

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023
FOR
THE REMEMBRANCE TRUST**

McCabe Ford Williams
Chartered Accountants
Charlton House
Dour Street
DOVER
Kent
CT16 1BL

THE REMEMBRANCE TRUST

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FOR THE YEAR ENDED 31 AUGUST 2023**

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THE REMEMBRANCE TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023

The trustees present their report with the financial statements of the charity for the year ended 31 August 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are:

- to promote for the benefit of the public the conservation, protection and improvement of military graves, cemeteries and memorials of British and Commonwealth members of the Armed Forces who died before 1914 anywhere in the world;
- to support the maintenance and upkeep of military graves, cemeteries and memorials of British and Commonwealth members of the Armed Forces who died before 1914 anywhere in the world;
- to advance the education of the public in the history of wars prior to 1914, in particular (but without limitation), through advancing education in the lives of those commemorated and in the history of the graves, cemeteries and memorials supported.

Public benefit

The trustees confirm that they have complied with the duties in Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

We have referred to the guidance in the Charity Commission general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that they have set.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Trust's major activity for the year was the ongoing restoration of the Brigade of Guards' memorial at Brompton cemetery, which was in part hampered by poor weather and train strikes, but completed towards the end of the reporting period. The Trust also successfully restored several military graves, including those belonging to recipients of the Victoria Cross, at St. James' Cemetery, Dover, which were the focus of a Royal Visit by our patron, HRH The Princess Royal, in June, and a series of brass plaques at St. George's Church, Bermuda, commemorating members of the Brigade of Guards who died whilst serving on the island.

FINANCIAL REVIEW

Reserves policy

The present trustees have, prior to each successive trustee meeting, all conscientiously reviewed, reabsorbed and considered the published guidance provided by The Charity Commission dealing with trustees generally and duties in reporting on reserves, risk management, fundraising and trustees appointment and education as set out inter alia in CC3, CC3a, CC19 and CC26. In the light of their reabsorption and renewed consideration of that guidance in relation to activities budgeted for and projected, they have satisfied themselves that out of the present readily available cash resources representing income acquired by distributions or gifts, £100,000 should be set aside in a separate account to deal with any short term potential deficiencies of funds needed to carry out the charitable projects and activities falling within the charitable objects and purposes of the Remembrance Trust or to satisfy new needs that require urgent attention

Total reserves at 31 August 2023 were £170,307 (2022 - £165,269). Readily available income reserves amounted to £144,923 (2022 - £164,812) and restricted reserves amounted to £25,000 (2022 - £NIL).

THE REMEMBRANCE TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023

FUTURE PLANS

During the course of the year, the Trust began exploring plans for the restoration of a large number of graves of British service personnel located in the Irish Republic, at various locations around the country, but primarily at Grangegorman cemetery in Dublin. These graves date from before Irish independence and are in varying levels of disrepair. However, after the reporting period, it was discovered that the necessary permissions could not be secured. In addition, the Trust began to explore the restoration of a unique terracotta memorial to a Canadian member of the Armed Forces buried in Aldershot, dating from the early 1900s. Various memorials around the country suggested by members of the public have also been brought to the Trust's attention and are being considered.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity was registered as a Charitable Incorporated Organisation with the Charity Commission (the regulator for charities in England and Wales) on 9 March 2018 and is controlled by its governing document adopted on 1 February 2018 and amended 6 March 2018.

Recruitment and appointment of new trustees

Trustees must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Any person retiring as a trustee is eligible for reappointment.

Every charity trustee must be a natural person. No individual may be appointed if they are under the age of 16 years or disqualified from acting as a trustee by virtue of sections 178-180 of the Charities Act 2011.

No one is entitled to act as a charity trustee whether on appointment or reappointment until they have expressly acknowledged their acceptance of the office.

Organisational structure

There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may only act to call a meeting of the charity trustees, or appoint a new charity trustee. There is no maximum number of trustees that may be appointed.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1177492

Principal address

Rooms Mezzanine Floor - M22-M24
Lord Warden House, Lord Warden Square
Western Docks
DOVER
Kent
CT17 9EQ

Trustees

Mr J G Cluff OBE, DL
Mr R E Kellaway CBE
Mr H A P Picarda QC
Brigadier M Maer DSO, MBE
Mrs B Cluff CBE
Dr R Bowdler (appointed 6.9.22)

Independent Examiner

McCabe Ford Williams
Chartered Accountants
Charlton House
Dour Street
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CT16 1BL

THE REMEMBRANCE TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023

Approved by order of the board of trustees on **30** April 2024 and signed on its behalf by:

A handwritten signature in black ink, appearing to be 'J G Cluff', with a long horizontal stroke extending to the right.

Mr J G Cluff OBE, DL - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE REMEMBRANCE TRUST**

Independent examiner's report to the trustees of The Remembrance Trust

I report to the charity trustees on my examination of the accounts of The Remembrance Trust (the Trust) for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J D Sheather FCA

McCabe Ford Williams
Chartered Accountants
Charlton House
Dour Street
DOVER
Kent
CT16 1BL



Date: 13 May 2024

THE REMEMBRANCE TRUST

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2023**

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		18,184	25,000	43,184	81,135
Investment income	2	4	-	4	8
Total		<u>18,188</u>	<u>25,000</u>	<u>43,188</u>	<u>81,143</u>
EXPENDITURE ON					
Raising funds		2,357	-	2,357	6,591
Charitable activities					
Restoration and conservation		35,793	-	35,793	34,891
Total		<u>38,150</u>	<u>-</u>	<u>38,150</u>	<u>41,482</u>
NET INCOME/(EXPENDITURE)		(19,962)	25,000	5,038	39,661
RECONCILIATION OF FUNDS					
Total funds brought forward		165,269	-	165,269	125,608
TOTAL FUNDS CARRIED FORWARD		<u>145,307</u>	<u>25,000</u>	<u>170,307</u>	<u>165,269</u>

