity No 1177587

	Year ending 31/10/2024	For comparison year ending 31/10/2023	Notes (for 2024)
Income/Receipts			
Annual Subscriptions Donation - Gift Aided	1,325.00	1,565.00	Membership is down slightly
Annual Subscriptions Donation - Non Gift Aided	570.00	595.00	
Visitor Fees	35.00	55.00	
General Donations Received - Gift Aided	530.00	490.00	
General Donations Received - Non Gift Aided	247.47	210.00	
General Sales	23.90	41.00	
Occasional Magazine	0.00	83.00	No 2024 OM Magazine
Outing Receipts	1,340.00	1,658.00	
Gift Aid Refund (from HMRC)	470.38	516.32	
Bank Interest & other income	155.50	98.35	
TOTAL	£4,697.25	5,311.67	
Expenditure/Payments	Year ending 31/10/2024	year ending 31/10/2023	
Lecture Costs	335.00	260.00	Payments to speakers
Hall Hire	405.00	405.00	All Saints & Village Hall
Archive Storage	500.00	400.00	Village Hall
Expenses, Secretarial & Postage	67.29	162.63	
Printing Occasional Magazine	0.00	-	No 2024 OM Magazine
Printing & Stationery	87.20	396.99	Mostly via email now
Advertising	0.00	-	
Insurance & Affiliations	397.00	432.00	BALH, HFC and Trustee Insurance
Acquisitions	0.00	160.00	
Outing Costs	1,205.00	1,468.00	Outing raised £135
AGM Costs	229.86	221.08	Jan AGM
Catering Costs	64.15	19.60	teas/coffees/biscuits
Event Costs	0.00	-	
Cornwallis/Peyton projects - closed	0.00	3,557.19	
Local History Lives Project - closed	0.00	2,594.14	
Miscellaneous	138.82	500.00	presentation gifts, email a/cs
TOTAL	£3,429.32	10,576.63	
Surplus/[Deficit] for the year	£1,267.93	- 5,264.96	

All funds	General Fund	Cornwallis	LHL	Total
Opening Balances	12,013.90	750.00	723.50	13,487.40
Income	4,697.25			4,697.25
Transfers	1,473.50	- 750.00	- 723.50	-
Expenditure	3,429.32		-	3,429.32
Closing Balances	14,755.33	0.00	0.00	14,755.33

Further Financial Information

Cash held:

Bank Current Account	2,061.29	previous year for comparison	2,553.27
Bank Deposit Account	12,577.74		12,422.24
Cash in Hand (petty cash box)	116.30		163.23
Total	£14,755.33		15,138.74

Other assets	Date	Purchase price	Date	Purchase price
Storage cabinets, chest	2012	4,845 Projector	2020	299
Display panels, storage drives	2013	192 Laptop	2021	350
Historical Records & Artifacts		Not quantified		

Liabilities

Future repair of the stone plaque at AllSaints c£750
Website hosting and maintenance Apr-26 to end 2028 c£1550

Prepared By Treasurer:

Andrew Priestley

Date: 23/11/24

Accounts seen and approved by trustees:

Christopher Hobson
(chairman)

Date: 3/12/24

Accounts examined by:

[Signature]

Date: 29/11/24

MILFORD-ON-SEA HISTORICAL RECORD SOCIETY

England & Wales - Charity number 1177587

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1ST NOVEMBER 2022 To 31ST OCTOBER 2023

