

REGISTERED CHARITY NUMBER: 1177489

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2023
for
Gloucester Culture Trust

Gloucester Culture Trust

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for the Year Ended 31 March 2023

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Gloucester Culture Trust

Legal and Administrative Information for the Year Ended 31 March 2023

Trustees	Clair Greenaway (Appointed Interim Chair March 2023) S. Marston N. Hopwood (Stepped down as Interim Chair back to Trustee March 2023) T. Attwood M. Edwards Cllr A. Lewis Hannah Brady (Appointed Dec 2022) Amy Belson-Read (Appointed Dec 2022) Jennifer Taylor (Appointed Dec 2022) Esther Croft (Appointed Dec 2022) Jessica Gibbs (Appointed Dec 2022) J. Adler (resigned August 2022) A. Qureshi (passed away Nov 2022) J. Fayter (resigned Feb 2023)
Charity number	1177489
Registered office	Jolt, First Floor Kings House 27 St Aldate street Gloucester GL1 1RP
Independent examiner	iLex Accountancy Services Ltd 41 Brunswick Road Gloucester GL1 1JS
Bankers	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

Gloucester Culture Trust

Report of the Trustees **for the Year Ended 31 March 2023**

The trustees present their report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the trust's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Charitable objects and activities

The trust revised its charitable objects by resolution on 10th September 2020.

The following objects shall be carried out for the public benefit in the City of Gloucester and the surrounding area:

1) To promote, improve and advance public appreciation of the arts, culture and heritage, in particular but not exclusively by:

- a) Encouraging public participation in the arts, culture and creative practice through the provision of facilities and the facilitation and management of workshops and creative projects, and by the presentation of concerts, performances, exhibitions, festivals and events demonstrating work of artistic merit.
- b) Supporting charities, arts, heritage and creative organisations and not for profit bodies and individuals engaged in the provision of artistic, creative, and cultural activities and events.

2) To advance education in the arts, culture, art and cultural history and heritage of the City of Gloucester, and in the skills and competencies necessary to develop successful creative public benefit enterprises by the provision of training, lectures, talks, workshops, arts and heritage projects, performances and exhibitions and by publishing and distributing publications.

3) To relieve those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage by assisting unestablished creative practitioners to become self-supporting through their work.

4) To further or benefit the residents of the City of Gloucester and the surrounding area, without distinction of sex, sexual orientation or race, or of political, religious or other opinions, by associating together the said residents and local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the trust should undertake.

Vision, mission and values

Gloucester Culture Trust's vision is to put culture at the heart of Gloucester for the good of all. Its mission is to connect, enable and champion culture, by shaping policy, advocating for change, facilitating opportunities and providing infrastructure support and capacity.

Gloucester Culture Trust has five core values:

- § It is creative, putting excellent arts, artists, heritage and creative practice at the heart of everything it does.
- § It is collaborative, focusing on achieving things that one organisation cannot deliver by itself.

Gloucester Culture Trust

Report of the Trustees (Continued) for the Year Ended 31 March 2023

- It is diverse, aiming to reach everyone in Gloucester through its work and its open approach.
- It is future-facing, with a commitment to supporting young people and emerging creatives.
- It adds-value, by building capacity and bringing economic benefit to the city.

Financial review

Gloucester Culture Trust (GCT) remains a going concern, with grant funding secured from: Arts Council England; Gloucester City Council; Gloucestershire County Council; and Historic England, that ensures that the charity remains viable, despite the challenging operating environment brought about by the aftermath of the COVID-19 pandemic.

It is the policy of the trust that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the trust's current activities while consideration is given to ways in which additional funds may be raised. The trustees recognise aware that the current reserves are not at this level and that further work will be needed in the coming years to address this issue.

During the year, the trust was able to move £83,782 of funds from restricted to unrestricted reserves upon successful completion on a number of projects. This funding was awarded by NHLF, Paul Hamlyn Foundation and Kickstart Scheme.

The trustees have assessed the major risks to which the trust is exposed, and are satisfied that systems are in place to mitigate this.

Structure, governance and management

The trustees who served during the year and up to the date of signature of the financial statements were:

Clair Greenaway (Appointed Interim Chair March 2023)
S. Marston (resigned May 2023)
N. Hopwood (Stepped down as Interim Chair back to Trustee March 2023)
T. Attwood
M. Edwards
Cllr A. Lewis
Hannah Brady (Appointed Dec 2022)
Amy Belson-Read (Appointed Dec 2022)
Jennifer Taylor (Appointed Dec 2022)
Esther Croft (Appointed Dec 2022)
Jessica Gibbs (Appointed Dec 2022)
J. Adler (resigned August 2022)
A. Qureshi (passed away Nov 2022)
J. Fayter (resigned Feb 2023)

The Trustees are proud of the achievements of GCT this year, and recognise the teamwork from both the Board and the staff members that have enabled this to happen.

The trustees' report was approved by the Board of Trustees.



