

The Second Division Kohima Museum and Memorial Trust

England & Wales · Charity number 1177539

Details

Other names THE SECOND DIVISION MUSEUM AND MEMORIAL TRUST

Status Registered

Legal form CIO

Registered 2018-03-13

Register [View on the Charity Commission register](#)

Contact

Address Kohima Museum
Imphal Barracks
Fulford Road
York
YO10 4HD

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Activities

Objects: THE OBJECTS OF THE CIO ARE AS FOLLOWS:(A) TO ADVANCE EDUCATION OF THE BRITISH SECOND INFANTRY DIVISION DURING WORLD WAR TWO WITHIN THE PERIOD 1942 AND 1946 AND TO INTERPRET THE ROLE OF THE DIVISION FURTHER WITHIN THE OVERALL CONDUCT OF THE WIDER BURMA CAMPAIGN UNDER COMMAND OF THE 14TH ARMY, WITH ESPECIAL FOCUS ON THE BATTLE OF KOHIMA, BY THE ESTABLISHMENT AND MAINTENANCE OF A MUSEUM CONTAINING A DISPLAY OF THE CIO'S CURRENT COLLECTIONS AND ALL FUTURE ACQUISITIONS RELATING TO THE BURMA CAMPAIGN.(B) THE FOSTERING OF PATRIOTISM AND GOOD CITIZENSHIP BY:(1) ASSISTING IN THE MAINTENANCE OF, AND WHERE NECESSARY THE REFURBISHMENT OF, THE BRITISH SECOND INFANTRY DIVISION PERMANENT MEMORIALS TO THOSE WHO GAVE THEIR LIVES AT THE BATTLE OF KOHIMA LOCATED IN THE MINSTER GARDENS, YORK, AND THE COMMONWEALTH WAR GRAVES CEMETERY IN KOHIMA.2) AT THE DISCRETION OF THE TRUSTEES WHERE THE ORIGINAL SPONSORS ARE NO LONGER MAINTAINING THEIR PERMANENT MEMORIALS, ASSISTING IN THE MAINTENANCE OF OTHER BATTLE OF KOHIMA MEMORIALS IN THE VICINITY OF KOHIMA, PARTICULARLY THE MEMORIAL IN JOTSOMA TO MAJOR GENERAL GROVER AND HIS OFFICERS AND SOLDIERS OF THE BRITISH SECOND INFANTRY DIVISION.

Activities: Promote understanding of the deeds of the 2nd Infantry Division during 1942-46 within the Burma Campaign, with focus on the Battle of Kohima, by displaying current and future collections at the museum. Assist in the maintenance of 2nd Infantry Division memorials in York and Kohima. To assist with maintenance of other memorials around Kohima, including the memorial to Maj Gen Grover in Jotsoma

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Other Charitable Purposes
- **Who:** The General Public/mankind

Geography

- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£3,966	£1,629	-	-
2023-12-31	£1,962	£372	-	-
2022-12-31	£1,642	£324	-	-
2021-12-31	£492	£271	-	-
2020-12-31	£1,700	£1,713	-	-

Trustees

Name	Role	Appointed
BRIGADIER GREVILLE KENNETH BIBBY CBE	Chair	2018-03-13
Colonel IAN ROBERT HARGREAVES BENG MSC		2018-03-13
Kelsey Coleen Loveless		2022-11-04
Lt Col Thomas William Skinner		2024-01-17
Michael Tickner		2022-07-06
Professor Simon Richard Ditchfield		2018-03-13
Robert Street		2018-01-12
Robin McDermott		2018-03-13
Simon Sole		2025-10-31

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The Second Division Kohima Museum and Memorial Trust

Trustees Annual Report for 2024

As 2024 was the 80th anniversary of the Battle of Kohima, most of the Museum's activities during the year were focussed on that. One of the highlights was a public presentation on the battle given by the deputy curator, which was very well received and assisted significantly in 'shoehorning' him into his new role.

Visitors number have increased over the year 2024 due to a number of factors.

- Footfall has increased to just over 500 in the year but the significant increase has been the number of electronic visitors to the Social Media platforms and the new, improved website
- The feature on the website that attracts most attention is the 'Object of the Month', whereby an object within the Collection is highlighted and explained on the website.

