



NOTICE OF ANNUAL GENERAL MEETING

The Annual General Meeting of Louth Churches for Refugees (Registered Charity No. 1177536) will take place in Louth Methodist Church at 7pm on Monday 17 July 2023.

Agenda:

1. Trustees' Annual Report
2. Annual Statement of Accounts
3. Appointment of Trustees

The Annual General Meeting will be followed by a presentation and discussion with East Lindsey Area of Sanctuary.

Please note the following information:

- The Trustees' Annual Report and the Annual Statement of Accounts are available on the Louth Churches for Refugees website: <https://louthchurchesforrefugees.org/about-us/latest-news> and some printed copies will be available at the meeting.
- We invite anyone wishing to become a member of the charity to complete a membership application form on arrival. There is no charge for membership, and members sign to confirm that they support the aims and objectives of the charity.
- Anyone wishing to be elected trustee should complete a nomination form on arrival which must include the names of a proposer and seconder who are members of the charity. If there are more nominations than places available then each candidate will be given two minutes to explain to those present why they wish to be elected as a trustee.

Overleaf for information:

Minutes of the Annual General Meeting held on Tuesday 3 May 2022.

Minutes of the Annual General Meeting of Louth Churches for Refugees

held in Louth Methodist Church at 7pm on Tuesday 3 May 2022

The meeting was chaired by Derek Gibson. 31 members and supporters of the charity were present and apologies for absence had been received from 3 members.

Attendees observed a time of silence in memory of John Troughton, inaugural chair of the charity, who had died on 9 April 2022.

1. The meeting received the Trustees' Annual Report for the year ended December 2021 (Proposed: J. Ballantyne Seconded: A Stratford).
2. The meeting received the Annual Statement of Accounts for the year ended December 2021 (Proposed: M Sherman Seconded: J Ballantyne).
3. Members of the charity approved a proposal to change trustee appointment arrangements, as set out in the paper which had been attached to the agenda. Members voted as follows in respect of the proposal:
For 20
Against 0
Abstain 0.

The change would be registered with the Charity Commission.

4. David Fidler had been nominated for election as a trustee. There being no further nominations, David was declared elected.

The formal business of the meeting was concluded. The meeting continued with a presentation from Tomasz Muszynski (Reset), given over Zoom, followed by questions and discussion. The following were among the points made and issues raised:

- The origins and purpose of Community Sponsorship and the work of Reset.
- The scale and impact of the scheme – expressed in terms of changing lives for the better.
- The role of Reset in respect of the government's scheme for housing refugees from Ukraine.

Thanks were expressed to members of the charity's ESOL team, for their valuable work during the year. An update was provided on progress with the charity's application to sponsor a second family. A member of the family already resettled in Louth spoke of his experience of Community Sponsorship and expressed thanks to members of Louth Churches for Refugees for their support.



Trustees' Annual Report for the period

From: 1 January 2022- 31 December 2022

Charity name: Louth Churches for Refugees

Charity registration number: 1177536

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	The objects of the charity are to relieve financial hardship for: a) those seeking refuge from conflict in the Middle East, North Africa region; b) those granted refugee status and their dependents living in Lincolnshire and Louth in particular; and c) refugee children by the provision of holidays.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	The charity's main activities during the year have included: <ul style="list-style-type: none">• Continued support for a resettled refugee family in Louth - with a transition in support during the year in line with the expectations of the Community Sponsorship programme.• Preparations for - and welcome of - a second refugee family to Louth, including associated fundraising.• Continuing regular communications to raise awareness of the activities of the charity and the global situation facing refugees; and encouraging prayer.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	In all of the charity's work, the trustees have been mindful of the need to fulfil the charity's charitable purposes and to work for the public benefit. They believe that this has been the case, and that the activities represented by the summary above and in the report that follows demonstrate both the ways in which Louth Churches for Refugees has fulfilled its purposes of relieving financial hardship of those groups specified in its governing document and that this has been undertaken in a way that is demonstrably for the public benefit.