Charity name: MILFORD-ON-SEA HISTORICAL RECORD SOCIETY

Charity registration number: 1177587

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document. [SORP 1.17]	The promotion, for the benefit of the public, of knowledge and research into the history and heritage of Milford-on-Sea and its surrounding area by: • Research, recording and preservation of the history of the area including promoting and encouraging the study of its history, heritage and archaeology • Collection and research of records relating to Milford and making them accessible to the public • Liaising with other history groups locally, regionally and nationally to further the interests of the society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. [SORP 1.17, 1.19]	Provision of talks, lectures and podcasts and new accessions to the society's archives. Expanding the number of records on the online catalogue of the Society's archive by adding the new records provided by members. Completion of the Cornwallis Remembered initiative with the erection of a memorial to him at St Ann's Church in Portsmouth Dockyard. Completion of new search aids to support local history research through the project Local History Lives! The website has been refreshed as part of this initiative to promote the Society's activities and publicise its governing documents. Continuation of the project, Hurst Castle Interpretation, to research and record the local history of the ancient monument on Hurst Spit. The people and events surrounding this English Heritage building will be explored and presented to the public. Providing active support to a new research project on members of the Indian Army in the New Forest during the Great War. Extending collaborative activities with other local history organisations, both national and local.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit. [SORP 1.18]	The Trustees have ensured that the main activities undertaken in 2023 have furthered the charity's purposes for the public benefit and can confirm that they have had regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. [SORP 1.20]	Preparing to transfer our video podcasts on YouTube Providing a yearly newsletter On-line cataloguing of the archive which now stands at over 10,000 records. These records have also been added to the TNA Discovery database. Continuing our 10 year collaboration with the 1805 Club to achieve the siting and erection of a national memorial to a former Milford on Sea resident, Admiral Sir William Cornwallis being placed at St Ann's Church in Portsmouth Dockyard. This was unveiled at a service of commemoration by the Lord-Lieutenant of Hampshire, Nigel Atkinson, in June in the presence of numerous dignitaries. Continued working on the Local History Lives! Project, the Hurst Castle Interpretation project and the Indian Army in the New Forest project.
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Financial Review

Review of the charity's financial position at the end of the period [SORP 1.21]	Our financial position exiting 2023 is very strong thanks to our steadfast membership and the work of our trustees and other volunteers. Our general income is up on last year with slight increases in membership, donations and a very well attended summer outing. This means we more than covered our general operating costs. As well as our regular monthly meetings and talks at All Saints Church Hall, we have Trustee meetings and research and discussion group (RDG) meetings at the Village Hall where are archival storage is held. Another area of expenditure is our printing, although much reduced now that most of the membership is happy to receive correspondence via email. Since Smith & Sons Printers closed in 2022, we now use New Forest Stationers in New Milton for most of our bulk printing needs. We did not produce an Occasional Magazine in 2023, although we continued to sell a few of the 2022 and earlier editions. Looking back, we paid £470 for the 2022 print run and have taken about £400 in income, so a small loss made. We may need to increase the pricing in the future. We have also started using membership cards. This is intended to simplify and streamline the arrival process at meetings. The Weald and Downland Living Museum outing was highly successful. We more than filled the bus and some visitors travelled by carshare. The result was a profit of £190. Another highly successful day was the commemoration of the new Cornwallis plaque at St Ann's Church in Portsmouth, partly funded by The 1805 Club. The expenses for this marked the end of the Cornwallis/Peyton project activities. We have set aside £750 for future maintenance of the plaques at All Saints and with the residual funds, donated history books to MoS Primary School and made a grant of £1,619.06 to The 1805 Club. Another grant was given to Mr Nick Saunders for his work on the Indian Army in the New Forest. This was judged an appropriate use of the £500 gift we received from the local Arts Society which closed in 2021. The Local History Lives project is coming to a close. It enables the general public to look up some of the names, houses, streets and other information that is now available online through our website https://www.milfordhistory.org.uk/. The grants we received for this work require that we maintain the website through to at least 2028 and there are funds set aside to do this.
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Statement explaining the policy for holding reserves stating why they are held [SORP 1.22]	MOSHRS holds a reserves fund in order to cover any unexpected, unavoidable costs (such as the loss of the archive storage facility) and in order to initiate new projects, events or initiatives (expecting that these would ultimately need further grants or gifts to complete).
Amount of reserves held [SORP 1.22]	£9,714
Reasons for holding zero reserves [SORP 1.22]	N/A
Details of fund materially in deficit [SORP 1.24]	N/A
Explanation of any uncertainties about the charity continuing as a going concern [SORP 1.23]	None

Structure, Governance and Management

Type of governing document [SORP 1.25]	The charity is governed by a Trust Deed as a charitable incorporated organization [CIO].
How is the charity constituted? [SORP 1.25]	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees [SORP 1.25]	<u>Eligibility for trusteeship</u> (a) Every charity trustee must be a natural person. (b) No one may be appointed as a charity trustee: • if he or she is under the age of 16 years; or • if he or she would automatically cease to hold office under the provisions of clause 15(1)(f). (c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee. <u>Number of charity trustees</u> (a) There must be at least four charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. (b) There is no maximum number of charity trustees that may be appointed. <u>Appointment of charity trustees</u> (1) At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office; (2) At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire; (3) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot; (4) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (5) of this clause; (5) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 12(3) on the number of charity trustees would not as a result be exceeded; during the year, the Trustees may appoint up to 2 additional Trustees who will stand down at the next AGM.