Museum work

- This is a continual process of improvement and refinement which is enhanced by the new insights and direction gained by the introduction a new Curator giving the displays a sharper focus.
- With public attention now focusing on the 80th anniversary of the Battle of Kohima in 2024 and the 80th Anniversary of VJ next year, the requests to give presentations outside the museum has also increased.
- Towards the end of the year, work began on the Museum's plans for the commemoration of the 80th Anniversary of VJ Day, with tentative aspirations for a temporary exhibition of some kind to mark the event.

Memorial Fund news

- The Memorials to the regiments and formations involved in the Battle of Kohima in particular and the Burma in general are in a reasonable state of repair and special attention is paid to them by members of the Curatorial who lead Tours comprising descendants of the veterans who fought there out to Kohima

The overall effect and direction of the Kohima Museum Collection is very positive and progressive as the volunteer staff running the day to day operation of the museum get encouraged by the increased interest in the museum, not only by families of the veterans but by members of the public who become interested and inquisitive due to the slow process of 'Word of Mouth' and a more public airing of the detail behind the headline news.

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Board of Trustees of the Kohima Museum

Annual Report for Charities Commission

Annual Return 2023

During the year the sub-committee charged with exploring search has continued to explore potential future arrangements for the Museum in the wake of plans to close the Barracks by 2030 examined a number of external options, but with little success to date.

Concurrent with the search to secure the future of the Collection was a search to find replacements for the current curatorial staff who have planned a stepped retirement due to age and health issues. This search has been more successful and the handover of responsibilities from the current Curator to the Curator-elect has continued throughout the year.

The Museum also finalised preparations for its contribution to the 80th anniversary of the Battle of Kohima in 2024 and has participated in several displays and presentations.

The revitalisation of the museum website and opening of an Instagram account together with other Social Media platforms has resulted in a clearly visible rise in visitor numbers both footfall and electronic. This has in turn, resulted in an increase in revenue due to personal donations by visitors.

Co-Operative Current Account

Date	Occurance	Income		Expend	
		Bank	Cash	Bank	Petty Cash
	Deposit	0.00			
18-Mar	Poetry book sale +P&P - Johnston	13.50			
21-Mar	transfer from Skipton	1000.00			
27-Mar	Amazon - Brown paper			5.78	
28-Mar	Deposit	80.00			
28-Mar	Donation Rebecca - Keith Old	50.00			
28-Mar	P&P books to KET			16.45	
2-Apr	postage				3.69
3-Apr	Donation J G Harper	200.00		0.00	
4-Apr	sales Books KET +P&P	235.18			
5-Apr	P&P to KET for display items	0.00		12.95	
5-Apr	Refund Bob W			586.96	
12-Apr	Sales Poetry books	40.00	0.00		
15-Apr	P&P				4.59
18-Apr	Press Green (banner)			166.19	
26-Apr	Simulant Services (Web page)			52.30	
28-Apr	DIY material				56.91
29-Apr	Donation - R Banks	50.00			
30-Apr	Amazon			6.99	
3-May	Amazon			21.24	
10-May	Cash to bank	80.00			
12-May	refund	6.99			
12-May	refund	21.24			
11-Jun	book sale +P&P	13.50			
17-Jun	postage				3.69
20-Jun	Cash to bank	100.00			
22-Jul	Museum Insurance			196.24	
22-Jul	K&A IT Ltd - Laptop			399.00	
24-Jul	Cash to bank	65.00			
1-Aug	Donation Mick O'Brien	1000.00			
16-Aug	Donation Taylor	20.00			
22-Aug	Cash to bank	95.00			
16-Sep	Cash to bank	130.00			
17-Sep	Postage			20.75	
18-Sep	Simulant Services (Web page)			100.80	
18-Sep	Transfer to Skipton			1.00	
18-Sep	Transfer to Skipton			1000.00	
20-Sep	Donation - Pudner	50.00			
30-Sep	Cash to bank	150.00			
11-Oct	postage repayment - Highlanders Museum	20.75			
14-Oct	Simulant Services (Web page)			24.00	
14-Oct	Postage Refund to Lancs Museum			7.99	
18-Nov	Donation - Mary Hill	30.00			
21-Nov	Donation - Hartland Nursing home	25.00	0.00	0.00	0.00
23-Nov	transfer to Skipton			500.00	

