

BEDHAMPTON COMMUNITY CENTRE CIO

England & Wales · Charity number 1177531

Details

Status Registered

Legal form CIO

Registered 2018-03-13

Register [View on the Charity Commission register](#)

Contact

Address Bedhampton Community Centre
21 Bedhampton Road
Havant
PO9 3ES

Phone 02392480654

Email office@bedhamptoncommunity.org

Website <https://www.bedhamptoncommunity.org/>

Activities

Objects: (A)TO PROMOTE THE BENEFIT OF THE INHABITANTS OF BEDHAMPTON AND THE NEIGHBOURHOOD. THIS SHALL BE WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS. (B)TO ESTABLISH OR SECURE THE ESTABLISHMENT OF, A COMMUNITY HALL AND TO MAINTAIN AND MANAGE THE SAME.

Activities: Bedhampton Community Centre facilitates educational, social and leisure activities which promote the well-being of the residents of Bedhampton and the surrounding area. These activities include dancing, indoor sports, events, art, singing, exercise classes, lectures and crafts.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Recreation
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£83,069	£99,071	-	-
2023-12-31	£76,470	£71,723	-	-
2022-12-31	£78,469	£76,873	-	-
2021-12-31	£45,486	£65,137	-	-
2020-12-31	£46,198	£58,340	-	-

Trustees

Name	Role	Appointed
Alastair Allison	Chair	2025-06-04
Irene Marie Garnett		2026-01-21
James Dennett		2025-06-20
Jane Batchelor		2025-06-04

BEDHAMPTON COMMUNITY CENTRE CIO

England & Wales - Charity number 1177531

Accounts

Annual Report For 2024



Bedhampton Community Centre

Registered Charity 1177531



Contents

Trustee's Report - Page 3
Manager's Report - Pages 4 - 8
A Year in Photos - Pages 9 -11
Volunteer Co-ordinator's Report - Page 11
New Look Website - Page 12
Membership - Pages 13 -14
2025 Price Update - Page 14
Havant Lottery - Page 15
Become a Volunteer - Page 16

Trustees Report

2024 was a challenging, but also a successful year. The Community Centre has embraced the challenges and opportunities and the Trustees wish to thank all of the staff and volunteers who work so hard to keep the centre running. We welcome two new Trustees—Jane Batchelor and Mandy Allen who are a great asset to the team. The Trustees also wish to thank our members and other visitors from the wider community who help make the centre a busy and positive place.

Jenn Fox—Acting chair of Trustees



IMPORTANT NOTE!!
WE NEED TRUSTEES!

Do you care about Bedhampton Community Centre? Would you like a say in the future of the centre? We need you!

Call 023 9248 0654 (for an informal chat)
Email: manager@bedhamptoncommunity.org
Website: www.bedhamptoncommunity.org

Manager's report

A year flies by in the life of a Community Centre Manager!

A new manager – Hayley – started in March and a two-week transition period began which was really helpful as there was a lot to learn. However, it seemed that the building itself was very grumpy about having a new person in charge – the hot water boiler had to be repaired, and the CCTV had broken and therefore a new hard drive had to be fitted. The photocopier had to be serviced and fire doors in the lounge were fixed.

Denise (our volunteer co-ordinator) had a hip operation and was out of action for several months. Tabitha (who keeps 'the good ship' steady at weekends) was given additional hours at the beginning of the week enabling Hayley to coordinate the volunteers and continue to take bookings and run the centre.

We held a volunteer thank you on 26th April for all of our volunteers and the new staff at Portsdown View Care Home came and helped by donating some cakes for it.

A new monthly Sunday Craft Market attracted many new faces and soon it became a regular feature of the centre. New regular hiring enquiries included baby yoga and baby massage and children's parties continued to be popular at the weekends in the meeting room and main hall. *'Is your hall big enough to have a bouncy castle in it?'* became a common phrase!

We held our first grounds clear up day on 15th June which despite only being supported by a few volunteers, went really well.

No job was too big for the small team! We were supported by two colleagues from ASDA who were very kind in donating doughnuts and their time in the morning. Over ten bags of green waste was taken away and Rita Rymill and Sue King (volunteers) helped with the refreshments to keep the workers happy!

Another big success for the centre was the setting up and running of the mobile bar for parties and celebrations. Three regular bar staff were hired and soon bookings were flooding in. Bar prices were revised and the till was reprogrammed and became fully-operational – making more revenue for the centre.

Rose and Chris (who make the centre sparkle each day) put up the new black-out hall blinds which were especially liked by our calming yoga groups – making the hall look more modern. New bunting has made a difference too.

The Wednesday social group continue to enjoy a varied programme of weekly activities including quizzes, bingo, craft, themed tasks and they also had defibrillator and CPR advice given by Derek – a member of our social sequence group. This opportunity arose from a chance conversation and really captures the essence of a community centre working to improve the lives of people who use it.

The Community centre has been very much in the centre of the Community when working with the local Police to solve a stolen moped in our carpark, returning a lost dog, and finding new homes for three discarded cycles amongst several other things. Our defibrillator has been used a couple of times, more recently to save the life of a band member playing at the Golden Lion Pub opposite.

Our gardening day on Saturday 14th September was very successful – again, not with many volunteers, but those that came worked tirelessly. The carpark was opened up with the clearing of hedges and the borders were transformed and are now much easier to dig, enabling a gardening group to get established in the Spring next year. We hired a mini digger and a skip, and cleared the garage out too. We had large donations of gardening tools from a couple who were moving from Nutbourne, and these will help with the gardening work especially next year. Mandy Allen (a new trustee) has taken on the role of head gardener (!) and she will be cutting the lawns amongst other things and Gary Underwood (volunteer) will be keeping the hedges in check.

Mandy and Hayley have been to B&Q several times and have collected plant donations from Jackie – the community champion there. Mandy and Lisa Wilkes (volunteer) have nurtured these plants and have put them in the borders. Tulips and daffodils have been donated by Tesco and it is hoped they will provide lovely colour in the spring next year. The large palm trees have been removed from the front, near the bus stop which opens up the site and the community centre is now much more noticeable from the road.

It is really sad to report the passing of Martin Critchley who was just beginning his trustee journey with us. We value his contribution to the centre and would like to pass our condolences to his family. Martin was very passionate about a community garden and we would like to make this a reality in the future.

The Community centre is feeling much lighter with huge amounts of old paperwork dating back to social hall times being disposed of. Our MacMillan coffee morning raised over £330 and we had a donation of £50 from Co-op Funeral Care in Bedhampton for refreshments.

Alan Mak's job's fair went really well. We made almost £65 in refreshments and the feedback from several stall holders was that it was the best one they had been to, and the most people they had seen at the event. It was great promotion for the centre, we had different people coming in, home-made cakes were available and we had to keep printing lots more WhatsOn booklets!

'People and Stories' – a theatre company - hired our centre for two shows which was well received. They commented that our stage and lighting is a real selling point for other similar users.

Tabletop sales were continuing each month but they gradually became less and less popular with fewer people coming in to buy despite the tables selling really well. We have other sale ideas for next year.

The community building, although leased from the council, requires a lot of maintaining, most of which we pay for ourselves. We are saving for new flooring for the lounge which is dementia friendly and we now have a new lockable cupboard in the store for our bar stock which is much more secure. We are mindful that the office computer system will need updating at some point in the future so we will be looking to save money for that where we can. Our new WiFi is working well and is more secure too, providing unlimited free access for our visitors and we can now take payments online which is really helping our business.

Our Christmas Gift and Craft Sale sold out quickly with stall hire and we are planning on having one again next year. The new outside banner at the front of the building helped to draw attention to passers-by.

A chance conversation with Abbi from the Portsmouth Party Company (who was photographing her new bouncy castle and ball pit) struck up an amazing partnership with soft play and themed parties for 0-4 year olds. It is really important that the centre is inclusive and attracts all members in our society. We have Princes and Princess parties, Easter Arts and Crafts sessions and lots of other ideas for next year planned already!

The Christmas Party this year was a huge success with approximately 75 tickets being sold. We had entertainment from Folks in Harmony – a regular choir who rehearse at the centre each week. They had everyone getting into the Christmas spirit with singing of festive songs and doing actions too! A buffet of festive treats was served by our volunteers and there wasn't a lot left afterwards!

This has been a really positive and eventful year and I have thoroughly enjoyed my first year as a manager in the community where I live and grew up. It has been really lovely to get to know many new faces who come by the office with a cheerful 'hello.' and it has been a pleasure to help to improve the opportunities and facilities at the centre—to make a real difference to the lives of the people who use it. We have so many things to look forward to!

I wish to thank all the volunteers, the staff and the trustees, and you—our hirers, members and visitors who make Bedhampton Community Centre a very special place to be a part of.

Hayley Gillians—Manager

A Year in Photos!







Volunteer Co-ordinator's Report

This year has been a positive and eventful year for our volunteers who continue to support the centre in many different ways. The volunteers have been amazing with the running of weekly events and assisting with events held throughout the year. A fundraising group has been organised which includes a group of volunteers, to look at the events that the centre will be running within the coming year and how we can achieve to raise funds for the centre. Unfortunately the centre was unable to run a Fun Day or disco in this year. Rita has been working hard to collect and reach her target by holding jigsaw and book sales in the Foyer on a regular basis. The Wednesday Social Afternoon have continued to support the centre, by providing donations for raffles and other events that have been held. Volunteers and Friends of Bedhampton Community Centre were invited and enjoyed a get together with afternoon tea and games provided to thank them for all their efforts in supporting the centre.

Denise Clarke—Volunteer Co-ordinator

New Look Website!

Take a look at our website:

www.bedhamptoncommunity.org

.....to explore the exciting changes as they occur!



Coming Soon!

Bedhampton Indoor Monthly Farmer's Market

Are you a farmer, producer or grower?

We are seeking stallholders for our new indoor Monthly Farmer's Market for 2025

at Bedhampton Community Centre
21 Bedhampton Road
PO9 3ES

1st Saturday of the month during 2025

9am - 12pm
Stalls £15

For more information or to book please call: 023 9248 0654 or email: office@bedhamptoncommunity.org



Become a Member todayfor only £1 a month!



Discounts

10% discount on private bookings at the centre and discounts in some regular groups

Refreshments

Discount at Claire's Floristry & Tearoom in Bedhampton
clairesfloristry.co.uk

Newsletters

Receive our monthly newsletters and hear first about the latest goings on at the centre.

Prizes

Enter our draws and win some great prizes!

Have your say!

Vote at our AGM and make a difference in your community

Many benefits for you!

Events

Enjoy membership rates at our centre events

21 Bedhampton Road, Bedhampton. PO9 3ES
Call: 023 9248 0654
Email: office@bedhamptoncommunity.org
www.bedhamptoncommunity.org

Benefits are subject to change depending on availability

2025 Price Information

We are looking at a small price rise in 2025 for room hire. We are inundated with bookings which is great, but this is partly because we are cheaper than most other local venues. Whilst we are good value for money, we want to remain competitive and ensure that we profit from the great facilities we offer.

Membership

Membership has gone up to a £12 minimum donation, which is £1 a month—cheaper than a cup of coffee!

We are looking at making our membership more desirable at the centre and this includes offering a discount at Claire's Floristry and tearoom in Bedhampton. We are able to promote the tearoom to a wider audience which benefits them too. We are still offering 10% off of private hires, and we hope to offer member rates to some of our events and entry to raffles and prize draws too.





Play the Havant Lottery and choose our centre as your good cause.

Tickets cost just £1 a week. Each ticket has a **1 in 50** chance to win a prize each week, with a top prize of £25,000! There's a better chance of winning the jackpot than the National Lottery or the Health Lottery. 50p of your £1 comes back to the centre.
www.havantlottery.co.uk



Still to come.....

The financial report for 2024 will be available from the office very soon.

Become a volunteer at your community centre. We can achieve even more with more volunteers! Talk to us today!



21 WAYS TO VOLUNTEER AND SUPPORT OUR CENTRE

Make a cake	Support a stall
Sweep up leaves	Ebay
Plant bulbs	Photocopying
Cut grass	Sign up to Havant Lottery
Centre maintenance	Become a member
Touch up paint	Help with refreshments
Clean windows	Maintenance of tools
Weeding	Leaflet drop
Donation collections	Raffle prizes
Helping in the office	Contacting companies
	Make sausage rolls

AND MORE! TALK TO US TODAY!

Call: 023 9248 0654
Email: office@bedhamptoncommunity.org
www.bedhamptoncommunity.org
Charity number: 1177531



Section A

Independent Examiner's Report

Report to the trustees

BECHAMPTON COMMUNITY CENTRE

On accounts for the year ended

31/12/2024

Charity no (if any)

1177531

Set out on pages

1-6. (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 01/09/2025

Name: (CGMA) SARAH REDFERN

Relevant professional qualification(s) or body

Chartered Institute of Management Accountants

(if any):