	(6) A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.
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Reference and Administrative details

Charity name	Milford-on-Sea Historical Record Society
Other name the charity uses	MoSHRS
Registered charity number	1177587
Charity's principal address	4 Park Close, Milford on Sea SO41 0QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of body) entitled to appoint trustee
1	Christopher Hobby	Chairman		Membership
2	Robert Braid	Archivist		Membership
3	Andrew Priestley	Treasurer		Membership
4	Chris Sanders		Resigned January 2023	Membership
5	Peter Hopkins	Secretary Membership Secretary	Elected January 2023 Elected September 2023	Membership
6	Lynton Robins			Membership
7	Celia Jones			Membership
8	Paul French			Membership
9	David Graves		Resigned September 2023	Trustees
10	Adam Smith		Elected January 2023	Membership

Corporate trustees – names of the directors at the date the report was approved

Director name	N/A
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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	N/A
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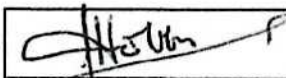
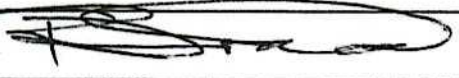
Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher Hobby	ROBERT BRAID
Position (e.g. Secretary, Chair)	Chairman	Trustee

Date 31st December 2023

Approved
Milford on Sea Historical Record Society
Receipts & Payments Account 2022/2023

25/11/2023

Reg Charity No 1177587

Income/Receipts	Year ending 31/10/2023	<i>For comparison year ending 31/10/2022</i>	<i>Notes (for 2023)</i>
Annual Subscriptions Donation - Gift Aided	1,565.00	1,475.00	£10 memberships...
Annual Subscriptions Donation - Non Gift Aided	595.00	530.00	
Visitor Fees	55.00	20.00	£5 visitors
General Donations Received - Gift Aided	490.00	115.98	From individuals
General Donations Received - Non Gift Aided	210.00	122.00	Individuals and donation box
General Sales	41.00	82.00	Books, magazines and prints
Occasional Magazine	83.00	219.50	16@£5 plus some back copies
Outing Receipts	1,658.00	1,013.00	£30@ plus some donations
Gift Aid Refund (from HMRC)	516.32	414.44	25% gift aid on membership/ donations to end August
Local History Lives	0.00	10,341.00	
Cornwallis	0.00	50.00	
Bank Interest & other income	98.35	6.42	Savings a/c interest less card reader fees
TOTAL	<u>£5,311.67</u>	<u>14,389.34</u>	

Andrew Priestley 30/11/23

Approved
Milford on Sea Historical Record Society
Receipts & Payments Account 2022/2023

25/11/2023

Expenditure/Payments	Year ending 31/10/2023	year ending 31/10/2022	
Lecture Costs	260.00	340.00	5 payments to individuals/charities
Hall Hire	405.00	540.00	£45/session plus Village Hall/Library for Trustee and RDG meetings
Archive Storage	400.00	400.00	At the Village Hall
Expenses, Secretarial & Postage	162.63	191.57	Postage, mileage, incidentals
Printing Occasional Magazine	0.00	-	Print run in '21 cost £470, sales to '23 from that £400
Printing & Stationery	396.99	70.00	Mainly bulk printing thru New Forest Stationers
Advertising	0.00	-	None
Insurance & Affiliations	432.00	408.29	Insurance £292; affiliations BALH £75, Hants Field Club £35, HAT £30
Acquisitions	160.00	-	Property Documents from Archives
Outing Costs	1,468.00	971.45	£190 profit due to full bus and cars!
AGM Costs	221.08	116.40	Wine, catering and other expenses
Catering Costs	19.60	-	Teas and coffees
Event Costs	0.00	-	No additional events
Cornwallis/Peyton projects	3,557.19	1,048.94	Portsmouth event, 1805 Club grant, School Books
Local History Lives Project	2,594.14	7,023.36	Community Sites (IT provider) and other IT related expenses
Miscellaneous	500.00	124.72	Grant for local research
TOTAL	<u>£10,576.63</u>	<u>11,234.73</u>	
 Surplus/[Deficit] for the year	 -£5,264.96	 3,154.61	 Excluding projects & grants, underlying net profit +£1,386.37