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Louth Churches for Refugees welcomed a first resettled Syrian family to Louth in early 2020, as part of the UK Government's "Community Sponsorship" programme. Our agreed sponsorship responsibilities under the programme drew to a close during 2022 and we have worked through a support transition plan with the family over the course of the year.</p> <p>Following a decision by the charity trustees to make a new application to participate in Community Sponsorship and to welcome another family to the area, we have been focussed during 2022 on preparation for the arrival of a second family. Work has included:</p> <ul style="list-style-type: none">• sourcing suitable housing;• putting a Community Sponsorship Application together and getting the necessary support from local agencies and authorities;• making arrangements to provide practical help for the family - for example support with settling into the community; English tuition; education support and other matters;• raising the necessary funds. <p>The family arrived in July 2022 and it has been very good to see them settling in over recent months.</p> <p>Derek Gibson stood down as a trustee of Louth Churches for Refugees in Autumn 2022. We send our warm wishes to Derek as he moves to Yorkshire; and our huge thanks for his significant contributions to the work of the charity as trustee - and chair - over recent years.</p> <p>We are very pleased to have welcomed new trustees Julie Markham and Andrew Stratford this year.</p> <p>Continued thanks go to our treasurer Rev Mark Sherman.</p> <p>According to the United Nations, the number of people forced to flee conflict, violence, human rights violations and persecution has now crossed the staggering milestone of 100 million for the first time on record. Louth Churches for Refugees continues to respond to Jesus' call to us as we seek to follow the path of the Good Samaritan in caring for our neighbours. We are very grateful to our members, friends and supporters for their practical help, financial support and ongoing prayers.</p> <p>We appreciate all offers of help; contact can be made via our website at https://louthchurchesforrefugees.org/about-us/contact-us. You may also like to follow us on Facebook: https://www.facebook.com/louthchurchesforrefugees</p>
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Financial Review

Review of the charity's financial position at the end of the period	In the year, the charity continued to raise funds towards its stated objectives. Income exceeded expenditure during the year as we worked through a support transition plan with the first family and began supporting a second family.
Statement explaining the policy for holding reserves stating why they are held	The charity does not hold significant reserves, with all monies held being required for its immediate charitable work. This is reviewed periodically by the trustees.
Details of fund materially in deficit	None
Explanation of any uncertainties about the charity continuing as a going concern	None

Structure, Governance and Management

Type of governing document	Constitution
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Election by members (up to 6 trustees) Nomination by Churches Together in Louth & District (up to 2 trustees)

Reference and Administrative details

Charity name	Louth Churches for Refugees
Other name the charity uses	None
Registered charity number	1177536
Charity's principal address	Louth Methodist Church Nichol Hill Louth LN11 9NQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Fidler			Elected by members
2	Derek Gibson	Chair	To 27.10.22	Churches Together in Louth and District
3	Jane Fletcher			Churches Together in Louth and District
4	Ros Malyon			Elected by members
5	Julie Markham		From 5.9.22	Appointed by trustees
6	Andrew Stratford		From 9.12.22	Appointed by trustees
7	Andrew West			Elected by members

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Andrew West	
Full name(s)		
Position (eg Secretary, Chair, etc)	Trustee	
Date	7 June 2023	

The Treasurer
Louth Churches for Refugees
Louth Methodist Church
Nichol Hill
Louth
LN11 9NQ

Independent examiner's report to the trustees of Louth Churches for Refugees

I report to the trustees on my examination of the accounts of Louth Churches for Refugees (the Charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity's trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Keith May ACMA CGMA
Qualified member of the Chartered Institute of Management Accountants
Keith May Accounting Services Ltd
Aura Business Centre
Heath Road
Skegness
Lincolnshire
PE25 3SJ

12 June 2023



Receipts and payments accounts

For the period from	01/01/2022	To	31/12/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
		-	-	-	-
Donations	13,972	-	-	13,972	-
Other Income	4,546	-	-	4,546	-
Gift Aid		-	-	-	-
		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	18,518	-	-	18,518	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	18,518	-	-	18,518	-
A3 Payments					
Family support	15,211	-	-	15,211	-
Other Charitable Expenditure	460	-	-	460	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	15,671	-	-	15,671	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,671	-	-	15,671	-
Net of receipts/(payments)	2,847	-	-	2,847	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,368	-	-	17,368	-
Cash funds this year end	20,215	-	-	20,215	-