Address: 5 LONGACRE CLOSE
LISS
GU33 7NF

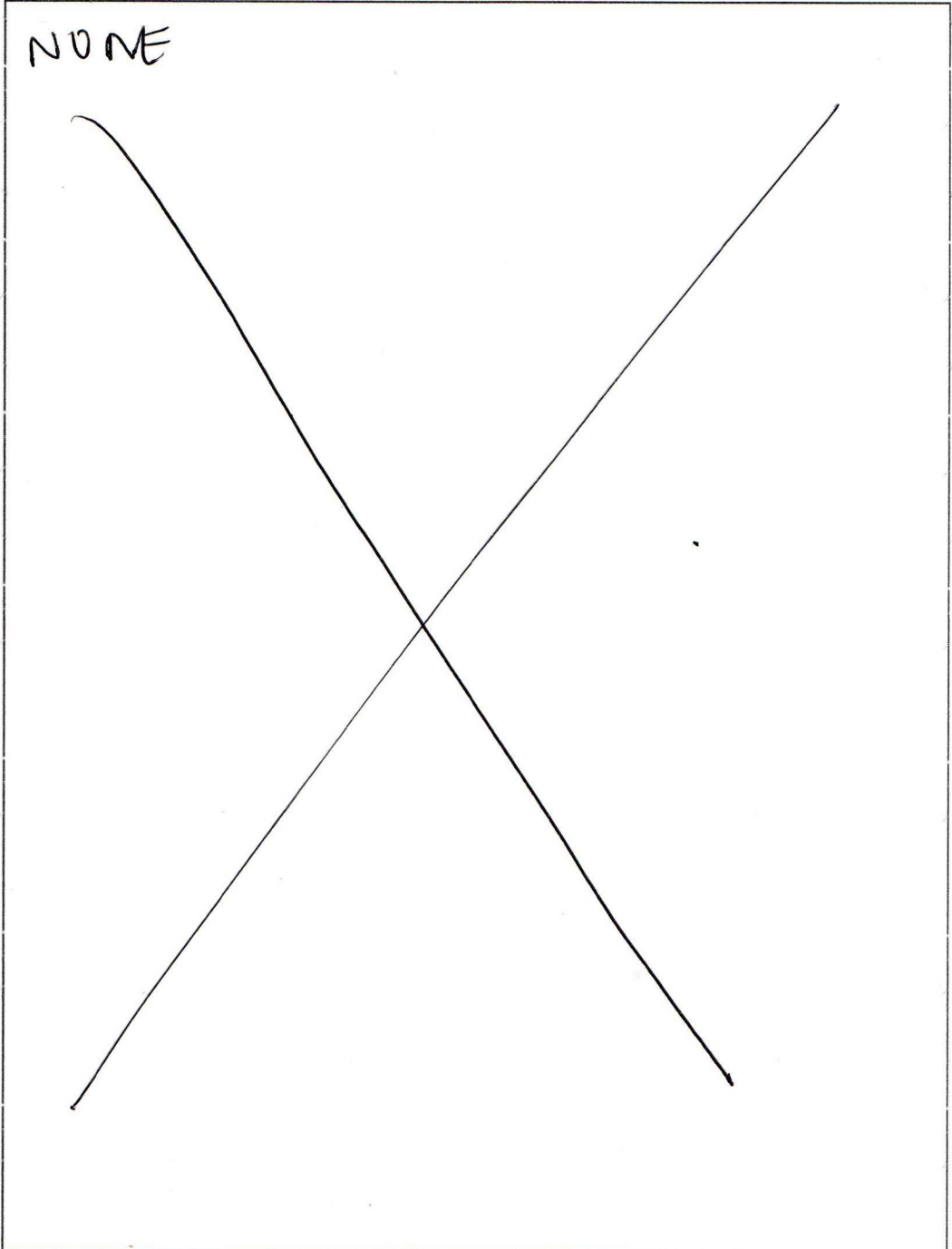
Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE



Bedhampton Community Centre

Balance Sheet

As of December 31, 2024

	TOTAL
Fixed Asset	
Tangible assets	
180 Fixtures and Fittings Cost	1,001.75
182 Office Equipment Cost	202.73
184 Purchase of Equipment	901.93
Total Tangible assets	£2,106.41
Total Fixed Asset	£2,106.41
Cash at bank and in hand	
100 Current	9,828.82
110 Scottish Widows	56,496.76
120 SumUp	-6.88
130 Bar - account not used	0.00
Total Cash at bank and in hand	£66,318.70
Debtors	
140 Debtors	8,641.75
Total Debtors	£8,641.75
Current Assets	
150 Stock Asset	430.12
170 Undeposited Funds	576.60
Total Current Assets	£1,006.72
NET CURRENT ASSETS	£75,967.17
Creditors: amounts falling due within one year	
Trade Creditors	
200 Creditors	-36.82
Total Trade Creditors	£ -36.82
Current Liabilities	
210 Refundable Deposit	0.00
21022 Refundable Deposits 2022 onwards	180.00
21023 Refundable Deposits 2023 onwards	-200.00
21024 Refundable Deposits 2024	434.00
Total 210 Refundable Deposit	414.00
Total Current Liabilities	£414.00
Total Creditors: amounts falling due within one year	£377.18
NET CURRENT ASSETS (LIABILITIES)	£75,589.99
TOTAL ASSETS LESS CURRENT LIABILITIES	£77,696.40
TOTAL NET ASSETS (LIABILITIES)	£77,696.40
Capital and Reserves	
300 Opening Balance Equity	118,851.58
310 Retained Earnings	-21,800.62
Profit for the year	-19,354.56
Total Capital and Reserves	£77,696.40

3

Bedhampton Community Centre

Profit and Loss Comparison

January - December 2024

	TOTAL		
	JAN - DEC 2024	JAN - DEC 2023 (PY)	CHANGE
Income			
400 Annual Subscriptions			
401 Locker fees		6.00	-6.00
402 Membership Subscriptions	1,171.00	796.20	374.80
Total 400 Annual Subscriptions	1,171.00	802.20	368.80
410 Bookings			
411 Casual Bookings	14,053.40	9,639.60	4,413.80
412 Casual Booking Refund	-194.00	-93.00	-101.00
413 Cooker	110.00		110.00
414 Corkage	45.00		45.00
415 Miscellaneous Sales		155.60	-155.60
416 Sound System	65.00	10.00	55.00
418 Projector	95.00		95.00
419 Teas and Coffees (price on enquiry)	94.00	12.00	82.00
Total 411 Casual Bookings	14,258.40	9,724.20	4,534.20
420 Regular Bookings	59,111.16	53,224.29	5,886.87
421 Social Sequence Dance	273.50	1,836.20	-1,562.70
424 Bar			
453 Bar Income	5,901.21	3,506.43	2,394.78
Total 424 Bar	5,901.21	3,506.43	2,394.78
Total 410 Bookings	79,544.27	68,291.12	11,253.15
422 Unclaimed Refundable Deposits		250.00	-250.00
430 Donations and legacies			
431 Donations	5.89	1,298.10	-1,292.21
434 Havant Lottery	18.00	36.00	12.00
Total 430 Donations and legacies	53.89	1,334.10	-1,280.21
440 Events			
443 Coffee Bar Income	199.81	662.62	-462.81
444 Craft Fayre		10.00	-10.00
447 Fundraising	1,380.20	2,594.21	-1,214.01
451 Table Top Sale Refunds	-24.00		-24.00
452 Table Top Sales	711.00	367.00	344.00
456 Seasonal Events	598.91	1,824.60	-1,225.69
458 Fundraising Events Refunds	-15.00		-15.00
Total 440 Events	2,850.92	5,458.43	-2,607.51
460 Photocopying	44.10	14.10	30.00
470 Sales	-701.00		-701.00
472 Community Board Space Hire	63.00	36.00	27.00
473 Recycling	10.00		10.00
474 Logo Items	2.00	9.00	-7.00
Total 470 Sales	-626.00	45.00	-671.00

(4)

Bedhampton Community Centre

Profit and Loss Comparison

January - December 2024

	TOTAL		
	JAN - DEC 2024	JAN - DEC 2023 (PY)	CHANGE
490 Sales of Stock		15.00	-15.00
491 Discounts and Refunds from suppliers	30.52		30.52
495 Unapplied Cash Payment Income		-8.70	8.70
499 Uncategorised Income		22.00	-22.00
Total Income	£83,068.70	£76,223.25	£6,845.45
Cost of Sales			
500 Cost of sales		74.70	-74.70
510 Event Costs	10.90	209.09	-198.19
511 Coffee Bar Expenses	941.90	426.96	514.94
512 Other costs of sales - COS		70.00	-70.00
515 Fundraising Event Costs		45.98	-45.98
516 CBTU Social Event		285.58	-285.58
Total 510 Event Costs	952.80	1,037.61	-84.81
520 Bar Costs			
521 Bar Supplies	2,055.60	1,705.03	350.57
522 Bar Staff Costs	1,312.16		1,312.16
Total 520 Bar Costs	3,367.76	1,705.03	1,662.73
Total Cost of Sales	£4,320.56	£2,817.34	£1,503.22
GROSS PROFIT	£78,748.14	£73,405.91	£5,342.23
Expenses			
600 Building Maintenance	1,174.92	265.01	909.91
605 Fixtures and Fittings Maintenance	3,103.00	4,197.70	-1,094.70
610 Cleaning and Hygiene			
611 Cleaning and Hygiene Consumables	1,339.89	1,061.21	278.68
612 Cleaning Services	746.60	564.60	182.00
613 Hygiene Services	524.22	476.55	47.67
615 Waste Disposai	2,305.73	2,226.22	79.51
Total 610 Cleaning and Hygiene	4,916.44	4,328.58	587.86
630 Electricity	7,699.75	6,265.79	1,433.96
650 Gas	2,579.34	3,479.42	-900.08
660 Grounds Maintenance	1,857.00	2,100.00	-243.00
670 Insurances	1,540.47	1,960.62	-420.15
690 Licences	1,403.54	374.00	1,029.54
700 Non-office Consumables	136.90	181.57	-44.67
710 Office/General Administrative Expenses	422.43	69.19	353.24
711 Computer Costs	678.38	620.84	57.54
712 Office Consumables	105.67	93.03	12.64
713 Phone Costs	1,094.92	878.61	216.31
714 Printing, Postage and Stationery	619.15	635.43	-16.28
715 Website	524.20	391.44	132.76
716 Printer Rental		204.44	-204.44
Total 710 Office/General Administrative Expenses	3,444.75	2,892.98	551.77
720 Other Professional Services	9.00	872.42	-863.42

5

Bedhampton Community Centre

Profit and Loss Comparison

January - December 2024

	TOTAL		
	JAN - DEC 2024	JAN - DEC 2023 (PY)	CHANGE
730 Payroll Expenditures			
731 Employers Nest Pension Contributions	2,156.38	692.70	1,463.68
732 Employers NI/Tax	9,592.79		9,592.79
734 Net Wages	55,382.65		55,382.65
735 Gross Wages		42,514.63	-42,514.63
736 Payroll Service	410.80	279.50	131.30
737 Pension Service	208.20		208.20
Total 730 Payroll Expenditures	67,750.82	43,486.83	24,263.99
750 Subscriptions	264.00	30.00	234.00
760 Training		89.00	-89.00
770 Transaction Charges	276.66	114.02	162.64
800 Water	2,018.12	1,085.28	932.84
First Aid	151.02		151.02
Legal and professional fees	745.00		745.00
Total Expenses	£99,070.73	£71,723.22	£27,347.51
NET OPERATING INCOME	£ -20,322.59	£1,682.69	£ -22,005.28
Other Income			
900 Interest earned	1,050.62	580.39	470.23
Total Other Income	£1,050.62	£580.39	£470.23
Other Expenses			
920 Other Expense	71.50		71.50
930 Reconciliation Discrepancies	11.09	-199.19	210.28
940 Retained Float		233.00	-233.00
Total Other Expenses	£82.59	£33.81	£48.78
NET OTHER INCOME	£968.03	£546.58	£421.45
NET INCOME	£ -19,354.56	£2,229.27	£ -21,583.83

6



Section A

Independent Examiner's Report

Report to the trustees

BENHAMPTON COMMUNITY CENTRE

On accounts for the year ended

31/12/2024

Charity no (if any)

1177531

Set out on pages

1-6. (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 01/09/2025

Name: (CGMA) SARAH REDFERN

Relevant professional qualification(s) or body

Chartered Institute of Management Accountants

(if any):

Address: 5 LONGACRE CLOSE
LISS
GU33 7NF

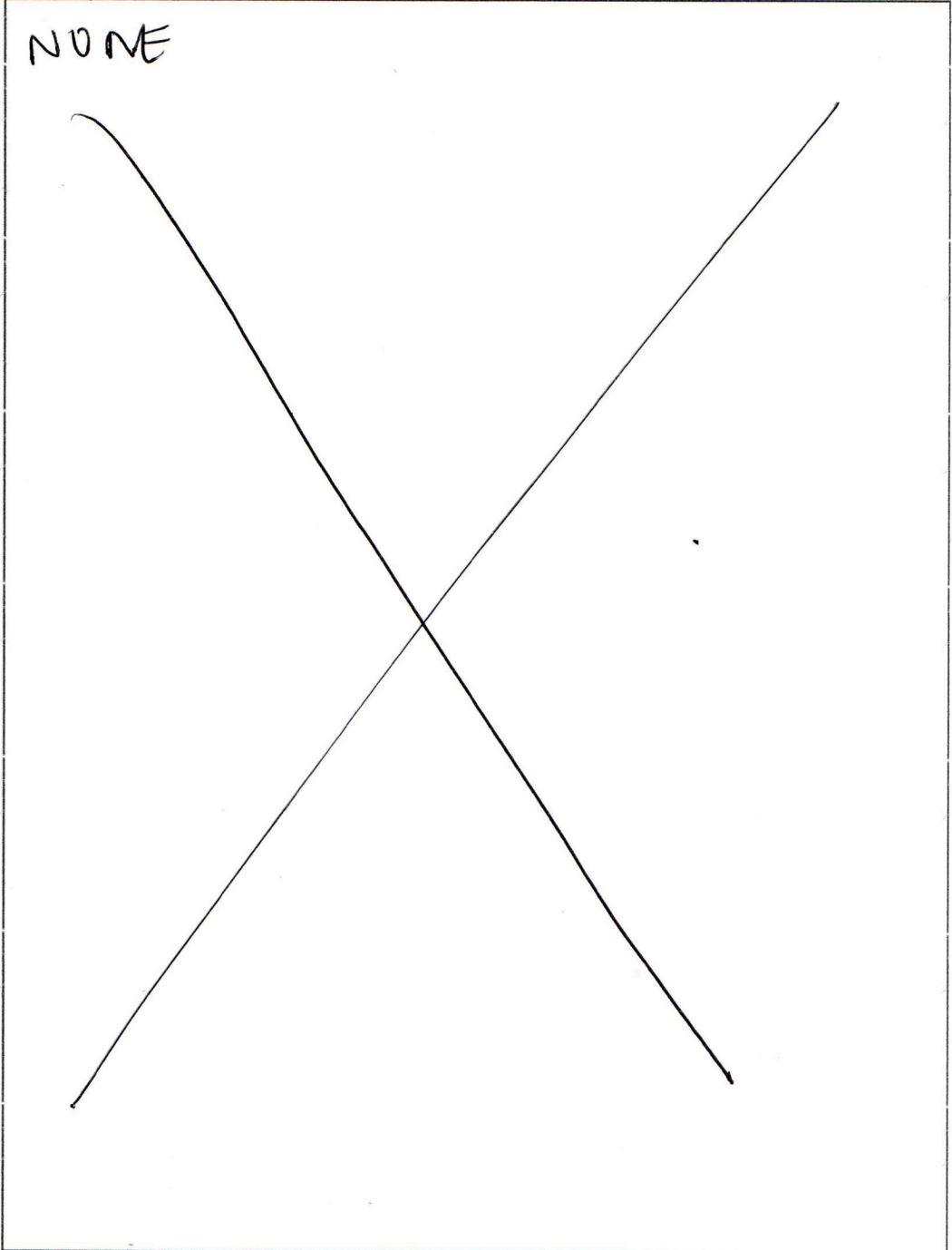
Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE



Bedhampton Community Centre

Balance Sheet

As of December 31, 2024

	TOTAL
Fixed Asset	
Tangible assets	
180 Fixtures and Fittings Cost	1,001.75
182 Office Equipment Cost	202.73
184 Purchase of Equipment	901.93
Total Tangible assets	£2,106.41
Total Fixed Asset	£2,106.41
Cash at bank and in hand	
100 Current	9,828.82
110 Scottish Widows	56,496.76
120 SumUp	-6.88
130 Bar - account not used	0.00
Total Cash at bank and in hand	£66,318.70
Debtors	
140 Debtors	8,641.75
Total Debtors	£8,641.75
Current Assets	
150 Stock Asset	430.12
170 Undeposited Funds	576.60
Total Current Assets	£1,006.72
NET CURRENT ASSETS	£75,967.17
Creditors: amounts falling due within one year	
Trade Creditors	
200 Creditors	-36.82
Total Trade Creditors	£ -36.82
Current Liabilities	
210 Refundable Deposit	0.00
21022 Refundable Deposits 2022 onwards	180.00
21023 Refundable Deposits 2023 onwards	-200.00
21024 Refundable Deposits 2024	434.00
Total 210 Refundable Deposit	414.00
Total Current Liabilities	£414.00
Total Creditors: amounts falling due within one year	£377.18
NET CURRENT ASSETS (LIABILITIES)	£75,589.99
TOTAL ASSETS LESS CURRENT LIABILITIES	£77,696.40
TOTAL NET ASSETS (LIABILITIES)	£77,696.40
Capital and Reserves	
300 Opening Balance Equity	118,851.58
310 Retained Earnings	-21,800.62
Profit for the year	-19,354.56
Total Capital and Reserves	£77,696.40

3

Bedhampton Community Centre

Profit and Loss Comparison

January - December 2024

	TOTAL		
	JAN - DEC 2024	JAN - DEC 2023 (PY)	CHANGE
Income			
400 Annual Subscriptions			
401 Locker fees		6.00	-6.00
402 Membership Subscriptions	1,171.00	796.20	374.80
Total 400 Annual Subscriptions	1,171.00	802.20	368.80
410 Bookings			
411 Casual Bookings	14,053.40	9,639.60	4,413.80
412 Casual Booking Refund	-194.00	-93.00	-101.00
413 Cooker	110.00		110.00
414 Corkage	45.00		45.00
415 Miscellaneous Sales		155.60	-155.60
416 Sound System	65.00	10.00	55.00
418 Projector	95.00		95.00
419 Teas and Coffees (price on enquiry)	94.00	12.00	82.00
Total 411 Casual Bookings	14,258.40	9,724.20	4,534.20
420 Regular Bookings	59,111.16	53,224.29	5,886.87
421 Social Sequence Dance	273.50	1,836.20	-1,562.70
424 Bar			
453 Bar Income	5,901.21	3,506.43	2,394.78
Total 424 Bar	5,901.21	3,506.43	2,394.78
Total 410 Bookings	79,544.27	68,291.12	11,253.15
422 Unclaimed Refundable Deposits		250.00	-250.00
430 Donations and legacies			
431 Donations	5.89	1,298.10	-1,292.21
434 Havant Lottery	18.00	36.00	12.00
Total 430 Donations and legacies	53.89	1,334.10	-1,280.21
440 Events			
443 Coffee Bar Income	199.81	662.62	-462.81
444 Craft Fayre		10.00	-10.00
447 Fundraising	1,380.20	2,594.21	-1,214.01
451 Table Top Sale Refunds	-24.00		-24.00
452 Table Top Sales	711.00	367.00	344.00
456 Seasonal Events	598.91	1,824.60	-1,225.69
458 Fundraising Events Refunds	-15.00		-15.00
Total 440 Events	2,850.92	5,458.43	-2,607.51
460 Photocopying	44.10	14.10	30.00
470 Sales	-701.00		-701.00
472 Community Board Space Hire	63.00	36.00	27.00
473 Recycling	10.00		10.00
474 Logo Items	2.00	9.00	-7.00
Total 470 Sales	-626.00	45.00	-671.00

(4)

Bedhampton Community Centre

Profit and Loss Comparison

January - December 2024

	TOTAL		
	JAN - DEC 2024	JAN - DEC 2023 (PY)	CHANGE
490 Sales of Stock		15.00	-15.00
491 Discounts and Refunds from suppliers	30.52		30.52
495 Unapplied Cash Payment Income		-8.70	8.70
499 Uncategorised Income		22.00	-22.00
Total Income	£83,068.70	£76,223.25	£6,845.45
Cost of Sales			
500 Cost of sales		74.70	-74.70
510 Event Costs	10.90	209.09	-198.19
511 Coffee Bar Expenses	941.90	426.96	514.94
512 Other costs of sales - COS		70.00	-70.00
515 Fundraising Event Costs		45.98	-45.98
516 CBTU Social Event		285.58	-285.58
Total 510 Event Costs	952.80	1,037.61	-84.81
520 Bar Costs			
521 Bar Supplies	2,055.60	1,705.03	350.57
522 Bar Staff Costs	1,312.16		1,312.16
Total 520 Bar Costs	3,367.76	1,705.03	1,662.73
Total Cost of Sales	£4,320.56	£2,817.34	£1,503.22
GROSS PROFIT	£78,748.14	£73,405.91	£5,342.23
Expenses			
600 Building Maintenance	1,174.92	265.01	909.91
605 Fixtures and Fittings Maintenance	3,103.00	4,197.70	-1,094.70
610 Cleaning and Hygiene			
611 Cleaning and Hygiene Consumables	1,339.89	1,061.21	278.68
612 Cleaning Services	746.60	564.60	182.00
613 Hygiene Services	524.22	476.55	47.67
615 Waste Disposai	2,305.73	2,226.22	79.51
Total 610 Cleaning and Hygiene	4,916.44	4,328.58	587.86
630 Electricity	7,699.75	6,265.79	1,433.96
650 Gas	2,579.34	3,479.42	-900.08
660 Grounds Maintenance	1,857.00	2,100.00	-243.00
670 Insurances	1,540.47	1,960.62	-420.15
690 Licences	1,403.54	374.00	1,029.54
700 Non-office Consumables	136.90	181.57	-44.67
710 Office/General Administrative Expenses	422.43	69.19	353.24
711 Computer Costs	678.38	620.84	57.54
712 Office Consumables	105.67	93.03	12.64
713 Phone Costs	1,094.92	878.61	216.31
714 Printing, Postage and Stationery	619.15	635.43	-16.28
715 Website	524.20	391.44	132.76
716 Printer Rental		204.44	-204.44
Total 710 Office/General Administrative Expenses	3,444.75	2,892.98	551.77
720 Other Professional Services	9.00	872.42	-863.42

5

Bedhampton Community Centre

Profit and Loss Comparison

January - December 2024

	TOTAL		
	JAN - DEC 2024	JAN - DEC 2023 (PY)	CHANGE
730 Payroll Expenditures			
731 Employers Nest Pension Contributions	2,156.38	692.70	1,463.68
732 Employers NI/Tax	9,592.79		9,592.79
734 Net Wages	55,382.65		55,382.65
735 Gross Wages		42,514.63	-42,514.63
736 Payroll Service	410.80	279.50	131.30
737 Pension Service	208.20		208.20
Total 730 Payroll Expenditures	67,750.82	43,486.83	24,263.99
750 Subscriptions	264.00	30.00	234.00
760 Training		89.00	-89.00
770 Transaction Charges	276.66	114.02	162.64
800 Water	2,018.12	1,085.28	932.84
First Aid	151.02		151.02
Legal and professional fees	745.00		745.00
Total Expenses	£99,070.73	£71,723.22	£27,347.51
NET OPERATING INCOME	£ -20,322.59	£1,682.69	£ -22,005.28
Other Income			
900 Interest earned	1,050.62	580.39	470.23
Total Other Income	£1,050.62	£580.39	£470.23
Other Expenses			
920 Other Expense	71.50		71.50
930 Reconciliation Discrepancies	11.09	-199.19	210.28
940 Retained Float		233.00	-233.00
Total Other Expenses	£82.59	£33.81	£48.78
NET OTHER INCOME	£968.03	£546.58	£421.45
NET INCOME	£ -19,354.56	£2,229.27	£ -21,583.83

6

BEDHAMPTON COMMUNITY CENTRE CIO

England & Wales - Charity number 1177531

Accounts

Annual Report For 2023



Bedhampton Community Centre

Registered Charity 1177531

Contents

Extension Update - Page 3
Trustees Report - Page 4
Manager's Report - Page 5-6
Volunteer Co-ordinator's Report - Pages 6-7
2024 Price Update - Page 7
Finance Report - Pages 8-14
Become a Trustee - Page 15
2022 Facts - Page 16
Group notes - Page 17
Membership - Page 18
Photos of 2022 - Page 19

Our shop

*Quality items with our Bedhampton Bird logo
on, all money raised goes back into the centre.*

Pop in to browse and buy

Tshirts sizes XS-XXXL - £9

Facemasks - £1

Mugs - £6

Lanyards - £2

Trustees Report

2023 was a busy and productive year.

The trustees have continued to ensure the safe running of the centre and they would like to thank all of the staff and the volunteers who keep the centre running as successfully as it is, and to all members and centre attendees for making it a positive and thriving centre in the community.

Sadly, we need to report that Martin Critchley has passed away after being diagnosed with an illness, soon after he retired. Martin was very positive and passionate about our grounds and was very keen to set up a community garden, which we would like to work towards in the future. We send our condolences to Martin's family, he will be sadly missed.



Manager's report

We said a sad goodbye to Caroline this year as she moved on to pastures new at Eastleigh Community Centre. Caroline has worked really hard to ensure that the centre has been going from strength to strength. She has publicised the centre at every opportunity and has worked with the community to meet their needs at the centre.

Regular groups continue to hire and the party bookings continue to take place, mainly on the weekends. Many of these weekend bookings request a bar and we have bar staff that cover these events. Table top sales, a MacMillan fundraiser, party nights, volunteer thank you's and a quiz night have been organised and well attended.

Thank you for everyone who comes in and supports the centre in some way, whether that's becoming a member or coming along to our activities, events and groups. Without you all, we wouldn't be as successful as we are!

Editor's comment: much as we all miss Caroline I am happy to report that Hayley Gillians, her successor, is carrying on her great work and is driving the centre from strength to strength

Volunteer Co-ordinator's Report

This year has been a positive and very eventful year for our volunteers who continue to support the centre in many different ways.

We have two groups of people who support our efforts here, at the centre. Our Friends of Bedhampton Community Centre are a group of people who work behind the scenes to help by kindly donating raffle prizes etc and our volunteers come along to support our events such as coffee mornings and social groups. Each gives people a sense of belonging at a level that they are happy with.

The Wednesday Social Afternoon (which is run in the lounge every Wednesday between 1pm and 3pm) has continued to be very popular and Hayley supported the running of the group to help both Denise and Caroline every week. The attendees have become very supportive when donations are required for raffles etc. and they have been willing to help at events going forward.

A Thank You Afternoon get together was held with games and a lucky tickets prize which was good fun for all volunteers.

Rita Rymill has been very busy fundraising by holding regular foyer sales selling jigsaws, books, and crafts etc. throughout the year. We would like to say a big thank you to her for all of her efforts.

2024 Price Information

Hire of the centre went up in 2023, and will be frozen at those prices in 2024. We are expecting a SMALL rise for 2025 if energy bill prices don't start to fall soon, so that may be worth considering if you're setting new entry prices for clubs and groups.

Membership has gone up to £10 minimum donation, and still includes 10% off of private hires, 5 free photocopies, entry to the quarterly draws and access to members only groups and the Air and Share. This still makes us the cheapest community centre membership in the Havant Borough.

Bedhampton Community Centre

Profit and Loss

January - December 2023

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
Income		
400 Annual Subscriptions		
401 Locker fees	6	6
402 Membership Subscriptions	796	770
Total 400 Annual Subscriptions	802	776
410 Bookings		
411 Casual Bookings	9,627	10,611
412 Casual Booking Refund	-93	-192
414 Curkage	33	
415 Miscellaneous Sales	156	54
416 Sound System	10	15
418 Projector		35
419 Teas and Coffees (price on enquiry)	12	
Total 411 Casual Bookings	9,744	10,723
420 Regular Bookings	53,429	44,150
421 Social Sequence Dance	1,836	2,998
424 Bar		
423 Bar Income	3,506	5,911
Total 424 Bar	3,506	5,944
Total 410 Bookings	66,516	63,714
422 Unclaimed Refundable Deposits	250	700
430 Donations and legacies		
431 Donations	1,298	685
434 Havant Lottery	36	53
435 Restricted Grants		489
438 Donations Extension		1,604
439 Jubilee Party		600
Total 435 Restricted Grants		2,693
437 Unrestricted Grants		6,167
Total 430 Donations and legacies	1,334	9,578
440 Events		
443 Coffee Bar Income	663	1,549
444 Craft Fayre	10	
446 Craft Group		124
447 Fundraising	2,594	496
452 Table Top Sales	367	475
456 Seasonal Events	1,825	825
457 90s and 00s Party		322
458 Fundraising Events Refunds		-10
459 Christmas Shopping Night		149
Total 440 Events	5,458	3,831

Bedhampton Community Centre

Profit and Loss

January - December 2023

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
460 Photocopying	14	105
470 Sales		6
471 Shelf Hire		166
472 Community Board Space Hire	36	
474 Logo Items	9	
Total 470 Sales	45	172
490 Sales of Stock	15	
495 Unapplied Cash Payment Income	13	104
499 Uncategorised Income	22	-4
Total Income	£76,470	£79,075
Cost of Sales		
500 Cost of sales	75	205
510 Event Costs	209	991
511 Coffee Bar Expenses	427	598
512 Other costs of sales - COS	70	
515 Fundraising Event Costs	46	13
516 CBTU Social Event	266	975
Total 510 Event Costs	1,038	2,578
520 Bar Costs		
521 Bar Supplies	1,705	1,862
522 Bar Staff Costs		664
Total 520 Bar Costs	1,705	2,526
Total Cost of Sales	£2,817	£5,309
GROSS PROFIT	£73,652	£73,766
Expenses		
600 Building Maintenance	1,064	1,203
605 Fixtures and Fittings Maintenance	3,399	133
610 Cleaning and Hygiene	234	
611 Cleaning Consumables		84
612 Cleaning Services	565	461
613 Hygiene Services	477	433
614 Hygiene Supplies	853	589
615 Waste Disposal	2,226	1,937
Total 610 Cleaning and Hygiene	4,364	3,505
630 Electricity	6,266	6,400
640 Extension		6,645
650 Gas	3,479	1,960
660 Grounds Maintenance	2,100	950
670 Insurances	1,961	924
690 Licences	339	893
700 Non-office Consumables	156	76

If you would like a large print copy of the financial report, please contact the Office.