Andrew Pritchard 30/11/23

Milford on Sea Historical Record Society

Receipts & Payments Account 2022/2023

All funds	General Fund	Cornwallis	LHL	Total
Opening Balances	11,127.53	4,307.19	3,317.64	18,752.36
Income	5,311.67	-	-	5,311.67
Expenditure	4,425.30	3,557.19	2,594.14	10,576.63
Closing Balances	12,013.90	750.00	723.50	13,487.40

Further Financial Information

Cash held:

Bank Current Account	901.93 (allowing for uncleared cheques)	2,445.43
Bank Deposit Account	12,422.24	12,775.24
Cash in Hand (petty cash box)	163.23	377.08
Total	£13,487.40	15,597.75

previous year for comparison

Other assets

	Date	Purchase price	Date	Purchase price
Storage cabinets, chest	2012	4,845 Projector	2020	299
Display panels, storage drives	2013	192 Laptop	2021	350
Historical Records & Artifacts		Not quantified		

Liabilities

Future repair of the stone plaque at AllSaints	c£750
Website hosting and maintenance Apr-26 to end 2028	c£1550

Prepared By Treasurer:



Date: 30/11/23

Accounts seen and approved
by trustees:


Date: 30/11/23

(chairman)

Accounts examined by:



Date: 30/11/23

MILFORD-ON-SEA HISTORICAL RECORD SOCIETY

England & Wales - Charity number 1177587

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1ST NOVEMBER 2021 To 31ST OCTOBER 2022

Charity name: MILFORD-ON-SEA HISTORICAL RECORD SOCIETY

Charity registration number: 1177587

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document. [SORP 1.17]	The promotion, for the benefit of the public, of knowledge and research into the history and heritage of Milford-on-Sea and its surrounding area by: research, recording and preservation of the history of the area including promoting and encouraging the study of its history, heritage and archaeology; collection and research of records relating to Milford and making them accessible to the public; and liaison with other history groups locally, regionally and nationally to further the interests of the society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. [SORP 1.17, 1.19]	Provision of talks, lectures and podcasts and new accessions to the society's archives. Preparation for publication of the Society's Occasional Magazine. Continuation of the Cornwallis Remembered initiative through the preparation of a full learning resource for KS2 with St Barbe Art Gallery and Museum and the support for a memorial to Cornwallis at St Ann's Portsmouth. Provision of new search aids to support local history research through the project Local History Lives! The website will be refreshed to as part of this initiative to promote the Society's activities and publicise its governing documents. Through a new project, Hurst Castle Interpretation, we are researching and recording the local history of the ancient monument on Hurst Spit. The people and events surrounding this English Heritage building will be explored and presented to the public. Extending collaborative activities with other local history organisations, both national and local.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit. [SORP 1.18]	The Trustees have ensured that the main activities undertaken in 2022 have furthered the charity's purposes for the public benefit and can confirm that they have had regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. [SORP 1.20]	Continued production of a series of bi-monthly podcasts featuring aspects of our local history, drawing on past lectures, and photographs, maps and items from our sound archives. Maintaining the frequency of a newsletter to members on a bi-monthly basis. Continuation of the cataloguing of the Society's archives with a further ~1500 entries being added, taking the total number to nearly 10,000. Additional items have been received from members and will be added to the archive. Worked with The 1805 Club on a joint proposal for a national memorial to a former resident, Admiral Sir William Cornwallis to be placed at St Ann's Church in Portsmouth Dockyard. Raised funding for and initiated the Local History Lives! project. Initiated the Hurst Castle Interpretation project.
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Financial Review

