

Charity Registration No. 1177502

YOUTH WORKS NORTHAMPTONSHIRE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

YOUTH WORKS NORTHAMPTONSHIRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Dr S Currie
Ms M A Don
Mr J Webster
Mr A Irwin
Mrs T Wright
Mrs C Weston

(Resigned 16 March 2021)

Charity number

1177502

Independent examiner

Azets
Thorpe House
93 Headlands
Kettering
Northamptonshire
United Kingdom
NN15 6BL

YOUTH WORKS NORTHAMPTONSHIRE

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YOUTH WORKS NORTHAMPTONSHIRE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The objectives of Youth Works Northamptonshire are the advancement of life in young people by, acting as a resource for young people up to the age of 25 years living in Northamptonshire by providing advice and assistance and organising programmes of physical, educational, emotional support and other activities as a means of:

(a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;

(b) advancing education;

(c) relieving unemployment;

(d) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.

Our philosophy on youth engagement and our passion for continually improving the quality of our services means we are always adapting to the changing needs of young people.

The Trustees have taken due regard to the Charity Commission's guidance on public benefit.

Our current services include:

- an education provision for young people at risk of exclusion from mainstream education or those young people struggling to engage with mainstream education to improve educational attainment.
- counselling and a range of other support services and targeted interventions to address mental ill health and improve emotional and social wellbeing.
- a range of clubs, activities and projects to improve social wellbeing and skill development.
- a range of community events, activities and projects to raise public awareness of the issues affecting young people and marginalised/minority groups such as the LGBTQ community, enabling them to participate in the wider community.

YOUTH WORKS NORTHAMPTONSHIRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

Covid-19 brought challenges to our Organisation at the start of this year with full lockdown on the 23rd March 2020. Our services immediately went online with the school delivering lessons via Zoom, doorstep drops of work and keeping in touch daily through group chats and the Counsellors offering telephone or video counselling via WhatsApp.

Our staff showed great commitment and resilience, learning new skills and adapting their normal ways of working during these times and we are very grateful that we were able to maintain our services, albeit some in very different ways

Within school all our students were risk assessed with our vulnerable learners offered face to face sessions and we were able to open the school back up to all learners in May 2020.

This year we worked with over 35 young people, providing full and part time education places: our numbers only reducing slightly due to the restrictions making new placements more challenging in the summer term. We were able to offer additional support to our Year 11's during the summer holidays due to funding from the Quakers. Although positive destinations were more challenging due to access for some young people, we were able to continue to support all our leavers, some right through to the end of this year.

We were pleased to welcome Picture the Difference, a community interest company offering the creative and performing arts to young people and adults with additional needs, to share our space at the Knibb. This has offered us many chances for collaborative work; we have particularly enjoyed their amazing healthy lunches!

930 young people were referred (or referred themselves) to our counselling and emotional wellbeing service supported during the year, with 81% reporting an improvement in their mental health/emotional wellbeing. We provided 5922 counselling sessions during this time; 1803 face to face, 2057 by telephone and 2062 by video.

The number of services we provide increased throughout the year:

- From July 2020 we worked with Barnardo's on a Department for Education funded programme called See, Hear, Respond. This programme was a *consortium of national and community-based charities and other partners, working together to assist vulnerable children, young people, and their families, that were adversely and disproportionately affected by the COVID-19 pandemic and the lockdown measures that were been implemented in response to the crisis. Along with our REACH colleagues we supported over 1100 young people and their families.*
- Rapid response funding continued until autumn allowing us to support those young people with an immediate need.
- Corby Young Minds funding allowed us to have a drop in in Corby as soon as the restrictions allowed through to October 2020 when the Crisis Café funding was extended and as well as Thursdays in Kettering we were able to offer a Tuesday drop in in Corby between 4pm and 8pm every week.
- Shack (Sexual Health Advice Corby & Kettering) offering provision of weekly sexual health drop ins in Kettering and Corby was implemented in October/November.
- Our Happier Families project was reimagined, and a series of online workshops were developed using the Keys to Happier Living. These were launched in early 2021 with 58 practitioners being trained to lead the programme over the next two years.
- In February 2021 we started a weekly Parent Support Drop in where parents could get help supporting their young people.

YOUTH WORKS NORTHAMPTONSHIRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

In early summer Youth Works conducted, compiled and distributed a major piece of research on the impact of COVID/lockdown on young people. 969 young people responded and the reports findings made and continues to make national news.

Covid-19 has made fundraising challenging this year and we are very grateful for the financial support we received from the Quakers, the Response and Recovery programme from the Northamptonshire Community Foundation, a donation from JKLM Foundation Fund and anonymous donations made through our website. These funds have allowed us to buy equipment to allow us to be Covid secure when face to face and introduce some new initiatives such as our SEND group and a parent support group.