Bedhampton Community Centre

Profit and Loss

January - December 2023

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
710 Office/General Administrative Expenses	89	492
711 Computer Costs	621	615
712 Office Consumables	93	90
713 Phone Costs	879	780
714 Printing, Postage and Stationery	635	478
715 Website	391	
716 Printer Rental	204	298
Total 710 Office/General Administrative Expenses	2,893	2,754
720 Other Professional Services	872	105
730 Payroll Expenditures		
731 Employers Nest Pension Contributions	693	1,602
732 Employers NI/Tax		3,931
734 Net Wages		24,415
735 Gross Wages	42,515	14,912
736 Payroll Service	260	124
Total 730 Payroll Expenditures	43,487	44,984
740 Raising funds		4
750 Subscriptions	65	274
760 Training	89	
770 Transaction Charges	114	159
790 Unapplied Cash Bill Payment Expense	0	16
800 Water	1,085	1,439
890 Bad debts		337
Total Expenses	£71,723	£72,761
NET OPERATING INCOME	£1,929	£1,005
Other Income		
900 Interest earned	580	91
910 Other Miscellaneous Income		-66
Total Other Income	£580	£558
Other Expenses		
930 Reconciliation Discrepancies	-199	-706
940 Retained Float	233	80
Total Other Expenses	£34	£-626
NET OTHER INCOME	£547	£1,184
NET INCOME	£2,476	£2,189

BALANCE SHEET

AS AT 31 DECEMBER 2023

	TOTAL	
	AS OF DEC 31, 2023	AS OF DEC 31, 2022 (PY)
Fixed Asset		
Tangible assets		
180 Fixtures and Fittings Cost	423	346
182 Office Equipment Cost	163	163
184 Purchase of Equipment	856	856
Total Tangible assets	£1,443	£1,366
Total Fixed Asset	£1,443	£1,366
Cash at bank and in hand		
100 Current	25,348	21,999
110 Scottish Widows	65,483	64,902
120 SumUp	0	
130 Bar - account not used	0	0
Total Cash at bank and in hand	£90,830	£86,902
Debtors		
140 Debtors	0	0
Total Debtors	£0	£0
Current Assets		
150 Stock Asset	430	505
170 Undeposited Funds	869	1,594
Total Current Assets	£1,299	£2,099
NET CURRENT ASSETS	£92,130	£89,001
Creditors: amounts falling due within one year		
Current Liabilities		
210 Refundable Deposit	0	0
21022 Refundable Deposits 2022 onwards	180	180
21023 Refundable Deposits 2023 onwards	-161	893
21024 Refundable Deposits 2024	1,784	
Total 210 Refundable Deposit	1,803	1,073
Total Current Liabilities	£1,803	£1,073
Total Creditors: amounts falling due within one year	£1,803	£1,073
NET CURRENT ASSETS (LIABILITIES)	£90,327	£87,928
TOTAL ASSETS LESS CURRENT LIABILITIES	£91,770	£89,294
TOTAL NET ASSETS (LIABILITIES)	£91,770	£89,294
Capital and Reserves		
300 Opening Balance Equity	118,852	118,852
310 Retained Earnings	-29,558	-31,746
Profit for the year	2,476	2,189
Total Capital and Reserves	£91,770	£89,294



Section A Independent Examiner's Report

Report to the trustees BEDHAMPTON COMMUNITY CENTRE

On accounts for the year ended 31/12/2023 Charity no (if any) 1177531

Set out on pages 1-6.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (insert name of applicable listed body)]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 28/10/2024

Name: (CGMA) SARAH REDFERN

Relevant professional qualification(s) or body CHARTERED INSTITUTE MANAGEMENT ACCOUNTANTS

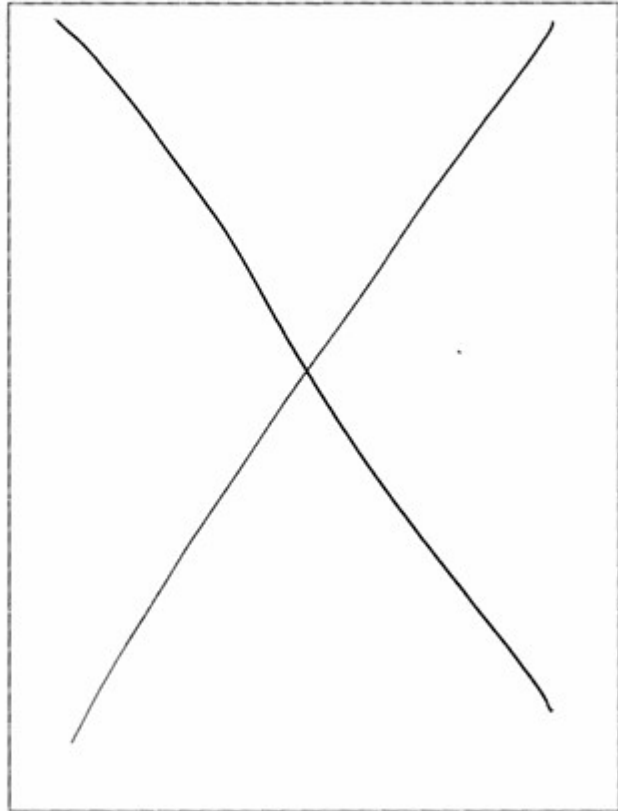
(if any):

Address:

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.




ANNUAL BAR ACCOUNT FOR 2023

Value of stock as at 01.01.2023 £0

During 2021 it was decided to cease to carry excess bar stock. The stock now consists of mostly opened bottles of spirits etc and is deemed to be zero value.

Value of Stock as at 31.12.2021 £0.00

 Cash balance as at 01.01.2023 £300.00

Description	Income	Expenditure
Takings	£3,386.91	
Purchases		£1,352.90
Wages		£522.04
Total	£3,386.91	£2,355.92
Loss		£1,030.99

Cash balance as at 01.01.2024 £300.00

Net Transfer to main account £1,030.99



Become a Trustee



Would you like to give back to your community by becoming a volunteer Trustee of Bedhampton Community Centre CIO?

Would you like to have a say in the future of the centre and what goes on?

What's involved?

- Attending 4 meetings plus the AGM each year
- Reading and commenting on a monthly report
- Supporting events and being a familiar face to groups and classes
- Being confident to use email and Whatsapp for messages




How to apply?

- Email caroline.setford@bedhamptoncommunity.org explaining why you would be a good fit
- You will then be invited to meet with the trustees for an informal chat to see if you like the role



Who are we looking for?

- Somebody who cares about Bedhampton and the community
 - Someone with energy to make a difference
 - Someone who is organised, friendly and trustworthy
- 

MEMBERSHIP

After 5 years, our membership in 2024 will increase to the minimum donation of £10

We have completed a price comparison with other local community centres, and like for like the next cheapest membership after us is £25.

Being a member of Bedhampton Community Centre has its perks, but it also shows your support for us. All money raised from membership goes back into the centre.

- 10% off of Private Hire
- Members only groups and events
 - 5 free photocopies
- Access to quarterly Air and Share meetings to have your say in what we're doing at the centre, plus voting rights at the AGM

Our minimum suggested donation for membership to the centre is £10

Become A Member

**£10 membership for 2024
Your Support Matters!**

Fill in a form from the office or by email



Email: office@bedhamptoncommunity.org

Telephone: 023 9248 0654



Bedhampton Community Centre

Profit and Loss

January - December 2023

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
Income		
400 Annual Subscriptions		
401 Locker fees	6	6
402 Membership Subscriptions	796	770
Total 400 Annual Subscriptions	802	776
410 Bookings		
411 Casual Bookings	9,627	10,611
412 Casual Booking Refund	-93	-192
414 Corkage	33	
415 Miscellaneous Sales	156	54
416 Sound System	10	15
418 Projector		35
419 Teas and Coffees (price on enquiry)	12	
Total 411 Casual Bookings	9,744	10,723
420 Regular Bookings	53,429	44,150
421 Social Sequence Dance	1,836	2,998
424 Bar		
453 Bar Income	3,506	5,844
Total 424 Bar	3,506	5,844
Total 410 Bookings	68,516	63,714
422 Unclaimed Refundable Deposits	250	700
430 Donations and legacies		
431 Donations	1,298	665
434 Havant Lottery	36	53
435 Restricted Grants		489
438 Donations Extension		1,604
439 Jubilee Party		600
Total 435 Restricted Grants		2,693
437 Unrestricted Grants		6,167
Total 430 Donations and legacies	1,334	9,578
440 Events		
443 Coffee Bar Income	663	1,549
444 Craft Fayre	10	
446 Craft Group		124
447 Fundraising	2,594	496
452 Table Top Sales	367	475
456 Seasonal Events	1,825	825
457 90s and 00s Party		322
458 Fundraising Events Refunds		-10
459 Christmas Shopping Night		149
Total 440 Events	5,458	3,831

Bedhampton Community Centre

Profit and Loss

January - December 2023

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
460 Photocopying	14	105
470 Sales		6
471 Shelf Hire		166
472 Community Board Space Hire	36	
474 Logo Items	9	
Total 470 Sales	45	172
490 Sales of Stock	15	
495 Unapplied Cash Payment Income	13	104
499 Uncategorised Income	22	-4
Total Income	£76,470	£79,075
Cost of Sales		
500 Cost of sales	75	205
510 Event Costs	209	991
511 Coffee Bar Expenses	427	598
512 Other costs of sales - COS	70	
515 Fundraising Event Costs	46	13
516 CBTU Social Event	266	975
Total 510 Event Costs	1,038	2,578
520 Bar Costs		
521 Bar Supplies	1,705	1,862
522 Bar Staff Costs		664
Total 520 Bar Costs	1,705	2,526
Total Cost of Sales	£2,817	£5,309
GROSS PROFIT	£73,652	£73,766
Expenses		
600 Building Maintenance	1,064	1,203
605 Fixtures and Fittings Maintenance	3,399	133
610 Cleaning and Hygiene	234	
611 Cleaning Consumables		84
612 Cleaning Services	565	461
613 Hygiene Services	477	433
614 Hygiene Supplies	853	589
615 Waste Disposal	2,226	1,937
Total 610 Cleaning and Hygiene	4,354	3,505
630 Electricity	6,266	6,400
640 Extension		6,645
650 Gas	3,479	1,960
660 Grounds Maintenance	2,100	950
670 Insurances	1,961	924
690 Licences	339	893
700 Non-office Consumables	156	76

Bedhampton Community Centre

Profit and Loss

January - December 2023

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
710 Office/General Administrative Expenses	69	492
711 Computer Costs	621	615
712 Office Consumables	93	90
713 Phone Costs	879	780
714 Printing, Postage and Stationery	635	478
715 Website	391	
716 Printer Rental	204	296
Total 710 Office/General Administrative Expenses	2,893	2,754
720 Other Professional Services	872	105
730 Payroll Expenditures		
731 Employers Nest Pension Contributions	693	1,602
732 Employers NI/Tax		3,931
734 Net Wages		24,415
735 Gross Wages	42,515	14,912
736 Payroll Service	260	124
Total 730 Payroll Expenditures	43,487	44,984
740 Raising funds		4
750 Subscriptions	65	274
760 Training	89	
770 Transaction Charges	114	159
790 Unapplied Cash Bill Payment Expense	0	16
800 Water	1,085	1,439
890 Bad debts		337
Total Expenses	£71,723	£72,761
NET OPERATING INCOME	£1,929	£1,005
Other Income		
900 Interest earned	580	91
910 Other Miscellaneous Income		466
Total Other Income	£580	£557
Other Expenses		
930 Reconciliation Discrepancies	-199	-706
940 Retained Float	233	80
Total Other Expenses	£34	£ -626
NET OTHER INCOME	£547	£1,184
NET INCOME	£2,476	£2,189

BALANCE SHEET

AS OF DECEMBER 31, 2023

	TOTAL	
	AS OF DEC 31, 2023	AS OF DEC 31, 2022 (PY)
Fixed Asset		
Tangible assets		
180 Fixtures and Fittings Cost	423	346
182 Office Equipment Cost	163	163
184 Purchase of Equipment	856	856
Total Tangible assets	£1,443	£1,366
Total Fixed Asset	£1,443	£1,366
Cash at bank and in hand		
100 Current	25,348	21,999
110 Scottish Widows	65,483	64,902
120 SumUp	0	
130 Bar - account not used	0	0
Total Cash at bank and in hand	£90,830	£86,902
Debtors		
140 Debtors	0	0
Total Debtors	£0	£0
Current Assets		
150 Stock Asset	430	505
170 Undeposited Funds	869	1,594
Total Current Assets	£1,299	£2,099
NET CURRENT ASSETS	£92,130	£89,001
Creditors: amounts falling due within one year		
Current Liabilities		
210 Refundable Deposit	0	0
21022 Refundable Deposits 2022 onwards	180	180
21023 Refundable Deposits 2023 onwards	-161	893
21024 Refundable Deposits 2024	1,784	
Total 210 Refundable Deposit	1,803	1,073
Total Current Liabilities	£1,803	£1,073
Total Creditors: amounts falling due within one year	£1,803	£1,073
NET CURRENT ASSETS (LIABILITIES)	£90,327	£87,928
TOTAL ASSETS LESS CURRENT LIABILITIES	£91,770	£89,294
TOTAL NET ASSETS (LIABILITIES)	£91,770	£89,294
Capital and Reserves		
300 Opening Balance Equity	118,852	118,852
310 Retained Earnings	-29,558	-31,746
Profit for the year	2,476	2,189
Total Capital and Reserves	£91,770	£89,294



Section A

Independent Examiner's Report

Report to the trustees

BEDHAMPTON COMMUNITY CENTRE

On accounts for the year ended

31/12/2023

Charity no (if any)

1177531

Set out on pages

1-6.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

i have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

28/10/2024

Name:

(CGMA) SARAH REDFERN

Relevant professional qualification(s) or body

CHARtered INSTITUTE MANAGEMENT ACCOUNTANTS.