Clair Greenaway (Interim Chair)
Dated: 19th December 2023

Gloucester Culture Trust

**Statement of Financial Activities
including Income and Expenditure account
for the Year Ended 31 March 2023**

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Notes							
Income from:							
Donations and legacies	3	23,721	49,250	72,971	172,975	244,858	417,833
Charitable activities		41,663	-	41,663	25,882	-	25,882
Other		142	-	142	5,001	1,655	6,656
		65,526	49,250	114,776	203,859	246,513	450,372
Expenditure on:							
Charitable activities	4	144,663	60,024	204,687	183,314	219,089	402,403
Other	7	9,323	179	9,501	8,551	932	9,483
Total resources expensed		153,986	60,202	214,188	191,865	220,022	411,886
Net (expenditure)/income for the year/Net movement in funds		(88,460)	(10,952)	(99,412)	11,994	26,491	38,485
Gross transfers between funds		87,476	(87,476)				
Fund balances at 1 April 2023		71,103	133,282	204,384	59,109	106,790	165,899
Fund balances at 31 March 2023		70,119	34,853	104,973	71,103	133,282	204,384

The statement of financial activities include all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Gloucester Culture Trust

Balance Sheet

for the Year Ended 31 March 2023

	Notes	£	2023 £	£	2022 £
Fixed assets					
Tangible assets	8		5,140		8,793
Current assets					
Debtors	9		37,756		23,451
Cash at bank and in hand			<u>64,500</u>		<u>172,140</u>
			102,255		195,591
Creditors: amounts falling due within one year	10		(2,423)		
Net current assets			<u>99,833</u>		<u>195,591</u>
Total assets less current liabilities			<u>104,972</u>		<u>204,384</u>
Income funds					
Restricted funds	11		34,853		133,282
Unrestricted funds			<u>70,119</u>		<u>71,103</u>
			<u>104,973</u>		<u>204,384</u>

The financial statements were approved by the Board of Trustees on 19/12/2023 and were signed on its behalf by:



C. Greenaway (Interim Chair)
Trustee

Gloucester Culture Trust

Notes to the Financial Statements **for the Year Ended 31 March 2023**

1. Accounting policies

Charity Information

Gloucester Culture Trust is a charitable incorporated organisation registered with the Charity Commission in England & Wales.

The registered office is Jolt, First Floor King's House, 27 Aldate Street, Kings Square, Gloucester, GL1 1RP.

1.1 Accounting convention

The financial statements have been prepared in accordance with the trust's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from January 2016). The trust is a Public Benefit Entity as defined by FRS102.

The trust has taken advantage of the provisions in the SORP for charities applying FRS 102 Updated Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations, but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the trust. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the trust has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in the furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes of the financial statements.

1.4 Incoming resources

Income is recognised when the trust is legally entitled to it after performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the trust has been notified of the donation, unless performance conditions require deferral of the amount.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable expenditures headings.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets, less their residual values over their useful lives on the following bases:

Fixtures and fittings	20% straight line
Office Equipment	25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

Notes to the Financial Statements (continued)
for the Year Ended 31 March 2023

1. Accounting policies (continued)

1.7 Impairment of fixed assets

At each reporting date, the trust reviews the carrying amounts of its tangible assets to determine whether there is an indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash Equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial Instruments

The trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all its financial instruments.

Financial instruments are recognised in the trust's balance sheet, when the trust becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at the transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method, unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present values of the future payments, discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the trust's contractual obligations expire, or are discharged, or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense, as they fall due.

2. Critical accounting estimates and judgements

In the application of the trust's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised; where the revision affects only that period, or in the period of the revision and future periods, where the revision affects both current and future periods.

Gloucester Culture Trust

**Notes to the Financial Statements (continued)
for the Year Ended 31 March 2023**

3. Donations and legacies

	Unrestricted funds 2023	Restricted funds 2023	Total 2023 £	Total 2022 £
Grant funding	23,721	49,250	72,971	406,929
Partner Contributions	-	-	-	5,304
Sponsorship	-	-	-	5,600
Jolt	41,663	-	41,663	25,882
Interest Earned	142	-	142	-
Other	-	-	-	6,656
	<u>65,526</u>	<u>49,250</u>	<u>114,776</u>	<u>450,371</u>
For the year ended 31 March 2022	-	450,371		<u>450,371</u>
Supported by the following funders			£	£
NLHF via GCC	-	-	-	43,943
Paul Hamlyn Foundation	-	-	-	63,000
Arts Council	7,971	-	7,971	173,884
Gloucester City Council	15,000	-	15,000	63,750
Gloucester Quays	-	-	-	237
Gloucester County Council	750	4,250	5,000	-
Historic England	-	45,000	45,000	55,000
Kickstart 2021	-	-	-	7,115
Partner Contributions	-	-	-	5,304
Sponsorship	-	-	-	5,600
Jolt	41,663	-	41,663	25,882
Interest Earned	142	-	142	-
Other	-	-	-	6,656
	<u>65,526</u>	<u>49,250</u>	<u>114,776</u>	<u>450,371</u>

4. Charitable activities

	Charitable Expenditure 2023 £	Charitable Expenditure 2022 £
Staff costs	115,926	138,080
Depreciation and impairment	3,654	5,338
Marketing support	-	300
Fundraising services	-	5,409
Jolt costs	16,989	21,052
Partners fees	43,150	149,894
Other Creative Activities	-	29,135
Subcontractors	24,968	53,196
	<u>204,687</u>	<u>402,403</u>
Analysis by fund	2023	2022
Unrestricted funds	144,663	183,314
Restricted funds	60,024	219,089
	<u>204,687</u>	<u>402,403</u>

Gloucester Culture Trust

**Notes to the Financial Statements (continued)
for the Year Ended 31 March 2023**

5. Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the trust during the year.