Review of the charity's financial position at the end of the period [SORP 1.21]	2022 was a much better year for the society, financially and on other measures. Our membership and renewals are moving back up which helps cover our regular costs and most members are able to gift aid their membership. This, along with using email rather than paper printing, allows us to keep the membership costs low. Our outing to Hinton Ampner made a small surplus, though this was mainly due to some late cancellations which lowered the numbers and some of the costs. Our Occasional Magazine and other sales are steady. Our total income for the period November 2022 to October 2023 (our financial year ends early to give time to review the accounts for the January AGM) was £14,389.34 but the bulk of this are the grants received for the Local History Lives project. Cornwallis and Local History Lives projects are spending within their plan and budgets and our general expenditure is back on a more normal footing. The total expenditure of £11,234.73 leaves us a surplus of £3,154.61 but the bulk of this is restricted to the aforementioned projects. The surplus excluding grants and project spend was £835.91.
Statement explaining the policy for holding reserves stating why they are held [SORP 1.22]	MOSHRs holds a reserves fund in order to cover any unexpected, unavoidable costs (such as the loss of the archive storage facility) and in order to initiate new projects, events or initiatives (expecting that these would ultimately need further grants or gifts to complete).
Amount of reserves held [SORP 1.22]	£7,960
Reasons for holding zero reserves [SORP 1.22]	N/A
Details of fund materially in deficit [SORP 1.24]	N/A
Explanation of any uncertainties about the charity continuing as a going concern [SORP 1.23]	None

Structure, Governance and Management

Type of governing document [SORP 1.25]	The charity is governed by a Trust Deed as a charitable incorporated organization [CIO].
How is the charity constituted? [SORP 1.25]	CIO

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees [SORP 1.25]	<u>Eligibility for trusteeship</u> (a) Every charity trustee must be a natural person. (b) No one may be appointed as a charity trustee: • if he or she is under the age of 16 years; or • if he or she would automatically cease to hold office under the provisions of clause 15(1)(f). (c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee. <u>Number of charity trustees</u> (a) There must be at least four charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. (b) There is no maximum number of charity trustees that may be appointed. <u>Appointment of charity trustees</u> (1) At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office; (2) At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire; (3) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot; (4) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (5) of this clause; (5) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 12(3) on the number of charity trustees would not as a result be exceeded; during the year, the Trustees may appoint up to 2 additional Trustees who will stand down at the next AGM. (6) A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.
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Reference and Administrative details

Charity name	Milford-on-Sea Historical Record Society
Other name the charity uses	MoSHRS
Registered charity number	1177587
Charity's principal address	4 Park Close, Milford on Sea SO41 0QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of body) entitled to appoint trustee
1	Christopher Hobby	Chairman		Membership
2	Robert Braid	Archivist		Membership

3	Andrew Priestley	Treasurer and Acting Secretary		Membership
4	Chris Sanders			Membership
5	Joanna Close-Brooks		Resigned 14 July 2022	Membership
6	Lynton Robins			Membership
7	Celia Jones	Membership Secretary		Membership
8	Paul French			Membership
9	David Graves		Elected 14 July 2022	Trustees

Corporate trustees – names of the directors at the date the report was approved

Director name		N/A
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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	N/A
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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher Hobby	Andrew Priestley
Position (e.g. Secretary, Chair)	Chairman	Acting Secretary
Date		

Milford on Sea Historical Record Society Income & Expenditure Account 2021/2022

Reg Charity No 1177587

	<i>12 months</i> Year ending 31/10/2022	<i>10 months</i> year ending 31/10/2021	<i>Notes (for 2022)</i>
Income			
Annual Subscriptions Donation - Gift Aided	1,475.00	1,120.00	<i>Increase in membership</i>
Annual Subscriptions Donation - Non Gift Aided	530.00	560.00	
Visitor Fees	20.00	10.00	
General Donations Received - Gift Aided	115.98	20.00	
General Donations Received - Non Gift Aided	122.00	550.00	
General Sales	82.00	22.00	<i>Books, tea towels etc...</i>
Occasional Magazine	219.50	102.50	
Outing Receipts	1,013.00	0.00	<i>Hinton Ampner & Southwick Park</i>
Gift Aid Refund (from HMRC)	414.44	352.06	<i>Increase in Gift Aiding</i>
	10,341.00		
Local History Lives			<i>Grants from Parish Council, Hampshire</i>
Cornwallis	50.00		<i>Council and National Heritage</i>
Bank Interest & other income	6.42	0.86	
TOTAL	<u>£14,389.34</u>	<u>2,737.42</u>	