27-Nov	Cash to bank	50.00			
2-Dec	Cash to bank	175.00			
5-Dec	Cash to bank	160.00			
5-Dec	Aldi - Batteries				3.89
11-Dec	Laminator purchased from Amazon			39.99	
12-Dec	Transfer to Skipton			200.00	
27-Dec	Cash to Bank - Donation	40.00			
		3901.16	0.00	3358.63	72.77

* Wrong account - see refund

** Wrong account - see refund

Co-Op Bank as at 28/12/24	469.76
Cash in Hand	45.62
Total	515.38

Balance	Voucher
13.50	1
1013.50	2
1007.72	3
1087.72	4
1137.72	5
1121.27	6
1117.58	7
1317.58	8
1552.76	9
1539.81	10
952.85	11
992.85	12
988.26	13
822.07	14
769.77	15
712.86	16
762.86	17
755.87	18
734.63	19
814.63	20
821.62	21
842.86	22
856.36	23
852.67	24
952.67	25
756.43	26
357.43	27
422.43	28
1422.43	29
1442.43	30
1537.43	31
1667.43	32
1646.68	33
1545.88	34
1544.88	35
544.88	36
594.88	37
744.88	38
765.63	39
741.63	40
733.64	41
763.64	42
788.64	43
288.64	44

338.64	45
513.64	46
673.64	47
669.75	48
633.65	49
433.65	50
473.65	51
469.76	

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Trustees' Annual Report for 2022

The year has seen a welcome increase in the number of visitors to the site, plus 3.5K followers on social media. Whilst not yet quite up to pre-covid levels, the upward trend is encouraging. Once again the city's civic party was welcomed on site, as well as a visit by the national vice chair of the British Legion.

During the year the Museum became financially independent of the Garrison, having opened its own account with a commercial bank, and also continued its ongoing refurbishment of the displays. The offer made by Army Museums Ogilby Trust AMOT to put the archives on its own platform was taken up, allowing external digital access to the collection and although it is early days, signs are that such access is slowly but surely on the increase, which may at some point in the future eclipse the importance of this kind of access over physical visitors.

The year also saw the arrival of a new volunteer curator, the long-term plan being for him to take over from the current incumbent in a few years' time. He has used much of his time in the Museum so far learning about the history of the campaign and also taking on board more technical aspects of curatorship. Meanwhile the current curator managed to fit in a visit to Kohima, during which time he was able to liaise with his opposite numbers in the Kohima WW2 Museum and the Imphal Peace Museum. Planning also began for how the Museum might commemorate the 80th anniversary of the Battle of Kohima in 2024.

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The Second Division Museum and Memorial Trust

Annual Report for 2021

Because of Covid, the Museum was only open for part of the year, and although its visitor numbers were significantly more than they were in 2020, they numbered little more than 100, which still reflects a small fraction of the numbers that would be expected in a non-Covid year. This did include some distinguished visitors however, such as the Lord Mayor of York and Sheriff.

As a consequence of having a second year of low visitor numbers, as well as the impending closure of Imphal Barracks towards the end of the 2020s, the Trustees' attention has been turned towards the digitisation of the 2D collection. This has coincided with an offer made by the Army Museums Ogilby Trust (AMOT) to have the archives included on its own platform as part of a plan to give digital access to all military museums. Also in the wake of the barracks closure, plans have been made to transfer the management of the Museum's accounting arrangements from HQ York Garrison to its own independent bank account, as well as a rationalisation exercise to reduce its holdings of non-collection books.

Meanwhile, the museum volunteer curatorial staff have continued to upgrade and enhance the displays in their bid for ever more effective interpretation of the stories behind the objects.