(if any):

--

Address:

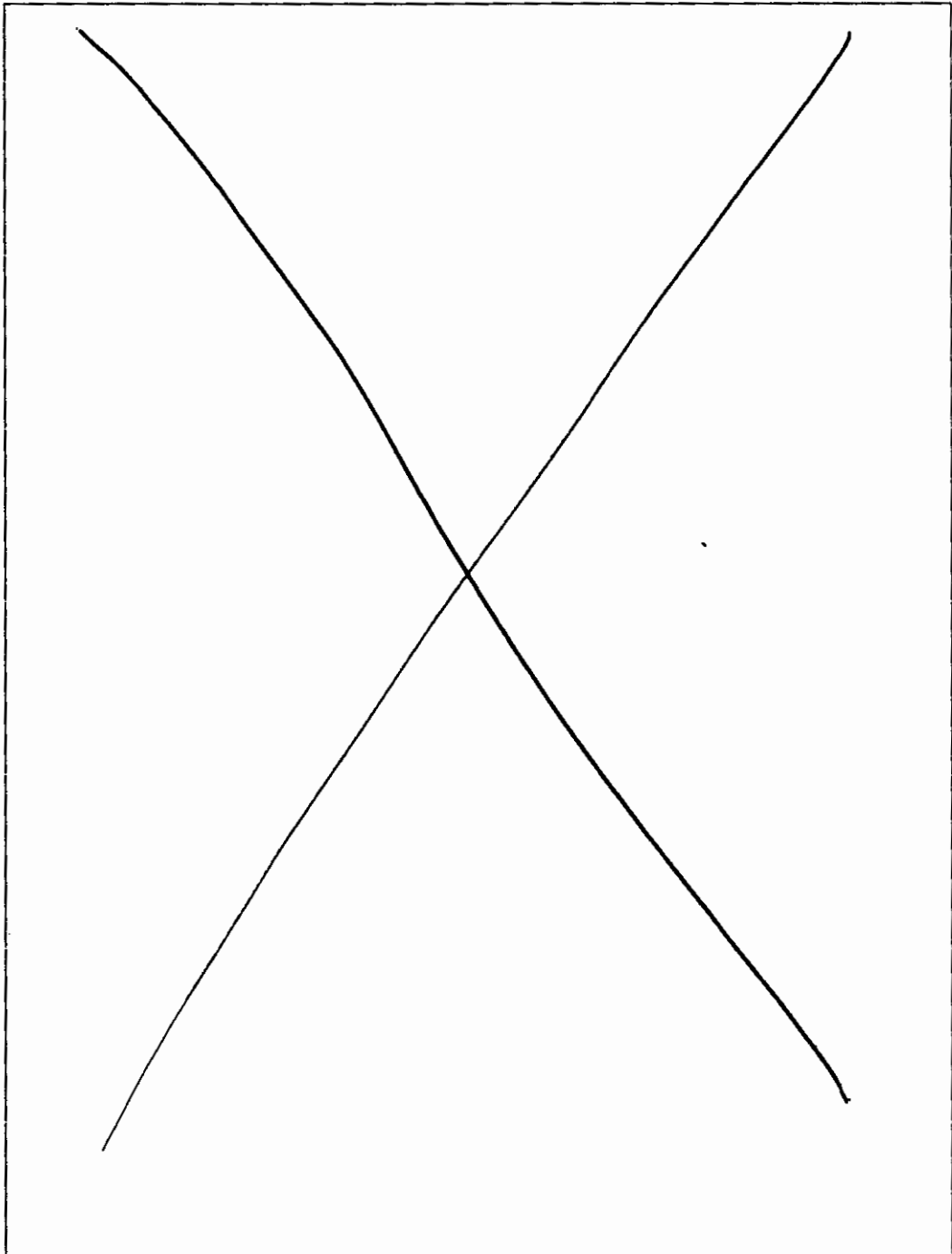
5 LONGACRE CLOSE
LISS
GV33 7JZ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Bedhampton Community Centre

Profit and Loss

January - December 2023

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
Income		
400 Annual Subscriptions		
401 Locker fees	6	6
402 Membership Subscriptions	796	770
Total 400 Annual Subscriptions	802	776
410 Bookings		
411 Casual Bookings	9,627	10,611
412 Casual Booking Refund	-93	-192
414 Corkage	33	
415 Miscellaneous Sales	156	54
416 Sound System	10	15
418 Projector		35
419 Teas and Coffees (price on enquiry)	12	
Total 411 Casual Bookings	9,744	10,723
420 Regular Bookings	53,429	44,150
421 Social Sequence Dance	1,836	2,998
424 Bar		
453 Bar Income	3,506	5,844
Total 424 Bar	3,506	5,844
Total 410 Bookings	68,516	63,714
422 Unclaimed Refundable Deposits	250	700
430 Donations and legacies		
431 Donations	1,298	665
434 Havant Lottery	36	53
435 Restricted Grants		489
438 Donations Extension		1,604
439 Jubilee Party		600
Total 435 Restricted Grants		2,693
437 Unrestricted Grants		6,167
Total 430 Donations and legacies	1,334	9,578
440 Events		
443 Coffee Bar Income	663	1,549
444 Craft Fayre	10	
446 Craft Group		124
447 Fundraising	2,594	496
452 Table Top Sales	367	475
456 Seasonal Events	1,825	825
457 90s and 00s Party		322
458 Fundraising Events Refunds		-10
459 Christmas Shopping Night		149
Total 440 Events	5,458	3,831

Bedhampton Community Centre

Profit and Loss

January - December 2023

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
460 Photocopying	14	105
470 Sales		6
471 Shelf Hire		166
472 Community Board Space Hire	36	
474 Logo Items	9	
Total 470 Sales	45	172
490 Sales of Stock	15	
495 Unapplied Cash Payment Income	13	104
499 Uncategorised Income	22	-4
Total Income	£76,470	£79,075
Cost of Sales		
500 Cost of sales	75	205
510 Event Costs	209	991
511 Coffee Bar Expenses	427	598
512 Other costs of sales - COS	70	
515 Fundraising Event Costs	46	13
516 CBTU Social Event	266	975
Total 510 Event Costs	1,038	2,578
520 Bar Costs		
521 Bar Supplies	1,705	1,862
522 Bar Staff Costs		664
Total 520 Bar Costs	1,705	2,526
Total Cost of Sales	£2,817	£5,309
GROSS PROFIT	£73,652	£73,766
Expenses		
600 Building Maintenance	1,064	1,203
605 Fixtures and Fittings Maintenance	3,399	133
610 Cleaning and Hygiene	234	
611 Cleaning Consumables		84
612 Cleaning Services	565	461
613 Hygiene Services	477	433
614 Hygiene Supplies	853	589
615 Waste Disposal	2,226	1,937
Total 610 Cleaning and Hygiene	4,354	3,505
630 Electricity	6,266	6,400
640 Extension		6,645
650 Gas	3,479	1,960
660 Grounds Maintenance	2,100	950
670 Insurances	1,961	924
690 Licences	339	893
700 Non-office Consumables	156	76

Bedhampton Community Centre

Profit and Loss

January - December 2023

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
710 Office/General Administrative Expenses	69	492
711 Computer Costs	621	615
712 Office Consumables	93	90
713 Phone Costs	879	780
714 Printing, Postage and Stationery	635	478
715 Website	391	
716 Printer Rental	204	296
Total 710 Office/General Administrative Expenses	2,893	2,754
720 Other Professional Services	872	105
730 Payroll Expenditures		
731 Employers Nest Pension Contributions	693	1,602
732 Employers NI/Tax		3,931
734 Net Wages		24,415
735 Gross Wages	42,515	14,912
736 Payroll Service	260	124
Total 730 Payroll Expenditures	43,487	44,984
740 Raising funds		4
750 Subscriptions	65	274
760 Training	89	
770 Transaction Charges	114	159
790 Unapplied Cash Bill Payment Expense	0	16
800 Water	1,085	1,439
890 Bad debts		337
Total Expenses	£71,723	£72,761
NET OPERATING INCOME	£1,929	£1,005
Other Income		
900 Interest earned	580	91
910 Other Miscellaneous Income		466
Total Other Income	£580	£557
Other Expenses		
930 Reconciliation Discrepancies	-199	-706
940 Retained Float	233	80
Total Other Expenses	£34	£ -626
NET OTHER INCOME	£547	£1,184
NET INCOME	£2,476	£2,189

BALANCE SHEET

AS OF DECEMBER 31, 2023

	TOTAL	
	AS OF DEC 31, 2023	AS OF DEC 31, 2022 (PY)
Fixed Asset		
Tangible assets		
180 Fixtures and Fittings Cost	423	346
182 Office Equipment Cost	163	163
184 Purchase of Equipment	856	856
Total Tangible assets	£1,443	£1,366
Total Fixed Asset	£1,443	£1,366
Cash at bank and in hand		
100 Current	25,348	21,999
110 Scottish Widows	65,483	64,902
120 SumUp	0	
130 Bar - account not used	0	0
Total Cash at bank and in hand	£90,830	£86,902
Debtors		
140 Debtors	0	0
Total Debtors	£0	£0
Current Assets		
150 Stock Asset	430	505
170 Undeposited Funds	869	1,594
Total Current Assets	£1,299	£2,099
NET CURRENT ASSETS	£92,130	£89,001
Creditors: amounts falling due within one year		
Current Liabilities		
210 Refundable Deposit	0	0
21022 Refundable Deposits 2022 onwards	180	180
21023 Refundable Deposits 2023 onwards	-161	893
21024 Refundable Deposits 2024	1,784	
Total 210 Refundable Deposit	1,803	1,073
Total Current Liabilities	£1,803	£1,073
Total Creditors: amounts falling due within one year	£1,803	£1,073
NET CURRENT ASSETS (LIABILITIES)	£90,327	£87,928
TOTAL ASSETS LESS CURRENT LIABILITIES	£91,770	£89,294
TOTAL NET ASSETS (LIABILITIES)	£91,770	£89,294
Capital and Reserves		
300 Opening Balance Equity	118,852	118,852
310 Retained Earnings	-29,558	-31,746
Profit for the year	2,476	2,189
Total Capital and Reserves	£91,770	£89,294

BEDHAMPTON COMMUNITY CENTRE CIO

England & Wales - Charity number 1177531

Accounts

Annual Report For 2022

With 2024 update



Bedhampton Community Centre

Registered Charity 1177531

Contents

Extension Update - Page 3
Trustees Report - Page 4
Manager's Report - Page 5-6
Volunteer Co-Ordinator's Report - Pages 6-7
2023 Update - Page 7
Finance Report - Pages 8-14
Become a Trustee - Page 15
2022 Facts - Page 16
Group notes - Page 17
Membership - Page 18
Photos of 2022 - Page 19

Our shop

Quality items with our Bedhampton Bird logo on, all money raised goes back into the centre.

Pop in to browse and buy

Tshirts sizes XS-XXXL - £9

Facemasks - £1

Mugs - £6

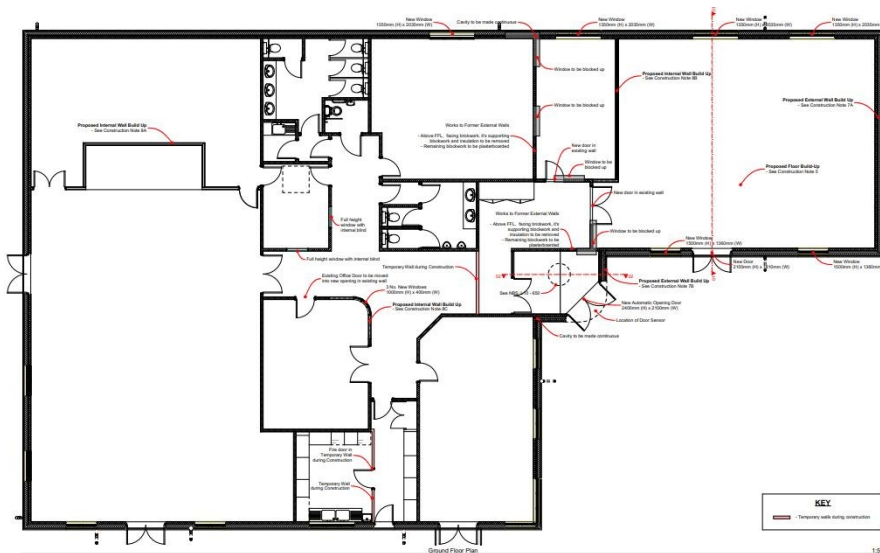
Lanyards - £2

End of 2023 Extension Update

I feel like I start this update the same every year - SLOW PROGRESS! All of the funding we applied for so far hasn't been accepted, but we have two big funding bids going in before Easter with the hope that one of those will come through for us so we can start the internal works.

Funding is also being applied for repeatedly to be able to do something about the heating and cooling in the main hall.

Special thanks must go to Rita Rymill who has raised fantastic amounts for us allowing us to re-cover all of the lounge banquet seating and get new child-safe blinds for the lounge and new thermal blackout blinds for the main hall.



Trustees Report

2022 was a busy and productive year.

This year we welcome a new Trustee to the centre, Martin Critchley. We also say a sad goodbye to Philippa, but hope she'll stay in close contact with all of us. Philippa has been our Treasurer Trustee for many years, and has set up new bank accounts, dealt with the bills and payments, kept the accounting up to date and **SO MUCH MORE!**

We hope she has chance to enjoy a few spare hours, and thank her so much for everything she has done for the centre.



The Trustees wish to thank all of the staff and volunteers who keep the centre running as successfully as it is, and to all members and centre attendees for making it a positive, busy community centre.

Manager's report - Caroline Setford

As always it's strange writing this a year and bit after the event we're talking about. 2022 was a settled year after all of the turmoil of the couple of years before, so we were able to start getting our events and activities fully booked again! One of the most fun was our Queen's Jubilee tea party – everyone was beautifully dressed and plenty of flags were waving – we even had a visit from Her Majesty, albeit she was a bit wooden...



We had both a 90s and 00s party night as well as our usual Christmas party night, and it's always fun to dance the night away! We held our first (now annual) Family Fun Day, but I'll let Denise talk about that.



2023 marked the start of a completely normal year for us – well, as normal as we ever get! It was jam-packed full of events, and you'll have to read next year's report to hear about those.

We said a sad goodbye to our Weekend Finance Assistant Cass, and welcomed in Tabitha who has settled in so well it's like she's always been here.

Denise has been my sanity as always, a big thank you for everything she does both for me and for the centre. She works so hard behind the scenes and adds so many additional details that make things extra special. We have such a great working relationship and manage to get so many things done together, I couldn't imagine it here without her! As our co-ordinator of volunteers she is also there for everyone that comes in and makes a difference here at the centre.

Thank you for everyone who comes in and supports the centre in some way, whether that's becoming a member or coming along to our activities, events and groups. Without you all, there would be no point! I'm looking forward to another fun-packed year!

Co-Ordinator of Volunteer's Report - Denise Clarke

I am pleased to say that this year has been a positive and very eventful year for our wonderful volunteers.