Milford on Sea Historical Record Society Income & Expenditure Account 2021/2022

Expenditure	Year ending 31/10/2022	year ending 31/10/2021	
Lecture Costs	340.00	150.20	<i>Expenses/Gifts to visiting speakers</i>
Hall Hire	540.00	45.00	<i>All Saints and the Village Hall</i>
Archive Storage	400.00	400.00	<i>Artefacts held at Village Hall</i>
Expenses, Secretarial & Postage	191.57	106.35	
Printing Occasional Magazine	0.00	470.00	
Printing & Stationery	70.00	133.00	<i>Using email if possible</i>
Advertising	0.00	-	
Insurance & Affiliations	408.29	295.58	<i>BALH, Hamp. Field Club, Archives Trust; public liability & other ins.</i>
Acquisitions	0.00	-	
Outing Costs	971.45	-	<i>see above, outing receipts</i>
AGM Costs	116.40	12.00	<i>printing for 2022 AGM</i>
Catering Costs	0.00	-	
Event Costs	0.00	-	
Cornwallis/Peyton projects	1,048.94	679.44	<i>Plaque for St Ann's & All Saints</i>
Local History Lives Project	7,023.36		<i>Community Sites & others</i>
Miscellaneous	124.72	429.98	<i>HSBC charges & Card Reader</i>
TOTAL	<u>£11,234.73</u>	<u>2,721.55</u>	
 Surplus/[Deficit] for year	 £3,154.61	 15.87	 835.91 <i>Excluding LHL & Cornwallis projects</i>

Milford on Sea Historical Record Society Income & Expenditure Account 2021/2022

Assets and Liabilities

Current Cash funds:

"Restricted" Funds	7,624.83	5,306.13	Cornwallis' & 'Local History' activities
"Free" Funds (unrestricted, prev yr)	7,972.92	10,275.75	Of which up to £3k marked for LHL
Surplus/Deficit for the year	<u>3,154.61</u>	<u>15.87</u>	
Total "Free" Funds	<u>11,127.53</u>	<u>10,291.62</u>	
Total Cash Assets	£18,752.36	15,597.75	

Made up of:

Bank Current Account(s)	18,585.28	2,445.43	All Banking Money transferred to Lloyds 3/10/22
Bank Deposit Account	0.00	12,775.24	
of which, restricted (C'wallis)	4,307.19		
of which, restricted (LHL)	3,317.64		Plus up to £3k from MOSHRS funds
of which UNrestricted	10,960.45		Of which £3k 'dedicated' for LHL
Cash in Hand	<u>167.08</u>	<u>377.08</u>	Money for cash sales
Total	£18,752.36	15,597.75	

Milford on Sea Historical Record Society Income & Expenditure Account 2021/2022

<u>Other assets</u>	Date	Purchase price
Storage cabinets, chest	2012	4845
Display panels, storage drives	2013	192
Projector	2020	299
Laptop	2021	350
Historical Records & Artifacts	-	-

Liabilities

None

Summary for 2022:	Income	£14,389.34	Surplus	£3,154.61
	Expenditure	£11,234.73	Total Cash	£18,752.36

Prepared By Treasurer:

Andrew Priestley

Date:

10/11/22

Accounts seen and approved
by trustees:

[Signature]

Date:

15/11/22

(chairman)

Accounts examined by:

[Signature]

Date:

26/1/23

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1ST JANUARY 2021 To 31ST OCTOBER 2021

Charity name: MILFORD-ON-SEA HISTORICAL RECORD SOCIETY

Charity registration number: 1177587

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document. [SORP 1.17]	The promotion, for the benefit of the public, of knowledge and research into the history and heritage of Milford-on-Sea and its surrounding area by: research, recording and preservation of the history of the area including promoting and encouraging the study of its history, heritage and archaeology; collection and research of records relating to Milford and making them accessible to the public; and liaison with other history groups locally, regionally and nationally to further the interests of the society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. [SORP 1.17, 1.19]	Provision of talks, lectures and podcasts and new accessions to the society's archives. Preparation for publication of the Society's Occasional Magazine. Continuation of the Bringing History Home initiative including further digitisation of the Society's archives and use of the website to promote the Society's activities and publicise its governing documents. Continuation of the Cornwallis Remembered initiative through educational planning and activity, including the preparation of a full learning resource for KS2 with St Barbe Art Gallery and Museum. Extending collaborative activities with other local history organisations, both national and local.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit. [SORP 1.18]	The Trustees have ensured that the main activities undertaken in 2021 have furthered the charity's purposes for the public benefit and can confirm that they have had regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. [SORP 1.20]	Production of a series of bi-monthly podcasts featuring aspects of our local history, drawing on past lectures, and photographs, maps and items from our sound archives. Maintaining the frequency of a newsletter to members on a bi-monthly basis. Continuation of the cataloguing of the Society's archives with a further ~1500 entries being added, taking the total number to some 9000. Additional items have been received as members have used the periods of lockdown to search their possessions for suitable items. Worked with The 1805 Club on a joint proposal for a national memorial to a former resident, Admiral Sir William Cornwallis to be placed in St Ann's Church in Portsmouth Dockyard.
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Financial Review