It did not, however, stop us providing activities for young people; with funding from Kettering Borough Council and Northamptonshire Sport, we were able to offer a Summer holiday club. 35 young people were able to attend out outdoor sessions taking part in Arts and Crafts, Street Dance, Circus Skills, Forest School and Outdoor Cooking. Weekly Circus Skills sessions opened back up in January 2021 with Dodgeball and Street Dance to follow.

Our weekly LGBTQ group Hide & Seek was able to restart in early 2021 along with a new SEND group specifically supporting young people with ASD or ADHD.

Financial review

Despite the challenges that Covid-19 has had on this year Youth Works have had a successful year; with the greatest financial challenges being to school numbers and rental income. Youth Works Community College continued to maintain partnerships with local Secondary Schools and the local authority allowing us to introduce new students when the restrictions allowed. This, together with the commitment from the NHS Nene and Corby Clinical Commissioning Groups for 2021/2022, means Youth Works Northamptonshire is financially secure for the next financial year.

In accordance with recommended practice, it is Youth Works Northamptonshire's policy to hold reserves equivalent to six month's running costs.

The free reserves of £424,462 (2020: £427,187) held at 31st March 2021 are above this level, however we expect to bring the reserves in line with this policy over the next 12 months.

The trustees has assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

Youth Works Northamptonshire is a Charitable Incorporated Organisation governed by its constitution. The Trustees are responsible for the strategic direction of the charity and has delegated the day-to-day management of Youth Works Northamptonshire to the Chief Executive Officer.

The trustees who served during the year and up to the date of signature of the financial statements were:

Dr S Currie

Ms M A Don

Mr J Webster

Mr A Irwin

Mrs T Wright

Mrs C Weston

(Resigned 16 March 2021)

YOUTH WORKS NORTHAMPTONSHIRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

New Trustees are appointed with regard to the skills, knowledge and experience needed for the effective administration of the charity. New Trustees are recruited via features shared through printed publications, social media and through local and regional networks targeted according to the skills and knowledge required. Applicants are interviewed by a panel of Trustees who reach a decision as to the suitability of the applicant. Youth Works Northamptonshire adheres to their equal opportunities through all elements of the recruitment process. All successful candidates are appointed subject to a satisfactory DBS check for a three-year term.

All new trustees receive a 'New Trustee Information Pack' which includes a copy of Youth Works Northamptonshire's constitution, the latest annual report, information relating to the role of the Trustee and a number of policies key to their role.

YOUTH WORKS NORTHAMPTONSHIRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

The trustees' report was approved by the Board of Trustees.



Dr S Currie

Trustee

Dated: 13/09/21

YOUTH WORKS NORTHAMPTONSHIRE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

YOUTH WORKS NORTHAMPTONSHIRE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF YOUTH WORKS NORTHAMPTONSHIRE

I report to the trustees on my examination of the financial statements of Youth Works Northamptonshire (the Charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Azets

Thorpe House
93 Headlands
Kettering
Northamptonshire
NN15 6BL
United Kingdom

Dated:

YOUTH WORKS NORTHAMPTONSHIRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Unrestricted funds 2020 £
<u>Income from:</u>			
Donations and legacies	3	6,924	6,845
Charitable activities	4	658,403	601,455
Other trading activities	5	7,357	9,171
Total income		<u>672,684</u>	<u>617,471</u>
<u>Expenditure on:</u>			
Charitable activities	6	<u>675,409</u>	<u>516,490</u>
Net (expenditure)/income for the year/ Net movement in funds		(2,725)	100,981
Fund balances at 1 April 2020		427,187	326,206
Fund balances at 31 March 2021		<u>424,462</u>	<u>427,187</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

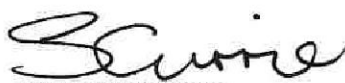
YOUTH WORKS NORTHAMPTONSHIRE

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Current assets					
Debtors	11	17,899		61,315	
Cash at bank and in hand		443,531		492,304	
		<u>461,430</u>		<u>553,619</u>	
Creditors: amounts falling due within one year	12	(36,968)		(126,432)	
Net current assets			<u>424,462</u>		<u>427,187</u>
Income funds					
Unrestricted funds - general			<u>424,462</u>		<u>427,187</u>
			<u>424,462</u>		<u>427,187</u>

The financial statements were approved by the Trustees on ...13/09/21



Dr S Currie
Trustee

YOUTH WORKS NORTHAMPTONSHIRE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	17		(48,773)	268,217	
Net cash used in investing activities			-	-	
Net cash used in financing activities			-	-	
Net (decrease)/increase in cash and cash equivalents			(48,773)	268,217	
Cash and cash equivalents at beginning of year		492,304		224,087	
Cash and cash equivalents at end of year		443,531		492,304	

YOUTH WORKS NORTHAMPTONSHIRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Youth Works Northamptonshire is a Charitable Incorporated Organisation governed by its constitution. The registered office is on page 1 of the financial statements.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

YOUTH WORKS NORTHAMPTONSHIRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.6 Cash and cash equivalents

Cash and cash equivalents include cash at bank and in hand.