Our volunteers are always running and assisting groups for users of Bedhampton Community Centre, and we now have a group of people who want to be involved in events, but not necessarily as a formal volunteer. A role was created for the people who kindly donate time and prizes without having a specific role to carry out on a regular basis. So we started the Friends of Bedhampton Community Centre, which gives people a sense of belonging at a level they are happy with.

A list of Friends is kept and when there is a need to hold meetings for larger events being held by the centre this group

will be informed.

At the Wednesday Social Afternoon (which is run in the lounge every Wednesday between 1pm and 3pm) the attendees have become very supportive when donations are required for raffles etc. and Caroline and I found the majority wanted to be involved in some way.

The Family Fun Day went well and seemed to be enjoyed by volunteers and visitors alike. The amount raised was £697.40. A week before the event there was a Rainbow Trail starting from the centre where anyone could buy a map and follow the clues in the local area. This was very useful in advertising our Fun Day as the prizes were given out at the Fun Day. Caroline very kindly sorted a trail around the area and placed the clues for users to find.

A meeting was held after the event for Mop Up discussion and forms were provided for comments to assist us when planning our next Fun Day.

A Thank You Afternoon get together was held with games and a lucky tickets prize which was good fun for all volunteers. Rita Rymill has been busy fundraising by holding monthly foyer sales selling jigsaws, books, and crafts etc. throughout the year. Raffles have been organised by volunteers throughout the year to also raise funds for Bedhampton Community Centre.

I would like to thank all of our volunteers for their ongoing support with events and day to day running of the centre, without you it wouldn't be possible. If you need me for support, to change your role or just for a chat, please do get in contact.

2024 Price Information

Hire of the centre went up in 2023, and will be frozen at those prices in 2024. We are expecting a SMALL rise for 2025 if energy bill prices don't start to fall soon, so that may be worth considering if you're setting new entry prices for clubs and groups.

Membership has gone up to £10 minimum donation, and still includes 10% off of private hires, 5 free photocopies, entry to the quarterly draws and access to members only groups and the Air and Share. This still makes us the cheapest community centre membership in Havant Borough.



Section A Independent Examiner's Report

Report to the trustees

BENHAMPTON COMMUNITY CENTRE

On accounts for the year ended

31/12/2022

Charity no (if any)

1177531

Set out on pages

1-6

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 13/8/2024

Name: SARAH REDFERN

Relevant professional qualification(s) or body

ACMA

(if any):

--

Address:

5 LONGACRE CLOSE

L155

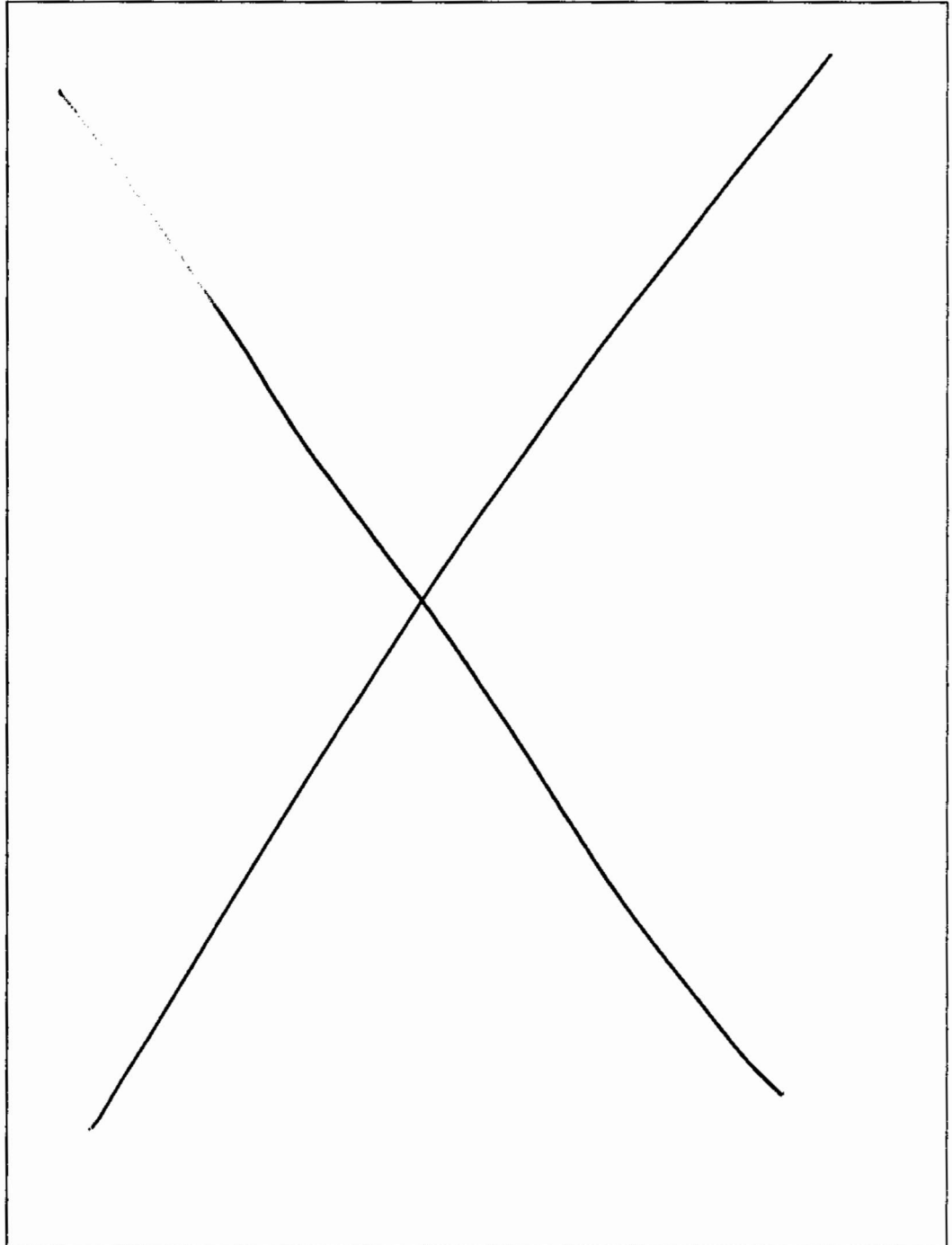
AV33 7UZ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Bedhampton Community Centre

Balance Sheet

As of December 31, 2022

	TOTAL		
	AS OF DEC 31, 2022	AS OF DEC 31, 2021 (PP)	CHANGE
Fixed Asset			
Tangible assets			
180 Fixtures and Fittings Cost	346.37	49.98	296.39
182 Office Equipment Cost	162.80	162.80	0.00
184 Purchase of Equipment	856.45	797.74	58.71
Total Tangible assets	£1,365.62	£1,010.52	£355.10
Total Fixed Asset	£1,365.62	£1,010.52	£355.10
Cash at bank and in hand			
100 Current	21,999.18	10,965.35	11,033.83
110 Scottish Widows	64,902.49	74,811.37	-9,908.88
130 Bar - account not used	0.00	0.00	0.00
Total Cash at bank and in hand	£86,901.67	£85,776.72	£1,124.95
Debtors			
140 Debtors	6,383.70	2,846.70	3,537.00
Total Debtors	£6,383.70	£2,846.70	£3,537.00
Current Assets			
150 Stock Asset	504.82	600.02	-95.20
170 Undeposited Funds	1,473.82	-56.20	1,530.02
Total Current Assets	£1,978.64	£543.82	£1,434.82
NET CURRENT ASSETS	£95,264.01	£89,167.24	£6,096.77
Creditors: amounts falling due within one year			
Trade Creditors			
200 Creditors	-36.82	899.63	-936.45
Total Trade Creditors	£ -36.82	£899.63	£ -936.45
Current Liabilities			
210 Refundable Deposit	0.00	330.00	-330.00
21022 Refundable Deposits 2022 onwards	180.00	150.00	30.00
21023 Refundable Deposits 2023 onwards	1,250.00		1,250.00
Total 210 Refundable Deposit	1,430.00	480.00	950.00
Total Current Liabilities	£1,430.00	£480.00	£950.00
Total Creditors: amounts falling due within one year	£1,393.18	£1,379.63	£13.55
NET CURRENT ASSETS (LIABILITIES)	£93,870.83	£87,787.61	£6,083.22
TOTAL ASSETS LESS CURRENT LIABILITIES	£95,236.45	£88,798.13	£6,438.32
TOTAL NET ASSETS (LIABILITIES)	£95,236.45	£88,798.13	£6,438.32
Capital and Reserves			
300 Opening Balance Equity	118,851.58	118,851.58	0.00
310 Retained Earnings	-30,053.45	-30,053.45	0.00
Profit for the year	6,438.32		6,438.32
Total Capital and Reserves	£95,236.45	£88,798.13	£6,438.32

Bedhampton Community Centre

Profit and Loss

January - December 2022

	TOTAL		
	JAN - DEC 2022	JAN - DEC 2021 (PP)	CHANGE
Income			
400 Annual Subscriptions			
401 Locker fees	6.00	6.00	0.00
402 Membership Subscriptions	769.80	41.00	728.80
Total 400 Annual Subscriptions	775.80	47.00	728.80
410 Bookings			
411 Casual Bookings	11,132.10	3,517.65	7,614.45
412 Casual Booking Refund	-192.00	-137.00	-55.00
413 Cooker		15.00	-15.00
414 Corkage	32.50		32.50
415 Miscellaneous Sales	53.60	2.00	51.60
416 Sound System	15.00		15.00
418 Projector	35.00	15.00	20.00
419 Teas and Coffees (price on enquiry)	0.00	87.00	-87.00
Total 411 Casual Bookings	11,076.20	3,499.65	7,576.55
420 Regular Bookings	47,340.06	20,093.60	27,246.46
421 Social Sequence Dance	2,997.70	1,654.84	1,342.86
424 Bar			
453 Bar Income	5,902.23	1,791.02	4,111.21
Total 424 Bar	5,902.23	1,791.02	4,111.21
Total 410 Bookings	67,316.19	27,039.11	40,277.08
422 Unclaimed Refundable Deposits	700.00		700.00
430 Donations and legacies			
431 Donations	665.39	464.28	201.11
434 Havant Lottery	52.50	68.50	-16.00
435 Restricted Grants	488.67		488.67
436 SSE Grant		3,464.00	-3,464.00
438 Donations Extension	1,604.35		1,604.35
439 Jubilee Party	600.00		600.00
Total 435 Restricted Grants	2,693.02	3,464.00	-770.98
437 Unrestricted Grants	6,167.00	16,605.19	-10,438.19
Total 430 Donations and legacies	9,577.91	20,601.97	-11,024.06
440 Events			
441 80s Disco		226.22	-226.22
442 80s Disco Refunds		-70.00	70.00
443 Coffee Bar Income	1,549.22	542.88	1,006.34
445 Craft Fayre Refunds		-40.00	40.00
446 Craft Group	124.47		124.47
447 Fundraising	496.25	860.37	-364.12
451 Table Top Sale Refunds	-6.00	-6.00	0.00
452 Table Top Sales	474.90	346.60	128.30
454 Pamper Evening		214.00	-214.00
455 Pamper Evening Refunds		-208.00	208.00
456 Seasonal Events	824.87		824.87

4

Bedhampton Community Centre

Profit and Loss

January - December 2022

	TOTAL		
	JAN - DEC 2022	JAN - DEC 2021 (PP)	CHANGE
457 90s and 00s Party	322.00		322.00
458 Fundraising Events Refunds	-10.00		-10.00
459 Christmas Shopping Night	149.00		149.00
Total 440 Events	3,924.71	1,866.07	2,058.64
460 Photocopying	104.73	13.15	91.58
470 Sales	6.00	44.00	-38.00
471 Shelf Hire	166.00	91.00	75.00
Total 470 Sales	172.00	135.00	37.00
490 Sales of Stock		83.00	-83.00
495 Unapplied Cash Payment Income	-6.00	34.00	-40.00
499 Uncategorised Income	-3.55		-3.55
Total Income	£82,561.79	£49,819.30	£32,742.49
Cost of Sales			
500 Cost of sales	204.80	32.33	172.47
510 Event Costs	996.17	86.85	909.32
511 Coffee Bar Expenses	640.86	367.47	273.39
512 Other costs of sales - COS		409.90	-409.90
513 Publicity		52.36	-52.36
515 Fundraising Event Costs	12.93		12.93
516 CBTU Social Event	975.44	724.37	251.07
Total 510 Event Costs	2,625.40	1,640.95	984.45
520 Bar Costs			
521 Bar Supplies	1,987.81	1,196.63	791.18
522 Bar Staff Costs	664.19		664.19
Total 520 Bar Costs	2,652.00	1,196.63	1,455.37
Total Cost of Sales	£5,482.20	£2,869.91	£2,612.29
GROSS PROFIT	£77,079.59	£46,949.39	£30,130.20
Expenses			
600 Building Maintenance	1,203.40	1,297.57	-94.17
605 Fixtures and Fittings Maintenance	132.80		132.80
610 Cleaning and Hygiene			
611 Cleaning Consumables	84.27	237.91	-153.64
612 Cleaning Services	460.80		460.80
613 Hygiene Services	327.57	410.70	-83.13
614 Hygiene Supplies	568.77	294.91	273.86
615 Waste Disposal	1,789.44	1,965.99	-176.55
Total 610 Cleaning and Hygiene	3,230.85	2,909.51	321.34
620 Coronavirus Mitigation		300.63	-300.63
630 Electricity	5,754.13	3,109.73	2,644.40
640 Extension	6,645.00	12,511.27	-5,866.27
650 Gas	1,959.62	1,813.76	145.86
660 Grounds Maintenance	950.00	574.77	375.23
670 Insurances	924.21	908.30	15.91

5

Bedhampton Community Centre

Profit and Loss

January - December 2022

	TOTAL		
	JAN - DEC 2022	JAN - DEC 2021 (PP)	CHANGE
680 Interest Payable		1.23	-1.23
690 Licences	892.88	2,425.40	-1,532.52
700 Non-office Consumables	76.26	289.20	-212.94
710 Office/General Administrative Expenses	492.36	6.99	485.37
711 Computer Costs	614.80	602.40	12.40
712 Office Consumables	90.06	326.17	-236.11
713 Phone Costs	779.71	750.33	29.38
714 Printing, Postage and Stationery	478.41	589.20	-110.79
715 Website		516.80	-516.80
716 Printer Rental	298.40		298.40
Total 710 Office/General Administrative Expenses	2,753.74	2,791.89	-38.15
720 Other Professional Services	105.00	273.50	-168.50
730 Payroll Expenditures			
731 Employers Nest Pension Contributions	1,602.43	1,728.01	-125.58
732 Employers NI/Tax	3,931.15	5,219.65	-1,288.50
733 JRS Grant		-2,552.63	2,552.63
734 Net Wages	24,415.11	31,337.75	-6,922.64
735 Gross Wages	14,911.93		14,911.93
736 Payroll Service	123.50		123.50
Total 730 Payroll Expenditures	44,984.12	35,732.78	9,251.34
740 Raising funds	4.00	5.00	-1.00
750 Subscriptions	274.00	10.00	264.00
760 Training		-185.00	185.00
770 Transaction Charges	159.38	72.05	87.33
800 Water	1,438.54	-244.51	1,683.05
890 Bad debts	337.00		337.00
Total Expenses	£71,824.93	£64,597.08	£7,227.85
NET OPERATING INCOME	£5,254.66	£ -17,647.69	£22,902.35
Other Income			
900 Interest earned	91.12	42.65	48.47
910 Other Miscellaneous Income	466.46		466.46
Total Other Income	£557.58	£42.65	£514.93
Other Expenses			
930 Reconciliation Discrepancies	-706.08	-34.15	-671.93
940 Retained Float	80.00		80.00
Total Other Expenses	£ -626.08	£ -34.15	£ -591.93
NET OTHER INCOME	£1,183.66	£76.80	£1,106.86
NET INCOME	£6,438.32	£ -17,570.89	£24,009.21

(6)



Become a Trustee



Would you like to give back to your community by becoming a volunteer Trustee of Bedhampton Community Centre CIO?