Review of the charity's financial position at the end of the period [SORP 1.21]	Firstly, note that our financial year now ends 31st October rather than December. This allows time to prepare the reports and accounts for the January AGM. Our income for 2021 was £2,737.42 down considerably on the previous year (£4,237.43). This is mainly because some members did not renew their membership during the COVID pandemic and we held very few in-person talks from which we generate additional sales and donations. Fortunately, our expenditure was comparably lower too: £2,721.55 vs. £3,911.25. Other than our website, archive storage, affiliations and insurance, most of our costs are proportionate to our activities. We held (as at 1st November) £2,445.43 in our current account for our month to month running costs; £12,775.24 in our deposit account and £377.08 in petty cash. In total, therefore, we have £15,597.75 compared to £15,581.88 at the beginning of the year.
Statement explaining the policy for holding reserves stating why they are held [SORP 1.22]	MOSHRS holds a reserves fund in order to cover any unexpected, unavoidable costs (such as the loss of the archive storage facility) and in order to initiate new projects, events or initiatives (expecting that these would ultimately need further grants or gifts to complete).
Amount of reserves held [SORP 1.22]	£7,469
Reasons for holding zero reserves [SORP 1.22]	N/A
Details of fund materially in deficit [SORP 1.24]	N/A
Explanation of any uncertainties about the charity continuing as a going concern [SORP 1.23]	None

Structure, Governance and Management

Type of governing document [SORP 1.25]	The charity is governed by a Trust Deed as a charitable incorporated organization [CIO].
How is the charity constituted? [SORP 1.25]	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees [SORP 1.25]	<u>Eligibility for trusteeship</u> (a) Every charity trustee must be a natural person. (b) No one may be appointed as a charity trustee: • if he or she is under the age of 16 years; or • if he or she would automatically cease to hold office under the provisions of clause 15(1)(f). (c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee. <u>Number of charity trustees</u> (a) There must be at least four charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. (b) There is no maximum number of charity trustees that may be appointed. <u>Appointment of charity trustees</u> (1) At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office;

	(2) At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire; (3) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot; (4) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (5) of this clause; (5) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 12(3) on the number of charity trustees would not as a result be exceeded; during the year, the Trustees may appoint up to 2 additional Trustees who will stand down at the next AGM. (6) A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.
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Reference and Administrative details

Charity name	Milford-on-Sea Historical Record Society
Other name the charity uses	MoSHRS
Registered charity number	1177587
Charity's principal address	4 Park Close, Milford on Sea SO41 0QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of body) entitled to appoint trustee
1	Christopher Hobby	Chairman		Membership
2	Robert Braid	Archivist		Membership
3	Andrew Priestley	Treasurer and Acting Secretary		Membership
4	Barrington Jolly	Editor	Resigned 3 rd Nov 2021	Membership
5	Chris Sanders			Membership
6	Joanna Close-Brooks			Membership
7	Lynton Robins			Membership
8	Celia Jones	Membership Secretary		Membership
9	Paul French			Membership
10	Sarah Pitt		Resigned January 2021	Trustees