 Balance date to end of October 2021

All nominal codes

Without cost centre codes shown

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Year Movement</u>
B400	STOCK ON HAND	396.05	-65.51
B500	Debtors	24.75	-50.25
B650	Current bank account	33,768.60	760.29
B700	Creditors	0.00	0.00
B749	SUSPENSE ACCOUNT	0.00	0.00
B750	VAT control	0.00	0.00
B760	VAT payable	0.00	0.00
B900	Accumulated GPF	-29,251.10	292.27
R040	2 DIV MEMORIAL FUND	0.00	0.00
R042	KOHIMA POETRY BOOKS	-4,307.27	-13.50
		34,189.40	1,052.56
		<u>631.03</u>	<u>923.30</u>

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Month Movement</u>
G003	DONATIONS/GRANTS/OT HERS	-1,043.80	0.00
G022	BOOK SALES	0.00	0.00
G125	BANK INTEREST	0.00	0.00
G128	CCLA COIF INTEREST	-2.07	0.00
G129	INVESTMENT INCREASE ADJUSTMENT	0.00	0.00
G162	TRANSFER BETWEEN FUNDS	0.00	0.00
G335	GROUP FEE	0.00	0.00
G411	TRANFER FROM GPF TO RPF	0.00	0.00
G416	TRANSFER FROM CREDITOR TO SPF	0.00	0.00
G502	INVESTMENT LOSS ADJUSTMENTS	0.00	0.00
G525	ENGRAVING	0.00	0.00
G606	PROPERTY/EQUIPMENT REPAIRS	0.00	0.00
G607	PROPERTY IMPROVEMENTS	0.00	0.00
G616	CHRISTMAS FUNCTION	0.00	0.00
G618	SPEICIFIC OBJECTIVES	0.00	0.00
G627	TEA/COFFEE TRUSTEE MEETING	0.00	0.00
G629	WEB HOSTING	184.80	0.00
G641	MEMBERSHIP FEES EXP	0.00	0.00
G659	ADVERTISING COST	0.00	0.00
G668	MEDALS MOUNTING	0.00	0.00
G679	PLATE FOR TROPHY	0.00	0.00
G683	KOHIMA POETRY BOOKS	0.00	0.00
G684	MAINTENCES/SUPPLIES/P AINT	0.00	0.00
G702	CONFERENCE/RESEARCH FOOD/DRINK	0.00	0.00
G707	AIM MEMBERSHIP FEES	62.00	0.00
G709	VIDEO/FILMS TRANSFER TO DVD	0.00	0.00
G733	STEPLADDER	0.00	0.00
G734	GROUP FEE	0.00	0.00
G746	PRESERVATION EQUIPMENT	0.00	0.00
G750	INSURANCE	105.28	0.00
G751	STATIONERY	50.25	0.00
G753	POSTAGE	0.00	0.00
G801	TELEPHONE CHARGES	0.00	0.00

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Month Movement</u>
G806	PICTURE FRAMING	0.00	0.00
G807	CLEANING MATERIALS	0.00	0.00
G809	SWEAT/POLO	72.00	0.00
G811	SHIRTS/JACKETS		
G811	ACCOMMODATION	0.00	0.00
	EXPENSES		
G812	TRAVELLING COST	0.00	0.00
G822	ACCOMODATION MEAL	0.00	0.00
G836	VISITORS BOOK	0.00	0.00
G842	CONFERENCES/MEETING	0.00	0.00
	FEEES		
G847	AMOT/ARMY MUSEUMS	0.00	0.00
	OGILBY TRUST		
G857	POPPY WREATHS	0.00	0.00
G859	DISPLAY/EXHIBITION	0.00	0.00
	MATERIALS		
G861	VEH HIRE	0.00	0.00
G864	MAINTENANCES	0.00	0.00
G875	NAM - CURATOR COURSE	0.00	0.00
G876	INTERNET BOARDBAND	0.00	0.00
	FEEES		
G891	BRUNCH/LUNCH	0.00	0.00
	GUESTS/VISITORS		
G909	SWEAT/POLO	0.00	0.00
	SHIRTS/JACKETS		
T001	OPENING TRADING	0.00	0.00
	STOCKS		
T002	TRADING STOCK	0.00	0.00
	PURCHASES/RETURN		
T003	CLOSING TRADING	65.51	65.51
	STOCKS		
T004	WRITE OFFS	0.00	0.00
T005	MESS GUESTS	0.00	0.00
T006	DISPOSIALS AT COST	0.00	0.00
T007	TRADING EXPENSES	0.00	0.00
T008	SALES	-125.00	0.00
T740	Sales discounts given	0.00	0.00
T750	Purchase discounts taken	0.00	0.00
T999	OB SHADOW CODE	0.00	0.00
		539.84	-1,170.87
		-631.03	65.51
		0.00	0.00

