

Board of Trustees of the Kohima Museum

Annual Report for Charities Commission

Annual Return 2023

During the year the sub-committee charged with exploring search has continued to explore potential future arrangements for the Museum in the wake of plans to close the Barracks by 2030 examined a number of external options, but with little success to date.

Concurrent with the search to secure the future of the Collection was a search to find replacements for the current curatorial staff who have planned a stepped retirement due to age and health issues. This search has been more successful and the handover of responsibilities from the current Curator to the Curator-elect has continued throughout the year.

The Museum also finalised preparations for its contribution to the 80th anniversary of the Battle of Kohima in 2024 and has participated in several displays and presentations.

The revitalisation of the museum website and opening of an Instagram account together with other Social Media platforms has resulted in a clearly visible rise in visitor numbers both footfall and electronic. This has in turn, resulted in an increase in revenue due to personal donations by visitors.

Co-Operative Current Account

Date	Occurance	Income		Expend	
		Bank	Cash	Bank	Petty Cash
	Deposit	0.00			
18-Mar	Poetry book sale +P&P - Johnston	13.50			
21-Mar	transfer from Skipton	1000.00			
27-Mar	Amazon - Brown paper			5.78	
28-Mar	Deposit	80.00			
28-Mar	Donation Rebecca - Keith Old	50.00			
28-Mar	P&P books to KET			16.45	
2-Apr	postage				3.69
3-Apr	Donation J G Harper	200.00		0.00	
4-Apr	sales Books KET +P&P	235.18			
5-Apr	P&P to KET for display items	0.00		12.95	
5-Apr	Refund Bob W			586.96	
12-Apr	Sales Poetry books	40.00	0.00		
15-Apr	P&P				4.59
18-Apr	Press Green (banner)			166.19	
26-Apr	Simulant Services (Web page)			52.30	
28-Apr	DIY material				56.91
29-Apr	Donation - R Banks	50.00			
30-Apr	Amazon			6.99	
3-May	Amazon			21.24	
10-May	Cash to bank	80.00			
12-May	refund	6.99			
12-May	refund	21.24			
11-Jun	book sale +P&P	13.50			
17-Jun	postage				3.69
20-Jun	Cash to bank	100.00			
22-Jul	Museum Insurance			196.24	
22-Jul	K&A IT Ltd - Laptop			399.00	
24-Jul	Cash to bank	65.00			
1-Aug	Donation Mick O'Brien	1000.00			
16-Aug	Donation Taylor	20.00			
22-Aug	Cash to bank	95.00			
16-Sep	Cash to bank	130.00			
17-Sep	Postage			20.75	
18-Sep	Simulant Services (Web page)			100.80	
18-Sep	Transfer to Skipton			1.00	
18-Sep	Transfer to Skipton			1000.00	
20-Sep	Donation - Pudner	50.00			
30-Sep	Cash to bank	150.00			
11-Oct	postage repayment - Highlanders Museum	20.75			
14-Oct	Simulant Services (Web page)			24.00	
14-Oct	Postage Refund to Lancs Museum			7.99	
18-Nov	Donation - Mary Hill	30.00			
21-Nov	Donation - Hartland Nursing home	25.00	0.00	0.00	0.00
23-Nov	transfer to Skipton			500.00	

27-Nov	Cash to bank	50.00			
2-Dec	Cash to bank	175.00			
5-Dec	Cash to bank	160.00			
5-Dec	Aldi - Batteries				3.89
11-Dec	Laminator purchased from Amazon			39.99	
12-Dec	Transfer to Skipton			200.00	
27-Dec	Cash to Bank - Donation	40.00			
		3901.16	0.00	3358.63	72.77

* Wrong account - see refund

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Co-Op Bank as at 28/12/24	469.76
Cash in Hand	45.62
Total	515.38

Balance	Voucher
13.50	1
1013.50	2
1007.72	3
1087.72	4
1137.72	5
1121.27	6
1117.58	7
1317.58	8
1552.76	9
1539.81	10
952.85	11
992.85	12
988.26	13
822.07	14
769.77	15
712.86	16
762.86	17
755.87	18
734.63	19
814.63	20
821.62	21
842.86	22
856.36	23
852.67	24
952.67	25
756.43	26
357.43	27
422.43	28
1422.43	29
1442.43	30
1537.43	31
1667.43	32
1646.68	33
1545.88	34
1544.88	35
544.88	36
594.88	37
744.88	38
765.63	39
741.63	40
733.64	41
763.64	42
788.64	43
288.64	44

338.64	45
513.64	46
673.64	47
669.75	48
633.65	49
433.65	50
473.65	51
469.76	