Corporate trustees – names of the directors at the date the report was approved

Director name		N/A
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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	N/A
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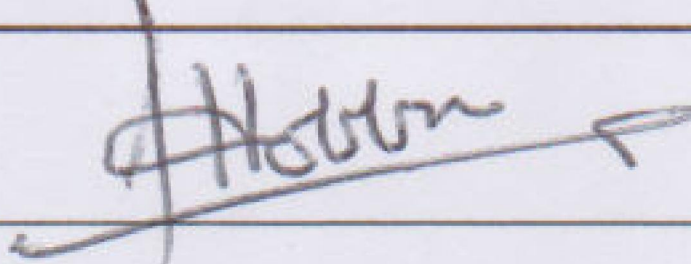
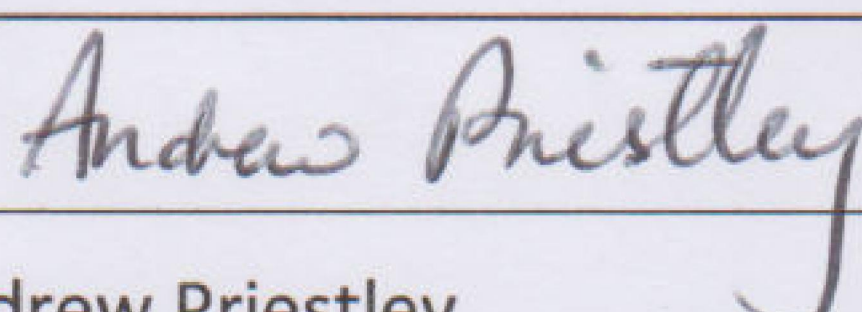
Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher Hobby	Andrew Priestley
Position (e.g. Secretary, Chair)	Chairman	Acting Secretary
Date	10/12/21	

Milford on Sea Historical Record Society

Income & Expenditure Account 2021

Reg Charity No 1177587

	10 months year ending 31/10/2021	12 months year ending 31/12/2020	Notes (for 2021)
Income			
Annual Subscriptions Donation - Gift Aided	1,120.00	1,885.00	} 168 memberships + 28 paid
Annual Subscriptions Donation - Non Gift Aided	560.00	650.00	} in advance (2020) = 196
Visitor Fees	10.00	0.00	
General Donations Received - Gift Aided	20.00	75.00	
General Donations Received - Non Gift Aided	550.00	12.00	£500 from Milford Arts Society
General Sales	22.00	234.00	Books etc...
Occasional Magazine	102.50	126.00	
Outing Receipts	0.00	809.00	
Gift Aid Refund (from HMRC)	352.06	435.28	
Bank Interest & other income	0.86	11.15	
TOTAL	£2,737.42	4,237.43	Approx 75% from membership
Expenditure			
Lecture Costs	150.20	-	Talks only held in Sep-Oct
Hall Hire	45.00	57.00	
Archive Storage	400.00	740.31	Records held at Village Hall
Secretarial & Postage	106.35	254.78	
Printing Occasional Magazine	470.00	870.00	150 Copies/88 pages
Printing & Stationery	133.00	331.11	
Advertising	0.00	-	
Insurance & Affiliations	295.58	363.76	Hampshire Field Club and Insurance.
Acquisitions	0.00	-	
Outing Costs	0.00	781.00	No outing in 2021.
AGM Costs	12.00	164.80	Held via Zoom in March.
Catering Costs	0.00	-	
Event Costs	0.00	-	
Cornwallis/Peyton projects	679.44	48.50	Educational History Work
Miscellaneous	429.98	299.99	Laptop
TOTAL	£2,721.55	3,911.25	
Surplus/[Deficit] for year	£15.87	326.18	

Milford on Sea Historical Record Society Income & Expenditure Account 2021

Assets and Liabilities

Current Cash funds:

"Restricted" Funds	5,306.13	5,985.57	'Cornwallis' activities
"Free" Funds	10,275.75	9,270.13	
Surplus/Deficit for the year	15.87	326.18	
Total "Free" Funds	10,291.62	9,596.31	
Total Cash Assets	£15,597.75	15,581.88	

Made up of:

Bank Current Account	2,445.43	4,538.22	Money for running costs
Bank Deposit Account	12,775.24	10,974.38	Money for new initiatives
Cash in Hand	377.08	69.28	Money for cash sales
Total	£15,597.75	15,581.88	

Other assets

	Date	Purchase price
Storage cabinets, chest	2012	4,845
Display panels, storage drives	2013	192
Projector	2020	299
Laptop	2021	350
Historical Records & Artifacts	-	-

Liabilities

Hall Hire (Oct)	45
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Prepared By Treasurer:

Andrew Priestley

Date:

25/11/21

Accounts seen and approved
by trustees:

J. Hobbs

(chairman)

Date:

25/11/21

Accounts examined by:

Roy

Date:

29/11/21

Independent examiner's report to the trustees of Milford on Sea Historical Record Society

I report to the trustees on my examination of the accounts of the MOSHRS Trust (the Trust) for the year ended 31st October 2021.

Based on the excel files provided I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: Adam Smith

Address: 41 Knowland Drive, Milford on Sea, Lymington, Hampshire, SO41
0RH

Date: 29th November 2021