1.7 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.8 Debtors

Trade and other debtors are recognised at the settlement amounts after any trade discount offered.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds general 2021 £	Total 2020 £
Donations	6,924	6,845

YOUTH WORKS NORTHAMPTONSHIRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

4 Charitable activities

	Education Services 2021 £	Education Services 2020 £
Education services	186,065	229,087
Counselling	228,676	262,436
Young People's activities	18,717	10,473
Holiday club	1,348	27
Post 16 services	818	2,823
VCSE	125,711	84,289
Crisis cafe	24,565	12,320
Other income	17,772	-
See Hear Respond	53,895	-
COVID-19 Income	836	-
	<u>658,403</u>	<u>601,455</u>

5 Other trading activities

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Lettings Income	<u>7,357</u>	<u>9,171</u>

YOUTH WORKS NORTHAMPTONSHIRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

6 Charitable activities

	Direct costs	Support costs	Total	Total
	2021	2021	2021	2020
	£	£	£	£
Staff costs	-	565,812	565,812	431,790
Purchases	43,983	-	43,983	26,437
DBS Checks	-	277	277	367
Rent & Rates	-	26,000	26,000	26,151
Travel & Expenses	-	480	480	315
Office Stationary	-	3,893	3,893	4,046
Telephone	-	3,247	3,247	3,412
Computer & Software	-	8,060	8,060	12,429
Legal & Professional Fees	-	10,247	10,247	5,886
Insurance	-	2,203	2,203	4,161
Sundry expenses	-	2,269	2,269	1,046
Training	-	5,187	5,187	450
Maintenance	-	3,751	3,751	-
	43,983	631,426	675,409	516,490
	43,983	631,426	675,409	516,490

7 Independent Examiner's remuneration

The analysis of auditor's remuneration is as follows:

	2021	2020
	£	£
Independent Examiner Remuneration	2,500	2,000

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration, benefits or expenses from the Charity during the year.

9 Employees

The average monthly number of employees during the year was:

2021	2020
Number	Number
25	22

YOUTH WORKS NORTHAMPTONSHIRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

9 Employees		(Continued)	
Employment costs	2021 £	2020 £	
Wages and salaries	398,647	336,303	
Social security costs	24,061	18,818	
Other pension costs	7,156	7,277	
Subcontractors	135,948	69,392	
	<u>565,812</u>	<u>431,790</u>	

There were no employees whose annual remuneration exceeded £60,000.

10 Key Management Personnel

The key management in this charity are considered to be the Trustees, the CEO and Headteacher, the Duty Headteacher and the Business and Finance Manager.

Key management personnel, in aggregate, received compensation of £120,175 (2020:£111,538) during the year.

11 Debtors		2021 £	2020 £
Amounts falling due within one year:			
Trade debtors		15,560	56,436
Prepayments and accrued income		2,339	4,879
		<u>17,899</u>	<u>61,315</u>

12 Creditors: amounts falling due within one year		2021 £	2020 £
	Notes		
Other taxation and social security		7,022	6,301
Deferred income	13	23,197	111,044
Trade creditors		4,249	3,706
Accruals		2,500	5,381
		<u>36,968</u>	<u>126,432</u>

YOUTH WORKS NORTHAMPTONSHIRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

13 Deferred income

	2021 £	2020 £
Deferred income	23,197	111,044

At the balance sheet date the Charity was holding funds received in advance of the next financial year for SHACK (Sexual Health Advice Corby & Kettering).

14 Unrestricted funds

These are unrestricted funds which are material to the Charity's activities made up as follows:

	Balance at 1 April 2020 £	Incoming resources £	Movement in funds Resources expended £	Balance at 31 March 2021 £
General Fund	427,187	692,610	(675,409)	444,388

15 Analysis of net assets between funds

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Fund balances at 31 March 2021 are represented by:		
Current assets/(liabilities)	424,462	427,187
	424,462	427,187

16 Related party transactions

There were no disclosable related party transactions during the year.

17 Cash generated from operations

	2021 £	2020 £
(Deficit)/surplus for the year	(2,725)	100,981
Movements in working capital:		
Decrease in debtors	43,416	100,410
(Decrease)/increase in creditors	(1,617)	12,173
(Decrease)/increase in deferred income	(87,847)	54,653
Cash (absorbed by)/generated from operations	(48,773)	268,217

YOUTH WORKS NORTHAMPTONSHIRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

18 Analysis of changes in net funds

The Charity had no debt during the year.