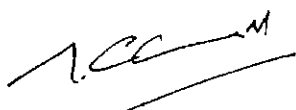
The notes form part of these financial statements

THE REMEMBRANCE TRUST

BALANCE SHEET 31 AUGUST 2023

	Notes	2023 £	2022 £
FIXED ASSETS			
Tangible assets	6	384	457
CURRENT ASSETS			
Debtors	7	1,606	1,226
Cash at bank and in hand		169,511	164,786
		<u>171,117</u>	<u>166,012</u>
CREDITORS			
Amounts falling due within one year	8	(1,194)	(1,200)
NET CURRENT ASSETS		<u>169,923</u>	<u>164,812</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>170,307</u>	<u>165,269</u>
NET ASSETS		<u>170,307</u>	<u>165,269</u>
FUNDS	10		
Unrestricted funds		145,307	165,269
Restricted funds		25,000	-
TOTAL FUNDS		<u>170,307</u>	<u>165,269</u>

The financial statements were approved by the Board of Trustees and authorised for issue on **30** April 2024 and were signed on its behalf by:



Mr J G Cluff OBE, DL - Trustee

THE REMEMBRANCE TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

There are no material uncertainties that may cast doubt upon the charity's ability to continue as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 15% on reducing balance
Computer equipment	- 33% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

THE REMEMBRANCE TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2023

2. INVESTMENT INCOME

	2023 £	2022 £
Deposit account interest	<u>4</u>	<u>8</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2023 nor for the year ended 31 August 2022.

Trustees' expenses

Expenses amounting to £1,075 (2022 - £248) were reimbursed to trustees during the period.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2023 <u>1</u>	2022 <u>1</u>
Administrative		

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	81,135	-	81,135
Investment income	<u>8</u>	<u>-</u>	<u>8</u>
Total	<u>81,143</u>	<u>-</u>	<u>81,143</u>
EXPENDITURE ON			
Raising funds	6,591	-	6,591
Charitable activities			
Restoration and conservation	<u>34,891</u>	<u>-</u>	<u>34,891</u>
Total	<u>41,482</u>	<u>-</u>	<u>41,482</u>
NET INCOME	39,661	-	39,661
RECONCILIATION OF FUNDS			
Total funds brought forward	125,608	-	125,608
TOTAL FUNDS CARRIED FORWARD	<u>165,269</u>	<u>-</u>	<u>165,269</u>

THE REMEMBRANCE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023**

6. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 September 2022 and 31 August 2023	733	1,589	2,322
DEPRECIATION			
At 1 September 2022	282	1,583	1,865
Charge for year	67	6	73
At 31 August 2023	349	1,589	1,938
NET BOOK VALUE			
At 31 August 2023	384	-	384
At 31 August 2022	451	6	457

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Other debtors	-	531
Prepayments	1,606	695
	<u>1,606</u>	<u>1,226</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Accrued expenses	1,194	1,200
	<u>1,194</u>	<u>1,200</u>

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
Fixed assets	384	-	384	457
Current assets	146,117	25,000	171,117	166,012
Current liabilities	(1,194)	-	(1,194)	(1,200)
	<u>145,307</u>	<u>25,000</u>	<u>170,307</u>	<u>165,269</u>

THE REMEMBRANCE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023**

10. MOVEMENT IN FUNDS

	At 1.9.22 £	Net movement in funds £	At 31.8.23 £
Unrestricted funds			
General fund	165,269	(19,962)	145,307
Restricted funds			
Ireland fund	-	25,000	25,000
TOTAL FUNDS	<u>165,269</u>	<u>5,038</u>	<u>170,307</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	18,188	(38,150)	(19,962)
Restricted funds			
Ireland fund	25,000	-	25,000
TOTAL FUNDS	<u>43,188</u>	<u>(38,150)</u>	<u>5,038</u>

Comparatives for movement in funds

	At 1.9.21 £	Net movement in funds £	At 31.8.22 £
Unrestricted funds			
General fund	125,608	39,661	165,269
TOTAL FUNDS	<u>125,608</u>	<u>39,661</u>	<u>165,269</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	81,143	(41,482)	39,661
TOTAL FUNDS	<u>81,143</u>	<u>(41,482)</u>	<u>39,661</u>

The Ireland fund represents a donation received to fund work carried out by the charity in Ireland.

THE REMEMBRANCE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023**

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2023.

THE REMEMBRANCE TRUST

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2023**

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	43,184	81,135
Investment income		
Deposit account interest	4	8
Total incoming resources	43,188	81,143
EXPENDITURE		
Raising donations and legacies		
Entertaining	2,357	6,591
Charitable activities		
Wages	1,459	11,555
Pensions	-	63
Rent	6,156	6,263
Rates and water	296	389
Insurance	942	252
Telephone	1,126	1,009
Printing, postage and stationery	21	399
Publicity	722	1,235
Sundries	-	3
Site costs (location and refurbishment)	16,244	4,730
Cleaning	-	1,021
Subscriptions	180	242
Travel and subsistence	3,407	2,113
Training	-	500
Professional fees	392	216
Bank charges	172	246
Bad debts	531	-
Donations	250	3,000
	31,898	33,236
Support costs		
Governance costs		
Sundries	2,664	-
Independent examiner's fees	1,158	1,104
Fixtures and fittings depreciation	67	79
Computer equipment depreciation	6	472
	3,895	1,655
Total resources expended	38,150	41,482
Net income	5,038	39,661

This page does not form part of the statutory financial statements