Would you like to have a say in the future of the centre and what goes on?

What's involved?

- Attending 4 meetings plus the AGM each year
- Reading and commenting on a monthly report
- Supporting events and being a familiar face to groups and classes
- Being confident to use email and Whatsapp for messages




How to apply?

- Email caroline.setford@bedhamptoncommunity.org explaining why you would be a good fit
- You will then be invited to meet with the trustees for an informal chat to see if you like the role



Who are we looking for?

- Somebody who cares about Bedhampton and the community
 - Someone with energy to make a difference
 - Someone who is organised, friendly and trustworthy
- 

OUR IMPACT

COMMENTARY

THE CENTRE WAS IN USE FOR 285,990 MINUTES IN 2022 - THAT'S OVER 6 MONTHS OF NON-STOP SOLID USE!



ACTIVITIES

WE HELD 254 DIFFERENT ACTIVITIES, INCLUDING 5 STYLES OF DANCING, 4 STYLES OF YOGA AND 3 STYLES OF MARTIAL ARTS!



COMMUNITY

WE HAD OVER 30 ACTIVE VOLUNTEERS INCLUDING 4 TRUSTEES AND 1 WORK-EXPERIENCE TEENAGER



GRANTS

WE RECEIVED 3 GRANTS IN 2022 TO HELP US BUY NEW EQUIPMENT FOR THE CENTRE



OPPORTUNITIES

WE HIRED A NEW MEMBER OF STAFF FROM OUR COMMUNITY AND SUPPORTED LOCAL BUSINESS WITH 2 SELLERS MARKETS





A big CONGRATULATIONS to Solent Country Dancers on their 50th Anniversary as a club! They meet here every Tuesday evening, and the club which is run by Sue and Eric are always welcoming to new members, experienced country dancers or those who are brand new to this fun way to keep fit!

We are sending our best wishes to Chris Sharpe and Sylvia Morton on their speedy recoveries, we're looking forward to having you both back at the centre.

MEMBERSHIP

After 5 years, our membership in 2024 will increase to the minimum donation of £10

We have completed a price comparison with other local community centres, and like for like the next cheapest membership after us is £25.

Being a member of Bedhampton Community Centre has its perks, but it also shows your support for us. All money raised from membership goes back into the centre.

- 10% off of Private Hire
- Members only groups and events
 - 5 free photocopies
- Access to quarterly Air and Share meetings to have your say in what we're doing at the centre, plus voting rights at the AGM

Our minimum suggested donation for membership to the centre is £10

Become A Member

**£10 membership for 2024
Your Support Matters!**

Fill in a form from the office or by email



Above: 2 winners from the family fun day
Middle: Land of Hope and Glory at the Queens Jubilee party
Bottom: Havant Stroke Club and their filled shoeboxes for over-seas children



Email: office@bedhamptoncommunity.org

Telephone: 023 9248 0654



BEDHAMPTON COMMUNITY CENTRE CIO

England & Wales - Charity number 1177531

Accounts

Annual Report For 2021



Bedhampton Community Centre

Registered Charity 1177531

Contents

Extension Update - Page 3
Trustees Report - Page 4
Manager's Report - Page 5
Volunteer Co-Ordinator's Report - Pages 6-7
2023 Update - Page 7
Finance Report - Pages 8-14
Become a Trustee - Page 15
Departing Trustees - Page 16-17
Membership - Page 18
Photos of 2021 - Page 19

Our shop

Quality items with our Bedhampton Bird logo on, all money raised goes back into the centre.

Pop in to browse and buy

Tshirts sizes XS-XXXL - £9

Facemasks - £1

Mugs - £6

Lanyards - £2

Trustees Report

2021 was a stop-start year of lockdowns and safe re-openings, and we would like to thank all groups for adhering to the rules we had to put in place and for their patience with all of the changes.

Another year gone that started quietly with Covid closures, but gained momentum towards the end of the year.

We've also carried on progressing with the extension planning, which although slow-going we know will be worth it in the end.

We welcome two new Trustees to the centre, Sandra Howells and Grainne Rason. Both have a particular interest in community activities and you will see their faces at many of the things we do.

The Trustees wish to thank all of the staff and volunteers who keep the centre running as successfully as it is, and to all members and centre attendees for making it a positive, busy community centre.

Manager's report - Caroline Setford

Yet again a year has zoomed by and here we are looking back over another year at Bedhampton Community Centre.

The first half of 2021 was plagued with Covid shut downs. We started groups and classes, and then we stopped. We planned events and parties, and then we cancelled. We know how frustrating it was for everyone and we so appreciate you all sticking with us as the rules continually changed. I've never written so many Risk Assessments in one year!

We used the time of shut downs to complete and refresh all of our trainings, so we're fully up to date on first aid, risk assessing, health and safety and every other training you can imagine - I even found a free 'create videos using your mobile phone' training that turned out to be one of the most interesting!

With the focus still on outdoor activities, we became the base of a Geocache - a worldwide free activity. Our resident theatre group The Young Creatives put on shows in the back garden, and our gardening group enjoyed meeting and eating out there too.

As everyone started to get vaccinated and covid numbers started to settle, we were able to reopen and welcome lots of new groups. We got back to full capacity in the main hall, and are at near-capacity in the meeting room and lounge.

We also started our 'Wednesday Social', a space every week where anyone can come along, have some food and hot drinks, and take part in crafts and games and other activities. We even managed to have one of our party nights, albeit on reduced numbers of 60 tickets- everyone had a

great time back together and dancing. Not just fun for the adults though, we also had a chaotic, loud and sugar-fuelled Halloween Party for local children during half term. September saw our annual cake and plant swap and sale raising money for Macmillan Cancer Support. See photos on the back page for some of the fun we had.

We were very sad to lose one of our trustees, the very lovely Olive who died during the year. Olive was a big part of our centre for many years and lots of you will know her from kurling and afternoon games, as well as being such a big supporter of everything we did here.

Skipping ahead a bit to 2022, we welcomed a new member of staff, Cass, who is our weekend finance worker. We hope she settles in well with us.

I would like to give a big thank you to Denise who is the co-ordinator for our Volunteers, and also keeps me sane. Also to our Trustees, who let me run with the ideas I have. And last but definitely not least, thank you to everyone who hires, attends, turns up and uses the centre – without you, there would be no point.

Co-Ordinator of Volunteer's Report - Denise Clarke

This year was very slow in getting started due to the pandemic still taking its toll on the country. Volunteers had the opportunity to meet up with myself at the centre while it was still closed to the public to share any concerns that they may have had in returning to their Volunteer roles, ensuring Covid guidelines were in place on any contact that I had with them.

The majority of Volunteers returned to their roles, with the exception of a few due to their own personal circumstances. Contact was made with all Volunteers to ensure that they were feeling confident and explaining any alterations and procedures to their role, and some volunteers took on new roles to accommodate their needs.

I also updated all volunteers personal information to ensure we had their correct information for our records, including their emergency contact details, and had one-to-ones to update goals with some of our volunteers.

It was not a viable time to look to the future and to advertise for new roles so the Volunteer group did not expand within this year, and volunteer numbers stayed the same with a few people moving on, and a few people joining us.

When there were any events held at the Centre the Volunteers were always supportive and assisted with tasks. All of our roles changed slightly with us taking on whatever we could to help.

I would like to thank all of our volunteers for their ongoing support with events and day to day running of the centre, without you it wouldn't be possible. If you need me for support, to change your role or just for a chat, please do get in contact.



With the rising costs of, well, everything, we have really appreciated all of your support with our fundraising events. We cannot thank Rita Rymill enough - Rita volunteers with us organising and carrying out monthly fundraising events, stalls and supporting all of our activities. Her hard work has meant that we have been able to buy new child-safe blinds for the lounge, and she has started to fund-raise to get the seating in there re-covered. Thank you to everyone who is part of our events team and helps us to fundraise for the centre. Hire Prices have increased this year after a 3-year freeze. This increase is to go towards covering the cost of our bills here at the centre. We have raised hire prices by either £1 or £2 per hour in the hope that increasing your participants fees by 10p or 20p per person will cover the costs. If we could, we wouldn't raise prices at all, unfortunately the energy companies don't feel the same way!

2021 Treasurer's report

Finance report - Philippa Gray

The impact of Covid was felt throughout 2021 and, as in 2020, Bedhampton Community Centre had to draw on its reserves to cover the loss of £19,575. This reduced our capital and reserves to £87,137. However, the Trustees are optimistic that BCC will recover and remain at the heart of the community in Bedhampton. Thank you for your continuing support, which is vital for our future.

Events

The social events run by the centre are listed elsewhere in this report. The net figures are income £2,619 expenditure £2,146, net income £473.

Exceptional items

BCC received £16,192 from government Coronavirus support initiatives.

The trustees agreed to progress building an extension, this incurred costs during the year of £12,511.

Reserves

BCC had a Capital Reserve that it and its predecessor, Bedhampton Social Hall Association (BSHA), built up over a number of years. The General Committee of BSHA adopted the following policy in respect of this Fund at its meeting on the 10th January 2011 and this policy was continued by BCC.

There are three reasons why the organisation needs a Reserve Fund.

Potential liabilities in respect of employees.

Employee protection legislation means that the organisation has financial liabilities in respect of its employees in regard of sickness and dismissal. In respect of this it is intended to hold a reserve of 3 times the annual salary bill.

Sinking fund for maintenance of organisation assets.

The organisation has a number of assets, including the hardwood floor in the main hall that require maintenance and or replacement. It is proposed that we hold a reserve of £5,000 for expenditure of this nature.

Capital fund.

There are occasions when the organisation needs to provide match funding for new projects when it has made a successful grant application or to provide capital for smaller projects where grant aid is not available. It is proposed that we hold a sum of £220,000 for expenditure of this nature. In the light of the above it is proposed to hold a reserve in the order of £72,000 for the current financial year. Any amount in excess of this will be put aside for the development of the building.

Proposed Reserve Policy for 2022 onwards.

The total reserve at the end of 2021 was £87,138, which is 2.43 times the annual salary bill. The trustees agreed that this was acceptable due to the exceptional factors at play in 2021 but the policy should be reviewed.

If you would like a large print copy of the financial report, please contact the Office.

Bedhampton Community Centre			
Profit and Loss			
January - December 2021			
	Total		
	Jan - Dec 2021	Jan - Dec 2020 (PY)	Change
Income			
	£	£	-£
Total 400 Annual Subscriptions	47.00	1,770.00	1,723.00
410 Bookings			0.00
	£	£	£
Total 411 Casual Bookings	4,313.42	1,910.60	2,402.82
420 Regular Bookings	18,163.90	19,410.25	-1,246.35
421 Social Sequence Dance	1,654.84	1,662.50	-7.66
	£	£	£
Total 410 Bookings	24,132.16	22,983.35	1,148.81
	£	£	£
Total 430 Donations and legacies	20,601.97	19,238.11	1,363.86
	£	£	£
Total 440 Events	2,618.93	2,444.40	174.53
460 Photocopying	13.15	146.24	-133.09
	£	£	£
Total 470 Sales	135.00	104.00	31.00
490 Sales of Stock	83.00	39.36	43.64
495 Unapplied Cash Payment Income	0.00	-361.92	361.92
	£	£	£
Total Income	47,631.21	46,363.54	1,267.67
Cost of Sales			
	£	£	£
Total Cost of Sales	2,145.65	385.93	1,759.72
	£	£	-£
Gross Profit	45,485.56	45,977.61	492.05

Expenses			
438 CBTU Social Event	724.37		724.37
600 Building Maintenance	1,297.57	1,278.97	18.60
	£	£	-£
Total 610 Cleaning and Hygiene	2,855.49	3,425.98	570.49
620 Coronavirus Mitigation	300.63		300.63
630 Electricity	2,463.48	3,915.46	-1,451.98
640 Extension	12,511.27	9,152.20	3,359.07
650 Gas	1,813.76	1,535.03	278.73
660 Grounds Maintenance	574.77	975.00	-400.23
670 Insurances	908.30	1,140.41	-232.11
680 Interest Payable	1.23		1.23
690 Licences	2,425.40	1,800.24	625.16
700 Non-office Consumables	289.20	45.50	243.70
	£	£	£
Total 710 Office/General Administrative Expenses	2,791.89	2,765.90	25.99
720 Other Professional Services	273.50	75.00	198.50
	£	£	£
Total 730 Payroll Expenditures	35,732.78	30,636.25	5,096.53
740 Raising funds	5.00		5.00
750 Subscriptions	10.00	264.00	-254.00
760 Training	331.00	125.18	205.82
770 Transaction Charges	72.05	9.87	62.18
790 Unapplied Cash Bill Payment Expense		0.00	0.00
800 Water	-244.51	1,194.88	-1,439.39
	£	£	£
Total Expenses	65,137.18	58,339.87	6,797.31
	-£	-£	-£
Net Operating Income	19,651.62	12,362.26	7,289.36
	£	£	-£
Total Other Income	42.65	210.32	167.67
	-£	-£	-£
Total Other Expenses	34.15	10.04	24.11
	£	£	-£
Net Other Income	76.80	220.36	143.56
	-£	-£	-£
Net Income	19,574.82	12,141.90	7,432.92

Bedhampton Community Centre Balance Sheet

As of December 31, 2021

	Total		
	As of Dec 31, 2021	As of Dec 31, 2020 (PY)	Change
	£	£	£
Total Fixed Asset	461.56	395.14	66.42
	£	£	-£
Total Cash at bank and in hand	85,774.02	105,652.19	19,878.17
	£	£	£
Total Debtors	0.00	0.00	0.00
	£	£	£
Total Current Assets	1,125.11	662.35	462.76
	£	£	-£
Net current assets	86,899.13	106,314.54	19,415.41
	£	£	£
Total Creditors: amounts falling due within one year	225.83	0.00	225.83
	£	£	-£
Net current assets (liabilities)	86,673.30	106,314.54	19,641.24
	£	£	-£
Total assets less current liabilities	87,134.86	106,709.68	19,574.82
	£	£	-£
Total net assets (liabilities)	87,134.86	106,709.68	19,574.82
Capital and Reserves			
300 Opening Balance Equity	118,851.58	118,851.58	0.00
310 Retained Earnings	-12,141.90		-12,141.90
Profit for the year	-19,574.82	-12,141.90	-7,432.92
	£	£	-£
Total Capital and Reserves	87,134.86	106,709.68	19,574.82

ANNUAL BAR ACCOUNT FOR 2021

Value of stock as at 01.01.2021 £431.73

During 2021 it was decided to cease to carry excess bar stock. The stock now consists of mostly opened bottles of spirits etc and is deemed to be zero value.