The Second Division Kohima Museum and Memorial Trust

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October 2020

	<u>Turnover this month</u>	<u>Turnover year to date</u>
GPF Analysis		
Income		

Voluntary Income	110.00	1,301.11
Activities for Generating Funds	0.00	0.00
Investment Income	10.58	103.37
Income Resources from Charitable Activities	0.00	16.00
Other Income	0.00	0.00
	-----	-----
Total Income excluding transfers	120.58	1,420.48
Expenditure		

Investment Management Costs	0.00	0.00
Costs of Generating Funds	0.00	0.00
Charitable Activities	0.00	1,308.57
Governance Costs	0.00	131.51
Grants and Donations	0.00	0.00
Other Costs	165.09	272.67
	-----	-----
Total Expenditure excluding transfers	165.09	1,712.75
Internal Transfers	0.00	0.00
	-----	-----
Gains on revaluation of fixed assets	0.00	0.00
	-----	-----
Unrealised gains/losses on investment assets	0.00	0.00
	-----	-----
GPF Income Over Expenditure	-44.51	-292.27
	-----	-----

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Restricted Fund Analysis		
Income		

Voluntary Income	0.00	553.87
Activities for Generating Funds	0.00	0.00
Investment Income	0.00	0.00
Income Resources from Charitable Activities	0.00	0.00
Other Incoming Resources	0.00	0.00
	-----	-----
Total Income excluding transfers	0.00	553.87
Expenditure		

Investment Management Costs	0.00	0.00
Costs of Generating Funds	0.00	0.00
Charitable Activities	0.00	0.00
Governance Costs	0.00	0.00
Grants and Donations	0.00	0.00
Other Costs	0.00	0.00
	-----	-----
Total Expenditure excluding transfers	0.00	0.00
Internal Transfers	0.00	0.00
	-----	-----
Restricted funds Income Over Expenditure	0.00	553.87
	-----	-----

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Designated Funds Analysis		
Income		

Voluntary Income	0.00	0.00
Activities for Generating Funds	0.00	0.00
Investment Income	0.00	0.00
Income Resources from Charitable Activities	0.00	0.00
Other Incoming Resources	0.00	0.00
	-----	-----
Total Income excluding transfers	0.00	0.00
Expenditure		

Investment Management Costs	0.00	0.00
Costs of Generating Funds	0.00	0.00
Charitable Activities	0.00	0.00
Governance Costs	0.00	0.00
Grants and Donations	0.00	0.00
Other Costs	0.00	0.00
	-----	-----
Total Expenditure excluding transfers	0.00	0.00
Internal Transfers	0.00	0.00
	-----	-----
Designated funds Income Over Expenditure	0.00	0.00
	-----	-----

	<u>Turnover this month</u>	<u>Turnover year to date</u>
Endowment Funds Analysis		
Income		

Voluntary Income	0.00	0.00
Activities for Generating Funds	0.00	0.00
Investment Income	0.00	0.00
Income Resources from Charitable Activities	0.00	0.00
Other Incoming Resources	0.00	0.00
	-----	-----
Total Income excluding transfers	0.00	0.00
Expenditure		

Investment Management Costs	0.00	0.00
Costs of Generating Funds	0.00	0.00
Charitable Activities	0.00	0.00
Governance Costs	0.00	0.00
Grants and Donations	0.00	0.00
Other Costs	0.00	0.00
	-----	-----
Total Expenditure excluding transfers	0.00	0.00
Internal Transfers	0.00	0.00
	-----	-----
Endowment funds Income Over Expenditure	0.00	0.00
	-----	-----