6. Employee Costs

Number of employees

The average monthly number of employees during the year was:

2023	2022
Number	Number
4	4

Employment costs

	2023	2022
	£	£
Wages and salaries	105,951	127,967
Social security costs	5,433	6,265
Other pension costs	4,542	3,848
	<u>115,926</u>	<u>138,080</u>

7. Other

	Unrestricted funds	Restricted funds	Total	Total
	2023	2023	2023	2022
			£	£
Professional fees	-	-	-	95
Accountancy fees	4,628	-	4,628	3,339
Insurance	-	-	-	-
Financing costs	72	-	72	96
Other expenditure	4,623	179	4,801	5,953
	<u>9,323</u>	<u>179</u>	<u>9,501</u>	<u>9,483</u>
For the year ended 31 March 2022	<u>8,551</u>	<u>932</u>		<u>9,483</u>

8. Tangible fixed assets

	Fixtures and fittings	Office equipment	Total
	£	£	£
Cost			
At 1 April 2022	8,574	17,764	26,338
Additions	-	-	-
At 31 March 2023	<u>8,574</u>	<u>17,764</u>	<u>26,338</u>
Depreciation and impairment			
At 1 April 2022	5,145	12,400	17,545
Depreciation charged in the year	1,715	1,939	3,654
At 31 March 2023	<u>6,859</u>	<u>14,339</u>	<u>21,198</u>
Carrying amount			
At 31 March 2023	<u>1,715</u>	<u>3,425</u>	<u>5,140</u>
At 31 March 2022	<u>3,429</u>	<u>5,364</u>	<u>8,793</u>

9. Debtors

	2023	2022
	£	£
Amounts falling due within one year:		
Trade debtors	37,275	23,261
Other debtors	481	190
	<u>37,756</u>	<u>23,451</u>

Gloucester Culture Trust

Notes to the Financial Statements (continued) **for the Year Ended 31 March 2023**

10. Creditors

	2023	2022
	£	£
Amounts falling due within one year:		
Trade creditors	-	-
Other creditors	-	-
Accruals and deferred income	2,423	-
	<u>2,423</u>	<u>-</u>

11. Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on the trust for specific purposes:

	Balance at 1 April 2022	Incoming resources	Resources expended	Transfer to Unrestricted	Balance at 31 March 2023
	£	£	£	£	£
Donated assets (via GCC)	8,154	-	-	-	8,154
Great Place Funding (via GCC)	28,842	-	-	-28,842	-
Arts Council	-753	-	-	-	-753
Gloucester City Council	-9,862	-	2,000	-	-11,862
Gloucester Quays	-1,120	-	-	-	-1,120
Barnwood Trust	-239	-	-	-	-239
Active Gloucestershire	-182	-	-	-	-182
Gloucester County Council	1,000	4,250	4,250	-	1,000
Paul Hamlyn Foundation	64,573	-	20,002	-44,571	-
Historic England	19,500	45,000	31,900	-	32,600
Kickstart 2021	7,115	-	-	-7,115	-
Partner Contributions	5,304	-	2,050	-3,254	-
Sponsorship	5,600	-	-	-	5,600
Other	1,655	-	-	-	1,655
	<u>129,587</u>	<u>49,250</u>	<u>60,202</u>	<u>-83,782</u>	<u>34,853</u>

GCC is the accountable body for the Great Place project and receives the grant income from the funder (National Lottery Heritage Fund) on behalf of all partners working on the project. GCT therefore receives Great Place grant income via GCC, by claiming back project expenditure it has incurred.

12. Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fund balances at 31 March 2023 are represented by:			
Tangible assets	-3,014	8,154	5,140
Current assets/(liabilities)	73,133	26,700	99,833
	<u>70,119</u>	<u>34,853</u>	<u>104,972</u>
	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 March 2022 are represented by:			
Tangible assets	640	8,154	8,793
Current assets/(liabilities)	74,157	121,434	195,591
	<u>74,797</u>	<u>129,587</u>	<u>204,384</u>

13. Related party transactions

T. Attwood is a Director of Your Next Move CIC, who also received funding through the GRHEX grant of £2000.00 (2022: £3,807.50). Gloucester City Council has nomination rights for one Trustee, which is taken by the Cabinet Member of Culture, who recuses themselves when matters relating to the Council are considered.