Value of Stock as at 31.12.2021 £0.00

Cash balance as at 01.01.2021 £750.19

Description	Income	Expenditure
Takings	£1,643.65	
Purchases		£1375.98
Wages		£376.46
Total	£1,643.65	£1,752.44
Loss		£108.79

Cash balance as at 01.01.2021 £300.00

Net Transfer to main account £141.40

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BEDHAMPTON COMMUNITY CENTRE.REG.NO.1177531

I report on the financial statements for the year to 31st December 2021

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an Independent Examination is needed.

It is my responsibility:

- To examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dated: 24 November 2022

Sandra Hodgetts
42 The Green
Rowlands Castle
Hants PO9 6AB
(Barclays Bank-Ret'd)



Become a Trustee



Would you like to give back to your community by becoming a volunteer Trustee of Bedhampton Community Centre CIO?

Would you like to have a say in the future of the centre and what goes on?

What's involved?

- Attending 4 meetings plus the AGM each year
- Reading and commenting on a monthly report
- Supporting events and being a familiar face to groups and classes
- Being confident to use email and Whatsapp for messages




How to apply?

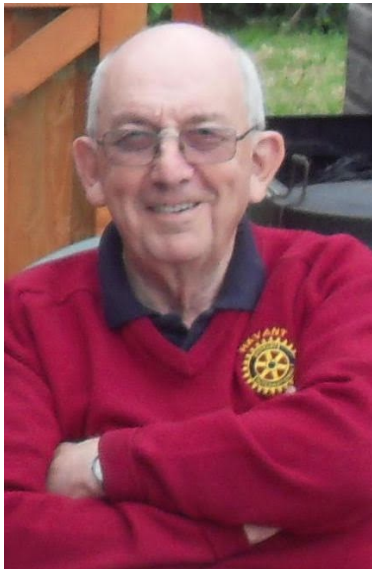
- Email caroline.setford@bedhamptoncommunity.org explaining why you would be a good fit
- You will then be invited to meet with the trustees for an informal chat to see if you like the role



Who are we looking for?

- Somebody who cares about Bedhampton and the community
 - Someone with energy to make a difference
 - Someone who is organised, friendly and trustworthy
- 

A big Thank You



The latter part of 2022 saw us say goodbye to Mike Sellis, who has been Chair of Trustees for more years than he likes to remember! After all of his hard work here at the centre, he's decided to hang up his keys and name badge, and retire from his role as chair.

However, it was only a few weeks before he was back, signing up as a volunteer!

We had a gathering during our weekly coffee morning where we presented Mike with a card signed by all and some presents, and ate his favourite cake made by Jo.

Mike pushed so much forward while he was here - he has been a big force in developing our extension plans and keeping them moving on, meeting with councillors and architects.

He's always come along to all of our social events to meet everyone, support us and join in the fun.

I'm sure we all have funny and lovely stories to share about Mike. He always gets stuck in, whether that's changing light bulbs, fixing the garage door or even plunging the toilets!

Every polling day, Mike gets up super early to open up and help set up, and stays until the last voter has gone. This means he's always the first voter in Bedhampton!

Mike is a familiar face in the office too, covering Denise and Caroline if they need help, opening up on his way to golf or shutting after we should all be in bed. He's always around to chat to and give advice, often whether we want it or not!

We're going to miss Mike as a trustee, but we're glad he's signed back up as a volunteer so we still get to see him!

Thank you Mike, we're glad you are here.

After his personal projects are taking him away from the Havant area, we're also saying a sad goodbye to Trustee Charlie Fletcher. Charlie has been with us for many years supporting with the change over to CIO, fundraising and our safeguarding procedures. We're going to miss his sense of humour, his "let's just do it!" attitude that gets things done, and his positive influence on the youth. Thank you Charlie.



MEMBERSHIP

Our membership in 2023 will remain at the minimum donation of £6

Being a member of Bedhampton Community Centre has its perks, but it also shows your support for us. All money raised from membership goes back into the centre.

- 10% off of Private Hire
- Members only groups and events
 - 5 free photocopies
- Access to quarterly Air and Share meetings to have your say in what we're doing at the centre, plus voting rights at the AGM

Our minimum suggested donation for membership to the centre is £6.

Become A Member

**£6 membership for 2023
Your Support Matters!**

Fill in a form from the office or by email



Above: Our plant sale,
children's Halloween party
and Adults 80s party

Right: Our lovely trustee,
Olive



Email: office@bedhamptoncommunity.org

Telephone: 023 9248 0654



BEDHAMPTON COMMUNITY CENTRE CIO

England & Wales - Charity number 1177531

Accounts



Bedhampton Community Centre Trustees Annual Report 2020

Registered Charity Number 1177531

2020 started well, with a healthy level of bookings in January. Then corona virus struck.

Activities reduced as the pandemic developed and stopped completely by the time of Lockdown 1. During lockdown we hosted PO9 Foodbank and PO9 Lunchback who provided a vital service to local residents, delivering food and other basic necessities. We did not charge PO9 for this but covered some of our costs with grants.

Our cleaner worked throughout the year, to keep the centre fit for food preparation, other staff were furloughed as needed. Our centre manager was taken off furlough in May 2020 and worked from home while taking part in the School for Social Entrepreneurs 'Community Buildings Trade Up' course. This developed her skills and enabled us to receive grants which made a significant contribution to our finances in 2020.

During summer 2020 the Trustees took the difficult decision to make our Saturday Duty Manager redundant because the forecast hire levels did not require a duty manager.

Between lockdowns we opened up as allowed and hired rooms to the limited number of groups who were permitted to meet and chose to do so. Some of our regular groups chose not to meet again in 2020.

All memberships were extended to cover 2020 at no charge.

We were able to survive the pandemic by spending some of our reserves. Although we did not impact the reserve agreed for the 2020 financial year, our policy will need to be reviewed at the next AGM.



Bedhampton Community Centre Trustees Annual Report 2020

Registered Charity Number 1177531

Reserves policy

The CIO has a Capital Reserve that it has built up over a number of years and on formation of the CIO the Trustees adopted the following policy in respect of this Fund. The policy was originally agreed at the meeting of the General Committee of the predecessor to the CIO, Bedhampton Social Hall Association, on the 10th January 2011.

There are three reasons why the CIO needs a Reserve Fund.

1. Potential liabilities in respect of employees.

Employee protection legislation means that the CIO has financial liabilities in respect of its employees in regard of sickness and dismissal. In respect of this it is intended to hold a reserve of 3 times the annual salary bill.

2. Sinking fund for maintenance of CIO assets.

The CIO has a number of assets, including the hardwood floor in the main hall that require maintenance and or replacement. It is proposed that we hold a reserve of £5,000 for expenditure of this nature.

3. Capital fund.

There are occasions when the CIO needs to provide match funding for new projects when it has made a successful grant application or to provide capital for smaller projects where grant aid is not available. It is proposed that we hold a sum of £20,000 for expenditure of this nature.

At the last AGM it was agreed to hold a reserve of £72,000 for 2020.



Bedhampton Community Centre Trustees Annual Report 2020

Registered Charity Number 1177531

Bedhampton Community Centre

Profit and Loss

January - December 2020

	TOTAL
Income	
400 Annual Subscriptions	
401 Locker fees	6.00
402 Membership Subscriptions	1,764.00
Total 400 Annual Subscriptions	1,770.00
410 Bookings	
411 Casual Bookings	2,579.60
412 Casual Booking Refund	-863.00
413 Cooker	10.00
414 Corkage	2.70
415 Miscellaneous Sales	1.00
416 Sound System	15.00
Total 411 Casual Bookings	1,746.30
420 Regular Bookings	19,048.33
421 Social Sequence Dance	1,662.50
Total 410 Bookings	22,456.13
430 Donations and legacies	
431 Donations	298.65
432 Grants awarded 2019	-3,653.94
433 Grants for PO9 FoodBank	-708.40
434 Havant Lottery	29.00
435 Restricted Grants	4,235.80
436 SSE Grant	6,536.00
Total 435 Restricted Grants	10,771.80
437 Unrestricted Grants	12,501.00
Total 430 Donations and legacies	19,236.11
440 Events	
441 80s Disco	133.00
443 Coffee Bar Income	364.55
444 Craft Fayre	168.00
445 Craft Fayre Refunds	-120.00
446 Craft Group	7.50
447 Fundraising	76.00
448 Jumble Sales	96.41
449 Mediumship Night	486.00
451 Table Top Sale Refunds	-6.00
452 Table Top Sales	117.00
453 Transfer from Bar	1,121.94
Total 440 Events	2,444.40
460 Photocopying	146.24
470 Sales	104.00
490 Sales of Stock	39.36
495 Unapplied Cash Payment Income	0.00
Total Income	248,198.24



Bedhampton Community Centre Trustees Annual Report 2020

Registered Charity Number 1177531

Bedhampton Community Centre

Profit and Loss
January - December 2020

	TOTAL
Cost of Sales	
500 Cost of sales	76.15
510 Event Costs	
511 Coffee Bar Expenses	71.63
512 Other costs of sales - COS	218.15
513 Publicity	20.00
Total 510 Event Costs	309.78
Total Cost of Sales	£365.93
GROSS PROFIT	£45,812.51
Expenses	
600 Building Maintenance	1,278.97
610 Cleaning and Hygiene	
611 Cleaning Consumables	476.94
612 Cleaning Services	537.60
613 Hygiene Services	398.72
614 Hygiene Supplies	203.06
615 Waste Disposal	1,809.66
Total 610 Cleaning and Hygiene	3,425.98
630 Electricity	3,915.46
640 Extension	9,152.20
650 Gas	1,535.03
660 Grounds Maintenance	975.00
670 Insurances	1,140.41
690 Licences	1,800.24
700 Non-office Consumables	45.50
710 Office/General Administrative Expenses	
711 Computer Costs	429.00
712 Office Consumables	122.26
713 Phone Costs	807.09
714 Printing, Postage and Stationery	1,295.80
715 Website	111.75
Total 710 Office/General Administrative Expenses	2,765.90
720 Other Professional Services	75.00
730 Payroll Expenditures	
731 Employers Nest Pension Contributions	1,578.48
732 Employers NI/Tax	5,010.76
733 JRS Grant	-6,091.39
734 Wages	30,138.40
Total 730 Payroll Expenditures	30,636.25
750 Subscriptions	264.00
760 Training	125.18
770 Transaction Charges	9.87
790 Unapplied Cash Bill Payment Expense	0.00



Bedhampton Community Centre Trustees Annual Report 2020

Registered Charity Number 1177531

Bedhampton Community Centre

Profit and Loss

January - December 2020

	TOTAL
800 Water	1,194.88
Total Expenses	£58,339.87
NET OPERATING INCOME	£ -12,527.58
Other Income	
900 Interest earned	210.32
Total Other Income	£210.32
Other Expenses	
930 Reconciliation Discrepancies	-10.04
Total Other Expense	£ -10.04
NET OTHER INCOME	£220.36
NET INCOME	£ -12,907.20



Bedhampton Community Centre Trustees Annual Report 2020

Registered Charity Number 1177531

Bedhampton Community Centre

Balance Sheet
As of December 31, 2020

	TOTAL
Fixed Asset	
Tangible assets	
180 Fixtures and Fittings Cost	49.98
182 Office Equipment Cost	154.80
184 Purchase of Equipment	190.36
Total Tangible assets	£395.14
Total Fixed Asset	£395.14
Cash at bank and in hand	
100 Current	20,884.94 ✓
110 Scottish Widows	84,769.95 ✓
Total Cash at bank and in hand	£105,654.89
Current Assets	
150 Stock Asset	632.35
170 Undeposited Funds	30.00
Total Current Assets	£662.35
NET CURRENT ASSETS	£106,317.24
Creditors: amounts falling due within one year	
Current Liabilities	
210 Refundable Deposit	168.00
Total Current Liabilities	£168.00
Total Creditors: amounts falling due within one year	£168.00
NET CURRENT ASSETS (LIABILITIES)	£106,149.24
TOTAL ASSETS LESS CURRENT LIABILITIES	£106,544.38
TOTAL NET ASSETS (LIABILITIES)	£106,544.38
Capital and Reserves	
300 Opening Balance Equity	118,851.58
310 Retained Earnings	
Profit for the year	-12,307.20
Total Capital and Reserves	£106,544.38

J. John
14/10/2021



Bedhampton Community Centre Trustees Annual Report 2020

Registered Charity Number 1177531

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BEDHAMPTON COMMUNITY CENTRE -REG.CHARITY NO.1177531

I report on the financial statements for the year to 31 December 2020

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an Independent Examination is needed.

It is my responsibility:

- **To examine the accounts under section 145 of the 2011 Act**
- **To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and**
- **To state whether particular matters have come to my attention**

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) **which gives me reasonable cause to believe that in any material respect the requirements:**
 - **to keep accounting records in accordance with section 130 of the 2011 Act; and**
 - **to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act**

have not been met; or

- (2) **to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.**

**Sandra Hodgetts
42 The Green
Rowlands Castle
Hants PO9 6AB
(Barclays Bank-Ret'd)**

Dated: 14 October 2021